



Trustees' Annual Report for the period

From

To

Period start date

Period end date

01
Sept
2020

31
Aug
2021

Section A

Reference and administration details

Charity name

Sonning Common County Primary School Association

Other names charity is known by

Registered charity number (if any)

309636

Charity's principal address

38 Woodlands Road, Sonning Common

Reading

Berks

Postcode

RG4 9TE

Names of the charity trustees who manage the charity

Trustee name

Office (if any)

Dates acted if not for whole year

Name of person (or body) entitled to appoint trustee (if any)

1

Amy O'Connor
Chair
28/01/2019 to date

2

Carly Hunt
Treasurer
18/01/15 to date

3

Caroline Conway
Ordinary Member
2018 to date

4

Emma Lawrence
Ordinary Member
2015 to date

5

Helen White

Ordinary Member
2015 to date

6

Louise Fooks
Ordinary Member
2018 to date

7

Helen Simic
Secretary
28/01/2019 to date

8

Wendy Perry
Ordinary Member
2016 to date

9

Jackie Landon
Ordinary Member
2016 to date

Susannah Rainsborough
Ordinary Member
2016 to Date

10

11

12

13

15

16

17

18

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name

Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

	Type of governing document (eg. trust deed, constitution)
Constitution	
	How the charity is constituted (eg. trust, association, company)
Membership of all parents of Sonning Common Primary School	
	Trustee selection methods (eg. appointed by, elected by)
Elected by Committee	

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The PTA is formed by parents/guardians, teachers and ancillary staff from the Primary School and works closely with the school and the head teacher to ensure that all funds raised are spent appropriately.

The charity is a member of PTA UK

The charity holds regular committee meetings and sub committees are often formed to work on specific fundraising events.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- We foster extended relationships between staff, pupils and parents
- We engage in activities which support the school and advance the education of the pupils
- We provide and assist in the provision of facilities or items for education at the school which are not provided from statutory funds.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The PTA host a number of events such as the Summer and Christmas Fetes which are aimed at enhancing existing pupil/family relations within the school as well as encouraging other local residents to participate/attend.

We hold several events through the year which are aimed solely at the parents and the local village community and this is usually done in the form of Quiz nights which are very successful.

The PTA also hosted 2 school disco's open to each year group and a film night.

As of March 2020 all of our usual fundraising activities were curtailed due to the Covid-19 pandemic and so none of our usual events took place.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Unfortunately from March 2020 we have been under Covid-19 restrictions and so all of our fundraising has come via non contact events such as the school lottery, raffles, Christmas tree sales and trails and hunts done around the village in school holidays.

Our lottery has raised £2867.10 and we opened a JustGiving fundraising page to raise money for an outdoor covered area and this has received donations of £8412.02 to date.

The sale of Christmas trees was also very successful raising £3908.90

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity aims to maintain sufficient funds to ensure that major events and activities can be paid for (especially large cash floats for major fairs)

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Carly Hunt

Position (eg Secretary, Chair, etc)

Treasurer

Date

02/09/21



Sonning Common Primary School Association	309636
---	--------

Receipts and payments accounts

For the period from	09/01/2020	To	08/31/2021
---------------------	------------	----	------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Uniform	-	-	-	-
Fund Raising	20,111	-	-	20,111
Fair/Events/OYB	4,998	-	-	4,998
School Purchases	-	-	-	-
Interest	0	-	-	0
Other donations	566	-	-	566
	-	-	-	-
Sub total (Gross income for AR)	25,675	-	-	25,675
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	25,675	-	-	25,675
A3 Payments				
Uniform	450	-	-	450
Fund Raising	3,780	-	-	3,780
Fair/Events/OYB	649	-	-	649

School Purchases	2,724	-	-	2,724
Class Donations	1,291	-	-	1,291
Insurance		-	-	-
Other	192	-	-	192
	-	-	-	-
	-	-	-	-
Sub total	9,086	-	-	9,086

A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-

Total payments	9,086	-	-	9,086
-----------------------	--------------	----------	----------	--------------

Net of receipts/(payments)	16,589	-	-	16,589
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	34,936	-	-	34,936
Cash funds this year end	51,526	-	-	51,526

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Current Account	40,795	-
	Capital Reserve Account	4,015	-
	OYB + Paypal Account	6,716	-
	Total cash funds	51,526	-
	(agree balances with receipts and payments account(s))	OK	OK

		Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets	Details		
		-	-
		-	-
		-	-
		-	-
		-	-

		Fund to which asset belongs	Cost (optional)
B3 Investment assets	Details		-
			-
			-
			-
			-

		Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use	Details		-
			-
			-
			-
			-
			-
			-
			-

B5 Liabilities

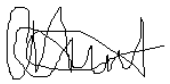
		-
--	--	---

Details

	Fund to which liability relates	Amount due (optional)
		-
		-
		-
		-
		-

Signed by one or two trustees on behalf of all the trustees

Signature



Print Name

Carly Hunt

CC16a

Last year

to the nearest £

-
5,281
17,508
6
4,794
-
-
27,589

-
-

27,589

2,617
7,459

19,221
1,436
192
-
-
30,925

-

30,925

- 3,335
-
38,271
34,936



**Endowment
funds**

to nearest £

-
-
-
-

OK

**Endowment
funds
to nearest £**

-
-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-
-
-
-

-

**When due
(optional)**

Date of
approval

09/02/2021



Section A

Independent Examiner's Report

**Report to the
trustees/ members
of**

Charity Name
Sonning Common Primary School Association

**On accounts for the
year ended**

31/08/2021

**Charity
no (if
any)**

309636

Set out on pages

1 and 2

**Responsibilities and
basis of report**

I report to the trustees on my examination of the accounts of the Sonning Common Primary School Association for the year ended 31/08/2021

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- ☐ the accounting records were not kept in accordance with section 130 of the Charities Act; or
- ☐ the accounts did not accord with the accounting records; or
- ☐ the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

18/11/2021

Name:

Louise Ellis

Relevant professional qualification(s) or body (if any):

ACA

Address:

26 Sedgewell Road

Sonning Common

Reading RG4 9TA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

