

Trustee Report 2022-2023

18th August 2023

Names of Trustees who manage the charity.

Mr C Turner

Mr B Hawkins Booking Secretary & Chairman

Mrs M Hutton Treasurer

Mr R Hutton

Mr C Taylor Resigned May 2022

Mrs S Wells Secretary

Mrs H Edwards

Committee Members

Mr C Sangan

Mr C Taylor Died January 23

Camerton Community Hall is a community centre for the residents of Camerton parish and neighbourhood; together with the recreation ground/sports field it provides facilities for physical exercise, training, meetings, lectures, classes, camping and other forms of leisure-time activities and entertainment.

Built nearly 40 years ago many of the local residents are aware of the hard work that went in to fundraising and creating this wonderful facility for which the present residents owe a debt of gratitude.

Since the Extraordinary General Meeting held on 31st January 2017 when a new committee was formed, we have been working hard to achieve Vision & Mission Statements.

Vision Statement: To be the Community / Church Hall of choice within a 10-mile radius and in doing so double our annual income within two years.

Mission Statement

1. Review all current income streams and identify potential profitable new ones.
2. Review all current costs /suppliers to obtain best value for money.
3. Review all our current procedures and identify best practices and learn from fellow community halls adopting their procedures where relevant.
4. Create a clear marketing strategy.
5. Increase community engagement.
6. Ensure all the above is done in accordance with the Charitable Trust and the Hall's Constitution.

To date

- running costs have been reduced.
- valuable new working relationships with key organisations have been established.
- net income from Hall organised events have increased year on year.
- one-off and regular bookings have increased.
- key maintenance projects have been identified and completed.

Future projects being considered include:

- replacement of electrical controls
- re-decorate the kitchen.
- adapt the away dressing room into a storage room for tables and chairs.
- Solar panels

Chairman's report

2022/23 was an uphill grind for the Trustees and Committee in the aftermath of the pandemic.

Utility bills went through the roof which meant hire prices having to go up.

Hired hours were lost due to organisations using the hall not being able to get back up to their original numbers before Covid.

To save money, more controls were put in place with outside lights, water heaters, bar and hall heaters all now operated remotely from a mobile phone. The inefficient infrared heaters in the hall area were replaced with air sourced heat pump units.

We continued to upgrade the hall and its grounds. Enhancement to the entrance of the grounds have been completed with two stone pillars and new gates installed to create a great first impression.

Solar panels have been discussed but with the time it would take to get the financial outlay back, this has been put on hold. The Jolly Collier Bar which is run by Celebration Bars on a Friday evening on behalf of the committee, continues to be a great success and is well supported by people from the local area. Having the bar open to the public has brought in extra bookings for wakes, parties and weddings.

Over the year, we have endeavoured to keep the noise levels down in consideration of our neighbours and have engaged Steve of Celebration Bars as a Hall Steward to oversee that hirers comply with the T&Cs.

On behalf of everyone, I thank the Hall Committee members for all their hard work and support over the past, somewhat challenging, year, as well as over the whole of the last 7 years of the committee being in office. A lot has been achieved.

Finance Report for the year 01.04.22 – 31.03.23

Figures are rounded to nearest £.

Income

Regular Bookings	£11,941
One-off Bookings	£17,121
Bar Income	£ 1,535
CCH Events	£ 1,469
Donations/Grants	£ 268
Other	£ 1,511
Total	£33,845

Expenditure

Set Outgoings	£ 9,179
Maintenance/Upgrading	£29,328
Equipment	£ 2,368
CCH Events	£ 2,983
Copse/Grounds	£ 691
Other/Office	£ 567
Refunds (Covid)	£ 529
Total	£45,645

Income over expenditure - £11,800

Bank Balances 01.04.22

Current Account	£7,899.42
Reserve Account Balance	£34,439.85
NS&I Account Balance	£ 6,000.45
Total available funds	£48,339.72

Bank Balance 31.03.2023

Current Account	£5,357.67
Reserve Account Balance	£29,017.88
NS&I Account Balance	£6,006.03
Total available funds	£40,381.58

Damage/Misuse Deposit Account £1,070.00

Damage/Misuse Deposit Account £1,393

This was another successful year for Camerton Community Hall. The aftereffects of COVID 19 still required careful managing but cancellations due to ongoing infections became less.

We started the year with very healthy bank balances totalling £48,339.72 and ended the year with bank balances of £40,376.00.

Over £29,000 was spent on maintenance and upgrading projects. These included:

- Painting the outside of the building,
- Electrical upgrade to enable lighting/heating to be controlled remotely,
- Refurbishment of the hall floor,
- Correcting the damage in the changing rooms due to collapse of drains,
- New entrance constructed and gates fitted,
- Installation of new heating system,
- New doors to changing rooms.

The rise in electricity prices hit hard. To help us to understand hirers usage a Smart Meter was installed. Price increases to help meet this higher cost were introduced; this was a very delicate balancing act so that we did not deter people from hiring. Due to the excessive costs of providing electricity for winter caravan rallies, and having spoken to rally organisers, it was decided to withdraw the use of electric hook ups during the winter months.

Caravan rallies and weddings bring in much of our income. The combination of the hall and the grounds provide an ideal setting for both.

The Audit report for 2021-22 highlighted only very minor reporting errors not affecting the overall accounts. All financial activity is carried out in line with our Financial Regulations which are reviewed annually.

The Trustees declare that they have approved the Trustees' report above.

Signature: *Ray Hutton*

Signature: *Bryn Hawkins*

18th August 2023

Camerton Community Hall Final Accounts 2022-23						
Description	2022/23 Budget	1st Quarter 30.06.2022	2nd Quarter 30.09.2022	3rd Quarter 31.12.2022	4th Quarter 31.03.23	Notes/Variances over £250
Regular Bookings	£ 11,000.00	£ 3,229.75	£ 5,381.75	£ 9,266.00	£ 11,940.50	Slight increase on bookings
One-off Bookings	£ 15,000.00	£ 5,283.68	£ 8,268.78	£ 12,660.14	£ 17,121.06	Increase on bookings
Celebration Bars	£ 1,000.00	£ 400.00	£ 730.00	£ 1,235.00	£ 1,535.00	Increased bookings
Donations, Grants, Interest	£ 3.00	£ 26.73	£ 63.38	£ 137.16	£ 268.48	Increased interest rates/donations
Refunds/Other income		£ 1,353.28	£ 1,453.28	£ 1,457.00	£ 1,510.52	Electricity refund/MDS Refund
CCH Events			£ 250.00	£ 1,469.90	£ 1,469.90	Significant increase on events held
TOTAL	£ 27,003.00	£ 10,293.44	£ 16,147.19	£ 26,225.20	£ 33,845.46	
Set Outgoings	£ 11,592.00	£ 1,943.76	£ 4,036.95	£ 5,400.79	£ 9,178.70	Over estimated electricity costs
Maintenance & Upgrading Projects	£ 30,102.30	£ 14,643.80	£ 20,661.84	£ 29,061.84	£ 29,328.33	Underspent
Copse & Grounds	£ 1,000.00	£ 327.89	£ 346.15	£ 346.15	£ 691.15	Underspent
Equipment		£ 1,899.54	£ 1,925.79	£ 1,953.44	£ 2,367.76	Tables & Dishwasher purchased
CCH Events		£ 514.61	£ 512.81	£ 566.23	£ 2,982.84	2 events held - 1 free
Refunds		£ 300.00	£ 300.00	£ 407.50	£ 529.25	Covid related/changes to bookings
Office/Other		£ 151.56	£ 197.31	£ 520.60	£ 566.60	
TOTAL	£ 42,694.30	£ 19,781.16	£ 27,980.85	£ 38,256.55	£ 45,644.63	
Income over expenditure	£ 3,711.00	£ 2,372.62	£ 6,036.68	£ 14,178.99	-£ 11,799.17	
Bank Balances	01.04.22	31.03.23				
Current Ac Bank Balance	£ 7,899.42	£ 5,357.67				
Reserve Ac Bank Balance	£ 34,439.85	£ 29,017.88				
NS&I Bank Balance	£ 6,000.45	£ 6,006.03				
TOTAL	£ 48,339.72	£ 40,381.58				
Damage Deposit Bank Ac	£ 1,070.00	£ 1,393.00				

Camerton Community Hall Audit 2022 2023 Accounts

I can confirm that appropriate accounting records have been kept properly throughout the year and bank statements are regularly checked along with regular financial reports provided to the hall committee. The treasurer should be commended on the clear state of the accounts and excellent record keeping. Only minor errors to report which have no material effect on the accounts and/or hall finances.

Damage Deposit Account

£300 paid in from K Chinnery 27 March and 30 March £1,600 withdrawal not recorded so the final balance recorded is incorrect. Final balance recorded as £2693.00. Should be £1,393 in line with the bank balance as at 30 March 2023.

Business Reserve Account

All income and expenditure correctly accounted for and in accordance with bank statements.

Hall Current Account

Payment File

Expenditure Voucher 142 to Calor Gas should be £92.60 not £96.60

Income and Expenditure Report

Income

Payment from R Lowe 15 June should be recorded as £342.50 not £342.00 but balance of funds correctly recorded.

Payment from EDF 22 June recorded as £590.00 should be recorded as £590.08 but again overall balance of funds correctly recorded

Payment from ADA 2 November recorded as £437.00. Should be £437.25 but overall balance of funds correctly recorded.

Payment from Sporting Family 7 December recorded as £14.78. Should be £14.75.

Expenditure

Voucher 142 to Calor Gas should be £92.60 not £96.60 as per the bank statement but overall balance of funds correctly recorded