CAMERTON COMMUNITY HALL (SOMERSET)

England & Wales · Charity number 308263

Details

Other names	CAMERTON RECREATION CENTRE
Status	Registered
Legal form	Other
Registered	1973-07-27
Register	View on the Charity Commission register

Contact

Address	Long Acre Durcott Lane Camerton Bath BA2 0QE
Phone	01761470954
Email	cchallsecretary@gmail.com
Website	www.camertoncommunityhall.org

Activities

Objects: A RECREATION GROUND, PLAYING FIELD AND COMMUNITY CENTRE FOR THE BENEFIT OF THE INHABITANTS OF THE PARISH OF CAMERTON AND THE NEIGHBOURHOOD WITHOUT DISTINCTION OF SEX OR OF POLITICAL RELIGIOUS OR OTHER OPINIONS AND IN PARTICULAR THE PROVISION AND MAINTENANCE OF FACILITIES FOR PHYSICAL EXERCISE AND TRAINING, MEETINGS, LECTURES, CLASSES AND SUCH OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION AS THE COMMITTEE SHALL FROM TIME TO TIME THINK FIT, WHIT THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

Activities: Recreation ground, playing field and community centre for inhabitants of Camerton parish and neighbourhood. Facilities for physical exercise, training, meetings, lectures, classes and other forms of leisure-time acitvities as the committee see fit, with the object of improving quality of life for the said inhabitants.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Amateur Sport
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** PARISH OF CAMERTON AND THE NEIGHBOURHOOD
- Bath And North East Somerset
- Somerset

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£40,439	£38,487	-	-
2024-03-31	£25,286	£23,957	-	-
2023-03-31	£33,845	£45,645	-	-
2022-03-31	£38,440	£27,717	-	-
2021-03-31	£27,741	£8,610	-	-

Trustees

Name	Role	Appointed
Bryn Hawkins	Chair	2017-03-30
Heather Carolyn Edwards		2018-11-28
MAGGIE HUTTON		2017-01-30
Ray Hutton		2018-11-28

Accounts

Camerton Community Hall Audit 2024 2025 Accounts

I can confirm that appropriate accounting records have been kept properly throughout the year and bank statements are regularly checked along with regular financial reports provided to the hall committee. The treasurer should be commended on the clear state of the accounts and excellent record keeping.

Business Reserve Account

Year-end Accounts paperwork provided to the auditor doesn't include the payments in between 1 February and 31 March.

Damage Deposit Account

All items of income and expenditure correctly recorded.

Current Account

Income and Expenditure

Expenditure

Payment 53 dated 9 September 2025 was correctly made for the right amount but incorrectly recorded in the income and expenditure and purchase files as 5 p less at £86.34 rather than £86.39. Obviously as a very minor error this has no negative effect on the financial year end figures

Income

Payment on 12 August from Sporting Change was for £105. However recorded in the income and expenditure account as £1,105. If this has not already been corrected the year end carried forward to 2025 2026 balance will need adjusting.

Budget 24-25 Quarterly Reports						
Income			**1st Quarter 30.06.24**	**2nd Quarter 30 .09.24**	**3rd Quarter 31.12.24**	**4th Quarter 31.03.25**
Regular Bookings		£ 6,500.00	£ 1,758.00	£ 4,177.50	£ 7,148.00	£ 10,179.50
One-off bookings		£ 15,500.00	£ 3,418.56	£ 7,655.81	£ 10,485.31	£ 17,482.31
Donations & Interest		£ 500.00	£ 1,367.20	£ 1,500.02	£ 3,477.86	£ 4,123.59
Celebration Bars		£ 1,100.00	£ 450.00	£ 650.00	£ 1,075.00	£ 1,325.00
PSJ Marquees			£ 250.00	£ 250.00	£ 250.00	£ 250.00
CCH Events					£ 2,002.00	£ 2,902.00
Other			£ 2,101.68	£ 2,151.68	£ 2,251.68	£ 4,176.11
	Projected income:	**£ 23,600.00**	**£ 9,345.44**	**£ 16,385.01**	**£ 26,689.85**	**£ 40,438.51**
Expenditure						
	Set Outgoings	£ 13,720.00	£ 1,929.74	£ 3,922.56	£ 5,833.69	£ 9,258.55
Maintenance		£ 2,500.00	£ 2,188.82	£ 3,103.88	£ 3,110.92	£ 3,168.99
Copse & Grounds		£ 500.00	£ -	£ 86.34	£ 86.34	£ 450.34
Projects			£ 6,645.94	£ 11,262.34	£ 15,794.74	£ 23,684.41
Equiment		£ 1,000.00	£ 96.00	£ 186.00	£ 252.48	£ 493.47
CCH Events		£ 250.00	£ -	£ 47.67	£ 93.56	£ 1,153.47
Refunds			£ 77.50	£ 277.50	£ 277.50	£ 277.50
	Projected spend:	**£ 4,000.00**	**£ 9,008.26**	£ 14,963.73	**£ 19,615.54**	**£ 29,228.18**
Income over expenditure		**£ 5,880.00**	**-£ 1,592.56**	**-£ 2,501.28**	**£1,240.62**	**£1,951.78**
Bank Balances	**01.04.24**	**31.03.25**				
Current account	£ 6,085.20	£ 6,906.98				
Reserve account	£ 28,812.55	£ 31,400.53				
NS&I account	£ 6,052.50	£ 6,113.19				
TOTAL	£ 40,950.25	£ 44,420.70				
Damage Deposit account	£ 2,283.00	£ 1,843.50				

Camerton Community Hall Audit 2024 2025 Accounts

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Business Reserve Account

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Income

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Accounts

Camerton Community Hall Charity No 308263

Weekesley Lane, Meadgate, Camerton BA2 0NL

Trustee Report 2023 - 2024

16th August 2023

Names of Trustees who manage the charity.

Mr B Hawkins	Booking Secretary & Chairman
Mrs M Hutton	Treasurer
Mr R Hutton	
Mrs H Edwards	
Mr C Turner	Resigned 24.10.23

Committee Members

Mr C Sangan	
Mrs S Wells	Secretary

Camerton Community Hall is a community centre for the residents of Camerton parish and neighbourhood; together with the recreation ground/sports field it provides facilities for physical exercise, training, meetings, lectures, classes, camping and other forms of leisure-time activities and entertainment.

Built nearly 40 years ago many of the local residents are aware of the hard work that went in to fundraising and creating this wonderful facility for which the present residents owe a debt of gratitude.

Vision Statement: To be the Community / Church Hall of choice within a 10-mile radius and in doing so double our annual income within two years.

Mission Statement

1. Review all current costs /suppliers to obtain best value for money.
2. Review all our current procedures and identify best practices and learn from fellow community halls adopting their procedures where relevant.
3. Increase community engagement.
4. Ensure all the above is done in accordance with the Charitable Trust and the Hall's Constitution.

To date

- running costs have been reduced.
- valuable new working relationships with key organisations have been established.
- one-off and regular bookings have increased.
- key maintenance projects have been identified and completed.

Future projects being considered include:

- enlarging the car park
- upgrading the kitchen air extraction unit
- adapt the away dressing room into a storage room for tables and chairs.

Chairman's report

Clive Turner stood down during the year, he was Chair 8 years ago and did a great job. He continues to work voluntarily looking after the Colliers Copse area, for which we are very grateful. To enhance the area, he has planted a row of trees in front of the path down to the bottom of the field.

It's been difficult coming out of the pandemic with utility bills increasing dramatically so we have looked to improve our energy efficiency. The wooden Fire Doors and Main Doors have been replaced with UPVC Doors which helps with both insulation and noise reduction. The old infra-red heaters in the hall have been replaced with air source heaters. Air source heaters have also been fitted in the bar and entrance lobby. Additional insulation has been fitted above the bar and kitchen areas to further conserve heat. The main hall had previously had an upgrade to its insulation. Solar panels were considered but with the payments reducing it was not currently seen as viable.

Other improvements have included

- the purchase of a ramp to make the bar accessible from the patio
- improvements to drainage at entrance to car park to prevent water collecting
- installation of a ramp across the entrance to the carpark to reduce speeding.

We have kept our costs for outside services (cleaning & grass cutting) to a minimum and endeavour to do much of the maintenance and upkeep work ourselves. As the Committee members are all volunteers this has enabled us to keep our hourly hire rates lower than most comparable village halls. This has worked well for us regarding the number of hours for which the hall is hired and enables us to give a small discount to Camerton Residents. Hall hire is very steady and is supported by 2 websites; Camerton Community Hall created by Carl Sangan and Meadgate Weddings designed (free of charge) by 'Create the Web'.

The Jolly Collier Bar is open every Friday from 4pm, visited by locals near and far to meet and share friendship and stories. On the first and third Thursdays in the month a Bingo evening has been introduced, organised by Bryn Hawkins and regularly attracting around 70 players all keen to win prizes. The Committee needs new people to come forward with new ideas and support to run activities to ensure this wonderful village asset continues to go from strength to strength.

To those who do volunteer either as committee members or "Friends of the Hall", thank you for all your hard work and support.

Finance Report for the year 01.04.23 – 31.03.24

Figures are rounded to nearest £.

Income

Regular Bookings	£ 6,925
One-off Bookings	£15,047
Bar Income	£ 900
CCH Events	£ 1,045
Donations/Grants	£ 745
Other	£ 625
Total	**£25,287**

Expenditure

Set Outgoings	£10,604
Maintenance	£ 6,405
Copse/Grounds	£ 567
Projects	£ 1,140
Equipment	£ 3,469
CCH Events	£ 1,126
Refunds	£ 645
Total	**£23,956**

Income over expenditure £1,329

Bank Balances 01.04.2023		**Bank Balances 31.03.24**	
Current Account	£5,357.67	Current Account	£ 6,085.20
Reserve Account Balance	£29,017.88	Reserve Account Balance	£28,812.55
NS&I Account Balance	£6,006.03	NS&I Account Balance	£ 6,052.50
Total available funds	**£40,381.58**	**Total available funds**	**£40,950.25**
Damage/Misuse Deposit Account	£1,393	Damage/Misuse Deposit Account	£2,283

This was another successful year for Camerton Community Hall.

We started the year with very healthy bank balances totalling £40,381.58 and ended the year with bank balances of £40,950.25.

Over £7,000 was spent on maintenance, significant repairs and upgrading projects. These included:

- refurbishment of the men's toilets,
- repairs to the women's toilets,
- insulation of the ceiling above the bar and kitchen,
- installation of a tarmac hump at entrance to slow traffic,
- refurbishment in kitchen area,
- installation of new heating system in bar,
- repairs to the roof and removal of moss,
- Repairs to guttering and fitting new guttering system.

It was decided not to progress with solar panels.

£10,604 was spent on set outgoings. These include (rounded to nearest £):

- cleaning & cleaning products £2,308
- utilities £4,387
- licences & insurance £2,155
- publicity & website £ 985
- office £ 110
- grass cutting £ 650

Price increase/decreases included:

Water costs increased from £50.00 per month to £70.00 per month.

Electricity costs decreased from 73.4p per unit to 37.8p per unit.

PPL/PRS (Music Licence) introduced changes in conditions for community buildings resulting in a reduction from £590.00 to £155.00.

Camerton Community Hall and Camerton Parish Council worked together to fund 2 defibrillators for the community, one of which is fitted to the roadside wall of the hall. 50% funding was secured from London Hearts Charity resulting in each organisation contributing £750.00 to buy the machines.

Caravan rallies and weddings bring in much of our income. The combination of the hall and the grounds provide an ideal setting for both. There have been a number of changes to our regular bookings over the year including new daytime bookings resulting in a more diverse programme of activities on offer.

The Audit report for 2022-23 highlighted only very minor reporting errors not affecting the overall accounts. All financial activity is carried out in line with our Financial Regulations which are reviewed annually.

The Trustees declare that they have approved the Trustees' report above.

Signature: *Ray Hutton*

Signature: *Bryn Hawkins*

4th December 2024

Camerton Commmunity Hall Final Accounts 2023 - 2024						
Description	**2023/24 Budget**	**1st Quarter 30.06.23**	**2nd Quarter 30.09.23**	**3rd Quarter 22.12.23**	**4th Quarter 31.03.24**	**Notes/Variances over £250**
Income						
Regular Bookings	£ 11,000.00	£ 2,240.00	£ 3,754.00	£ 5,881.00	£ 6,925.00	Under budget
One-off Bookings	£ 17,000.00	£ 2,630.00	£ 7,709.20	£ 10,378.67	£ 15,046.67	Under budget
Donations & Interest	£ 200.00	£ 116.69	£ 197.95	£ 384.59	£ 744.67	Over estimate
Celebration Bars	£ 1,300.00	£ 365.00	£ 550.00	£ 675.00	£ 900.00	Under budget
PSJ Marquees		£ 325.00	£ 325.00	£ 325.00	£ 325.00	New entry
Other			£ 300.00	£ 300.00	£ 300.00	Commemorative tree
CCH Events				£ 1,045.00	£ 1,045.00	Xmas Lunch
Projected income:	**£ 29,500.00**	**£ 5,676.69**	**£ 12,836.15**	**£ 18,989.26**	**£ 25,286.34**	Under budget
Expenditure						
Set outgoings	£ 10,900.00	£ 1,634.54	£ 4,738.02	£ 6,704.76	£ 10,604.42	
Maintenance	£ 2,000.00	£ 1,190.00	£ 1,311.00	£ 4,054.47	£ 6,405.30	Over budget
Copse & grounds	£ 1,000.00	£ 169.63	£ 169.63	£ 169.63	£ 566.62	Under budget
Projects	£ 21,540.00	£ -	£ -	£ 1,140.00	£ 1,140.00	Under budget
Equipment	£ 1,000.00	£ 247.78	£ 496.22	£ 641.42	£ 3,469.02	Over budget
CCH Events	£ 500.00	£ -		£ 1,050.00	£ 1,126.43	Xmas lunch
Refunds				£ 395.00	£ 645.00	
Projected spend:	**£ 36,940.00**	**£ 3,241.95**	**£ 6,714.87**	**£ 14,155.28**	**£ 23,956.79**	Under budget
Income over expenditure	**-£ 7,440.00**	**£ 2,434.74**	**£ 6,121.28**	**£ 4,833.98**	**£ 1,329.55**	
Bank balances	**01.04.23**	**31.03.24**				
Current Account	£ 5,375.67	£ 6,085.20				
Reserve Account	£ 34,439.85	£ 28,812.55				
NS&I Account	£ 6,006.03	£ 6,052.50				
TOTAL	**£ 45,821.55**	**£ 40,950.25**				
Damage Deposit Ac.	£ 1,343.00	£ 2,283.00				

<u>Camerton Community Hall Audit 2023 2024 Accounts</u>

I can confirm that appropriate accounting records have been kept properly throughout the year and bank statements are regularly checked along with regular financial reports provided to the hall committee. The treasurer should be commended on the clear state of the accounts and excellent record keeping. Only minor points to report which have no material effect on the accounts and/or hall finances.

Business Reserve Account

Accounts dated 31 March 2024 don't include the final 2 payments made in as in the bank statement dated 12 April 2024. These are

18 March £75

And 28 March Interest £31.96

So final balance shown is that of 13 March 2024 rather than that of 31 March 2024.

Damage Deposit Account

All items of income and expenditure correctly recorded.

Current Account

Income and Expenditure

Income

Income all correctly recorded.

Expenditure

Voucher 62 and associated invoice is for £60 but payment made to supplier Austin Sage is for £120.

Voucher 129 to Hayeswood Contraction recorded as £133.03 but on bank statement appears as £133.93 which is the correct payment against the associated invoice. Overall bank balance correctly recorded.

Accounts

Camerton Community Hall **Charity No 308263**

Weekesley Lane, Meadgate, Camerton BA2 0NL

Trustee Report 2022-2023

18th August 2023

Names of Trustees who manage the charity.

Mr C Turner	
Mr B Hawkins	Booking Secretary & Chairman
Mrs M Hutton	Treasurer
Mr R Hutton	
Mr C Taylor	Resigned May 2022
Mrs S Wells	Secretary
Mrs H Edwards	

Committee Members

Mr C Sangan	
Mr C Taylor	Died January 23

Camerton Community Hall is a community centre for the residents of Camerton parish and neighbourhood; together with the recreation ground/sports field it provides facilities for physical exercise, training, meetings, lectures, classes, camping and other forms of leisure-time activities and entertainment.

Built nearly 40 years ago many of the local residents are aware of the hard work that went in to fundraising and creating this wonderful facility for which the present residents owe a debt of gratitude.

Since the Extraordinary General Meeting held on 31st January 2017 when a new committee was formed, we have been working hard to achieve Vision & Mission Statements.

Vision Statement: To be the Community / Church Hall of choice within a 10-mile radius and in doing so double our annual income within two years.

Mission Statement

1. Review all current income streams and identify potential profitable new ones.
2. Review all current costs /suppliers to obtain best value for money.
3. Review all our current procedures and identify best practices and learn from fellow community halls adopting their procedures where relevant.
4. Create a clear marketing strategy.
5. Increase community engagement.
6. Ensure all the above is done in accordance with the Charitable Trust and the Hall's Constitution.

To date

- running costs have been reduced.
- valuable new working relationships with key organisations have been established.
- net income from Hall organised events have increased year on year.
- one-off and regular bookings have increased.
- key maintenance projects have been identified and completed.

Future projects being considered include:

- replacement of electrical controls
- re-decorate the kitchen.
- adapt the away dressing room into a storage room for tables and chairs.
- Solar panels

Chairman's report

2022/23 was an uphill grind for the Trustees and Committee in the aftermath of the pandemic.

Utility bills went through the roof which meant hire prices having to go up.

Hired hours were lost due to organisations using the hall not being able to get back up to their original numbers before Covid.

To save money, more controls were put in place with outside lights, water heaters, bar and hall heaters all now operated remotely from a mobile phone. The inefficient infrared heaters in the hall area were replaced with air sourced heat pump units.

We continued to upgrade the hall and its grounds. Enhancement to the entrance of the grounds have been completed with two stone pillars and new gates installed to create a great first impression.

Solar panels have been discussed but with the time it would take to get the financial outlay back, this has been put on hold. The Jolly Collier Bar which is run by Celebration Bars on a Friday evening on behalf of the committee, continues to be a great success and is well supported by people from the local area. Having the bar open to the public has brought in extra bookings for wakes, parties and weddings.

Over the year, we have endeavoured to keep the noise levels down in consideration of our neighbours and have engaged Steve of Celebration Bars as a Hall Steward to oversee that hirers comply with the T&Cs.

On behalf of everyone, I thank the Hall Committee members for all their hard work and support over the past, somewhat challenging, year, as well as over the whole of the last 7 years of the committee being in office. A lot has been achieved.

Finance Report for the year 01.04.22 – 31.03.23

Figures are rounded to nearest £.

Income

Regular Bookings	£11,941
One-off Bookings	£17,121
Bar Income	£ 1,535
CCH Events	£ 1,469
Donations/Grants	£ 268
Other	£ 1,511
Total	**£33,845**

Expenditure

Set Outgoings	£ 9,179
Maintenance/Upgrading	£29,328
Equipment	£ 2,368
CCH Events	£ 2,983
Copse/Grounds	£ 691
Other/Office	£ 567
Refunds (Covid)	£ 529
Total	**£45,645**

Income over expenditure - £11,800

Bank Balances 01.04.22		**Bank Balance 31.03.2023**	
Current Account	£7,899.42	Current Account	£5,357.67
Reserve Account Balance	£34,439.85	Reserve Account Balance	£29,017.88
NS&I Account Balance	£ 6,000.45	NS&I Account Balance	£6,006.03
Total available funds	**£48,339.72**	**Total available funds**	**£40,381.58**
Damage/Misuse Deposit Account	£1,070.00	Damage/Misuse Deposit Account	£1,393

This was another successful year for Camerton Community Hall. The aftereffects of COVID 19 still required careful managing but cancellations due to ongoing infections became less.

We started the year with very healthy bank balances totalling £48,339.72 and ended the year with bank balances of £40,376.00.

Over £29,000 was spent on maintenance and upgrading projects. These included:

- Painting the outside of the building,
- Electrical upgrade to enable lighting/heating to be controlled remotely,
- Refurbishment of the hall floor,
- Correcting the damage in the changing rooms due to collapse of drains,
- New entrance constructed and gates fitted,
- Installation of new heating system,
- New doors to changing rooms.

The rise in electricity prices hit hard. To help us to understand hirers usage a Smart Meter was installed. Price increases to help meet this higher cost were introduced; this was a very delegate balancing act so that we did not deter people from hiring. Due to the excessive costs of providing electricity for winter caravan rallies, and having spoken to rally organisers, it was decided to withdraw the use of electric hook ups during the winter months.

Caravan rallies and weddings bring in much of our income. The combination of the hall and the grounds provide an ideal setting for both.

The Audit report for 2021-22 highlighted only very minor reporting errors not affecting the overall accounts. All financial activity is carried out in line with our Financial Regulations which are reviewed annually.

The Trustees declare that they have approved the Trustees' report above.

Signature: *Ray Hutton*

Signature: *Bryn Hawkins*

18th August 2023

Camerton Community Hall Final Accounts 2022-23						
Description	**2022/23 Budget**	**1st Quarter 30.06.2022**	**2nd Quarter 30.09.2022**	**3rd Quarter 31.12.2022**	**4th Quarter 31.03.23**	**Notes/Variances over £250**
Regular Bookings	£ 11,000.00	£ 3,229.75	£ 5,381.75	£ 9,266.00	£ 11,940.50	Slight increase on bookings
One-off Bookings	£ 15,000.00	£ 5,283.68	£ 8,268.78	£ 12,660.14	£ 17,121.06	Increase on bookings
Celebration Bars	£ 1,000.00	£ 400.00	£ 730.00	£ 1,235.00	£ 1,535.00	Increased bookings
Donations, Grants, Interest	£ 3.00	£ 26.73	£ 63.38	£ 137.16	£ 268.48	Increased interest rates/donations
Refunds/Other income		£ 1,353.28	£ 1,453.28	£ 1,457.00	£ 1,510.52	Electricity refund/MDS Refund
CCH Events			£ 250.00	£ 1,469.90	£ 1,469.90	Significant increase on events held
TOTAL	**£ 27,003.00**	**£ 10,293.44**	**£ 16,147.19**	**£ 26,225.20**	**£ 33,845.46**	
Set Outgoings	£ 11,592.00	£ 1,943.76	£ 4,036.95	£ 5,400.79	£ 9,178.70	Over estimated electricity costs
Maintenance & Upgrading Projects	£ 30,102.30	£ 14,643.80	£ 20,661.84	£ 29,061.84	£ 29,328.33	Underspent
Copse & Grounds	£ 1,000.00	£ 327.89	£ 346.15	£ 346.15	£ 691.15	Underspent
Equipment		£ 1,899.54	£ 1,925.79	£ 1,953.44	£ 2,367.76	Tables & Dishwasher purchased
CCH Events		£ 514.61	£ 512.81	£ 566.23	£ 2,982.84	2 events held - 1 free
Refunds		£ 300.00	£ 300.00	£ 407.50	£ 529.25	Covid related/changes to bookings
Office/Other		£ 151.56	£ 197.31	£ 520.60	£ 566.60	
TOTAL	**£ 42,694.30**	**£ 19,781.16**	**£ 27,980.85**	**£ 38,256.55**	**£ 45,644.63**	
Income over expenditure	**£ 3,711.00**	**£ 2,372.62**	**£ 6,036.68**	**£ 14,178.99**	**-£ 11,799.17**	
Bank Balances	**01.04.22**	**31.03.23**				
Current Ac Bank Balance	£ 7,899.42	£ 5,357.67				
Reserve Ac Bank Balance	£ 34,439.85	£ 29,017.88				
NS&I Bank Balance	£ 6,000.45	£ 6,006.03				
TOTAL	**£ 48,339.72**	**£ 40,381.58**				
Damage Deposit Bank Ac	£ 1,070.00	£ 1,393.00				

Camerton Community Hall Audit 2022 2023 Accounts

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Damage Deposit Account

£300 paid in from K Chinnery 27 March and 30 March £1,600 withdrawal not recorded so the final balance recorded is incorrect. Final balance recorded as £2693.00. Should be £1,393 in line with the bank balance as at 30 March 2023.

Business Reserve Account

All income and expenditure correctly accounted for and in accordance with bank statements.

Hall Current Account

Payment File

Expenditure Voucher 142 to Calor Gas should be £92.60 not £96.60

Income and Expenditure Report

Income

Payment from R Lowe 15 June should be recorded as £342.50 not £342.00 but balance of funds correctly recorded.

Payment from EDF 22 June recorded as £590.00 should be recorded as £590.08 but again overall balance of funds correctly recorded

Payment from ADA 2 November recorded as £437.00. Should be £437.25 but overall balance of funds correctly recorded.

Payment from Sporting Family 7 December recorded as £14.78. Should be £14.75.

Expenditure

Voucher 142 to Calor Gas should be £92.60 not £96.60 as per the bank statement but overall balance of funds correctly recorded

CAMERTON COMMUNITY HALL (SOMERSET)

England & Wales - Charity number 308263

Accounts

Camerton Community Hall   Charity No 308263

Weekesley Lane, Meadgate, Camerton BA2 0NL

Trustee Report 2021 - 2022

30th August 2022

Names of Trustees who manage the charity

Mr B Hawkins	Chair (January 2022) & Booking Secretary
Mrs M Hutton	Treasurer
Mrs S Wells	Secretary
Mrs H Edwards	
Mr R Hutton	
Mr C Taylor	
Mr C Turner	

Committee Members

Mr C Sangan

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Mission Statement

1. Review all current income streams and identify potential profitable new ones
2. Review all current costs/suppliers to obtain best value for money
3. Review all our current procedures and identify best practices and learn from fellow community halls adopting their procedures where relevant
4. Create a clear marketing strategy

5. Increase community engagement
6. Ensure all the above is done in accordance with the Charitable Trust and the Hall's Constitution.

To date

- running costs have been reduced
- valuable new working relationships with key organisations have been established
- net income from Hall organised events have increased year on year
- one-off and regular bookings have increased
- key maintenance projects have been identified and completed.

Future projects being considered include:

- decorate counter in bar area
- re-decorate the kitchen
- adapt the away dressing room into a storage room for tables and chairs

Chairman's Report Year Ending 31st March 2022

2021-22 was another challenging year with smaller versions of full lockdown being in place for some of the time. Committee meetings returned to face-to-face although sitting some distance apart. The Treasurer completed at least three budgets trying to forecast the Hall's income and expenditure. After a slow start, the final figures for the year were much better than expected thanks in part, to a further final government grant through B&NES.

Grant monies obtained through Covid 19 support, are allocated to be spent on projects to enhance the Hall and make it more energy efficient and welcoming. Camerton Parish Council kindly covered the cost of 20 new replacement trestle tables, for which the Hall is very grateful. Insurance works for minor subsidence in the changing rooms have finally been completed after lengthy and rigorous monitoring. Opportunities to improve and maintain the grounds during the aftermath of Covid saw improvements made to the Millennium Garden and the establishment of the North Terrace with seating adjacent to the new entrance to the bar/meeting room area. Other projects completed included:

- painting the outside of the hall,
- enlarging the car park to accommodate lorry driver training in the light of the shortage of HGV drivers,
- new access to the Bar/Meeting Room,
- new doors for the garage front and back,
- new kitchen equipment purchased, and
- the creation of a new storage area for the tables and chairs.

Fortunately, most hirers postponed rather than cancelled their bookings planned during the Covid period. The Booking Secretary worked extremely hard promoting the Hall for weddings and other activities, as well as securing new regular bookings to boost the regular income. Sadly, the long-awaited Gala weekend had to be cancelled indefinitely and the official opening/naming of the Colliers' Copse postponed until summer 2022 The new bar area was aptly named 'The Jolly Collier' after the public house that closed in the village many years ago and will open on a regular weekly night for the benefit of residents.

Obviously, this has all cost a considerable amount of money, not to mention the time and effort to complete. Thanks to committee members, we have brought a lot of new business revenue to pay for it.

The hall needs to be more efficient to cut energy costs. New heating/cooling air conditioning system is due to be installed later this year which should be more efficient. The new Lutron software enables the lighting and heating to be controlled from a mobile phone away from the premises, thus saving on a member having to attend the hall.

There will be a couple of key events during 22-23, the official opening of the Colliers' Copse by Glastonbury's Michael Eavis is planned, together with the installation of a metal miner which is sponsored by the Somerset Miners Trust. This will be placed at the entrance to Colliers Copse as an additional way of remembering the heritage of the village and the hall. The Queen's Platinum Jubilee celebration in June will be a joint funded event, the costs being shared equally by the Hall and Camerton Parish Council - we hope it will be well received and supported.

We now have a dedicated wedding website "Meadgate Weddings" which has already paid for itself with bookings. The Management Committee work hard and make a lot of decisions endeavouring to put effective systems in place for the betterment of the Hall and its neighbours. Sometimes things don't always go to plan and for this we can only apologise.

New blood is needed on the Hall Committee with new ideas and drive to make things happen. If anyone is interested in joining or perhaps even becoming a 'Friend' of the Hall with less commitment although equally appreciated, please contact the Hall Secretary.

Treasurer's Report 2021-22

2021-22 was a very challenging year with versions of lockdown being in place for some of the time. I think I did at least three budgets trying to forecast our income and expenditure. The final figures were much better than I thought they would be.

Although the start of the year looked grim, our outcome was a healthy £10,724 profit – thanks in part to a further grant from B&NES. During the year, we transferred funds to our NS&I account so it has a balance of £6,000 as a reserve. The grant monies we obtained due to Covid 19, are being spent on projects to improve and enhance the Hall and make it more energy efficient.

We were extremely lucky that most of our hirers postponed rather than cancelled their bookings, so we only refunded £865 due to cancellations.

Camerton parish Council kindly covered the cost of 20 new trestle tables for which the Hall is very grateful.

The Booking Secretary has worked extremely hard in securing new bookings which has boosted our income, as well as promoting the Hall for weddings and other activities.

Money was transferred to the NS&I Account to maintain a dedicated reserve of £6,000.

As you will see from the following figures the hall's income is close to pre pandemic figures.

Finance Report for the year 01.04.21 – 31.03.22

Figures are rounded to nearest £.

Previous year's figures are shown for comparison.

	2021/22	**2020/21**	**2019/20**
Income			
Regular Bookings	£10,943	£4,461	£11,073
One-off Bookings	£11,802	£2,368	£11,045
Bar Income	£1,000	£0	£ 800
CCH Events	£0	£0	£11,171
Donations/Grants	£10,670	£20,595	£ 928
Other/Office	£4,026	£318	£ 643
Total	**£38,440**	**£27,741**	**£35,661**
Expenditure			
Expenses	£0	£0	£0
Maintenance & Projects	£14,843	£1,532	£19,440
Equipment	£2,532	£233	£ 741
Cleaning	£1,635	£836	£ 1,277
Utilities	£1,778	£3,240	£ 3,843
Licences/Subs/Audit	£905	£232	£ 542
Insurance	£1,539	£1,167	£ 1,101
Publicity/Website	£160	£158	£ 870
CCH Events	£10	£55	£ 3,996
Other/Office/Transfers	£3,451	£246	£ 665
Refunds (Covid)	£865	£908	£ 1,607
Total	**£27,724**	**£8610**	**£34,082**
Income over expenditure	**£10,724**	**£19,131**	**£ 1,579**

01.04.21 Bank Balances

Current Account	£9,060.39
Reserve Account	£22,280.45
NS&I Account	£3,056.16
Total funds	**£34,397.00**
Damage/Misuse Deposit Account	£420.01

31.03.2022 Bank Balances

Current Account	£7,899.42
Reserve Account	£34,439.85
NS&I Account	£6,000.45
Total funds	**£48,339.72**
Damage/Misuse Deposit Account	£1,070

Finance Reports are presented at all meetings; these include bank reconciliations which are checked and signed off by committee members. Payments are made by BACS/Debit Card where appropriate and are checked and ratified by the Management Committee. All payments over £350 are presented to and authorised by the committee before purchase in accordance with the Financial Regulations. A budget is set and reported against quarterly. The accounts are audited by an external examiner – there are no major errors found in the 2021-22 accounts.

The Trustees declare that they have approved the Trustees' report above.

Signature: *Ray Hutton*

Signature: *Bryn Hawkins*

30th August 2022

Budget 2021/22							
Description	**2021/22 Budget**	**Revised Budget 21/22**	**1st Quarter 30.06.2021**	**2nd Quarter 30.09.2021**	**3rd Quarter 31.12.2021**	**4th Quarter 31.03.2022**	**Variances**
Regular Bookings	£ 5,250.00	£ 7,700.00	£ 1,928.49	£ 3,775.57	£ 6,344.56	£ 10,942.88	Increased bookings
One-off Bookings	£ 5,250.00	£ 8,000.00	£ 2,260.00	£ 5,533.33	£ 8,854.08	£ 11,801.93	Increased bookings
Celebration Bars	£ 500.00	£ 500.00			£ 500.00	£ 1,000.00	Increased bookings
CCH Events	£ 1,000.00	£ 500.00	£ -	£ -	£ -	£ -	
Donations/Grants/Interest	£ -	£ 8,000.00	£ 8,000.00	£ 8,000.00	£ 8,001.85	£ 10,669.66	Grants
Other	£ -	£ 500.00	£ 322.91	£ 392.72	£ 3,959.72	£ 4,026.01	Insurance payout & PC award
TOTAL	£ 12,000.00	£ 25,200.00	**£ 12,511.40**	**£ 17,701.62**	**£ 27,660.21**	**£ 38,440.48**	
Expenses	£ -	£ -	£ -	£ -	£ -	£ -	
Maintenance + projects	£ 6,500.00	£ 16,000.00	£ 363.00	£ 7,687.00	£ 9,071.28	£ 14,843.30	Project costs
Equipment	£ 1,000.00	£ 1,000.00	£ -	£ 1,319.61	£ 1,972.32	£ 2,531.75	Tables
Cleaning	£ 1,000.00	£ 1,100.00	£ 266.75	£ 581.14	£ 1,119.78	£ 1,635.08	Covid costs
Utilities	£ 4,000.00	£ 1,200.00	£ 900.00	£ 1,192.50	£ 1,485.00	£ 1,777.50	Increased usage
Licences/Subs/Audit	£ 400.00	£ 400.00	£ -	£ -	£ 542.36	£ 904.72	2 years PPL/PRS costs
Insurance	£ 1,100.00	£ 1,200.00	£ -	£ -	£ -	£ 1,538.67	Increased cover
Publicity & Website	£ 400.00	£ 200.00	£ 134.86	£ 134.86	£ 134.86	£ 160.04	No publicity costs
Fundraising Events	£ 500.00	£ 500.00	£ -	£ 9.71	£ 9.71	£ 9.71	None
Other/Office Supplies	£ 250.00	£ 3,500.00	£ 258.99	£ 3,265.83	£ 3,365.83	£ 3,450.87	Transfer to NS&I Account
Refunds	£ 1,000.00	£ 500.00	£ 200.00	£ 267.50	£ 267.50	£ 865.00	Covid cancellations
TOTAL	£ 16,150.00	£ 25,600.00	**£ 2,123.60**	**£ 14,458.15**	**£ 17,968.64**	**£ 27,716.64**	
Profit/Loss	**£ (4,150.00)**	**£ 100.00**	**£ 2,387.80**	**£3,243.47**	**£ 9,691.59**	**£ 10,723.84**	
	01.04.2021	**31.03.2022**					
Current Ac Bank Balance	£ 9,060.39	£ 7,899.42					
Reserve Act Bank Balance	£ 22,280.45	£ 34,439.85					
NS&I Bank Balance	£ 3,056.16	£ 6,000.45					
Total	£ 34,397.00	£ 48,339.72					

Damage Deposit Account	£ 420.01	£ 1,070.00						

Camerton Community Hall Audit 2021 2022 Accounts

I can confirm that appropriate accounting records have been kept properly throughout the year and bank statements are regularly checked along with regular financial reports provided to the hall committee. The treasurer should be commended on the clear state of the accounts and excellent record keeping

Damage Deposit Account

All income and expenditure correctly accounted for and in accordance with bank statements.

Business Reserve Account

All income and expenditure correctly accounted for and in accordance with bank statements.

Hall Current Account

Income

All income correctly recorded.

Expenditure

Payment No 5 for toilet rolls £3.50 by debit card not recorded in purchase file but correctly recorded in income and expenditure and payments and receipts.

Payment no 84 Cheque No 1713 as payment method not recorded in purchase file.

Feb 2022 Water2Business Direct Debit not recorded in purchase file but correctly recorded in income and expenditure and payments and receipts.

Cheque No 1714 for £50 dated 3 March 2022 made out to Clutton District Guide Association DMCO refund not recorded in purchase, payments and receipts, and income and expenditure files or countersigned. If not paid out should indicate this on counterfoil and in accounts files.

All payments provided with supporting information.

Accounts

Camerton Community Hall **Charity No 308263**

Weekesley Lane, Meadgate, Camerton BA2 0NL

Trustee Report 2020 -2021

18th August 2021

Names of Trustees who manage the charity

Mr C Turner	
Mr B Hawkins	Booking Secretary
Mrs M Hutton	Treasurer & Chair
Mr R Hutton	
Mr C Taylor	
Mrs S Wells	Secretary
Mrs H Edwards	
Mrs L Atherton	Resigned November 2020

Committee Members

Mr C Sangan

Chairman's Report

Camerton Community Hall is a community centre for the residents of Camerton parish and neighbourhood; together with the recreation ground/sports field it provides facilities for physical exercise, training, meetings, lectures, classes, camping and other forms of leisure-time activities and entertainment.

Built nearly 40 years ago many of the local residents are aware of the hard work that went in to fundraising and creating this wonderful facility for which the present residents owe a debt of gratitude.

Since the Extraordinary General Meeting held on 31st January 2017 when a new committee was formed, we have been working hard to achieve Vision & Mission Statements.

Vision Statement: To be the Community / Church Hall of choice within a 10-mile radius and in doing so double our annual income within two years

Mission Statement

1. Review all current income streams and identify potential profitable new ones
2. Review all current costs /suppliers to obtain best value for money
3. Review all our current procedures and identify best practices and learn from fellow community halls adopting their procedures where relevant
4. Create a clear marketing strategy
5. Increase community engagement
6. Ensure all the above is done in accordance with the Charitable Trust and the Hall's Constitution.

To date

- running costs have been reduced
- valuable new working relationships with key organisations have been established
- net income from Hall organised events have increased year on year
- one-off and regular bookings have increased
- key maintenance projects have been identified and completed such as redecoration of the hall

Future projects being considered include:

- decorate counter in bar area
- re-decorate the kitchen
- adapt the away dressing room into a storage room for tables and chairs

2020 – 2021 was a year like no other. The Coronavirus pandemic had a significant effect on income due to closures required and limited activity when the hall could open. When permitted, the CCH committee members took the opportunity to decorate the kitchen and carry out other maintenance work including re-polishing the hall floor.

Much time had to be invested in reading government guidance and putting into practice everything that was required at the different stages. This included Special Conditions of Hire, Cleaning Protocols, Specific Risk Assessment and the provision of cleaning materials.

There have been no community events – the Gala for the 40th Anniversary of the opening of the hall and the 70th Anniversary of the closing of New Pit had to be cancelled. From December 2020 to March 2021 the hall was used by Bath Rugby Foundation to cook meals and to collect and distribute food to disadvantaged families

The lockdown prevented the holding of large gatherings of people and thus affected our ability to hold our annual Trustees Meeting/AGM. The 2019-20 report was put on the website and will be presented alongside the report for 2020-21 at the AGM (August 2021). Although the committee continued to meet via Zoom this was extremely difficult due to sound quality. We did not organise a Zoom AGM meeting due to the lack of suitable internet connectivity.

CCH did receive £20,574 in Grants – this was an initial Small Business Grant of £10,000 and then Local Restrictions Support Grants totalling £10,574. Some of this paid for the additional costs relating to cleaning materials, PPE etc.

The subsidence problem at the changing room end of the building continued to be monitored by the Insurers.

Finance Report for the year 01.04.20 – 31.03.21

Figures are rounded to nearest £.

Previous year's figures are shown for comparison.

	2020/21	2019/20	2018/19
Income			
Regular Bookings	£4,461	£11,073	£10,585
One-off Bookings	£2,368	£11,045	£9,315
Bar Income	£0	£ 800	£1,300
CCH Events	£0	£11,171	£9,605
Donations/Grants	£20,595	£ 928	£857
Other/Office	£318	£ 643	£1,044
Total	**£27,741**	**£35,661**	**£32,707**
Expenditure			
Expenses	£0	£0	£0
Maintenance	£1,532	£19,440	£17,605
Equipment	£233	£ 741	£686
Cleaning	£836	£ 1,277	£1,299
Utilities	£3,240	£ 3,843	£4,780
Licences/Subs/Audit	£232	£ 542	£527
Insurance	£1,167	£ 1,101	£999
Publicity/Website	£158	£ 870	£572
CCH Events	£55	£ 3,996	£4,633
Other/Office	£246	£ 665	£607
Refunds (Covid)	£908		
Transfers		£ 1,607	
Total	**£8610**	**£34,082**	**£31,708**
Income over expenditure	£19,131	£ 1,579	£999

Bank Balance 31.01.20	£10,524.01	Bank Balance 31.03.2021	£9,060.39
Reserve Account Balance	£ 1,681.77	Reserve Account Balance	£22,280.45
NS&I Account Balance	£ 3,034.31	NS&I Account Balance	£3,056.16
Total available funds	**£15,240.09**	**Total available funds**	**£34,397.00**
Damage/Misuse Deposit Account	£635.01	Damage/Misuse Deposit Account	£420.01

During the year the Auditor's recommendations have been put in place together with Financial Regulations and Risk Assessment procedures. Finance Reports are presented at all meetings; these include bank reconciliations which are checked and signed off by committee members. Payments are made by BACS/Debit Card where appropriate and are checked and ratified by the Management Committee. All payments over £350 are presented to and authorised by the committee before purchase in accordance with the Financial Regulations. A budget is set and reported against quarterly. The accounts are audited by an external examiner – there are no major errors found in the 2020-21 accounts.

NB: Due to the continuing situation with COVID-19 restrictions and with no further guidance in place the audit for 2020/21 was carried out in line with guidance given to Parish Councils.

The Trustees declare that they have approved the Trustees' report above

Signature: *Ray Hutton*

Signature: *Bryn Hawkins*

18th August 2021

Camerton Community Hall Finance Report 01.04.20 - 31.03.21			
Figures are rounded to nearest £.			
Income	**£**		
Regular Bookings	£ 4,461.00		
One-off Bookings	£ 2,368.00		
Bar Income	£ -		
CCH Events	£ -		
Donations/Grants	£ 20,595.00		
Other/Office	£ 318.00		
Total	**£ 27,742.00**		
Expenditure			
Expenses	£ -		
Maintenance	£ 1,532.00		
Equipment	£ 233.00		
Cleaning	£ 836.00		
Utilities	£ 3,240.00		
Licenses/Subs/Audit	£ 232.00		
Insurance	£ 1,167.00		
Publicity/Website	£ 158.00		
CCH Events	£ 55.00		
Other/Office	£ 246.00		
Refunds (Covid)	£ 908.00		
Total	**£ 8,610.00**		
Income over expenditure:	£ 19,131.00		
Bank Balance	**01.04.2020**	**31.03.2021**	
Current Account	£ 10,524.01	£ 9,060.39	
Reserve Account	£ 1,681.77	£ 22,280.45	
NS&I Account	£ 3,034.31	£ 3,056.16	
Total available funds	**£ 15,240.09**	**£ 34,397.00**	
Damage/Misuse Deposit Account	£ 635.01	£ 420.01	

Camerton Community Hall Audit 2020 2021 Accounts

I can confirm that appropriate accounting records have been kept properly throughout the year and bank statements are regularly checked along with regular financial reports provided to the hall committee. The treasurer should be commended on the clear state of the accounts and excellent record keeping

Damage Deposit Account

All income and expenditure correctly accounted for and in accordance with bank statements.

Business Reserve Account

All income correctly accounted for and in accordance with bank statements.

Hall Current Account

Two items of expenditure wrongly recorded under income - Item 62 Water2Business DD for £35 and Item 64 Debit Card purchase with Amazon for £39.84. However this has not affected the running bank balance total.

Also last income amount of £80.00 from A Jones not recorded.

Closing balance is amount stated for 29 March. Balance at year end is actually £9060.39 because of unrecorded £80.00 income as stated on the bank statement sheet 672.

All payments supported by documentation.

Other Findings

It is noted that the treasurer has adopted the recommendation from the previous audit to produce quarterly forecasts against budget with reports on key variances.