

THE ABINGDON MUSIC CENTRE TRUST

England & Wales - Charity number 309181

Details

Status Registered

Legal form Other

Registered 1973-10-18

Register [View on the Charity Commission register](#)

Contact

Address Larkmead School
Faringdon Road
Abingdon
OX14 1RF

Phone 07934364940

Email admin@abingdonmusic.org.uk

Website www.abingdonmusic.org.uk

Activities

Objects: TO ESTABLISH A CENTRE FOR THE PERFORMANCE TEACHING AND APPRECIATION OF MUSIC BOTH TO CHILDREN AND ADULTS TO INCREASE THEIR KNOWLEDGE UNDERSTANDING AND LOVE OF MUSIC AND THEIR ABILITY TO PLAY MUSIC TO THE MOST ADVANCED STANDARDS OF WHICH THEY ARE CAPABLE.

Activities: Abingdon Music Centre Trust was established to make music available as widely as possible within the local community for both adults and children. The Trust runs music classes and workshops throughout the year and provides opportunities for local music makers and teachers to use its premises for music making.

Classification

- **How:** Provides Services
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** Children/young People, The General Public/mankind

Geography

- Oxfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£56,378	£57,178	-	-
2023-08-31	£72,214	£66,660	-	-
2022-08-31	£61,954	£67,152	-	-
2021-08-31	£73,882	£76,603	-	-
2020-08-31	£86,516	£90,203	-	-

Trustees

Name	Role	Appointed
Anne Newton	Chair	2019-02-07
Amena Hassanali-Sutton		2019-10-18
David Keith RIDDLE		2016-09-01
Heather Macey		2025-05-22
Jonathan Mark Bentley		2021-10-21
Lucy Emma Webber		2021-10-21
MR JIM HINES		
Sandra Anne Wallis		2024-10-21

THE ABINGDON MUSIC CENTRE TRUST

England & Wales - Charity number 309181

Accounts

THE ABINGDON MUSIC CENTRE TRUST
FINANCIAL STATEMENTS
31 AUGUST 2024

Charity Number 309181

THE ABINGDON MUSIC CENTRE TRUST
FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2024

CONTENTS PAGE

Trustees Annual Report	1
Independent Examiner's Report on the accounts	8
Receipts and Payments accounts	9



Trustees' Annual Report for the year ended 31 August 2024

From 1/9/23 **To** 31/8/24

Charity name: ABINGDON MUSIC CENTRE TRUST

Charity registration number: 309181

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Abingdon Music Centre Trust was established to make music available as wide s possible within the local community for both adults and children. The Trust runs music classes and workshops throughout the year and provides opportunities for local music makers and teachers to use its premises for music making.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>To establish a centre for the performance teaching and appreciation of music to children and adults to increase their knowledge, understanding and love of music and their ability to play music to the most advanced level to which they are capable.</p> <p>We charge fees for our activities but keep those fees at the lowest possible levels consistent with continued solvency. The Trust runs music classes throughout the year for all age groups. We work with, schools and care homes for older people to enhance benefit to others. The Trust provides the opportunity for local music makers and teachers to use its premises for music making. The Trust worked with the community of Abingdon through contributions to events in the town and our community groups have made various public performances which have showcased our provision and provided enjoyment to the public.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trust has taken note of, and had regard for, the guidance on public benefit issued by the Charity Commission and uses it to help with its current and future planning. Benefits to the public are real, and do not harm others. Access to benefits is unrestricted within practical constraints relating to the premises used. Disabled access is available at our activities.

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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	n/a
Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	Volunteers make an important contribution to Abingdon Music Centre; they give their time freely and we are grateful for their support.
Other		n/a

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Of particular note is our primary school project undertaken with local partners. Orchestral days involving over 200 children were held in January and May and ongoing outreach events took place throughout the year in associated primary schools. Regular sessions were held to support music-making in smaller primary schools in addition to established activities in larger schools.</p> <p>Once again, we offered and ran a start of year course for new Year Seven students to support transition and continuing instrumental playing on transfer to secondary school.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the 31 August 2024, total reserves stood at £29,935 (2023 - £33,937), which was made up of unrestricted funds of £32,298 (2023 - £36,380) and restricted funds of: - £2,363 deficit (2022: £3,091 surplus).
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>To ensure continuity of classes and facilities general reserves are held at the level of three month's salary costs and one year of premises commitments.</p> <p>Additional funds are constantly sought for the purchase and maintenance of musical instruments and equipment and for specified projects. Some funding obtained is specifically restricted to the purpose described below.</p>
Amount of reserves held	Para 1.22	<p>Our restricted fund at the year end related to:-</p> <ul style="list-style-type: none"> • Children Fund – set up to support our work with children (minors under the age of 18 years) and the residue at 31 August 2024 amounted to £486 (2023: £486). • Equipment Fund – this was set up to help buy new equipment from a single donation of £515 made during the last year. The balance on the fund at 31 August 2024 was £nil (2023: £515). • Website, Community Development and marketing – this relates to a single donation in the last year for £1,000 for the purposes of re-branding, marketing, website development and furthering our services in the community. We also received a donation of £500 in this year for marketing materials. The balance on the fund at 31 August 2024 was: £843 (2023: £1,000). • Funds held on behalf of the Frances Kitching Trust and spent on purposes decided by the FKT Trustees (who are the same as those of Abingdon Music Centre Trust). The balance at 31 August 2023 amounted to: -£3,691 (2023 – £1,040).
Reasons for holding zero reserves	Para 1.22	n/a

Details of fund materially in deficit	Para 1.24	The Frances Kitchin Trust fund was overdrawn by £3,691 at the year end date. This was due to a timing delay. This was cleared on 18 th September 2024 when a transfer to £8,000 was made into this fund.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties that the charity cannot continue as a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The trusts principal funding sources in the year consisted of money received from outreach activities, grants, donations, room rental hire, workshops and classes and investment income
Investment policy and objectives including any social investment policy adopted	Para 1.46	<p>The trust holds investments at 31 August 2024 totalling £26,730 (2023 - £24,481) which relates to reserve funding placed in investments with the CCLA.</p> <p>It is the policy of the trust to hold these surplus funds with the CCLA in order to maximise income. Sufficient funds are always readily available in order to enable the charity to achieve its objectives; the Trustees are committed to safeguarding these reserves whilst seeking any prudent performance enhancing initiatives.</p> <p>Investments are held at their bid market value. There were no additional investments purchased in the year. The trustees review current and funding needs on a regular basis to ensure funds held are sufficient.</p>
A description of the principal risks facing the charity	Para 1.46	The Trustees regularly review the major risks the Trust faces. Insurance and Health and Safety issues are assessed annually.
Other		Any surplus funds at the end of the year are retained by the trust to help further its aims.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Declaration of Trust dated 1 October 1973, as varied by scheme of 5 June 2001, as amended 16 June 2015, as amended 7 February 2019.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The Trust is an unincorporated organisation.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Nominated by existing Trustees having consideration of relevant experience, interests, skills and likely contribution following discussion with nominee.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>A Trustee is nominated to act in the event of child safeguarding concerns and to make referrals to the local authority's child protection team.</p> <p>Where relevant all Trustees and teaching staff are DBS checked.</p> <p>Potential new Trustees are identified and have a conversation with the Chair to explain the post and give the incoming trustee an opportunity to assess the post. This is followed by attendance at the next Trustees' meeting and agreement of the appointment, subject to completion of formal paperwork which includes our code of practice and other relevant matters including conflict of interest and the gathering of references. Induction, training and support are undertaken by the Chair together with other trustees as needed.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	<p>The trustees of Abingdon Centre Music Trust are also common trustee of The Frances Kitchin Trust. Support in the year amounted to £8,426 (2023: 8,756) and expenditure in the year amounted to £13,157 (2023: 7,956).</p> <p>The balance on the fund at the year end was a deficit of £3,691 (2023 – surplus - £1,040).</p>

Other		<p>All trustees give their time voluntarily and receive no remuneration or benefits. Expenses may be paid.</p> <p>During the year, our main premises was flooded, which meant we needed to find alternative premises for three months. We received a 50% rent reduction as compensation, which was implemented from September 2024.</p>
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Reference and Administrative details

Charity name	Abingdon Music Centre Trust
Other name the charity uses	AMCT
Registered charity number	309181
Charity's principal address	Larkmead School, Faringdon Road Abingdon-on-Thames Oxfordshire OX14 1RF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Amena HASSANALI-SUTTON	Chair		
2	Jim HINES			
3	Rosemary BRUCE			
4	David RIDDLE			
5	Anne NEWTON			
6	Jonathan Mark BENTLEY			
7	Lucy Emma WEBBER			
8	Stephen WILSON		Resigned 24.10.23	
9	Sandra Anne WALLIS		Appointed 21.10.24	
10				
11				
12				

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiners	Vineyard Accountants Ltd	5 The Chambers, Vineyard, Abingdon-on-Thames, OX14 3PX

Name of chief executive or names of senior staff members (Optional information)

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Other optional information

<p>No remuneration was paid to trustees in this or the previous year. No expenses were claimed by trustees in this or the previous year. Donations from trustees amounted to £1,946 from 5 trustees (2022 - £894 from 4 trustees).</p>
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	MRS A HASSANALI-SUTTON	J N HINES
Position (eg Secretary, Chair, etc)	CHAIR	TRUSTEE

Date	23 May 2025
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THE ABINGDON MUSIC CENTRE TRUST

Independent examiner's report on the accounts

Report to the
trustees/ members
of

The Abingdon Music Centre Trust

On accounts for
the year ended

31 August 2024

Charity no (if any)

309181

Set out on pages

9 and 10

Responsibilities
and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2024.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's
statement

I have completed my examination. I confirm that no material matters have come to my attention.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

I report to the trustees on my examination of the accounts of the above trust for the year ended 31 August 2024.

Responsibilities
and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Signed:

Date:

5 June 2025

Name:

Helen Gee

Relevant
professional
qualification:

FCCA

Address:

Vineyard Accountants
Chartered Certified Accountants,
5 The Chambers,
Vineyard,
Abingdon-on-Thames,
OX14 3PX

THE ABINGDON MUSIC CENTRE TRUST

Charity No
309181

RECEIPTS AND PAYMENTS ACCOUNTS YEAR ENDED 31 AUGUST 2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Associated Board exam fees	-	-	-	-	-
Adult & school age class fees	36,904	-	-	36,904	34,569
Pre school & workshop fees	6,731	-	-	6,731	7,640
Music, tapes, books & CD's sold	-	-	-	-	15
Room rentals	1,087	-	-	1,087	1,200
Sundry receipts & refreshments	-	-	-	-	2,015
Donations and grants	4,623	500	-	5,123	2,330
Investment income	962	-	-	962	839
Frances Kitching Trust	-	8,426	-	8,426	8,756
Outreach	2,727	-	-	2,727	7,911
Community Performances	125	-	-	125	13
Memberships	3,219	-	-	3,219	1,926
	-	-	-	-	-
Sub total	56,378	8,926	-	65,304	67,214
A2 Asset and investment sales, etc.		-	-	-	5,000
Total receipts	56,378	8,926	-	65,304	72,214
A3 Payments					
Associated Board Fees	-	-	-	-	-
Tuition fees	21,213	-	-	21,213	22,176
Musical instruments & equipment	680	565	-	1,245	387
Music, tapes, books and CD's	-	-	-	-	-
Miscellaneous expenses & materials	2,180	446	-	2,626	2,647
Office & administration expenses	1,095	211	-	1,306	1,265
Rent, rates & room hire	7,946	-	-	7,946	8,664
Cleaning	-	-	-	-	-
Staff salaries	22,369	-	-	22,369	21,919
Accountancy fees	684	-	-	684	654
Insurance	970	-	-	970	905
Frances Kitching Trust	-	13,157	-	13,157	7,956
Memberships	41	-	-	41	87
Sub total	57,178	14,379	-	71,557	66,660
A4 Asset and investment purchases, etc.		-	-	-	-
Total payments	57,178	14,379	-	71,557	66,660
Net of receipts/(payments)	(800)	(5,453)	-	(6,253)	5,554
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	6,366	3,090	-	9,456	3,902
Cash funds this year end	5,566	(2,363)	-	3,203	9,456

THE ABINGDON MUSIC CENTRE TRUST

Charity No
309181

RECEIPTS AND PAYMENTS ACCOUNTS YEAR ENDED 31 AUGUST 2024

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Petty cash	60	-	-
	NatWest current account	637	-	-
	COIF deposit account	692	-	-
	CAF cash account	4,177	(2,363)	-
	Total cash funds	5,566	(2,363)	-

(agree balances with receipts and payments account(s))

	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	CCLA Investment Fund	Unrestricted	-	26,731
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	

Signed by one or two trustees on behalf of
all the trustees

Signature	Print Name	Date of approval
	MRS A HASSANALI-SUTTON	23-May-25
	J N HINES	23-May-25

THE ABINGDON MUSIC CENTRE TRUST

England & Wales - Charity number 309181

Accounts

THE ABINGDON MUSIC CENTRE TRUST
FINANCIAL STATEMENTS
31 AUGUST 2023

Charity Number 309181

THE ABINGDON MUSIC CENTRE TRUST
FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2023

CONTENTS PAGE

Trustees Annual Report	1
Independent Examiner's Report on the accounts	7
Receipts and Payments accounts	8

THE ABINGDON MUSIC CENTRE TRUST

TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2023

Section A Reference and administration details

Charity name THE ABINGDON MUSIC CENTRE TRUST

Other names charity is known by

Registered charity number (if any) 309181

Charity's principal address LARKMEAD SCHOOL, FARINGDON ROAD
ABINGDON-ON-THAMES
OXFORDSHIRE
Postcode OX14 1RF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Amena HASSANALI-SUTTON	Chair		
2	Jim HINES			
3	Rosemary BRUCE			
4	David RIDDLE			
5	Anne NEWTON			
6	Jonathan Mark BENTLEY			
7	Lucy Emma WEBBER			
8	Stephen Wilson	Appointed 25.5.23	Resigned 24.10.23	
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15				
16				
17				
18				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

THE ABINGDON MUSIC CENTRE TRUST

TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2023

Names and addresses of advisers (Optional information)

Type of advisor	Name	Address
Independent Examiners	Vineyard Accountants	5 The Chambers, Vineyard, Abingdon-on-Thames, OX14 3PX

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Declaration of Trust dated 1 st October 1973, as varied by scheme of 5 th June 2001, as amended 16 th June 2015, as amended 7 th February 2019.
How the charity is constituted (eg. trust, association, company)	The Trust is an unincorporated organisation.
Trustee selection methods (eg. appointed by, elected by)	Nominated by existing Trustees having consideration of relevant experience, interests, skills and likely contribution following discussion with nominee.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

The Trustees regularly review the major risks the Trust faces. Insurance and Health and Safety issues are assessed annually.

A Trustee is nominated to act in the event of child safeguarding concerns and to make referrals to the local authority's child protection team.

Where relevant all Trustees and teaching staff are DBS checked.

All trustees give their time voluntarily and receive no remuneration or benefits. Expenses may be paid.

Potential new Trustees are identified and have a conversation with the Chair to explain the post and give the incoming trustee an opportunity to assess the post. This is followed by attendance at the next Trustees' meeting and agreement of the appointment, subject to completion of formal paperwork which includes our code of practice and other relevant matters including conflict of interest and the gathering of references. Induction, training and support are undertaken by the Chair together with other trustees as needed.

THE ABINGDON MUSIC CENTRE TRUST

TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2023

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To establish a centre for the performance teaching and appreciation of music both to children and adults to increase their knowledge understanding and love of music and their ability to play music to the most advanced standings of which they are capable.

Summary of the main activities undertaken for the public benefit in relation to these objectives (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Abingdon Music Centre Trust was established to make music available as widely as possible within the local community for both adults and children. The Trust runs music classes throughout the year and provides opportunities for local music makers and teachers to use its premises for music making.

The Trust has taken note of, and had regard for, the guidance on public benefit issued by the Charity Commission and uses it to help with its current and future planning. Benefits to the public are real, and do not harm others. Access to benefits is unrestricted within practical constraints relating to the premises used. Disabled access is available at our activities.

We charge fees for our activities but hold those fees at the lowest possible levels consistent with continued solvency. The Trust runs music classes throughout the year for all age groups. We work with, schools and care homes for older people to enhance benefit to others. The Trust provides the opportunity for local music makers and teachers to use its premises for music making. The Trust worked with the community of Abingdon through contributions to events in the town and our community groups have made various public performances which have showcased our provision and provided enjoyment to the public.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers make an important contribution to Abingdon Music Centre, they give their time freely and we are grateful for their support.

Any surplus funds at the end of the year are retained by the trust to help further its aims.

THE ABINGDON MUSIC CENTRE TRUST

TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2023

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Particular emphasis is given to early music development, with classes running every weekday for children under school age. The Trust, as in previous years, provided administrative support to the Frances Kitching Trust (Registered Charity 259127) and provided opportunities for young school-age musicians. Of particular note is our primary school project undertaken with local partners. Orchestral days involving over 200 children were held in January and May and ongoing outreach events take place throughout the year in associated primary schools.

Section E Financial review

Brief statement of the charity's policy on reserves

To ensure continuity of classes and facilities general reserves are held at the level of three month's salary costs and one year of premises commitments.

Additional funds are constantly sought for the purchase and maintenance of musical instruments and equipment and for specified projects. Some funding obtained is specifically restricted to the purpose described below.

At the 31st August 2023, total reserves stood at £33,937 (2022 - £34,302), which was made up of unrestricted funds of £30,846 (2022 - £33,526) and restricted funds of £3,091 (2022 - £776).

Unrestricted reserves can be spent and are used in accordance with charitable objectives at the discretion of trustees.

Our restricted fund at the year end related to:-

- Children Fund – set up to support our work with children (minors under the age of 18 years) and the residue at 31st August 2023 amounted to £536 (2022 - £536).
- Equipment Fund – this was set up to help buy new equipment from a single donation of £515 made during the year. The balance on the fund at 31st August 2023 was £515.

THE ABINGDON MUSIC CENTRE TRUST

TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2023

- Website and Community Development – this relates to a single donation in the year for £1,000 for the purposes of re-branding, marketing, website development and furthering our services in the community. The balance on the fund at 31st August 2023 was £1,000.
- Funds held on behalf of the Frances Kitching Trust and spent on purposes decided by the FKT Trustees (who are the same as those of AMCT). The balance at 31st August 2023 amounted to £1,040 (2022 – £239).

Details of any funds materially in deficit

The funds were not in deficit during this or the previous year

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

The trusts principal funding sources in the year consisted of money received from outreach activities, grants, donations, room rental hire, workshops and classes and investment income. The trust holds investments at 31st August 2023 totalling £24,481 (2022 - £30,399) which relates to reserve funding placed in investments with the CCLA.

It is the policy of the trust to hold these surplus funds with the CCLA in order to maximise income. Sufficient funds are always readily available in order to enable the charity to achieve its objectives; the Trustees are committed to safeguarding these reserves whilst seeking any prudent performance enhancing initiatives.

Investments are held at their bid market value. There were no additional investments purchased in the year. The trustees review current and funding needs on a regular basis to ensure funds held are sufficient. The Charity sold £5,000 of investments during the year to maintain working capital levels.

Section F Other optional information

No remuneration was paid to trustees in this or the previous year.

No expenses were claimed by trustees this year (2022 - £489 for computer equipment and software).

Donations from trustees amounted to £894 from 4 trustees (2022 - £679 from 4 trustees).

THE ABINGDON MUSIC CENTRE TRUST

TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2023

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
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Full name(s)	MRS A HASSANALI-SUTTON	J N HINES
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Position (eg secretary, chair, etc)	CHAIR	TRUSTEE
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Date	21-May-2024
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THE ABINGDON MUSIC CENTRE TRUST

Independent examiner's report on the accounts

Report to the
trustees/ members
of

The Abingdon Music Centre Trust

On accounts for
the year ended

31 August 2023

Charity no (if any)

309181

Set out on pages

7 and 8

**Responsibilities
and basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2022.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's
statement

I have completed my examination. I confirm that no material matters have come to my attention.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

I report to the trustees on my examination of the accounts of the above trust for the year ended 31 August 2023.

**Responsibilities
and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Signed:

Date:

23-May-24

Name:

Helen Gee

Relevant
professional
qualification:

FCCA

Address:

Vineyard Accountants

Chartered Certified Accountants,
5 The Chambers,
Vineyard,
Abingdon-on-Thames,
OX14 3PX

THE ABINGDON MUSIC CENTRE TRUST

Charity No
309181

RECEIPTS AND PAYMENTS ACCOUNTS YEAR ENDED 31 AUGUST 2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Associated Board exam fees	-	-	-	-	-
Adult & school age class fees	34,569	-	-	34,569	31,945
Pre school & workshop fees	7,640	-	-	7,640	5,920
Music, tapes, books & CD's sold	15	-	-	15	-
Room rentals	1,200	-	-	1,200	428
Sundry receipts & refreshments	2,015	-	-	2,015	1
Donations	815	1,515	-	2,330	2,619
Investment income	839	-	-	839	882
Frances Kitching Trust	-	8,756	-	8,756	9,369
Outreach	7,911	-	-	7,911	9,583
Community Performances	13	-	-	13	-
Memberships	1,926	-	-	1,926	323
HMRC Job Retention Scheme	-	-	-	-	884
Sub total	56,943	10,271	-	67,214	61,954
A2 Asset and investment sales, etc.	5,000	-	-	5,000	-
Total receipts	61,943	10,271	-	72,214	61,954
A3 Payments					
Associated Board Fees	-	-	-	-	-
Tuition fees	22,176	-	-	22,176	24,476
Musical instruments & equipment	387	-	-	387	295
Music, tapes, books and CD's	-	-	-	-	-
Miscellaneous expenses & materials	2,647	-	-	2,647	3,205
Office & administration expenses	1,265	-	-	1,265	2,619
Rent, rates & room hire	8,664	-	-	8,664	2,075
Cleaning	-	-	-	-	-
Staff salaries & honorarium	21,919	-	-	21,919	26,189
Accountancy fees	654	-	-	654	594
Insurance	905	-	-	905	970
Frances Kitching Trust	-	7,956	-	7,956	6,730
Memberships	87	-	-	87	-
Sub total	58,704	7,956	-	66,660	67,153
A4 Asset and investment purchases, etc.	-	-	-	-	-
Total payments	58,704	7,956	-	66,660	67,153
Net of receipts/(payments)	3,239	2,315	-	5,554	(5,199)
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	3,126	776	-	3,902	9,100
Cash funds this year end	6,365	3,091	-	9,456	3,901

THE ABINGDON MUSIC CENTRE TRUST

Charity No

309181

RECEIPTS AND PAYMENTS ACCOUNTS YEAR ENDED 31 AUGUST 2023

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Petty cash	60	-	-
	NatWest current account	1,694		-
	COIF deposit account	-	-	-
	CAF cash account	4,611	3,091	-
	Total cash funds		6,365	3,091

(agree balances with receipts and payments account(s))

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	CCLA Investment Fund	Unrestricted	-	24,481
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	MRS A HASSANALI-SUTTON	21-May-24
	J N HINES	21-May-24

THE ABINGDON MUSIC CENTRE TRUST

England & Wales - Charity number 309181

Accounts

THE ABINGDON MUSIC CENTRE TRUST
FINANCIAL STATEMENTS
31 AUGUST 2022

Charity Number 309181

THE ABINGDON MUSIC CENTRE TRUST
FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 202

CONTENTS PAGE

Trustees Annual Report	1
Independent Examiner's Report on the accounts	6
Receipts and Payments accounts	7

THE ABINGDON MUSIC CENTRE TRUST

TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2022

Section A Reference and administration details

Charity name THE ABINGDON MUSIC CENTRE TRUST

Other names charity is known by

Registered charity number (if any) 309181

Charity's principal address LARKMEAD SCHOOL, FARINGDON ROAD
ABINGDON-ON-THAMES
OXFORDSHIRE
Postcode OX14 1RF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alison LANE	Secretary	Resigned 22 October 2022	
2	Jim HINES	Chair until 20.10.21		
3	Katie DAVID		Resigned 26 May 2022	
4	Rosemary BRUCE			
5	David RIDDLE			
6	Anne NEWTON			
7	Amena HASSANALI-SUTTON	Chair from 21.10.21		
8	Jonathan Mark BENTLEY		Appointed 21 October 2021	
9	Lucy Emma WEBBER		Appointed 21 October 2021	
10	Frances DAVID		Appointed 26 May 2022	
11				
12				
13				
14				
15				
16				
17				
18				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

THE ABINGDON MUSIC CENTRE TRUST

TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2022

Names and addresses of advisers (Optional information)

Type of advisor	Name	Address
Independent Examiners	Vineyard Accountants	5 The Chambers, Vineyard, Abingdon-on-Thames, OX14 3PX

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Declaration of Trust dated 1 st October 1973, as varied by scheme of 5 th June 2001, as amended 16 th June 2015, as amended 7 th February 2019.
How the charity is constituted (eg. trust, association, company)	The Trust is an unincorporated organisation.
Trustee selection methods (eg. appointed by, elected by)	Nominated by existing Trustees having consideration of relevant experience, interests, skills and likely contribution following discussion with nominee.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

The Trustees regularly review the major risks the Trust faces. Insurance and Health and Safety issues are assessed annually.

A Trustee is nominated to act in the event of child safeguarding concerns and to make referrals to the local authority's child protection team.

Where relevant all Trustees and teaching staff are DBS checked.

All trustees give their time voluntarily and receive no remuneration or benefits. Expenses may be paid.

THE ABINGDON MUSIC CENTRE TRUST

TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2022

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To establish a centre for the performance teaching and appreciation of music both to children and adults to increase their knowledge understanding and love of music and their ability to play music to the most advanced standings of which they are capable.

Summary of the main activities undertaken for the public benefit in relation to these objectives (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Abingdon Music Centre Trust was established to make music available as widely as possible within the local community for both adults and children. The Trust runs music classes and workshops throughout the year and provides opportunities for local music makers and teachers to use its premises for music making.

The Trust has taken note of, and had regard for the guidance on public benefit issued by the Charity Commission and uses it to help with its current and future planning. Benefits to the public are real, and do not harm others. Access to benefits is unrestricted within practical constraints relating to the premises used. Disabled access is available at our activities.

We charge fees for our activities but hold those fees at the lowest possible levels consistent with continued solvency. The Trust runs music classes and workshops throughout the year for all age groups. We work with, schools and care homes for older people to enhance benefit to others. The Trust provides the opportunity for local music makers and teachers to use its premises for music making. The Trust offered a range of online lessons and activities throughout the Covid-19 pandemic, moving to outdoor sessions once restrictions allowed, and are continuing to develop and offer these as Covid-safe in person courses for the following year. The Trust's work with the community of Abingdon through contributions to events in the town was able to start again since Easter of 2022 and our community groups have made various public performances which have showcased our provision and provided enjoyment to the public.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers make an important contribution to Abingdon Music Centre, they give their time freely and we are grateful for their support.

Any surplus funds at the end of the year are retained by the trust to help further its aims.

THE ABINGDON MUSIC CENTRE TRUST

TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2022

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Particular emphasis is given to early music development, with classes running every weekday for children under school age. The Trust, as in previous years, provided administration support to the Frances Kitching Trust (Registered Charity 259127) and provided opportunities for young school-age musicians. We managed a limited amount of work in care homes due to the pandemic (over 70 adults in local care homes/community support service participated in our music sessions funded by Oxfordshire Adult Learning). We are now planning to return to care homes as the situation allows.

Section E

Financial review

Brief statement of the charity's policy on reserves

To ensure continuity of classes and facilities general reserves are held at the level of three month's salary costs and one year of premises commitments.

Additional funds are constantly sought for the purchase and maintenance of musical instruments and equipment and for specified projects. Some funding obtained is specifically restricted to the purpose described below.

At the 31st August 2022, total reserves stood at £34,302 (2021 =£41,181), which was made up of unrestricted funds of £33,526 (2021 =£40,645) and restricted funds of £776 (2021 =£536).

Unrestricted reserves can be spent and are used in accordance with charitable objectives at the discretion of trustees.

Our restricted fund at the year end related to:-

- Children Fund – set up to support our work with children (minors under the age of 18 years) and the residue at 31st August 2022 amounted to £536 (2021 =£536).
- Funds held on behalf of the Frances Kitching Trust and spent on purposes decided by the FKT Trustees (who are the same as those of AMCT). The balance at 31st August 2022 amounted to £239 (2021 – no funds held)

Details of any funds materially in deficit

The funds were not in deficit during this or the previous year

THE ABINGDON MUSIC CENTRE TRUST

TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2022

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

The trusts principal funding sources in the year consisted of money received from outreach activities, grants, donations, room rental hire, workshops and classes and investment income.

The trust holds investments at 31st August 2022 totalling £30,399 (2021 =£32,080) which relates to reserve funding placed in investments with the CCLA. It is the policy of the trust to hold these surplus funds with the CCLA in order to maximise income. Sufficient funds are always readily available in order to enable the charity to achieve its objectives; the Trustees are committed to safeguarding these reserves whilst seeking any prudent performance enhancing initiatives. Investments are held at their bid market value. There were no additional investments purchased in the year.

The trustees review current and funding needs on a regular basis to ensure funds held are sufficient.

Section F Other optional information

No remuneration was paid to trustees in this or the previous year.

1 trustee incurred expenses totalling £489 for computer equipment and software (2021 =£1,038 for computer consumables and maintenance costs).

Donations from trustees amounted to £679 from 4 trustees (2021 =£ 726 from 3 trustees).

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

MRS A HASSANALI-SUTTON	J N HINES
------------------------	-----------

Position (eg secretary, chair, etc)

CHAIR	TRUSTEE
-------	---------

Date

25 th May 2023

THE ABINGDON MUSIC CENTRE TRUST

Independent examiner's report on the accounts

Report to the
trustees/ members
of

The Abingdon Music Centre Trust

On accounts for
the year ended

31 August 2022

Charity no (if any)

309181

Set out on pages

7 and 8

**Responsibilities
and basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2022.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's
statement

I have completed my examination. I confirm that no material matters have come to my attention.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

I report to the trustees on my examination of the accounts of the above trust for the year ended 31 August 2022.

**Responsibilities
and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Signed:

Date:

Name:

Helen Gee

Relevant
professional
qualification:

FCCA

Address:

Vineyard Accountants
Chartered Certified Accountants,
5 The Chambers,
Vineyard,
Abingdon-on-Thames,
OX14 3PX

THE ABINGDON MUSIC CENTRE TRUST

Charity No
309181

RECEIPTS AND PAYMENTS ACCOUNTS YEAR ENDED 31 AUGUST 2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Associated Board exam fees	-	-	-	-	-
Adult & school age class fees	31,945	-	-	31,945	19,877
Pre school & workshop fees	5,920	-	-	5,920	3,840
Music, tapes, books & CD's sold	-	-	-	-	5
Room rentals	428	-	-	428	-
Sundry receipts & refreshments	1	-	-	1	145
Donations	2,619	-	-	2,619	8,387
Investment income	882	-	-	882	1,154
Frances Kitching Trust	9,129	240	-	9,369	-
Outreach	9,583	-	-	9,583	4,099
Community Performances	-	-	-	-	-
Memberships	323	-	-	323	165
HMRC Job Retention Scheme	884	-	-	884	26,210
Sub total	61,714	240	-	61,954	63,882
A2 Asset and investment sales, etc.	-	-	-	-	10,000
Total receipts	61,714	240	-	61,954	73,882
A3 Payments					
Associated Board Fees	-	-	-	-	-
Tuition fees	25,403	-	-	25,403	19,947
Musical instruments & equipment	295	-	-	295	1,220
Music, tapes, books and CD's	-	-	-	-	-
Miscellaneous expenses & materials	3,205	-	-	3,205	2,839
Office & administration expenses	2,619	-	-	2,619	2,700
Rent, rates & room hire	2,075	-	-	2,075	150
Cleaning	-	-	-	-	-
Staff salaries & honorarium	25,261	-	-	25,261	48,140
Accountancy fees	594	-	-	594	552
Insurance	970	-	-	970	1,049
Frances Kitching Trust	6,730	-	-	6,730	-
Memberships	-	-	-	-	6
Sub total	67,152	-	-	67,152	76,603
A4 Asset and investment purchases,	-	-	-	-	-
Total payments	67,152	-	-	67,152	76,603
Net of receipts/(payments)	(5,438)	240	-	(5,198)	(2,721)
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	8,564	536	-	9,100	11,821
Cash funds this year end	3,126	776	-	3,902	9,100

THE ABINGDON MUSIC CENTRE TRUST

Charity No 309181

RECEIPTS AND PAYMENTS ACCOUNTS YEAR ENDED 31 AUGUST 2022

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Petty cash	60	-	-
	NatWest current account	23	-	-
	COIF deposit account	-	-	-
	CAF cash account	3,043	776	-
	Total cash funds		3,126	776

(agree balances with receipts and payments account(s))

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	CCLA Investment Fund	Unrestricted	-	30,399
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	MRS A HASSANALI-SUTTON	25-May-23
	J N HINES	25-May-23

THE ABINGDON MUSIC CENTRE TRUST

England & Wales - Charity number 309181

Accounts

THE ABINGDON MUSIC CENTRE TRUST
FINANCIAL STATEMENTS
31 AUGUST 2021

Charity Number 309181

THE ABINGDON MUSIC CENTRE TRUST
FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2021

CONTENTS PAGE

Trustees Annual Report	1
Independent Examiner's Report on the accounts	6
Receipts and Payments accounts	7

THE ABINGDON MUSIC CENTRE TRUST

TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2021

Section A Reference and administration details

Charity name THE ABINGDON MUSIC CENTRE TRUST

Other names charity is known by

Registered charity number (if any) 309181

Charity's principal address LARKMEAD SCHOOL, FARINGDON ROAD
ABINGDON-ON-THAMES
OXFORDSHIRE
Postcode OX14 1RF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Annalise DOBSON		Resigned 31 August 2021	
2	David SHAW		Resigned 1 May 2021	
3	Alison LANE	Secretary		
4	Jim HINES	Chair until 20.10.21		
5	Katie DAVID			
6	Rosemary BRUCE			
7	David RIDDLE			
8	Anne NEWTON			
9	Amena HASSANALI-SUTTON	Chair from 21.10.21		
10	Jonathan Mark BENTLEY		Appointed 21 October 2021	
11	Lucy Emma WEBBER		Appointed 21 October 2021	
12				
13				
14				
15				
16				
17				
18				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

THE ABINGDON MUSIC CENTRE TRUST

TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2021

Names and addresses of advisers (Optional information)

Type of advisor	Name	Address
Independent Examiners	Vineyard Accountants	5 The Chambers, Vineyard, Abingdon-on-Thames, OX14 3PX

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Declaration of Trust dated 1 st October 1973, as varied by scheme of 5 th June 2001, as amended 16 th June 2015, as amended 7 th February 2019.
How the charity is constituted (eg. trust, association, company)	The Trust is an unincorporated organisation.
Trustee selection methods (eg. appointed by, elected by)	Nominated by existing Trustees having consideration of relevant experience, interests, skills and likely contribution following discussion with nominee.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

The Trustees regularly review the major risks the Trust faces. Insurance and Health and Safety issues are assessed annually.

A Trustee is nominated to act in the event of child safeguarding concerns and to make referrals to the local authority's child protection team.

Where relevant all Trustees and teaching staff are DBS checked.

All trustees give their time voluntarily and receive no remuneration or benefits. Expenses may be paid.

THE ABINGDON MUSIC CENTRE TRUST

TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2021

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To establish a centre for the performance teaching and appreciation of music both to children and adults to increase their knowledge understanding and love of music and their ability to play music to the most advanced standings of which they are capable.

Summary of the main activities undertaken for the public benefit in relation to these objectives (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Abingdon Music Centre Trust was established to make music available as widely as possible within the local community for both adults and children. The Trust runs music classes and workshops throughout the year and provides opportunities for local music makers and teachers to use its premises for music making.

The Trust has taken note of, and had regard for the guidance on public benefit issued by the Charity Commission and uses it to help with its current and future planning. Benefits to the public are real, and do not harm others. Access to benefits is unrestricted within practical constraints relating to the premises used. Disabled access is available at our activities.

We charge fees for our activities but hold those fees at the lowest possible levels consistent with continued solvency. The Trust runs music classes and workshops throughout the year for all age groups. We work with children's centres, schools and care homes for older people to enhance benefit to others. The Trust provides the opportunity for local music makers and teachers to use its premises for music making. The Trust offered a range of online lessons and activities throughout the Covid-19 pandemic, moving to outdoor sessions once restrictions allowed, and are continuing to develop and offer these as Covid-safe in-person courses for the following year. The Trust's work with the community of Abingdon through contributions to events in the town was on hold during the Covid-19 pandemic but plans for future events are now being made.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers make an important contribution to Abingdon Music Centre, they give their time freely and we are grateful for their support.

Any surplus funds at the end of the year are retained by the trust to help further its aims.

THE ABINGDON MUSIC CENTRE TRUST

TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2021

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Trust managed to run a good range of classes for all ages despite Covid-19 restrictions, mostly via Zoom from September 2020 but then moving to outdoor sessions from June 2021. Members were clearly very appreciative of the opportunity to continue to meet for regular music-making during this challenging time and many contributed their own recorded parts to virtual group recordings. Particular emphasis is given to early music development, with classes running every weekday for children under school age. The Trust, as in previous years, provided administration support to the Frances Kitching Trust (Registered Charity 259127) and provided opportunities for young school-age musicians. We managed a limited amount of work in care homes due to the pandemic (over 70 adults in local care homes/community support service participated in our music sessions funded by Oxfordshire Adult Learning). We plan to resume our full programme once the Covid-19 situation allows.

Section E

Financial review

Brief statement of the charity's policy on reserves

To ensure continuity of classes and facilities general reserves are held at the level of three month's salary costs and one year of premises commitments.

Additional funds are constantly sought for the purchase and maintenance of musical instruments and equipment and for specified projects. Some funding obtained is specifically restricted to the purpose described below.

At the 31st August 2021, total reserves stood at £41,181 (2020 - £48,290), which was made up of unrestricted funds of £40,645 (2020 - £47,754) and restricted funds of £536 (2020 - £536).

Unrestricted reserves can be spent and are used in accordance with charitable objectives at the discretion of trustees.

Our restricted fund at the year end related to:-

- Children Fund – set up to support our work with children (minors under the age of 18 years) and the residue at 31st August 2021 amounted to £536 (2020 - £536).
- Mini Music Makers fund – a grant of £650 received in the year was fully expended on 2 zoom accounts and bespoke bags for our mini music maker classes (2020 - £nil).

THE ABINGDON MUSIC CENTRE TRUST

TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2021

Details of any funds materially in deficit

The funds were not in deficit during this or the previous year

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

The trusts principal funding sources in the year consisted of money received from outreach activities, grants, donations, room rental hire, workshops and classes and investment income.

The trust holds investments at 31st August 2021 totalling £32,080 (2020 - £36,469) which relates to reserve funding placed in investments with the CCLA. It is the policy of the trust to hold these surplus funds with the CCLA in order to maximise income. Sufficient funds are always readily available in order to enable the charity to achieve its objectives; the Trustees are committed to safeguarding these reserves whilst seeking any prudent performance enhancing initiatives. Investments are held at their bid market value. There were no additional investments purchased in the year. £10,000 of investments were disposed of.

The trustees review current and funding needs on a regular basis to ensure funds held are sufficient.

Section F Other optional information

No remuneration was paid to trustees in this or the previous year.

1 trustee incurred expenses totalling £1,038 for computer consumables and maintenance costs (2020 – 1 trustee incurred expenses for £1,255 for computer consumables, telephone and refreshment costs).

Donations from trustees amounted to £726 from 3 trustees (2020 – 3 trustees amounting to £1,108).

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
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Full name(s)	MRS A HASSANALI-SUTTON	J N HINES
--------------	------------------------	-----------

Position (eg secretary, chair, etc)	CHAIR	TRUSTEE
-------------------------------------	-------	---------

Date	6 May 2022
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THE ABINGDON MUSIC CENTRE TRUST

Independent examiner's report on the accounts

Report to the
trustees/ members
of

The Abingdon Music Centre Trust

On accounts for
the year ended

31 August 2021

Charity no (if any)

309181

Set out on pages

7 and 8

**Responsibilities
and basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2021.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's
statement

I have completed my examination. I confirm that no material matters have come to my attention.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

I report to the trustees on my examination of the accounts of the above trust for the year ended 31 August 2021.

**Responsibilities
and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Signed:

Date:

10 May 2022

Name:

Helen Gee

Relevant
professional
qualification:

FCCA

Address:

Vineyard Accountants
Chartered Certified Accountants,
5 The Chambers,
Vineyard,
Abingdon-on-Thames,
OX14 3PX

THE ABINGDON MUSIC CENTRE TRUST

Charity No
309181

RECEIPTS AND PAYMENTS ACCOUNTS YEAR ENDED 31 AUGUST 2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Associated Board exam fees	-	-	-	-	-
Adult & school age class fees	19,877	-	-	19,877	33,178
Pre school & workshop fees	3,840	-	-	3,840	6,451
Music, tapes, books & CD's sold	5	-	-	5	-
Room rentals	-	-	-	-	3,359
Sundry receipts & refreshments	145	-	-	145	51
Donations	7,737	650	-	8,387	3,404
Investment income	1,154	-	-	1,154	1,121
Frances Kitching Trust	-	-	-	-	5,000
Outreach	4,099	-	-	4,099	17,080
Community Performances	-	-	-	-	-
Memberships	165	-	-	165	455
HMRC Job Retention Scheme	26,210	-	-	26,210	16,417
Sub total	63,232	650	-	63,882	86,516
A2 Asset and investment sales, etc.	10,000	-	-	10,000	-
Total receipts	73,232	650	-	73,882	86,516
A3 Payments					
Associated Board Fees	-	-	-	-	-
Tuition fees	19,947	-	-	19,947	29,944
Musical instruments & equipment	1,220	-	-	1,220	1,342
Music, tapes, books and CD's	-	-	-	-	-
Miscellaneous expenses & materials	2,490	349	-	2,839	4,074
Office & administration expenses	2,399	301	-	2,700	2,117
Rent, rates & room hire	150	-	-	150	8,159
Cleaning	-	-	-	-	-
Staff salaries & honorarium	48,140	-	-	48,140	43,021
Accountancy fees	552	-	-	552	528
Insurance	1,049	-	-	1,049	1,018
Frances Kitching Trust	-	-	-	-	-
Memberships	6	-	-	6	-
Sub total	75,953	650	-	76,603	90,203
A4 Asset and investment purchases,	-	-	-	-	-
Total payments	75,953	650	-	76,603	90,203
Net of receipts/(payments)	(2,721)	-	-	(2,721)	(3,687)
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	11,285	536	-	11,821	14,736
Cash funds this year end	8,564	536	-	9,100	11,049

THE ABINGDON MUSIC CENTRE TRUST

Charity No

309181

RECEIPTS AND PAYMENTS ACCOUNTS YEAR ENDED 31 AUGUST 2021

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Petty cash	62	-	-
	NatWest current account	387		-
	COIF deposit account	-	-	-
	CAF cash account	8,115	536	-
	Total cash funds		8,564	536

(agree balances with receipts and payments account(s))

Categories	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	CCLA Investment Fund	Unrestricted	-	32,080
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	MRS A HASSANALI-SUTTON	06-May-22
	J N HINES	06-May-22

THE ABINGDON MUSIC CENTRE TRUST

England & Wales - Charity number 309181

Accounts

THE ABINGDON MUSIC CENTRE TRUST
FINANCIAL STATEMENTS
31 AUGUST 2020

Charity Number 309181

THE ABINGDON MUSIC CENTRE TRUST
FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2020

CONTENTS PAGE

Trustees Annual Report	1
Independent Examiner's Report on the accounts	6
Receipts and Payments accounts	7

THE ABINGDON MUSIC CENTRE TRUST

TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2020

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Annalise DOBSON			
2	David SHAW			
3	Alison LANE	Secretary		
4	Jim HINES	Chair		
5	Katie DAVID			
6	Rosemary BRUCE			
7	David RIDDLE			
8	Peter STEAD			
9	Anne NEWTON			
10	Amena HASSANALI-SUTTON		Appointed 18 October 2019	
11				
12				
13				
14				
15				
16				
17				
18				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

THE ABINGDON MUSIC CENTRE TRUST

TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2020

Names and addresses of advisers (Optional information)

Type of advisor	Name	Address
Independent Examiners	Nockels Gee	5 The Chambers, Vineyard, Abingdon-on-Thames, OX14 3PX

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Declaration of Trust dated 1 st October 1973, as varied by scheme of 5 th June 2001, as amended 16 th June 2015, as amended 7 th February 2019.
How the charity is constituted (eg. trust, association, company)	The Trust is an unincorporated organisation.
Trustee selection methods (eg. appointed by, elected by)	Nominated by existing Trustees having consideration of relevant experience, interests, skills and likely contribution following discussion with nominee.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

The Trustees regularly review the major risks the Trust faces. Insurance and Health and Safety issues are assessed annually.

A Trustee is nominated to act in the event of child safeguarding concerns and to make referrals to the local authority's child protection team.

Where relevant all Trustees and teaching staff are DBS checked.

All trustees give their time voluntarily and receive no remuneration or benefits. Expenses may be paid.

THE ABINGDON MUSIC CENTRE TRUST

TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2020

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Abingdon Music Centre Trust was established to make music available as widely as possible within the local community for both adults and children. The trust runs music classes and workshops throughout the year and provides opportunities for local music makers and teachers to use its premises for music making.

Summary of the main activities undertaken for the public benefit in relation to these objectives (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trust has taken note of, and had regard for the guidance on public benefit issued by the Charity Commission and uses it to help with its current and future planning. Benefits to the public are real, and do not harm others. Access to benefits is unrestricted within practical constraints relating to the premises used. Disabled access is available at our activities. We charge fees for our activities but hold those fees at the lowest possible levels consistent with continued solvency.

The Trust runs music classes and workshops throughout the year for all age groups. We work with children's centres, schools and care homes for older people to enhance benefit to others.

The Trust provides the opportunity for local music makers and teachers to use its premises for music making.

We have continued to extend our work with the community of Abingdon through further contributions to events in the town.

The trust were able to offer a limited range of online lessons and activities throughout the Covid-19 pandemic and are continuing to develop and offer these courses for the following year.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers make an important contribution to Abingdon Music Centre, they give their time freely and we are grateful for their support.

Any surplus funds at the end of the year are retained by the trust to help further its aims.

THE ABINGDON MUSIC CENTRE TRUST

TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2020

Section D Achievements and performance

Summary of the main achievements of the charity during the year

The Trust again successfully held a wide range of classes and workshops. Particular emphasis is given to early music development with over 100 children under school age regularly attending classes.

The Trust, as in previous years, provided administration support to the Frances Kitching Trust (Registered Charity 259127) and providing facilities for young musicians.

We continued a series of intergenerational classes involving the elderly and very young. We continued to work in several care homes, often in partnership with Oxfordshire Adult Learning.

The trust had to stop all face to face activities due to Covid-19. The majority of teachers were furloughed, however with the help of some staff and volunteers, we were able to offer online activities for a limited range of members. From July 2020 we were able to develop and run a wider range of classes and online activities, which will also be offered in the following year.

Section E Financial review

Brief statement of the charity's policy on reserves

To ensure continuity of classes and facilities general reserves are held at the level of three month's salary costs and one year of premises commitments.

Additional funds are constantly sought for the purchase and maintenance of musical instruments and equipment and for specified projects. Some funding obtained is specifically restricted to the purpose described below.

At the 31st August 2020, total reserves stood at £48,290 (2019 - £50,840), which was made up of unrestricted funds of £47,754 (2019 - £49,855) and restricted funds of £536 (2019 - £985).

Unrestricted reserves can be spent and are used in accordance with charitable objectives at the discretion of trustees.

Our restricted funds at the year end related to:-

- Children Fund – set up to support our work with children (minors under the age of 18 years) by a single donations of £600 and the residue at 31st August 2020 amounted to £536 (2019 - £548).
- Equipment Funding - related to funding to buy new musical and the balance at 31st August 2020 amounted to £0 (2019 - £437).

THE ABINGDON MUSIC CENTRE TRUST

TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2020

Details of any funds materially in deficit

The funds were not in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

The trusts principal funding sources in the year consisted of money received from outreach activities, grants, donations, room rental hire, workshops and classes and investment income.

The trust holds investments at 31st August 2020 totalling £36,469 (2019 - £35,324) which relates to reserve funding placed in investments with the CCLA. It is the policy of the trust to hold these surplus funds with the CCLA in order to maximise income. Sufficient funds are always readily available in order to enable the charity to achieve its objectives; the Trustees are committed to safeguarding these reserves whilst seeking any prudent performance enhancing initiatives. Investments are held at their bid market value. There were no additional investments purchased in the year, nor were any investments disposed.

The trustees review current and funding needs on a regular basis to ensure funds held are sufficient.

Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

J N HINES

A J LANE

Position (eg secretary, chair, etc)

CHAIR

SECRETARY

Date

27 May 2021

THE ABINGDON MUSIC CENTRE TRUST

Independent examiner's report on the accounts

Report to the
trustees/ members
of

The Abingdon Music Centre Trust

On accounts for
the year ended

31 August 2020

Charity no (if any)

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Set out on pages

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examiner's
statement

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Signed:

Date:

8 June 2021

Name:

Helen Gee

Relevant
professional
qualification:

FCCA

Address:

Nockels Gee

Chartered Certified Accountants,
5 The Chambers,
Vineyard,
Abingdon-on-Thames,
OX14 3PX

THE ABINGDON MUSIC CENTRE TRUST

Charity No
309181

RECEIPTS AND PAYMENTS ACCOUNTS YEAR ENDED 31 AUGUST 2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Associated Board exam fees	-	-	-	-	-
Adult & school age class fees	33,178	-	-	33,178	47,451
Pre school & workshop fees	6,451	-	-	6,451	11,235
Music, tapes, books & CD's sold	-	-	-	-	10
Room rentals	3,359	-	-	3,359	5,261
Sundry receipts & refreshments	51	-	-	51	291
Donations	2,414	990	-	3,404	1,281
Investment income	1,121	-	-	1,121	1,113
Frances Kitching Trust	5,000	-	-	5,000	1,200
Outreach	17,080	-	-	17,080	30,232
Community Performances	-	-	-	-	895
Memberships	455	-	-	455	1,231
HMRC Job Retention Scheme	16,417	-	-	16,417	-
Sub total	85,526	990	-	86,516	100,200
A2 Asset and investment sales, etc.	-	-	-	-	-
Total receipts	85,526	990	-	86,516	100,200
A3 Payments					
Associated Board Fees	-	-	-	-	-
Tuition fees	29,932	12	-	29,944	47,726
Musical instruments & equipment	(85)	1,427	-	1,342	677
Music, tapes, books and CD's	-	-	-	-	-
Miscellaneous expenses & materials	4,074	-	-	4,074	6,398
Office & administration expenses	2,117	-	-	2,117	2,292
Rent, rates & room hire	8,159	-	-	8,159	11,404
Cleaning	-	-	-	-	12
Staff salaries & honorarium	43,021	-	-	43,021	29,342
Accountancy fees	528	-	-	528	510
Insurance	1,018	-	-	1,018	987
Frances Kitching Trust	-	-	-	-	80
Memberships	-	-	-	-	-
Sub total	88,764	1,439	-	90,203	99,428
A4 Asset and investment purchases,	-	-	-	-	-
Total payments	88,764	1,439	-	90,203	99,428
Net of receipts/(payments)	(3,238)	(449)	-	(3,687)	772
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	14,523	985	-	15,508	14,736
Cash funds this year end	11,285	536	-	11,821	15,508

THE ABINGDON MUSIC CENTRE TRUST

Charity No 309181

RECEIPTS AND PAYMENTS ACCOUNTS YEAR ENDED 31 AUGUST 2020

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Petty cash	62	-	-
	NatWest current account	146	536	-
	COIF deposit account	-	-	-
	CAF cash account	11,077	-	-
	Total cash funds		11,285	536

(agree balances with receipts and payments account(s))

Categories	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	CCLA Investment Fund	Unrestricted	31,123	36,469
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	J N HINES	27-May-21
	A J LANE	27-May-21