

Company registration number: 868461

Charity registration number: 307023

Nutley Hall

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2021

Manningtons
Statutory auditor
39 High Street
Battle
East Sussex
TN33 0EE

Nutley Hall

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Nutley Hall

Reference and Administrative Details

| | |
|------------------------------------|---|
| Chief Executive Officer | R Levy |
| Trustees | H Compson P Blok M Albath H Dow I Walker G Bridge R Levy |
| Secretary | H Compson |
| Principal Office | Nutley Hall Nutley Uckfield East Sussex TN22 3NJ The charity is incorporated in England and Wales. |
| Company Registration Number | 868461 |
| Charity Registration Number | 307023 |
| Bankers | Barclays Bank plc The Old Bank High Street Lewes East Sussex |
| Auditor | Manningtons Statutory auditor 39 High Street Battle East Sussex TN33 0EE |

Nutley Hall

Strategic Report for the Year Ended 31 March 2021

The trustees, who are directors for the purposes of company law, present their strategic report for the year ended 31 March 2021, in compliance with s414C of the Companies Act 2006.

Achievements and performance

Despite the exceptional challenges posed by the Coronavirus pandemic, Nutley Hall continued to offer the residents an environment that was safe, and where meaningful activities could resume within a supportive social context. Like the rest of society, and care homes in particular, Nutley Hall had to face restrictions on gatherings, visitors, outings and the cultural life. Every effort was made to respond to the physical measures required whilst maintaining the residents' well-being and mitigating any adverse impact. The outdoors was fully utilized – we spent an increased time in our garden and enjoyed the unhindered access to Ashdown Forest. A tuck shop was put in place to allow the residents to safely shop for their favorite snacks and magazines. During some periods, workshop leaders were assigned to specific houses to provide activity within the house group. An exhibition of paintings by one of the residents was one particularly pleasing outcome of the change in routine. As guidelines changed over time, we were able to facilitate visitors and later on safe visits of residents to their families. Though it is too early to assess the full impact of the pandemic, it is clear that on the whole the community has fared well.

In October 2020 we had a visit from the Care Quality Commission, specifically to assess the measures we put in place to prevent transmission of COVID-19. Nutley Hall was found to be fully compliant with all the requirements.

Work to improve the physical infrastructure in the community also continued. This year we focused on improving accessibility, in line with our 5-year development plans, with particular focus on upgrading the paths within the community. We also installed solar panels on three properties, a mark of the community's commitment to environmental sustainability. In addition, £65,000 were spent on smaller scale improvements, such as upgrading of kitchens, bathrooms, plumbing, flooring and redecoration.

Recruitment of staff and volunteers from overseas has become more onerous and costly due to the impact of both the pandemic and Brexit. However, as an A rated licensed sponsor, we were able to obtain all necessary permits to ensure our staffing requirements were met. We also continued to facilitate a successful one year placement by a group of young volunteers from Germany.

The staff training program resumed, albeit in a slightly changed form, which included online provision and work in smaller groups. All new care staff completed the "Care Certificate". Apart from the mandatory training completed by all relevant staff, we also focused on bespoke training in areas such as holistic care, art therapy, communication skills, mental health, crafts and resilience. Comprehensive education and training of staff is a secondary aim of the Charity which (through developing greater understanding and professionalism) is of direct benefit to the residents; it also has a broader public benefit of providing training for staff who may later take their skills elsewhere in social care work or related fields.

Staff have continued to focus on ensuring that Nutley Hall fulfils its regulatory obligations, including the important contributions from residents via the Community Meeting, the Residents' Forum and individual surveys. Feedback from the residents, relatives and health and social care professionals continues to be very positive. Although we were not always able to facilitate the weekly Community Meeting, every effort was made to ensure the residents have the opportunity to express their views and wishes. Governance and management issues were continually reviewed & developed with attendance at relevant seminars and workshops (online), where possible. We held our first online AGM which was well-attended by Members of the Charity including members of residents' families, friends and people in the wider local community.

Nutley Hall

Strategic Report for the Year Ended 31 March 2021

Our cultural life was also affected by the pandemic. Some festivals and events had to be celebrated outdoors or in small groups. During prolonged periods we were not able to host cultural activities in Orchard House. More recently some concerts by local musicians were hosted to the great delight of the residents and staff. We hope to be able to host more events in the near future and through that, help to advance art, culture and community development both for the direct beneficiaries and for wider local and national communities.

Key financial performance indicators

| | Unit | 2021 | 2020 |
|--|------|-------|-------|
| Net Profit Percentage of Fee Income | % | 4.90 | 2.30 |
| Percentage of directly attributable expenses to fee income | % | 98.00 | 88.00 |

Financial review

Nutley Hall's income has not been adversely impacted by the Coronavirus pandemic. Additional costs associated with Covid-19 were met by the Infection Control and Rapid Testing Funds, distributed by East Sussex County Council. This, in addition to moderate inflationary increase from several local authorities, and a successful outcome in negotiating uplifts in a few individual cases, meant that the total income has increased from £1,703,849 to £1,822,555. Expenditure also increased year-on-year, from £1,634,178 to £1,743,777.

This stability allowed planned investment to move ahead, as outlined above, and the trustees plan to continue to invest in the infrastructure and in the quality of offering for the residents. A small salary increase was offered to all staff. Nutley Hall continues to depend on the help of volunteer coworkers who play a crucial role in maintaining service while at the same time contributing enormous benefits via enhanced vitality and diversity in the community.

Improvements were made to bookkeeping methods. The terminated Mercury Provident Pension Scheme continues to be a liability. The agreed recovery plan entails deficit funding that currently represents 3.7% of the annual income.

Policy on reserves

The current policy of the trustees is to maintain free reserves within the accounts to meet contingencies for three months i.e. they should equate to one quarter of Nutley Hall's annual operating expenditure. Free reserves at the year end date amounted to £619,026 compared with the policy target figure of £375,000.

Investment policy and objectives

Under the Memorandum and Articles of Association the charity has the power to invest as the trustees see fit. The trustees, having regard to the liquidity requirements of operating Nutley Hall and to the reserves policy, have maintained a policy of aiming to keep available funds in interest bearing deposit accounts which pay a rate of interest in excess of the rate of inflation.

Plans for future periods

Aims and key objectives for future periods

An ongoing plan of improvements and maintenance of the existing site will continue. Emphasis will be given to improving accessibility, particularly widening and levelling of paths. Nutley Hall will also install solar panels on one more building. This represents our commitment to the environment and also will contribute towards lowering the energy costs. A fundraising appeal has been launched towards a new Garden Workshop which will include running water and toilet facilities, as well as having adequate insulation and heating.

Nutley Hall

Strategic Report for the Year Ended 31 March 2021

Principal risks and uncertainties

Adverse Care Quality Commission (CQC) Report

An adverse CQC report could negatively affect the funding available to the charity, result in the loss of fee paying residents and could ultimately force the home to close.

The Manager, Raz Levy is registered with the Care Quality Commission to manage the service. Registered persons have legal responsibility for meeting the requirements in the Health and Social Care Act 2008 and associated Regulations. Quality assurance systems are in place to ensure Nutley Hall provides a consistently high quality of care which is in line with the Care Act (2014).

Following an inspection, all recommendations are taken on board and an action plan is formed to ensure improvements are made in the relevant areas. Nutley Hall is currently rated "good" by the CQC.

Reduction in resident numbers

Nutley Hall's budget is set allowing two void vacancies. We have an operational surplus which if temporarily reduced would affect our ability to invest in larger scale projects, at least in the short term. If the number of residents remained consistently below full occupancy, we would need to consider a proportional reduction in activity, and in particular in staffing levels in order to reduce costs.

Impact of Covid-19

Nutley Hall has shown resilience throughout the pandemic, as shown above. All residents remained healthy. Neither staffing levels nor our income were significantly affected. The covid-19 measures implemented have been proportionate and effective, as also acknowledged by the Care Quality Commission. We will continue to monitor the level of risk and relevant guidelines and respond appropriately as the situation evolves.

Impact of Brexit

Besides the additional costs associated with recruitment abroad, we have not been directly affected by the departure of the UK from the EU.

16.09.2021

The strategic report was approved by the trustees of the charity on and signed on its behalf by:



H Compson
Company Secretary

Nutley Hall

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 March 2021.

Objectives and activities

Objects and aims

The object for which the charity is established is the administration of a residential care home providing care, education and craft activity for adults with learning disabilities.

Nutley Hall is a community, akin to a small village, inclusive of residential and day staff in addition to the residents (or service users) with learning disabilities. The emphasis is on community living, but one in which the uniqueness of each person is recognised and respected. The talents, hopes and aspirations of each individual resident are valued as contributions to the whole, while there is an endeavour to promote and protect their rights, interests, choices, needs and progression towards independence, with full dignity. There are three equally essential strands brought into balance within the community: the home life, the working life and the cultural life.

Home Life:

Nutley Hall consists currently of seven separate units in six houses, each functioning as a social and domestic grouping inclusive of residents (ranging from three in the smallest to six in the largest), house co-ordinators carers and volunteer co-workers. Shared mealtimes are an important focus, as are shared household chores, mutual support and social activities. Residents are encouraged to be involved with staff in communal household tasks to the best of their ability, fostering personal recognition, independence and mutual support of each other. Nutley Hall aims to be a "caring environment": i.e. where care takes place in a properly cared for environment in relation to nutrition, cleaning, décor and environmental credentials. Particular emphasis is given to nutrition, in the provision of a wholefood diet based on bio-dynamic and organic produce; to the maintenance of the fabric and décor of the buildings, fittings and furnishing; and to the upkeep of the surrounding gardens and grounds. The objective is to achieve an outcome that maintains a genuine quality of life for residents: not merely functionally good, but also beautiful, harmonious and artistic.

Working Life:

Well-equipped craft workshops for baking, basketry, candle-making, weaving and woodwork on site, herb processing, gardening and woodland/woodcraft groups, and the central kitchen and laundry allow development of skills and creative and productive work, utilising natural materials and processes as far as possible. Particular emphasis is given to encouraging a variety of experience within a rhythmical structure, as well as to the quality of the physical and social working environments. The craft workshops are an integral part of community life.

Cultural Life:

Live music, poetry, drama, story-telling, eurythmy, dance, movement and art are at the heart of the community life. The aim is to provide residents, whether as engaged participants or as receptive audience, not only with meaningful activity and entertainment but also creative experiences that can engender social cohesion, restorative/therapeutic qualities and renewal. Nutley Hall has a rich cultural ethos in which the marking of the year's natural cycles and seasons and the shared celebration of the Christian festivals figure prominently, alongside many other community celebrations and activities. There is a strong sense of rhythm to each day, to each week and to the whole course of the year. Belonging to the community (whether in a supported or a supporting role) assumes, at the very least, tolerance of this rich cultural aspect – and everyone is encouraged and enabled to contribute to festival preparation and planning and to participate in the outcome.

The balanced integration of these elements of daily life gives a structure in which all members of the community can genuinely contribute to each other's lives and mutually support growth and fulfilment.

Nutley Hall

Trustees' Report

Nutley Hall wishes to enable all residents to develop their own individuality and self-respect, aiming towards wider integration and inclusion and supporting them to realise their own full potential. The intention is to provide an enabling environment in which the potential of each individual can find expression within a supportive social context, at home, in the workshop setting and recreationally. Support may also be via local placements, involvement with off-site tasks or participation in partner projects with other organisations. Additionally, adult education is supported – to attend local college courses or to join an on-site adult education class where the intention is, for example:

- to help stimulate thinking and interest in the world, in people and in current affairs;
- to enable the formulation of ideas and opinions that may lead to discussion and promote communication skills;
- to encourage an exploration of the natural world and its processes;
- to maintain and/or develop skills in writing, reading and numeracy;
- to encourage creative, artistic and cultural interests, talents and skills;
- to enable residents to pursue their own particular interests, etc.

Nutley Hall has quality systems in place aimed at continuing quality improvement, by means of checks, audits, reviews and revisions and a guiding approach to quality management that underpins all its work involving the whole community.

Quality monitoring at Nutley Hall is spread across a matrix of sources and methods, at varying levels and times, involving participation from the residents, from their relatives and other legal representatives, from members of staff, from the registered manager, the management team and the trustees, from residents' adult social care managers and other external professionals, from various regulatory bodies including CQC, environmental health, the fire service etc., from professional care associations and partner organisations, from training organisations and from visitors, friends and neighbours. Comments, compliments, concerns and other feedback, both direct and indirect, are collated, considered and evaluated. Where appropriate, the information and outcomes are recorded, and relevant changes are acted upon or plans instigated. These processes should be viewed as forming an ascending spiral with outcomes continuously nourishing the wellbeing of residents in their daily care environment - while informing trustees, managers and all staff in their various work responsibility roles and via various meeting formats.

Public benefit

From Nutley Hall's principal aim in providing relief for people with learning disabilities, based on the Objects of the Charity, has arisen the foundation and continuing development of a community with facilities for care, recreation, work and residential accommodation that strives to advance human rights, equality, diversity, education, art and culture. Its direct beneficiaries are adults with a learning disability, though usually without severe medical or mental health needs or physical disabilities.

Within this remit, limited only by the terms of Care Quality Commission (CQC) registration, Nutley Hall is open to anyone who may seek its benefits, with no geographical restrictions or exclusion on the grounds of ethnic background, nationality, race or religion. Nor is any prospective applicant excluded for lack of funding (which is generally borne by a public adult social care authority rather than the individual). There has always been – and continues to be – the possibility at Nutley Hall for reduced fee agreements for privately-funded residents. The following section outlines activities in relation to the benefit for Nutley Hall residents (i.e. the direct beneficiaries) and alludes to public benefit in broader and more general terms.

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Nutley Hall

Trustees' Report

Going concern

Nutley Hall continues to operate at a surplus and as such remains sustainable. This is a reflection of steady occupancy levels, a moderate yearly uplift in fees income and well managed expenditure. There is a regular stream of inquiries for places at Nutley Hall and a waiting list consisting of ten prospective residents.

Nutley Hall successfully navigated the challenges brought about by the Coronavirus pandemic. The residents were supported to maintain a good quality of life, whilst being kept safe and healthy. A Care Quality Commission visit in October 2020 concluded that Nutley Hall is fully compliant with the current infection control requirements.

Structure, governance and management

Nature of governing document

Nutley Hall is a non profit-making company registered both as a company limited by guarantee with Companies House (no. 868461) and as a charity (no. 307023) with the Charity Commissioners. It is a voluntary residential care home & community. The registration with the Care Quality Commission (CQC) is to provide the regulated activity: "Accommodation for persons who require nursing or personal care".

The Registered Provider (ID: 1-101651759) is Nutley Hall, governed by a board of trustees. The current Chairman of the Trustees is Mr Guy Bridge, who has considerable experience in banking, finance and management and is also a family member of one of our residents. Other trustees represent a cross-section of professions (e.g. social care, medicine, education, banking and business), experience of anthroposophical organisations and activities, and family members of residents. The trustees meet quarterly and report to the AGM of the charity every autumn. The Registered Provider ensures that the regulated activity is managed by "an individual who is registered as a manager in respect of this activity at Nutley Hall". The current Registered Manager (ID CON1-1588937093) is Raz Levy, who holds a degree in Curative Education and has extensive experience in the Learning Disabilities sector. Mr Levy leads a management group to which the trustees delegate the day-to-day organisation and running of services.

Nutley Hall has a non-hierarchical organisational structure with individual areas of responsibility represented at the weekly community Staff Meeting, at the regular Core Group meeting (of senior permanent staff) and in the Management Group, all of which include the Registered Manager. Additionally, there are separate regular team meetings for each house/unit, for the senior care staff (house co-ordinators), for workshop leaders (i.e. day care services) and for therapists.

Recruitment and appointment of trustees

Trustees are elected by the members of the charitable company attending the Annual General Meeting, to serve for a three year period. At the end of this period they are eligible for re-election.

Induction and training of trustees

New trustees undergo an orientation session to brief them of their legal obligations under charity and company law, the content of the memorandum and articles of association, the decision making processes and recent financial performance of the charity. They will be given a tour of the premises and an outline of the day to day operations.

Nutley Hall

Trustees' Report

Arrangements for setting key management personnel remuneration

The remuneration for the registered manager is set by the board of trustees, in accordance with Nutley Hall's pay scale. Remuneration for other key management roles is set according to the pay scale. Both the registered manager and other key management personnel's remuneration are benchmarked against Skills For Care, the strategic body for workforce development in adult social care in England. Annual appraisal is taking place to ensure accountability and to manage performance.

Organisational structure

The trustees meet regularly to manage the general policy of the charity. The day to day operation of Nutley Hall is delegated to a residential manager, Raz Levy, who is also a trustee, and his management team.

Financial instruments

Objectives and policies

The charity's activities expose it to a number of financial risks including credit risk, cash flow risk and liquidity risk. The use of financial derivatives is governed by the charity's policies approved by the board of trustees, which provide written principles on the use of financial derivatives to manage these risks. The charity does not use derivative financial instruments for speculative purposes.

Cash flow risk

The charity's activities expose it primarily to the financial risks of changes in foreign currency exchange rates and interest rates.

Interest bearing assets and liabilities are held at fixed rate to ensure certainty of cash flows.

Credit risk

The charity's principal financial assets are bank balances and cash, trade and other receivables, and investments. The charity's credit risk is primarily attributable to its trade receivables. The amounts presented in the balance sheet are net of allowances for doubtful receivables. An allowance for impairment is made where there is an identified loss event which, based on previous experience, is evidence of a reduction in the recoverability of the cash flows.

The credit risk on liquid funds and derivative financial instruments is limited because the counterparties are banks with high credit-ratings assigned by international credit-rating agencies.

The charity has no significant concentration of credit risk, with exposure spread over a large number of counterparties and customers.

Liquidity risk

In order to maintain liquidity to ensure that sufficient funds are available for ongoing operations and future developments, the charity ensures debtors are reviewed and managed regularly, tight operation of budgeting and expenditure is operated, and regular reviews of bank account balances are undertaken.

Disclosure of information to auditor

Each trustee has taken steps that they ought to have taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information. The trustees confirm that there is no relevant information that they know of and of which they know the auditor to be unaware of.

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Statement of Trustees' Responsibilities

The trustees (who are also the directors of Nutley Hall for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 16.09.2021 and signed on its behalf by:

Helen F. Compson
H Compson
Company Secretary

Nutley Hall

Independent Auditor's Report to the Members of Nutley Hall

Opinion

We have audited the financial statements of Nutley Hall (the 'charity') for the year ended 31 March 2021, which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the original financial statements were authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

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Independent Auditor's Report to the Members of Nutley Hall

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Strategic Report and Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Strategic Report and Trustees' Report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Strategic Report and the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities (set out on page 9), the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

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Independent Auditor's Report to the Members of Nutley Hall

The detection of fraud and irregularities is a primary consideration of the audit planning and is carried through to the audit completion stage. A risk assessment and preliminary analytical review is undertaken at the planning stage and areas of concern are then built into the audit strategy and testing to ensure sufficient procedures and evidence is obtained to give comfort that material irregularities and potential instances of fraud are detected where possible.

The audit team is briefed regarding any areas of concern, the potential audit risks and consequential impact. The audit team remained vigilant throughout their work and made enquiries of key management and finance personnel throughout. Nutley Hall's key management and finance personnel were consulted on any known or suspected breaches in laws and regulations along with misappropriation of funds at both the planning and completion stages of the audit. Due consideration was given to the possible use of management override and this was built into our audit strategy.

The initial risk assessment highlighted a potential show stopper being of non-compliance with the CQC. We were able to obtain a copy of the inspection report during the financial year dated November 2020 which was rated 'Good', no issues arose from the report.

The purpose of the preliminary analytical review of the financial statements is to highlight any possible areas of concern to investigate whether the variance is expected or unexpected, based on the information obtained as part of the planning process and the current climate the charity is operating under. Relevant audit tests had then been planned to obtain supporting documentation to ensure that they are within the charitable objectives and no misappropriation of funds by way of fraud, or misstatements. Latest accounts disclosure checklists available are also completed to ensure the accounts comply with the latest reporting framework that is applicable to the charitable company.

There are aspects of the audit which are deliberately unpredictable to assist in the detection of irregularities, such as varying how we test items which are more susceptible to fraud, year on year and by incorporating systematic sampling over the populations tested.

A further description of our responsibilities is available on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.



R T K Walsh FCCA (Senior Statutory Auditor)
For and on behalf of Manningtons, Statutory Auditor

39 High Street
Battle
East Sussex
TN33 0EE

Date: 27/09/21

Nutley Hall

Statement of Financial Activities for the Year Ended 31 March 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

| | Note | Unrestricted £ | Restricted £ | Total 2021 £ |
|------------------------------------|------|-------------------------|-----------------------|-------------------------|
| Income and Endowments from: | | | | |
| Donations and Grants | 3 | 155,128 | 2,200 | 157,328 |
| Charitable activities | 4 | 1,663,892 | - | 1,663,892 |
| Investment income | 5 | <u>1,330</u> | <u>5</u> | <u>1,335</u> |
| Total Income | | <u>1,820,350</u> | <u>2,205</u> | <u>1,822,555</u> |
| Expenditure on: | | | | |
| Charitable activities | 6 | (1,612,935) | (5,004) | (1,617,939) |
| Mercury provident pension scheme | 7 | (107,285) | - | (107,285) |
| Governance costs | | <u>(18,553)</u> | <u>-</u> | <u>(18,553)</u> |
| Total Expenditure | | <u>(1,738,773)</u> | <u>(5,004)</u> | <u>(1,743,777)</u> |
| Net income/(expenditure) | | 81,577 | (2,799) | 78,778 |
| Transfers between funds | | <u>(30,000)</u> | <u>30,000</u> | <u>-</u> |
| Net movement in funds | | 51,577 | 27,201 | 78,778 |
| Reconciliation of funds | | | | |
| Total funds brought forward | | <u>1,664,440</u> | <u>250,535</u> | <u>1,914,975</u> |
| Total funds carried forward | 20 | <u><u>1,716,017</u></u> | <u><u>277,736</u></u> | <u><u>1,993,753</u></u> |

The notes on pages 17 to 32 form an integral part of these financial statements.

Nutley Hall

Statement of Financial Activities for the Year Ended 31 March 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

| | Note | Unrestricted £ | Restricted £ | Total 2020 £ |
|------------------------------------|------|--------------------|-----------------|--------------------|
| Income and Endowments from: | | | | |
| Donations and Grants | 3 | 12,230 | 35,772 | 48,002 |
| Charitable activities | 4 | 1,652,410 | - | 1,652,410 |
| Investment income | 5 | 3,415 | 22 | 3,437 |
| Total Income | | 1,668,055 | 35,794 | 1,703,849 |
| Expenditure on: | | | | |
| Charitable activities | 6 | (1,436,325) | (3,596) | (1,439,921) |
| Mercury provident pension scheme | 7 | (169,721) | - | (169,721) |
| Governance costs | | (24,536) | - | (24,536) |
| Total Expenditure | | (1,630,582) | (3,596) | (1,634,178) |
| Net income | | 37,473 | 32,198 | 69,671 |
| Net movement in funds | | 37,473 | 32,198 | 69,671 |
| Reconciliation of funds | | | | |
| Total funds brought forward | | 1,626,967 | 218,337 | 1,845,304 |
| Total funds carried forward | 20 | 1,664,440 | 250,535 | 1,914,975 |

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2020 is shown in note 20.

Nutley Hall

(Registration number: 868461)
Balance Sheet as at 31 March 2021

| | Note | 2021 £ | 2020 £ |
|--|------|--------------------|--------------------|
| Fixed assets | | | |
| Tangible assets | 13 | 2,707,038 | 2,730,945 |
| Investments | 14 | <u>5,392</u> | <u>5,409</u> |
| | | <u>2,712,430</u> | <u>2,736,354</u> |
| Current assets | | | |
| Debtors | 15 | 93,642 | 108,176 |
| Cash at bank and in hand | 16 | <u>695,063</u> | <u>576,305</u> |
| | | 788,705 | 684,481 |
| Creditors: Amounts falling due within one year | 17 | <u>(213,031)</u> | <u>(201,358)</u> |
| Net current assets | | <u>575,674</u> | <u>483,123</u> |
| Total assets less current liabilities | | 3,288,104 | 3,219,477 |
| Creditors: Amounts falling due after more than one year | 18 | <u>(1,294,351)</u> | <u>(1,304,502)</u> |
| Net assets | | <u>1,993,753</u> | <u>1,914,975</u> |
| Funds of the charity: | | | |
| Restricted income funds | | | |
| Restricted funds | 20 | 277,736 | 250,535 |
| Unrestricted income funds | | | |
| Unrestricted funds | | <u>1,716,017</u> | <u>1,664,440</u> |
| Total funds | 20 | <u>1,993,753</u> | <u>1,914,975</u> |

The financial statements on pages 13 to 32 were approved by the trustees, and authorised for issue on 16/09/21 and signed on their behalf by:



.....
G Bridge
Trustee

The notes on pages 17 to 32 form an integral part of these financial statements.

Nutley Hall

Statement of Cash Flows for the Year Ended 31 March 2021

| | Note | 2021 £ | 2020 £ |
|---|------|-----------------------|-----------------------|
| Cash flows from operating activities | | | |
| Net cash income | | 78,778 | 69,671 |
| Adjustments to cash flows from non-cash items | | | |
| Depreciation | 7 | 94,806 | 83,291 |
| Revaluation of investments | | 17 | (68) |
| Loss on disposal of fixed assets held for the charity's own use | 9 | <u>1,167</u> | <u>1,558</u> |
| | | 174,768 | 154,452 |
| Working capital adjustments | | | |
| Decrease in debtors | 15 | 14,534 | 19,116 |
| Increase in creditors | 17 | <u>55,856</u> | <u>77,951</u> |
| Net cash flows from operating activities | | 245,158 | 251,519 |
| Cash flows from investing activities | | | |
| Purchase of tangible fixed assets | 13 | (72,066) | (282,902) |
| Cash flows from financing activities | | | |
| Repayment of loans and borrowings | 17 | <u>(54,334)</u> | <u>(52,492)</u> |
| Net increase/(decrease) in cash and cash equivalents | | 118,758 | (83,875) |
| Cash and cash equivalents at 1 April | | <u>576,305</u> | <u>660,180</u> |
| Cash and cash equivalents at 31 March | | <u><u>695,063</u></u> | <u><u>576,305</u></u> |

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 17 to 32 form an integral part of these financial statements.

Nutley Hall

Notes to the Financial Statements for the Year Ended 31 March 2021

1 Charity status

The charity is limited by guarantee, incorporated in England and Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

Nutley Hall
Nutley
Uckfield
East Sussex
TN22 3NJ

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Nutley Hall meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Nutley Hall

Notes to the Financial Statements for the Year Ended 31 March 2021

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Investment income

Investment income comprises of bank interest and is recognised on a receivable basis.

Charitable activities

Charitable income is for the provision of residential care including education and craft activities for adults with learning disabilities.

Other income

Other income is income received during the course of the year that is not related directly to its charitable activities.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

Nutley Hall

Notes to the Financial Statements for the Year Ended 31 March 2021

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £100 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

| Asset class | Depreciation method and rate |
|--|------------------------------|
| Land and buildings | Straight line over 50 years |
| Improvements (included under Land and buildings) | 3% and 20% straight line |
| Furniture and equipment | 20% reducing balance |
| Motor Vehicles | 20% reducing balance |

Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Nutley Hall

Notes to the Financial Statements for the Year Ended 31 March 2021

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Borrowings

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

Foreign exchange

Transactions in foreign currencies are recorded at the rate of exchange at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies at the balance sheet date are reported at the rates of exchange prevailing at that date.

Other exchange differences are recognised in the statement of financial activities in the period in which they arise except for:

1) exchange differences arising on gains or losses on non-monetary items which are recognised in other comprehensive income and expenditure.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Nutley Hall

Notes to the Financial Statements for the Year Ended 31 March 2021

Pensions and other post retirement obligations

The charity belongs to the Mercury Provident Pension Scheme, which is a defined benefit scheme and a collective scheme for a number of employers.

Because of the large number of participating employers and the variety of financial reporting dates, it has not been deemed practicable or financially viable to produce the information necessary to allow participating employers to comply fully with the requirements of Financial Reporting Standard 17. The pension costs charged in the financial statements therefore represent the contributions payable by the charity during the year up until transitional adjustment has been made in 2017 annual accounts restating comparatives by accounting for Nutley Hall's share of the deficit as a cost and liability. In future all annual contributions will decrease the deficit up until the next triennial actuarial valuation due as at 29 December 2021 where the corrected value movement will be expensed or income in the financial statements to bring the liability in line with the latest valuation.

In between valuations the deficit is reviewed annually against correspondence received and current economical climate and adjusted in the same way if considered appropriate. Due to the current climate with COVID19 and the financial affects it has had then it was considered appropriate for both last year and this year to increase the provision to agree to the latest deficit settlement amount which was greater than the original deficit provided for.

The latest triennial actuarial valuation as at 29 December 2018 shows a scheme deficit of £15.893 million. Pension scheme assets are valued at fair value at the valuation date. Pension scheme liabilities are measured on an actuarial basis using the projected unit method and are discounted to their present value.

The scheme trustees and participating employers decided to close the scheme to further benefit accrual on 31 December 2008, and future contribution levels will be calculated so as to eliminate the scheme deficit over an agreed period.

To replace this scheme the charity has set up a defined contribution pension scheme for which all staff are eligible. The pension costs charged in the financial statements represent the contributions payable by the charity during the year.

Financial instruments

Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

Nutley Hall

Notes to the Financial Statements for the Year Ended 31 March 2021

Recognition and measurement

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

Investments

Investments in non-convertible preference shares and non-puttable ordinary or preference shares (where shares are publicly traded or their fair value is reliably measurable) are measured at fair value through profit or loss. Where fair value cannot be measured reliably, investments are measured at cost less impairment.

Fair value measurement

The best evidence of fair value is a quoted price for an identical asset in an active market. When quoted prices are unavailable, the price of a recent transaction for an identical asset provides evidence of fair value as long as there has not been a significant change in economic circumstances or a significant lapse of time since the transaction took place. If the market is not active and recent transactions of an identical asset on their own are not a good estimate of fair value, the fair value is estimated by using a valuation technique.

Judgements

Determination of whether there are indicators of impairment of the Charity's tangible assets. Factors taken into consideration in reaching such a decision include the economic viability and expected future financial performance of the asset.

Key sources of estimation uncertainty

Tangible fixed assets are depreciated over their useful lives taking into account residual values, where appropriate. The actual lives of the assets and residual values are assessed annually and may vary depending on a number of factors. In re-assessing asset lives, factors such as technological innovation, product life cycles and maintenance programmes are taken into account. Residual value assessments consider issues such as future market conditions, the remaining life of the asset and projected disposal values. The carrying amount is £2,707,038 (2020 -£2,730,945).

The recoverability of book debts is reviewed by management and a provision is made based on all the information available. The carrying amount is £- (2020 -£3,992).

Nutley Hall

Notes to the Financial Statements for the Year Ended 31 March 2021

3 Income from donations and legacies

| | Unrestricted funds General £ | Restricted funds £ | Total funds £ |
|-----------------------------------|---------------------------------------|--------------------------|---------------------|
| Donations and legacies; | | | |
| Donations from individuals | 17,478 | 2,200 | 19,678 |
| Grants, including capital grants; | | | |
| Government grants | 137,650 | - | 137,650 |
| Total for 2021 | 155,128 | 2,200 | 157,328 |
| Total for 2020 | 12,230 | 35,772 | 48,002 |

4 Income from charitable activities

| | Unrestricted funds General £ | Total funds £ |
|---------------------------------|---------------------------------------|---------------------|
| Residential home and activities | 1,663,892 | 1,663,892 |
| Total for 2021 | 1,663,892 | 1,663,892 |
| Total for 2020 | 1,652,410 | 1,652,410 |

5 Investment income

| | Unrestricted funds General £ | Restricted funds £ | Total funds £ |
|---|---------------------------------------|--------------------------|---------------------|
| Interest receivable and similar income; | | | |
| Interest receivable on bank deposits | 1,330 | 5 | 1,335 |
| Total for 2021 | 1,330 | 5 | 1,335 |
| Total for 2020 | 3,415 | 22 | 3,437 |

Nutley Hall

Notes to the Financial Statements for the Year Ended 31 March 2021

6 Expenditure on charitable activities

| | | Unrestricted funds General £ | Restricted funds £ | Total funds £ |
|--|------|---------------------------------------|--------------------------|---------------------|
| | Note | | | |
| Residential home and activities | | 462,428 | 195 | 462,623 |
| Depreciation, amortisation and other similar costs | | 91,132 | 4,809 | 95,941 |
| Staff costs | | 1,059,375 | - | 1,059,375 |
| Governance costs | 8 | 18,553 | - | 18,553 |
| Total for 2021 | | <u>1,631,488</u> | <u>5,004</u> | <u>1,636,492</u> |
| Total for 2020 | | <u>1,460,861</u> | <u>3,596</u> | <u>1,464,457</u> |

In addition to the expenditure analysed above, there are also governance costs of £18,553 (2020 - £24,536) which relate directly to charitable activities. See note 8 for further details.

7 Mercury provident pension fund deficit

| | Unrestricted General £ | Total 2021 £ | Total 2020 £ |
|-----------------------|------------------------------|---------------------------------------|---------------------|
| Fund deficit | 107,285 | 107,285 | 169,721 |
| | <u>107,285</u> | <u>107,285</u> | <u>169,721</u> |
| | | Unrestricted funds General £ | Total funds £ |
| | Note | | |
| Fund deficit | | 107,285 | 107,285 |
| Total for 2021 | | <u>107,285</u> | <u>107,285</u> |
| Total for 2020 | | <u>169,721</u> | <u>169,721</u> |

Nutley Hall

Notes to the Financial Statements for the Year Ended 31 March 2021

8 Analysis of governance and support costs

Governance costs

| | Unrestricted funds General £ | Total funds £ |
|-----------------------------------|---------------------------------------|----------------------|
| Audit fees | | |
| Audit of the financial statements | 4,750 | 4,750 |
| Other fees paid to auditors | 2,210 | 2,210 |
| Legal fees | <u>11,593</u> | <u>11,593</u> |
| Total for 2021 | <u><u>18,553</u></u> | <u><u>18,553</u></u> |
| Total for 2020 | <u><u>24,536</u></u> | <u><u>24,536</u></u> |

9 Net incoming/outgoing resources

Net incoming resources for the year include:

| | 2021 £ | 2020 £ |
|---|----------------------|----------------------|
| Audit fees | 4,750 | 4,750 |
| Loss on disposal of fixed assets held for the charity's own use | 1,135 | 1,456 |
| Depreciation of fixed assets | <u><u>94,806</u></u> | <u><u>83,291</u></u> |

10 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

No remuneration was paid to the trustees for their services as trustees, however travel expenses are claimed by one trustee due to the distance of travel undertaken to attend trustees meetings. Remuneration of £55,984 (2020 - £47,871) was paid to two trustees for their employment as a care support worker and chief executive officer included in staff costs, as authorised by the memorandum of association. Only one of these trustees have accrued benefits under the now closed defined benefit pension scheme, whilst both are now accruing benefits under the replacement money purchase scheme.

Nutley Hall

Notes to the Financial Statements for the Year Ended 31 March 2021

11 Staff costs

The aggregate payroll costs were as follows:

| | 2021 £ | 2020 £ |
|--|------------------|----------------|
| Staff costs during the year were: | | |
| Wages and salaries | 961,864 | 832,212 |
| Social security costs | 54,288 | 44,627 |
| Pension costs | 26,308 | 24,552 |
| Other staff costs | 16,915 | 3,541 |
| | <u>1,059,375</u> | <u>904,932</u> |

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

| | 2021 No | 2020 No |
|----------------|------------|------------|
| Care Staff | 49 | 37 |
| Administration | <u>3</u> | <u>3</u> |
| | <u>52</u> | <u>40</u> |

No employee received emoluments of more than £60,000 during the year.

The total remuneration of key management for the year was £91,237 (2020 - £70,769) and no expenses were reimbursed in either year.

12 Taxation

The charity is a registered charity and is therefore exempt from Corporation Tax.

Nutley Hall

Notes to the Financial Statements for the Year Ended 31 March 2021

13 Tangible fixed assets

| | Land and buildings £ | Furniture and equipment £ | Motor vehicles £ | Total £ |
|-------------------------|----------------------------|---------------------------------|---------------------|------------------|
| Cost | | | | |
| At 1 April 2020 | 3,807,130 | 255,176 | 70,095 | 4,132,401 |
| Additions | 57,851 | 6,215 | 8,000 | 72,066 |
| Disposals | <u>-</u> | <u>(3,402)</u> | <u>(1,000)</u> | <u>(4,402)</u> |
| At 31 March 2021 | <u>3,864,981</u> | <u>257,989</u> | <u>77,095</u> | <u>4,200,065</u> |
| Depreciation | | | | |
| At 1 April 2020 | 1,169,557 | 193,156 | 38,744 | 1,401,457 |
| Charge for the year | 75,024 | 13,138 | 6,644 | 94,806 |
| Eliminated on disposals | <u>-</u> | <u>(3,036)</u> | <u>(200)</u> | <u>(3,236)</u> |
| At 31 March 2021 | <u>1,244,581</u> | <u>203,258</u> | <u>45,188</u> | <u>1,493,027</u> |
| Net book value | | | | |
| At 31 March 2021 | <u>2,620,400</u> | <u>54,731</u> | <u>31,907</u> | <u>2,707,038</u> |
| At 31 March 2020 | <u>2,637,573</u> | <u>62,020</u> | <u>31,351</u> | <u>2,730,944</u> |

Land and buildings are recorded at historical cost in the financial statements, however the insured value of the buildings at the last renewal in May 2021 is £8,542,102.

14 Fixed asset investments

| | 2021 £ | 2020 £ |
|-------------------|--------------|--------------|
| Other investments | <u>5,392</u> | <u>5,409</u> |

Nutley Hall

Notes to the Financial Statements for the Year Ended 31 March 2021

Other investments

| | Unlisted investments £ | Total £ |
|--------------------------|------------------------------|--------------|
| Cost or Valuation | | |
| At 1 April 2020 | 5,409 | 5,409 |
| Revaluation | <u>(17)</u> | <u>(17)</u> |
| At 31 March 2021 | <u>5,392</u> | <u>5,392</u> |
| Net book value | | |
| At 31 March 2021 | <u>5,392</u> | <u>5,392</u> |
| At 31 March 2020 | <u>5,409</u> | <u>5,409</u> |

15 Debtors

| | 2021 £ | 2020 £ |
|----------------|---------------|----------------|
| Trade debtors | 58,123 | 78,427 |
| Prepayments | 18,096 | 11,936 |
| Accrued income | 14,803 | 14,803 |
| Other debtors | <u>2,620</u> | <u>3,010</u> |
| | <u>93,642</u> | <u>108,176</u> |

16 Cash and cash equivalents

| | 2021 £ | 2020 £ |
|---------------------|----------------|----------------|
| Cash on hand | 4,796 | 2,745 |
| Cash at bank | 469,448 | 462,582 |
| Short-term deposits | <u>220,819</u> | <u>110,978</u> |
| | <u>695,063</u> | <u>576,305</u> |

Nutley Hall

Notes to the Financial Statements for the Year Ended 31 March 2021

17 Creditors: amounts falling due within one year

| | 2021 £ | 2020 £ |
|--|----------------|----------------|
| Bank loans | 33,027 | 31,606 |
| Trade creditors | 29,342 | 30,905 |
| Other loans | 22,397 | 21,628 |
| Other taxation and social security | 17,037 | 13,335 |
| Other creditors | 11,318 | 12,689 |
| Other creditors - Mercury Pension fund deficit | 61,151 | 58,239 |
| Accruals | 38,759 | 32,956 |
| | <u>213,031</u> | <u>201,358</u> |

Bank borrowings

Both Triodos Loans are secured by way of a legal charge on the freehold properties owned by Nutley Hall, namely Sunrise House and Tall Timbers. The total amount of Interest charged in the period was £2,041 (2020 - £3,575).

The total carrying amount on remaining bank loan at year end is £93,100 (2020 - £125,807). with the final monthly instalment due on 17th December 2023.

Other borrowings

Hermes Loans are secured by way of a legal charge on the freehold properties owned by Nutley Hall, namely Oaklea and Gorsdene. The total amount of Interest charged at a denominated rate of 3.5% in the period was £12,686 (2020 - £13,429).

The total carrying amounts on remaining other loans at the year end £350,686 (2020 - £372,313) , with the final monthly instalments due on 12th November 2033.

18 Creditors: amounts falling due after one year

| | 2021 £ | 2020 £ |
|--|------------------|------------------|
| Bank loans | 60,074 | 94,201 |
| Other loans | 328,288 | 350,685 |
| Other creditors - Mercury Pension fund deficit | 905,989 | 859,616 |
| | <u>1,294,351</u> | <u>1,304,502</u> |

Included in the creditors are the following amounts due after more than five years:

| | 2021 £ | 2020 £ |
|---|------------------|------------------|
| After more than five years by instalments | <u>(869,807)</u> | <u>(852,257)</u> |

Nutley Hall

Notes to the Financial Statements for the Year Ended 31 March 2021

19 Commitments

Capital commitments

The total amount contracted for but not provided in the financial statements was £Nil (2020 - £Nil).

Other financial commitments

Pump station repair works had been contracted to be undertaken in the financial year ends 2019 and 2020. All works had been completed during 2020, so there were no further financial commitments at the end of 31st March 2021.

The total amount of other financial commitments not provided in the financial statements was £Nil (2020 - £6,017).

20 Funds

| | Balance at 1 April 2020 £ | Incoming resources £ | Resources expended £ | Transfers £ | Balance at 31 March 2021 £ |
|-------------------------|---------------------------------|----------------------------|----------------------------|-----------------|-------------------------------------|
| Unrestricted | | | | | |
| <i>General</i> | | | | | |
| General Fund | 1,664,440 | 1,820,350 | (1,738,773) | (30,000) | 1,716,017 |
| Restricted | | | | | |
| Residents Mutual Fund | 3,354 | 2 | - | - | 3,356 |
| Riding and Sports Fund | 6,707 | 3 | (195) | - | 6,515 |
| New buildings | 240,474 | - | (4,809) | - | 235,665 |
| Staff Party | - | 200 | - | - | 200 |
| Cobley donation Fund | - | 2,000 | - | - | 2,000 |
| MPPS Fund | - | - | - | 30,000 | 30,000 |
| Total restricted | <u>250,535</u> | <u>2,205</u> | <u>(5,004)</u> | <u>30,000</u> | <u>277,736</u> |
| Total funds | <u><u>1,914,975</u></u> | <u><u>1,822,555</u></u> | <u><u>(1,743,777)</u></u> | <u><u>-</u></u> | <u><u>1,993,753</u></u> |

Nutley Hall

Notes to the Financial Statements for the Year Ended 31 March 2021

| | Balance at 1 April 2019 £ | Incoming resources £ | Resources expended £ | Balance at 31 March 2020 £ |
|-------------------------------|---------------------------------|----------------------------|----------------------------|----------------------------------|
| Unrestricted funds | | | | |
| <i>General</i> | | | | |
| General Fund | 1,626,967 | 1,668,055 | (1,630,582) | 1,664,440 |
| Restricted | | | | |
| Residents Mutual Fund | 3,012 | 342 | - | 3,354 |
| Riding and Sports Fund | 7,448 | 17 | (758) | 6,707 |
| New buildings | 207,877 | 35,435 | (2,838) | 240,474 |
| Total restricted funds | <u>218,337</u> | <u>35,794</u> | <u>(3,596)</u> | <u>250,535</u> |
| Total funds | <u>1,845,304</u> | <u>1,703,849</u> | <u>(1,634,178)</u> | <u>1,914,975</u> |

The specific purposes for which the funds are to be applied are as follows:

The Residents' mutual fund comprises a depository funded by donations, from which residents can draw in cases of financial need, at the discretion of the resident manager.

The Riding and Sports fund comprises a depository funded by donations, from which residents will only pay half the cost of the activities then the remaining cost is paid from the fund.

The new buildings fund comprises of donations raised to help fund the new residential building on the Oaklea site.

The staff party fund was a donation to Nutley to throw a staff party in recognition of the past hard year.

Cobley donation fund is a donation made to be used in the future for something specific when the need arises.

The MPPS fund comprises of a transfer of from unrestricted funds to restricted as a contribution towards legal and professional fees if Nutley decide to exit the plan in the future.

Nutley Hall

Notes to the Financial Statements for the Year Ended 31 March 2021

21 Analysis of net assets between funds

| | Unrestricted | | Total funds at 31 March 2021 |
|-------------------------|---------------------------------------|--------------------------|---|
| | General £ | Restricted £ | £ |
| Tangible fixed assets | 2,471,374 | 235,664 | 2,707,038 |
| Fixed asset investments | 5,392 | - | 5,392 |
| Current assets | 746,633 | 42,072 | 788,705 |
| Current liabilities | (213,031) | - | (213,031) |
| Creditors over 1 year | (1,294,351) | - | (1,294,351) |
| Total net assets | <u>1,716,017</u> | <u>277,736</u> | <u>1,993,753</u> |
| | Unrestricted funds General £ | Restricted funds £ | Total funds at 31 March 2020 £ |
| Tangible fixed assets | 2,490,471 | 240,474 | 2,730,945 |
| Fixed asset investments | 5,409 | - | 5,409 |
| Current assets | 674,420 | 10,061 | 684,481 |
| Current liabilities | (201,358) | - | (201,358) |
| Creditors over 1 year | (1,304,502) | - | (1,304,502) |
| Total net assets | <u>1,664,440</u> | <u>250,535</u> | <u>1,914,975</u> |

22 Related party transactions

During the year the charity made the following related party transactions:

Donations from Trustees

Total amount of donations received in aggregate without conditions from trustees in the year was £200 (2020 - £10,173). At the balance sheet date the amount due to/from Donations from Trustees was £Nil (2020 - £Nil).