



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	Sept	2019		31	Aug	2020

Section A Reference and administration details

Charity name Sonning Common County Primary School Association

Other names charity is known by

Registered charity number (if any) 309636

Charity's principal address 38 Woodlands Road, Sonning Common

Reading

Berks

Postcode

RG4 9TE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Amy O'Connor	Chair	28/01/2019 to date	
2	Carly Hunt	Treasurer	18/01/15 to date	
3	Caroline Conway	Ordinary Member	2018 to date	
4	Emma Lawrence	Ordinary Member	2015 to date	
5	Helen White	Ordinary Member	2015 to date	
6	Louise Fooks	Ordinary Member	2018 to date	
7	Helen Simic	Secretary	28/01/2019 to date	
8	Wendy Perry	Ordinary Member	2016 to date	
9	Jackie Landon	Ordinary Member	2016 to date	
10	Susannah Rainsborough	Ordinary Member	2016 to Date	
11	Ros Hoogenburg	Ordinary Member	2019 to date	
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Membership of all parents of Sonning Common Primary School

Trustee selection methods
(eg. appointed by, elected by)

Elected by Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The PTA is formed by parents/guardians, teachers and ancillary staff from the Primary School and works closely with the school and the head teacher to ensure that all funds raised are spent appropriately.

The charity is a member of PTA UK

The charity holds regular committee meetings and sub committees are often formed to work on specific fundraising events.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- We foster extended relationships between staff, pupils and parents
- We engage in activities which support the school and advance the education of the pupils
- We provide and assist in the provision of facilities or items for education at the school which are not provided from statutory funds.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The PTA host a number of events such as the Summer and Christmas Fetes which are aimed at enhancing existing pupil/family relations within the school as well as encouraging other local residents to participate/attend.

We hold several events through the year which are aimed solely at the parents and the local village community and this is usually done in the form of Quiz nights which are very successful.

The PTA also hosted 2 school disco's open to each year group and a film night.

As of March 2020 all of our usual fundraising activities were curtailed due to the Covid-19 pandemic and so none of our usual events took place this summer.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The beginning of this financial and school year we were able to host some events such as a Colour Run, Christmas Fair, School disco, Film Night and PTA Quiz. In total from these events we managed to raise 7108.46.

Unfortunately from March until July were in lockdown due to Covid-19 and so since this time no fundraising activities have been able to take place.

Fortunately we have a school lottery which was still raising funds for us during this time and this contributed £3070 to our funds.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity aims to maintain sufficient funds to ensure that major events and activities can be paid for (especially large cash floats for major fairs)

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Carly Hunt

Position (eg Secretary, Chair, etc)

Treasurer

Date

02/12/20



Sonning Common Primary School Association	309636
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Receipts and payments accounts

CC16a

For the period from	01/09/2019	To	31/08/2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Uniform	-	-	-	-	312
Fund Raising	5,281	-	-	5,281	6,902
Fair/Events/OYB	17,508	-	-	17,508	25,824
School Purchases	-	-	-	-	-
Interest	6	-	-	6	7
Other donations	4,794	-	-	4,794	3,732
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	27,589	-	-	27,589	36,777
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	27,589	-	-	27,589	36,777

A3 Payments

Uniform	-	-	-	-	-
Fund Raising	2,617	-	-	2,617	1,648
Fair/Events/OYB	7,459	-	-	7,459	10,217
School Purchases	19,221	-	-	19,221	15,781

Class Donations	1,436	-	-	1,436	6,406
Insurance		-	-	-	
Other	192	-	-	192	439
	-	-	-	-	-
	-	-	-	-	-
Sub total	30,925	-	-	30,925	34,491

A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-

Total payments	30,925	-	-	30,925	34,491
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Net of receipts/(payments)	- 3,335	-	-	- 3,335	2,286
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	38,271	-	-	38,271	35,985
Cash funds this year end	34,936	-	-	34,936	38,271

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	24,302	-	-
	Capital Reserve Account	4,015	-	-
	OYB + Paypal Account	6,619	-	-
	Total cash funds	34,936	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds	Restricted funds	Endowment funds

	Details	to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

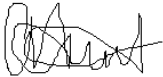
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
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B5 Liabilities

		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on
behalf of all the trustees

Signature	Print Name	Date of approval
	Carly Hunt	02/12/2020



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Sonning Common Primary School Association

On accounts for the year
ended

31/08/2020

Charity no
(if any)

309636

Set out on pages

1 and 2

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the Sonning Common Primary School Association for the year ended 31/08/2020. As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

16/02/2021

Name:

Louise Ellis

Relevant professional
qualification(s) or body
(if any):

ACA

Address:

26 Sedgewell Road

Sonning Common

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.