

***1st Bradford on Avon Scout
Group***

ANNUAL ACCOUNTS

for the year ending

31st March 2021

Charity Number = XN62767

1st Bradford on Avon Scout Group

Trustees' Annual Report for the year to 31 March 2021

Section A Objectives and activities

Summary of the objects of the charity as set out in its governing document	<p>The objectives of the group is as a unit of the Scout Association.</p> <p>The purpose of scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p>
Summary of the main activities in relation to these objects	<p>The Group main function is to support the sections in achieving the aims of the Scout Association. As a Group the main activities during the last twelve months have been restricted by the covid-19 pandemic. Following the guidelines from the Scout association the Group have been able to deliver elements of the scouting programme initially via electronic media and then, when permitted, in small groups meeting outside.</p> <p>The Provision of Scouting within the Group is totally dependent on the contribution made by volunteers.</p>
Public Benefit	<p>The Trustees have paid due regard to the Charity Commission guidance on Public Benefit on deciding what activities the charity should undertake.</p> <p>Membership subscriptions are charged to cover the immediate running costs of the Group and these do not unduly restrict membership. The Group follows the principle that no one should be excluded because of their inability to pay membership subscriptions</p> <p>Two key principles demonstrate scouting's aims are for the public benefit are that through the scout method young people develop towards their full potential and there is a clear link between the benefits for young people and the purpose of scouting. The safety of young people is taken very seriously and the benefits scouting activities provide far outweigh the risks. Any private benefits from scouting are incidental, other than to those as beneficiary.</p>

Section B Achievements and performance

Summary of the main achievements of the charity during the year	<p>Despite the restrictions imposed by the Government on youth activities during the Covid-19 pandemic, the Group has delivered a fun, varied and challenging programme over the course of the year for Beavers, Cubs and Scouts.</p> <p>The majority of activities have been held online</p>
--	---

	<p>although there was an opportunity once restriction were relaxed to undertake activities in small groups outside. Group Executive meetings were held regularly online to ensure the day to day business of running the group was not compromised.</p> <p>The Group wish to strengthen the Group Executive Council by appointing a Quartermaster to manage the substantial equipment held by the Group.</p> <p>We are developing a strategy for the future regarding the Scout HQ. We intend to look at several options including the redevelopment of the site.</p>
--	---

Section C Financial review

Policy on Reserves	<p>The Group policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, approximately £10k</p> <p>The Group held free reserves of approximately £60k against this at year-end</p>
Further financial review details	<p>The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.</p>

Section D Structure, governance and management

Type of governing document	<p>The Group governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy Organisation and Rules of The Scout Association</p>
How the charity is constituted	<p>The Group is a trust established under its rules which are common to all Scouts</p>
Trustee selection methods	<p>The Trustees are appointed in accordance with the Policy Organisation and Rules of The Scout Association</p>
Additional governance issues	<p>The Group is managed by the Group Executive Committee, the members of which are the "Charity Trustees" of the Scout Group that is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as applicable</p>
	<p>The committee consist of 14 Independent members who meet at least 6 times a year</p>

	<p>Ex - officio Chairperson, Treasurer, Secretary, 2 Joint Group Scout Leaders</p> <p>Nominated 3 (Section leaders) Elected Members 6 <i>NB nominated members cannot be a greater number than elected members</i></p>
	<p>This Group Executive Committee exists to support the Group Leaders in meeting the responsibilities of their appointments and is responsible for:</p> <p>The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment Group public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any sub committees that may be required; Appointing Group Administrators and Advisors other than those who are elected.</p>
	<p>The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered</p>

Section E Reference and administration details

Charity Name	1 st Bradford on Avon Scout Group
Charity Number	XN62767
Charity's principal address	35 Leigh Park Road, Bradford on Avon

Names of the charity trustees who manage the charity

	Trustee Name	Office	Dates acted if not for whole year
	Ex Officio		
	Will Lawrie	Chairperson	
	Nicholas McGrogan	Secretary	
	Graham Cheshire	Treasurer	
	Christopher Pugh	JGSL	
	Alistair Purches	JGSL	
	Nominated		
	Pauline Hurley	Leader (Beavers)	
	Frazer Buxton	Leader (Cubs)	
	Ian Mitchell	Leader (Scouts)	
	Elected		
	Beth Williams	Parent Rep	
	Jonathan Turner	Safety	
	Vacancy		
	Alison Masero	Parent Rep	
	Florence Battle	Community Member	
	Vacancy	Quartermaster	

Name and address of advisor

Type of advisor	Name	Address
Independent Scrutineer	Paul Nicholson	paulknicholson@hotmail.com

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature	<i>Graham Cheshire</i>
Full name	Graham Cheshire
Position held	Group Treasurer
Date	16 June 2021

**Insert Scrutineer's Report or Independent Examiner's Report
here, fully signed.**

Insert Group Accounts LT700002 or LT700003 here

1st Bradford on Avon Scout Group

Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2020	To	31/03/2021
-------------------	------------	----	------------

Receipts and payments

	2020/21 Unrestricted funds £	2019/20 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	1331.55	8363.92
Less: Membership subscriptions paid on (National/County/Area/District)	-3000.00	-2640.00
Net membership subscriptions retained	-1668.45	5723.92
Donations	6050.50	7652.15
Legacies	0.00	0.00
Gift Aid	1407.55	1461.72
Closure of Cub building society account Balance xfer to Group	0.00	901.74
Camps	0.00	2533.40
Other similar income	0.00	0.00
Sub total	5789.60	18272.93
Grants		
Maintenence grant	0.00	0.00
Other grants - WCC Covid 19	19431.00	0.00
Sub total	19431.00	0.00
Fundraising (gross)		
Scout Post	0.00	768.24
Fireworks	0.00	684.82
Bag pack	0.00	746.85
Uniform including badges	22.50	217.46
Other fundraising activities	0.00	2.50
Sub total	22.50	2419.87
Investment income		
Bank interest	0.00	0.00
Building Society interest	427.53	157.53
The Scout Association Short Term Investment Service	0.00	0.00
Property Rent income	0.00	0.00
Other investment income	0.00	0.00
Sub total	427.53	157.53
Total Gross Income	25670.63	20850.33
Asset and investment sales, etc.	0.00	0.00
Total receipts	25670.63	20850.33

1st Bradford on Avon Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2020	To	31/03/2021
----------------------	------------	----	------------

Receipts and payments

	2020/21 Unrestricted funds £	2019/20 Unrestricted funds £
Payments		
Charitable Payments		
Youth programme and activities (Subs to sections)	0.00	2417.27
Adult support and training	0.00	0.00
Rent	42.00	145.68
Water and Sewerage	409.83	439.75
Electricity and Gas	255.90	1128.78
Insurance	1544.69	1331.48
Repairs and Renewals	983.63	603.95
Materials and equipment	107.76	8111.12
Camp costs	1120.00	2916.13
Uniforms	185.94	150.00
Phone & Internet	397.33	544.39
Premises - Cleaning	72.00	1410.00
Community	25.00	75.00
Section Expenses (Group Responsibility)	118.85	946.92
Sub total	5262.93	20220.47
Fundraising expenses		
Fireworks	0.00	435.01
Scout Post	0.00	271.39
Detail 3	0.00	0.00
Other fundraising costs	0.00	0.00
Sub total	0.00	706.40
Total Gross Expenditure	5262.93	20926.87
Asset and investment purchases, etc.	0.00	0.00
Total payments	5262.93	20926.87
Net of receipts/(payments)	20407.70	-76.54
Cash funds last year end	40112.63	40189.17
Cash funds this year end	60520.33	40112.63

Statement of assets and liabilities at the end of the year

	31st March 2021	31st March 2020
	Unrestricted funds	Unrestricted funds
	£	£
Cash funds		
Bank current account	12202.89	8753.72
Bank Savings Account (Development)	16531.00	0.00
Building society account	31786.44	31358.91
The Scout Association Short Term Investment Service	0.00	0.00
Cash/Floats	0.00	0.00
Total cash funds	60520.33	40112.63
Other monetary assets		
Tax claim	0.00	0.00
Debts due from the County/Area/District/Group	0.00	0.00
Insurance claim	0.00	0.00
Sub total	0.00	0.00
Investment assets		
Investment property - detail	0.00	0.00
Quoted investments	0.00	0.00
Other investments - detail	0.00	0.00
Sub total	0.00	0.00
Non monetary assets for charity's own use		
Badge stock	0.00	0.00
Shop stock	0.00	0.00
Other stock	0.00	0.00
Land and buildings	0.00	0.00
Motor vehicles	0.00	0.00
Scouting equipment, furniture etc	0.00	0.00
Other	0.00	0.00
Sub total	0.00	0.00
Liabilities		
Accounts not yet paid	0.00	6.99
Expenses incurred but not invoiced	0.00	0.00
Subscriptions not yet paid	0.00	413.00
Loan - detail	0.00	0.00
Other liabilities (FY 19/20 - Camp 2020 deposits)	0.00	1693.40
Sub total	0.00	2113.39

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 10th May 2021 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

Print Name

William Lawrie	Chair
Graham Cheshire	Treasurer

Scrutineer's Report to the Trustees of the

1st BRADFORD ON AVON SCOUT GROUP

I report on the accounts of the Group/District for the year ended 31st March 2021

Respective responsibilities of Trustees and Scrutineer

As the Group's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 1993 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name:

Paul Nicholson.

Address:

17a Rodney Rd.,
Saltford
BS31 3HR.

Date:

7/6/2021

