

**THE KENDRICK FOUNDATION**

**CHARITY REGISTRATION NO: 309072**

**THE KENDRICK FOUNDATION**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023**

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**TRUSTEE:**

The Kendrick Trust whose appointed trustees are :-

Michael Page (Chairman)  
Karen Bossom  
Marsha Carey - Elms  
Claire Connell  
Virginia Cullura  
Allan Currall (resigned 20<sup>th</sup> February 2023)  
Jean Elliott  
Roger Garrick (Secretary)  
Michael Wall  
Keith Miller  
Charles Ramsden

**PRINCIPAL ADDRESS:**

Kendrick School, London Road, Reading, Berkshire, RG1 5BN

**INDEPENDENT EXAMINER:**

Holy Brook Associates, Curious Lodge, 1<sup>st</sup> Floor Pinnacle Building, Tudor Road, Reading,  
Berkshire, RG1 1NH

**SECRETARY:**

Roger Garrick, Company Secretary, The Kendrick Trust Ltd.

**BANKERS:**

Lloyds TSB, Market Place Branch, 1 Market Place, Reading, Berkshire, RG1 2EQ

**SOLICITORS:**

Clarkslegal, One Forbury Square, The Forbury, Reading, Berkshire, RG1 3EB

**INVESTMENT ADVISORS:**

CCLA, One Angel Lane, London EC4R 3AB

**REPORT OF THE TRUSTEE FOR THE YEAR ENDED 31 MARCH 2023****1. Trust Deed**

The Kendrick Foundation was formed by a Scheme approved by The Charity Commissioners for England and Wales dated 9 March 1998 as modified by subsequent orders dated 23 January 2002, 7 March 2003, 30 March 2004 and 20<sup>th</sup> December 2017.

**2. Registration**

The Foundation was registered with the Charity Commissioners for England and Wales on 9 March 1998 and given the registration number 309072.

**3. Trustee**

The trustee of the Kendrick Foundation is the Kendrick Trust, a company limited by guarantee. The directors of the Kendrick Trust during the year under review were:

Michael Page (Chairman)  
Roger Garrick (Secretary)  
Karen Bossom  
Marsha Carey-Elms  
Claire Connell  
Virginia Cullura  
Allan Currall (Resigned 20<sup>th</sup> February 2023)  
Jean Elliott  
Michael Wall  
Keith Miller  
Charles Ramsden

The number of directors within the Kendrick Trust shall not be more than 11 and so long as there shall be less than 2 directors, none of the power or discretions vested in the directors shall be exercisable except for the purpose of appointing a new director or directors.

None of the directors noted above receive remuneration for the time spent on the affairs of the Foundation. Roger Garrick was reimbursed £13 for expenses incurred in filing the annual return for the Kendrick Trust with Companies House. No other out of pocket expenses were paid to, or in respect of, the directors for the year ended 31 March 2023.

Directors are recruited when required from among people with an interest in Kendrick School; nominations may be sought from the Kendrick Parents' Society (KPS) or the Kendrick Old Girls' Association (KOGA). Induction and training is by means of informal mentoring by the chairman and other trustees.

The charity has no employees.

**4. Governance**

The directors meet as required, generally once or twice per annum, to receive reports, to oversee and recommend payment of grants, to review the Foundation's investment performance in the light of appropriate professional advice and to approve the Foundation's annual accounts and trustee's report. There are two committees of directors. The Grants committee considers and determines applications for grants within the charity's grant-making policy and the Finance Committee regularly reviews investment performance with the Investment Managers. Only very minor decisions are taken without reference to the directors.

**REPORT OF THE TRUSTEE FOR THE YEAR ENDED 31 MARCH 2023****5. Aims and Objectives**

The aims and objectives of the Kendrick Foundation are to advance the education of the beneficiaries, namely the pupils and former pupils of Kendrick Girls' School in Reading.

The charity seeks to carry out its objectives by :-

i) making grants to the school and to current and recent students. The trust normally makes available up to 90% of the previous year's unrestricted income for distribution in the current year.

ii) maintaining the value of its assets for the benefit of future generations of Kendrick pupils and, in particular, to rebuild the capital value previously represented by the playing field sold in 2004.

**6. Review of achievements during the year**

Income was £56,054, £3,006 more than the previous year. Dividend income increased by £1,988 and interest received increased significantly by £1,018 due to the rise in interest rates experienced in 2022.

Donations of £34,000 were made to Kendrick school towards improving access for disabled students and refurbishing the Cedars building. Two grants, totalling £900, were made to current pupils towards their travel costs for World Youth Day in Portugal and the Girl Guiding International Opportunities Programme in Austria.

During the year the trustee decided to allocate 10% of its annual income to a Disbursement Fund. This fund will be used to fund all the student grants received during the year and any unspent balance will be transferred to the school in the following year for application by the head teacher provided its use complies with the aims of the Trust as set out in its articles of association and terms of reference. Payments made will be validated by the trustee and details of the expenditure included in the subsequent years accounts.

**Investment Policy and Performance during the year**

CCLA were appointed the Foundation's investment manager at the AGM in June 2015. They manage the Foundation's funds, on a discretionary basis, closely monitored by the trustee.

The investment policy is to achieve a reasonable rate of return within an acceptable level of risk. The value of investments decreased during the year by £132,249, reflecting the economic circumstances during the year.

The Charity Commission require the Foundation to recoup, over 60 years, the 2004 donation to Kendrick School of £2.8m for new sports facilities. The original £500,000 set aside for this purpose had grown to £1,618,425, at 31<sup>st</sup> March 2023, £772,696 (91%) above the target of £845,729 needed to achieve the target.

The value of the remaining permanent endowment, which provides the expendable income, is £1,323,625.

**7. Public benefit**

The Foundation has complied with the duty (set out in section 4 of the Charities Act 2011) to have due regard to public benefit guidance published by the Commission. It exists to support the work of Kendrick School by making grants for activities not covered by standard funding. The Foundation gives annual travel grants to senior students, to encourage them to widen their experience and become more rounded individuals by contributing to a different culture and sharing their skills for the benefit of others.

The Foundation sold land, in 2004, to finance the construction and fitting out of a sports hall at the school. This facility is available to the general public in out-of-school hours, at weekends and in school holidays.

## REPORT OF THE TRUSTEE FOR THE YEAR ENDED 31 MARCH 2023

## 8. Identification of Major Risks

The trustee considers the variability of investment returns on the permanent endowment to constitute the charity's major risk. The trustee responds by taking appropriate professional advice and diversifying its investments in accordance with such advice.

## 9. Trustee's Responsibilities in relation to the financial statements

Law applicable to charities in England and Wales requires the trustee to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustee is required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

## 10. Reserves Policy

Following the sale of originally endowed land and subsequent donation of £2.8m to the Kendrick School and in accordance with a Charities Commission Order dated 30<sup>th</sup> March 2004 the trustee initially invested £500,000 in a separate recoupment fund and its policy is to increase the value of this fund, including the reinvestment of income from 72.6% of the units held, so that it reaches a value of £2.8m over 60 years. The trustee's policy in respect of the balance of the endowment fund is to produce an income that is transferred to an unrestricted fund out of which the grants and other proper expenditure of the Foundation can be paid for the foreseeable future. The trustee's normal policy for the unrestricted income fund is that the amount of grants made, in accordance with the Foundation's objectives, shall not exceed 90% of the income in the previous year. Any excess of income over grants made and administration costs paid is carried forward to enable the Foundation, in exceptional circumstances, to provide grants exceeding its normal policy.

## 12. Accounts

The trustee confirms that the accounts comply with:

- statutory requirements
- the governing document
- the statement of recommended practice "Accounting and Reporting by Charities" issued in 2005.

The trustee is responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable it to ensure that the financial statements comply with the Charities Act 2011. It is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustee on 6<sup>th</sup> September 2023 and signed on its behalf by:

signed

MICHAEL PAGE

Chairman of The Kendrick Trust

**Independent Examiner's Report to the Trustee of The Kendrick Foundation**

I report to the trustees on my examination of the accounts of the Kendrick Foundation for the year ended 31 March 2023 which are set out on pages 5 - 11.

**Respective Responsibilities of trustees and examiner**

The charity trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145 (5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

**Basis of Independent examiner's statement**

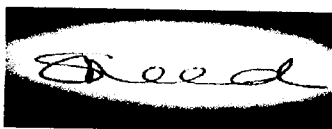
My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

**Independent Examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Sabina Reed  
Association of Accounting Technicians  
Holy Brook Associates  
Curious Lounge  
1<sup>st</sup> Floor Pinnacle Building  
Tudor Road  
Reading  
RG1 1NH

Date...8<sup>th</sup> August 2023 .....

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	Unrestricted Income £	Disbursement Fund £	Permanent Endowment £	Total Year Ended 31 3 2023 £	Total Year Ended 31 3 2022 £
<b>Income from:-</b>						
Bank and deposit interest	5	1,032	-	-	1,032	14
Dividend income	6	55,022	-	-	55,022	53,044
Disbursement Fund Transfer		(4,705)	4,705	-	-	-
Total incoming resources		51,349	4,705	-	56,054	53,058
<b>Expenditure on:-</b>						
Cost of charitable activities	7	34,900	-	-	34,900	13,375
Administration Costs	8	408	-	-	408	468
Total resources expended		35,308	-	-	35,308	13,843
<b>Other Recognised Gains and Losses</b>						
Gains/(losses) on investment assets:-						
Realised	9	-	-	-	-	-
Unrealised	9	-	-	(132,249)	(132,249)	284,434
<b>Net Income / (Expenditure)</b>		16,041	4,705	(132,249)	(111,503)	323,649
Fund balances at 1 April		52,848	-	3,074,309	3,127,157	2,803,508
<b>Fund Balances at 31 March</b>		<b>68,889</b>	<b>4,705</b>	<b>2,942,060</b>	<b>3,015,654</b>	<b>3,127,157</b>



## BALANCE SHEET AS AT 31 MARCH 2023

	Notes	31 March 2023 £	31 March 2022 £
<b>Fixed Assets</b>			
Investments	9	2,942,060	3,074,309
		<u>2,942,060</u>	<u>3,074,309</u>
<b>Current Assets</b>			
Cash held by Investment Manager		72,190	50,136
Cash at Lloyds bank		1,777	3,085
		<u>73,967</u>	<u>53,221</u>
<b>Creditors: falling due within one year</b>	10	(373)	(373)
<b>Net Current Assets</b>		<u>73,594</u>	<u>52,848</u>
<b>Total Assets less Current Liabilities</b>		<u>3,015,654</u>	<u>3,127,157</u>
<b>Represented by:</b>			
Unrestricted income fund	11	68,889	52,848
Disbursement Fund	11	4,705	
Permanent endowment fund	11	2,942,060	3,074,309
		<u>3,015,654</u>	<u>3,127,157</u>

Approved by the Trustee on 6<sup>th</sup> September 2023 and signed on its behalf by:



(signed) MICHAEL PAGE

**CASH FLOW STATEMENT FOR YEAR ENDED 31 MARCH 2023**

	<b>Note</b>	<b>31 March 2023</b> £	<b>31 March 2022</b> £
<b>Cash generated for Operating Activities</b>			
Net cash (used in) Operating Activities	14	(35,308)	(15,427)
<b>Cash flows from Investing Activities</b>			
Dividends, interest and rents from investments		56,054	53,058
Purchase of property, plant & equipment		-	-
<b>Net cash provided (used in) investing activities</b>		<b>56,054</b>	<b>53,058</b>
<b>Cash flows from Financing Activities</b>			
Repayments of borrowing		-	-
<b>Net cash provided (used in) financing activities</b>		<b>-</b>	<b>-</b>
<b>Change on cash and cash equivalents in the year</b>		<b><u>20,746</u></b>	<b><u>37,631</u></b>
<b>Cash at bank and in hand at start of year</b>		<b>53,221</b>	<b>15,590</b>
<b>Cash at bank and in hand at end of year</b>		<b>73,967</b>	<b>53,221</b>

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**1. Accounting Policies**

The financial statements are prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice : Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and Charities Act 2011.

The Kendrick Foundation constitutes a public benefit entity as defined by FRS 102 .

All investments are stated at mid-market value at the balance sheet date. The movement in the Statement of Financial Activities comprises both realised and unrealised gains and losses.

Bank interest is accounted for on an accruals basis.

Investment income is accounted for when received.

Recovery of tax deducted on interest received is accounted for when received

Donations are recognised and applied to the Trust Fund when received.

Grants and donations are accounted for when approved. Administrative expenditure is accounted for on an accruals basis.

Liabilities are recognised on an accruals basis.

**2. Permanent Endowment Fund**

The permanent endowment fund relates to the value of the land and assets originally donated to the Foundation. The land was disposed of during the year 2004-05. The Charity Commissioners directed by order on 30 March 2004 that £500,000 of the proceeds be invested with the purpose of accumulating a fund of £2.8m over 60 years to recoup the cost of donations to Kendrick School in respect of assisting in construction of new sports facilities. The balance of the permanent endowment fund is applied in accordance with the objects of the Foundation.

**3. Income Fund (Unrestricted)**

The Income Fund represents funds to be used for the payment of grants, donations and administrative expenses of the Foundation.

**4. Donations and Gifts**

No donations were received during the year.

**5. Bank and Deposit Interest**

	Year to 31 March 2023	Year to 31 March 2022
	£	£
Received by Unrestricted Funds	1,032	14

**NOTES TO THE FINACIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**6. Investment Income**

	<b>Year to 31 March 2023 £</b>	<b>Year to 31 March 2022 £</b>
<b>CCLA</b>		
Ethical Investment Fund	48,561	46,584
Property Fund	6,461	6,460
	<u>55,022</u>	<u>53,044</u>
Investment Income received for Unrestricted Funds	55,022	53,044

**7. Cost of Charitable Activities**

During the year the Foundation made donations to Kendrick School of £34,000 towards improvements to disabled access and the refurbishment of the Cedars building and grants to 2 students totalling £900.

All charitable expenditure in 2023 and 2022 was from unrestricted funds.

**8. Administration Costs**

	<b>Year to 31 March 2023</b>			<b>Year to 31.3.2022 £</b>
	<b>Income Fund £</b>	<b>Endowment Fund £</b>	<b>Total £</b>	
Independent Examiner's remuneration	360	-	360	420
Sundry expenses	13	-	13	13
Data Protection Office Fee	35	-	35	35
	<u>406</u>	<u>-</u>	<u>406</u>	<u>468</u>
Administration costs y/e 31.3.2022	468	-	468	468

No remuneration was paid to the trustee during the current period or previous years.  
There were no employees during the year.

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**9. Investments at Market Value**

	Year to 31 March 2023 £	Year to 31 March 2022 £
CCLA – COIF Ethical Investment Fund	2,816,155	2,924,663
CCLA – COIF Property Fund	125,905	149,646
	<u>2,942,060</u>	<u>3,074,309</u>

At 31 March 2023 the purchase cost of the investments held was as follows:

Cost of investments	1,849,191	1,849,191
	<u>1,849,191</u>	<u>1,849,191</u>
Market value of investments at start of year	3,074,309	2,789,875
Realised gains / (losses)		
Unrealised gains / (losses)	(132,249)	284,434
	<u>(132,249)</u>	<u>284,434</u>
Market value of investments at end of year	2,942,060	3,074,309
	<u>2,942,060</u>	<u>3,074,309</u>
Asset Allocation of Investments held	%	%
Overseas Equities	59.6	60.1
UK Equities	7.9	8.4
Property	7.2	9.5
Infrastructure & Operating Assets	7.0	7.5
Contractual & Other Income	2.0	2.9
Private Equity & Other	1.9	1.5
Fixed interest	7.2	
Cash	7.2	10.1
	<u>100.0</u>	<u>100.0</u>

**10. Creditors: falling due within one year**

Accruals	373	373
	<u>373</u>	<u>373</u>

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**11. Analysis of Fund Balances**

	Income Fund £	Disbursement Fund £	Permanent Endowment Fund £	Total Funds £
Investments	-	-	2,942,060	2,942,060
Cash held by Investment Manager	67,485	4,705	-	72,190
Cash at Lloyds bank	1,777	-	-	1,777
Creditors	(373)	-	-	(373)
	68,899	4,705	2,942,060	3,015,654

The Permanent Endowment Fund consists of the following  
Recoupment fund

Amount originally invested in 2004	500,000
Income and gains in years 2004 – 2022	1,164,082
Unrealised investment gains / (losses) in year 2023	(45,657)
Recoupment Fund at 31 March 2023	1,618,425
Balance of Endowment Fund at 31 March 2023	1,323,635
Total Permanent Endowment Funds	2,942,060

**12. Post Balance Sheet Events**

There were no post balance sheet events

**13. Related Party Transactions and Ultimate Controlling Party**

The trustee of the Kendrick Foundation is the Kendrick Trust, a company incorporated by guarantee. (Company number 3517162) The directors of the Kendrick Trust, as noted on page 1, are responsible for the management of the Foundation. There were no related party transactions.

**14. Reconciliation of net movement in funds to net cash flow from operating activities**

	31.3.2023	31.3.2022
<b>Net income / (expenditure) as per the SOFA</b>	<b>(111,503)</b>	<b>323,649</b>
<b>Adjustments for:-</b>		
Depreciation charges	-	-
Dividends, interest and rents from investments	(56,054)	(53,058)
(Gains) / Losses on investments	132,249	(284,434)
(increase) / decrease in debtors	-	-
Increase /(decrease) in creditors	-	(1,584)
<b>Net cash (used in) operating activities</b>	<b><u>(35,308)</u></b>	<b><u>(15,427)</u></b>