



4th ROMSEY (Bramshaw) SCOUT GROUP

Registered Charity: 308215

Trustees Annual Report for the year ended 31st March 2025

Reference and Administration Details

4th Romsey (Bramshaw) Scout Group is a registered charity (registration number 308215) and is situated at Howard Chandler Scout Hut, Lyndhurst Road, Landford, SP5 2DW

The following acted as trustees during the year:

Louise Forgan	Chair
John Heagren	Group Lead
	Volunteer
Catherine Bryant	Treasurer
Mike Bryant	Trustee
Lizzie Paton	Trustee
Nigel Webster	Trustee
Chris Collins	Trustee
Gideon Aymes	Trustee
Gemma Middleton	Trustee

Structure, Governance and Management

The Group's governing documents are those of The Scout Association. These consist of a Royal Charter which in turn gives authority to the byelaws and to The Policy, Organisation and Rules of The Association.

The Group is a trust established under rules that are common to all scout groups.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.



The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Risk and Internal Control

Our Group Trustee Board has identified the major risks to which they believe the Group is exposed, we regularly review the risks and are come up with a plans to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property, and equipment. The Group would request the use of buildings, property, and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters, and members. The Group through the capitation fees contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fundraising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the



group then there would have to be a contraction, consolidation, or closure of a section. In the worst case scenario, the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation, or closure of a section. In the worst case scenario, the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Objectives and Activities

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy, and loyal.

Respect - We have self-respect and respect for others.

Care - we support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs, and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

enjoy what they are doing and have fun.

take part in activities indoors and outdoors.

learn by doing.

share in spiritual reflection.

take responsibility and make choices.

undertake new and challenging activities.

make and live by their Promise. '



Public Benefit Statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Under the Charities Act 2011, 4th Romsey Scout Group is required to demonstrate that its aims are for the public benefit. The Group Trustee Board confirms that it has taken account of the Charity Commission's general guidance on public benefit and that in its assessment the Group has met the public benefit criteria. Two principles demonstrate that Scouting's aims are for the public benefit: the advancement of education and the advancement of citizenship or community development:

- Principle 1a: Scouting enables young people to develop towards their full potential
- Principle 1b: the clear link between the benefits for young people and the purpose of Scouting
- Principle 1c: the safety of young people is taken very seriously and the benefits Scouting activities provide far outweigh the risks.
- Principle 2a: the aim of Scouting refers to young people and the beneficiaries, aged between 6 and 25.
- Principle 2b: full scouting membership is restricted to young people who are willing to make the Scout Promise.
- Principle 2c: 4th Romsey (Bramshaw) Scout Group does not exclude those in poverty from its benefits. While the Group charges a subscription to members, the benefits of Scouting are not restricted by the ability to pay. Locally there are arrangements to waive subscriptions and other costs for young people who cannot afford to pay.
- Principle 2d: any private benefits from Scouting are incidental.

Achievements and Performance

- We have run another successful Summer Fayre fundraising event, raising £9470.73.
- We have secured £11,000 of grants towards our roof and £5000 towards new windows.
- We have secured a grant of £2257 for Buoyancy Aids and Helmets.
- We have improved our safety in our hut with the introduction of a new fire evacuation plan along with the installation of smoke, heat and carbon monoxide detectors.



- We have ensured continued compliance with the rules of the Scout Association and the Charity Commission.

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold approximately £20,000. This requirement is factored into the financial review undertaken by the Group Trustee Board each year and the annual subscriptions are reassessed and set at an appropriate level to maintain a reserve in line with this policy.

Investment Policy

The Group's Income and Expenditure is very small and consequently does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using a mainstream bank, Nat West, in a Community Account and an instant access, interest payable Business Reserve



Financial Review

We have had a very good year. The accounts have been drawn up on a cash accounting receipts and payments basis as in previous years. The accounts for the year to 31st March 2024 report an increase of £6334.

In accordance with the POR (Policy Organisation & Rules) of the Scout Association, the Census payments are offset against subscriptions. 2024 subscription income was £13404. This rise is partly due more youngsters attending, but also because we've had a whole financial year of the increased subs, now £13 a month (from £10 a month for all sections).

In August we held a very successful Summer Fayre. Combined with the Splottery we had a record profit of over £9000. We are planning and organising another Summer Fayre on Nomansland Green on Bank Holiday Monday, 25th August. We desperately need volunteers run a number of stalls, please do help if you possibly can. Thank you.

Gift Aid also increased from HMRC, raising over £1755, a little more than the previous year; mainly accounted by the increase in subs. We thank all parents and carers for signing up this year. It is so simple for us to administer, so please consider signing up if you don't already.

If any parents who would like to nominate 4th Romsey in their company's matched funding, please get in touch! This year we raised an additional £750 after the fayre in matched funding. Thank you, Lesley Ellis. We also have Easy Fundraising with Amazon, which this year raised over £100. It's very simple to set up. Please get in touch for more details.

I'd like to reflect on and give thanks to the life and legacy of Derek Langford, who very sadly passed away last year. Derek was a valued member of our scouting community, so kind and committed to 4th Romsey. We are so grateful to the contributions during his time with us, but also for the generous donations made to our scout group of £916 in memory of Derek. Derek's gift is a powerful testament to his belief in 4th Romsey and his desire to see it continue and thrive. As Derek was responsible for the building, we thought it fitting that the legacy be used to partially fund the new windows.

Capitation (Census) is our membership fee to the Scouts Association and includes a levy to the district, county and national HQ. It is by far the largest



outgoing we have at £6192. This, I suppose, is a sign of how well the group is doing, with almost 100 young people on roll.

Another major cost this year have been repairs to the van. The van is invaluable to all sections, so it is important we keep it in good condition.

Energy and insurance are as ever expensive, but obviously necessary. After some big battles with SSE, we have finally changed energy supplier to Octopus Energy, which will significantly decrease our bills

We'd like to thank John Heagren who has single handedly applied for and been very successful in obtaining many grants this last year. We are now in a position to have a new roof and the remaining windows are on order. Thank you John.

Programme of activities

Our sections continue to enjoy and develop through the exciting and varied programme that is offered for Squirrels, Beavers, Cubs and Scouts. 4th Romsey (Bramshaw) Scout Group also hosts an Explorer Scout Unit, which enables our young people to continue through Scouting until the age of 18. Our leaders continue to invest significant amounts of time and energy in providing a rewarding and enriching programme of activities for all members.



Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees.

Signature(s)

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Full name(s)

P Louise Forgan	Catherine Bryant
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Position (e.g.,
Secretary, Chair, etc)

Chair	Treasurer
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Date

24 th June 2025

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4th Romsey (Bramshaw) Scout Group (Charity)

Receipts and payments account

For the year from	4/1/2024	To
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Receipts and payments

2024/03

Unrestricted funds

£

Receipts

Donations, legacies and similar income	
All sections income events, trips, camps etc	9,904
Subs	11,418
HMRC Gift Aid	1,573
	-
	-
	-
Sub total	22,895
Grants	
	-
	-
Sub total	-
Fundraising events (gross)	
Online shopping commissions	161
Summer Fayre and Splottery	11,088
Romsey Garden Scheme (DL)	520
Derek Langford Memorial	
Charities Trust	
	-
Sub total	11,769
Scout hut income	
	-
	-
	-
Sub total	-
Investment income	
Bank interest	-
Building Society interest	-
The Scout Association Short Term Investment Service	-
Other investment income	-
Sub total	-
Total Gross Income	34,664
Asset and investment sales, etc.	-
Total receipts	34,664

4th Romsey (Bramshaw) Scout Group Scout Group

Receipts and payments account

Year start date

For the year from	4/1/2024	To
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Receipts and payments

2024/03

Unrestricted funds

£

Payments

Capitation	5,624
Hut and volunteer insurance	686
Building and maintenance costs	410
Van costs	3,750
Energy	1,585
Pennon Water	53
Individual sections meeting costs, events, trips, camps	14,708
Presents	112
Ace Liftaway waste	240
Fire safety certificates	169
Shed roof	-
Windows	-
	-
	-
	-
Sub total	27,338
Fundraising expenses	
Summer Fayre and Splottery	2,979
	-
	-
Other fundraising costs	-
Sub total	2,979
Total Gross Expenditure	30,317
Asset and investment purchases, etc.	-
Total payments	30,317
Net of receipts/(payments)	4,348
Cash funds last year end	17,288
Cash funds this year end	21,636

4th Romsey (Bramshaw) Scout Group (Charity)

Receipts and payments account

Year start date

For the year from	4/1/2024	To
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Statement of assets and liabilities at the end of the year

31st March 2024

Unrestricted funds

	£
Cash funds	
Bank current account	1,325
Bank deposit account	20,312
Building society account	-
The Scout Association Short Term Investment Service	-
Cash/Floats	-
Total cash funds	21,636
(agree balances with receipts and payments account)	
Other monetary assets	
Tax claim	-
Debts due from the County/Area/District/Group	-
Insurance claim	-
Sub total	-
Investment assets	
Investment property - detail	-
Quoted investments	-
Other investments - detail	-
Sub total	-
Non monetary assets for charity's own use	
Badge stock	-
Shop stock	-
Other stock	-
Land and buildings	199,584
Motor vehicles	-
Scouting equipment, furniture etc	19,000
Other	-
Sub total	218,584
Liabilities	
Accounts not yet paid	-
Expenses incurred but not invoiced	-
Subscriptions not yet paid	-
Loan - detail	-
Other liabilities	-
Sub total	-
Total net assets	240,220

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 31st March 2024 and signed by the Chair of Trustees on 31st March 2024.

Signature

Print Name

No. 308215)

Year end date

3/31/2025

2025/03
Unrestricted funds
£

15,355
13,404
1,755
-
-
-
30,513
-
-
-
105
12,643
916
750
-
14,414
-
-
-
-
-
-
-
-
-
44,927
-
44,927

(Charity No. 308215)

Year end date

3/31/2025

2025/03

Unrestricted funds

£

6,192
1,020
589
1,444
1,457
121
18,167
163
230
256
3,192
2,589
-
-
-
35,421
3,172
-
-
-
3,172
38,593
-
38,593
6,334
21,636
27,970

No. 308215)

Year end date

3/31/2025



31st March 2025
Unrestricted funds

£

1,238
26,732
-
-
-
27,970

ok

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-
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205,371

18,700

224,071
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252,041

roved by the Trustees on 24th
on their behalf by

Chair
Treasurer

England & Wales

Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of 4th Romsey (Bramshaw) Scout Group

I report to the trustees on my examination of the accounts of 4th Romsey (Bramshaw) Scout Group for the year ended 31st March 2025.

Responsibilities and basis of report

As the charity trustees of the 4th Romsey (Bramshaw) Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 4th Romsey (Bramshaw) Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of 4th Romsey (Bramshaw) Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

Relevant professional qualification or membership of professional bodies (if any):

Address:

Date: