

BARTON LE CLAY VILLAGE HALL

England & Wales · Charity number 308187

Details

Other names	BARTON VILLAGE HALL
Status	Registered
Legal form	Other
Registered	1973-05-08
Register	View on the Charity Commission register

Contact

Address	Hexton Road Barton-Le-Clay Bedfordshire MK45 4JY
Phone	01582881411
Email	rita.winters@ntlworld.com
Website	bartonleclayvillagehall.co.uk

Activities

Objects: A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF BARTON LE CLAY WITHOUT DISTINCTION OF POLITICAL RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR MEETINGS LECTURES AND CLASSES AND FOR OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

Activities: To provide a village hall for public use by village organisations for various activities eg drama group, WI, badminton group, karate, carpet bowls, etc.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Amateur Sport, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** PARISH OF BARTON-LE-CLAY
- Bedford
- Central Bedfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£46,612	£47,181	-	-
2023-12-31	£44,459	£52,407	-	-
2022-12-31	£33,372	£38,401	-	-
2021-12-31	£43,111	£27,524	-	-
2020-12-31	£43,248	£41,158	-	-

Trustees

Name	Role	Appointed
Ronald Kennedy	Chair	2023-06-08
Adele Tebb		2026-05-14
Brenda Rose McDonald		2025-06-12
Carol Still		2019-05-09
Joanne Claire Baxter		2025-06-12
KEITH KNIGHT		2024-05-09
KEITH WHITWELL		2015-05-01
Kalim Qureshi		2025-06-12
Karen Gregory		2026-02-12
Keith Badham		2025-06-12
RITA ANNE WINTERS		
Rebecca Louise Smith		2026-02-12

BARTON LE CLAY VILLAGE HALL

England & Wales - Charity number 308187

Accounts

Barton Village Hall Management Committee Minutes of Annual General Meeting 12th June 2025

Present

Ron Kennedy – Acting Chairman
Keith Whitwell - Treasurer
Rita Winters - Hon. Secretary
Gill George - Barton Players
Keith Knight - Shillington & District Camera Club
Kalim Qureshi – Parish Council
Keith Badham - Caretaker

This was the AGM for 2025 and was a public meeting. There were only two members of the public present. This was disappointing as there had been extensive advertising to promote the village hall and the urgent need for new members to join the management committee.

Minutes

The Minutes of the previous AGM were circulated and accepted as correct.

Matters Arising

None

Correspondence

The secretary advised that she had now received official consent from the Charity Commission to amend the benefit clause set out in the original Lease & Trust Deed of 4th July 1972 as follows:

A trustee of the charity (or connected person/entity) may enter into a contract for the supply of (non-trustee) services to the charity, or of goods which are supplied in connection with the provision of services, where that is permitted in accordance with, and subject to, the conditions in section 185 of the Charities Act 2011.

This rule shall expressly not apply to Trustees who are Elected Officers of the Management Committee (Chair, Deputy Chair, Treasurer and Secretary).

Furthermore, if a Trustee who is also a paid contractor/supplier is voted to chair any Committee meeting, they shall not have a personal vote on any potential conflict matter, nor shall they (in the event of equal voting) be able to make a casting vote as chair.

Booking Officer's Report

The Booking Officer had been unable to attend the meeting and in her absence the secretary read out her annual report (attached).

It was pleasing to note that bookings were going well and the hall was being widely used by local groups and also for private functions.

It was reported that there were some current problems with the website and booking system and Keith Badham confirmed that he would look into this as a matter of urgency.

Finance Report

Keith Whitwell circulated copies of the annual accounts for 2024 and gave his annual report on the figures (attached). It was disappointing that the Village Hall was showing a loss for the year despite an increase in hirings. There had been a general increase in running costs and several large miscellaneous expenses as detailed in the Treasurer's report. In particular these included resurfacing of the main hall floor, survey and removal of asbestos, and emergency electrical works.

The accounts had been audited by Helen Rose. There were no queries on the figures and the accounts were accepted by the meeting.

Chairman's Report

There was no Chairman's report as Ron Kennedy had only been elected to act as a temporary chairman at the May monthly meeting. The Committee would be looking for a new permanent chairman as a matter of urgency.

Any Other Business

It was noted that anti-social behaviour both inside and outside was an on-going problem. There had been a recent occurrence of kids/teenagers entering the building and running around the main hall and foyer whilst a meeting was being held in the committee room. There was a brief discussion on the matter. It was agreed that all incidences of anti-social behaviour should be reported to the police using the 101 number. Notices would be put up in the foyer requesting hirers to do this.

Election of new committee

The old committee then officially resigned and the new committee was formed. Several members of the old committee agreed to continue for another year. Jenny Archer had advised that she was retiring.

The following representative members had been put forward for the new committee:

Gill George - Barton Players
Kalim Qureshi - Barton Parish Council
Ron Kennedy – Dixieland CMC
Keith Knight – Shillington & District Camera Club
Brenda McDonald – Helping Hands
Carol Still – Barton Carpet Bowls
Keith Badham – Upstage

The following were accepted as elected members:

Keith Whitwell
Joanne Baxter
Rita Winters

Keith Whitwell confirmed that he would be retiring in a few months as previously indicated and Rita Winters advised that she would also be hoping to retire in the near future.

The AGM would be followed by the first normal monthly committee meeting at which time the officers of the committee would be formally elected.

Date of first meeting

The AGM closed at 8.30 pm and was followed by the normal monthly committee meeting.

Treasurer's Notes for AGM – 12th June 2025

These accounts are for the calendar year 2024. They have been inspected and approved by an independent examiner. They are in the new format as produced by the Clubtreasurer application.

Income

- 1) Hall Hire at 37,740 is 5.8% ahead of 2023.
- 2) We received a grant from Central Bedfordshire, negotiated in 2023, for £3,354 which was to pay for 50% of the floor resurfacing project.
- 3) We received a legacy of £500 from the will of Mr. Trevor Arnold, a long-time resident of the village. The money was used to buy a replacement fridge/freezer.
- 4) Car park rental income of £4,814 was received from the surgery for use of our car park. This amount increases, annually, by the rate of inflation.

Expenditure

- 1) The services of our caretakers, booking officer and gardener are as shown.
- 2) Maintenance and repairs at £4,523 are slightly up on the previous year. Principal items include a new fire door, sliding door timber and equipment, new LED lights, memory cards etc. in connection with the CCTV installation and Various cleaning equipment items.
- 3) All risks insurance was £2,105. A slight increase from 2023.
- 4) Water at £543 was £72 up on 2023. Partly due to an increase in charges of some 9% and a small increase in consumption.
- 5) Gas at £2,195 was £751, or 52% more than last year. I've calculated that this increase was due, entirely to increased consumption. The 2023 consumption was lower due the boiler outage.
- 6) Electricity at £2,200 was \$373 or 20% higher than 2023. This is entirely due to increased consumption.
- 7) Refuse collection at £1680 is £339 higher than 2023. Mainly due to timings of invoices meaning that we paid for 11 months in 2023 and 13 in 2024. There was also a 5% in the collection rate.
- 8) Electrical gas and fire testing at £298 was £120 less than last year. The alarm system check was £60 cheaper and we didn't need the extinguishers refilling, saving a further £60
- 9) PRS (Performing Rights Society) charged us £756 based on 2023 turnover of £31,505. The previous year's charge of £543 was based on 2022 turnover of £22,638 which was considerably lower as we were still affected by COVID restrictions.
- 10) Licences at £360 was for two years' licences 2023 & 2024. The £156 in last year's accounts was for paying for Keith Badham's training.
- 11) Miscellaneous at £12,981 covered 15 items. The big ones included £6,708 for the floor resurfacing of which £3,354 was offset by the grant From CBCC, £2,571 for the survey and removal of asbestos, £990 for emergency electrical works, £627 for our Hygiene services contract, £500 to the parish council for our contribution to the upkeep of the

private road, £265 for the purchase of the CCTV system for which we received a grant in 2023, £367 for heaters and fire guards purchased as cover for the boiler breakdown, £131 for a wheelchair ramp, £204 for annual licences to run the booking system and the accounting package and £70 for a new microwave oven.

12) All other items are self-explanatory.

General

Given the high levels of expenditure and despite an increase in hirings we report a loss of £568.

You will see from the balance sheet that we finished the year with £4,092 in the current account and £17,228 in the savings account. A total of £21,320 of cash reserves.

Booking Officer Report – AGM 2025

Bookings are still going well and we have had a wide variety of events using the hall. Over the past year we have lost a few regular hirers and gained some new regular hirers who are adding in additional sessions and extending their hours. We are in a very good place regarding slots for regulars and are now at the stage where we have had to turn people away due to not having available slots for new regulars.

We have 16 regular hirers, some who run sessions once or twice a week, some who run sessions once a month and some who are term time only or only run for part of the year. As regulars we have 2 dance groups, 1 youth drama group & art club, 1 amateur theatre group, 1 NHS clinic, 1 social care training group, 1 community café, 1 martial arts group, 1 fitness group, 1 camera club, 1 bowls club, 1 line dancing group, 2 council/committee meeting groups, 1 science workshop and 1 messy play group. There is a good variety for all ages and most of the above are available for local residents to join or attend sessions.

Our weekends are mostly full, sometimes with up to 3 different events on one day with an average of 2 events a day. Hirers are currently happy with the prices in general and most people pay by the required deadline. There has been some debt management policy in place for regular hirers and some issues regarding payment for event hirers which may need some adjustments. At the moment the debt management policy is aimed at regular hirers and is being used efficiently at this stage. We don't, however, currently have anything in place for event hirers regarding payments and deadlines, other than what is written in the terms and conditions. The new committee may need to look into setting another policy up in the future for managing these.

We have a good balance of events for the community which are widely advertised and we make good use of the notice board and screen in the foyer to advertise events to local residents and users. We have hirers booking events up till 2027! I have arranged numerous show rounds and the feedback about the hall has been very complimentary and positive. The new system is effective and we have had no issues regarding hirers not showing up or double bookings. The only issue has been regarding the NHS to communicating within their own team regarding to availability but the system itself has completely removed the issue of double bookings.

I have been updating photos of the venue, as they have been decorated and I created a virtual tour video for hirers to view the hall. The online booking system, social media and website have been regularly updated as well as the signage and contact information that is put up in the hall to ensure that up to date information is available for our hirers. Invoices have been sent out in a timely fashion and the system also has the option to send credit notes so if the committee decide to go ahead with the refundable deposits for larger events then we have a way of tracking that payment has been returned.

The hall is in a strong place regarding hirings and hopefully this will be reflected in the treasurers report too.

Profit & Loss Report

Barton-le-Clay Village Hall

01-JAN-2024 - 31-DEC-2024

	Current Yr	Current Yr	Prior Yr	Prior Yr
INCOME				
4000 INCOME		46,612.52		44458.60
4001 Hall Hire	37,740.90		35670.60	
4002 Hall Hire - Occasional Hirers (not in use)	0.00		0.00	
4003 Grants	3,354.00		4198.58	
4004 Interest	203.40		211.23	
4005 Donations	500.00		26.95	
4007 Car Park Rental Income	4,814.22		4351.24	
TOTAL INCOME		46,612.52		44458.60
EXPENSES				
7200 OVERHEADS		-47,180.78		52406.51
7201 Servives - caretaker	-16,824.00		16824.00	
7202 Services - Booking Clerk	-1,800.00		1800.00	
7203 Gardener	-230.00		375.00	
7204 Maintenance/repairs	-4,523.03		3921.52	
7205 Insurance	-2,105.40		2014.17	
7206 Water	-543.67		471.46	
7207 Gas	-2,195.65		1444.66	
7208 Electricity	-2,200.68		1827.43	
7209 Refuse Collection	-1,680.25		1341.83	
7210 Broadband	-331.56		316.27	
7211 Electrical, Gas and Fire Testing	-298.96		418.44	
7212 PRS	-756.12		543.32	
7213 Licences	-360.00		156.00	
7214 Miscellaneous	-12,981.46		20602.41	
7215 Auditors Fees	-100.00		100.00	
7216 Depreciation	-250.00		250.00	
TOTAL PAYMENTS		-47,180.78		52406.51
NET PROFIT/(LOSS) FOR PERIOD		-568.26		-7947.91

Statement of Assets & Liabilities Report

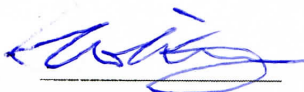
Barton-le-Clay Village Hall

Period Ending 31-DEC-2024

	Current	Current	Prior Yr	Prior Yr
ASSETS				
SAVINGS AND INVESTMENTS		17,228.26		14,024.86
Savings Account	17,228.26		14,024.86	
FIXED ASSETS		0.00		0.00
CASH AT BANK AND IN HAND		4,092.09		6,251.00
Current Account	4,092.09		6,085.91	
Cash Account	0.00		165.09	
OTHER ASSETS		150,452.5		158,020.65
DEBTORS-*DEBTORS	1,696.50		8,986.08	
DEBTORS-Fixed Assets Net of depreciation at take on	12,371.00		12,621.00	
DEBTORS-Land and Buildings	136,385.00		136,385.00	
DEBTORS-Carpet Bowls Loan	0.00		28.57	
TOTAL ASSETS		171,772.8		178,296.51
LIABILITIES				
CURRENT LIABILITIES		-1,037.00		-6,992.40
*CREDITORS	-1,037.00		-6,992.40	
<u>TOTAL NET ASSETS @ 31-DEC-2024</u>		<u>170,735.8</u>		<u>171,304.11</u>
 REPRESENTED BY FUNDS				
General Fund	170,735.85		171,304.11	
LONG-TERM LIABILITIES				
<u>TOTAL FUNDS BALANCE @ 31-DEC-2024</u>		<u>170,735.8</u>		<u>171,304.11</u>

Approval of accounts

We approve the above financial statements and confirm that we have made available all relevant records and information for their preparation.



Mr. K. Whitwell

Treasurer



Mrs. R. Winters

Secretary



Mr. R. Kennedy

Acting Chairman



Ms. Helen Rose

Independent Examiner



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name - Barton Village Hall

On accounts for the year ended

31.12.24

Charity no (if any)

308187

Set out on pages

attached (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 /2023

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
• the accounts did not accord with the accounting records; or
• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

31.5.25

Name:

Helen R Rose

Relevant professional qualification(s) or body

[Empty box for qualification]

--

Give here brief details of any items that the examiner wishes to disclose.

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Section B Disclosure

(if any):

Address:	1 New Cottages
	Hexon
	SG5 3JD

BARTON LE CLAY VILLAGE HALL

England & Wales - Charity number 308187

Accounts

Barton Village Hall Management Committee
Minutes of Annual General Meeting
9th May 2024

Present

John Roberts - Chairman
Keith Whitwell - Treasurer
Rita Winters - Hon. Secretary
Jenny Archer - Elected
Gill George - Barton Players
Julia Leafe - WI
Carol Still - Carpet Bowls
Ron Kennedy - Dixieland CMC
Keith Knight - Shillington & District Camera Club
Jenny Archer - Elected
Brian Stoten - Elected

This was the AGM for 2024 and was a public meeting. There was only one member of the public present - Carolyn Cullen.

Minutes

The Minutes of the previous AGM were circulated and accepted as correct.

Matters Arising

The annual accounts had been amended following the AGM as agreed.

It was noted that the on-line booking system was now well established and seemed to be working well.

A questionnaire had been circulated throughout the village as mentioned at the previous AGM and the chairman would be commenting on this later in the meeting.

The problem of use of the car park by the general public was still ongoing.

Correspondence

The secretary had received no correspondence relating to the AGM. However it was noted that there had been complaints by telephone and verbally regarding anti-social behaviour in the car park. This was an on-going problem and was the subject of discussions with the parish council and doctors surgery.

Finance Report

Keith Whitwell circulated copies of the annual accounts for 2023 which had been audited by Helen Rose and confirmed as correct.

He also gave his report on the figures (attached). It was noted that there had been a loss for the year but this was due to the large expenditure that had been required for the new boiler plus redecoration, new chairs and tables and other improvements to the village hall during the past year.

The annual accounts were accepted unanimously (proposed by Ron Kennedy seconded Jenny Archer).

Booking Officer's Report

In the absence of the Booking Officer no formal report was available. It was again confirmed that the new on-line booking system was working well and bookings were continuing at a good level. It was noted that recent redecoration and improvements to the hall had been well received by hirers. It was also confirmed that our hiring charges were at a competitive level to other local venues.

Chairman's Report

John Roberts started his report by thanking everyone for attending. He was pleased to welcome some new members to the committee and Carolyn Callen from the parish council.

John felt privileged to act as Chairman of the Village Hall Committee for the past year. His predecessor Tom Chinnery had reported at last year's AGM that 2022/2023 had been an interesting year. John felt that 2023/2024 had been even more interesting.

The year had started well. The new on-line booking system had been well received and several matters identified in the village hall questionnaire last year had been attended to. In particular – thanks to a 50% grant from Central Beds Council – we had managed to purchase new chairs and tables to replace the old plastic furniture and had been able to have the main hall floor stripped and repolished to a high standard.

Unfortunately there had also been some major problems during the year which had caused great expense. In particular just before Christmas the main hall gas boiler had broken down and temporary heating arrangements had to be made. Eventually a new boiler was purchased and fitted just in time for Barton Players Christmas production.

There had also been further recent problems following the discovery of an asbestos issue. Initially it was thought that this problem would be very expensive to treat but following a specialist survey it now appeared that the cost of the work would not be as horrendous as initially feared.

Following a recent inspection by the fire services there had also been some large expenditure required to update our fire safety systems and this work was now being attended to.

John was optimistic for the future of the village hall and hopeful that it would attract more bookings for the community. He had noted for example that the village Helping Hands group had set up a community café as a regular monthly meeting. There was also going to be a new Community Garden on the land adjacent to the village hall and this could provide another amenity for hirers of the hall.

John finished by thanking all the regular hirers who continued to use the village hall and the committee members for their support of the village hall. He mentioned in particular Keith Whitwell and Rita Winters the current treasurer and secretary and also the booking office Rachael Bowie and the new maintenance and cleaning team Keith Badham and Keith Bowie.

Any Other Business

As already mentioned there was some concern about anti-social behaviour around the village hall and in particular in the rear of the car park and on land adjacent to the doctors surgery. This was being discussed with the parish council and the local police.

It was confirmed that the new Community Garden adjacent to the village hall had now been completed and would be open to the public for a visit on 19th May from 2.00-4.00pm. Further planting would take place over the next few weeks. The construction had caused some disruption to the use of the car park but it was generally agreed that the new garden was an asset to the village. Everyone hoped it would be a great success.

Election of new committee

Under the terms of the Village Hall Trust Deed all committee members retired at the AGM and the new committee was formed. As there were no new candidates for election to the committee it was agreed by unanimous vote that the present membership would continue for the next year.

Keith Whitwell advised that he would be retiring next February and therefore a new treasurer would be required from that date.

As previously discussed at the last monthly committee meeting, Keith Badham, Keith Bowie and Rachael Bowie could not be listed as trustees of the village hall as they were paid on a regular monthly basis for services provided to the village hall. Discussions were ongoing with the Charity Commission regarding possible amendments to the village hall Trust Deed.

Jenny Archer pointed out that her alcohol licence would expire shortly and therefore another member of the new committee would be required to obtain a licence as soon as possible.

The new committee was as follows:

John Roberts - Elected
Keith Whitwell - Elected
Rita Winters - Elected
Jenny Archer - Elected
Carol Still - Carpet Bowls
Julia Leafe - W.I.
Gill George - Barton Players
William Rudd - Barton Parish Council
Ron Kennedy - Dixieland
Keith Knight - Shillington & District Camera Club

The AGM would be followed by the first normal monthly committee meeting at which time the officers of the committee would be formally elected.

Date of first meeting

The AGM closed at 8.20 pm and was followed by the normal monthly committee meeting.

Notes for the AGM 9th May 2024

Income

- 1) Hall hire at £35,671 was £3,681 ahead of 2019, our last year before the Covid interruptions and closures.
- 2) A full year's contribution of £4,351 was received from the surgery for use of the car park.
- 3) Grants at £4,351. Though not actually received, I accrued for the subsequent grant of £3,998 from Central Beds. Council to show both the cost and the income from the purchase of new chairs. The other £200 was received from the parish council to facilitate the purchase of some CCTV equipment.

Expenses

- 1) Services at £18999 covered monies paid to Maureen Turner, Keith Bowie, Keith Badham, Rachael Badham and the gardener for caretaking, booking officer and gardening services.
- 2) Maintenance and Repairs at £3,922 covered many items. The major ones being decorating materials for the foyer, LED lighting, roof inspection, a replacement window, tree removal vacuum cleaner, a storage shed for the lawn mower and cleaning materials.
- 3) Water, Gas, Electricity, refuse collection and broadband costs were all incurred during the course of the year as shown.
- 4) Miscellaneous at £20,602 included these major items
New tables and chairs £7,997
New boiler £11,260
Hygiene services £554
Contribution to the road maintenance fund £500

General

- 1) Having to have a new boiler and the 50% contribution to the tables and chairs contributed to a deficit for the year of £7,948. Without those two items we would have recorded a surplus of £7,948
- 2) The accounts have been audited by an independent examiner and her report is here.

Barton Village Hall registered charity no:308187
Income and expenditure account
for the year ending 31st December 2023

	Note	2023 £	2022 £
Income			
Hall Hire	1	35,671	22,638
Car Park Rental Income		4,351	4,034
Fund Raising		0	0
Grants		4,199	6,315
Interest		211	84
Donations		27	301
Transfer from reserves		0	0
Total Income		<u>44,459</u>	<u>33,372</u>
Expenses			
Services		18,999	18,942
Maintenance Repairs		3,922	4,398
Insurance		2,014	1,808
Water		471	416
Gas		1,445	2,774
Electricity		1,827	1,998
Refuse Collection		1,342	1,247
Broadband		316	320
Committee Expenses		0	0
Staff Telephone		0	0
Postage		0	0
Electrical, Gas & Fire Testing		418	735
PRS		543	330
Licences		156	180
Miscellaneous		20,602	4,904
Auditors fees		100	100
Depreciation		250	250
Total Expenses		<u>52,407</u>	<u>38,401</u>
Surplus/Deficit for year		-7,948	-5,028

Barton Village Hall registered charity no:308187

Statement of Assets and Liabilities

as at 31st December 2023

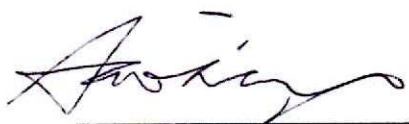
	Note	2023 £	2022 £
Fixed Assets			
Land and Buildings		136385	136,385
Equipment	2	12621	12,871
		<u>149006</u>	<u>149,256</u>
Current Assets			
Debtors		8936	4,944
Treasurers Bank Account		6086	6,858
Fund Raising Bank Account 1		14025	17,814
Fund Raising Bank Account 2		0	0
Special Projects Account		0	0
Cash in Hand		165	165
Bowls Club Loan		29	679
		<u>29241</u>	30,459
Liabilities			
Deposits received in advance		1362	0
Creditors		5631	514
		<u>6993</u>	<u>514</u>
Net assets		<u>171253</u>	<u>179,201</u>

Represented by:

Revaluation reserve		12000	12,000
Accumulated fund	3	159253	167,201
		<u>171253</u>	<u>179,201</u>

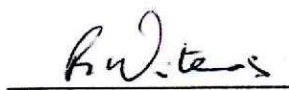
Approval of accounts

We approve the above financial statements and confirm that we have made available all relevant records and information for their preparation.



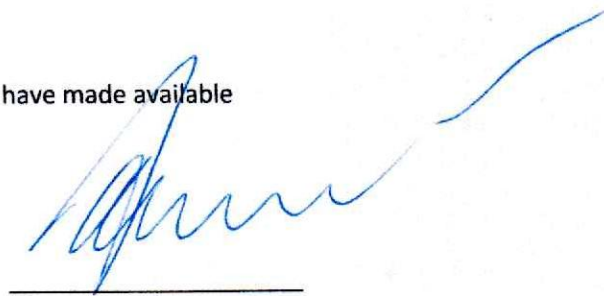
Mr. K Whitwell

Treasurer



Mrs. R Winters

Secretary



Mr. John Roberts

Chairman

Barton Village Hall registered charity no:308187

Notes to the accounts

for Year ending 31st December 2023

	2023	2022
	£	£
1 Hall hire		
Monies received in the year	40,124	22,293
Outstanding fees b/f	-4,675	-3,877
Outstanding fees c/f	1,584	4,675
Deposits received in advance b/f	0	0
Deposits received in advance c/f	-1,362	0
Refunds in the year	0	0
	<u>35,671</u>	<u>23,091</u>
2 Equipment		
Cost		
Brought forward	35,546	35,546
Additions	0	0
Disposals	0	0
Carried forward	35,546	35,546
Depreciation		
Brought forward	22,675	22,425
Charge for year	250	250
On Disposals	0	0
Carried forward	<u>22,925</u>	<u>22,675</u>
Net book value		
Carried forward	12,621	12,871
Brought forward	12,871	13,121
3 Accumulated fund		
Brought forward	167,201	<u>172,056</u>
Surplus(deficit) for the year	-7,948	-4,855
Carried forward	159,253	167,201



Section A

Independent Examiner's Report

Report to the trustees/
members of

Barton Village Hall

On accounts for the year
ended

31.12.23

Charity no
(if any)

308187

Set out on pages

attached

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation or the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

20.4.23

Name:

Helen Rose

Relevant professional
qualification(s) or body

BARTON LE CLAY VILLAGE HALL

England & Wales - Charity number 308187

Accounts

Barton Village Hall Management Committee
Minutes of Annual General Meeting
8th June 2023

Present

Tom Chinnery - Chairman
Keith Whitwell - Treasurer
Rita Winters - Hon. Secretary
Jenny Archer - Elected
John Roberts - Elected
Gill George - Barton Players
Keith Badham - Upstage
Julia Leafe - WI
Carol Still - Carpet Bowls
Steve Laycock - Barton Parish Council
Keith Bowie - Caretaker
Rachael Bowie - Booking Officer
Brian Stoten - Elected

This was the AGM for 2023 and was a public meeting. It was attended by most members of the current committee and several members of the public.

Minutes

The Minutes of the previous AGM had been circulated to the current committee and were taken as read. Copies were also handed out to members of the public.

Matters Arising

Keith Badham felt that the Minutes of the AGM should list all members of the existing committee who were in attendance. The secretary agreed to do this for future AGM meetings. It was noted that the AGM was also open to the public.

Correspondence

None.

Finance Report

Keith Whitwell circulated copies of the annual accounts for 2022 which had been audited by Helen Rose and confirmed as correct. Keith Badham queried whether the accounts had actually been audited or merely verified. The treasurer confirmed that the accounts had been checked in accordance with all legal requirements.

Before proceeding to look at the accounts in detail Keith Badham advised that he was concerned the hirings figure for 2022 was incorrect as Upstage had not received a correct invoice for their use of the hall at the end of the year. He had queried the invoice sent to Upstage with the previous booking officer but had not received a revised invoice. He felt the annual accounts should therefore not be approved. His comments were noted.

The treasurer then proceeded with his report in relation to the annual figures. He advised that since the January meeting he had now received an updated analysis from Maureen regarding the annual hall hire figure. This was now shown as £22,811. For comparison the annual figure for 2019 which was pre-Covid was £32,167.

The income figure for 2023 had also been assisted by a grant of £6,065 from Central Beds Council in relation to Covid and a small grant from the parish council of £250 to replace the lighting in the foyer with LEDs.

With regard to expenditure, the treasurer advised that the major expenses under maintenance and repairs were £2,379 for a new gas boiler serving the small meeting rooms and £588 for remedial electrical work as a result of the five yearly inspection. There had also been a large sum of £3,900 which had been paid to the architects for producing a feasibility study in relation to the application for Section 106 monies.

Keith Badham queried the large amount paid to SWA Architects and requested clarification on when this expenditure was agreed. He also suggested that there should perhaps be a budget set for cleaning materials. This would be considered at future meetings.

It was disappointing to note that the annual accounts showed an operating loss of £4,855 even with the aforementioned grants.

After some discussion it was agreed that Keith Whitwell would look again at the hirings figure for 2022. The annual accounts were therefore not approved but would be reconsidered at the next committee meeting.

Booking Officer's Report

As the Booking Officer for 2022 (Maureen Turner) had now resigned for personal reasons no report could be given for the previous year. However the new Booking Officer (Rachael Bowie) who had taken over with effect from 1st April was able to give a brief review of the current situation.

She was pleased to advise that the new on-line booking system was now in operation and appeared to be working well. All regular hirers had been advised of the new system and how the booking and invoicing would be handled in future. The website had been updated and outside hirers could now book on-line. Most weekends were now fully booked and a regular Sunday morning hiring by a Church group had been obtained.

The committee thanked Rachael for all her hard work in setting up the new system.

Chairman's Report

Tom Chinnery then proceeded to give his report.

He started by reporting that it had been an interesting year. The new booking system had been introduced on 1st April 2023 and appeared to be attracting more interest and new bookings for the village hall. He again thanked Rachael for all her work on the new bookings procedure.

Tom also advised on the complete recent refurbishment of the foyer with many people giving up their time to redecorate. He expressed a big “thank you” to everyone who had been involved.

There had also been a recent village wide survey regarding the village hall with a very healthy response. The results were now being analysed in detail. One comment that had been mentioned by many participants was a requirement for an on-line booking system. This had now been introduced.

The last year had produced some tragedy with the loss of Fred Turner and Alan Auston and both were greatly missed. A memorial plaque had been obtained for Alan and his family would be asked if they wished to attend an “unveiling”. Following Fred’s death Maureen Turner had decided to leave the committee and retired as booking officer. Tom expressed the thanks of all the committee for Maureen’s hard work on behalf of the village hall for many decades.

Enquiries had been made with regard to the possibility of revarnishing the main hall floor. However this had proved to be prohibitively expensive with a quote in the region of £6,000. There was also a need for new chairs and tables and quotes were being obtained. It was hoped that part of the cost for this would be covered by grants. It was felt that new chairs in particular might assist with bookings for weddings etc.

There had been no further progress regarding Section 106 monies and there was now a new Central Beds Council following the recent local elections. It was hoped that progress could be made regarding this during the next year.

The village hall had been used for hosting events by the parish council and village groups during the past year at no cost to the hall committee. In particular there had been a Coronation event showcasing volunteering in the community.

Tom finished his report by advising that he thought the hall had a great future thanks to the wide support it receives. He felt unable to list all the volunteers who had worked tirelessly for the success of the hall but he thanked everyone for all their efforts.

Future Plans

There was nothing further to add. Tom had covered most matters in his report.

Any Other Business

Rachael raised a question regarding use of the car park. It was clarified that the main car park was owned by the village hall and was also used by visitors to the surgery. There was a large notice at the entrance confirming that it was a private car park for use by the village hall and surgery only. It had been reported that the car park was being used more and more by members of the public and there was some discussion on how to prevent this. Rachael also reported that there had been occasions when members of the public had entered the hall premises to use the toilets. This was obviously not permitted and anyone seen doing this should be spoken to.

Election of new committee

Tom Chinnery confirmed that he would be resigning from the Committee and a new Chairman would need to be appointed. Many existing members of the committee agreed to continue for another year. The secretary advised there were two new members, i.e. Steve Laycock for the parish council and Ron Kennedy for Dixieland.

The new committee was as follows:

Keith Whitwell - Elected
Rita Winters - Elected
John Roberts - Elected
Carol Still - Carpet Bowls
Julia Leafe - W.I.
Gill George - Barton Players
Steven Laycock - Barton Parish Council
Ron Kennedy - Dixieland
Keith Badham - Upstage Group
Christian Taylor - Shillington & District Camera Club
Jenny Archer - Elected
Brian Stoten - Elected
Keith Bowie - Elected
Rachael Bowie - Elected

Election of Officers

The AGM would be followed by the first normal monthly committee meeting and it was agreed that a new Chairman should be elected by the new committee.

Two candidates were nominated - John Roberts (proposed by Rita Winters and seconded by Jenny Archer) and Keith Badham (proposed by Rachael Bowie and seconded by Gill George). Both candidates were asked to give a brief presentation on why they should be elected as chairman. They were then asked to leave the room whilst a secret ballot was taken. Both candidates received a vote of five and the chairman was asked to cast his vote and make the final decision. John Roberts was duly elected and it was agreed that Keith Badham should take the post of vice-chairman.

The current Treasurer and Hon. Secretary were asked to continue in office and this was agreed by the members present.

Date of first meeting

The AGM closed at 8.30 pm and was followed by the normal monthly committee meeting.

Barton Village Hall registered charity no:308187
Income and expenditure account
for the year ending 31st December 2022

	Note	2022 £	2021 £
Income			
Hall Hire	1	22,638	13,767
Car Park Rental Income		4,034	3,971
Fund Raising		0	0
Grants		6,315	25,357
Interest		84	2
Donations		301	14
Transfer from reserves		0	0
Total Income		<u>33,372</u>	<u>43,111</u>
Expenses			
Staff salaries		18,942	16,350
Maintenace Repairs		4,398	2,749
Insurance		1,808	1,683
Water		416	192
Gas		2,774	1,659
Electricity		1,998	1,007
Refuse Collection		1,247	1,003
Broadband		320	0
Committee Expenses		0	0
Staff Telephone		0	0
Postage		0	0
Electrical, Gas & Fire Testing		735	424
PRS		330	0
Licences		180	180
Miscellaneous		4,904	2,028
Auditors fees		100	0
Depreciation		250	250
Total Expenses		<u>38,401</u>	<u>27,524</u>
Surplus/Deficit for year		-5,028	15,587

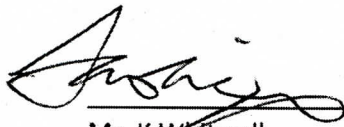
Statement of Assets and Liabilities

as at 31st December 2022

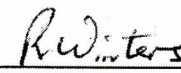
	Note	2022 £	2021 £
Fixed Assets			
Land and Buildings		136385	136,385
Equipment	2	12871	13,121
		<u>149256</u>	<u>149,506</u>
Current Assets			
Debtors		4770	3,877
Treasurers Bank Account		6858	28,726
Fund Raising Bank Account 1		17814	3,807
Fund Raising Bank Account 2		0	2,922
Special Projects Account		0	0
Cash in Hand		165	165
Bowls Club Loan		679	0
		<u>30285</u>	39,497
Liabilities			
Deposits received in advance		0	0
Creditors		<u>514</u>	<u>0</u>
		<u>514</u>	<u>0</u>
Reserves			
Co-op Reserve 1		0	821
Co-op Reserve 2 (Bowls Club)		0	4,125
		<u>0</u>	<u>4,946</u>
Net assets		<u>179028</u>	184,057
Represented by:			
Revaluation reserve		12000	12,000
Accumulated fund	3	167028	<u>172,056</u>
		<u>179028</u>	<u>184,056</u>

Approval of accounts

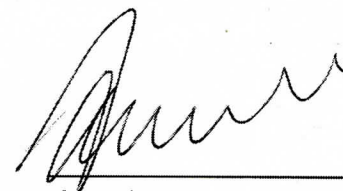
We approve the above financial statements and confirm that we have made available all relevant records and information for their preparation.



Mr. K Whitwell



Mrs. R Winters



Mr. John Roberts

Treasurer

Secretary

Chairman

Barton Village Hall registered charity no:308187
Notes to the accounts
for Year ending 31st December 2022

	2022	2021
	£	£
1 Hall hire		
Monies received in the year	22,013	11,709
Outstanding fees b/f	-3,877	-1,819
Outstanding fees c/f	4,502	3,877
Deposits received in advance b/f	0	0
Deposits received in advance c/f	0	0
Refunds in the year	0	0
	<u>22,638</u>	<u>13,767</u>
2 Equipment		
Cost		
Brought forward	35,546	35,546
Additions	0	0
Disposals	0	0
Carried forward	35,546	35,546
Depreciation		
Brought forward	22,425	22,175
Charge for year	250	250
On Disposals	0	0
Carried forward	<u>22,675</u>	<u>22,425</u>
Net book value		
Carried forward	12,871	13,121
Brought forward	13,121	13,371
3 Accumulated fund		
Brought forward	172,056	156,469
Surplus(deficit) for the year	-5,028	15,587
Carried forward	167,028	172,056



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Barton Village Hall

**On accounts for the year
ended**

31.12.22 **Charity no
(if any)** 308187

Set out on pages

attached
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: 

Date: 31.5.23

Name: Helen Rose

**Relevant professional
qualification(s) or body**

BARTON LE CLAY VILLAGE HALL

England & Wales - Charity number 308187

Accounts

Barton Village Hall Management Committee
Minutes of Annual General Meeting
14th July 2022

Present

This was the AGM for 2022 which was chaired by Tom Chinnery. In attendance were several members of the current management committee.

Minutes

The Minutes of the previous AGM had been circulated and were taken as read.

Matters Arising

None.

Correspondence

None.

Finance Report

Keith circulated copies of the annual accounts for 2021 which had been audited by Helen Rose and confirmed as correct.

The accounts were largely self-explanatory. Keith had commented on the figures when he presented the 'year to date' figures at the January meeting.

It was noted that the miscellaneous expenses payment represented the fees paid to SWA Architects for their work in preparing plans for a possible extension and alterations to the hall (subject to receipt of Section 106 monies).

The accounts showed an operating surplus for the year of £15,587 which again was largely due to the receipt of grants from the Council related to the Covid pandemic. Without the help of these grants the annual accounts would have shown a loss of £9,520 which would have significantly reduced the Committee's reserves.

The accounts were formally adopted by the meeting (proposed by Jenny Archer and seconded by Keith Badham) and signed by the officers as a true record.

Booking Officer's Report

Maureen gave a brief report on the bookings for 2021. Unfortunately these were still down on pre-Covid levels but were gradually improving. Some of the regular groups had now closed e.g. the Over 60s Wednesday group was currently not meeting. However there had also been some new bookings, e.g. a Jumpfit group had used the hall for several weeks. Weekend bookings were also lower than previously but it was hoped these would pick-up in the coming weeks as fund raising events and other annual shows started back. Childrens parties were also still quite popular.

Chairman's Report

Tom reported briefly on the past year which had seen some 'highs' and some 'lows'.

He referred to the recent sad death of Fred Turner who had been a very active member of the committee for many years as well as carrying out gardening and maintenance work. He would be sadly missed by everyone.

It was also reported that Alan Auston who had recently retired as caretaker was now very poorly. Tom had visited him and passed on a retirement gift of £500 in cash.

The committee had now appointed two persons to take on the job of caretaker namely Keith Bowie and Keith Badham who would operate on a job share basis.

As most members already knew Tom had been very active in holding discussions with Wimpey and various Council officials over recent months in relation to the availability of Section 106 monies for community projects. This money would be linked to the building of new houses in the village by Wimpey which should commence in the near future. It had now been indicated that the village hall was likely to receive around £500,000 from this fund. Accordingly the Committee had instructed a firm of architects, SWA Architects, to advise on possible extensions and alterations to the hall and discussions were continuing with them.

In the meantime it had been suggested that the Hall was in need of some improvement and decoration and it was hoped that this work might take place over the next few months. Volunteers would be required to form a 'working party'. Members of Barton Players had confirmed they would be happy to assist with this.

Tom confirmed that bookings were still down after the lifting of Covid restrictions. However he had been very pleased to see how well the Hall had been used during the recent Queen's Jubilee celebrations and it was probable that many people who had attended on that day had not been inside the village hall prior to that event. It was agreed that there should be further promotion of the Hall and its facilities including through the website or facebook.

Any Other Business

None.

Election of new committee

The present committee was re-elected and the current officers agreed to continue for a further year.

The new committee was as follows:

Tom Chinnery - Chairman
Keith Whitwell - Treasurer
Rita Winters - Secretary
Maureen Turner - Booking officer
Tony Maltby - Wednesday Club
Carol Still - Carpet Bowls

Julia Leafe - W.I.
Gill George - Barton Players
John Roberts - Parish Council
Keith Badham - Upstage Group
Christian Taylor - Shillington & District Camera Club
Jenny Archer - Elected
Brian Stoten - Elected
Keith Bowie - Caretaker

Date of first meeting

The AGM closed at 8.20 pm and was followed by the normal monthly committee meeting.

Barton Village Hall registered charity no:308187

Income and expenditure account

for the year ending 31st December 2021

	Note	2021 £	2020 £
Income			
Hall Hire	1	13,767	10,709
Car Park Rental Income		3,971	3,921
Fund Raising		0	539
Grants		25,357	27,259
Interest		2	4
Donations		14	12
Transfer from reserves		0	804
Total Income		<u>43,111</u>	<u>43,248</u>
Expenses			
Staff salaries		16,350	11,631
Maintenace Repairs		2,749	22,742
Insurance		1,683	1,613
Water		192	343
Gas		1,659	1,786
Electricity		1,007	1,169
Refuse Collection		1,003	428
Committee Expenses		0	-10
Staff Telephone		0	0
Postage		0	0
Electrical, Gas & Fire Testing		424	955
PRS		0	0
Licences		180	180
Miscellaneous		2,028	70
Auditors fees		0	0
Depreciation		250	250
Total Expenses		<u>27,524</u>	<u>41,158</u>
Surplus/Deficit for year		15,587	2,090

**Statement of Assets and Liabilities
as at 31st December 2021**

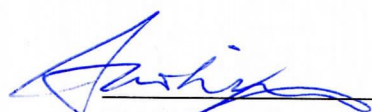
	Note	2021 £	2020 £
Fixed Assets			
Land and Buildings		136385	136,385
Equipment	2	13121	13,121
		<u>149506</u>	<u>149,506</u>
Current Assets			
Debtors		3877	1,819
Treasurers Bank Account		28726	14,919
Fund Raising Bank Account 1		3807	3,805
Fund Raising Bank Account 2		2922	2,922
Special Projects Account		0	0
Cash in Hand		165	195
		<u>39497</u>	<u>23,660</u>
Liabilities			
Deposits received in advance		0	0
Creditors		0	0
		<u>0</u>	<u>0</u>
Reserves			
Co-op Reserve 1		821	821
Co-op Reserve 2 (Bowls Club)		4125	4,125
Roof Reserve		0	0
		<u>4946</u>	<u>4,946</u>
Net assets		<u>184057</u>	<u>168,220</u>

Represented by:

Revaluation reserve		12000	12,000
Accumulated fund	3	172056	156,219
		<u>184056</u>	<u>168,219</u>

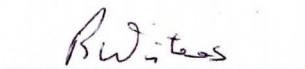
Approval of accounts

We approve the above financial statements and confirm that we have made available all relevant records and information for their preparation.



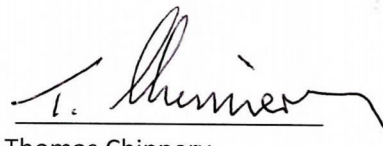
Mr. K Whitwell

Treasurer



Mrs. R Winters

Secretary



Mr. Thomas Chinnery

Chairman

Barton Village Hall registered charity no:308187

Notes to the accounts

for Year ending 31st December 2021

	2021	2020
	£	£
1 Hall hire		
Monies received in the year	11,709	12,359
Outstanding fees b/f	-1,819	-3,970
Outstanding fees c/f	3,877	1,819
Deposits received in advance b/f	0	501
Deposits received in advance c/f	0	0
Refunds in the year	0	0
	<u>13,767</u>	<u>10,709</u>
2 Equipment		
Cost		
Brought forward	35,546	35,546
Additions	0	0
Disposals	0	0
Carried forward	35,546	35,546
Depreciation		
Brought forward	22,175	22,175
Charge for year	250	250
On Disposals	0	0
Carried forward	<u>22,425</u>	<u>22,425</u>
Net book value		
Carried forward	13,121	13,121
Brought forward	13,371	13,371
3 Accumulated fund		
Brought forward	156,469	<u>154,129</u>
Surplus(deficit) for the year	15,587	2,090
Carried forward	172,056	156,219



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Barton Village Hall

On accounts for the year
ended

31.12.21

Charity no
(if any)

308187

Set out on pages

attached

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

1.7.22

Name:

Helen Rose

Relevant professional
qualification(s) or body

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

BARTON LE CLAY VILLAGE HALL

England & Wales - Charity number 308187

Accounts

Barton Village Hall Management Committee

Minutes of Annual General Meeting

14th October 2021

Present

This was the AGM for 2021 which had unfortunately been delayed due to Covid restrictions. It was chaired by Tom Chinnery. The main purpose of the AGM was to present the annual accounts for 2020 which had now been audited and required formal approval before submission to the Charity Commission.

Minutes

The Minutes of the previous AGM had been circulated and were taken as read. Keith Whitwell reported that the Minutes had incorrectly referred to presentation of the annual accounts for 2020 whereas they were the annual accounts for 2019.

Matters Arising

None.

Correspondence

None.

Finance Report

Keith circulated copies of the annual accounts for 2020 which had again been audited by Helen Rose. He commented on several particular items.

It was noted that the figure for hirings was substantially down on 2019 but this was of course directly related to the Covid pandemic and the fact that the hall had been closed for several months.

However the committee had received two grants from Central Bedfordshire Council during 2020 to cover loss of income during the shutdown. The first was paid in June amounting to £25,000 and the second in December for £2,000. There had also been a small grant of £259 from the parish council to cover the cost of new hand driers. Other income for 2020 included a small sum from fund raising for the table top sales and the rental income from the surgery for use of the car park.

It was noted that the committee had received a total sum of £4,125 from the Co-Op Community Fund for the purchase of an electric roller by the Carpet Bowls Club. This money was being held in a reserve account pending completion of the purchase.

With regard to general expenditure this was greatly reduced as salary payments were not made during the shutdown period and utility bills were also much lower than in previous years. However there had been a large payment for maintenance following the decision to go ahead with re-roofing the main section of the building.

Other expenditure had also been reduced e.g there was no charge by the Performing Arts Society and the parish council had waived our annual contribution for the maintenance of the access road.

Keith advised that it was largely because of the Council grants that the annual accounts showed a small surplus for the year of £2,090.

The accounts were formally adopted by the meeting (proposed by Jenny Archer and seconded by Gill George) and signed by the officers as a true record.

Booking Officer's Report

In the absence of the Booking Officer no formal report was given but it was noted that the hall had been closed for much of 2020 due to the Covid pandemic. Fortunately it had been able to reopen during the current year and many of the regular bookings had returned.

Chairman's Report

Tom presented his annual report – see attached.

Following this report there was much discussion on the future expansion of the village and the need for additional leisure and sports facilities. It was agreed that the committee should proceed with obtaining a feasibility study by SWA Architects. Keith confirmed that the village hall funds would be able to cope with this cost at the present time.

Any Other Business

There was a brief discussion on the problems currently being caused by the Covid pandemic. It was noted that many regular bookings were now coming back and it was hoped that other groups would restart shortly. Weekend bookings were also improving now that many of the official government restrictions had been lifted.

It was suggested that the village hall might invest in providing Wi-fi. Keith had looked into this and confirmed that it could be obtained for a small fee of £30 per month. It was agreed that this should be set up.

Election of new committee

The committee was re-elected with the exception of José Carrant who had resigned as representative for the Camera Club. In the absence of nominations for the executive committee the current officers agreed to continue for a further year.

The new committee was as follows:

Tom Chinnery - Chairman
Keith Whitwell - Treasurer
Rita Winters - Secretary
Maureen Turner - Booking officer
Fred Turner - Gardener
Tony Maltby - Wednesday Club

Carol Still - Carpet Bowls
Julia Leafe - W.I.
Gill George - Barton Players
John Roberts - Parish Council
Keith Badham - Upstage Group
Jenny Archer - Elected
Brian Stoten - Elected

Date of first meeting

The AGM closed at 8.35 pm and was followed by the normal monthly committee meeting.

Chairman's report for AGM on 14th October 2021

It is over a year ago since we last met and a lot has happened. I could list all the trials and tribulations but we would be here all night; so I have listed maybe the important issues that have affected the Hall. This is not in date or order of importance.

The pandemic

Obviously this put us into a huge dilemma. The hall was closed for much of 2020 with no income. Fortunately we were able to survive on our reserves and grants. The grants were distributed through Central Beds Council but originated from Central Government.

We were also able to retain the services of Alan. Although we helped as much as possible, he was able to survive financially with the help of the Government furlough scheme. This did not maintain his income completely but the shortfall thankfully was manageable.

I am glad to say our bookings and finances are looking a lot healthier now for 2021. Most of you will know that the grants we received enabled us to draw on our reserves and re-roof the main hall during 2020.

General

Unfortunately the large waste bin situated outside the main entrance was vandalised earlier this year and had to be replaced. Keith will have details of the cost in his update of the current financial position of the village hall.

We have recently explored the possibility of installing 3-phase electricity into the hall. We have made extensive enquiries with the appropriate agencies. We knew that the Barton Players would welcome this as it would assist with their productions. However the cost would exceed £8,000 and it was felt that this cost could not be justified at the present time, particularly as the possibility of future lockdowns could not be ruled out.

We have also recently applied for a grant from an organisation call Thrive for a sum of £4,000 to replace our current lighting with LED. We became aware that grants were available through Simon Patterson of Beds RCC. If allowed this update could save some £1,000 per year on our electricity bill.

Future Plans

The main area of work over the past 18 months has centred around the future of the Hall itself. You will all be aware of the proposal to build 500 new houses on the

Higham Gobion Road. That proposal is now almost a reality. Along with the development goes the availability of a considerable amount of "Section 106 grant money". This is money that is paid by the developer to Central Beds Council to help with the additional needs of the village (and surrounding area) to cope with the development. I would stress that this money is allocated by Central Beds Council and it may be that they deem it should be directed elsewhere in their area.

However we have worked on the assumption that the money will come to Barton. Our parish council, I believe, are working on a similar assumption. They have hired a company to explore the needs of the village in regard to leisure activities. We have met with both the parish council and a representative of the company they have hired (Tim Wall - who incidentally lives in the village). We expect a copy of his report shortly.

This Section 106 money is only available for new projects and not for existing on-going matters such as maintenance or redecoration. The money is supposed to help the village cope with the expanded population that 500 houses would bring. One problem for us is that the village hall is full in terms of regular bookings and it is reasonable to assume that an expanded village population would put extra demands on the hall, which we could not fulfil.

Hopefully the parish council's leisure report will help to demonstrate the shortfall of facilities in this area as they are meeting with many of the village groups. However we have assumed that the services provided by our present village hall will be inadequate.

It may be that we could extend the village hall on the existing site, or alternatively it maybe that a new hall could be the solution. To give us some idea of what is possible, we have met with a firm of architects who specialise in this area (SWA Architects) and they have given us some initial thoughts on what other villages have done. To give us a more detailed and comprehensive view, they would need to undertake a feasibility study. This would cost in excess of £5,000. If we decide to proceed with this route, we would need to look at how to meet this cost.

Tom Chinnery
Chairman



Section A Independent Examiner's Report

Report to the trustees/ members of

BARTON LE CLAY VILLAGE HALL

On accounts for the year ended

31-12-2020

Charity no (if any)

308187

Set out on pages

2 AND 3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

20-8-21

Name:

HELEN R ROSE

Relevant professional qualification(s) or body (if any):

Address:

1 NEW COTTAGES
HEXTON
HITCHIN SG5 3JD

Barton Village Hall registered charity no:308187
Income and expenditure account
for the year ending 31st December 2020

	Note	2020 £	2019 £
Income			
Hall Hire	1	10,709	31,990
Car Park Rental Income		3,921	3,812
Fund Raising		539	1,152
Grants		27,259	246
Interest		4	6
Donations		12	0
Transfer from reserves		804	0
Total Income		<u>43,248</u>	<u>37,206</u>
Expenses			
Staff salaries		11,631	18,968
Maintenace Repairs		22,742	6,710
Insurance		1,613	1,539
Water		343	426
Gas		1,746	1,922
Electricity		1,209	2,634
Refuse Collection		428	906
Committee Expenses		-10	27
Staff Telephone		0	8
Postage		0	14
Electrical, Gas & Fire Testing		955	77
PRS		0	656
Licences		180	180
Miscellaneous		70	807
Auditors fees		0	108
Depreciation		250	250
Total Expenses		<u>41,158</u>	<u>35,232</u>
Surplus/Deficit for year		2,090	1,973

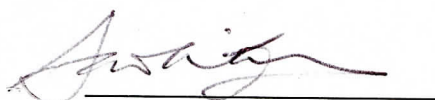
Statement of Assets and Liabilities

as at 31st December 2020

	Note	2020 £	2019 £
Fixed Assets			
Land and Buildings		136385	136,385
Equipment	2	13121	13,371
		<u>149506</u>	<u>149,756</u>
Current Assets			
Debtors		1819	3,970
Treasurers Bank Account		14919	7,878
Fund Raising Bank Account 1		3805	3,801
Fund Raising Bank Account 2		2922	2,922
Special Projects Account		0	0
Cash in Hand		195	167
		<u>23660</u>	<u>18,738</u>
Liabilities			
Deposits received in advance		0	-501
Creditors		0	-238
		<u>0</u>	<u>-739</u>
Reserves			
Co-op Reserve 1		821	-821
Co-op Reserve 2 (Bowls Club)		4125	
Roof Reserve		0	-804
		<u>4946</u>	<u>-1,626</u>
Net assets		<u>168220</u>	<u>166,130</u>
Represented by:			
Revaluation reserve		12000	12,000
Accumulated fund	3	156219	154,129
		<u>168219</u>	<u>166,129</u>

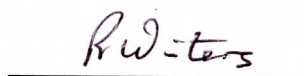
Approval of accounts

We approve the above financial statements and confirm that we have made available all relevant records and information for their preparation.



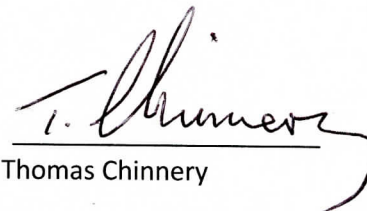
Mr. K Whitwell

Treasurer



Mrs. R Winters

Secretary



Mr. Thomas Chinnery

Chairman



Section A Independent Examiner's Report

Report to the trustees/ members of

BARTON LE CLAY VILLAGE HALL

On accounts for the year ended

31-12-2020

Charity no (if any)

308187

Set out on pages

2 AND 3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

20-8-21

Name:

HELEN R ROSE

Relevant professional qualification(s) or body (if any):

[Empty box]

Address:

1 NEW COTTAGES
HEXTON
HITCHIN SG5 3JD

Barton Village Hall registered charity no:308187
Income and expenditure account
for the year ending 31st December 2020

	Note	2020 £	2019 £
Income			
Hall Hire	1	10,709	31,990
Car Park Rental Income		3,921	3,812
Fund Raising		539	1,152
Grants		27,259	246
Interest		4	6
Donations		12	0
Transfer from reserves		804	0
Total Income		<u>43,248</u>	<u>37,206</u>
Expenses			
Staff salaries		11,631	18,968
Maintenace Repairs		22,742	6,710
Insurance		1,613	1,539
Water		343	426
Gas		1,746	1,922
Electricity		1,209	2,634
Refuse Collection		428	906
Committee Expenses		-10	27
Staff Telephone		0	8
Postage		0	14
Electrical, Gas & Fire Testing		955	77
PRS		0	656
Licences		180	180
Miscellaneous		70	807
Auditors fees		0	108
Depreciation		250	250
Total Expenses		<u>41,158</u>	<u>35,232</u>
Surplus/Deficit for year		2,090	1,973

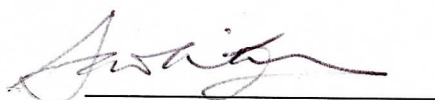
Statement of Assets and Liabilities

as at 31st December 2020

	Note	2020 £	2019 £
Fixed Assets			
Land and Buildings		136385	136,385
Equipment	2	13121	13,371
		<u>149506</u>	<u>149,756</u>
Current Assets			
Debtors		1819	3,970
Treasurers Bank Account		14919	7,878
Fund Raising Bank Account 1		3805	3,801
Fund Raising Bank Account 2		2922	2,922
Special Projects Account		0	0
Cash in Hand		195	167
		<u>23660</u>	<u>18,738</u>
Liabilities			
Deposits received in advance		0	-501
Creditors		0	-238
		<u>0</u>	<u>-739</u>
Reserves			
Co-op Reserve 1		821	-821
Co-op Reserve 2 (Bowls Club)		4125	
Roof Reserve		0	-804
		<u>4946</u>	<u>-1,626</u>
Net assets		<u>168220</u>	<u>166,130</u>
Represented by:			
Revaluation reserve		12000	12,000
Accumulated fund	3	156219	154,129
		<u>168219</u>	<u>166,129</u>

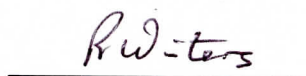
Approval of accounts

We approve the above financial statements and confirm that we have made available all relevant records and information for their preparation.



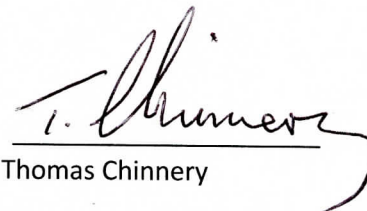
Mr. K Whitwell

Treasurer



Mrs. R Winters

Secretary



Mr. Thomas Chinnery

Chairman