

WOKING DISTRICT SCOUT COUNCIL

England & Wales · Charity number 308258

Details

Status Registered

Legal form Other

Registered 1973-07-13

Register [View on the Charity Commission register](#)

Contact

Address Woking District Scouts
The Hoe Valley Community Building
Kingfield Road
Woking
Surrey
GU22 9BA

Phone 07941783087

Email KATH.ASHWORTH@WOKINGSCOUTS.ORG.UK

Website www.wokingscouts.co.uk

Activities

Objects: UNIT OF THE SCOUT ASSOCIATION.

Activities: Supports Scout Groups and Explorer Scout Units and promotes Scouting in Woking, providing activities, meetings and a camp site to help young people aged 6 to 25 to achieve their full potential and become responsible citizens.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Acts As An Umbrella Or Resource Body
- **What:** Education/training, Amateur Sport
- **Who:** Children/young People

Geography

- **Area of benefit:** WOKING
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£105,950	£105,321	-	-
2024-03-31	£131,934	£122,925	-	-
2023-03-31	£121,192	£116,229	-	-
2022-03-31	£128,284	£109,567	-	-
2021-03-31	£92,635	£78,538	-	-

Trustees

Name	Role	Appointed
Andrew Nicholas Carapiet		2020-05-13
Hashaam Nasir		2025-09-10
Helen Humphrey		2024-06-19
Kevin Matthew Spencer		2019-06-12
RICHARD MACKIE		
Roy Philip Thompson		2021-12-06

WOKING DISTRICT SCOUT COUNCIL

England & Wales - Charity number 308258

Accounts

Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 4

to (end date)

3 1 0 3 2 5

Section A

Reference and administration details

Charity name

Woking District Scout Council

Registered charity number

3 0 8 2 5 8

Charity's principal address

The Hoe Valley Community Building

Kingfield Road

Woking

Postcode GU22 9BA

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Michael J Webb	Chairman	To 19 Jun 2024
2	Andrew Carapiet	Chairman	From 19 Jun 2024
3	Una V Sunderland	Acting Treasurer	Not a Trustee
4	Helen Humphrey	Treasurer	From 1 Sep 2024
5	Katharine Ashworth	D C	
6		Secretary	
7	Roy Thompson	D E S C	
8	Jan Parker	A D C Rep	
9	Tracey Daniell	G S L Rep	
10	Peter J White	Appointments S/C	
11	Andrew Carapiet	SASU Co-ord.	To 19 Jun 2024 (upon becoming chair)
12	Richard Mackie	Campsite Warden	
13	Ed Phillips	D Y C	
14	Kevin M Spencer	Mbr. Exec Committee	
15	Simon Lee	Mbr. Exec Committee	

Names and addresses of advisers

Type of advisor	Name	Address
Independent Examiner	Ruth Child	

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The District is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Section B (continued)

Structure, governance and management

Additional governance issues

The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes registration as a charity, the keeping of proper accounts and for making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chairman, Treasurer and Secretary, together with the District Commissioner, representatives of sub-committees, elected and nominated members.

This District Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointments and is responsible for:

The maintenance of District property;
The raising of funds and the administration of District finance;
The insurance of persons, property and equipment;
District public occasions;
Assisting in the recruitment of leaders and other adult support;
Appointing any sub committees that may be required;

Appointing District Administrators and Advisors other than those who are elected.

Risk and Internal Control

The District Executive Committee has identified the major risks to which they believe the District is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to buildings, property and equipment. The District would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and local Scout Groups. Similar reciprocal arrangements exist with these organisations. The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The District through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The District is primarily reliant upon income from subscriptions and fundraising. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the District on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The District is totally reliant upon volunteers to run and administer the activities of the District. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the District as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the District.

Reduction or loss of members. The District provides activities for all young people aged 4 to 25. If there was a reduction in membership in a particular section or the District as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the District.

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, including 2 signatories being required for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of the District are as a unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Summary of the subscriptions policy in relation to these objects

Subscriptions are charged for membership to cover the immediate running costs of the District and do not unduly restrict membership. The District follows the principle that no one should be excluded because of their inability to pay membership subscriptions.

Summary of the public benefit

Two key principles demonstrate that Scouting's aims are for the public benefit are that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting Activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year. Future Plans for Events and Capital Projects

Please see the detailed reports at the front of the document for the main achievements and activities during the year. Looking forward, we plan to continue to run a wide variety of District events for the benefit of the youngsters in the various sections and we have a continuing need to build up funds to help deserving Scouts and Explorer Scouts attend the World Jamborees held every four years. Birchmere campsite has now completed the outdoor marquee canopy adjacent to the activity halls, which has been very well received. Further campsite improvements have included upgrading both activity halls with a safer electric heating system and installing LED lighting to replace the older fluorescent form. Other improvements have involved replacing all toilet/shower outside doors with modern equivalents and extending and improving the campfire circle area. There is an ongoing programme to maintain and improve all campsite buildings and facilities.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy and Future Plans

The District's policy on reserves is to hold sufficient resources in their General Reserve to continue the charitable activities of the District should income and fundraising activities fall short. The Executive Committee considers that the District should hold in the General and Repairs/Replacements Reserves a sum equivalent to 6 months running costs, circa £30,000.

The District held £107,496 in these reserves of which £30,000 is held, in line with the District policy, to cover 6 months running costs and to have sufficient funds to cover unexpected costs.

Further financial review details

Investment Policy

The District does not have sufficient funds to invest in longer term investments such as stocks and shares. The District has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only the Charities Aid Foundation Bank, Ltd., the Co-operative Bank, the Nationwide Building Society and the Charity Organisations Investment Fund (COIF).

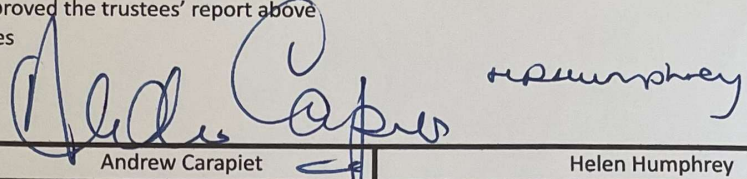
The District Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn; before doing so the District Executive considers the cash flow requirements.

Section F

Declaration

The trustees declare that they have approved the trustees' report above
Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Andrew Carapiet	Helen Humphrey
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Position (eg Secretary, Chair)

Chairman	Treasurer
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Date 28th May 2025

Receipts and Payments Account

Woking District Scout Council

Year ended 31 March 2025

INCOMING RESOURCES	2024/25 Funds		£	2023/24 Funds	NOTES For 24/25
	£	£		£	
Donations, legacies and similar income	Restricted	Unrestricted	Total	Total	
Member subscriptions (Groups' capitation)		62,879.00	62,879.00	65,835.00	
Member subscriptions (Explorer's capitation)		7,547.75	7,547.75	7,056.00	1
Less: Membership subscriptions paid to SCSC		63,911.50	63,911.50	53,511.25	
Capitation prompt payment refund from SCSC		578.50	578.50	585.00	
Net capitation subscriptions retained		7,093.75	7,093.75	19,964.75	1
Other subscriptions & Fees - Explorers & Young Leaders		19,876.46	19,876.46	29,438.51	1
Donations - General		0.00	0.00	0.00	
Donations - Restricted - Birchmere	1,400.00		1,400.00	3,030.00	2
Loan Repayments, Insurance Claims & Miscellaneous		726.09	726.09	30.00	
Gift Aid		4,380.90	4,380.90	3,917.36	11
Scout Active Support Unit and WASU		986.45	986.45	122.75	
Sub total	1,400.00	33,063.65	34,463.65	56,503.37	
Grants					
Grants - Birchmere	0.00		0.00	2,000.00	
Grants - Buddy Camp (Handicamp)	0.00		0.00	0.00	
Other grants		0.00	0.00	0.00	
Sub total	0.00	0.00	0.00	2,000.00	2
Fundraising & Activities (gross)					
Activities (excluding Explorer subscriptions)		32,996.06	32,996.06	37,350.28	
Jamboree		0.00	0.00	748.24	5
Birchmere campsite fees		10,157.76	10,157.76	8,286.76	
DHQ Hire fees		75.00	75.00	1,821.00	3
Badge sales		11,063.29	11,063.29	9,248.70	
Resource Centre sales		12,136.59	12,136.59	11,838.92	
Adult training fees		140.00	140.00	30.00	
Buddy Camp (Handicamp) - fees		49.00	49.00	50.00	
Sub total	0.00	66,617.70	66,617.70	69,373.90	
Investment income					
Bank interest		1,617.64	1,617.64	1,275.40	
Investments interest		3,250.60	3,250.60	2,781.68	
Sub total		4,868.24	4,868.24	4,057.08	
Total Gross Income	1,400.00	104,549.59	105,949.59	131,934.35	
RESOURCES EXPENDED					
Charitable Payments					
Youth programme and activities		59,298.95	59,298.95	68,454.60	4
Adult support and training		921.79	921.79	2,182.67	4
District HQ		1,972.70	1,972.70	3,038.14	3
Birchmere campsite	0.00	17,665.00	17,665.00	21,719.51	4
Insurances and miscellaneous payments		4,782.08	4,782.08	3,621.98	
Materials and equipment (Incl. Handicamp purchases)		0.00	0.00	0.00	
Scout Active Support Unit and WASU		773.36	773.36	0.00	4
Buddy Camp (Handicamp) (excl.eqpt. purchases)		49.00	49.00	50.00	
Jamboree		0.00	0.00	4,384.50	5
Sub total	0.00	85,462.88	85,462.88	103,451.40	
Governance					
District Exec admin expenses		0.00	0.00	0.00	
Annual General Meeting		657.74	657.74	711.02	
Sub total	0	657.74	657.74	711.02	
Fundraising expenses					
Resource Centre purchases		9,590.67	9,590.67	10,462.29	
Badge purchases		9,609.91	9,609.91	8,301.21	
Sub total	0	19,200.58	19,200.58	18,763.50	
Total Gross Expenditure	0.00	105,321.20	105,321.20	122,925.92	

RESOURCES SUMMARY

	2024/25 Funds		2023/24 Funds		
	£ Restricted	£ Unrestricted	£ Total	£ Total	
Total Gross Income	1,400.00	104,549.59	105,949.59	131,934.35	
Total Gross Expenditure	0.00	105,321.20	105,321.20	122,925.92	
Net of receipts/(payments)	1,400.00	-771.61	628.39	9,008.43	
Cash funds b/fwd from previous year	46,115.72	178,808.29	224,924.01	215,915.58	
Cash funds c/fwd at last posting	47,515.72	178,036.68	225,552.40	224,924.01	6

CASH RESERVES at 31st March 2025

Sections (including their cash floats)		73,750.09	73,750.09	76,011.69	
Birchmere General		30,421.72	30,421.72	30,766.10	10
Birchmere Projects		-11,061.55	-11,061.55	-12,461.55	
Handicamp	17,200.94	0.00	17,200.94	17,200.94	
Jamboree		7,745.63	7,745.63	4,245.63	5
Repairs and Replacements		89,930.77	89,930.77	76,980.51	
District HQ - Service Charges		9,000.00	9,000.00	9,000.00	3
General Reserve		8,564.80	8,564.80	23,180.69	
TOTAL	17,200.94	208,351.46	225,552.40	224,924.01	6

STATEMENT OF ASSETS AND LIABILITIES

	Last posting £		
Monetary Assets			
CAF Bank Ltd Cash plus Gold accounts		59,731.41	63,265.24
CAF Bank Ltd Birchmere account		40,489.39	38,495.31
Co-operative Bank account		16,024.76	18,096.28
Buddy Camp current account (Barclays)		99.00	50.00
Buddy Camp (Handicamp) deposit account (Barclays)		18,064.33	17,848.50
Loyds WSTSC current account		1,782.11	1,728.25
COIF Deposit Account		5,300.67	4,986.35
Virgin Money account		-0.10	-0.10
Nationwide 1 Year bond		34,416.25	33,016.92
Nationwide 35 Day Saver		48,716.82	47,179.87
Cash/Floats		927.76	257.39
Total cash funds		225,552.40	224,924.01
			6
Other and Non Monetary Assets			
Badge stock		3,620.82	2,392.00
Shop stock		12,472.49	11,290.38
Land and buildings		81,844.26	86,348.06
Scouting equipment, furniture etc		15,425.81	14,719.69
Total: Other and Non Monetary Assets		109,742.56	112,358.13
			9
Liabilities			
Badge floats (net owed to Groups)		2,983.01	1,775.29
Service charges for District HQ		18,000.00	18,000.00
Total Liabilities		20,983.01	19,775.29
NET TOTAL - Assets less liabilities		314,311.95	317,506.85

These accounts and financial statements were approved by the Trustees on May 2025 and signed on their behalf by:

Andrew Carapiet
Chairman

Helen Humphrey
Treasurer

WOKING DISTRICT SCOUT COUNCIL

Notes to the Accounts for 2024 - 25

Note 1 Net capitation receipts retained of £7,135.75 are all designated for Birchmere campsite expenses and will be credited to the Birchmere General reserve in 2025/26. A payment of £578.50 re the prompt payment discount owed to us for the previous year was received in May 2024

Note 2 We received £1,400 in donations to Birchmere campsite for Projects

Note 3 We hire out the premises when not required for scouting meetings and activities. There was a net loss of -£1,898 due to reduced number of premises rentals. Under the terms of the lease an annual service charge is due to Woking Borough Council of up to a maximum of £3,000 per annum from 2012/13 and the cost of internal redecoration when necessary. No charge has yet been made prior to 31 Mar 2024, but £9,000 has been reserved for the potential liability. On 17 Mar 2025 Woking Borough Council emailed to start the claim for backdated charges for Mar 2019 to Mar 2024

Note 4 The balances help by District sections at 31st March 2025 compared with the previous year are detailed below:

Section	Section Balances	
	31/03/25	31/03/24
Beaver Scouts	2,230	2,034
Cub Scouts	10,344	8,974
Scouts	743	1,907
WSTSC	1,782	1,728
Explorer Central	17,472	20,271
Alpex 2020	7,761	7,761
Challengers ESU	4,884	5,653
Martians ESU	8,057	6,878
Mavericks ESU	5,228	5,564
Wey Ahead ESU	4,539	4,617
Phoenix ESU	2,630	2,552
Young Leaders	4,365	4,151
Scout Network	-1,724	-842
Scout Active Support Unit	824	782
Resource Centre	2,546	1,744
Birchmere campsite	29,842	30,766
Totals	101,522	104,540

The balance for Birchmere is before crediting £7,135.75 from Group and Explorer's capitation

Note 5 We are continuing to set aside £3,500 per annum towards the costs of the next World Jamboree

Note 6 The Executive has decided that the total cash funds of £225552 should be allocated to designated Reserves as detailed

Note 7 Stock is valued at the lower of purchase price or realisable value. The net income (receipts, including internal sales, less payments plus/minus changes in floats and stock value) received in 2024/25 was a net profit of £3,728 from the Resource Centre (£2,815 profit in 2023/24) and a net profit of £2,682 for badges and badgemaker sales (£45 loss 2023/24)

Note 8 The District owns the Birchmere campsite buildings (comprising the warden's hut and store, the toilet and adult toilet/shower blocks, Birch Lodge and The Retreat, and store but not the site, which is leased from Surrey County Council. During 2024/25 Birchmere purchased and installed new doors at a cost of £4,590. After charging depreciation at 10% per annum the residual value of the land and buildings at Birchmere is now estimated at £81,844

Note 9 The value of £15,426 is the net figure after allowing for new purchases of equipment and charging depreciation at 20% per annum. The equipment is insured, on a new for old basis, at a substantially higher figure

Note 10 £1,000 of Birchmere General is set aside for any outstanding payments on the lease renewal.

Note 10 Gift Aid of £3,192.26 is for Explorers, £646.00 is for Birchmere and £542.64 is for Woking Scouts Target Sports Club

Independent examiner's report to the trustees of WOKING DISTRICT SCOUT COUNCIL

I report to the trustees on my examination of the accounts of the **Woking District Scout Council** for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity trustees of the Woking District Scout Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Woking District Scout Council accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Woking District Scout Council as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Ruth Child ACMA

Relevant professional qualification or membership of professional bodies (if any):
Chartered Institute of Management Accountants

Address: 50A Rownhams lane, North Baddesley, Hampshire, SO52 9HQ

Date: 13 June 2025

WOKING DISTRICT SCOUT COUNCIL

England & Wales - Charity number 308258

Accounts

Trustees' Annual Report

For the period

From (start date)

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to (end date)

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8	Peter J White	Appointments S/C	
9	Andrew Carapiet	SASU Co-ord.	
10	Richard Mackie	Birchmere S/C Chair.	
11	Clare Wale	Resource Centre Mgr.	1/9/2023 -
12	Steve Valiant	Campsite Warden	
13	Caroline Lee	Network Commissioner	1/4/23 - 1/12/23
14	Ed Phillips	D Y C	
15	Kevin M Spencer	Mbr. Exec Committee	
16	Simon Lee	Mbr. Exec Committee	
17	John W Brown	Mbr. Exec Committee	1/4/23 - 21/6/23

Section A

Reference and administration details (continued)

Names and addresses of advisers

Type of advisor	Name	Address
Independent Examiner	Derek Williamson	David Howard Chartered Accountants, Hampton Wick, KT1 4AS

Section B**Structure, governance and management**

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The insurance of persons, property and equipment;

District public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub-committees that may be required;

Appointing District Administrators and Advisors other than those who are elected.

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Section E

Financial Review

Brief statement of the charity's policy on reserves

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Further financial review details

Investment Policy

The District does not have sufficient funds to invest in longer term investments such as stocks and shares. The District has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only the Charities Aid Foundation Bank, Ltd., the Co-operative Bank, the Nationwide Building Society and the Charity Organisations Investment Fund (COIF).

The District Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn; before doing so the District Executive considers the cash flow requirements.

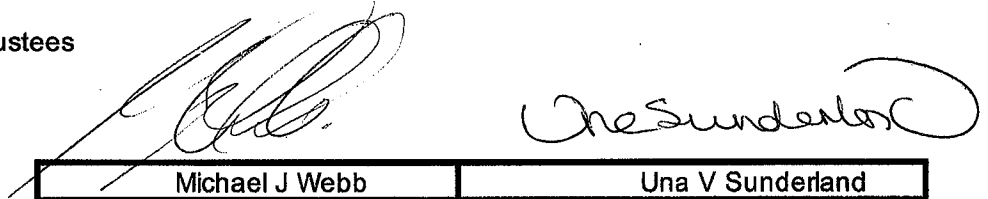
Section F

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Michael J Webb	Una V Sunderland
----------------	------------------

Position (eg Secretary, Chair)

Chairman	Acting Treasurer
----------	------------------

Date

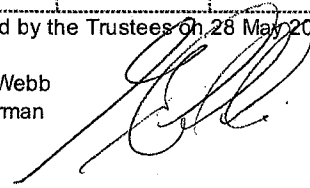
28th May 2024

INCOMING RESOURCES	2023/24 Funds			2022/23 Funds	NOTES For 23/24
	£ Restricted	£ Unrestricted	£ Total	£ Total	
Donations, legacies and similar income					
Member subscriptions (Groups' capitation)		65,835.00	65,835.00	61,920.00	
Member subscriptions (Explorer's capitation)		7,056.00	7,056.00	8,280.00	1
Less: Membership subscriptions paid to SCSC		53,511.25	53,511.25	51,187.50	
Capitation prompt payment refund from SCSC		585.00	585.00	586.50	
Net capitation subscriptions retained		19,964.75	19,964.75	19,599.00	1
Other subscriptions & Fees - Explorers & Young Leaders		29,438.51	29,438.51	11,893.15	1
Donations - General		0.00	0.00	0.00	
Donations - Restricted - Birchmere	3,030.00		3,030.00	3,600.00	2
Loan Repayments, Insurance Claims & Miscellaneous		30.00	30.00	581.50	
Gift Aid		3,917.36	3,917.36	4,442.95	11
Scout Active Support Unit		122.75	122.75	444.24	
Sub total	3,030.00	53,473.37	56,503.37	40,560.84	
Grants					
Grants - Birchmere	2,000.00		2,000.00	0.00	2
Grants - Buddy Camp (Handicamp)	0.00		0.00	0.00	2
Other grants		0.00	0.00	0.00	
Sub total	2,000.00	0.00	2,000.00	0.00	
Fundraising & Activities (gross)					
Activities (excluding Explorer subscriptions)		37,350.28	37,350.28	39,955.80	
Jamboree		748.24	748.24	12,432.39	5
Birchmere campsite fees		8,286.76	8,286.76	7,572.54	
DHQ Hire fees		1,821.00	1,821.00	724.00	3
Badge sales		9,248.70	9,248.70	7,697.08	
Resource Centre sales		11,838.92	11,838.92	8,381.29	
Adult training fees		30.00	30.00	108.40	
Buddy Camp (Handicamp) - fees		50.00	50.00	2,571.00	
Sub total	0.00	69,373.90	69,373.90	79,442.50	
Investment income					
Bank interest		1,275.40	1,275.40	345.06	
Investments interest		2,781.68	2,781.68	844.32	
Sub total		4,057.08	4,057.08	1,189.38	
Total Gross Income	5,030.00	126,904.35	131,934.35	121,192.72	
RESOURCES EXPENDED					
Charitable Payments					
Youth programme and activities		68,454.60	68,454.60	59,662.32	4
Adult support and training		2,182.67	2,182.67	565.72	4
District HQ		3,038.14	3,038.14	3,025.69	3
Birchmere campsite	2,000.00	19,719.51	21,719.51	9,727.67	4
Insurances and miscellaneous payments		3,621.98	3,621.98	3,827.31	
Materials and equipment (Incl. Handicamp purchases)		0.00	0.00	538.19	
Scout Active Support Unit		0.00	0.00	716.27	4
Buddy Camp (Handicamp) (excl. eqpt. purchases)	50.00		50.00	2,571.00	
Jamboree		4,384.50	4,384.50	18,550.50	5
Sub total	2,050.00	101,401.40	103,451.40	99,184.67	
Governance					
District Exec admin expenses		0.00	0.00	0.00	
Annual General Meeting		711.02	711.02	567.98	
Sub total	0	711.02	711.02	567.98	
Fundraising expenses					
Resource Centre purchases		10,462.29	10,462.29	9,632.53	
Badge purchases		8,301.21	8,301.21	6,844.39	
Sub total	0	18,763.50	18,763.50	16,476.92	
Total Gross Expenditure	2,050.00	120,875.92	122,925.92	116,229.57	

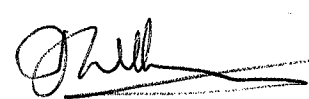
RESOURCES SUMMARY	2022/23 Funds			2021/22 Funds	
	£	£	£	£	
	Restricted	Unrestricted	Total	Total	
Total Gross Income	5,030.00	126,904.35	131,934.35	121,192.72	
Total Gross Expenditure	2,050.00	120,875.92	122,925.92	116,229.57	
Net of receipts/(payments)	2,980.00	6,028.43	9,008.43	4,963.15	
Cash funds b/fwd from previous year	43,135.72	172,779.86	215,915.58	210,952.43	
Cash funds c/fwd at last posting	46,115.72	178,808.29	224,924.01	215,915.58	6
CASH RESERVES at 31st March 2024					
Sections (including their cash floats)		76,011.69	76,011.69	73,450.43	
Birchmere General		30,766.10	30,766.10	23,520.35	10
Birchmere Projects		-12,461.55	-12,461.55	-3,499.09	
Handicamp	17,200.94	0.00	17,200.94	17,200.94	
Jamboree		4,245.63	4,245.63	4,381.89	5
Repairs and Replacements		76,980.51	76,980.51	64,244.55	
District HQ - Service Charges		9,000.00	9,000.00	9,000.00	3
General Reserve		23,180.69	23,180.69	27,616.51	
TOTAL	17,200.94	207,723.07	224,924.01	215,915.58	6
STATEMENT OF ASSETS AND LIABILITIES					
			Last posting		
			£		
Monetary Assets					
CAF Bank Ltd Cash plus Gold accounts			63,265.24	59,139.38	
CAF Bank Ltd Birchmere account			38,495.31	40,286.02	
Co-operative Bank account			18,096.28	14,007.63	
Buddy Camp current account (Barclays)			50.00	0.00	
Buddy Camp (Handicamp) deposit account (Barclays)			17,848.50	17,686.00	
Loyds WSTSC current account			1,728.25	1,471.17	
COIF Deposit Account			4,986.35	4,777.00	
Virgin Money account			-0.10	-0.10	
Nationwide 1 Year bond			33,016.92	31,818.72	
Nationwide 35 Day Saver			47,179.87	45,805.74	
Cash/Floats			257.39	924.02	
Total cash funds			224,924.01	215,915.58	6
Other and Non Monetary Assets					
Badge stock			2,392.00	3,384.33	7
Shop stock			11,290.38	9,960.44	7
Land and buildings			86,348.06	81,949.83	8
Scouting equipment, furniture etc			14,719.69	12,338.08	9
Total: Other and Non Monetary Assets			112,358.13	104,248.35	
Liabilities					
Badge floats (net owed to Groups)			1,775.29	1,987.96	
Service charges for District HQ			18,000.00	18,000.00	
Total Liabilities			19,775.29	19,987.96	
NET TOTAL - Assets less liabilities			317,506.85	300,175.97	

These accounts and financial statements were approved by the Trustees on 28 May 2024 and signed on their behalf by:

Michael J Webb
Chairman



Una Sunderland
Acting Treasurer

WOKING DISTRICT SCOUT COUNCIL**Notes to the Accounts for 2023 - 24.**

Note 1 Of the £19,958.25 of net capitation receipts retained £6,652.75 is designated specifically for Birchmere campsite expenses and will be credited to the Birchmere General reserve in 2024/25. A payment of £585 re the prompt payment discount owed to us for the previous year was received in May 2023.

Note 2 We are grateful for the £3,030 donations to Birchmere campsite for Projects. Donations were received from District Cubs £100, Woking Lions Club £400, and Individuals £2,530, Birchmere also received a £2,000 Grant from the Ratcliff Trust for Projects. There were no grants awarded to Buddy Camp in 2023/24. The event did not take place in 2023.

Note 3 We hire out the premises when not required for scouting meetings and activities. There was a net loss of -£1,217.14 due to reduced number of premises rentals. Under the terms of the lease an annual service charge is due to Woking Borough Council of up to a maximum of £3,000 per annum from 2012/13 and the cost of internal redecoration when necessary. No charge has yet been made so £9,000 has therefore been reserved for the potential liability.

Note 4 The balances held by District sections at 31st March 2024 compared with the previous year are detailed below,

Section	Section Balances	
	31/03/2024	31/03/22
Beaver Scouts	2,034.18	1,346.83
Cub Scouts	8,974.30	11,667.06
Scouts	1,906.83	1,053.61
WSTSC	1,728.24	1,471.16
Explorer Central	20,271.13	22,743.53
Alpex 2020	7,761.16	7,761.16
Challengers ESU	5,652.71	3,078.67
Martians ESU	6,877.50	4,469.30
Mavericks ESU	5,563.69	3,844.44
Wey Ahead ESU	4,617.03	3,634.94
Phoenix ESU	2,552.47	1,480.80
Young Leaders	4,150.96	2,660.29
Scout Network	-841.98	0.00
Scout Active Support Unit	781.51	701.51
Resource Centre	1,744.01	-76.24
Birchmere campsite	30,766.10	23,520.35
Totals	104,539.84	89,357.41

The balance for Birchmere is before crediting £6,652.75 from Group and Explorer's capitation.

Note 5 We are continuing to set aside £3,500 per annum towards the costs of the next World Jamboree.

Note 6 The Executive has decided that the total cash funds of £225,504.01 should be allocated to designated Reserves as detailed.

Note 7 Stock is valued at the lower of purchase price or realisable value. The net income (receipts, including internal sales, less payments plus/minus changes in floats and stock value) received in 2023/24 was a net profit of £2,815.19 from the Resource Centre (-£3,369.24 in 2022/23) and a net loss -44.84 for badges and badgemaker sales (£1,480.69 profit 2022/23).

Note 8 The District owns the Birchmere campsite buildings (comprising the warden's hut and store, the toilet and adult toilet/shower blocks, Birch Lodge and The Retreat, and store but not the site, which is leased from Surrey County Council. During 2023/24 Birchmere purchased and installed the new warden's hut and warden's store. The marquee was purchased and work on ground levelling and installation will continue in 2024. After charging depreciation at 10% per annum the residual value of the land and buildings at Birchmere is now estimated at £86,348.06.

Note 9 The value of £14,719.69 is the net figure after allowing for new purchases of equipment and charging depreciation at 20% per annum. The equipment is insured, on a new for old basis, at a substantially higher figure.

Note 10 £4,903 of Birchmere General is set aside for lease renewal.

Note 11 Gift Aid of £3,407.25 is for Explorers and £510.11 is for Birchmere.

Independent Examiner's Report to the Trustees of the

WOKING DISTRICT SCOUT COUNCIL

I report on the accounts of the Group/District/County/Area for the year ended 31st March 2024 which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages in the Annual Report.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *):

1. which gives me reasonable cause to believe that in, any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the Charities Act ;and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply

Name: DAREN WILLIAMSON

Qualification: RIPA

Address:

Date: 28th MAY 2024

DAVID HOWARD
CHARTERED ACCOUNTANTS
1 PARK ROAD
HAMPTON WICK
KINGSTON UPON THAMES
SURREY KT1 4AS
TEL: 020 8977 0905

WOKING DISTRICT SCOUT COUNCIL

England & Wales - Charity number 308258

Accounts

Trustees' Annual Report

For the period

From (start date)

0	1	0	4	2	2
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 to (end date)

3	1	0	3	2	3
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Section A

Reference and administration details

Charity name	Woking District Scout Council
Registered charity number	3 0 8 2 5 8
Charity's principal address	C/o Fox Lodge Horsell Park Woking Postcode GU21 4LY

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Michael J Webb	Chairman	
2	Una V Sunderland	Treasurer	
3	Katharine Brown	D C	7/7/22 -
4	Richard H Stevens	D C	1/4/22 - 8/7/22
5	Kevin M Spencer	D D C	1/4/22 - 8/7/22
6		Secretary	
7	Roy Thompson	D E S C	
8		E S L	
9	Katharine Brown	G S L	1/4/22 - 29/6/22
10	Tracey Daniell	G S L	17/1/23 -
11	Peter J White	Appointments S/C	
12	Andrew Carapiet	SASU Co-ord.	
13	Richard Mackie	Birchmere S/C Chair.	
14	Tracey Gates	Resource Centre Mgr.	1/4/22 - 29/6/22
15	Steve Valiant	Campsite Warden	
16	Caroline Lee	Network Commissioner	
17	Ed Phillips	D Y C	
18	Kevin M Spencer	Mbr. Exec Committee	29/6/22 -
19	Simon Lee	Mbr. Exec Committee	25/5/22 -
20	John W Brown	Mbr. Exec Committee	

Section A

Reference and administration details (continued)

Names and addresses of advisers

Type of advisor	Name	Address
Independent Examiner	Derek Williamson	Goddards Accountants, Molesey, KT8 2NA

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

The District's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The District is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues

The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes registration as a charity, the keeping of proper accounts and for making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chairman, Treasurer and Secretary, together with the District Commissioner, representatives of sub-committees, elected and nominated members.

This District Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of District property;
- The raising of funds and the administration of District finance;
- The insurance of persons, property and equipment;
- District public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub-committees that may be required;
- Appointing District Administrators and Advisors other than those who are elected.

Risk and Internal Control

The District Executive Committee has identified the major risks to which they believe the District is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to buildings, property and equipment. The District would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and local Scout Groups. Similar reciprocal arrangements exist with these organisations. The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The District through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The District is primarily reliant upon income from subscriptions and fundraising. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the District on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The District is totally reliant upon volunteers to run and administer the activities of the District. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the District as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the District.

Reduction or loss of members. The District provides activities for all young people aged 6 to 25. If there was a reduction in membership in a particular section or the District as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the District.

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, including 2 signatories being required for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Section C**Objectives and activities**

Summary of the objects of the charity set out in its governing document

The objectives of the District are as a unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Summary of the subscriptions policy in relation to these objects

Subscriptions are charged for membership to cover the immediate running costs of the District and do not unduly restrict membership. The District follows the principle that no one should be excluded because of their inability to pay membership subscriptions.

Summary of the public benefit

Two key principles demonstrate that Scouting's aims are for the public benefit are that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting Activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year.
Future Plans for Events and Capital Projects

Please see the detailed reports at the front of the document for the main achievements and activities during the year. Looking forward, we plan to continue to run a wide variety of District events for the benefit of the youngsters in the various sections and we have a continuing need to build up funds to help deserving Scouts and Explorer Scouts attend the World Jamborees held every four years. The Birchmere campsite plans to erect a structure to not only provide weather cover beside Birch Lodge and The Retreat but to also enable the mounting of Solar Panels to generate electricity for the campsite. There is an ongoing programme to repair or replace District equipment as it wears out.

Section E**Financial Review**

Brief statement of the charity's policy on reserves

Reserves Policy and Future Plans

The District's policy on reserves is to hold sufficient resources in their General Reserve to continue the charitable activities of the District should income and fundraising activities fall short. The Executive Committee considers that the District should hold in the General and Repairs/Replacements Reserves a sum equivalent to 6 months running costs, circa £30,000.

The District held £91,860 in these reserves of which £30,000 is held, in line with the District policy, to cover 6 months running costs and to have sufficient funds to cover unexpected costs.

Further financial review details

Investment Policy

The District does not have sufficient funds to invest in longer term investments such as stocks and shares. The District has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only the Charities Aid Foundation Bank, Ltd., the Co-operative Bank, the Nationwide Building Society and the Charity Organisations Investment Fund (COIF).

The District Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn; before doing so the District Executive considers the cash flow requirements.

Section F**Declaration**

The trustees declare that they have approved the trustees' report above


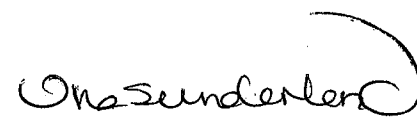
Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair)

Date

	
Michael J Webb	Una V Sunderland
Chairman	Treasurer

23th May 2023

INCOMING RESOURCES	2022/23 Funds			2021/22 Funds	NOTES For 22/23
	£ Restricted	£ Unrestricted	£ Total	£ Total	
Donations, legacies and similar income					
Member subscriptions (Groups' capitation)		61,920.00	61,920.00	62,594.00	
Member subscriptions (Explorer's capitation)		8,280.00	8,280.00	5,233.25	1
Less: Membership subscriptions paid to SCSC		51,187.50	51,187.50	51,318.75	
Capitation prompt payment refund from SCSC		586.50	586.50	536.00	
Net capitation subscriptions retained		19,599.00	19,599.00	17,044.50	1
Other subscriptions & Fees - Explorers & Young Leaders		11,893.15	11,893.15	8,354.25	1
Donations - General		0.00	0.00	0.00	
Donations - Restricted - Birchmere	3,600.00		3,600.00	1,000.00	2
Loan Repayments, Insurance Claims & Miscellaneous		581.50	581.50	541.80	
Gift Aid		4,442.95	4,442.95	3,664.73	11
Scout Active Support Unit		444.24	444.24	497.63	
Sub total	3,600.00	36,960.84	40,560.84	31,102.91	
Grants					
Maintenance grants - Birchmere	0.00		0.00	24,167.00	2
Grants - Buddy Camp (Handicamp)	0.00		0.00	0.00	2
Other grants		0.00	0.00	12,067.00	
Sub total	0.00	0.00	0.00	36,234.00	
Fundraising & Activities (gross)					
Activities (excluding Explorer subscriptions)		39,955.80	39,955.80	28,918.78	
Jamboree		12,432.39	12,432.39	0.00	5
Birchmere campsite fees		7,572.54	7,572.54	3,517.39	
DHQ Hire fees		724.00	724.00	1,486.00	3
Badge sales		7,697.08	7,697.08	8,644.74	
Resource Centre sales		8,381.29	8,381.29	17,970.80	
Adult training fees		108.40	108.40	170.00	
Buddy Camp (Handicamp) - fees		2,571.00	2,571.00	0.00	
Sub total	0.00	79,442.50	79,442.50	60,707.71	
Investment income					
Bank interest		345.06	345.06	9.64	
Investments interest		844.32	844.32	230.04	
Sub total		1,189.38	1,189.38	239.68	
Total Gross Income	3,600.00	117,592.72	121,192.72	128,284.30	
RESOURCES EXPENDED					
Charitable Payments					
Youth programme and activities		59,662.32	59,662.32	32,748.71	4
Adult support and training		565.72	565.72	275.59	4
District HQ		3,025.69	3,025.69	3,920.03	3
Birchmere campsite	0.00	9,727.67	9,727.67	37,993.42	4
Insurances and miscellaneous payments		3,827.31	3,827.31	4,645.54	
Materials and equipment (Incl. Handicamp purchases)		538.19	538.19	3,254.21	
Scout Active Support Unit		716.27	716.27	658.89	4
Buddy Camp (Handicamp) (excl. eqpt. purchases)	2,571.00		2,571.00	0.00	
Jamboree		18,550.50	18,550.50	3,500.00	5
Sub total	2,571.00	96,613.67	99,184.67	86,996.39	
Governance					
District Exec admin expenses		0.00	0.00	0.00	
Annual General Meeting		567.98	567.98	607.00	
Sub total	0	567.98	567.98	607.00	
Fundraising expenses					
Resource Centre purchases		9,632.53	9,632.53	13,005.57	
Badge purchases		6,844.39	6,844.39	8,958.81	
Sub total	0	16,476.92	16,476.92	21,964.38	
Total Gross Expenditure	2,571.00	113,658.57	116,229.57	109,567.77	

RESOURCES SUMMARY	2022/23 Funds			2021/22 Funds	
	£ Restricted	£ Unrestricted	£ Total	£ Total	
Total Gross Income:	3,600.00	117,592.72	121,192.72	128,284.30	
Total Gross Expenditure:	2,571.00	113,658.57	116,229.57	109,567.77	
Net of receipts/(payments):	1,029.00	3,934.15	4,963.15	18,716.53	
Cash funds b/fwd from previous year	42,106.72	168,845.71	210,952.43	192,235.90	
Cash funds c/fwd at last posting:	43,135.72	172,779.86	215,915.58	210,952.43	6
CASH RESERVES at 31st March 2023					
Sections (including their cash floats)		73,450.43	73,450.43	77,795.83	
Birchmere General		23,520.35	23,520.35	21,531.98	10
Birchmere Projects		-3,499.09	-3,499.09	-8,715.59	
Handicamp	17,200.94	0.00	17,200.94	17,200.94	
Jamboree		4,381.89	4,381.89	7,000.00	5
Repairs and Replacements		64,244.55	64,244.55	55,308.70	
District HQ - Service Charges		9,000.00	9,000.00	9,000.00	3
General Reserve		27,616.51	27,616.51	31,830.57	
TOTAL	17,200.94	198,714.64	215,915.58	210,952.43	6
STATEMENT OF ASSETS AND LIABILITIES					
			Last posting		
			£		
Monetary Assets					
CAF Bank Ltd Cash plus Gold accounts			59,139.38	49,117.76	
CAF Bank Ltd Birchmere account			40,286.02	33,179.15	
Co-operative Bank account			14,007.63	25,133.42	
Buddy Camp current account (Barclays)			0.00	2,571.00	
Buddy Camp (Handicamp) deposit account (Barclays)			17,686.00	15,076.68	
Loyds WSTSC current account			1,471.17	3,172.11	
COIF Deposit Account			4,777.00	4,732.41	
Virgin Money account			-0.10	-0.10	
Nationwide 1 Year bond			31,818.72	31,723.47	
Nationwide 35 Day Saver			45,805.74	45,101.26	
Cash/Floats			924.02	1,145.27	
Total cash funds			215,915.58	210,952.43	6
Other and Non Monetary Assets					
Badge stock			3,384.33	2,756.33	7
Shop stock			9,960.44	12,222.99	7
Land and buildings			81,949.83	89,671.37	8
Scouting equipment, furniture etc			12,338.08	14,102.60	9
Total: Other and Non Monetary Assets			104,248.35	115,996.96	
Liabilities					
Badge floats (net owed to Groups)			1,987.96	1,745.76	
Service charges for District HQ			18,000.00	18,000.00	
Total Liabilities			19,987.96	19,745.76	
NET TOTAL - Assets less liabilities			300,175.97	307,203.63	

These accounts and financial statements were approved by the Trustees on 23 May 2023 and signed on their behalf by:

Michael J Webb
Chairman

Una Sunderland
Treasurer



Una Sunderland

WOKING DISTRICT SCOUT COUNCIL

Notes to the Accounts for 2022 - 23.

- Note 1** Of the £19,599 of net capitation receipts retained £6,435 is designated specifically for Birchmere campsite expenses and will be credited to the Birchmere General reserve in 2023/24. The capitation charge of £8,280 for the Explorer Scouts was paid from the subscriptions and fees, plus Gift Aid collected. A payment of £586.5 re the prompt payment discount owed to us for the previous year was received in May 22.
- Note 2** We are grateful for the £3,600 donations to Birchmere campsite for their Canopy Project. Donations were received from District Cubs £200, Woking Lions Club £200, Chertsey Scouts Raft Fundraiser £1,000, Rotary Club of Chertsey £200 and individuals. There were no grants awarded to Buddy Camp (Handicamp) in 2022/23. The event did not take place 2022.
- Note 3** We hire out the premises when not required for scouting meetings and activities. There was a net loss of -£2,301.69 due to reduced number of premises rentals. Under the terms of the lease an annual service charge is due to Woking Borough Council of up to a maximum of £3,000 per annum from 2012/13 and the cost of internal redecoration when necessary. No charge has yet been made but £9,000 has therefore been reserved for the potential liability.
- Note 4** The cash floats held at 31st March 2023 compared with the previous year are detailed below, together with details of the additional balances held by District for sections.

Section	Cash Floats		Section Balances	
	31/03/23	31/03/22	31/03/23	31/03/22
Beaver Scouts	0.00	0.00	1,346.83	1,592.10
Cub Scouts	0.00	0.00	11,667.06	8,026.83
Scouts	0.00	0.00	1,053.61	1,402.34
WSTSC	0.00	0.00	1,471.16	3,172.10
Explorer Central	100.00	100.00	22,743.53	26,847.62
Alpex 2020	0.00	0.00	7,761.16	7,761.16
Challengers ESU	100.00	100.00	3,078.67	3,701.96
Martians ESU	100.00	100.00	4,469.30	4,784.98
Mavericks ESU	100.00	100.00	3,844.44	5,186.25
Wey Ahead ESU	100.00	100.00	3,634.94	4,246.63
Phoenix ESU	100.00	100.00	1,480.80	2,993.91
Young Leaders	100.00	100.00	2,660.29	3,411.98
Scout Network	0.00	0.00	0.00	0.00
Scout Active Support Unit	2.64	262.79	961.56	1,003.24
Resource Centre	221.38	182.58	-115.04	5,088.75
Birchmere campsite	0.00	0.00	23,520.35	21,531.98
Totals	924.02	1,145.37	89,578.66	100,751.83

The balance for Birchmere is before crediting £6,435 from Group and Explorer's capitation charges to the site.

- Note 5** The World Jamboree takes place on 1-12 August 2023. Final payments are in May 2023.
- Note 6** The Executive has decided that the total cash funds of £215,915.58 should be allocated to designated Reserves as detailed.
- Note 7** Stock is valued at the lower of purchase price or realisable value. The net income (receipts, including internal sales, less payments plus/minus changes in floats and stock value) received in 2022/23 was a net loss of -£3,369.24 from the Resource Centre (£6,664.6 in 2021/22) and a net profit £1,480.69 badges and badgemaker sales (£518.80 profit 2021/22).
- Note 8** The District owns the Birchmere campsite buildings (comprising the warden's hut, the toilet and adult toilet/shower blocks, Birch Lodge and The Retreat, and stores) but not the site, which is now leased from Surrey County Council. Birch Lodge and The Retreat were completed in 2017/18 and a new roof added in 2018/19. A toilet block was added in 2011/12. Work of a capital nature was conducted on the sewage in 2018/19. In 2020/21 work on the septic tank was completed, The adult toilet/shower block completed 2021/22. After charging depreciation at 10% per annum the residual value of the land and buildings at Birchmere is now estimated at £81,949.83.
- Note 9** The value of £12,338.08 is the net figure after allowing for new purchases of equipment and charging depreciation at 20% per annum. The equipment is insured, on a new for old basis, at a substantially higher figure.
- Note 10** £4,903 of Birchmere General is set aside for lease renewal.
- Note 11** Gift Aid of £2,936.74 is for Explorers, £251.04 for Birchmere and £1,255.17 for WSTSC.

Independent Examiner's Report to the Trustees of the

WOKING DISTRICT SCOUT COUNCIL

I report on the accounts of the Group/District/County/Area for the year ended 31st March 2023

which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages in the Annual Report.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
• To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
• To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *):

- 1. which gives me reasonable cause to believe that in, any material respect, the requirements
• to keep accounting records in accordance with Section 130 of the Charities Act ;and
• to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply

Name: DAREN WILLIAMSON

Qualification: FIAA

Address: GODDARDS ACCOUNTANTS SPIRIT HOUSE 8 HIGH STREET, WEST MOLESEY

Date: 1/5th MAY 2023



WOKING DISTRICT SCOUT COUNCIL

England & Wales - Charity number 308258

Accounts

Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 1

to (end date)

3 1 0 3 2 2

Section A

Reference and administration details

Charity name

Woking District Scout Council

Registered charity number

3 0 8 2 5 8

Charity's principal address

C/o Fox Lodge

Horsell Park

Woking

Postcode

GU21 4LY

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Michael J Webb	Chairman	
2	Una V Sunderland	Treasurer	
3	Richard H Stevens	D C	
4	Kevin M Spencer	D D C	
5	Nicola C Evenden	Secretary	1/4/21 to 1/09/21
6	Brian L Pinto	D E S C	1/4/21 to 30/10/21
7	Roy Thompson	D E S C	6/12/21 to 31/3/22
8	Ian Colston	E S L	1/4/21 to 3/11/21
9	Kath Brown	G S L	
10	Peter J White	Appointments S/C	
11	Andrew Carapiet	SASU Co-ord.	
12	Richard Mackie	Birchmere S/C Chair.	
13	Tracey Gates	Resource Centre Mgr.	
14	Steve Valiant	Campsite Warden	
15	Caroline Lee	Network Commissioner	
16	Simon Lee	Network Commissioner	
17	Ed Phillips	D Y C	
18	Beth Williamson	D D Y C	
19	John W Brown	Mbr. Exec Committee	

Section A

Reference and administration details (continued)

Names and addresses of advisers

Type of advisor	Name	Address
Independent Examiner	Derek Williamson	Goddards Accountants, Molesey, KT8 2NA

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

The District's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The District is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues

The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes registration as a charity, the keeping of proper accounts and for making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chairman, Treasurer and Secretary, together with the District Commissioner, representatives of sub- committees, elected and nominated members.

This District Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of District property;
- The raising of funds and the administration of District finance;
- The insurance of persons, property and equipment;
- District public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing District Administrators and Advisors other than those who are elected.

Risk and Internal Control

The District Executive Committee has identified the major risks to which they believe the District is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to buildings, property and equipment. The District would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and local Scout Groups. Similar reciprocal arrangements exist with these organisations. The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The District through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The District is primarily reliant upon income from subscriptions and fundraising. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the District on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The District is totally reliant upon volunteers to run and administer the activities of the District. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the District as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the District.

Reduction or loss of members. The District provides activities for all young people aged 6 to 25. If there was a reduction in membership in a particular section or the District as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the District.

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, including 2 signatories being required for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Section C**Objectives and activities**

Summary of the objects of the charity set out in its governing document

The objectives of the District are as a unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Summary of the subscriptions policy in relation to these objects

Subscriptions are charged for membership to cover the immediate running costs of the District and do not unduly restrict membership. The District follows the principle that no one should be excluded because of their inability to pay membership subscriptions.

Summary of the public benefit

Two key principles demonstrate that Scouting's aims are for the public benefit are that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting Activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year.
Future Plans for Events and Capital Projects

Please see the detailed reports at the front of the document for the main achievements and activities during the year. Looking forward, we plan to continue to run a wide variety of District events for the benefit of the youngsters in the various sections and we have a continuing need to build up funds to help deserving Scouts and Explorer Scouts attend the World Jamborees held every four years. We were unable to run Handicamp this year due to restrictions but dependent on the availability of grants to supplement our own funds we hope to continue to run Handicamp (where Scouts camp with and assist disabled and/or handicapped youngsters). At the Birchmere campsite the adult toilet block is now fully operational and in the future a structure to provide weather cover beside the Lodge and Retreat is planned. There is an ongoing programme to repair or replace District equipment as it wears out.

Section E**Financial Review**

Brief statement of the charity's policy on reserves

Reserves Policy and Future Plans

The District's policy on reserves is to hold sufficient resources in their General Reserve to continue the charitable activities of the District should income and fundraising activities fall short. The Executive Committee considers that the District should hold in the General and Repairs/Replacements Reserves a sum equivalent to 6 months running costs, circa £30,000.

The District held £87,139 in these reserves of which £30,000 is held, in line with the District policy, to cover 6 months running costs and to have sufficient funds to cover unexpected costs.

Further financial review details

Investment Policy

The District does not have sufficient funds to invest in longer term investments such as stocks and shares. The District has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only the Charities Aid Foundation Bank, Ltd., the Co-operative Bank, the Nationwide Building Society and the Charity Organisations Investment Fund (COIF).

The District Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn; before doing so the District Executive considers the cash flow requirements.

Section F**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Michael J Webb

Una V Sunderland

Position (eg Secretary, Chair)

Chairman

Treasurer

Date

24th May 2022

INCOMING RESOURCES	2021/22 Funds			2020/21 Funds	NOTES For 21/22
	£ Restricted	£ Unrestricted	£ Total	£ Total	
Donations, legacies and similar income					
Member subscriptions (Groups' capitation)		62,594.00	62,594.00	57,650.25	
Member subscriptions (Explorer's capitation)		5,233.25	5,233.25	4,281.75	1
Less: Membership subscriptions paid to SCSC		51,318.75	51,318.75	46,900.00	
Capitation prompt payment refund from SCSC		536.00	536.00	598.50	
Net capitation subscriptions retained		17,044.50	17,044.50	15,630.50	1
Other subscriptions & Fees - Explorers & Young Leaders		8,354.25	8,354.25	6,743.25	1
Donations - General		0.00	0.00	0.00	
Donations - Restricted - Birchmere	1,000.00		1,000.00	2,000.00	2
Loan Repayments, Insurance Claims & Miscellaneous		541.80	541.80	512.30	
Gift Aid		3,664.73	3,664.73	5,733.58	11
Scout ActiveSupport Unit		497.63	497.63	450.00	
Sub total	1,000.00	30,102.91	31,102.91	31,069.63	
Grants					
Maintenance grants - Birchmere	24,167.00		24,167.00	21,143.00	2
Grants - Handicamp	0.00		0.00	0.00	2
Other grants		12,067.00	12,067.00	20,240.93	
Sub total	24,167.00	12,067.00	36,234.00	41,383.93	
Fundraising & Activities (gross)					
Activities (excluding Explorer subscriptions)		28,918.78	28,918.78	10,456.38	
Jamboree		0.00	0.00	0.00	
Birchmere campsites fees		3,517.39	3,517.39	552.80	
DHQ Hire fees		1,486.00	1,486.00	850.12	3
Badge sales		8,644.74	8,644.74	4,371.91	
Resource Centre sales		17,970.80	17,970.80	3,545.60	
Adult training fees		170.00	170.00	0.00	
Handicamp - fees		0.00	0.00	0.00	
Sub total	0.00	60,707.71	60,707.71	19,776.81	
Investment income					
Bank interest		9.64	9.64	46.87	
Investments interest		230.04	230.04	357.49	
Sub total		239.68	239.68	404.36	
Total Gross Income	25,167.00	103,117.30	128,284.30	92,634.73	
RESOURCES EXPENDED					
Charitable Payments					
Youth programme and activities		32,748.71	32,748.71	43,692.00	4
Adult support and training		275.59	275.59	22.80	4
District HQ		3,920.03	3,920.03	1,591.52	3
Birchmere campsites	24,167.00	13,826.42	37,993.42	23,355.92	4
Insurances and miscellaneous payments		4,645.54	4,645.54	2,702.46	
Materials and equipment (Incl. Handicamp purchases)		3,254.21	3,254.21	358.98	
Scout Active Support Unit		658.89	658.89	0.00	4
Handicamp (excl. eqpt. purchases)	0.00		0.00	0.00	2
Jamboree		3,500.00	3,500.00	0.00	5
Sub total	24,167.00	62,829.39	86,996.39	71,723.68	
Governance					
District Exec admin expenses		0.00	0.00	0.00	
Annual General Meeting		607.00	607.00	34.85	
Sub total	0	607.00	607.00	34.85	
Fundraising expenses					
Resource Centre purchases		13,005.57	13,005.57	3,870.71	
Badge purchases		8,958.81	8,958.81	2,908.53	
Sub total	0	21,964.38	21,964.38	6,779.24	
Total Gross Expenditure	24,167.00	85,400.77	109,567.77	78,537.77	

RESOURCES SUMMARY	2021/22 Funds			2020/21 Funds	
	£	£	£	£	
	Restricted	Unrestricted	Total	Total	
Total Gross Income	25,167.00	103,117.30	128,284.30	92,634.73	
Total Gross Expenditure	24,167.00	85,400.77	109,567.77	78,537.77	
Net of receipts/(payments)	1,000.00	17,716.53	18,716.53	14,096.96	
Cash funds b/fwd from previous year	41,106.72	151,129.18	192,235.90	178,138.94	
Cash funds c/fwd at last posting	42,106.72	168,845.71	210,952.43	192,235.90	6
CASH RESERVES at 31st March 2022					
Sections (including their cash floats)		77,795.83	77,795.83	69,770.88	
Birchmere General		21,531.98	21,531.98	18,812.86	10
Birchmere Projects		-8,715.59	-8,715.59	-1,955.64	
Handicamp	17,200.94	0.00	17,200.94	17,200.94	
Jamboree		7,000.00	7,000.00	4,871.46	5
Repairs and Replacements		55,308.70	55,308.70	42,178.54	
District HQ - Service Charges		9,000.00	9,000.00	9,000.00	3
General Reserve		31,830.57	31,830.57	32,356.86	
TOTAL	17,200.94	193,751.49	210,952.43	192,235.90	6
STATEMENT OF ASSETS AND LIABILITIES			Last posting		
			£		
Monetary Assets					
CAF Bank Ltd Cash plus Gold accounts			49,117.76	39,960.89	
CAF Bank Ltd Birchmere account			33,179.15	37,540.48	
Co-operative Bank account			25,133.42	14,299.88	
Handicamp current account (Barclays)			2,571.00	2,571.00	
Handicamp deposit account (Barclays)			15,076.68	15,075.16	
Loyds WSTSC current account			3,172.11	266.18	
COIF Deposit Account			4,732.41	4,730.38	
Virgin Money account			-0.10	-0.10	
Nationwide 1 Year bond			31,723.47	31,596.47	
Nationwide 35 Day Saver			45,101.26	45,000.25	
Cash/Floats			1,145.27	1,195.31	
Total cash funds			210,952.43	192,235.90	6
Other and Non Monetary Assets					
Badge stock			2,756.33	1,923.46	7
Shop stock			12,222.99	10,401.62	7
Land and buildings			89,671.37	73,337.27	8
Scouting equipment, furniture etc			14,102.60	12,749.98	9
Total: Other and Non Monetary Assets			115,996.96	96,488.87	
Liabilities					
Badge floats (net owed to Groups)			1,745.76	1,251.19	
Service charges for District HQ			18,000.00	18,000.00	3
Total Liabilities			19,745.76	19,251.19	
NET TOTAL - Assets less liabilities			307,203.63	269,473.58	

These accounts and financial statements were approved by the Trustees on 24 May 2022 and signed on their behalf by:

Michael J Webb
Chairman

Una Sunderland
Treasurer

WOKING DISTRICT SCOUT COUNCIL

Notes to the Accounts for 2021 - 22.

- Note 1** Of the £17,044.50 of net capitation receipts retained £5,260 is designated specifically for Birchmere campsite expenses and will be credited to the Birchmere General reserve in 2022/23. The capitation charge of £5,233.25 for the Explorer Scouts was paid from the subscriptions and fees (plus Gift Aid) collected from them with the balance from Explorer activities. A payment of £536 re the prompt payment discount owed to us for the previous year was received in May 21.
- Note 2** We are grateful for the £1,000 donation to Birchmere and the Ratcliffe Trust Grant for the adult toilet/shower block. Guildford Borough Council awarded Birchmere an £8,000 Restart Grant and £2,667 Omicron Hospitality and Leisure Grant (OHLG). Woking Borough Council awarded Woking District Scouts DHQ an £8,000 Restart Grant, £1,400 Restart Top Up Grant, and £2,667 OHLG. There were no grants awarded to Handicamp in 2021/22. Due to the pandemic Handicamp did not take place in 2021.
- Note 3** We hire out the premises when not required for scouting meetings and activities. There was a net loss of -£2,434 due to reduced number of premises rentals. Under the terms of the lease an annual service charge is due to Woking Borough Council of up to a maximum of £3,000 per annum from 2012/13 and the cost of internal redecoration when necessary. No charge has yet been made but £9,000 has therefore been reserved for the potential liability.

- Note 4** The cash floats held at 31st March 2022 compared with the previous year are detailed below, together with details of the additional balances held by District for sections.

Section	Cash Floats		Section Balances	
	31/03/22	31/03/21	31/03/22	31/03/21
Beaver Scouts	0.00	0.00	1,592.10	1,507.13
Cub Scouts	0.00	0.00	8,026.83	7,375.31
Scouts	0.00	0.00	1,402.34	1,516.89
WSTSC	0.00	0.00	3,172.10	-367.86
Explorer Central	100.00	100.00	26,847.62	25,732.05
Alpex 2020	0.00	0.00	7,761.16	6,258.46
Challengers ESU	100.00	100.00	3,701.96	3,893.99
Martians ESU	100.00	100.00	4,784.98	4,060.93
Mavericks ESU	100.00	100.00	5,186.25	4,288.93
Wey Ahead ESU	100.00	100.00	4,246.63	3,827.54
Phoenix ESU	100.00	100.00	2,993.91	2,651.51
Young Leaders	100.00	100.00	3,411.98	3,488.63
Scout Network	0.00	0.00	0.00	-1,390.71
Scout Active Support Unit	262.69	51.73	792.28	1,194.50
Resource Centre	182.58	325.00	5,349.75	445.63
Birchmere campsite	0.00	0.00	21,531.98	18,812.86
Totals	1,145.27	1,076.73	100,801.87	83,295.79

The balance for Birchmere is before crediting £5,260 from Groups' capitation charges to the site.

- Note 5** We are continuing to set aside £3,500 per annum towards the costs of the World Jamboree 1-12 August 2023.
- Note 6** The Executive has decided that the total cash funds of £210,952.43 should be allocated to designated Reserves as detailed.
- Note 7** Stock is valued at the lower of purchase price or realisable value. The net income (receipts, including internal sales, less payments plus/minus changes in floats and stock value) received in 2021/22 was £6,664.6 from the Resource Centre (£570.91 in 2020/21) and a net profit £518.80 badges and badgemaker sales (£719.59 profit 2020/21). In addition, Groups received £162.49 dividends paid in 2021/22 in respect of 5% of the value of their previous year purchases from the Resource Centre (£533.25 in 2020/21).
- Note 8** The District owns the Birchmere campsite buildings (comprising the warden's hut, the toilet and adult toilet/shower blocks, Birch Lodge and The Retreat, and stores) but not the site, which is now leased from Surrey County Council. Birch Lodge and The Retreat were completed in 2017/18 and a new roof added in 2018/19. A toilet block was added in 2011/12. Work of a capital nature was conducted on the sewage in 2018/19. In 2020/21 work on the septic tank was completed, The adult toilet/shower block completed 2021/22. After charging depreciation at 10% per annum the residual value of the land and buildings at Birchmere is now estimated at £89,671.37.
- Note 9** The value of £14,102.60 is the net figure after allowing for new purchases of equipment and charging depreciation at 20% per annum. The equipment is insured, on a new for old basis, at a substantially higher figure. In 2021/22 Fist Response adult training equipment purchased for District.
- Note 10** £8,150 of Birchmere General is set aside for lease renewal.
- Note 11** Gift Aid of £2,414 is for Explorers, £500 for Birchmere and £750 for WSTSC.
- Note 12** WSTSC bank balance includes £2,500 to be carried over to 2022/23 from the £5,000 donation received for pistol and rifle purchases. A pistol and 2 rifles are to be purchased in 2022/23.

Independent Examiner's Report to the Trustees of the

WOKING DISTRICT SCOUT COUNCIL

I report on the accounts of the Group/District/County/Area for the year ended 31st March 2022

which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages in the Annual Report.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *):

1. which gives me reasonable cause to believe that in, any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the Charities Act ;and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply

Name: DANIEL WILLIAMSON

Qualification: PPA

Address: GODDARD'S ACCOUNTANTS

SPRIG HOUSE, 8 KILN STREET, WEST WORELEY, SALISBURY, WILT, WILT, WILT

Date: 11th MAY 2022

WOKING DISTRICT SCOUT COUNCIL

England & Wales - Charity number 308258

Accounts

Trustees' Annual Report

For the period

From (start date)

0	1	0	4	2	0
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 to (end date)

3	1	0	3	2	1
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Section A Reference and administration details

Charity name

Woking District Scout Council

Registered charity number

3 0 8 2 5 8

Charity's principal address

C/o Fox Lodge

Horsell Park

Woking

Postcode GU21 4LY

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Michael J Webb	Chairman	
2	Una V Sunderland	Treasurer	
3	Richard H Stevens	D C	
4	Kevin M Spencer	D D C	
5	Nicola C Evenden	Secretary	
6	Brian L Pinto	D E S C	
7	Ian Colston	E S L	
8	Neil Freeman	G S L	1/4/20 to 1/10/20
	Kath Brown	G S L	1/11/20 to 31/3/21
9	Peter J White	Appointments S/C	
10	Andrew Carapiet	SASU Co-ord.	24/6/20 to 31/3/21
11	Richard Mackie	Birchmere S/C Chair.	
12	Tracey Gates	Resource Centre Mgr.	
13	Steve Valiant	Campsite Warden	
14	Caroline Lee	Network Commisioner	
15	Ed Phillips	D Y C	3/9/20 to 31/3/21
16	Beth Williamson	D D Y C	1/1/21 to 31/3/21
17	John W Brown	Mbr. Exec Committee	

Section A Reference and administration details (continued)

Names and addresses of advisers

Type of advisor	Name	Address
Independent Examiner	Derek Williamson	Goddards Accountants, Molesey, KT8 2NA

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

The District's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The District is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues

The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes registration as a charity, the keeping of proper accounts and for making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chairman, Treasurer and Secretary, together with the District Commissioner, representatives of sub-committees, elected and nominated members.

This District Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointments and is responsible for:

The maintenance of District property;

The raising of funds and the administration of District finance;

The insurance of persons, property and equipment;

District public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required;

Appointing District Administrators and Advisors other than those who are elected.

Risk and Internal Control

The District Executive Committee has identified the major risks to which they believe the District is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to buildings, property and equipment. The District would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and local Scout Groups. Similar reciprocal arrangements exist with these organisations. The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The District through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The District is primarily reliant upon income from subscriptions and fundraising. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the District on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The District is totally reliant upon volunteers to run and administer the activities of the District. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the District as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the District.

Reduction or loss of members. The District provides activities for all young people aged 6 to 25. If there was a reduction in membership in a particular section or the District as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the District.

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, including 2 signatories being required for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Section C**Objectives and activities**

Summary of the objects of the charity set out in its governing document

The objectives of the District are as a unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Summary of the subscriptions policy in relation to these objects

Subscriptions are charged for membership to cover the immediate running costs of the District and do not unduly restrict membership. The District follows the principle that no one should be excluded because of their inability to pay membership subscriptions.

Summary of the public benefit

Two key principles demonstrate that Scouting's aims are for the public benefit are that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting Activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year.
Future Plans for Events and Capital Projects

Please see the detailed reports at the front of the document for the main achievements and activities during this unusual year affected by Covid-19. Scouting continued in the lockdowns and during restrictions but in different ways. Looking forward, we plan to continue to run a wide variety of District events for the benefit of the youngsters in the various sections and we have a continuing need to build up funds to help deserving Scouts and Explorer Scouts attend the World Jamborees held every four years. Dependent on the availability of grants to supplement our own funds we hope to continue to run Handicamp (where Scouts camp with and assist disabled and/or handicapped youngsters). Further projects at Birchmere campsite include the adult toilet block. There is an ongoing programme to repair or replace District equipment as it wears out.

Section E**Financial Review**

Brief statement of the charity's policy on reserves

Reserves Policy and Future Plans

The District's policy on reserves is to hold sufficient resources in their General Reserve to continue the charitable activities of the District should income and fundraising activities fall short. The Executive Committee considers that the District should hold in the General and Repairs/Replacements Reserves a sum equivalent to 6 months running costs, circa £30,000.

The District held £74,534 in these reserves of which £30,000 is held, in line with the District policy, to cover 6 months running costs and to have sufficient funds to cover unexpected costs.

Further financial review details

Investment Policy

The District does not have sufficient funds to invest in longer term investments such as stocks and shares. The District has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only the Charities Aid Foundation Bank, Ltd., the Co-operative Bank, the Nationwide Building Society and the Charity Organisations Investment Fund (COIF).

The District Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn; before doing so the District Executive considers the cash flow requirements.

Section F**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Michael J Webb

Una V Sunderland

Position (eg Secretary, Chair)

Chairman

Treasurer

Date

18th May 2021

INCOMING RESOURCES	2020/21 Funds			2019/20 Funds	NOTES For 20/21
	£ Restricted	£ Unrestricted	£ Total	£ Total	
Donations, legacies and similar income					
Member subscriptions (Groups' capitation)		57,650.25	57,650.25	57,351.25	
Member subscriptions (Explorer's capitation)		4,281.75	4,281.75	4,907.50	1
Less: Membership subscriptions paid to SCSC		46,900.00	46,900.00	45,785.25	
Capitation prompt payment refund from SCSC		598.50	598.50	587.00	
Net capitation subscriptions retained		15,630.50	15,630.50	17,060.50	1
Other subscriptions & Fees - Explorers & Young Leaders		6,743.25	6,743.25	8,118.50	1
Donations - General		0.00	0.00	0.00	
Donations - Restricted - Birchmere	2,000.00		2,000.00	1,000.00	2
Loan Repayments, Insurance Claims & Miscellaneous		512.30	512.30	12.76	
Gift Aid		5,733.58	5,733.58	9,083.89	11
Scout Active Support Unit		450.00	450.00	166.87	
Sub total	2,000.00	29,069.63	31,069.63	35,442.52	
Grants					
Maintenance grants - Birchmere	21,143.00		21,143.00	1,081.00	2
Grants - Handicamp	0.00		0.00	10,000.00	2
Other grants		20,240.93	20,240.93	0.00	
Sub total	21,143.00	20,240.93	41,383.93	11,081.00	
Fundraising & Activities (gross)					
Activities (excluding Explorer subscriptions)		10,456.38	10,456.38	67,767.86	
Jamboree		0.00	0.00	734.95	
Birchmere campsite fees		552.80	552.80	8,250.69	
DHQ Hire fees		850.12	850.12	3,939.50	3
Badge sales		4,371.91	4,371.91	5,827.78	
Resource Centre sales		3,545.60	3,545.60	12,213.79	
Adult training fees		0.00	0.00	160.00	
Handicamp - fees		0.00	0.00	1,295.00	
Sub total	0.00	19,776.81	19,776.81	100,189.57	
Investment income					
Bank interest		46.87	46.87	99.24	
Investments interest		357.49	357.49	254.51	
Sub total		404.36	404.36	353.75	
Total Gross Income	23,143.00	69,491.73	92,634.73	147,066.84	
RESOURCES EXPENDED					
Charitable Payments					
Youth programme and activities		43,692.00	43,692.00	49,353.15	4
Adult support and training		22.80	22.80	986.25	4
District HQ		1,591.52	1,591.52	2,905.34	3
Birchmere campsite	21,143.00	2,212.92	23,355.92	10,071.54	4
Insurances and miscellaneous payments		2,702.46	2,702.46	4,474.47	
Materials and equipment (Incl. Handicamp purchases)		358.98	358.98	257.98	
Scout Active Support Unit		0.00	0.00	260.20	4
Handicamp (excl. eqpt. purchases)	0.00		0.00	13,834.21	2
Jamboree		0.00	0.00	4,720.00	5
Sub total	21,143.00	50,580.68	71,723.68	86,863.14	
Governance					
District Exec admin expenses		0.00	0.00	40.31	
Annual General Meeting		34.85	34.85	705.42	
Sub total	0	34.85	34.85	745.73	
Fundraising expenses					
Resource Centre purchases		3,870.71	3,870.71	11,626.31	
Badge purchases		2,908.53	2,908.53	6,168.27	
Sub total	0	6,779.24	6,779.24	17,794.58	
Total Gross Expenditure	21,143.00	57,394.77	78,537.77	105,403.45	

RESOURCES SUMMARY	2020/21 Funds			2019/20 Funds	
	£	£	£	£	
	Restricted	Unrestricted	Total	Total	
Total Gross Income	23,143.00	69,491.73	92,634.73	147,066.84	
Total Gross Expenditure	21,143.00	57,394.77	78,537.77	105,403.45	
Net of receipts/(payments)	2,000.00	12,096.96	14,096.96	41,663.39	
Cash funds b/fwd from previous year	39,106.72	139,032.22	178,138.94	136,475.55	
Cash funds c/fwd at last posting	41,106.72	151,129.18	192,235.90	178,138.94	
CASH RESERVES at 31st March 2021					
Sections (including their cash floats)		69,770.88	69,770.88	93,088.23	
Birchmere General		18,812.86	18,812.86	22,050.73	
Birchmere Projects		-1,955.64	-1,955.64	-13,630.44	
Handicamp	17,200.94	0.00	17,200.94	17,200.94	
Jamboree		4,871.46	4,871.46	1,371.46	
Repairs and Replacements		42,178.54	42,178.54	31,100.44	
District HQ - Service Charges		9,000.00	9,000.00	9,000.00	
General Reserve		32,356.86	32,356.86	17,957.58	
TOTAL	17,200.94	175,034.96	192,235.90	178,138.94	
STATEMENT OF ASSETS AND LIABILITIES					
			Last posting		
			£		
Monetary Assets					
CAF Bank Ltd Cash plus Gold accounts			39,960.89	91,109.61	
CAF Bank Ltd Birchmere account			37,540.48	30,108.25	
Co-operative Bank account			14,299.88	1,500.00	
Handicamp current account (Barclays)			2,571.00	2,473.00	
Handicamp deposit account (Barclays)			15,075.16	15,068.26	
Loyds WSTSC current account			266.18	625.00	
COIF Deposit Account			4,730.38	4,717.85	
Virgin Money account			-0.10	-0.10	
Nationwide 1 Year bond			31,596.47	31,251.76	
Nationwide 35 Day Saver			45,000.25	0.00	
Cash/Floats			1,195.31	1,285.31	
Total cash funds			192,235.90	178,138.94	
Other and Non Monetary Assets					
Badge stock			1,923.46	2,313.97	
Shop stock			10,401.62	9,608.08	
Land and buildings			73,337.27	69,151.91	
Scouting equipment, furniture etc			12,749.98	10,943.49	
Total: Other and Non Monetary Assets			96,488.87	89,703.48	
Liabilities					
Badge floats (net owed to Groups)			1,251.19	1,047.02	
Service charges for District HQ			18,000.00	18,000.00	
Total Liabilities			19,251.19	19,047.02	
NET TOTAL - Assets less liabilities			269,473.58	248,795.40	
These accounts and financial statements were approved by the Trustees on 18 May 2021 and signed on their behalf by:					

Michael J Webb
Chairman

Una Sunderland
Treasurer

WOKING DISTRICT SCOUT COUNCIL

Notes to the Accounts for 2020 - 21.

- Note 1** Of the £15,630.5 of net capitation receipts retained £4,767.70 is designated specifically for Birchmere campsite expenses and will be credited to the Birchmere General reserve in 2021/22. The capitation charge of £4,281.75 for the Explorer Scouts was paid from the subscriptions and fees (plus Gift Aid) collected from them with the balance for Explorer activities. A payment of £598.5 re the prompt payment discount owed to us for the previous year was received in May 20.
- Note 2** We are grateful for the £2,000 donation to Birchmere and the Community Foundation Surrey Grant of £950 for the defibrillator. Guildford Borough Council awarded Birchmere £20,193 in Business Support Grants due to Covid-19 lockdowns and restrictions. Woking Borough Council awarded Woking District Scouts DHQ £20,240.93 in Business Support Grants due to lockdowns and restrictions. There were no grants awarded to Handicamp in 2020/21. Due to the pandemic Handicamp did not take place in 2020.
- Note 3** We hire out the premises when not required for scouting meetings and activities. There was a net loss of -£741 due to reduced income from the lockdowns and restrictions. Under the terms of the lease an annual service charge is due to Woking Borough Council of up to a maximum of £3,000 per annum from 2012/13 and the cost of internal redecoration when necessary. No charge has yet been made but £9,000 has therefore been reserved for the potential liability.
- Note 4** The cash floats held at 31st March 2021 compared with the previous year are detailed below, together with details of the additional balances held by District for sections.

Section	Cash Floats		Section Balances	
	31/03/21	31/03/20	31/03/21	31/03/2020
Beaver Scouts	0.00	0.00	1,507.13	1,507.13
Cub Scouts	0.00	0.00	7,375.31	7,189.30
Scouts	0.00	0.00	1,516.89	1,546.89
WSTSC	0.00	0.00	-267.86	446.12
Explorer Central	100.00	100.00	25,732.05	26,612.40
Alpex 2020	0.00	0.00	6,258.46	27,085.34
Challengers ESU	100.00	100.00	3,893.99	2,844.85
Martians ESU	100.00	100.00	4,060.93	3,372.80
Mavericks ESU	100.00	100.00	4,288.93	4,707.08
Wey Ahead ESU	100.00	100.00	3,827.54	3,405.48
Phoenix ESU	100.00	100.00	2,651.51	2,209.62
Young Leaders	100.00	100.00	3,488.63	3,723.54
Scout Network	0.00	0.00	-1,390.71	-1,390.71
Scout Active Support Unit	51.73	6.73	1,149.50	744.50
Resource Centre	325.00	578.58	580.63	834.68
Birchmere campsite	0.00	0.00	18,812.86	22,050.73
Totals	1,076.73	1,285.31	83,485.79	106,889.75

Alpex 20 and rescheduled Alpex 21 have been cancelled due to the pandemic and monies have been refunded to participants. The balance for Birchmere is before crediting £4,767.70 from Groups' capitation charges to the site.

- Note 5** We are continuing to set aside £3,500 per annum towards the costs of the next World Jamboree in 2023.
- Note 6** The Executive has decided that the total cash funds of £192,335.90 should be allocated to designated Reserves as detailed.
- Note 7** Stock is valued at the lower of purchase price or realisable value. The net income (receipts, including internal sales, less payments plus/minus changes in floats and stock value) received in 2020/21 was £570.91 from the Resource Centre (£2,304.42 in 2019/20) and a net profit £719.59 badges and badgemaker sales (loss -£931.14 in 2019/20). In addition, Groups received £533.25 dividends paid in 2020/21 respect of 5% of the value of their previous year purchases from the Resource Centre (£477.27 in 2019/20).
- Note 8** The District owns the Birchmere campsite buildings (comprising the warden's hut, the toilet block, the DRT building and stores) but not the site, which is now leased from Surrey County Council. The new DRT building was completed in 2017/18 and a new roof added in 2018/19. A toilet block was added in 2011/12. Work of a capital nature was conducted on the sewage in 2018/19. In 2020/21 work on the Septic Tank was completed and preparation for the Adult Toilet Block started. After charging depreciation at 10% per annum the residual value of the land and buildings at Birchmere is now estimated at £73,337.27.
- Note 9** The value of £12,749.98 is the net figure after allowing for new purchases of equipment and charging depreciation at 20% per annum. The equipment is insured, on a new for old basis, at a substantially higher figure. In 2020/21 a defibrillator was purchased for Birchmere campsite.
- Note 10** £8,000 of Birchmere General is set aside for lease renewal.
- Note 11** Gift Aid of £4,599 is from Explorers, £500 from Birchmere and £634 from WSTSC.