

# NUTLEY HALL

England & Wales · Charity number 307023

## Details

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Other names	NUTLEY HALL LIMITED
Status	Registered
Legal form	Charitable company
Company number	00868461
Registered	1966-03-21
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	High Street Nutley Uckfield East Sussex TN22 3NJ
Phone	01825712696
Email	<a href="mailto:office@nutleyhall.org">office@nutleyhall.org</a>
Website	<a href="http://www.nutleyhall.org">www.nutleyhall.org</a>

## Activities

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**Objects:** TO PROVIDE FACILITIES FOR ACCOMMODATION, CARE, CONTINUING LEARNING, WORKSHOP ACTIVITY AND SOCIAL, CULTURAL AND PHYSICAL RECREATION FOR ADULTS WITH LEARNING DISABILITIES IN PARTICULAR BY THE PROVISION OF A LONG-TERM COMMUNITY OR COMMUNITIES WORKING OUT OF THE ANTHROPOSOPHICAL IMPULSES OF RUDOLF STEINER

**Activities:** Residential home and craft centre for adults with learning disabilities.

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training, Disability, Accommodation/housing
- **Who:** People With Disabilities

## Geography

- East Sussex

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£2,333,410	£1,802,751	£3,482,870	46
2024-03-31	£2,645,312	£1,997,909	£2,952,211	46
2023-03-31	£1,885,258	£1,712,135	£2,304,808	46
2022-03-31	£1,777,732	£1,639,710	£2,131,685	47
2021-03-31	£1,822,555	£1,743,777	£1,993,753	52

## Trustees

Name	Role	Appointed
<b>Guy Bridge</b>	Chair	2011-12-16
HELEN COMPSON		
MARGARETE ALBATH		2011-12-16
PIET BLOK		2014-01-16
Raz Levy		2016-10-19
Rosalind Ann Crowther		2022-10-30
Yvette Dellsperger		2020-11-01

**NUTLEY HALL**

England & Wales - Charity number 307023

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# Accounts

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Company registration number: 868461

Charity registration number: 307023

# Nutley Hall

(A company limited by guarantee)

Annual Report and Audited Financial Statements

for the Year Ended 31 March 2025

Manningtons  
Statutory Auditor  
39 High Street  
Battle  
East Sussex  
TN33 0EE

## **Nutley Hall**

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## Nutley Hall

### Reference and Administrative Details

<b>Chief Executive Officer</b>	R Levy
<b>Trustees</b>	H Compson P Blok M Albath G Bridge R Levy Y Dellsperger R A Crowther
<b>Secretary</b>	H Compson
<b>Charity Registration Number</b>	307023
<b>Company Registration Number</b>	868461
<b>Registered Office</b>	The charity is incorporated in England and Wales. Nutley Hall Nutley Uckfield East Sussex TN22 3NJ
<b>Auditor</b>	Manningtons Statutory Auditor 39 High Street Battle East Sussex TN33 0EE
<b>Bankers</b>	Barclays Bank plc Leicestershire Leicester LE87 2BB

## **Nutley Hall**

### **Strategic Report for the Year Ended 31 March 2025**

The trustees, who are directors for the purposes of company law, present their strategic report for the year ended 31 March 2025, in compliance with s414C of the Companies Act 2006.

#### **Achievements and performance**

During the review period, Nutley Hall experienced continued stability. Throughout 2024-25, we maintained our commitment to providing high-quality, holistic, person-centred care for our residents, despite challenges such as significant cost-of-living increases and widespread staff shortages across the sector. Our occupancy remained steady, operating at full capacity with 33 residents, alongside ongoing interest from prospective residents. Feedback from residents, their families, external professionals, and staff remained consistently positive.

We successfully implemented a £200,000 comprehensive site development and maintenance program, focusing on enhancing our facilities to better serve the community. This included upgrading facilities in the main house, converting a loft space into a staff flat and renewing flooring and windows across the site.

Activities both on and off-site provided the residents with rich, meaningful and varied experiences. Throughout the week they accessed the following craft workshops: weavery, candles and baskets making, bakery, herb processing, gardening and pottery. In addition, we provide regular sessions of music (both in groups and individual therapy sessions), drama, singing, and movement. The weekly college class, aiming to support residents with their literacy and numeracy skills as well as connecting to local history and geography, continued throughout the period. Art, massage, music and eurythmy therapies also remain an important part of our offering. Residents were also able to access local towns for leisure activities on a weekly basis.

Personalised summer holidays were organised in various locations in the UK, and were thoroughly enjoyed by the residents.

A number of successful and well-attended community events were held, including a community walk, friends and family gathering, Christmas production, and garden party. These events provided valuable opportunities for residents, their families, staff, and friends to connect, socialise, and further strengthen the sense of community.

Recruiting staff and volunteers from overseas has become increasingly complex and costly due to changes in government policy. However, as an A-rated licensed sponsor, we successfully secured all necessary permits to meet our staffing needs. In addition, we continued to support a successful one-year placement programme for a group of young volunteers from Germany.

The staff training program continued to offer staff a sound base of knowledge for their work. All new care staff completed the "Care Certificate". Apart from the mandatory training completed by all relevant staff, we also focused on bespoke training in areas such as holistic care, art therapy, communication skills, mental health, crafts & resilience. Comprehensive education and training of staff is a secondary aim of the Charity which (through developing greater understanding and professionalism) is of direct benefit to the residents; it also has a broader public benefit of providing training for staff who may later take their skills elsewhere in social care work or related fields.

Governance & management issues were continually reviewed & developed with attendance at relevant seminars and workshops. We held our AGM which was well-attended by Members of the Charity including members of residents' families, friends & people in the wider local community.

## Nutley Hall

### Strategic Report for the Year Ended 31 March 2025

International community service volunteers, school pupils on social practice and young trainees with learning disabilities gaining practical work experience were all hosted by Nutley Hall.

Orchard house continued to offer its space for a rich cultural programme, hosting many performances, concerts, plays and community events. All were thoroughly enjoyed not only by the community but very often also by the artists themselves. Music and eurythmy performances by students from local schools and colleges have brought a strengthening gesture to the local community.

All these various activities have helped to advance art, culture and community development both for the direct beneficiaries and for wider local communities.

#### *Key financial performance indicators*

	Unit	2025	2024
Net Surplus Percentage of Fee Income	%	23.40	31.10
Percentage of directly attributable expenses to fee income	%	89.80	95.80

#### **Financial review**

Throughout the financial year ending March 31, 2025, Nutley Hall maintained a strong financial position, supporting the continued delivery of high-quality care for our residents. Despite challenges within the wider healthcare sector, our sound financial management reinforced our dedication to sustainability and long-term stability.

Our primary revenue, income from Residents' fees, increased by £183,376 bringing the total income from fees to £2,266,937 (an increase of 8.8% year-on year). Income from donations totaled £41,292.

We maintained rigorous control over our operating expenses, ensuring that resources were allocated efficiently without compromising the quality of care. Our operational costs have increased by £55,397 compared to the previous year, mainly driven by additional staffing costs and investment in site improvements.

This positive financial outlook allowed planned investment to move ahead, as outlined above. The trustees plan to continue to invest in the infrastructure and in the quality of offering for the residents. The increased income also enabled us to offer a salary increase to all members of staff. Nutley Hall continues to benefit from the help of volunteer coworkers who play an important role in maintaining the service while at the same time contributing enormous benefits via enhanced vitality & diversity in the community.

The terminated Mercury Provident Pension Scheme (MPPS) is an ongoing liability. During the period under review, Nutley Hall paid £70,499 towards the liability. 2025 revaluation indicated that the total liability has reduced to £331,000.

#### *Policy on reserves*

The current policy of the trustees is to maintain free reserves within the accounts to meet contingencies for three months i.e. they should equate to one quarter of Nutley Hall's annual operating expenditure. Free reserves at the year end date amounted to £635,882 compared with the policy target figure of £512,826.

## Nutley Hall

### Strategic Report for the Year Ended 31 March 2025

#### *Investment policy and objectives*

Under the Memorandum and Articles of Association the charity has the power to invest as the trustees see fit. The trustees, having regard to the liquidity requirements of operating Nutley Hall and to the reserves policy, have maintained a policy of aiming to keep available funds in interest bearing deposit accounts which pay a rate of interest in excess of the rate of inflation.

#### **Plans for future periods**

##### *Aims and key objectives for future periods*

Nutley Hall will continue to action a plan of improvements and maintenance, as set in the updated 5-year Business and Development plan 2025-2030. This includes completion of the double-glazing programme in the main house, refurbishing windows in Timberlee, the workshop building and Cedarwood, refurbishing the conservatory in the main house, and improving toilet facilities in the weavery.

#### *Principal risks and uncertainties*

##### *Adverse Care Quality Commission (CQC) Report*

An adverse CQC report could negatively affect the funding available to the charity, result in the loss of fee paying residents and could ultimately force the home to close.

The Manager, Raz Levy is registered with the Care Quality Commission to manage the service. Registered persons have legal responsibility for meeting the requirements in the Health and Social Care Act 2008 and associated Regulations. Comprehensive policies, procedures and quality assurance systems are in place to ensure Nutley Hall provides a consistently high quality of care which is in line with the Care Act (2014).

Nutley Hall is currently rated "good" by the CQC.

#### *Reduction in resident numbers*

Nutley Hall's budget is set allowing one void vacancy. We have an operational surplus and reserves which if temporarily reduced would affect our ability to invest in larger scale projects, at least in the short term, but will not have an immediate negative impact. If the number of residents remained consistently below full occupancy, we would need to consider a proportional reduction in activity, particularly in staffing levels in order to reduce costs.

The strategic report was approved by the trustees of the charity on 18 September 2025 and signed on its behalf by:



.....  
H Compson  
Company secretary

## Nutley Hall

### Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 March 2025.

#### **Objectives and activities**

##### *Objects and aims*

The object for which the charity is established is the administration of a residential care home providing care, education and craft activity for adults with learning disabilities.

Nutley Hall is a community, akin to a small 'village', inclusive of residential and day staff in addition to the residents (or service users) with learning disabilities. The emphasis is on community living, but one in which the uniqueness of each person is recognised and respected. The talents, hopes and aspirations of each individual resident are valued as contributions to the whole, while there is an endeavour to promote and protect their rights, interests, choices, needs and progression towards independence, with full dignity. There are three equally essential strands brought into balance within the community: the home life, the working life and the cultural life:

**Home Life:** Nutley Hall consists currently of seven separate units in six houses, each functioning as a social & domestic grouping inclusive of residents (ranging from three in the smallest to six in the largest), house coordinators, carers and volunteer co-workers. Shared mealtimes are an important focus, as are shared household chores, mutual support and social activities. Residents are encouraged to be involved with staff in communal household tasks to the best of their ability, fostering personal recognition, independence and mutual support of each other. Nutley Hall aims to be a "caring environment": i.e. where care takes place in a properly cared for environment in relation to nutrition, cleaning, decor & environmental credentials. Particular emphasis is given to nutrition, in the provision of a wholefood diet based on bio-dynamic & organic produce; to the maintenance of the fabric and decor of the buildings, fittings and furnishing; and to the upkeep of the surrounding gardens & grounds. The objective is to achieve an outcome that maintains a genuine quality of life for residents: not merely functionally good, but also beautiful, harmonious and artistic.

**Working Life:** Well-equipped craft workshops for baking, basketry, candle-making, weaving and woodwork on site, herb processing, gardening & woodland/woodcraft groups, and the central kitchen & laundry allow development of skills and creative & productive work, utilising natural materials and processes as far as possible. Particular emphasis is given to encouraging a variety of experience within a rhythmical structure, as well as to the quality of the physical and social working environments. The craft workshops are an integral part of community life.

**Cultural Life:** Live music, poetry, drama, story-telling, eurythmy, dance, movement and art are at the heart of the community life. The aim is to provide residents, whether as engaged participants or as receptive audience, not only with meaningful activity and entertainment but also creative experiences that can engender social cohesion, restorative/therapeutic qualities and renewal. Nutley Hall has a rich cultural ethos in which the marking of the year's natural cycles and seasons and the shared celebration of the Christian festivals figure prominently, alongside many other community celebrations and activities. There is a strong sense of rhythm to each day, to each week and to the whole course of the year. Belonging to the community (whether in a supported or a supporting role) assumes, at the very least, tolerance of this rich cultural aspect - and everyone is encouraged and enabled to contribute to festival preparation and planning and to participate in the outcome.

The balanced integration of these elements of daily life gives a structure in which all members of the community can genuinely contribute to each other's lives and mutually support growth and fulfilment.

## **Nutley Hall**

### **Trustees' Report**

Nutley Hall wishes to enable all residents to develop their own individuality and self-respect, aiming towards wider integration & inclusion and supporting them to realise their own full potential. The intention is to provide an enabling environment in which the potential of each individual can find expression within a supportive social context, at home, in the workshop setting and recreationally. Support may also be via local placements, involvement with off-site tasks or participation in partner projects with other organisations. Additionally, adult education is supported – to attend local college courses or to join an on-site adult education class where the intention is, for example:

- to help stimulate thinking & interest in the world, in people & in current affairs;
- to enable the formulation of ideas and opinions that may lead to discussion and promote communication skills;
- to encourage an exploration of the natural world and its processes;
- to maintain and/or develop skills in writing, reading and numeracy;
- to encourage creative, artistic and cultural interests, talents and skills;
- to enable residents to pursue their own particular interests, etc.

Nutley Hall has quality systems in place aimed at continuing quality improvement, by means of checks, audits, reviews & revisions and a guiding approach to quality management that underpins all its work involving the whole community.

Quality monitoring at Nutley Hall is spread across a matrix of sources & methods, at varying levels and times, involving participation from the residents, from their relatives & other legal representatives, from members of staff, from the registered manager, the management team and the trustees, from residents' adult social care managers & other external professionals, from various regulatory bodies including CQC, environmental health, the fire service etc., from professional care associations and partner organisations, from training organisations and from visitors, friends and neighbours. Comments, compliments, concerns and other feedback, both direct and indirect, are collated, considered & evaluated. Where appropriate, the information and outcomes are recorded, and relevant changes are acted upon or plans instigated. These processes should be viewed as forming an ascending spiral with outcomes continuously nourishing the wellbeing of residents in their daily care environment - while informing trustees, managers and all staff in their various work responsibility roles and via various meeting formats.

#### ***Public benefit***

From Nutley Hall's principal aim in providing relief for people with learning disabilities, based on the Objects of the Charity, has arisen the foundation & continuing development of a community with facilities for care, recreation, work and residential accommodation that strives to advance human rights, equality, diversity, education, art & culture. Its direct beneficiaries are adults with a learning disability, though usually without severe medical or mental health needs or physical disabilities.

Within this remit, limited only by the terms of Care Quality Commission (CQC) registration, Nutley Hall is open to anyone who may seek its benefits, with no geographical restrictions or exclusion on the grounds of ethnic background, nationality, race or religion. Nor is any prospective applicant excluded for lack of funding (which is generally borne by a public adult social care authority rather than the individual). There has always been - and continues to be - the possibility at Nutley Hall for reduced fee agreements for privately-funded residents. The following section outlines activities in relation to the benefit for Nutley Hall residents (i.e. the direct beneficiaries) and alludes to public benefit in broader and more general terms.

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

**Nutley Hall**  
**Trustees' Report**

**Going concern**

Nutley Hall continues to operate at a surplus and as such remains sustainable. This is a reflection of steady occupancy levels, a sufficient yearly uplift in fees income and well managed expenditure. There is a regular stream of inquiries for places at Nutley Hall and a waiting list consisting of ten prospective residents.

**Trustees and officers**

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	H Compson
	P Blok
	M Albath
	G Bridge
	R Levy
	Y Dellsperger
	R A Crowther
	G Medhurst (Resigned 10 June 2025)
Chief Executive Officer:	R Levy
Secretary:	H Compson

# **Nutley Hall**

## **Trustees' Report**

### **Structure, governance and management**

#### ***Nature of governing document***

Nutley Hall is a non-profit-making company registered both as a company limited by guarantee with Companies House (no. 868461) and as a charity (no. 307023) with the Charity Commissioners. It is a voluntary residential care home & community. The registration with the Care Quality Commission (CQC) is to provide the regulated activity: "Accommodation for persons who require nursing or personal care".

The Registered Provider (ID: 1-101651759) is Nutley Hall, governed by a board of trustees. The current Chairman of the Trustees is Mr. Guy Bridge, who has considerable experience in banking, finance and management and is also a family member of one of our residents. Other trustees represent a cross-section of professions (e.g. social care, education, banking and business), experience of anthroposophical organisations and activities, and family members of residents. The trustees meet quarterly and report to the AGM of the charity every autumn. The Registered Provider ensures that the regulated activity is managed by "an individual who is registered as a manager in respect of this activity at Nutley Hall". The current Registered Manager (ID CON1-1588937093) is Raz Levy, who holds a degree in Curative Education and has extensive experience in the Learning Disabilities sector. Mr. Levy leads a management group to which the trustees delegate the day-to-day organisation and running of services.

Nutley Hall has a non-hierarchical organisational structure with individual areas of responsibility represented at the weekly community Staff Meeting, at the regular Core Group meeting (of senior permanent staff) and in the Management Group, all of which include the Registered Manager. Additionally, there are separate regular team meetings for each house/unit, for the senior care staff (house coordinators), for workshop leaders (i.e. day care services) and for therapists.

#### ***Recruitment and appointment of trustees***

Trustees are elected by the members of the charitable company attending the Annual General Meeting, to serve for a three year period. At the end of this period they are eligible for re-election.

#### ***Induction and training of trustees***

New trustees undergo an orientation session to brief them of their legal obligations under charity and company law, the content of the memorandum and articles of association, the decision making processes and recent financial performance of the charity. They will be given a tour of the premises and an outline of the day to day operations.

#### ***Arrangements for setting key management personnel remuneration***

The remuneration for the registered manager is set by the board of trustees, in accordance with Nutley Hall's pay scale. Remuneration for other key management roles is set according to the pay scale. Both the registered manager and other key management personnel's remuneration are benchmarked against Skills For Care, the strategic body for workforce development in adult social care in England. Annual appraisal is taking place to ensure accountability and to manage performance.

#### ***Organisational structure***

The trustees meet regularly to manage the general policy of the charity. The day to day operation of Nutley Hall is delegated to a residential manager, Raz Levy, who is also a trustee, and his management team.

## **Nutley Hall**

### **Trustees' Report**

#### **Financial instruments**

##### ***Objectives and policies***

The charity's activities expose it to a number of financial risks including credit risk, cash flow risk and liquidity risk. The use of financial derivatives is governed by the charity's policies approved by the board of trustees, which provide written principles on the use of financial derivatives to manage these risks. The charity does not use derivative financial instruments for speculative purposes.

##### ***Cash flow risk***

The charity's activities expose it primarily to the financial risks of changes in foreign currency exchange rates and interest rates.

Interest bearing assets and liabilities are held at fixed rate to ensure certainty of cash flows.

##### ***Credit risk***

The charity's principal financial assets are bank balances and cash, trade and other receivables, and investments.

The charity's credit risk is primarily attributable to its trade receivables. The amounts presented in the balance sheet are net of allowances for doubtful receivables. An allowance for impairment is made where there is an identified loss event which, based on previous experience, is evidence of a reduction in the recoverability of the cash flows.

The credit risk on liquid funds and derivative financial instruments is limited because the counterparties are banks with high credit-ratings assigned by international credit-rating agencies.

The charity has no significant concentration of credit risk, with exposure spread over a large number of counterparties and customers.

##### ***Liquidity risk***

In order to maintain liquidity to ensure that sufficient funds are available for ongoing operations and future developments, the charity ensures debtors are reviewed and managed regularly, tight operation of budgeting and expenditure is operated, and regular reviews of bank account balances are undertaken.

#### **Disclosure of information to auditor**

Each trustee has taken steps that they ought to have taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information. The trustees confirm that there is no relevant information that they know of and of which they know the auditor is unaware.

## Nutley Hall

### Statement of Trustees' Responsibilities

The trustees (who are also the directors of Nutley Hall for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

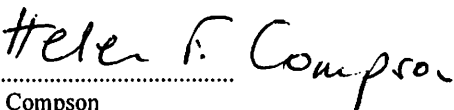
Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees of the charity on 18 September 2025 and signed on its behalf by:



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H Compson  
Trustee

## Nutley Hall

### Independent Auditor's Report to the Members of Nutley Hall

#### Opinion

We have audited the financial statements of Nutley Hall (the 'charity') for the year ended 31 March 2025, which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2025 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the original financial statements were authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## **Nutley Hall**

### **Independent Auditor's Report to the Members of Nutley Hall**

#### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Strategic Report and Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Strategic Report and Trustees' Report have been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Strategic Report and the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities (set out on page 10), the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

#### **Auditor responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

## **Nutley Hall**

### **Independent Auditor's Report to the Members of Nutley Hall**

The detection of fraud and irregularities is a primary consideration of the audit planning and is carried through to the audit completion stage. A risk assessment and preliminary analytical review is undertaken at the planning stage and areas of concern are then built into the audit strategy and testing to ensure sufficient procedures and evidence is obtained to give comfort that material irregularities and potential instances of fraud are detected where possible.

The audit team is briefed regarding any areas of concern, the potential audit risks and consequential impact. The audit team remained vigilant throughout their work and made enquiries of key management and finance personnel throughout. Nutley Hall's key management and finance personnel were consulted on any known or suspected breaches in laws and regulations along with misappropriation of funds at both the planning and completion stages of the audit. Due consideration was given to the possible use of management override and this was built into our audit strategy.

The initial risk assessment highlighted a potential show stopper being of non-compliance with the CQC. We already had a copy of the latest inspection report from previous years audit dated November 2020 which was rated 'Good', no issues arose from the report. Further testing confirms that the CQC reviews data periodically throughout the year to see if an inspection is needed. The last review of the Charity was in July 2023, with no inspections considered necessary and no further actions to be undertaken have been made apparent.

The purpose of the preliminary analytical review of the financial statements is to highlight any possible areas of concern to investigate whether the variance is expected or unexpected, based on the information obtained as part of the planning process and the current climate the charity is operating under. Relevant audit tests had then been planned to obtain supporting documentation to ensure that they are within the charitable objectives and no misappropriation of funds by way of fraud, or misstatements. Latest accounts disclosure checklists available are also completed to ensure the accounts comply with the latest reporting framework that is applicable to the charitable company.

There are aspects of the audit which are deliberately unpredictable to assist in the detection of irregularities. such as varying how we test items which are more susceptible to fraud, year on year and by incorporating systematic sampling over the populations tested.

#### **Use of our report**

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**Nutley Hall**

**Independent Auditor's Report to the Members of Nutley Hall**

*R. Walsh*

.....  
R T K Walsh FCCA (Senior Statutory Auditor)  
For and on behalf of Manningtons, Statutory Auditor

39 High Street  
Battle  
East Sussex  
TN33 0EE

Date:.....*25/09/25*.....

## Nutley Hall

### Statement of Financial Activities for the Year Ended 31 March 2025 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2025 £
<b>Income and Endowments from:</b>				
Donations and Grants	3	7,609	33,683	41,292
Charitable activities	4	2,266,937	-	2,266,937
Investment income	5	25,045	136	25,181
Total Income		<u>2,299,591</u>	<u>33,819</u>	<u>2,333,410</u>
<b>Expenditure on:</b>				
Charitable activities	6	(2,026,923)	(9,769)	(2,036,692)
Mercury provident pension scheme	7	248,555	-	248,555
Governance costs		(14,614)	-	(14,614)
Total Expenditure		<u>(1,792,982)</u>	<u>(9,769)</u>	<u>(1,802,751)</u>
Net income		<u>506,609</u>	<u>24,050</u>	<u>530,659</u>
Net movement in funds		506,609	24,050	530,659
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>2,667,075</u>	<u>285,136</u>	<u>2,952,211</u>
Total funds carried forward	19	<u><u>3,173,684</u></u>	<u><u>309,186</u></u>	<u><u>3,482,870</u></u>

The notes on pages 19 to 34 form an integral part of these financial statements.

## Nutley Hall

### Statement of Financial Activities for the Year Ended 31 March 2025 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2024 £
<b>Income and Endowments from:</b>				
Donations and Grants	3	537,501	5,294	542,795
Charitable activities	4	2,083,561	-	2,083,561
Investment income	5	18,839	117	18,956
<b>Total Income</b>		<u>2,639,901</u>	<u>5,411</u>	<u>2,645,312</u>
<b>Expenditure on:</b>				
Charitable activities	6	(1,976,186)	(8,268)	(1,984,454)
Governance costs		(13,455)	-	(13,455)
<b>Total Expenditure</b>		<u>(1,989,641)</u>	<u>(8,268)</u>	<u>(1,997,909)</u>
<b>Net income/(expenditure)</b>		<u>650,260</u>	<u>(2,857)</u>	<u>647,403</u>
<b>Net movement in funds</b>		650,260	(2,857)	647,403
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>2,016,815</u>	<u>287,993</u>	<u>2,304,808</u>
Total funds carried forward	19	<u>2,667,075</u>	<u>285,136</u>	<u>2,952,211</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2025 and 2024 is shown in note 19.

The notes on pages 19 to 34 form an integral part of these financial statements.

## Nutley Hall

### (Registration number: 868461) Balance Sheet as at 31 March 2025

	Note	2025 £	2024 £
<b>Fixed assets</b>			
Tangible assets	13	2,760,910	2,611,879
Investments	14	<u>555,314</u>	<u>541,898</u>
		<u>3,316,224</u>	<u>3,153,777</u>
<b>Current assets</b>			
Debtors	15	87,620	80,340
Cash at bank and in hand	16	<u>767,962</u>	<u>786,689</u>
		855,582	867,029
<b>Creditors: Amounts falling due within one year</b>	17	<u>(273,292)</u>	<u>(265,083)</u>
<b>Net current assets</b>		<u>582,290</u>	<u>601,946</u>
<b>Total assets less current liabilities</b>		3,898,514	3,755,723
<b>Creditors: Amounts falling due after more than one year</b>	18	<u>(415,644)</u>	<u>(803,512)</u>
<b>Net assets</b>		<u>3,482,870</u>	<u>2,952,211</u>
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds	19	309,186	285,136
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>3,173,684</u>	<u>2,667,075</u>
<b>Total funds</b>	19	<u>3,482,870</u>	<u>2,952,211</u>

The financial statements on pages 15 to 34 were approved by the trustees, and authorised for issue on 18 September 2025 and signed on their behalf by:



.....  
G Bridge  
Trustee

The notes on pages 19 to 34 form an integral part of these financial statements.

## Nutley Hall

### Statement of Cash Flows for the Year Ended 31 March 2025

	Note	2025 £	2024 £
<b>Cash flows from operating activities</b>			
Net cash income		530,659	647,403
<b>Adjustments to cash flows from non-cash items</b>			
Depreciation	7	104,659	99,398
Revaluation of investments		(13,416)	(21,283)
Loss on disposal of fixed assets held for the charity's own use	9	<u>1,502</u>	<u>329</u>
		623,404	725,847
<b>Working capital adjustments</b>			
(Increase)/decrease in debtors	15	(7,280)	28,687
Decrease in creditors	17	<u>(318,988)</u>	<u>(63,720)</u>
Net cash flows from operating activities		<u>297,136</u>	<u>690,814</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets	13	(255,192)	(40,198)
Purchase of investments	14	<u>-</u>	<u>(516,413)</u>
Net cash flows from investing activities		(255,192)	(556,611)
<b>Cash flows from financing activities</b>			
Repayment of loans and borrowings	17	<u>(60,671)</u>	<u>(49,904)</u>
Net (decrease)/increase in cash and cash equivalents		(18,727)	84,299
Cash and cash equivalents at 1 April		<u>786,689</u>	<u>702,390</u>
Cash and cash equivalents at 31 March		<u><u>767,962</u></u>	<u><u>786,689</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 19 to 34 form an integral part of these financial statements.

## **Nutley Hall**

### **Notes to the Financial Statements for the Year Ended 31 March 2025**

#### **1 Charity status**

The charity is limited by guarantee, incorporated in England and Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

Nutley Hall  
Nutley  
Uckfield  
East Sussex  
TN22 3NJ

#### **2 Accounting policies**

##### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

##### **Basis of preparation**

Nutley Hall meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

##### **Income and endowments**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### *Donations and legacies*

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

#### *Grants receivable*

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

#### *Investment income*

Investment income comprises of bank interest and is recognised on a receivable basis.

#### *Charitable activities*

Charitable income is for the provision of residential care including education and craft activities for adults with learning disabilities.

#### *Other income*

Other income is income received during the course of the year that is not related directly to its charitable activities.

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### *Charitable activities*

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

#### Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### Tangible fixed assets

Individual fixed assets costing £250 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Land and buildings	Straight line over 50 years
Improvements (included under Land and buildings)	3% and 20% straight line
Furniture and equipment	20% reducing balance
Motor Vehicles	20% reducing balance

#### Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

#### Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

## **Nutley Hall**

### **Notes to the Financial Statements for the Year Ended 31 March 2025**

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### **Trade creditors**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

#### **Borrowings**

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

#### **Foreign exchange**

Transactions in foreign currencies are recorded at the rate of exchange at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies at the balance sheet date are reported at the rates of exchange prevailing at that date.

Other exchange differences are recognised in the statement of financial activities in the period in which they arise except for:

1) exchange differences arising on gains or losses on non-monetary items which are recognised in other comprehensive income and expenditure.

#### **Fund structure**

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### **Pensions and other post retirement obligations**

The charity is part of the Mercury Provident Pension Scheme, which is a defined benefit scheme and a collective scheme for a number of employers.

Because of the large number of participating employers and the variety of financial reporting dates, it has not been deemed practicable or financially viable to produce the information necessary to allow participating employers to comply fully with the requirements of Financial Reporting Standard 17. The pension costs charged in the financial statements therefore represent the contributions payable by the charity during the year up until transitional adjustment made in 2017 annual accounts restating comparatives by accounting for Nutley Hall's share of the deficit as a cost and liability. In future all annual contributions will decrease the deficit up until the next triennial actuarial valuation due as at 21 December 2027 where the corrected value movement will be expensed or income in the financial statements to bring the liability in line with the latest valuation.

Nutley Hall is meeting its obligations with regards to the MPPS according to the payment schedule. Based on the most current valuation the deficit is due to be fully funded at 2033.

In between valuations the deficit is usually reviewed annually against correspondence received and current economic climate and adjusted in the same way if considered appropriate. Whilst awaiting the next Triennial actuarial valuation Nutley Hall is taking the prudent approach of the current value since the last review less payments due made, rather than adjusting the liability to interim forecasts.

The latest triennial actuarial valuation as at 29 December 2024 shows a scheme deficit of £5.490 million. Pension scheme assets are valued at fair value at the valuation date. Pension scheme liabilities are measured on an actuarial basis using the projected unit method and are discounted to their present value.

The scheme trustees and participating employers decided to close the scheme to further benefit accrual on 31 December 2008, and future contribution levels will be calculated so as to eliminate the scheme deficit over an agreed period.

To replace this scheme the charity has set up a defined contribution pension scheme for which all staff are eligible. The pension costs charged in the financial statements represent the contributions payable by the charity during the year.

#### **Financial instruments**

##### *Classification*

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

## **Nutley Hall**

### **Notes to the Financial Statements for the Year Ended 31 March 2025**

#### ***Recognition and measurement***

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

#### ***Investments***

Investments in non-convertible preference shares and non-puttable ordinary or preference shares (where shares are publicly traded or their fair value is reliably measurable) are measured at fair value through profit or loss. Where fair value cannot be measured reliably, investments are measured at cost less impairment.

#### ***Fair value measurement***

The best evidence of fair value is a quoted price for an identical asset in an active market. When quoted prices are unavailable, the price of a recent transaction for an identical asset provides evidence of fair value as long as there has not been a significant change in economic circumstances or a significant lapse of time since the transaction took place. If the market is not active and recent transactions of an identical asset on their own are not a good estimate of fair value, the fair value is estimated by using a valuation technique.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### Judgements

Determination of whether there are indicators of impairment of the Charity's tangible assets. Factors taken into consideration in reaching such a decision include the economic viability and expected future financial performance of the asset.

#### Key sources of estimation uncertainty

Tangible fixed assets are depreciated over their useful lives taking into account residual values, where appropriate. The actual lives of the assets and residual values are assessed annually and may vary depending on a number of factors. In re-assessing asset lives, factors such as technological innovation, product life cycles and maintenance programmes are taken into account. Residual value assessments consider issues such as future market conditions, the remaining life of the asset and projected disposal values. The carrying amount is £2,760,910 (2024 -£2,611,679).

The recoverability of book debts is reviewed by management and a provision is made based on all the information available. The carrying amount is £4,780 (2024 -£4,780).

#### 3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2025 £	Total 2024 £
Donations and legacies;				
Donations from individuals	7,609	33,683	41,292	7,359
Legacies	-	-	-	521,657
Grants, including capital grants;				
Government grants	-	-	-	13,779
	<u>7,609</u>	<u>33,683</u>	<u>41,292</u>	<u>542,795</u>

#### 4 Income from charitable activities

	Unrestricted funds General £	Total 2025 £	Total 2024 £
Residential home and activities	<u>2,266,937</u>	<u>2,266,937</u>	<u>2,083,561</u>

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### 5 Investment income

	Unrestricted funds General £	Restricted funds £	Total 2025 £	Total 2024 £
Interest receivable and similar income;				
Interest receivable on bank deposits	24,868	136	25,004	18,766
Other income from fixed asset investments	177	-	177	190
	<u>25,045</u>	<u>136</u>	<u>25,181</u>	<u>18,956</u>

#### 6 Expenditure on charitable activities

	Note	Unrestricted funds General £	Restricted funds £	Total 2025 £	Total 2024 £
Residential home and activities		590,749	947	591,696	721,116
Depreciation, amortisation and other similar costs		97,219	8,822	106,041	99,627
Staff costs		1,338,955	-	1,338,955	1,163,711
Governance costs	8	14,614	-	14,614	13,455
		<u>2,041,537</u>	<u>9,769</u>	<u>2,051,306</u>	<u>1,997,909</u>

In addition to the expenditure analysed above, there are also governance costs of £14,614 (2024 - £13,455) which relate directly to charitable activities. See note 8 for further details.

#### 7 Mercury provident pension fund deficit

	Unrestricted General £	Total 2025 £
Fund deficit	<u>(248,555)</u>	<u>(248,555)</u>
	<u>(248,555)</u>	<u>(248,555)</u>

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### 8 Analysis of governance and support costs

##### Governance costs

	Unrestricted funds General £	Total 2025 £	Total 2024 £
Audit fees			
Audit of the financial statements	7,174	7,174	6,200
Other fees paid to auditors	2,400	2,400	1,900
Legal fees	5,040	5,040	5,355
	<u>14,614</u>	<u>14,614</u>	<u>13,455</u>

#### 9 Net incoming/outgoing resources

Net incoming resources for the year include:

	2025 £	2024 £
Audit fees	7,174	6,200
Loss on disposal of fixed assets held for the charity's own use	1,382	229
Depreciation of fixed assets	<u>104,659</u>	<u>99,398</u>

#### 10 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

No remuneration or expenses was paid to the trustees for their services as trustees, however remuneration of £95,930 (2024 - £84,889) was the total cost of 1 trustee for their employment as chief executive officer included in staff costs, as authorised by the memorandum of association. They are now accruing benefits under the replacement money purchase scheme.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### 11 Staff costs

The aggregate payroll costs were as follows:

	2025 £	2024 £
<b>Staff costs during the year were:</b>		
Wages and salaries	1,158,395	980,171
Social security costs	85,219	70,512
Pension costs	29,313	23,978
Other staff costs	66,028	89,050
	<u>1,338,955</u>	<u>1,163,711</u>

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2025 No	2024 No
Care Staff	43	43
Administration	3	3
	<u>46</u>	<u>46</u>

The total remuneration of key management for the year was £191,386 (2024 - £173,093) and no expenses were reimbursed in either year.

The number of employees whose emoluments fell within the following bands was:

	2025 No	2024 No
£80,001 - £90,000	-	1
£90,001 - £100,000	1	-
	<u>1</u>	<u>-</u>

#### 12 Taxation

The charity is a registered charity and is therefore exempt from Corporation Tax.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### 13 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Motor vehicles £	Total £
<b>Cost</b>				
At 1 April 2024	4,035,335	188,575	84,795	4,308,705
Additions	215,593	14,011	25,589	255,193
Disposals	-	(9,252)	(9,199)	(18,451)
At 31 March 2025	<u>4,250,928</u>	<u>193,334</u>	<u>101,185</u>	<u>4,545,447</u>
<b>Depreciation</b>				
At 1 April 2024	1,487,155	148,889	60,782	1,696,826
Charge for the year	88,965	9,350	6,344	104,659
Eliminated on disposals	-	(8,704)	(8,244)	(16,948)
At 31 March 2025	<u>1,576,120</u>	<u>149,535</u>	<u>58,882</u>	<u>1,784,537</u>
<b>Net book value</b>				
At 31 March 2025	<u>2,674,808</u>	<u>43,799</u>	<u>42,303</u>	<u>2,760,910</u>
At 31 March 2024	<u>2,548,180</u>	<u>39,686</u>	<u>24,013</u>	<u>2,611,879</u>

Land and buildings are recorded at historical cost in the financial statements, however the insured value of the buildings at the last renewal in June 2024 is £12,499,390.

#### 14 Fixed asset investments

	2025 £	2024 £
Other investments	<u>555,314</u>	<u>541,898</u>

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### Other investments

	Listed investments £	Unlisted investments £	Total £
<b>Cost or Valuation</b>			
At 1 April 2024	539,832	2,066	541,898
Revaluation	13,213	203	13,416
At 31 March 2025	553,045	2,269	555,314
<b>Net book value</b>			
At 31 March 2025	553,045	2,269	555,314
At 31 March 2024	539,832	2,066	541,898

#### 15 Debtors

	2025 £	2024 £
Trade debtors	63,966	29,713
Prepayments	16,712	14,151
Accrued income	6,597	36,158
Other debtors	345	318
	87,620	80,340

#### 16 Cash and cash equivalents

	2025 £	2024 £
Cash on hand	3,099	5,548
Cash at bank	246,713	290,330
Short-term deposits	518,150	490,811
	767,962	786,689

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### 17 Creditors: amounts falling due within one year

	2025 £	2024 £
Trade creditors	85,811	67,656
Other loans	61,993	57,376
Other taxation and social security	-	15,775
Other creditors	8,564	19,371
Other creditors - Mercury Pension fund deficit	74,024	70,499
Accruals	42,900	34,406
	<u>273,292</u>	<u>265,083</u>

#### Other borrowings

Hermes Loans are secured by way of a legal charge on the freehold properties owned by Nutley Hall, namely Oaklea and Gorsdene. The total amount of interest charged at a denominated rate of 4% in the period was £10,149 (2024 - £10,895).

The total carrying amounts on remaining other loans at the year end £220,660 (2024 - £281,331), with the final monthly instalment due in June 2028.

#### 18 Creditors: amounts falling due after one year

	2025 £	2024 £
Other loans	158,668	223,956
Other creditors - Mercury Pension fund deficit	256,976	579,556
	<u>415,644</u>	<u>803,512</u>

Included in the creditors are the following amounts due after more than five years:

	2025 £	2024 £
After more than five years by instalments	<u>-</u>	<u>260,768</u>

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### 19 Funds

	Balance at 1 April 2024 £	Incoming resources £	Resources expended £	Balance at 31 March 2025 £
<b>Unrestricted funds</b>				
<i>General</i>				
General Fund	2,667,075	2,299,591	(1,792,982)	3,173,684
<b>Restricted funds</b>				
Residents Mutual Fund	3,403	48	(55)	3,396
Riding and Sports Fund	4,223	88	(568)	3,743
New Buildings Fund	275,110	33,683	(8,767)	300,026
Staff Party Fund	400	-	(379)	21
Cobley Donation Fund	2,000	-	-	2,000
<b>Total restricted funds</b>	<b>285,136</b>	<b>33,819</b>	<b>(9,769)</b>	<b>309,186</b>
<b>Total funds</b>	<b>2,952,211</b>	<b>2,333,410</b>	<b>(1,802,751)</b>	<b>3,482,870</b>
	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Balance at 31 March 2024 £
<b>Unrestricted funds</b>				
<i>General</i>				
General Fund	2,016,815	2,639,901	(1,989,641)	2,667,075
<b>Restricted</b>				
Residents Mutual Fund	3,363	40	-	3,403
Riding and Sports Fund	4,817	77	(671)	4,223
New Buildings Fund	277,413	5,294	(7,597)	275,110
Staff Party Fund	400	-	-	400
Cobley Donation Fund	2,000	-	-	2,000
<b>Total restricted funds</b>	<b>287,993</b>	<b>5,411</b>	<b>(8,268)</b>	<b>285,136</b>
<b>Total funds</b>	<b>2,304,808</b>	<b>2,645,312</b>	<b>(1,997,909)</b>	<b>2,952,211</b>

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2025

The specific purposes for which the funds are to be applied are as follows:

The Residents' Mutual Fund comprises a depository funded by donations, from which residents can draw in cases of financial need, at the discretion of the registered manager.

The Riding and Sports Fund comprises a depository funded by donations, from which residents will only pay half the cost of the activities then the remaining cost is paid from the fund.

The New Buildings Fund comprises of donations raised to help fund new buildings and improvements to existing buildings.

The Staff Party Fund was a donation to Nutley Hall to facilitate staff party in recognition of their hard work.

Cobley Donation Fund is a donation made to be used in the future for something specific when the need arises.

#### 20 Analysis of net assets between funds

	<b>Unrestricted</b>		<b>Total funds at 31 March 2025</b>
	<b>General</b>	<b>Restricted</b>	
	<b>£</b>	<b>£</b>	<b>£</b>
Tangible fixed assets	2,460,125	300,785	2,760,910
Fixed asset investments	555,314	-	555,314
Current assets	847,181	8,401	855,582
Current liabilities	(273,292)	-	(273,292)
Creditors over 1 year	(415,644)	-	(415,644)
<b>Total net assets</b>	<b><u>3,173,684</u></b>	<b><u>309,186</u></b>	<b><u>3,482,870</u></b>
	<b>Unrestricted</b>		<b>Total funds at 31 March 2024</b>
	<b>funds General</b>	<b>Restricted funds</b>	
	<b>£</b>	<b>£</b>	<b>£</b>
Tangible fixed assets	2,336,771	275,108	2,611,879
Fixed asset investments	541,898	-	541,898
Current assets	857,001	10,028	867,029
Current liabilities	(265,083)	-	(265,083)
Creditors over 1 year	(803,512)	-	(803,512)
<b>Total net assets</b>	<b><u>2,667,075</u></b>	<b><u>285,136</u></b>	<b><u>2,952,211</u></b>

## **Nutley Hall**

### **Notes to the Financial Statements for the Year Ended 31 March 2025**

#### **21 Related party transactions**

During the year the charity made the following related party transactions:

##### **Donations from Trustees**

Total amount of donations received in aggregate without conditions from trustees in the year was £133 (2024 - £266). At the balance sheet date the amount due to/from Donations from Trustees was £Nil (2024 - £Nil).

##### **Rental from Trustee**

Nutley Hall has rented out accommodation from a Trustee R Crowther on several occasions until October 2024. The total amount paid to R Crowther in financial year was £2400. At the balance sheet date the amount due to/from to Rental from Trustee was £Nil (2024 - £650).

**NUTLEY HALL**

England & Wales - Charity number 307023

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# Accounts

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Company registration number: 868461

Charity registration number: 307023

# Nutley Hall

(A company limited by guarantee)

Annual Report and Audited Financial Statements

for the Year Ended 31 March 2024

Manningtons  
Statutory Auditor  
39 High Street  
Battle  
East Sussex  
TN33 0EE

## **Nutley Hall**

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## Nutley Hall

### Reference and Administrative Details

<b>Chief Executive Officer</b>	R Levy
<b>Trustees</b>	H Compson P Blok M Albath G Bridge R Levy Y Dellsperger R A Crowther G Medhurst
<b>Secretary</b>	H Compson
<b>Charity Registration Number</b>	307023
<b>Company Registration Number</b>	868461
<b>Registered Office</b>	The charity is incorporated in England and Wales. Nutley Hall Nutley Uckfield East Sussex TN22 3NJ
<b>Auditor</b>	Manningtons Statutory Auditor 39 High Street Battle East Sussex TN33 0EE
<b>Bankers</b>	Barclays Bank plc Leicestershire Leicester LE87 2BB

## Nutley Hall

### Strategic Report for the Year Ended 31 March 2024

The trustees, who are directors for the purposes of company law, present their strategic report for the year ended 31 March 2024, in compliance with s414C of the Companies Act 2006.

#### **Achievements and performance**

The period under review was marked by continued stability for Nutley Hall. The provision of high quality holistic, person centered care for the residents continued throughout 2023-24 despite challenges related to significant cost-of-living increases and sector-wide staff shortages. The number of residents remained steady – we are full to capacity (33 residents) with regular interest from prospective residents. Feedback from residents, families, external professionals and staff was consistently positive. We have not had a CQC inspection since 2020, but monthly remote reviewing up until July 2023 indicated that there was no need to reassess our current “good” rating.

We successfully implemented a comprehensive site development and maintenance program, focusing on enhancing the facilities to better serve the community. This included upgrading of paths, a solar PV installation in Tall Timbers, improving fire safety, refurbishing residents’ facilities, creating additional storage space in the basement of the main house, and more recently a substantial investment in refurbishing the exterior of Main House (built in 1882). About £200,000 was spent on site-improvements during this period.

Activities both on and off-site provided the residents with rich, meaningful and varied experiences. Throughout the week they accessed the following craft workshops: weavery, candles and basket making, bakery, our woodland project, herb processing, gardening and, as of this year, pottery. In addition, we provide regular sessions of music (both in groups and individual therapy sessions), drama, singing, and movement. Last year we also introduced a college class, aiming to support residents with their literacy and numeracy skills as well as connecting them to our local history and geography. Art, massage and eurythmy therapies also remain an important part of our offering. Residents were able to access local towns for leisure activities.

Personalised summer holidays were organised in Italy, Bath, Cambridge and the Sussex coast.

Several successful and well attended community events took place, including a community walk, , friends and family meeting, Christmas theatre production and garden party. The events gave the residents, their families, staff and friends the opportunity to socialise and to strengthen the fabric of the community.

Recruitment of staff and volunteers from overseas has become more onerous and costly due to the impact of government policy. However, as an A rated licensed sponsor, we were able to obtain all the necessary permits to ensure our staffing requirements were met. We also continued to facilitate a successful one-year placement by a group of young volunteers from Germany.

The staff training program continued to offer staff a sound base of knowledge for their work. All new care staff completed the "Care Certificate". In addition to the mandatory training completed by relevant staff, we also focused on bespoke training in areas such as holistic care, art therapy, communication skills, mental health, crafts & resilience. Comprehensive education and training of staff is a secondary aim of the Charity which (through developing greater understanding and professionalism) is of direct benefit to the residents; it also has a broader public benefit of providing training for staff who may later take their skills elsewhere in social care work or related fields.

## Nutley Hall

### Strategic Report for the Year Ended 31 March 2024

Governance and management issues were continually reviewed and developed with attendance at relevant seminars and workshops. This included a training day for all trustees, with a focus on new guidelines by the charity commission. We held our AGM which was well-attended by Members of the Charity including members of residents' families, friends and people in the wider local community.

Events for International community service volunteers, school pupils on social practice and young trainees with learning disabilities gaining practical work experience, were all hosted by Nutley Hall.

Orchard House continued to offer its space for a rich cultural programme, hosting many performances, concerts, plays and community events. All were thoroughly enjoyed not only by the community but very often also by the artists themselves. Art brought also a bridging gesture to the local community, with several performances by students of local schools and colleges. All these various activities have helped to advance art, culture and community development both for the direct beneficiaries and for wider local communities.

#### *Key financial performance indicators*

	Unit	2024	2023
Net Surplus Percentage of Fee Income	%	31.10	9.47
Percentage of directly attributable expenses to fee income	%	95.80	93.70

#### **Financial review**

During the financial year ending March 31, 2024, Nutley Hall demonstrated strong financial stability, ensuring the continuity and quality of care for our residents. Despite the challenges posed by the broader health and social care landscape, we maintained a robust financial position, underscoring our commitment to responsible management and long-term sustainability.

Our primary revenue sources increased throughout the year. Income from Residents' fees increased by 14.1%, bringing the total income from fees to £2,083,561. We were fortunate to receive a generous legacy of £521,657 from The Jean Lemberg Trust. As a result of this legacy and the increase in residents' fees, Nutley Hall achieved a total income of £2,645,312, representing a 40% increase compared to the previous year.

We maintained rigorous control over our operating expenses, ensuring that resources were allocated efficiently without compromising the quality of care. Despite this our operational costs have increased by 16.7% compared to the previous year, mainly driven by the additional investment in site improvements, as well as an additional payment towards reducing our MPPS (pension) liability.

This positive financial outlook allowed planned investment to move ahead, as outlined above, and the trustees plan to continue to invest in the infrastructure and in the quality of offering for the residents. The increased income also enabled us to offer a salary increase to all members of staff. Nutley Hall continues to benefit from the help of volunteer coworkers who play an important role in maintaining the service while at the same time contributing enormous benefits via enhanced vitality and diversity in the community.

The terminated Mercury Provident Pension Scheme (MPPS) is an ongoing liability. In previous years Nutley Hall made an important step towards securing a resolution by segregating from the main section of the scheme. This means that Nutley Hall is no longer at risk of acquiring further liabilities due to other organisations failing to meet their obligations to the fund. During the period under review, Nutley Hall paid an additional £110,498 towards the liability. The agreed recovery plan entails deficit funding that currently represents 2.64% of the annual income.

## **Nutley Hall**

### **Strategic Report for the Year Ended 31 March 2024**

#### ***Policy on reserves***

The current policy of the trustees is to maintain free reserves within the accounts to meet contingencies for three months i.e. they should equate to one quarter of Nutley Hall's annual operating expenditure. Free reserves at the year end date amounted to £649,294 compared with the policy target figure of £493,750.

#### ***Investment policy and objectives***

Under the Memorandum and Articles of Association the charity has the power to invest as the trustees see fit. The trustees, having regard to the liquidity requirements of operating Nutley Hall and to the reserves policy, have maintained a policy of aiming to keep available funds in interest bearing deposit accounts which pay a rate of interest in excess of the rate of inflation.

With the transfer of the Jean Lemberg Trust to Nutley Hall, the charity is now actively investing funds. Quilter Cheviot is the company that was chosen to manage this investment. The trustees have elected a prudent approach, using the Quilter Cheviot Defensive Strategy. It is a diversified low-risk portfolio comprising fixed interest, domestic and international equities.

#### **Plans for future periods**

##### ***Activities planned to achieve aims***

Nutley Hall will continue to action a plan of improvements and maintenance, as set in the updated 5-year Business and Development plan. This includes completion of the substantial Main House renovation, refurbishing windows in Timberlee and the workshop building, refurbishing the conservatory in the main house, and improving toilet facilities in the weavery.

## Nutley Hall

### Strategic Report for the Year Ended 31 March 2024

#### *Principal risks and uncertainties*

##### *Adverse Care Quality Commission (CQC) Report*

An adverse CQC report could negatively affect the funding available to the charity, result in the loss of fee paying residents and could ultimately force the home to close.

The Manager, Raz Levy is registered with the Care Quality Commission to manage the service. Registered persons have legal responsibility for meeting the requirements in the Health and Social Care Act 2008 and associated Regulations. Quality assurance systems are in place to ensure Nutley Hall provides a consistently high quality of care which is in line with the Care Act (2014).

Nutley Hall is currently rated "good" by the CQC.

##### *Reduction in resident numbers*

Nutley Hall's budget is set allowing one void vacancy. We have an operational surplus and reserves which if temporarily reduced would affect our ability to invest in larger scale projects, at least in the short term, but will not have an immediate negative impact. If the number of residents remained consistently below full occupancy, we would need to consider a proportional reduction in activity, particularly in staffing levels in order to reduce costs.

##### *Cost of living/inflation*

Additional costs associated with increased energy/catering bills are met within the budget, though clearly affect the margin of the yearly surplus. Ongoing review of expenditure and measures to reduce costs are in place.

The strategic report was approved by the trustees of the charity on 26.09.24 and signed on its behalf by:

.....  
Helen F. Compson  
H Compson  
Trustee

## **Nutley Hall**

### **Trustees' Report**

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 March 2024.

#### **Objectives and activities**

##### ***Objects and aims***

The object for which the charity is established is the administration of a residential care home providing care, education and craft activity for adults with learning disabilities.

Nutley Hall is a community, akin to a small 'village', inclusive of residential and day staff in addition to the residents (or service users) with learning disabilities. The emphasis is on community living, but one in which the uniqueness of each person is recognised and respected. The talents, hopes and aspirations of each individual resident are valued as contributions to the whole, while there is an endeavour to promote and protect their rights, interests, choices, needs and progression towards independence, with full dignity. There are three equally essential strands brought into balance within the community: the home life, the working life and the cultural life:

**Home Life:** Nutley Hall consists currently of seven separate units in six houses, each functioning as a social & domestic grouping inclusive of residents (ranging from three in the smallest to six in the largest), house coordinators, carers and volunteer co-workers. Shared mealtimes are an important focus, as are shared household chores, mutual support and social activities. Residents are encouraged to be involved with staff in communal household tasks to the best of their ability, fostering personal recognition, independence and mutual support of each other. Nutley Hall aims to be a "caring environment": i.e. where care takes place in a properly cared for environment in relation to nutrition, cleaning, decor & environmental credentials. Particular emphasis is given to nutrition, in the provision of a wholefood diet based on bio-dynamic & organic produce; to the maintenance of the fabric and decor of the buildings, fittings and furnishing; and to the upkeep of the surrounding gardens & grounds. The objective is to achieve an outcome that maintains a genuine quality of life for residents: not merely functionally good, but also beautiful, harmonious and artistic.

**Working Life:** Well-equipped craft workshops for baking, basketry, candle-making, weaving and woodwork on site, herb processing, gardening & woodland/woodcraft groups, and the central kitchen & laundry allow development of skills and creative & productive work, utilising natural materials and processes as far as possible. Particular emphasis is given to encouraging a variety of experience within a rhythmical structure, as well as to the quality of the physical and social working environments. The craft workshops are an integral part of community life.

**Cultural Life:** Live music, poetry, drama, story-telling, eurythmy, dance, movement and art are at the heart of the community life. The aim is to provide residents, whether as engaged participants or as receptive audience, not only with meaningful activity and entertainment but also creative experiences that can engender social cohesion, restorative/therapeutic qualities and renewal. Nutley Hall has a rich cultural ethos in which the marking of the year's natural cycles and seasons and the shared celebration of the Christian festivals figure prominently, alongside many other community celebrations and activities. There is a strong sense of rhythm to each day, to each week and to the whole course of the year. Belonging to the community (whether in a supported or a supporting role) assumes, at the very least, tolerance of this rich cultural aspect - and everyone is encouraged and enabled to contribute to festival preparation and planning and to participate in the outcome.

The balanced integration of these elements of daily life gives a structure in which all members of the community can genuinely contribute to each other's lives and mutually support growth and fulfilment.

## **Nutley Hall**

### **Trustees' Report**

Nutley Hall wishes to enable all residents to develop their own individuality and self-respect, aiming towards wider integration & inclusion and supporting them to realise their own full potential. The intention is to provide an enabling environment in which the potential of each individual can find expression within a supportive social context, at home, in the workshop setting and recreationally. Support may also be via local placements, involvement with off-site tasks or participation in partner projects with other organisations. Additionally, adult education is supported – to attend local college courses or to join an on-site adult education class where the intention is, for example:

- to help stimulate thinking & interest in the world, in people & in current affairs;
- to enable the formulation of ideas and opinions that may lead to discussion and promote communication skills;
- to encourage an exploration of the natural world and its processes;
- to maintain and/or develop skills in writing, reading and numeracy;
- to encourage creative, artistic and cultural interests, talents and skills;
- to enable residents to pursue their own particular interests, etc.

Nutley Hall has quality systems in place aimed at continuing quality improvement, by means of checks, audits, reviews & revisions and a guiding approach to quality management that underpins all its work involving the whole community.

Quality monitoring at Nutley Hall is spread across a matrix of sources & methods, at varying levels and times, involving participation from the residents, from their relatives & other legal representatives, from members of staff, from the registered manager, the management team and the trustees, from residents' adult social care managers & other external professionals, from various regulatory bodies including CQC, environmental health, the fire service etc., from professional care associations and partner organisations, from training organisations and from visitors, friends and neighbours. Comments, compliments, concerns and other feedback, both direct and indirect, are collated, considered & evaluated. Where appropriate, the information and outcomes are recorded, and relevant changes are acted upon or plans instigated. These processes should be viewed as forming an ascending spiral with outcomes continuously nourishing the wellbeing of residents in their daily care environment - while informing trustees, managers and all staff in their various work responsibility roles and via various meeting formats.

#### ***Public benefit***

From Nutley Hall's principal aim in providing relief for people with learning disabilities, based on the Objects of the Charity, has arisen the foundation & continuing development of a community with facilities for care, recreation, work and residential accommodation that strives to advance human rights, equality, diversity, education, art & culture. Its direct beneficiaries are adults with a learning disability, though usually without severe medical or mental health needs or physical disabilities.

Within this remit, limited only by the terms of Care Quality Commission (CQC) registration, Nutley Hall is open to anyone who may seek its benefits, with no geographical restrictions or exclusion on the grounds of ethnic background, nationality, race or religion. Nor is any prospective applicant excluded for lack of funding (which is generally borne by a public adult social care authority rather than the individual). There has always been - and continues to be - the possibility at Nutley Hall for reduced fee agreements for privately-funded residents. The following section outlines activities in relation to the benefit for Nutley Hall residents (i.e. the direct beneficiaries) and alludes to public benefit in broader and more general terms.

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

**Nutley Hall**  
**Trustees' Report**

**Going concern**

Nutley Hall continues to operate at a surplus and as such remains sustainable. This is a reflection of steady occupancy levels, a sufficient yearly uplift in fees income and well managed expenditure. There is a regular stream of inquiries for places at Nutley Hall and a waiting list consisting of ten prospective residents.

**Trustees and officers**

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	H Compson
	P Blok
	M Albath
	G Bridge
	R Levy
	Y Dellsperger
	R A Crowther
	G Medhurst (appointed 29 October 2023)
Chief Executive Officer:	R Levy
Secretary:	H Compson

# **Nutley Hall**

## **Trustees' Report**

### **Structure, governance and management**

#### ***Nature of governing document***

Nutley Hall is a non-profit-making company registered both as a company limited by guarantee with Companies House (no. 868461) and as a charity (no. 307023) with the Charity Commissioners. It is a voluntary residential care home & community. The registration with the Care Quality Commission (CQC) is to provide the regulated activity: "Accommodation for persons who require nursing or personal care".

The Registered Provider (ID: 1-101651759) is Nutley Hall, governed by a board of trustees. The current Chairman of the Trustees is Mr. Guy Bridge, who has considerable experience in banking, finance and management and is also a family member of one of our residents. Other trustees represent a cross-section of professions (e.g. social care, education, banking and business), experience of anthroposophical organisations and activities, and family members of residents. The trustees meet quarterly and report to the AGM of the charity every autumn. The Registered Provider ensures that the regulated activity is managed by "an individual who is registered as a manager in respect of this activity at Nutley Hall". The current Registered Manager (ID CONI-1588937093) is Raz Levy, who holds a degree in Curative Education and has extensive experience in the Learning Disabilities sector. Mr. Levy leads a management group to which the trustees delegate the day-to-day organisation and running of services.

Nutley Hall has a non-hierarchical organisational structure with individual areas of responsibility represented at the weekly community Staff Meeting, at the regular Core Group meeting (of senior permanent staff) and in the Management Group, all of which include the Registered Manager. Additionally, there are separate regular team meetings for each house/unit, for the senior care staff (house coordinators), for workshop leaders (i.e. day care services) and for therapists.

#### ***Recruitment and appointment of trustees***

Trustees are elected by the members of the charitable company attending the Annual General Meeting, to serve for a three year period. At the end of this period they are eligible for re-election.

#### ***Induction and training of trustees***

New trustees undergo an orientation session to brief them of their legal obligations under charity and company law, the content of the memorandum and articles of association, the decision making processes and recent financial performance of the charity. They will be given a tour of the premises and an outline of the day to day operations.

#### ***Arrangements for setting key management personnel remuneration***

The remuneration for the registered manager is set by the board of trustees, in accordance with Nutley Hall's pay scale. Remuneration for other key management roles is set according to the pay scale. Both the registered manager and other key management personnel's remuneration are benchmarked against Skills For Care, the strategic body for workforce development in adult social care in England. Annual appraisal is taking place to ensure accountability and to manage performance.

#### ***Organisational structure***

The trustees meet regularly to manage the general policy of the charity. The day to day operation of Nutley Hall is delegated to a residential manager, Raz Levy, who is also a trustee, and his management team.

## **Nutley Hall**

### **Trustees' Report**

#### **Financial instruments**

##### *Objectives and policies*

The charity's activities expose it to a number of financial risks including credit risk, cash flow risk and liquidity risk. The use of financial derivatives is governed by the charity's policies approved by the board of trustees, which provide written principles on the use of financial derivatives to manage these risks. The charity does not use derivative financial instruments for speculative purposes.

##### *Cash flow risk*

The charity's activities expose it primarily to the financial risks of changes in foreign currency exchange rates and interest rates.

Interest bearing assets and liabilities are held at fixed rate to ensure certainty of cash flows.

##### *Credit risk*

The charity's principal financial assets are bank balances and cash, trade and other receivables, and investments.

The charity's credit risk is primarily attributable to its trade receivables. The amounts presented in the balance sheet are net of allowances for doubtful receivables. An allowance for impairment is made where there is an identified loss event which, based on previous experience, is evidence of a reduction in the recoverability of the cash flows.

The credit risk on liquid funds and derivative financial instruments is limited because the counterparties are banks with high credit-ratings assigned by international credit-rating agencies.

The charity has no significant concentration of credit risk, with exposure spread over a large number of counterparties and customers.

##### *Liquidity risk*

In order to maintain liquidity to ensure that sufficient funds are available for ongoing operations and future developments, the charity ensures debtors are reviewed and managed regularly, tight operation of budgeting and expenditure is operated, and regular reviews of bank account balances are undertaken.

#### **Disclosure of information to auditor**

Each trustee has taken steps that they ought to have taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information. The trustees confirm that there is no relevant information that they know of and of which they know the auditor is unaware.

## Nutley Hall

### Statement of Trustees' Responsibilities

The trustees (who are also the directors of Nutley Hall for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

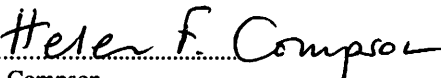
Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees of the charity on <sup>26.09.24</sup> ..... and signed on its behalf by:

  
.....  
H Compson  
Trustee

## **Nutley Hall**

### **Independent Auditor's Report to the Members of Nutley Hall**

#### **Opinion**

We have audited the financial statements of Nutley Hall (the 'charity') for the year ended 31 March 2024, which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the original financial statements were authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## **Nutley Hall**

### **Independent Auditor's Report to the Members of Nutley Hall**

#### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Strategic Report and Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Strategic Report and Trustees' Report have been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Strategic Report and the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities (set out on page 11), the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

#### **Auditor responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

## **Nutley Hall**

### **Independent Auditor's Report to the Members of Nutley Hall**

The detection of fraud and irregularities is a primary consideration of the audit planning and is carried through to the audit completion stage. A risk assessment and preliminary analytical review is undertaken at the planning stage and areas of concern are then built into the audit strategy and testing to ensure sufficient procedures and evidence is obtained to give comfort that material irregularities and potential instances of fraud are detected where possible.

The audit team is briefed regarding any areas of concern, the potential audit risks and consequential impact. The audit team remained vigilant throughout their work and made enquiries of key management and finance personnel throughout. Nutley Hall's key management and finance personnel were consulted on any known or suspected breaches in laws and regulations along with misappropriation of funds at both the planning and completion stages of the audit. Due consideration was given to the possible use of management override and this was built into our audit strategy.

The initial risk assessment highlighted a potential show stopper being of non-compliance with the CQC. We already had a copy of the latest inspection report from previous years audit dated November 2020 which was rated 'Good', no issues arose from the report. Further testing confirms that the CQC reviews data periodically throughout the year to see if an inspection is needed. The last review of the Charity was in July 2023, within this financial year end with no inspections considered necessary and no further actions to be undertaken have been made apparent.

The purpose of the preliminary analytical review of the financial statements is to highlight any possible areas of concern to investigate whether the variance is expected or unexpected, based on the information obtained as part of the planning process and the current climate the charity is operating under. Relevant audit tests had then been planned to obtain supporting documentation to ensure that they are within the charitable objectives and no misappropriation of funds by way of fraud, or misstatements. Latest accounts disclosure checklists available are also completed to ensure the accounts comply with the latest reporting framework that is applicable to the charitable company.


There are aspects of the audit which are deliberately unpredictable to assist in the detection of irregularities, such as varying how we test items which are more susceptible to fraud, year on year and by incorporating systematic sampling over the populations tested.

#### **Use of our report**

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**Nutley Hall**

**Independent Auditor's Report to the Members of Nutley Hall**



R T K Walsh FCCA (Senior Statutory Auditor)  
For and on behalf of Manningtons, Statutory Auditor

39 High Street  
Battle  
East Sussex  
TN33 0EE

Date: 07/10/24

## Nutley Hall

### Statement of Financial Activities for the Year Ended 31 March 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2024 £
<b>Income and Endowments from:</b>				
Donations and Grants	3	537,501	5,294	542,795
Charitable activities	4	2,083,561	-	2,083,561
Investment income	5	18,839	117	18,956
Total Income		<u>2,639,901</u>	<u>5,411</u>	<u>2,645,312</u>
<b>Expenditure on:</b>				
Charitable activities	6	(1,976,186)	(8,268)	(1,984,454)
Governance costs		<u>(13,455)</u>	<u>-</u>	<u>(13,455)</u>
Total Expenditure		<u>(1,989,641)</u>	<u>(8,268)</u>	<u>(1,997,909)</u>
Net income/(expenditure)		<u>650,260</u>	<u>(2,857)</u>	<u>647,403</u>
Net movement in funds		650,260	(2,857)	647,403
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>2,016,815</u>	<u>287,993</u>	<u>2,304,808</u>
Total funds carried forward	18	<u>2,667,075</u>	<u>285,136</u>	<u>2,952,211</u>

The notes on pages 20 to 35 form an integral part of these financial statements.

## Nutley Hall

### Statement of Financial Activities for the Year Ended 31 March 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2023 £
<b>Income and Endowments from:</b>				
Donations and Grants	3	2,597	52,323	54,920
Charitable activities	4	1,826,533	-	1,826,533
Investment income	5	<u>3,782</u>	<u>23</u>	<u>3,805</u>
<b>Total Income</b>		<u>1,832,912</u>	<u>52,346</u>	<u>1,885,258</u>
<b>Expenditure on:</b>				
Charitable activities	6	(1,691,590)	(6,589)	(1,698,179)
Governance costs		<u>(13,956)</u>	<u>-</u>	<u>(13,956)</u>
<b>Total Expenditure</b>		<u>(1,705,546)</u>	<u>(6,589)</u>	<u>(1,712,135)</u>
<b>Net income</b>		<u>127,366</u>	<u>45,757</u>	<u>173,123</u>
<b>Net movement in funds</b>		127,366	45,757	173,123
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>1,889,449</u>	<u>242,236</u>	<u>2,131,685</u>
Total funds carried forward	18	<u>2,016,815</u>	<u>287,993</u>	<u>2,304,808</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2024 and 2023 is shown in note 18.

The notes on pages 20 to 35 form an integral part of these financial statements.

## Nutley Hall

### (Registration number: 868461) Balance Sheet as at 31 March 2024

	Note	2024 £	2023 £
<b>Fixed assets</b>			
Tangible assets	12	2,611,879	2,671,408
Investments	13	<u>541,898</u>	<u>4,202</u>
		<u>3,153,777</u>	<u>2,675,610</u>
<b>Current assets</b>			
Debtors	14	80,340	109,027
Cash at bank and in hand	15	<u>786,689</u>	<u>702,390</u>
		867,029	811,417
<b>Creditors: Amounts falling due within one year</b>	16	<u>(265,083)</u>	<u>(211,090)</u>
<b>Net current assets</b>		<u>601,946</u>	<u>600,327</u>
<b>Total assets less current liabilities</b>		3,755,723	3,275,937
<b>Creditors: Amounts falling due after more than one year</b>	17	<u>(803,512)</u>	<u>(971,129)</u>
<b>Net assets</b>		<u>2,952,211</u>	<u>2,304,808</u>
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds	18	285,136	287,993
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>2,667,075</u>	<u>2,016,815</u>
<b>Total funds</b>	18	<u>2,952,211</u>	<u>2,304,808</u>

The financial statements on pages 16 to 35 were approved by the trustees, and authorised for issue on 26/03/2024 and signed on their behalf by:



.....  
G Bridge  
Trustee

The notes on pages 20 to 35 form an integral part of these financial statements.

## Nutley Hall

### Statement of Cash Flows for the Year Ended 31 March 2024

	Note	2024 £	2023 £
<b>Cash flows from operating activities</b>			
Net cash income		647,403	173,123
<b>Adjustments to cash flows from non-cash items</b>			
Depreciation		99,398	94,220
Revaluation of investments		(21,283)	(208)
Loss on disposal of fixed assets held for the charity's own use	8	329	838
		<u>725,847</u>	<u>267,973</u>
<b>Working capital adjustments</b>			
Decrease/(increase) in debtors	14	28,687	(20,434)
Decrease in creditors	16	(63,720)	(72,245)
Net cash flows from operating activities		<u>690,814</u>	<u>175,294</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets	12	(40,198)	(148,969)
Purchase of investments	13	(516,413)	-
Net cash flows from investing activities		(556,611)	(148,969)
<b>Cash flows from financing activities</b>			
Repayment of loans and borrowings	16	(49,904)	(56,865)
Net increase/(decrease) in cash and cash equivalents		84,299	(30,540)
Cash and cash equivalents at 1 April		<u>702,390</u>	<u>732,930</u>
Cash and cash equivalents at 31 March		<u><u>786,689</u></u>	<u><u>702,390</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 20 to 35 form an integral part of these financial statements.

## **Nutley Hall**

### **Notes to the Financial Statements for the Year Ended 31 March 2024**

#### **1 Charity status**

The charity is limited by guarantee, incorporated in England and Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

Nutley Hall

Nutley

Uckfield

East Sussex

TN22 3NJ

#### **2 Accounting policies**

##### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

##### **Basis of preparation**

Nutley Hall meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

##### **Income and endowments**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

## **Nutley Hall**

### **Notes to the Financial Statements for the Year Ended 31 March 2024**

#### ***Donations and legacies***

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

#### ***Grants receivable***

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

#### ***Investment income***

Investment income comprises of bank interest and is recognised on a receivable basis.

#### ***Charitable activities***

Charitable income is for the provision of residential care including education and craft activities for adults with learning disabilities.

#### ***Other income***

Other income is income received during the course of the year that is not related directly to its charitable activities.

#### ***Expenditure***

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### ***Charitable activities***

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### ***Governance costs***

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

#### Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### Tangible fixed assets

Individual fixed assets costing £250 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Land and buildings	Straight line over 50 years
Improvements (included under Land and buildings)	3% and 20% straight line
Furniture and equipment	20% reducing balance
Motor Vehicles	20% reducing balance

#### Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

#### Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

#### Borrowings

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

#### Foreign exchange

Transactions in foreign currencies are recorded at the rate of exchange at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies at the balance sheet date are reported at the rates of exchange prevailing at that date.

Other exchange differences are recognised in the statement of financial activities in the period in which they arise except for:

1) exchange differences arising on gains or losses on non-monetary items which are recognised in other comprehensive income and expenditure.

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### **Pensions and other post retirement obligations**

The charity is part of the Mercury Provident Pension Scheme, which is a defined benefit scheme and a collective scheme for a number of employers.

Because of the large number of participating employers and the variety of financial reporting dates, it has not been deemed practicable or financially viable to produce the information necessary to allow participating employers to comply fully with the requirements of Financial Reporting Standard 17. The pension costs charged in the financial statements therefore represent the contributions payable by the charity during the year up until transitional adjustment made in 2017 annual accounts restating comparatives by accounting for Nutley Hall's share of the deficit as a cost and liability. In future all annual contributions will decrease the deficit up until the next triennial actuarial valuation due as at 21 December 2024 where the corrected value movement will be expensed or income in the financial statements to bring the liability in line with the latest valuation.

Nutley Hall is meeting its obligations with regards to the MPPS according to the payment schedule. Based on the most current valuation the deficit is due to be fully funded at 2033.

In between valuations the deficit is usually reviewed annually against correspondence received and current economic climate and adjusted in the same way if considered appropriate. Whilst awaiting the next Triennial actuarial valuation Nutley Hall is taking the prudent approach of the current value since the last review less payments due made, rather than adjusting the liability to interim forecasts.

The latest triennial actuarial valuation as at 20 December 2021 shows a scheme deficit of £9,596 million. Pension scheme assets are valued at fair value at the valuation date. Pension scheme liabilities are measured on an actuarial basis using the projected unit method and are discounted to their present value.

The scheme trustees and participating employers decided to close the scheme to further benefit accrual on 31 December 2008, and future contribution levels will be calculated so as to eliminate the scheme deficit over an agreed period.

To replace this scheme the charity has set up a defined contribution pension scheme for which all staff are eligible. The pension costs charged in the financial statements represent the contributions payable by the charity during the year.

#### **Financial instruments**

##### ***Classification***

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

## **Nutley Hall**

### **Notes to the Financial Statements for the Year Ended 31 March 2024**

#### ***Recognition and measurement***

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

#### ***Investments***

Investments in non-convertible preference shares and non-puttable ordinary or preference shares (where shares are publicly traded or their fair value is reliably measurable) are measured at fair value through profit or loss. Where fair value cannot be measured reliably, investments are measured at cost less impairment.

#### ***Fair value measurement***

The best evidence of fair value is a quoted price for an identical asset in an active market. When quoted prices are unavailable, the price of a recent transaction for an identical asset provides evidence of fair value as long as there has not been a significant change in economic circumstances or a significant lapse of time since the transaction took place. If the market is not active and recent transactions of an identical asset on their own are not a good estimate of fair value, the fair value is estimated by using a valuation technique.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### Judgements

Determination of whether there are indicators of impairment of the Charity's tangible assets. Factors taken into consideration in reaching such a decision include the economic viability and expected future financial performance of the asset.

#### Key sources of estimation uncertainty

Tangible fixed assets are depreciated over their useful lives taking into account residual values, where appropriate. The actual lives of the assets and residual values are assessed annually and may vary depending on a number of factors. In re-assessing asset lives, factors such as technological innovation, product life cycles and maintenance programmes are taken into account. Residual value assessments consider issues such as future market conditions, the remaining life of the asset and projected disposal values. The carrying amount is £2,611,679 (2023 -£2,671,408).

The recoverability of book debts is reviewed by management and a provision is made based on all the information available. The carrying amount is £4,780 (2023 -£4,780).

#### 3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Donations and legacies;				
Donations from individuals	2,065	5,294	7,359	52,368
Legacies	521,657	-	521,657	-
Grants, including capital grants;				
Government grants	<u>13,779</u>	<u>-</u>	<u>13,779</u>	<u>2,552</u>
	<u>537,501</u>	<u>5,294</u>	<u>542,795</u>	<u>54,920</u>

#### 4 Income from charitable activities

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Residential home and activities	<u>2,083,561</u>	<u>2,083,561</u>	<u>1,826,533</u>

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 5 Investment income

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Interest receivable and similar income:				
Interest receivable on bank deposits	18,649	117	18,766	3,727
Other income from fixed asset investments	190	-	190	78
	<u>18,839</u>	<u>117</u>	<u>18,956</u>	<u>3,805</u>

#### 6 Expenditure on charitable activities

	Note	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Residential home and activities		720,445	671	721,116	544,981
Depreciation, amortisation and other similar costs		92,030	7,597	99,627	95,058
Staff costs		1,163,711	-	1,163,711	1,058,140
Governance costs	7	13,455	-	13,455	13,956
		<u>1,989,641</u>	<u>8,268</u>	<u>1,997,909</u>	<u>1,712,135</u>

In addition to the expenditure analysed above, there are also governance costs of £13,455 (2023 - £13,956) which relate directly to charitable activities. See note 7 for further details.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 7 Analysis of governance and support costs

##### Governance costs

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Audit fees			
Audit of the financial statements	6,200	6,200	6,150
Other fees paid to auditors	1,900	1,900	2,766
Legal fees	5,355	5,355	5,040
	<u>13,455</u>	<u>13,455</u>	<u>13,956</u>

#### 8 Net incoming/outgoing resources

Net incoming resources for the year include:

	2024 £	2023 £
Audit fees	6,200	6,150
Loss on disposal of fixed assets held for the charity's own use	229	838
Depreciation of fixed assets	<u>99,398</u>	<u>94,220</u>

#### 9 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

No remuneration was paid to the trustees for their services as trustees, however travel expenses are claimed by one trustee due to the distance of travel undertaken to attend trustees meetings. Remuneration of £84,889 (2023 - £62,027) was the total cost of 1 trustee for their employment chief executive officer included in staff costs, as authorised by the memorandum of association. They are now accruing benefits under the replacement money purchase scheme.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 10 Staff costs

The aggregate payroll costs were as follows:

	2024 £	2023 £
<b>Staff costs during the year were:</b>		
Wages and salaries	980,171	916,006
Social security costs	70,512	65,295
Pension costs	23,978	25,584
Other staff costs	89,050	51,255
	<u>1,163,711</u>	<u>1,058,140</u>

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2024 No	2023 No
Care Staff	43	43
Administration	3	3
	<u>46</u>	<u>46</u>

The total remuneration of key management for the year was £173,093 (2023 - £123,923) and no expenses were reimbursed in either year.

The number of employees whose emoluments fell within the following bands was:

	2024 No	2023 No
£60,001 - £70,000	-	1
£80,001 - £90,000	1	-
	<u>1</u>	<u>-</u>

#### 11 Taxation

The charity is a registered charity and is therefore exempt from Corporation Tax.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 12 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Motor vehicles £	Total £
<b>Cost</b>				
At 1 April 2023	4,012,318	184,419	77,095	4,273,832
Additions	23,017	8,486	8,695	40,198
Disposals	-	(4,330)	(995)	(5,325)
At 31 March 2024	<u>4,035,335</u>	<u>188,575</u>	<u>84,795</u>	<u>4,308,705</u>
<b>Depreciation</b>				
At 1 April 2023	1,402,502	144,044	55,878	1,602,424
Charge for the year	84,653	8,985	5,760	99,398
Eliminated on disposals	-	(4,140)	(856)	(4,996)
At 31 March 2024	<u>1,487,155</u>	<u>148,889</u>	<u>60,782</u>	<u>1,696,826</u>
<b>Net book value</b>				
At 31 March 2024	<u>2,548,180</u>	<u>39,686</u>	<u>24,013</u>	<u>2,611,879</u>
At 31 March 2023	<u>2,609,816</u>	<u>40,375</u>	<u>21,217</u>	<u>2,671,408</u>

Land and buildings are recorded at historical cost in the financial statements, however the insured value of the buildings at the last renewal in June 2024 is £12,499,390.

#### 13 Fixed asset investments

	2024 £	2023 £
Other investments	<u>541,898</u>	<u>4,202</u>

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### Other investments

	Listed investments £	Unlisted investments £	Total £
<b>Cost or Valuation</b>			
At 1 April 2023	-	4,202	4,202
Revaluation	23,419	(2,136)	21,283
Additions	516,413	-	516,413
At 31 March 2024	539,832	2,066	541,898
<b>Net book value</b>			
At 31 March 2024	539,832	2,066	541,898
At 31 March 2023	-	4,202	4,202

#### 14 Debtors

	2024 £	2023 £
Trade debtors	29,713	94,994
Prepayments	14,151	11,876
Accrued income	36,158	1,163
Other debtors	318	994
	80,340	109,027

#### 15 Cash and cash equivalents

	2024 £	2023 £
Cash on hand	5,548	3,115
Cash at bank	290,330	437,207
Short-term deposits	490,811	262,068
	786,689	702,390

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 16 Creditors: amounts falling due within one year

	2024	2023
	£	£
Bank loans	-	26,142
Trade creditors	67,656	30,730
Other loans	57,376	24,019
Other taxation and social security	15,775	15,105
Other creditors	19,371	6,107
Other creditors - Mercury Pension fund deficit	70,499	67,142
Accruals	34,406	41,845
	265,083	211,090

#### Bank borrowings

Both Triodos Loans are secured by way of a legal charge on the freehold properties owned by Nutley Hall, namely Sunrise House and Tall Timbers. The total amount of interest charged in the period was £707 (2023 - £1,636).

The total carrying amount on remaining bank loan at year end is £Nil (2023 - £26,142), as this was fully repaid in december 2023 by its last installment.

#### Other borrowings

Hermes Loans are secured by way of a legal charge on the freehold properties owned by Nutley Hall, namely Oaklea and Gorsdene. The total amount of interest charged at a denominated rate of 4% in the period was £10,895 (2023 - £11,120).

The total carrying amounts on remaining other loans at the year end £281,331 (2023 - £305,094) , with the final monthly instalment due in June 2028.

#### 17 Creditors: amounts falling due after one year

	2024	2023
	£	£
Other loans	223,956	281,075
Other creditors - Mercury Pension fund deficit	579,556	690,054
	803,512	971,129

Included in the creditors are the following amounts due after more than five years:

	2024	2023
	£	£
After more than five years by instalments	(260,768)	(562,107)

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 18 Funds

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Balance at 31 March 2024 £
<b>Unrestricted funds</b>				
<i>General</i>				
General Fund	2,016,815	2,639,901	(1,989,641)	2,667,075
<b>Restricted funds</b>				
Residents Mutual Fund	3,363	40	-	3,403
Riding and Sports Fund	4,817	77	(671)	4,223
New Buildings Fund	277,413	5,294	(7,597)	275,110
Staff Party Fund	400	-	-	400
Cobley Donation Fund	2,000	-	-	2,000
<b>Total restricted funds</b>	<u>287,993</u>	<u>5,411</u>	<u>(8,268)</u>	<u>285,136</u>
<b>Total funds</b>	<u>2,304,808</u>	<u>2,645,312</u>	<u>(1,997,909)</u>	<u>2,952,211</u>

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2024

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Balance at 31 March 2023 £
<b>Unrestricted funds</b>				
<i>General</i>				
General Fund	1,889,449	1,832,912	(1,705,546)	2,016,815
<b>Restricted</b>				
Residents Mutual Fund	3,356	7	-	3,363
Riding and Sports Fund	5,728	16	(927)	4,817
New Buildings Fund	230,952	52,123	(5,662)	277,413
Staff Party Fund	200	200	-	400
Cobley Donation Fund	<u>2,000</u>	<u>-</u>	<u>-</u>	<u>2,000</u>
<b>Total restricted funds</b>	<u>242,236</u>	<u>52,346</u>	<u>(6,589)</u>	<u>287,993</u>
<b>Total funds</b>	<u>2,131,685</u>	<u>1,885,258</u>	<u>(1,712,135)</u>	<u>2,304,808</u>

The specific purposes for which the funds are to be applied are as follows:

The Residents' Mutual Fund comprises a depository funded by donations, from which residents can draw in cases of financial need, at the discretion of the registered manager.

The Riding and Sports Fund comprises a depository funded by donations, from which residents will only pay half the cost of the activities then the remaining cost is paid from the fund.

The New Buildings Fund comprises of donations raised to help fund new buildings and improvements to existing buildings.

The Staff Party Fund was a donation to Nutley Hall to facilitate staff party in recognition of their hard work.

Cobley Donation Fund is a donation made to be used in the future for something specific when the need arises.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 19 Analysis of net assets between funds

	Unrestricted		Total funds at 31 March 2024
	General £	Restricted £	£
Tangible fixed assets	2,336,771	275,108	2,611,879
Fixed asset investments	541,898	-	541,898
Current assets	857,001	10,028	867,029
Current liabilities	(265,083)	-	(265,083)
Creditors over 1 year	<u>(803,512)</u>	<u>-</u>	<u>(803,512)</u>
Total net assets	<u>2,667,075</u>	<u>285,136</u>	<u>2,952,211</u>

	Unrestricted funds		Total funds at 31 March 2023
	General £	Restricted funds £	£
Tangible fixed assets	2,393,995	277,413	2,671,408
Fixed asset investments	4,202	-	4,202
Current assets	800,837	10,580	811,417
Current liabilities	(211,090)	-	(211,090)
Creditors over 1 year	<u>(971,129)</u>	<u>-</u>	<u>(971,129)</u>
Total net assets	<u>2,016,815</u>	<u>287,993</u>	<u>2,304,808</u>

#### 20 Related party transactions

During the year the charity made the following related party transactions:

##### Donations from Trustees

Total amount of donations received in aggregate without conditions from trustees in the year was £266 (2023 - £87). At the balance sheet date the amount due to/from Donations from Trustees was £Nil (2023 - £Nil).

##### Rental from Trustee

Nutley Hall has rented out accommodation from a Trustee R Crowther on several occasions. The total amount paid to R Crowther in financial year was £1300. At the balance sheet date the amount due to Rental from Trustee was £650 (2023 - £Nil).

**NUTLEY HALL**

England & Wales - Charity number 307023

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# Accounts

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Company registration number: 868461

Charity registration number: 307023

# Nutley Hall

(A company limited by guarantee)

Annual Report and Audited Financial Statements

for the Year Ended 31 March 2023

Manningtons  
Statutory auditor  
39 High Street  
Battle  
East Sussex  
TN33 0EE

## **Nutley Hall**

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## Nutley Hall

### Reference and Administrative Details

<b>Chief Executive Officer</b>	R Levy
<b>Trustees</b>	H Compson P Blok M Albath G Bridge R Levy Y Dellsperger R A Crowther
<b>Secretary</b>	H Compson
<b>Charity Registration Number</b>	307023
<b>Company Registration Number</b>	868461
<b>Registered Office</b>	The charity is incorporated in England and Wales. Nutley Hall Nutley Uckfield East Sussex TN22 3NJ
<b>Auditor</b>	Manningtons Statutory auditor 39 High Street Battle East Sussex TN33 0EE
<b>Bankers</b>	Barclays Bank plc Leicestershire Leicester LE87 2BB

## **Nutley Hall**

### **Strategic Report for the Year Ended 31 March 2023**

The trustees, who are directors for the purposes of company law, present their strategic report for the year ended 31 March 2023, in compliance with s414C of the Companies Act 2006.

#### **Achievements and performance**

Nutley Hall continued to enjoy a period of stability on all fronts. The provision of high quality holistic, person centred care for the residents continued throughout 2022-23 despite challenges related to significant cost-of-living increases and sector-wide staff shortages. Feedback from residents, families, external professionals and staff was consistently positive. We have not had a physical CQC inspection since 2020, but monthly remote reviewing by them has indicated that there was no need to reassess our current "good" rating.

Feedback from residents informed our decision to expedite the building of a new, purpose-built garden workshop. The gardening group now enjoy a warm, spacious and comfortable base for their activities, with running water and a toilet facility. We were able to fund the £100,000 project entirely from donations.

Activities both on and off-site provided the residents with rich, meaningful and varied experiences. Throughout the week they were able to access the following craft workshops: weavery, candles and baskets making, bakery, woodland project, herb processing, vegetable garden. In addition, we provided regular sessions of music (both in groups and individual therapy sessions), drama, singing, and movement. This year we also introduced a college class, aiming to support residents with their literacy and numeracy skills as well as connecting to local history and geography. Art, massage and eurythmy therapies also remained an integral part of our offering.

In addition to regular outings, residents were able to be involved with other people with learning disabilities and in varied activities in the locality and the south-east in general. Personalised summer holidays were organised in Devon, Bath, Cotswold and the Sussex coast. Seven residents and staff also attended the Inclusive European Congress in Zurich.

Recruitment of staff and volunteers from overseas has become more onerous and costly due to the impact of both the pandemic and Brexit. However, as an A rated licensed sponsor, we were able to obtain all necessary permits to ensure our staffing requirements were met. We also continued to facilitate a successful one year placement for a group of young volunteers from Germany.

The staff training program continued to offer staff a sound base of knowledge for their work. All new care staff completed the "Care Certificate". Apart from the mandatory training completed by all relevant staff, we also focused on bespoke training in areas such as holistic care, art therapy, communication skills, mental health, crafts & resilience. Comprehensive education and training of staff is a secondary aim of the Charity which (through developing greater understanding and professionalism) is of direct benefit to the residents; it also has a broader public benefit of providing training for staff who may later take their skills elsewhere in social care work or related fields.

Site development and maintenance projects during this period included upgrading of outdoor paths, installation of solar panels, improvement to fire detecting systems, overhauling of the water-system in the main house, refurbishing of kitchens and bathrooms, as well as many other smaller scale items. About £185,000 were spent on site-improvement during this period.

Governance and management issues were continually reviewed and developed with attendance at relevant seminars and workshops (online), where possible. Our AGM was well-attended by Members of the Charity including members of residents' families, friends and people in the wider local community.

## Nutley Hall

### Strategic Report for the Year Ended 31 March 2023

International community service volunteers, school pupils on social practice and young trainees with learning disabilities gaining practical work experience were all hosted by Nutley Hall, as were national meetings of ACESTA (Association for Care, Education and Social Therapy out of Anthroposophy) Orchard House is an important venue for wider community events. It has again hosted several performances by students of local schools and colleges (e.g. eurythmy and speech), by various ensembles, puppeteers, story-tellers and young musicians. All these various activities have helped to advance art, culture and community development both for the direct beneficiaries and for wider local and national communities

#### *Key financial performance indicators*

	Unit	2023	2022
Net Profit Percentage of Fee Income	%	7.20	8.20
Percentage of directly attributable expenses to fee income	%	92.00	95.00

#### **Financial review**

Nutley Hall's financial condition remained positive throughout the period. The overall income increased year-on-year, from £1,777,732 to £1,885,258. Expenditure also increased from £1,639,710 to £1,712,135, meaning that we concluded the year with an operational surplus of £173,123.

This stability allowed planned investment to move ahead, as outlined above, and the trustees plan to continue to invest in the infrastructure and in the quality of offering for the residents. The increased income enabled us to offer a salary increase to all members of staff, which was brought forward from April to January. Nutley Hall continues to depend on the help of volunteer coworkers who play a crucial role in supporting our service while at the same time contributing enormous benefits via enhanced vitality and diversity in the community.

The terminated Mercury Provident Pension Scheme (MPPS) continues to be a liability. Last year Nutley Hall made an important step towards securing a resolution by segregating from the main section of the scheme. This means that Nutley Hall is no longer at risk of acquiring further liabilities due to other organisations not being able to meet their obligations. The agreed recovery plan entails deficit funding that currently represents 3.66% of the annual income.

#### *Policy on reserves*

The current policy of the trustees is to maintain free reserves within the accounts to meet contingencies for three months i.e. they should equate to one quarter of Nutley Hall's annual operating expenditure. Free reserves at the year end date amounted to £639,906 compared with the policy target figure of £436,250.

#### *Investment policy and objectives*

Under the Memorandum and Articles of Association the charity has the power to invest as the trustees see fit. The trustees, having regard to the liquidity requirements of operating Nutley Hall and to the reserves policy, have maintained a policy of aiming to keep available funds in interest bearing deposit accounts which pay a rate of interest in excess of the rate of inflation.

## **Nutley Hall**

### **Strategic Report for the Year Ended 31 March 2023**

#### **Plans for future periods**

##### *Aims and key objectives for future periods*

Nutley Hall will continue to action a plan of improvements and maintenance, as set in Nutley Hall's 5-year Business and Development plan. This will include converting the water tanks space in the main house into a flat, re-roofing of the main house, double-glazing of the second floor (staff accommodation) at the main house, replacing the windows in the workshop building, developing the basement space in the main house and more.

Fee negotiations will continue to be of major importance to achieve satisfactory uplifts for meeting the changing needs of residents while sustaining Nutley Hall's viability. It is essential that base fee levels for long-term residents are adequate in relation to costs. As attainable through increased fee income, allocations for additional staffing will be made. There will be continuing reappraisal and setting of development needs and goals, especially in adjusting to the increasing potential for individual budgets and direct payments as well as changing national and local government policies.

Ongoing review and development of workshop provision suited to residents' interests, needs and abilities and making use of care plans and Person Centred Planning (PCP) - with proposals for future development, staffing and timetabling.

Closely monitor the change in needs of the residents to ensure sufficient staffing is in place. Any specialist staff to cover new identified needs or developments, e.g. one-to-one supervision for specific residents, or night or nursing staff (especially if high care needs unit should be developed).

Further development of links with local people and organisations to be explored – for example partnership around further training in holistic social care. We are reliant on core family support and this extension of links is seen as crucial to the ongoing success of Nutley Hall.

## Nutley Hall

### Strategic Report for the Year Ended 31 March 2023

#### *Principal risks and uncertainties*

##### *Adverse Care Quality Commission (CQC) Report*

An adverse CQC report could negatively affect the funding available to the charity, result in the loss of fee paying residents and could ultimately force the home to close.

The Manager, Raz Levy is registered with the Care Quality Commission to manage the service. Registered persons have legal responsibility for meeting the requirements in the Health and Social Care Act 2008 and associated Regulations. Quality assurance systems are in place to ensure Nutley Hall provides a consistently high quality of care which is in line with the Care Act (2014).

Nutley Hall is currently rated "good" by the CQC.

##### *Reduction in resident numbers*

Nutley Hall's budget is set allowing two void vacancies. We have an operational surplus which if temporarily reduced would affect our ability to invest in larger scale projects, at least in the short term. If the number of residents remained consistently below full occupancy, we would need to consider a proportional reduction in activity, and in particular in staffing levels in order to reduce costs.

##### *Impact of Covid-19*

We will continue to monitor the level of risk and relevant guidelines and respond appropriately as the situation evolves.

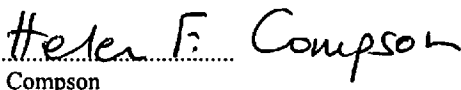
##### *Impact of Brexit*

Besides the additional costs associated with recruitment abroad, we have not been directly affected by the departure of the UK from the EU.

##### *Cost of living/inflation*

Additional costs associated with increased energy/catering bills are met within the budget, though clearly affect the margin of the yearly surplus. Ongoing review of expenditure and measures to reduce costs are in place.

The strategic report was approved by the trustees of the charity on 29/10/23 and signed on its behalf by:

  
.....  
H Compson  
Trustee

## Nutley Hall

### Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 March 2023.

#### Objectives and activities

##### *Objects and aims*

The object for which the charity is established is the administration of a residential care home providing care, education and craft activity for adults with learning disabilities.

Nutley Hall is a community, akin to a small village, inclusive of residential and day staff in addition to the residents (or service users) with learning disabilities. The emphasis is on community living, but one in which the uniqueness of each person is recognised and respected. The talents, hopes and aspirations of each individual resident are valued as contributions to the whole, while there is an endeavour to promote and protect their rights, interests, choices, needs and progression towards independence, with full dignity. There are three equally essential strands brought into balance within the community: the home life, the working life and the cultural life.

##### Home Life:

Nutley Hall consists currently of seven separate units in six houses, each functioning as a social and domestic grouping inclusive of residents (ranging from three in the smallest to six in the largest), house co-ordinators carers and volunteer co-workers. Shared mealtimes are an important focus, as are shared household chores, mutual support and social activities. Residents are encouraged to be involved with staff in communal household tasks to the best of their ability, fostering personal recognition, independence and mutual support of each other. Nutley Hall aims to be a "caring environment": i.e. where care takes place in a properly cared for environment in relation to nutrition, cleaning, décor and environmental credentials. Particular emphasis is given to nutrition, in the provision of a wholefood diet based on bio-dynamic and organic produce; to the maintenance of the fabric and décor of the buildings, fittings and furnishing; and to the upkeep of the surrounding gardens and grounds. The objective is to achieve an outcome that maintains a genuine quality of life for residents: not merely functionally good, but also beautiful, harmonious and artistic.

##### Working Life:

Well-equipped craft workshops for baking, basketry, candle-making, weaving and woodwork on site, herb processing, gardening and woodland/woodcraft groups, and the central kitchen and laundry allow development of skills and creative and productive work, utilising natural materials and processes as far as possible. Particular emphasis is given to encouraging a variety of experience within a rhythmical structure, as well as to the quality of the physical and social working environments. The craft workshops are an integral part of community life.

##### Cultural Life:

Live music, poetry, drama, story-telling, eurythmy, dance, movement and art are at the heart of the community life. The aim is to provide residents, whether as engaged participants or as receptive audience, not only with meaningful activity and entertainment but also creative experiences that can engender social cohesion, restorative/therapeutic qualities and renewal. Nutley Hall has a rich cultural ethos in which the marking of the year's natural cycles and seasons and the shared celebration of the Christian festivals figure prominently, alongside many other community celebrations and activities. There is a strong sense of rhythm to each day, to each week and to the whole course of the year. Belonging to the community (whether in a supported or a supporting role) assumes, at the very least, tolerance of this rich cultural aspect – and everyone is encouraged and enabled to contribute to festival preparation and planning and to participate in the outcome.

## Nutley Hall

### Trustees' Report

The balanced integration of these elements of daily life gives a structure in which all members of the community can genuinely contribute to each other's lives and mutually support growth and fulfilment.

Nutley Hall wishes to enable all residents to develop their own individuality and self-respect, aiming towards wider integration and inclusion and supporting them to realise their own full potential. The intention is to provide an enabling environment in which the potential of each individual can find expression within a supportive social context, at home, in the workshop setting and recreationally. Support may also be via local placements, involvement with off-site tasks or participation in partner projects with other organisations. Additionally, adult education is supported – to attend local college courses or to join an on-site adult education class where the intention is, for example:

- to help stimulate thinking and interest in the world, in people and in current affairs;
- to enable the formulation of ideas and opinions that may lead to discussion and promote communication skills;
- to encourage an exploration of the natural world and its processes;
- to maintain and/or develop skills in writing, reading and numeracy;
- to encourage creative, artistic and cultural interests, talents and skills;
- to enable residents to pursue their own particular interests, etc.

Nutley Hall has quality systems in place aimed at continuing quality improvement, by means of checks, audits, reviews and revisions and a guiding approach to quality management that underpins all its work involving the whole community.

Quality monitoring at Nutley Hall is spread across a matrix of sources and methods, at varying levels and times, involving participation from the residents, from their relatives and other legal representatives, from members of staff, from the registered manager, the management team and the trustees, from residents' adult social care managers and other external professionals, from various regulatory bodies including CQC, environmental health, the fire service etc., from professional care associations and partner organisations, from training organisations and from visitors, friends and neighbours. Comments, compliments, concerns and other feedback, both direct and indirect, are collated, considered and evaluated. Where appropriate, the information and outcomes are recorded, and relevant changes are acted upon or plans instigated. These processes should be viewed as forming an ascending spiral with outcomes continuously nourishing the wellbeing of residents in their daily care environment - while informing trustees, managers and all staff in their various work responsibility roles and via various meeting formats.

#### ***Public benefit***

From Nutley Hall's principal aim in providing relief for people with learning disabilities, based on the Objects of the Charity, has arisen the foundation and continuing development of a community with facilities for care, recreation, work and residential accommodation that strives to advance human rights, equality, diversity, education, art and culture. Its direct beneficiaries are adults with a learning disability, though usually without severe medical or mental health needs or physical disabilities.

Within this remit, limited only by the terms of Care Quality Commission (CQC) registration, Nutley Hall is open to anyone who may seek its benefits, with no geographical restrictions or exclusion on the grounds of ethnic background, nationality, race or religion. Nor is any prospective applicant excluded for lack of funding (which is generally borne by a public adult social care authority rather than the individual). There has always been – and continues to be – the possibility at Nutley Hall for reduced fee agreements for privately-funded residents. The following section outlines activities in relation to the benefit for Nutley Hall residents (i.e. the direct beneficiaries) and alludes to public benefit in broader and more general terms.

## **Nutley Hall**

### **Trustees' Report**

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

#### **Going concern**

Nutley Hall continues to operate at a surplus and as such remains sustainable. This is a reflection of steady occupancy levels, a moderate yearly uplift in fees income and well managed expenditure. There is a regular stream of inquiries for places at Nutley Hall and a waiting list consisting of ten prospective residents.

#### **Trustees and officers**

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	H Compson
	P Blok
	M Albath
	H Dow (resigned 30 October 2022)
	I Walker (resigned 30 October 2022)
	G Bridge
	R Levy
	Y Dellsperger
	R A Crowther (appointed 30 October 2022)
Chief Executive Officer:	R Levy
Secretary:	H Compson

# Nutley Hall

## Trustees' Report

### **Structure, governance and management**

#### ***Nature of governing document***

Nutley Hall is a non profit-making company registered both as a company limited by guarantee with Companies House (no. 868461) and as a charity (no. 307023) with the Charity Commissioners. It is a voluntary residential care home and community. The registration with the Care Quality Commission (CQC) is to provide the regulated activity: "Accommodation for persons who require nursing or personal care".

The Registered Provider (ID: 1-101651759) is Nutley Hall, governed by a board of trustees. The current Chairman of the Trustees is Mr Guy Bridge, who has considerable experience in banking, finance and management and is also a family member of one of our residents. Other trustees represent a cross-section of professions (e.g. social care, education, banking and business), experience of anthroposophical organisations and activities, and family members of residents. The trustees meet quarterly and report to the AGM of the charity every autumn. The Registered Provider ensures that the regulated activity is managed by "an individual who is registered as a manager in respect of this activity at Nutley Hall". The current Registered Manager (ID CON1-1588937093) is Raz Levy, who holds a degree in Curative Education and has extensive experience in the Learning Disabilities sector. Mr Levy leads a management group to which the trustees delegate the day-to-day organisation and running of services.

Nutley Hall has a non-hierarchical organisational structure with individual areas of responsibility represented at the weekly community Staff Meeting, at the regular Core Group meeting (of senior permanent staff) and in the Management Group, all of which include the Registered Manager. Additionally, there are separate regular team meetings for each house/unit, for the senior care staff (house co-ordinators), for workshop leaders (i.e. day care services) and for therapists.

#### ***Recruitment and appointment of trustees***

Trustees are elected by the members of the charitable company attending the Annual General Meeting, to serve for a three year period. At the end of this period they are eligible for re-election.

#### ***Induction and training of trustees***

New trustees undergo an orientation session to brief them of their legal obligations under charity and company law, the content of the memorandum and articles of association, the decision making processes and recent financial performance of the charity. They will be given a tour of the premises and an outline of the day to day operations.

#### ***Arrangements for setting key management personnel remuneration***

The remuneration for the registered manager is set by the board of trustees, in accordance with Nutley Hall's pay scale. Remuneration for other key management roles is set according to the pay scale. Both the registered manager and other key management personnel's remuneration are benchmarked against Skills For Care, the strategic body for workforce development in adult social care in England. Annual appraisal is taking place to ensure accountability and to manage performance.

#### ***Organisational structure***

The trustees meet regularly to manage the general policy of the charity. The day to day operation of Nutley Hall is delegated to a residential manager, Raz Levy, who is also a trustee, and his management team.

## **Nutley Hall**

### **Trustees' Report**

#### **Financial instruments**

##### ***Objectives and policies***

The charity's activities expose it to a number of financial risks including credit risk, cash flow risk and liquidity risk. The use of financial derivatives is governed by the charity's policies approved by the board of trustees, which provide written principles on the use of financial derivatives to manage these risks. The charity does not use derivative financial instruments for speculative purposes.

##### ***Cash flow risk***

The charity's activities expose it primarily to the financial risks of changes in foreign currency exchange rates and interest rates.

Interest bearing assets and liabilities are held at fixed rate to ensure certainty of cash flows.

##### ***Credit risk***

The charity's principal financial assets are bank balances and cash, trade and other receivables, and investments.

The charity's credit risk is primarily attributable to its trade receivables. The amounts presented in the balance sheet are net of allowances for doubtful receivables. An allowance for impairment is made where there is an identified loss event which, based on previous experience, is evidence of a reduction in the recoverability of the cash flows.

The credit risk on liquid funds and derivative financial instruments is limited because the counterparties are banks with high credit-ratings assigned by international credit-rating agencies.

The charity has no significant concentration of credit risk, with exposure spread over a large number of counterparties and customers.

##### ***Liquidity risk***

In order to maintain liquidity to ensure that sufficient funds are available for ongoing operations and future developments, the charity ensures debtors are reviewed and managed regularly, tight operation of budgeting and expenditure is operated, and regular reviews of bank account balances are undertaken.

#### **Disclosure of information to auditor**

Each trustee has taken steps that they ought to have taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information. The trustees confirm that there is no relevant information that they know of and of which they know the auditor is unaware.

## Nutley Hall

### Statement of Trustees' Responsibilities

The trustees (who are also the directors of Nutley Hall for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

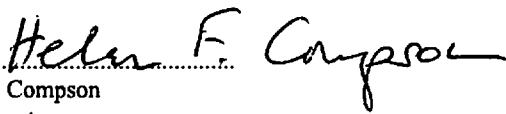
Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees of the charity on 29/10/23 and signed on its behalf by:

  
.....  
H Compson  
Trustee

## Nutley Hall

### Independent Auditor's Report to the Members of Nutley Hall

#### Opinion

We have audited the financial statements of Nutley Hall (the 'charity') for the year ended 31 March 2023, which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the original financial statements were authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## **Nutley Hall**

### **Independent Auditor's Report to the Members of Nutley Hall**

#### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Strategic Report and Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Strategic Report and Trustees' Report have been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Strategic Report and the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities (set out on page 11), the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

#### **Auditor responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

## **Nutley Hall**

### **Independent Auditor's Report to the Members of Nutley Hall**

The detection of fraud and irregularities is a primary consideration of the audit planning and is carried through to the audit completion stage. A risk assessment and preliminary analytical review is undertaken at the planning stage and areas of concern are then built into the audit strategy and testing to ensure sufficient procedures and evidence is obtained to give comfort that material irregularities and potential instances of fraud are detected where possible.

The audit team is briefed regarding any areas of concern, the potential audit risks and consequential impact. The audit team remained vigilant throughout their work and made enquiries of key management and finance personnel throughout. Nutley Hall's key management and finance personnel were consulted on any known or suspected breaches in laws and regulations along with misappropriation of funds at both the planning and completion stages of the audit. Due consideration was given to the possible use of management override and this was built into our audit strategy.

The initial risk assessment highlighted a potential show stopper being of non-compliance with the CQC. We already had a copy of the latest inspection report from previous years audit dated November 2020 which was rated 'Good', no issues arose from the report. Further testing confirms that the CQC reviews data periodically throughout the year to see if an inspection is needed. The last review of the Charity was in July 2023, post this financial yearend with no inspections considered necessary and no further actions to be undertaken have been made apparent.

The purpose of the preliminary analytical review of the financial statements is to highlight any possible areas of concern to investigate whether the variance is expected or unexpected, based on the information obtained as part of the planning process and the current climate the charity is operating under. Relevant audit tests had then been planned to obtain supporting documentation to ensure that they are within the charitable objectives and no misappropriation of funds by way of fraud, or misstatements. Latest accounts disclosure checklists available are also completed to ensure the accounts comply with the latest reporting framework that is applicable to the charitable company.

There are aspects of the audit which are deliberately unpredictable to assist in the detection of irregularities, such as varying how we test items which are more susceptible to fraud, year on year and by incorporating systematic sampling over the populations tested.

#### **Use of our report**

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**Nutley Hall**

**Independent Auditor's Report to the Members of Nutley Hall**

*R. Walsh*

R T K Walsh FCCA (Senior Statutory Auditor)  
For and on behalf of Manningtons, Statutory Auditor

39 High Street  
Battle  
East Sussex  
TN33 0EE

Date: *28/11/23*

## Nutley Hall

### Statement of Financial Activities for the Year Ended 31 March 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2023 £
<b>Income and Endowments from:</b>				
Donations and Grants	3	2,597	52,323	54,920
Charitable activities	4	1,826,533	-	1,826,533
Investment income	5	3,782	23	3,805
<b>Total Income</b>		<u>1,832,912</u>	<u>52,346</u>	<u>1,885,258</u>
<b>Expenditure on:</b>				
Charitable activities	6	(1,691,590)	(6,589)	(1,698,179)
Governance costs		(13,956)	-	(13,956)
<b>Total Expenditure</b>		<u>(1,705,546)</u>	<u>(6,589)</u>	<u>(1,712,135)</u>
<b>Net income</b>		<u>127,366</u>	<u>45,757</u>	<u>173,123</u>
<b>Net movement in funds</b>		127,366	45,757	173,123
<b>Reconciliation of funds</b>				
<b>Total funds brought forward</b>		<u>1,889,449</u>	<u>242,236</u>	<u>2,131,685</u>
<b>Total funds carried forward</b>	19	<u>2,016,815</u>	<u>287,993</u>	<u>2,304,808</u>

The notes on pages 20 to 35 form an integral part of these financial statements.

## Nutley Hall

### Statement of Financial Activities for the Year Ended 31 March 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2022 £
<b>Income and Endowments from:</b>				
Donations and Grants	3	111,472	-	111,472
Charitable activities	4	1,665,693	-	1,665,693
Investment income	5	566	1	567
<b>Total Income</b>		<u>1,777,731</u>	<u>1</u>	<u>1,777,732</u>
<b>Expenditure on:</b>				
Charitable activities	6	(1,569,249)	(15,651)	(1,584,900)
Mercury provident pension scheme	7	(34,899)	-	(34,899)
Governance costs		(19,911)	-	(19,911)
<b>Total Expenditure</b>		<u>(1,624,059)</u>	<u>(15,651)</u>	<u>(1,639,710)</u>
Net income/(expenditure)		153,672	(15,650)	138,022
Transfers between funds		19,850	(19,850)	-
Net movement in funds		173,522	(35,500)	138,022
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>1,715,927</u>	<u>277,736</u>	<u>1,993,663</u>
Total funds carried forward	19	<u>1,889,449</u>	<u>242,236</u>	<u>2,131,685</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2023 and 2022 is shown in note 19.

The notes on pages 20 to 35 form an integral part of these financial statements.

## Nutley Hall

### (Registration number: 868461) Balance Sheet as at 31 March 2023

	Note	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	13	2,671,408	2,617,497
Investments	14	<u>4,202</u>	<u>3,994</u>
		<u>2,675,610</u>	<u>2,621,491</u>
<b>Current assets</b>			
Debtors	15	109,027	88,593
Cash at bank and in hand	16	<u>702,390</u>	<u>732,930</u>
		811,417	821,523
<b>Creditors: Amounts falling due within one year</b>	17	<u>(211,090)</u>	<u>(223,123)</u>
<b>Net current assets</b>		<u>600,327</u>	<u>598,400</u>
<b>Total assets less current liabilities</b>		3,275,937	3,219,891
<b>Creditors: Amounts falling due after more than one year</b>	18	<u>(971,129)</u>	<u>(1,088,206)</u>
<b>Net assets</b>		<u>2,304,808</u>	<u>2,131,685</u>
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds	19	287,993	242,236
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>2,016,815</u>	<u>1,889,449</u>
<b>Total funds</b>	19	<u>2,304,808</u>	<u>2,131,685</u>

The financial statements on pages 16 to 35 were approved by the trustees, and authorised for issue on 29/10/23 and signed on their behalf by:



.....  
G Bridge  
Trustee

The notes on pages 20 to 35 form an integral part of these financial statements.

## Nutley Hall

### Statement of Cash Flows for the Year Ended 31 March 2023

	Note	2023 £	2022 £
<b>Cash flows from operating activities</b>			
Net cash income		173,123	138,022
<b>Adjustments to cash flows from non-cash items</b>			
Depreciation	7	94,220	94,504
Revaluation of investments		(208)	1,398
Loss on disposal of fixed assets held for the charity's own use	9	838	-
		<u>267,973</u>	<u>233,924</u>
<b>Working capital adjustments</b>			
(Increase)/decrease in debtors	15	(20,434)	5,049
Decrease in creditors	17	(72,245)	(140,458)
Net cash flows from operating activities		175,294	98,515
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets	13	(148,969)	(4,963)
<b>Cash flows from financing activities</b>			
Repayment of loans and borrowings	17	(56,865)	(55,685)
Net (decrease)/increase in cash and cash equivalents		(30,540)	37,867
Cash and cash equivalents at 1 April		<u>732,930</u>	<u>695,063</u>
Cash and cash equivalents at 31 March		<u><u>702,390</u></u>	<u><u>732,930</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 20 to 35 form an integral part of these financial statements.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 1 Charity status

The charity is limited by guarantee, incorporated in England and Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

Nutley Hall  
Nutley  
Uckfield  
East Sussex  
TN22 3NJ

#### 2 Accounting policies

##### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

##### Basis of preparation

Nutley Hall meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

##### Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

## **Nutley Hall**

### **Notes to the Financial Statements for the Year Ended 31 March 2023**

#### ***Donations and legacies***

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

#### ***Grants receivable***

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

#### ***Investment income***

Investment income comprises of bank interest and is recognised on a receivable basis.

#### ***Charitable activities***

Charitable income is for the provision of residential care including education and craft activities for adults with learning disabilities.

#### ***Other income***

Other income is income received during the course of the year that is not related directly to its charitable activities.

#### ***Expenditure***

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### ***Charitable activities***

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### ***Governance costs***

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

#### Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### Tangible fixed assets

Individual fixed assets costing £100 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Land and buildings	Straight line over 50 years
Improvements (included under Land and buildings)	3% and 20% straight line
Furniture and equipment	20% reducing balance
Motor Vehicles	20% reducing balance

#### Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

#### Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

#### Borrowings

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

#### Foreign exchange

Transactions in foreign currencies are recorded at the rate of exchange at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies at the balance sheet date are reported at the rates of exchange prevailing at that date.

Other exchange differences are recognised in the statement of financial activities in the period in which they arise except for:

- 1) exchange differences arising on gains or losses on non-monetary items which are recognised in other comprehensive income and expenditure.

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### **Pensions and other post retirement obligations**

The charity is part of the Mercury Provident Pension Scheme, which is a defined benefit scheme and a collective scheme for a number of employers.

Because of the large number of participating employers and the variety of financial reporting dates, it has not been deemed practicable or financially viable to produce the information necessary to allow participating employers to comply fully with the requirements of Financial Reporting Standard 17. The pension costs charged in the financial statements therefore represent the contributions payable by the charity during the year up until transitional adjustment made in 2017 annual accounts restating comparatives by accounting for Nutley Hall's share of the deficit as a cost and liability. In future all annual contributions will decrease the deficit up until the next triennial actuarial valuation due as at 21 December 2024 where the corrected value movement will be expensed or income in the financial statements to bring the liability in line with the latest valuation.

During the last financial year to 31st March 2022 it was decided that Nutley Hall would pay the orphan element that was covering the pension liabilities of other members of the schemes shortfall attributable to Nutley Hall of £120,000, to no longer be liable for this element of the scheme in the future. The legal fees of £10,150 were also charged in last years accounts. However, Nutley Hall still has a risk with the pension fund of under-performance.

In between valuations the deficit is usually reviewed annually against correspondance received and current economical climate and adjusted in the same way if considered appropriate. Due to the current economic climate and the financial effects it has had then it was considered appropriate for last year to increase the provision to agree to the latest deficit settlement amount which was greater than the original deficit provided for.

However in the current financial year the correspondance is indicating that the provision could be less, to be prudent Nutley has kept the deficit the same as last years', when there was an actual valuation less the current financial years contributions made.

The latest triennial actuarial valuation as at 20 December 2021 shows a scheme deficit of £9,596 million. Pension scheme assets are valued at fair value at the valuation date. Pension scheme liabilities are measured on an actuarial basis using the projected unit method and are discounted to their present value.

The scheme trustees and participating employers decided to close the scheme to further benefit accrual on 31 December 2008, and future contribution levels will be calculated so as to eliminate the scheme deficit over an agreed period.

To replace this scheme the charity has set up a defined contribution pension scheme for which all staff are eligible. The pension costs charged in the financial statements represent the contributions payable by the charity during the year.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### Financial instruments

##### *Classification*

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

##### *Recognition and measurement*

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

##### *Investments*

Investments in non-convertible preference shares and non-puttable ordinary or preference shares (where shares are publicly traded or their fair value is reliably measurable) are measured at fair value through profit or loss. Where fair value cannot be measured reliably, investments are measured at cost less impairment.

##### *Fair value measurement*

The best evidence of fair value is a quoted price for an identical asset in an active market. When quoted prices are unavailable, the price of a recent transaction for an identical asset provides evidence of fair value as long as there has not been a significant change in economic circumstances or a significant lapse of time since the transaction took place. If the market is not active and recent transactions of an identical asset on their own are not a good estimate of fair value, the fair value is estimated by using a valuation technique.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### Judgements

Determination of whether there are indicators of impairment of the Charity's tangible assets. Factors taken into consideration in reaching such a decision include the economic viability and expected future financial performance of the asset.

#### Key sources of estimation uncertainty

Tangible fixed assets are depreciated over their useful lives taking into account residual values, where appropriate. The actual lives of the assets and residual values are assessed annually and may vary depending on a number of factors. In re-assessing asset lives, factors such as technological innovation, product life cycles and maintenance programmes are taken into account. Residual value assessments consider issues such as future market conditions, the remaining life of the asset and projected disposal values. The carrying amount is £2,671,408 (2022 -£2,617,497).

The recoverability of book debts is reviewed by management and a provision is made based on all the information available. The carrying amount is £4,780 (2022 -£-).

#### 3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Donations and legacies;				
Donations from individuals	45	52,323	52,368	45,100
Grants, including capital grants;				
Government grants	<u>2,552</u>	<u>-</u>	<u>2,552</u>	<u>66,372</u>
	<u><u>2,597</u></u>	<u><u>52,323</u></u>	<u><u>54,920</u></u>	<u><u>111,472</u></u>

#### 4 Income from charitable activities

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Residential home and activities	<u>1,826,533</u>	<u>1,826,533</u>	<u>1,665,693</u>

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 5 Investment income

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Interest receivable and similar income;				
Interest receivable on bank deposits	3,704	23	3,727	539
Other income from fixed asset investments	78	-	78	28
	<u>3,782</u>	<u>23</u>	<u>3,805</u>	<u>567</u>

#### 6 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Residential home and activities	544,053	928	544,981	465,135
Depreciation, amortisation and other similar costs	89,397	5,661	95,058	94,504
Staff costs	1,058,140	-	1,058,140	1,025,261
Governance costs	13,956	-	13,956	19,911
	<u>1,705,546</u>	<u>6,589</u>	<u>1,712,135</u>	<u>1,604,811</u>

In addition to the expenditure analysed above, there are also governance costs of £13,956 (2022 - £19,911) which relate directly to charitable activities. See note 8 for further details.

#### 7 Mercury provident pension fund deficit

	Total 2023 £	Total 2022 £
Fund deficit	-	34,899
	<u>-</u>	<u>34,899</u>

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 8 Analysis of governance and support costs

##### Governance costs

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Audit fees			
Audit of the financial statements	6,150	6,150	5,000
Other fees paid to auditors	2,766	2,766	2,416
Legal fees	5,040	5,040	5,040
Other governance costs	-	-	7,455
	<u>13,956</u>	<u>13,956</u>	<u>19,911</u>

#### 9 Net incoming/outgoing resources

Net incoming resources for the year include:

	2023 £	2022 £
Audit fees	6,150	5,000
Loss on disposal of fixed assets held for the charity's own use	838	-
Depreciation of fixed assets	<u>94,220</u>	<u>94,504</u>

#### 10 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

No remuneration was paid to the trustees for their services as trustees, however travel expenses are claimed by one trustee due to the distance of travel undertaken to attend trustees meetings. Remuneration of £62,027 (2022 - £52,984) was the total cost of 1 trustee (2022 - 2 trustees) for their employment as a care support worker and chief executive officer included in staff costs, as authorised by the memorandum of association. Only one of these trustees have accrued benefits under the now closed defined benefit pension scheme, whilst one is now accruing benefits under the replacement money purchase scheme.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 11 Staff costs

The aggregate payroll costs were as follows:

	2023 £	2022 £
<b>Staff costs during the year were:</b>		
Wages and salaries	916,006	910,115
Social security costs	65,295	60,322
Pension costs	25,584	26,065
Other staff costs	51,255	28,759
	<u>1,058,140</u>	<u>1,025,261</u>

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2023 No	2022 No
Care Staff	43	44
Administration	3	3
	<u>46</u>	<u>47</u>

No employee received emoluments of more than £60,000 during the year.

The total remuneration of key management for the year was £123,932 (2022 - £97,431) and no expenses were reimbursed in either year.

#### 12 Taxation

The charity is a registered charity and is therefore exempt from Corporation Tax.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 13 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Motor vehicles £	Total £
<b>Cost</b>				
At 1 April 2022	3,868,829	259,104	77,095	4,205,028
Additions	143,489	5,481	-	148,970
Disposals	-	(80,166)	-	(80,166)
At 31 March 2023	<u>4,012,318</u>	<u>184,419</u>	<u>77,095</u>	<u>4,273,832</u>
<b>Depreciation</b>				
At 1 April 2022	1,322,254	214,703	50,574	1,587,531
Charge for the year	80,248	8,668	5,304	94,220
Eliminated on disposals	-	(79,327)	-	(79,327)
At 31 March 2023	<u>1,402,502</u>	<u>144,044</u>	<u>55,878</u>	<u>1,602,424</u>
<b>Net book value</b>				
At 31 March 2023	<u>2,609,816</u>	<u>40,375</u>	<u>21,217</u>	<u>2,671,408</u>
At 31 March 2022	<u>2,546,575</u>	<u>44,401</u>	<u>26,521</u>	<u>2,617,497</u>

Land and buildings are recorded at historical cost in the financial statements, however the insured value of the buildings at the last renewal in May 2023 is £12,111,875.

#### 14 Fixed asset investments

	2023 £	2022 £
Other investments	<u>4,202</u>	<u>3,994</u>

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### Other investments

	<b>Unlisted investments £</b>	<b>Total £</b>
<b>Cost or Valuation</b>		
At 1 April 2022	3,994	3,994
Revaluation	208	208
At 31 March 2023	4,202	4,202
<b>Net book value</b>		
At 31 March 2023	4,202	4,202
At 31 March 2022	3,994	3,994

#### 15 Debtors

	<b>2023 £</b>	<b>2022 £</b>
Trade debtors	94,994	29,216
Prepayments	11,876	17,007
Accrued income	1,163	26,333
Other debtors	994	16,037
	109,027	88,593

#### 16 Cash and cash equivalents

	<b>2023 £</b>	<b>2022 £</b>
Cash on hand	3,115	4,806
Cash at bank	437,207	476,635
Short-term deposits	262,068	251,489
	702,390	732,930

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 17 Creditors: amounts falling due within one year

	2023	2022
	£	£
Bank loans	26,142	33,632
Trade creditors	30,730	59,550
Other loans	24,019	23,194
Other taxation and social security	15,105	4,165
Other creditors	6,107	8,073
Other creditors - Mercury Pension fund deficit	67,142	64,209
Accruals	41,845	30,300
	211,090	223,123

#### Bank borrowings

Both Triodos Loans are secured by way of a legal charge on the freehold properties owned by Nutley Hall, namely Sunrise House and Tall Timbers. The total amount of interest charged in the period was £1,636 (2022 - £1,484). The total carrying amount on remaining bank loan at year end is £26,142 (2022 - £59,814), with the final monthly instalment due on 17th December 2023.

#### Other borrowings

Hermes Loans are secured by way of a legal charge on the freehold properties owned by Nutley Hall, namely Oaklea and Gorsdene. The total amount of interest charged at a denominated rate of 3.5% in the period was £11,120 (2022 - £12,686).

The total carrying amounts on remaining other loans at the year end £305,094 (2022 - £328,288), with the final monthly instalments due on 12th November 2023.

#### 18 Creditors: amounts falling due after one year

	2023	2022
	£	£
Bank loans	-	26,181
Other loans	281,075	305,094
Other creditors - Mercury Pension fund deficit	690,054	756,931
	971,129	1,088,206

Included in the creditors are the following amounts due after more than five years:

	2023	2022
	£	£
After more than five years by instalments	(562,107)	(797,621)

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 19 Funds

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Balance at 31 March 2023 £
<b>Unrestricted funds</b>				
<i>General</i>				
General Fund	1,889,449	1,832,912	(1,705,546)	2,016,815
<b>Restricted funds</b>				
Residents Mutual Fund	3,356	7	-	3,363
Riding and Sports Fund	5,728	16	(927)	4,817
New buildings	230,952	52,123	(5,662)	277,413
Staff Party	200	200	-	400
Cobley donation Fund	2,000	-	-	2,000
<b>Total restricted funds</b>	<u>242,236</u>	<u>52,346</u>	<u>(6,589)</u>	<u>287,993</u>
<b>Total funds</b>	<u>2,131,685</u>	<u>1,885,258</u>	<u>(1,712,135)</u>	<u>2,304,808</u>

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2023

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2022 £
<b>Unrestricted funds</b>					
<i>General</i>					
General Fund	1,715,927	1,777,731	(1,624,059)	19,850	1,889,449
<b>Restricted</b>					
Residents Mutual Fund	3,356	-	-	-	3,356
Riding and Sports Fund	6,515	1	(788)	-	5,728
New buildings	235,665	-	(4,713)	-	230,952
Staff Party	200	-	-	-	200
Cobley donation Fund	2,000	-	-	-	2,000
MPPS Fund	30,000	-	(10,150)	(19,850)	-
<b>Total restricted funds</b>	<u>277,736</u>	<u>1</u>	<u>(15,651)</u>	<u>(19,850)</u>	<u>242,236</u>
<b>Total funds</b>	<u>1,993,663</u>	<u>1,777,732</u>	<u>(1,639,710)</u>	<u>-</u>	<u>2,131,685</u>

The specific purposes for which the funds are to be applied are as follows:

The Residents' mutual fund comprises a depository funded by donations, from which residents can draw in cases of financial need, at the discretion of the resident manager.

The Riding and Sports fund comprises a depository funded by donations, from which residents will only pay half the cost of the activities then the remaining cost is paid from the fund.

The new buildings fund comprises of donations raised to help fund new buildings and improvements to existing buildings.

The staff party fund was a donation to Nutley Hall to facilitate staff party in recognition of their hard work during the pandemic.

Cobley donation fund is a donation made to be used in the future for something specific when the need arises.

The MPPS fund comprises of a transfer from unrestricted funds to restricted as a contribution towards legal and professional fees if Nutley decide to exit the plan in the future, during the 2022 financial year Nutley Hall was able to exit the orphan element of the scheme at a lower charge than expected. The remaining balance has been transferred back into unrestricted funds.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 20 Analysis of net assets between funds

	Unrestricted		Total funds at 31 March 2023 £
	General £	Restricted £	
Tangible fixed assets	2,393,995	277,413	2,671,408
Fixed asset investments	4,202	-	4,202
Current assets	800,837	10,580	811,417
Current liabilities	(211,090)	-	(211,090)
Creditors over 1 year	(971,129)	-	(971,129)
<b>Total net assets</b>	<u>2,016,815</u>	<u>287,993</u>	<u>2,304,808</u>

	Unrestricted		Total funds at 31 March 2022 £
	funds General £	Restricted funds £	
Tangible fixed assets	2,386,545	230,952	2,617,497
Fixed asset investments	3,994	-	3,994
Current assets	810,239	11,284	821,523
Current liabilities	(223,123)	-	(223,123)
Creditors over 1 year	(1,088,206)	-	(1,088,206)
<b>Total net assets</b>	<u>1,889,449</u>	<u>242,236</u>	<u>2,131,685</u>

#### 21 Related party transactions

During the year the charity made the following related party transactions:

##### Donations from Trustees

Total amount of donations received in aggregate without conditions from trustees in the year was £87 (2022 - £1000). At the balance sheet date the amount due to/from Donations from Trustees was £Nil (2022 - £Nil).

#### 22 Off-balance sheet arrangements

Nutley Hall was informed in the financial year that they will receive a legacy from a Trust that is being wound up. At the point of signing the Balance Sheet the Charity did not have a definitive date when the legacy would be received, nor a reliable amount that could be expected.

**NUTLEY HALL**

England & Wales - Charity number 307023

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# Accounts

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Company registration number: 868461

Charity registration number: 307023

# Nutley Hall

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2022

Manningtons  
Statutory auditor  
39 High Street  
Battle  
East Sussex  
TN33 0EE

## **Nutley Hall**

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## Nutley Hall

### Reference and Administrative Details

<b>Chief Executive Officer</b>	R Levy
<b>Trustees</b>	H Compson P Blok M Albath H Dow I Walker G Bridge R Levy Y Dellsperger
<b>Secretary</b>	H Compson
<b>Principal Office</b>	Nutley Hall Nutley Uckfield East Sussex TN22 3NJ  The charity is incorporated in England and Wales.
<b>Company Registration Number</b>	868461
<b>Charity Registration Number</b>	307023
<b>Bankers</b>	Barclays Bank plc The Old Bank High Street Lewes East Sussex
<b>Auditor</b>	Manningtons Statutory auditor 39 High Street Battle East Sussex TN33 0EE

## Nutley Hall

### Strategic Report for the Year Ended 31 March 2022

The trustees, who are directors for the purposes of company law, present their strategic report for the year ended 31 March 2022, in compliance with s414C of the Companies Act 2006.

#### **Achievements and performance**

Nutley Hall continued to provide holistic, person centered care for our residents, despite the challenges related to the Covid-19 pandemic. It means that our response to the pandemic always took into consideration not only the residents' physical health, but also their mental and spiritual well-being. In practical terms it meant that we always sought creative ways to resume social, work and cultural life whilst keeping the residents safe from potential harm from the virus. The outcome so far suggests that on the whole we have been successful as no resident at Nutley Hall suffered detrimentally either directly from the virus, or as a result of isolation, lack of activity and anxiety.

Living in a context of a community in seven separate household has meant that the residents continued to have plenty of meaningful social opportunities. When required, each household formed a "bubble" in order to reduce the likelihood of viral transmission. Having a large rural site with direct access to Ashdown Forest also played a key role in supporting the residents' well-being, with plenty of outdoor activities on offer. We were also able to continue to provide many on-site craft and art activities (i.e. weavery, Candle/basket making, Bakery, woodwork, woodland project, herb working and vegetable garden, music, drama and movement) even if the format had to adapt to the changing circumstances. This helped to maintain a sense of normality and healthy routine and had the direct effect of reducing anxiety and enhancing well-being and resilience amongst the residents.

We were able to maintain safe level of staffing throughout the period, without resorting to using agency staff. At Nutley Hall, each household has its own dedicated team of careers, most of whom live onsite. This ensures continuity and consistency of care and supports building positive relationships. It means that the residents know the people who support them. We have our own bank staff facility. During the height of the pandemic and restrictions this also meant that we were able to reduce staff movement in and out of the community. In order to support this, particular attention was given to supporting staff's well-being, for example through access to therapies.

Residents were supported to stay in contact with their families and friends. Whenever possible, visits were facilitated either outdoors, or in a dedicated large space indoors. Residents were also supported to use platforms such as Skype/Zoom.

Recruitment of staff and volunteers from overseas has become more onerous and costly due to the impact of both the pandemic and Brexit. However, as an A rated licensed sponsor, we were able to obtain all necessary permits to ensure our staffing requirements were met. We also continued to facilitate a successful one year placement by a group of young volunteers from Germany.

The staff training program resumed, albeit in a slightly changed form, which included online provision and work in smaller groups. All new care staff completed the "Care Certificate". Apart from the mandatory training completed by all relevant staff, we also focused on bespoke training in areas such as holistic care, art therapy, communication skills, mental health, crafts and resilience. Comprehensive education and training of staff is a secondary aim of the Charity which (through developing greater understanding and professionalism) is of direct benefit to the residents; it also has a broader public benefit of providing training for staff who may later take their skills elsewhere in social care work or related fields.

## Nutley Hall

### Strategic Report for the Year Ended 31 March 2022

Staff have continued to focus on ensuring that Nutley Hall fulfils its regulatory obligations, including the important contributions from residents via the Community Meeting, the Residents' Forum and individual surveys. Feedback from the residents, relatives and health and social care professionals continues to be very positive. Residents' feedback informed our decision to expedite our project to build a new garden workshop for our gardening group.

Governance and management issues were continually reviewed and developed with attendance at relevant seminars and workshops (online), where possible. We held our second online AGM which was well-attended by Members of the Charity including members of residents' families, friends and people in the wider local community.

Our cultural life was also affected by the pandemic. Some festivals and events had to be celebrated outdoors or in small groups. During prolonged periods we were not able to host cultural activities in Orchard House. More recently some concerts by local musicians were hosted to the great delight of the residents and staff. We hope to be able to host more events in the near future and through that, help to advance art, culture and community development both for the direct beneficiaries and for wider local & national communities.

Work to improve the physical infrastructure in the community also continued. This year we spent £85,000 on smaller scale improvements, such as upgrading of electrical systems, kitchens, bathrooms, plumbing, flooring and redecoration.

#### *Key financial performance indicators*

	Unit	2022	2021
Net Profit Percentage of Fee Income	%	8.20	4.90
Percentage of directly attributable expenses to fee income	%	95.00	98.00

#### **Financial review**

Nutley Hall's financial condition remained sound throughout the period. Additional costs associated with Covid-19 were met by Covid-19 related grants, distributed by East Sussex County Council. The overall income is slightly lower than the previous year, from £1,822,555 to £1,777,732. However, expenditure has also fallen from £1,743,867 to £1,639,710, meaning that we concluded the year with an operational surplus of £138,022.

This stability allowed planned investment to move ahead, as outlined above, and the trustees plan to continue to invest in the infrastructure and in the quality of offering for the residents. A small salary increase was offered to all staff. Nutley Hall continues to depend on the help of volunteer coworkers who play a crucial role in maintaining service while at the same time contributing enormous benefits via enhanced vitality and diversity in the community.

The terminated Mercury Provident Pension Scheme (MPPS) continues to be a liability. This year Nutley Hall made an important step towards securing a resolution by segregating from the main section of the scheme. This means that Nutley Hall is no longer at risk of acquiring further liabilities due to other organisations not being able to meet their obligations. The agreed recovery plan entails deficit funding that currently represents 2.17% of the annual income.

#### *Policy on reserves*

The current policy of the trustees is to maintain free reserves within the accounts to meet contingencies for three months i.e. they should equate to one quarter of Nutley Hall's annual operating expenditure. Free reserves at the year end date amounted to £643,942 compared with the policy target figure of £406,250.

## **Nutley Hall**

### **Strategic Report for the Year Ended 31 March 2022**

#### ***Investment policy and objectives***

Under the Memorandum and Articles of Association the charity has the power to invest as the trustees see fit. The trustees, having regard to the liquidity requirements of operating Nutley Hall and to the reserves policy, have maintained a policy of aiming to keep available funds in interest bearing deposit accounts which pay a rate of interest in excess of the rate of inflation.

#### **Plans for future periods**

##### ***Aims and key objectives for future periods***

An ongoing plan of improvements and maintenance of the existing site will continue. Emphasis will be given to improving accessibility, particularly widening and levelling of paths. Nutley Hall will also install solar panels on one more building and continue to improve glazing and insulation. This represents our commitment to the environment and also will contribute towards lowering the energy costs. A fundraising appeal has been launched towards a new Garden Workshop which will include running water and toilet facilities, as well as having adequate insulation and heating. In addition we will improve the water system and create one more staff flat in the main house.

## Nutley Hall

### Strategic Report for the Year Ended 31 March 2022

#### *Principal risks and uncertainties*

##### *Adverse Care Quality Commission (CQC) Report*

An adverse CQC report could negatively affect the funding available to the charity, result in the loss of fee paying residents and could ultimately force the home to close.

The Manager, Raz Levy is registered with the Care Quality Commission to manage the service. Registered persons have legal responsibility for meeting the requirements in the Health and Social Care Act 2008 and associated Regulations. Quality assurance systems are in place to ensure Nutley Hall provides a consistently high quality of care which is in line with the Care Act (2014).

Nutley Hall is currently rated "good" by the CQC.

##### *Reduction in resident numbers*

Nutley Hall's budget is set allowing two void vacancies. We have an operational surplus which if temporarily reduced would affect our ability to invest in larger scale projects, at least in the short term. If the number of residents remained consistently below full occupancy, we would need to consider a proportional reduction in activity, and in particular in staffing levels in order to reduce costs.

##### *Impact of Covid-19*

Nutley Hall has shown resilience throughout the pandemic, as shown above. All residents remained healthy. Neither staffing levels nor our income were significantly affected. The covid-19 measures implemented have been proportionate and effective, as also acknowledged by the Care Quality Commission. We will continue to monitor the level of risk and relevant guidelines and respond appropriately as the situation evolves.

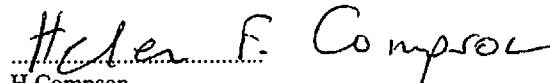
##### *Impact of Brexit*

Besides the additional costs associated with recruitment abroad, we have not been directly affected by the departure of the UK from the EU.

##### *Cost of living/inflation*

Additional costs associated with increased energy/catering bills are met within the budget, though clearly affect the margin of the yearly surplus. Ongoing review of expenditure and measures to reduce costs are in place.

The strategic report was approved by the trustees of the charity on 8.9.22 and signed on its behalf by:



H Compson  
Company Secretary

## Nutley Hall

### Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 March 2022.

#### **Objectives and activities**

##### *Objects and aims*

The object for which the charity is established is the administration of a residential care home providing care, education and craft activity for adults with learning disabilities.

Nutley Hall is a community, akin to a small village, inclusive of residential and day staff in addition to the residents (or service users) with learning disabilities. The emphasis is on community living, but one in which the uniqueness of each person is recognised and respected. The talents, hopes and aspirations of each individual resident are valued as contributions to the whole, while there is an endeavour to promote and protect their rights, interests, choices, needs and progression towards independence, with full dignity. There are three equally essential strands brought into balance within the community: the home life, the working life and the cultural life.

##### **Home Life:**

Nutley Hall consists currently of seven separate units in six houses, each functioning as a social and domestic grouping inclusive of residents (ranging from three in the smallest to six in the largest), house co-ordinators carers and volunteer co-workers. Shared mealtimes are an important focus, as are shared household chores, mutual support and social activities. Residents are encouraged to be involved with staff in communal household tasks to the best of their ability, fostering personal recognition, independence and mutual support of each other. Nutley Hall aims to be a "caring environment": i.e. where care takes place in a properly cared for environment in relation to nutrition, cleaning, décor and environmental credentials. Particular emphasis is given to nutrition, in the provision of a wholefood diet based on bio-dynamic and organic produce; to the maintenance of the fabric and décor of the buildings, fittings and furnishing; and to the upkeep of the surrounding gardens and grounds. The objective is to achieve an outcome that maintains a genuine quality of life for residents: not merely functionally good, but also beautiful, harmonious and artistic.

##### **Working Life:**

Well-equipped craft workshops for baking, basketry, candle-making, weaving and woodwork on site, herb processing, gardening and woodland/woodcraft groups, and the central kitchen and laundry allow development of skills and creative and productive work, utilising natural materials and processes as far as possible. Particular emphasis is given to encouraging a variety of experience within a rhythmical structure, as well as to the quality of the physical and social working environments. The craft workshops are an integral part of community life.

##### **Cultural Life:**

Live music, poetry, drama, story-telling, eurythmy, dance, movement and art are at the heart of the community life. The aim is to provide residents, whether as engaged participants or as receptive audience, not only with meaningful activity and entertainment but also creative experiences that can engender social cohesion, restorative/therapeutic qualities and renewal. Nutley Hall has a rich cultural ethos in which the marking of the year's natural cycles and seasons and the shared celebration of the Christian festivals figure prominently, alongside many other community celebrations and activities. There is a strong sense of rhythm to each day, to each week and to the whole course of the year. Belonging to the community (whether in a supported or a supporting role) assumes, at the very least, tolerance of this rich cultural aspect – and everyone is encouraged and enabled to contribute to festival preparation and planning and to participate in the outcome.

## **Nutley Hall**

### **Trustees' Report**

The balanced integration of these elements of daily life gives a structure in which all members of the community can genuinely contribute to each other's lives and mutually support growth and fulfilment.

Nutley Hall wishes to enable all residents to develop their own individuality and self-respect, aiming towards wider integration and inclusion and supporting them to realise their own full potential. The intention is to provide an enabling environment in which the potential of each individual can find expression within a supportive social context, at home, in the workshop setting and recreationally. Support may also be via local placements, involvement with off-site tasks or participation in partner projects with other organisations. Additionally, adult education is supported – to attend local college courses or to join an on-site adult education class where the intention is, for example:

- to help stimulate thinking and interest in the world, in people and in current affairs;
- to enable the formulation of ideas and opinions that may lead to discussion and promote communication skills;
- to encourage an exploration of the natural world and its processes;
- to maintain and/or develop skills in writing, reading and numeracy;
- to encourage creative, artistic and cultural interests, talents and skills;
- to enable residents to pursue their own particular interests, etc.

Nutley Hall has quality systems in place aimed at continuing quality improvement, by means of checks, audits, reviews and revisions and a guiding approach to quality management that underpins all its work involving the whole community.

Quality monitoring at Nutley Hall is spread across a matrix of sources and methods, at varying levels and times, involving participation from the residents, from their relatives and other legal representatives, from members of staff, from the registered manager, the management team and the trustees, from residents' adult social care managers and other external professionals, from various regulatory bodies including CQC, environmental health, the fire service etc., from professional care associations and partner organisations, from training organisations and from visitors, friends and neighbours. Comments, compliments, concerns and other feedback, both direct and indirect, are collated, considered and evaluated. Where appropriate, the information and outcomes are recorded, and relevant changes are acted upon or plans instigated. These processes should be viewed as forming an ascending spiral with outcomes continuously nourishing the wellbeing of residents in their daily care environment - while informing trustees, managers and all staff in their various work responsibility roles and via various meeting formats.

#### ***Public benefit***

From Nutley Hall's principal aim in providing relief for people with learning disabilities, based on the Objects of the Charity, has arisen the foundation and continuing development of a community with facilities for care, recreation, work and residential accommodation that strives to advance human rights, equality, diversity, education, art and culture. Its direct beneficiaries are adults with a learning disability, though usually without severe medical or mental health needs or physical disabilities.

Within this remit, limited only by the terms of Care Quality Commission (CQC) registration, Nutley Hall is open to anyone who may seek its benefits, with no geographical restrictions or exclusion on the grounds of ethnic background, nationality, race or religion. Nor is any prospective applicant excluded for lack of funding (which is generally borne by a public adult social care authority rather than the individual). There has always been – and continues to be – the possibility at Nutley Hall for reduced fee agreements for privately-funded residents. The following section outlines activities in relation to the benefit for Nutley Hall residents (i.e. the direct beneficiaries) and alludes to public benefit in broader and more general terms.

## Nutley Hall

### Trustees' Report

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

#### **Going concern**

Nutley Hall continues to operate at a surplus and as such remains sustainable. This is a reflection of steady occupancy levels, a moderate yearly uplift in fees income and well managed expenditure. There is a regular stream of inquiries for places at Nutley Hall and a waiting list consisting of ten prospective residents.

Nutley Hall successfully navigated the challenges brought about by the Coronavirus pandemic. The residents were supported to maintain a good quality of life, whilst being kept safe and healthy. A Care Quality Commission visit in October 2020 concluded that Nutley Hall is fully compliant with the current infection control requirements.

#### **Structure, governance and management**

##### *Nature of governing document*

Nutley Hall is a non profit-making company registered both as a company limited by guarantee with Companies House (no. 868461) and as a charity (no. 307023) with the Charity Commissioners. It is a voluntary residential care home and community. The registration with the Care Quality Commission (CQC) is to provide the regulated activity: "Accommodation for persons who require nursing or personal care".

The Registered Provider (ID: 1-101651759) is Nutley Hall, governed by a board of trustees. The current Chairman of the Trustees is Mr Guy Bridge, who has considerable experience in banking, finance and management and is also a family member of one of our residents. Other trustees represent a cross-section of professions (e.g. social care, education, banking and business), experience of anthroposophical organisations and activities, and family members of residents. The trustees meet quarterly and report to the AGM of the charity every autumn. The Registered Provider ensures that the regulated activity is managed by "an individual who is registered as a manager in respect of this activity at Nutley Hall". The current Registered Manager (ID CON1-1588937093) is Raz Levy, who holds a degree in Curative Education and has extensive experience in the Learning Disabilities sector. Mr Levy leads a management group to which the trustees delegate the day-to-day organisation and running of services.

Nutley Hall has a non-hierarchical organisational structure with individual areas of responsibility represented at the weekly community Staff Meeting, at the regular Core Group meeting (of senior permanent staff) and in the Management Group, all of which include the Registered Manager. Additionally, there are separate regular team meetings for each house/unit, for the senior care staff (house co-ordinators), for workshop leaders (i.e. day care services) and for therapists.

##### *Recruitment and appointment of trustees*

Trustees are elected by the members of the charitable company attending the Annual General Meeting, to serve for a three year period. At the end of this period they are eligible for re-election.

##### *Induction and training of trustees*

New trustees undergo an orientation session to brief them of their legal obligations under charity and company law, the content of the memorandum and articles of association, the decision making processes and recent financial performance of the charity. They will be given a tour of the premises and an outline of the day to day operations.

## Nutley Hall

### Trustees' Report

#### *Arrangements for setting key management personnel remuneration*

The remuneration for the registered manager is set by the board of trustees, in accordance with Nutley Hall's pay scale. Remuneration for other key management roles is set according to the pay scale. Both the registered manager and other key management personnel's remuneration are benchmarked against Skills For Care, the strategic body for workforce development in adult social care in England. Annual appraisal is taking place to ensure accountability and to manage performance.

#### *Organisational structure*

The trustees meet regularly to manage the general policy of the charity. The day to day operation of Nutley Hall is delegated to a residential manager, Raz Levy, who is also a trustee, and his management team.

#### **Financial instruments**

#### *Objectives and policies*

The charity's activities expose it to a number of financial risks including credit risk, cash flow risk and liquidity risk. The use of financial derivatives is governed by the charity's policies approved by the board of trustees, which provide written principles on the use of financial derivatives to manage these risks. The charity does not use derivative financial instruments for speculative purposes.

#### *Cash flow risk*

The charity's activities expose it primarily to the financial risks of changes in foreign currency exchange rates and interest rates.

Interest bearing assets and liabilities are held at fixed rate to ensure certainty of cash flows.

#### *Credit risk*

The charity's principal financial assets are bank balances and cash, trade and other receivables, and investments.

The charity's credit risk is primarily attributable to its trade receivables. The amounts presented in the balance sheet are net of allowances for doubtful receivables. An allowance for impairment is made where there is an identified loss event which, based on previous experience, is evidence of a reduction in the recoverability of the cash flows.

The credit risk on liquid funds and derivative financial instruments is limited because the counterparties are banks with high credit-ratings assigned by international credit-rating agencies.

The charity has no significant concentration of credit risk, with exposure spread over a large number of counterparties and customers.

#### *Liquidity risk*

In order to maintain liquidity to ensure that sufficient funds are available for ongoing operations and future developments, the charity ensures debtors are reviewed and managed regularly, tight operation of budgeting and expenditure is operated, and regular reviews of bank account balances are undertaken.

#### **Disclosure of information to auditor**

Each trustee has taken steps that they ought to have taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information. The trustees confirm that there is no relevant information that they know of and of which they know the auditor to be unaware of.

## Nutley Hall

### Statement of Trustees' Responsibilities

The trustees (who are also the directors of Nutley Hall for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on ..... and signed on its behalf by:

..... *Hele F. Compson*

H Compson  
Company Secretary

## Nutley Hall

### Independent Auditor's Report to the Members of Nutley Hall

#### Opinion

We have audited the financial statements of Nutley Hall (the 'charity') for the year ended 31 March 2022, which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the original financial statements were authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## **Nutley Hall**

### **Independent Auditor's Report to the Members of Nutley Hall**

#### **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Strategic Report and Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Strategic Report and Trustees' Report have been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Strategic Report and the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities (set out on page 10), the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

## **Nutley Hall**

### **Independent Auditor's Report to the Members of Nutley Hall**

The detection of fraud and irregularities is a primary consideration of the audit planning and is carried through to the audit completion stage. A risk assessment and preliminary analytical review is undertaken at the planning stage and areas of concern are then built into the audit strategy and testing to ensure sufficient procedures and evidence is obtained to give comfort that material irregularities and potential instances of fraud are detected where possible.

The audit team is briefed regarding any areas of concern, the potential audit risks and consequential impact. The audit team remained vigilant throughout their work and made enquiries of key management and finance personnel throughout. Nutley Hall's key management and finance personnel were consulted on any known or suspected breaches in laws and regulations along with misappropriation of funds at both the planning and completion stages of the audit. Due consideration was given to the possible use of management override and this was built into our audit strategy.

The initial risk assessment highlighted a potential show stopper being of non-compliance with the CQC. We were able to obtain a copy of the inspection report in the last financial year dated November 2020 which was rated 'Good', no issues arose from the report. Further testing confirms that the CQC last review was in August 2022, post this financial yearend with no known further actions to be undertaken.

The purpose of the preliminary analytical review of the financial statements is to highlight any possible areas of concern to investigate whether the variance is expected or unexpected, based on the information obtained as part of the planning process and the current climate the charity is operating under. Relevant audit tests had then been planned to obtain supporting documentation to ensure that they are within the charitable objectives and no misappropriation of funds by way of fraud, or misstatements. Latest accounts disclosure checklists available are also completed to ensure the accounts comply with the latest reporting framework that is applicable to the charitable company.

There are aspects of the audit which are deliberately unpredictable to assist in the detection of irregularities, such as varying how we test items which are more susceptible to fraud, year on year and by incorporating systematic sampling over the populations tested.

A further description of our responsibilities is available on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

#### **Use of our report**

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**Nutley Hall**

**Independent Auditor's Report to the Members of Nutley Hall**

*R. Walsh*.....

R T K Walsh FCCA (Senior Statutory Auditor)  
For and on behalf of Manningtons, Statutory Auditor

39 High Street  
Battle  
East Sussex  
TN33 0EE

Date: *08/11/22*.....

## Nutley Hall

### Statement of Financial Activities for the Year Ended 31 March 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2022 £
<b>Income and Endowments from:</b>				
Donations and Grants	3	111,472	-	111,472
Charitable activities	4	1,665,693	-	1,665,693
Investment income	5	<u>566</u>	<u>1</u>	<u>567</u>
<b>Total Income</b>		<u>1,777,731</u>	<u>1</u>	<u>1,777,732</u>
<b>Expenditure on:</b>				
Charitable activities	6	(1,569,249)	(15,651)	(1,584,900)
Mercury provident pension scheme	7	(34,899)	-	(34,899)
Governance costs		<u>(19,911)</u>	<u>-</u>	<u>(19,911)</u>
<b>Total Expenditure</b>		<u>(1,624,059)</u>	<u>(15,651)</u>	<u>(1,639,710)</u>
Net income/(expenditure)		153,672	(15,650)	138,022
Transfers between funds		<u>19,850</u>	<u>(19,850)</u>	<u>-</u>
Net movement in funds		173,522	(35,500)	138,022
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>1,715,927</u>	<u>277,736</u>	<u>1,993,663</u>
Total funds carried forward	19	<u>1,889,449</u>	<u>242,236</u>	<u>2,131,685</u>

The notes on pages 19 to 34 form an integral part of these financial statements.

## Nutley Hall

### Statement of Financial Activities for the Year Ended 31 March 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2021 £
<b>Income and Endowments from:</b>				
Donations and Grants	3	155,128	2,200	157,328
Charitable activities	4	1,663,892	-	1,663,892
Investment income	5	1,330	5	1,335
<b>Total Income</b>		<u>1,820,350</u>	<u>2,205</u>	<u>1,822,555</u>
<b>Expenditure on:</b>				
Charitable activities	6	(1,613,025)	(5,004)	(1,618,029)
Mercury provident pension scheme	7	(107,285)	-	(107,285)
Governance costs		(18,553)	-	(18,553)
<b>Total Expenditure</b>		<u>(1,738,863)</u>	<u>(5,004)</u>	<u>(1,743,867)</u>
Net income/(expenditure)		81,487	(2,799)	78,688
Transfers between funds		(30,000)	30,000	-
Net movement in funds		51,487	27,201	78,688
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>1,664,440</u>	<u>250,535</u>	<u>1,914,975</u>
Total funds carried forward	19	<u>1,715,927</u>	<u>277,736</u>	<u>1,993,663</u>


All of the charity's activities derive from continuing operations during the above two periods.  
The funds breakdown for 2021 is shown in note 19.

## Nutley Hall

### (Registration number: 868461) Balance Sheet as at 31 March 2022

	Note	2022 £	2021 £
<b>Fixed assets</b>			
Tangible assets	13	2,617,497	2,707,038
Investments	14	<u>3,994</u>	<u>5,392</u>
		<u>2,621,491</u>	<u>2,712,430</u>
<b>Current assets</b>			
Debtors	15	88,593	93,642
Cash at bank and in hand	16	<u>732,930</u>	<u>695,063</u>
		821,523	788,705
<b>Creditors: Amounts falling due within one year</b>	17	<u>(223,123)</u>	<u>(213,121)</u>
<b>Net current assets</b>		<u>598,400</u>	<u>575,584</u>
<b>Total assets less current liabilities</b>		3,219,891	3,288,014
<b>Creditors: Amounts falling due after more than one year</b>	18	<u>(1,088,206)</u>	<u>(1,294,351)</u>
<b>Net assets</b>		<u>2,131,685</u>	<u>1,993,663</u>
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds	19	242,236	277,736
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>1,889,449</u>	<u>1,715,927</u>
<b>Total funds</b>	19	<u>2,131,685</u>	<u>1,993,663</u>

The financial statements on pages 15 to 34 were approved by the trustees, and authorised for issue on .....  
and signed on their behalf by:



.....  
G Bridge  
Trustee

The notes on pages 19 to 34 form an integral part of these financial statements.

## Nutley Hall

### Statement of Cash Flows for the Year Ended 31 March 2022

	Note	2022 £	2021 £
<b>Cash flows from operating activities</b>			
Net cash income		138,022	78,688
<b>Adjustments to cash flows from non-cash items</b>			
Depreciation	7	94,504	94,806
Revaluation of investments		1,398	17
Loss on disposal of fixed assets held for the charity's own use	9	-	1,167
		<u>233,924</u>	<u>174,678</u>
<b>Working capital adjustments</b>			
Decrease in debtors	15	5,049	14,534
(Decrease)/increase in creditors	17	<u>(140,458)</u>	<u>55,946</u>
Net cash flows from operating activities		98,515	245,158
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets	13	(4,963)	(72,066)
<b>Cash flows from financing activities</b>			
Repayment of loans and borrowings	17	<u>(55,685)</u>	<u>(54,334)</u>
Net increase in cash and cash equivalents		37,867	118,758
Cash and cash equivalents at 1 April		<u>695,063</u>	<u>576,305</u>
Cash and cash equivalents at 31 March		<u><u>732,930</u></u>	<u><u>695,063</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 19 to 34 form an integral part of these financial statements.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 1 Charity status

The charity is limited by guarantee, incorporated in England and Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

Nutley Hall  
Nutley  
Uckfield  
East Sussex  
TN22 3NJ

#### 2 Accounting policies

##### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

##### Basis of preparation

Nutley Hall meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

##### Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### *Donations and legacies*

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

#### *Grants receivable*

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

#### *Investment income*

Investment income comprises of bank interest and is recognised on a receivable basis.

#### *Charitable activities*

Charitable income is for the provision of residential care including education and craft activities for adults with learning disabilities.

#### *Other income*

Other income is income received during the course of the year that is not related directly to its charitable activities.

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### *Charitable activities*

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

#### Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### Tangible fixed assets

Individual fixed assets costing £100 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Land and buildings	Straight line over 50 years
Improvements (included under Land and buildings)	3% and 20% straight line
Furniture and equipment	20% reducing balance
Motor Vehicles	20% reducing balance

#### Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

#### Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

#### Borrowings

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

#### Foreign exchange

Transactions in foreign currencies are recorded at the rate of exchange at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies at the balance sheet date are reported at the rates of exchange prevailing at that date.

Other exchange differences are recognised in the statement of financial activities in the period in which they arise except for:

- 1) exchange differences arising on gains or losses on non-monetary items which are recognised in other comprehensive income and expenditure.

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### **Pensions and other post retirement obligations**

The charity belongs to the Mercury Provident Pension Scheme, which is a defined benefit scheme and a collective scheme for a number of employers.

Because of the large number of participating employers and the variety of financial reporting dates, it has not been deemed practicable or financially viable to produce the information necessary to allow participating employers to comply fully with the requirements of Financial Reporting Standard 17. The pension costs charged in the financial statements therefore represent the contributions payable by the charity during the year up until transitional adjustment has been made in 2017 annual accounts restating comparatives by accounting for Nutley Hall's share of the deficit as a cost and liability. In future all annual contributions will decrease the deficit up until the next triennial actuarial valuation due as at 21 December 2024 where the corrected value movement will be expensed or income in the financial statements to bring the liability in line with the latest valuation.

During the 2022 financial year it was decided that Nutley Hall would pay the orphan element which is covering the pension liabilities of other members of the schemes shortfall attributable to Nutley Hall of £120,000, to no longer be liable for this element of the scheme in the future. This cost the charity £10,150 in legal fees which was provided for by way of transfers between funds last year. However this means Nutley Hall still has a risk with the pension fund of under-performance.

In between valuations the deficit is reviewed annually against correspondence received and current economical climate and adjusted in the same way if considered appropriate. Due to the current climate with COVID19 and the financial affects it has had then it was considered appropriate for both last year and this year to increase the provision to agree to the latest deficit settlement amount which was greater than the original deficit provided for.

The latest triennial actuarial valuation as at 20 December 2021 shows a scheme deficit of £9,596 million. Pension scheme assets are valued at fair value at the valuation date. Pension scheme liabilities are measured on an actuarial basis using the projected unit method and are discounted to their present value.

The scheme trustees and participating employers decided to close the scheme to further benefit accrual on 31 December 2008, and future contribution levels will be calculated so as to eliminate the scheme deficit over an agreed period.

To replace this scheme the charity has set up a defined contribution pension scheme for which all staff are eligible. The pension costs charged in the financial statements represent the contributions payable by the charity during the year.

#### **Financial instruments**

##### *Classification*

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### ***Recognition and measurement***

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

#### ***Investments***

Investments in non-convertible preference shares and non-puttable ordinary or preference shares (where shares are publicly traded or their fair value is reliably measurable) are measured at fair value through profit or loss. Where fair value cannot be measured reliably, investments are measured at cost less impairment.

#### ***Fair value measurement***

The best evidence of fair value is a quoted price for an identical asset in an active market. When quoted prices are unavailable, the price of a recent transaction for an identical asset provides evidence of fair value as long as there has not been a significant change in economic circumstances or a significant lapse of time since the transaction took place. If the market is not active and recent transactions of an identical asset on their own are not a good estimate of fair value, the fair value is estimated by using a valuation technique.

#### ***Judgements***

Determination of whether there are indicators of impairment of the Charity's tangible assets. Factors taken into consideration in reaching such a decision include the economic viability and expected future financial performance of the asset.

#### ***Key sources of estimation uncertainty***

Tangible fixed assets are depreciated over their useful lives taking into account residual values, where appropriate. The actual lives of the assets and residual values are assessed annually and may vary depending on a number of factors. In re-assessing asset lives, factors such as technological innovation, product life cycles and maintenance programmes are taken into account. Residual value assessments consider issues such as future market conditions, the remaining life of the asset and projected disposal values. The carrying amount is £2,617,497 (2021 -£2,707,038).

The recoverability of book debts is reviewed by management and a provision is made based on all the information available. The carrying amount is £- (2021 -£-).

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 3 Income from donations and legacies

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Donations and legacies;			
Donations from individuals	45,100	45,100	19,678
Grants, including capital grants;			
Government grants	66,372	66,372	137,650
	111,472	111,472	157,328

#### 4 Income from charitable activities

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Residential home and activities	1,665,693	1,665,693	1,663,892

#### 5 Investment income

	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Interest receivable and similar income;				
Interest receivable on bank deposits	538	1	539	1,335
Other income from fixed asset investments	28	-	28	-
	566	1	567	1,335

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 6 Expenditure on charitable activities

	Note	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Residential home and activities		454,197	10,938	465,135	462,713
Depreciation, amortisation and other similar costs		89,791	4,713	94,504	95,941
Staff costs		1,025,261	-	1,025,261	1,059,375
Governance costs	8	19,911	-	19,911	18,553
		<u>1,589,160</u>	<u>15,651</u>	<u>1,604,811</u>	<u>1,636,582</u>

In addition to the expenditure analysed above, there are also governance costs of £19,911 (2021 - £18,553) which relate directly to charitable activities. See note 8 for further details.

#### 7 Mercury provident pension fund deficit

	Unrestricted General £	Total 2022 £	Total 2021 £
Fund deficit	34,899	34,899	107,285
	<u>34,899</u>	<u>34,899</u>	<u>107,285</u>

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 8 Analysis of governance and support costs

##### Governance costs

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Audit fees			
Audit of the financial statements	5,000	5,000	4,750
Other fees paid to auditors	2,416	2,416	2,210
Legal fees	5,040	5,040	11,593
Other governance costs	7,455	7,455	-
	<u>19,911</u>	<u>19,911</u>	<u>18,553</u>

#### 9 Net incoming/outgoing resources

Net incoming resources for the year include:

	2022 £	2021 £
Audit fees	5,000	4,750
Loss on disposal of fixed assets held for the charity's own use	-	1,135
Depreciation of fixed assets	94,504	94,806

#### 10 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

No remuneration was paid to the trustees for their services as trustees, however travel expenses are claimed by one trustee due to the distance of travel undertaken to attend trustees meetings. Remuneration of £52,984 (2021 - £55,984) was paid to two trustees for their employment as a care support worker and chief executive officer included in staff costs, as authorised by the memorandum of association. Only one of these trustees have accrued benefits under the now closed defined benefit pension scheme, whilst both are now accruing benefits under the replacement money purchase scheme.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 11 Staff costs

The aggregate payroll costs were as follows:

	2022 £	2021 £
<b>Staff costs during the year were:</b>		
Wages and salaries	910,115	961,864
Social security costs	60,322	54,288
Pension costs	26,065	26,308
Other staff costs	28,759	16,915
	<u>1,025,261</u>	<u>1,059,375</u>

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2022 No	2021 No
Care Staff	44	49
Administration	3	3
	<u>47</u>	<u>52</u>

No employee received emoluments of more than £60,000 during the year.

The total remuneration of key management for the year was £97,431 (2021 - £91,237) and no expenses were reimbursed in either year.

#### 12 Taxation

The charity is a registered charity and is therefore exempt from Corporation Tax.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 13 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Motor vehicles £	Total £
<b>Cost</b>				
At 1 April 2021	3,864,981	257,989	77,095	4,200,065
Additions	<u>3,848</u>	<u>1,115</u>	<u>-</u>	<u>4,963</u>
At 31 March 2022	<u>3,868,829</u>	<u>259,104</u>	<u>77,095</u>	<u>4,205,028</u>
<b>Depreciation</b>				
At 1 April 2021	1,244,581	203,258	45,188	1,493,027
Charge for the year	<u>77,673</u>	<u>11,445</u>	<u>5,386</u>	<u>94,504</u>
At 31 March 2022	<u>1,322,254</u>	<u>214,703</u>	<u>50,574</u>	<u>1,587,531</u>
<b>Net book value</b>				
At 31 March 2022	<u>2,546,575</u>	<u>44,401</u>	<u>26,521</u>	<u>2,617,497</u>
At 31 March 2021	<u>2,620,400</u>	<u>54,731</u>	<u>31,907</u>	<u>2,707,038</u>

Land and buildings are recorded at historical cost in the financial statements, however the insured value of the buildings at the last renewal in May 2021 is £8,542,102.

#### 14 Fixed asset investments

	2022 £	2021 £
Other investments	<u>3,994</u>	<u>5,392</u>

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### Other investments

	Unlisted investments £	Total £
<b>Cost or Valuation</b>		
At 1 April 2021	5,392	5,392
Revaluation	<u>(1,398)</u>	<u>(1,398)</u>
At 31 March 2022	<u>3,994</u>	<u>3,994</u>
<b>Net book value</b>		
At 31 March 2022	<u>3,994</u>	<u>3,994</u>
At 31 March 2021	<u>5,392</u>	<u>5,392</u>

#### 15 Debtors

	2022 £	2021 £
Trade debtors	29,216	58,123
Prepayments	17,007	13,508
Accrued income	26,333	19,391
Other debtors	<u>16,037</u>	<u>2,620</u>
	<u>88,593</u>	<u>93,642</u>

#### 16 Cash and cash equivalents

	2022 £	2021 £
Cash on hand	4,806	4,796
Cash at bank	476,635	469,448
Short-term deposits	<u>251,489</u>	<u>220,819</u>
	<u>732,930</u>	<u>695,063</u>

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 17 Creditors: amounts falling due within one year

	2022	2021
	£	£
Bank loans	33,632	33,027
Trade creditors	59,550	29,342
Other loans	23,194	22,397
Other taxation and social security	4,165	17,037
Other creditors	8,073	11,318
Other creditors - Mercury Pension fund deficit	64,209	61,151
Accruals	30,300	38,849
	223,123	213,121

#### Bank borrowings

Both Triodos Loans are secured by way of a legal charge on the freehold properties owned by Nutley Hall, namely Sunrise House and Tall Timbers. The total amount of Interest charged in the period was £1,484 (2021 - £2,041). The total carrying amount on remaining bank loan at year end is £59,814 (2021 - £93,100), with the final monthly instalment due on 17th December 2023.

#### Other borrowings

Hermes Loans are secured by way of a legal charge on the freehold properties owned by Nutley Hall, namely Oaklea and Gorsdene. The total amount of Interest charged at a denominated rate of 3.5% in the period was £11,917 (2021 - £12,686). The total carrying amounts on remaining other loans at the year end £328,288 (2021 - £350,686), with the final monthly instalments due on 12th November 2023.

#### 18 Creditors: amounts falling due after one year

	2022	2021
	£	£
Bank loans	26,181	60,074
Other loans	305,094	328,288
Other creditors - Mercury Pension fund deficit	756,931	905,989
	1,088,206	1,294,351

Included in the creditors are the following amounts due after more than five years:

	2022	2021
	£	£
After more than five years by instalments	(797,621)	(869,807)

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 19 Funds

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2022 £
<b>Unrestricted</b>					
<i>General</i>					
General Fund	1,715,927	1,777,731	(1,624,059)	19,850	1,889,449
<b>Restricted</b>					
Residents Mutual Fund	3,356	-	-	-	3,356
Riding and Sports Fund	6,515	1	(788)	-	5,728
New buildings	235,665	-	(4,713)	-	230,952
Staff Party	200	-	-	-	200
Cobley donation Fund	2,000	-	-	-	2,000
MPPS Fund	30,000	-	(10,150)	(19,850)	-
<b>Total restricted</b>	<u>277,736</u>	<u>1</u>	<u>(15,651)</u>	<u>(19,850)</u>	<u>242,236</u>
<b>Total funds</b>	<u>1,993,663</u>	<u>1,777,732</u>	<u>(1,639,710)</u>	<u>-</u>	<u>2,131,685</u>

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2022

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
<b>Unrestricted funds</b>					
<i>General</i>					
General Fund	1,664,440	1,820,350	(1,738,863)	(30,000)	1,715,927
<b>Restricted</b>					
Residents Mutual Fund	3,354	2	-	-	3,356
Riding and Sports Fund	6,707	3	(195)	-	6,515
New buildings	240,474	-	(4,809)	-	235,665
Staff Party	-	200	-	-	200
Cobley donation Fund	-	2,000	-	-	2,000
MPPS Fund	-	-	-	30,000	30,000
<b>Total restricted funds</b>	<u>250,535</u>	<u>2,205</u>	<u>(5,004)</u>	<u>30,000</u>	<u>277,736</u>
<b>Total funds</b>	<u>1,914,975</u>	<u>1,822,555</u>	<u>(1,743,867)</u>	<u>-</u>	<u>1,993,663</u>

The specific purposes for which the funds are to be applied are as follows:

The Residents' mutual fund comprises a depository funded by donations, from which residents can draw in cases of financial need, at the discretion of the resident manager.

The Riding and Sports fund comprises a depository funded by donations, from which residents will only pay half the cost of the activities then the remaining cost is paid from the fund.

The new buildings fund comprises of donations raised to help fund the new residential building on the Oaklea site.

The staff party fund was a donation to Nutley Hall to facilitate staff party in recognition of their hard work during the pandemic.

Cobley donation fund is a donation made to be used in the future for something specific when the need arises.

The MPPS fund comprises of a transfer from unrestricted funds to restricted as a contribution towards legal and professional fees if Nutley decide to exit the plan in the future, during the 2022 financial year Nutley Hall was able to exit the orphan element of the scheme at a lower charge then expected. The remaining balance has been transferred back into unrestricted funds.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 20 Analysis of net assets between funds

	Unrestricted		Total funds at 31 March 2022
	General £	Restricted £	£
Tangible fixed assets	2,386,545	230,952	2,617,497
Fixed asset investments	3,994	-	3,994
Current assets	810,239	11,284	821,523
Current liabilities	(223,123)	-	(223,123)
Creditors over 1 year	(1,088,206)	-	(1,088,206)
<b>Total net assets</b>	<b>1,889,449</b>	<b>242,236</b>	<b>2,131,685</b>

	Unrestricted funds		Total funds at 31 March 2021
	General £	Restricted funds £	£
Tangible fixed assets	2,471,374	235,664	2,707,038
Fixed asset investments	5,392	-	5,392
Current assets	746,633	42,072	788,705
Current liabilities	(213,121)	-	(213,121)
Creditors over 1 year	(1,294,351)	-	(1,294,351)
<b>Total net assets</b>	<b>1,715,927</b>	<b>277,736</b>	<b>1,993,663</b>

#### 21 Related party transactions

During the year the charity made the following related party transactions:

##### Donations from Trustees

Total amount of donations received in aggregate without conditions from trustees in the year was £1000 (2021 - £200). At the balance sheet date the amount due to/from Donations from Trustees was £Nil (2021 - £Nil).

**NUTLEY HALL**

England & Wales - Charity number 307023

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# Accounts

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Company registration number: 868461

Charity registration number: 307023

# Nutley Hall

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2021

Manningtons  
Statutory auditor  
39 High Street  
Battle  
East Sussex  
TN33 0EE

## **Nutley Hall**

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## Nutley Hall

### Reference and Administrative Details

<b>Chief Executive Officer</b>	R Levy
<b>Trustees</b>	H Compson P Blok M Albath H Dow I Walker G Bridge R Levy
<b>Secretary</b>	H Compson
<b>Principal Office</b>	Nutley Hall Nutley Uckfield East Sussex TN22 3NJ  The charity is incorporated in England and Wales.
<b>Company Registration Number</b>	868461
<b>Charity Registration Number</b>	307023
<b>Bankers</b>	Barclays Bank plc The Old Bank High Street Lewes East Sussex
<b>Auditor</b>	Manningtons Statutory auditor 39 High Street Battle East Sussex TN33 0EE

## Nutley Hall

### Strategic Report for the Year Ended 31 March 2021

The trustees, who are directors for the purposes of company law, present their strategic report for the year ended 31 March 2021, in compliance with s414C of the Companies Act 2006.

#### **Achievements and performance**

Despite the exceptional challenges posed by the Coronavirus pandemic, Nutley Hall continued to offer the residents an environment that was safe, and where meaningful activities could resume within a supportive social context. Like the rest of society, and care homes in particular, Nutley Hall had to face restrictions on gatherings, visitors, outings and the cultural life. Every effort was made to respond to the physical measures required whilst maintaining the residents' well-being and mitigating any adverse impact. The outdoors was fully utilized – we spent an increased time in our garden and enjoyed the unhindered access to Ashdown Forest. A tuck shop was put in place to allow the residents to safely shop for their favorite snacks and magazines. During some periods, workshop leaders were assigned to specific houses to provide activity within the house group. An exhibition of paintings by one of the residents was one particularly pleasing outcome of the change in routine. As guidelines changed over time, we were able to facilitate visitors and later on safe visits of residents to their families. Though it is too early to assess the full impact of the pandemic, it is clear that on the whole the community has fared well.

In October 2020 we had a visit from the Care Quality Commission, specifically to assess the measures we put in place to prevent transmission of COVID-19. Nutley Hall was found to be fully compliant with all the requirements.

Work to improve the physical infrastructure in the community also continued. This year we focused on improving accessibility, in line with our 5-year development plans, with particular focus on upgrading the paths within the community. We also installed solar panels on three properties, a mark of the community's commitment to environmental sustainability. In addition, £65,000 were spent on smaller scale improvements, such as upgrading of kitchens, bathrooms, plumbing, flooring and redecoration.

Recruitment of staff and volunteers from overseas has become more onerous and costly due to the impact of both the pandemic and Brexit. However, as an A rated licensed sponsor, we were able to obtain all necessary permits to ensure our staffing requirements were met. We also continued to facilitate a successful one year placement by a group of young volunteers from Germany.

The staff training program resumed, albeit in a slightly changed form, which included online provision and work in smaller groups. All new care staff completed the "Care Certificate". Apart from the mandatory training completed by all relevant staff, we also focused on bespoke training in areas such as holistic care, art therapy, communication skills, mental health, crafts and resilience. Comprehensive education and training of staff is a secondary aim of the Charity which (through developing greater understanding and professionalism) is of direct benefit to the residents; it also has a broader public benefit of providing training for staff who may later take their skills elsewhere in social care work or related fields.

Staff have continued to focus on ensuring that Nutley Hall fulfils its regulatory obligations, including the important contributions from residents via the Community Meeting, the Residents' Forum and individual surveys. Feedback from the residents, relatives and health and social care professionals continues to be very positive. Although we were not always able to facilitate the weekly Community Meeting, every effort was made to ensure the residents have the opportunity to express their views and wishes. Governance and management issues were continually reviewed & developed with attendance at relevant seminars and workshops (online), where possible. We held our first online AGM which was well-attended by Members of the Charity including members of residents' families, friends and people in the wider local community.

## Nutley Hall

### Strategic Report for the Year Ended 31 March 2021

Our cultural life was also affected by the pandemic. Some festivals and events had to be celebrated outdoors or in small groups. During prolonged periods we were not able to host cultural activities in Orchard House. More recently some concerts by local musicians were hosted to the great delight of the residents and staff. We hope to be able to host more events in the near future and through that, help to advance art, culture and community development both for the direct beneficiaries and for wider local and national communities.

#### *Key financial performance indicators*

	Unit	2021	2020
Net Profit Percentage of Fee Income	%	4.90	2.30
Percentage of directly attributable expenses to fee income	%	98.00	88.00

#### **Financial review**

Nutley Hall's income has not been adversely impacted by the Coronavirus pandemic. Additional costs associated with Covid-19 were met by the Infection Control and Rapid Testing Funds, distributed by East Sussex County Council. This, in addition to moderate inflationary increase from several local authorities, and a successful outcome in negotiating uplifts in a few individual cases, meant that the total income has increased from £1,703,849 to £1,822,555. Expenditure also increased year-on-year, from £1,634,178 to £1,743,777.

This stability allowed planned investment to move ahead, as outlined above, and the trustees plan to continue to invest in the infrastructure and in the quality of offering for the residents. A small salary increase was offered to all staff. Nutley Hall continues to depend on the help of volunteer coworkers who play a crucial role in maintaining service while at the same time contributing enormous benefits via enhanced vitality and diversity in the community.

Improvements were made to bookkeeping methods. The terminated Mercury Provident Pension Scheme continues to be a liability. The agreed recovery plan entails deficit funding that currently represents 3.7% of the annual income.

#### *Policy on reserves*

The current policy of the trustees is to maintain free reserves within the accounts to meet contingencies for three months i.e. they should equate to one quarter of Nutley Hall's annual operating expenditure. Free reserves at the year end date amounted to £619,026 compared with the policy target figure of £375,000.

#### *Investment policy and objectives*

Under the Memorandum and Articles of Association the charity has the power to invest as the trustees see fit. The trustees, having regard to the liquidity requirements of operating Nutley Hall and to the reserves policy, have maintained a policy of aiming to keep available funds in interest bearing deposit accounts which pay a rate of interest in excess of the rate of inflation.

#### **Plans for future periods**

##### *Aims and key objectives for future periods*

An ongoing plan of improvements and maintenance of the existing site will continue. Emphasis will be given to improving accessibility, particularly widening and levelling of paths. Nutley Hall will also install solar panels on one more building. This represents our commitment to the environment and also will contribute towards lowering the energy costs. A fundraising appeal has been launched towards a new Garden Workshop which will include running water and toilet facilities, as well as having adequate insulation and heating.

## Nutley Hall

### Strategic Report for the Year Ended 31 March 2021

#### *Principal risks and uncertainties*

##### *Adverse Care Quality Commission (CQC) Report*

An adverse CQC report could negatively affect the funding available to the charity, result in the loss of fee paying residents and could ultimately force the home to close.

The Manager, Raz Levy is registered with the Care Quality Commission to manage the service. Registered persons have legal responsibility for meeting the requirements in the Health and Social Care Act 2008 and associated Regulations. Quality assurance systems are in place to ensure Nutley Hall provides a consistently high quality of care which is in line with the Care Act (2014).

Following an inspection, all recommendations are taken on board and an action plan is formed to ensure improvements are made in the relevant areas. Nutley Hall is currently rated "good" by the CQC.

##### *Reduction in resident numbers*

Nutley Hall's budget is set allowing two void vacancies. We have an operational surplus which if temporarily reduced would affect our ability to invest in larger scale projects, at least in the short term. If the number of residents remained consistently below full occupancy, we would need to consider a proportional reduction in activity, and in particular in staffing levels in order to reduce costs.

##### *Impact of Covid-19*

Nutley Hall has shown resilience throughout the pandemic, as shown above. All residents remained healthy. Neither staffing levels nor our income were significantly affected. The covid-19 measures implemented have been proportionate and effective, as also acknowledged by the Care Quality Commission. We will continue to monitor the level of risk and relevant guidelines and respond appropriately as the situation evolves.

##### *Impact of Brexit*

Besides the additional costs associated with recruitment abroad, we have not been directly affected by the departure of the UK from the EU.

16.09.2021

The strategic report was approved by the trustees of the charity on ..... and signed on its behalf by:

*Hele F. Compson*

H Compson  
Company Secretary

# Nutley Hall

## Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 March 2021.

### **Objectives and activities**

#### *Objects and aims*

The object for which the charity is established is the administration of a residential care home providing care, education and craft activity for adults with learning disabilities.

Nutley Hall is a community, akin to a small village, inclusive of residential and day staff in addition to the residents (or service users) with learning disabilities. The emphasis is on community living, but one in which the uniqueness of each person is recognised and respected. The talents, hopes and aspirations of each individual resident are valued as contributions to the whole, while there is an endeavour to promote and protect their rights, interests, choices, needs and progression towards independence, with full dignity. There are three equally essential strands brought into balance within the community: the home life, the working life and the cultural life.

#### **Home Life:**

Nutley Hall consists currently of seven separate units in six houses, each functioning as a social and domestic grouping inclusive of residents (ranging from three in the smallest to six in the largest), house co-ordinators carers and volunteer co-workers. Shared mealtimes are an important focus, as are shared household chores, mutual support and social activities. Residents are encouraged to be involved with staff in communal household tasks to the best of their ability, fostering personal recognition, independence and mutual support of each other. Nutley Hall aims to be a "caring environment": i.e. where care takes place in a properly cared for environment in relation to nutrition, cleaning, décor and environmental credentials. Particular emphasis is given to nutrition, in the provision of a wholefood diet based on bio-dynamic and organic produce; to the maintenance of the fabric and décor of the buildings, fittings and furnishing; and to the upkeep of the surrounding gardens and grounds. The objective is to achieve an outcome that maintains a genuine quality of life for residents: not merely functionally good, but also beautiful, harmonious and artistic.

#### **Working Life:**

Well-equipped craft workshops for baking, basketry, candle-making, weaving and woodwork on site, herb processing, gardening and woodland/woodcraft groups, and the central kitchen and laundry allow development of skills and creative and productive work, utilising natural materials and processes as far as possible. Particular emphasis is given to encouraging a variety of experience within a rhythmical structure, as well as to the quality of the physical and social working environments. The craft workshops are an integral part of community life.

#### **Cultural Life:**

Live music, poetry, drama, story-telling, eurythmy, dance, movement and art are at the heart of the community life. The aim is to provide residents, whether as engaged participants or as receptive audience, not only with meaningful activity and entertainment but also creative experiences that can engender social cohesion, restorative/therapeutic qualities and renewal. Nutley Hall has a rich cultural ethos in which the marking of the year's natural cycles and seasons and the shared celebration of the Christian festivals figure prominently, alongside many other community celebrations and activities. There is a strong sense of rhythm to each day, to each week and to the whole course of the year. Belonging to the community (whether in a supported or a supporting role) assumes, at the very least, tolerance of this rich cultural aspect – and everyone is encouraged and enabled to contribute to festival preparation and planning and to participate in the outcome.

The balanced integration of these elements of daily life gives a structure in which all members of the community can genuinely contribute to each other's lives and mutually support growth and fulfilment.

## **Nutley Hall**

### **Trustees' Report**

Nutley Hall wishes to enable all residents to develop their own individuality and self-respect, aiming towards wider integration and inclusion and supporting them to realise their own full potential. The intention is to provide an enabling environment in which the potential of each individual can find expression within a supportive social context, at home, in the workshop setting and recreationally. Support may also be via local placements, involvement with off-site tasks or participation in partner projects with other organisations. Additionally, adult education is supported – to attend local college courses or to join an on-site adult education class where the intention is, for example:

- to help stimulate thinking and interest in the world, in people and in current affairs;
- to enable the formulation of ideas and opinions that may lead to discussion and promote communication skills;
- to encourage an exploration of the natural world and its processes;
- to maintain and/or develop skills in writing, reading and numeracy;
- to encourage creative, artistic and cultural interests, talents and skills;
- to enable residents to pursue their own particular interests, etc.

Nutley Hall has quality systems in place aimed at continuing quality improvement, by means of checks, audits, reviews and revisions and a guiding approach to quality management that underpins all its work involving the whole community.

Quality monitoring at Nutley Hall is spread across a matrix of sources and methods, at varying levels and times, involving participation from the residents, from their relatives and other legal representatives, from members of staff, from the registered manager, the management team and the trustees, from residents' adult social care managers and other external professionals, from various regulatory bodies including CQC, environmental health, the fire service etc., from professional care associations and partner organisations, from training organisations and from visitors, friends and neighbours. Comments, compliments, concerns and other feedback, both direct and indirect, are collated, considered and evaluated. Where appropriate, the information and outcomes are recorded, and relevant changes are acted upon or plans instigated. These processes should be viewed as forming an ascending spiral with outcomes continuously nourishing the wellbeing of residents in their daily care environment - while informing trustees, managers and all staff in their various work responsibility roles and via various meeting formats.

#### ***Public benefit***

From Nutley Hall's principal aim in providing relief for people with learning disabilities, based on the Objects of the Charity, has arisen the foundation and continuing development of a community with facilities for care, recreation, work and residential accommodation that strives to advance human rights, equality, diversity, education, art and culture. Its direct beneficiaries are adults with a learning disability, though usually without severe medical or mental health needs or physical disabilities.

Within this remit, limited only by the terms of Care Quality Commission (CQC) registration, Nutley Hall is open to anyone who may seek its benefits, with no geographical restrictions or exclusion on the grounds of ethnic background, nationality, race or religion. Nor is any prospective applicant excluded for lack of funding (which is generally borne by a public adult social care authority rather than the individual). There has always been – and continues to be – the possibility at Nutley Hall for reduced fee agreements for privately-funded residents. The following section outlines activities in relation to the benefit for Nutley Hall residents (i.e. the direct beneficiaries) and alludes to public benefit in broader and more general terms.

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

# Nutley Hall

## Trustees' Report

### **Going concern**

Nutley Hall continues to operate at a surplus and as such remains sustainable. This is a reflection of steady occupancy levels, a moderate yearly uplift in fees income and well managed expenditure. There is a regular stream of inquiries for places at Nutley Hall and a waiting list consisting of ten prospective residents.

Nutley Hall successfully navigated the challenges brought about by the Coronavirus pandemic. The residents were supported to maintain a good quality of life, whilst being kept safe and healthy. A Care Quality Commission visit in October 2020 concluded that Nutley Hall is fully compliant with the current infection control requirements.

### **Structure, governance and management**

#### *Nature of governing document*

Nutley Hall is a non profit-making company registered both as a company limited by guarantee with Companies House (no. 868461) and as a charity (no. 307023) with the Charity Commissioners. It is a voluntary residential care home & community. The registration with the Care Quality Commission (CQC) is to provide the regulated activity: "Accommodation for persons who require nursing or personal care".

The Registered Provider (ID: 1-101651759) is Nutley Hall, governed by a board of trustees. The current Chairman of the Trustees is Mr Guy Bridge, who has considerable experience in banking, finance and management and is also a family member of one of our residents. Other trustees represent a cross-section of professions (e.g. social care, medicine, education, banking and business), experience of anthroposophical organisations and activities, and family members of residents. The trustees meet quarterly and report to the AGM of the charity every autumn. The Registered Provider ensures that the regulated activity is managed by "an individual who is registered as a manager in respect of this activity at Nutley Hall". The current Registered Manager (ID CON1-1588937093) is Raz Levy, who holds a degree in Curative Education and has extensive experience in the Learning Disabilities sector. Mr Levy leads a management group to which the trustees delegate the day-to-day organisation and running of services.

Nutley Hall has a non-hierarchical organisational structure with individual areas of responsibility represented at the weekly community Staff Meeting, at the regular Core Group meeting (of senior permanent staff) and in the Management Group, all of which include the Registered Manager. Additionally, there are separate regular team meetings for each house/unit, for the senior care staff (house co-ordinators), for workshop leaders (i.e. day care services) and for therapists.

#### *Recruitment and appointment of trustees*

Trustees are elected by the members of the charitable company attending the Annual General Meeting, to serve for a three year period. At the end of this period they are eligible for re-election.

#### *Induction and training of trustees*

New trustees undergo an orientation session to brief them of their legal obligations under charity and company law, the content of the memorandum and articles of association, the decision making processes and recent financial performance of the charity. They will be given a tour of the premises and an outline of the day to day operations.

# Nutley Hall

## Trustees' Report

### *Arrangements for setting key management personnel remuneration*

The remuneration for the registered manager is set by the board of trustees, in accordance with Nutley Hall's pay scale. Remuneration for other key management roles is set according to the pay scale. Both the registered manager and other key management personnel's remuneration are benchmarked against Skills For Care, the strategic body for workforce development in adult social care in England. Annual appraisal is taking place to ensure accountability and to manage performance.

### *Organisational structure*

The trustees meet regularly to manage the general policy of the charity. The day to day operation of Nutley Hall is delegated to a residential manager, Raz Levy, who is also a trustee, and his management team.

### **Financial instruments**

#### *Objectives and policies*

The charity's activities expose it to a number of financial risks including credit risk, cash flow risk and liquidity risk. The use of financial derivatives is governed by the charity's policies approved by the board of trustees, which provide written principles on the use of financial derivatives to manage these risks. The charity does not use derivative financial instruments for speculative purposes.

#### *Cash flow risk*

The charity's activities expose it primarily to the financial risks of changes in foreign currency exchange rates and interest rates.

Interest bearing assets and liabilities are held at fixed rate to ensure certainty of cash flows.

#### *Credit risk*

The charity's principal financial assets are bank balances and cash, trade and other receivables, and investments. The charity's credit risk is primarily attributable to its trade receivables. The amounts presented in the balance sheet are net of allowances for doubtful receivables. An allowance for impairment is made where there is an identified loss event which, based on previous experience, is evidence of a reduction in the recoverability of the cash flows.

The credit risk on liquid funds and derivative financial instruments is limited because the counterparties are banks with high credit-ratings assigned by international credit-rating agencies.

The charity has no significant concentration of credit risk, with exposure spread over a large number of counterparties and customers.

#### *Liquidity risk*

In order to maintain liquidity to ensure that sufficient funds are available for ongoing operations and future developments, the charity ensures debtors are reviewed and managed regularly, tight operation of budgeting and expenditure is operated, and regular reviews of bank account balances are undertaken.

### **Disclosure of information to auditor**

Each trustee has taken steps that they ought to have taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information. The trustees confirm that there is no relevant information that they know of and of which they know the auditor to be unaware of.

## Nutley Hall

### Statement of Trustees' Responsibilities


The trustees (who are also the directors of Nutley Hall for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 16.09.2021 and signed on its behalf by:

  
.....  
H Compson  
Company Secretary

## **Nutley Hall**

### **Independent Auditor's Report to the Members of Nutley Hall**

#### **Opinion**

We have audited the financial statements of Nutley Hall (the 'charity') for the year ended 31 March 2021, which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the original financial statements were authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## Nutley Hall

### Independent Auditor's Report to the Members of Nutley Hall

#### **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Strategic Report and Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Strategic Report and Trustees' Report have been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Strategic Report and the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities (set out on page 9), the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

## Nutley Hall

### Independent Auditor's Report to the Members of Nutley Hall

The detection of fraud and irregularities is a primary consideration of the audit planning and is carried through to the audit completion stage. A risk assessment and preliminary analytical review is undertaken at the planning stage and areas of concern are then built into the audit strategy and testing to ensure sufficient procedures and evidence is obtained to give comfort that material irregularities and potential instances of fraud are detected where possible.

The audit team is briefed regarding any areas of concern, the potential audit risks and consequential impact. The audit team remained vigilant throughout their work and made enquiries of key management and finance personnel throughout. Nutley Hall's key management and finance personnel were consulted on any known or suspected breaches in laws and regulations along with misappropriation of funds at both the planning and completion stages of the audit. Due consideration was given to the possible use of management override and this was built into our audit strategy.

The initial risk assessment highlighted a potential show stopper being of non-compliance with the CQC. We were able to obtain a copy of the inspection report during the financial year dated November 2020 which was rated 'Good', no issues arose from the report.

The purpose of the preliminary analytical review of the financial statements is to highlight any possible areas of concern to investigate whether the variance is expected or unexpected, based on the information obtained as part of the planning process and the current climate the charity is operating under. Relevant audit tests had then been planned to obtain supporting documentation to ensure that they are within the charitable objectives and no misappropriation of funds by way of fraud, or misstatements. Latest accounts disclosure checklists available are also completed to ensure the accounts comply with the latest reporting framework that is applicable to the charitable company.

There are aspects of the audit which are deliberately unpredictable to assist in the detection of irregularities, such as varying how we test items which are more susceptible to fraud, year on year and by incorporating systematic sampling over the populations tested.

A further description of our responsibilities is available on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

#### Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.



R T K Walsh FCCA (Senior Statutory Auditor)  
For and on behalf of Manningtons, Statutory Auditor

39 High Street  
Battle  
East Sussex  
TN33 0EE

Date: 27/09/21

## Nutley Hall

### Statement of Financial Activities for the Year Ended 31 March 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2021 £
<b>Income and Endowments from:</b>				
Donations and Grants	3	155,128	2,200	157,328
Charitable activities	4	1,663,892	-	1,663,892
Investment income	5	1,330	5	1,335
<b>Total Income</b>		<u>1,820,350</u>	<u>2,205</u>	<u>1,822,555</u>
<b>Expenditure on:</b>				
Charitable activities	6	(1,612,935)	(5,004)	(1,617,939)
Mercury provident pension scheme	7	(107,285)	-	(107,285)
Governance costs		(18,553)	-	(18,553)
<b>Total Expenditure</b>		<u>(1,738,773)</u>	<u>(5,004)</u>	<u>(1,743,777)</u>
Net income/(expenditure)		81,577	(2,799)	78,778
Transfers between funds		(30,000)	30,000	-
Net movement in funds		51,577	27,201	78,778
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>1,664,440</u>	<u>250,535</u>	<u>1,914,975</u>
Total funds carried forward	20	<u>1,716,017</u>	<u>277,736</u>	<u>1,993,753</u>

The notes on pages 17 to 32 form an integral part of these financial statements.

## Nutley Hall

### Statement of Financial Activities for the Year Ended 31 March 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2020 £
<b>Income and Endowments from:</b>				
Donations and Grants	3	12,230	35,772	48,002
Charitable activities	4	1,652,410	-	1,652,410
Investment income	5	3,415	22	3,437
<b>Total Income</b>		<u>1,668,055</u>	<u>35,794</u>	<u>1,703,849</u>
<b>Expenditure on:</b>				
Charitable activities	6	(1,436,325)	(3,596)	(1,439,921)
Mercury provident pension scheme	7	(169,721)	-	(169,721)
Governance costs		(24,536)	-	(24,536)
<b>Total Expenditure</b>		<u>(1,630,582)</u>	<u>(3,596)</u>	<u>(1,634,178)</u>
<b>Net income</b>		<u>37,473</u>	<u>32,198</u>	<u>69,671</u>
<b>Net movement in funds</b>		37,473	32,198	69,671
<b>Reconciliation of funds</b>				
<b>Total funds brought forward</b>		<u>1,626,967</u>	<u>218,337</u>	<u>1,845,304</u>
<b>Total funds carried forward</b>	20	<u>1,664,440</u>	<u>250,535</u>	<u>1,914,975</u>

All of the charity's activities derive from continuing operations during the above two periods.

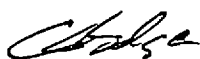
The funds breakdown for 2020 is shown in note 20.

## Nutley Hall

(Registration number: 868461)  
Balance Sheet as at 31 March 2021

	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	13	2,707,038	2,730,945
Investments	14	<u>5,392</u>	<u>5,409</u>
		<u>2,712,430</u>	<u>2,736,354</u>
<b>Current assets</b>			
Debtors	15	93,642	108,176
Cash at bank and in hand	16	<u>695,063</u>	<u>576,305</u>
		788,705	684,481
<b>Creditors: Amounts falling due within one year</b>	17	<u>(213,031)</u>	<u>(201,358)</u>
<b>Net current assets</b>		<u>575,674</u>	<u>483,123</u>
<b>Total assets less current liabilities</b>		3,288,104	3,219,477
<b>Creditors: Amounts falling due after more than one year</b>	18	<u>(1,294,351)</u>	<u>(1,304,502)</u>
<b>Net assets</b>		<u>1,993,753</u>	<u>1,914,975</u>
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds	20	277,736	250,535
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>1,716,017</u>	<u>1,664,440</u>
<b>Total funds</b>	20	<u>1,993,753</u>	<u>1,914,975</u>

The financial statements on pages 13 to 32 were approved by the trustees, and authorised for issue on 16/09/21 and signed on their behalf by:



.....  
G Bridge  
Trustee

The notes on pages 17 to 32 form an integral part of these financial statements.

## Nutley Hall

### Statement of Cash Flows for the Year Ended 31 March 2021

	Note	2021 £	2020 £
<b>Cash flows from operating activities</b>			
Net cash income		78,778	69,671
<b>Adjustments to cash flows from non-cash items</b>			
Depreciation	7	94,806	83,291
Revaluation of investments		17	(68)
Loss on disposal of fixed assets held for the charity's own use	9	<u>1,167</u>	<u>1,558</u>
		174,768	154,452
<b>Working capital adjustments</b>			
Decrease in debtors	15	14,534	19,116
Increase in creditors	17	<u>55,856</u>	<u>77,951</u>
Net cash flows from operating activities		245,158	251,519
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets	13	(72,066)	(282,902)
<b>Cash flows from financing activities</b>			
Repayment of loans and borrowings	17	<u>(54,334)</u>	<u>(52,492)</u>
Net increase/(decrease) in cash and cash equivalents		118,758	(83,875)
Cash and cash equivalents at 1 April		<u>576,305</u>	<u>660,180</u>
Cash and cash equivalents at 31 March		<u><u>695,063</u></u>	<u><u>576,305</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 17 to 32 form an integral part of these financial statements.

## **Nutley Hall**

### **Notes to the Financial Statements for the Year Ended 31 March 2021**

#### **1 Charity status**

The charity is limited by guarantee, incorporated in England and Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

Nutley Hall  
Nutley  
Uckfield  
East Sussex  
TN22 3NJ

#### **2 Accounting policies**

##### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

##### **Basis of preparation**

Nutley Hall meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

##### **Income and endowments**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### *Donations and legacies*

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

#### *Grants receivable*

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

#### *Investment income*

Investment income comprises of bank interest and is recognised on a receivable basis.

#### *Charitable activities*

Charitable income is for the provision of residential care including education and craft activities for adults with learning disabilities.

#### *Other income*

Other income is income received during the course of the year that is not related directly to its charitable activities.

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### *Charitable activities*

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

#### Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### Tangible fixed assets

Individual fixed assets costing £100 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Land and buildings	Straight line over 50 years
Improvements (included under Land and buildings)	3% and 20% straight line
Furniture and equipment	20% reducing balance
Motor Vehicles	20% reducing balance

#### Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

#### Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### **Trade creditors**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

#### **Borrowings**

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

#### **Foreign exchange**

Transactions in foreign currencies are recorded at the rate of exchange at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies at the balance sheet date are reported at the rates of exchange prevailing at that date.

Other exchange differences are recognised in the statement of financial activities in the period in which they arise except for:

1) exchange differences arising on gains or losses on non-monetary items which are recognised in other comprehensive income and expenditure.

#### **Fund structure**

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### **Pensions and other post retirement obligations**

The charity belongs to the Mercury Provident Pension Scheme, which is a defined benefit scheme and a collective scheme for a number of employers.

Because of the large number of participating employers and the variety of financial reporting dates, it has not been deemed practicable or financially viable to produce the information necessary to allow participating employers to comply fully with the requirements of Financial Reporting Standard 17. The pension costs charged in the financial statements therefore represent the contributions payable by the charity during the year up until transitional adjustment has been made in 2017 annual accounts restating comparatives by accounting for Nutley Hall's share of the deficit as a cost and liability. In future all annual contributions will decrease the deficit up until the next triennial actuarial valuation due as at 29 December 2021 where the corrected value movement will be expensed or income in the financial statements to bring the liability in line with the latest valuation.

In between valuations the deficit is reviewed annually against correspondence received and current economical climate and adjusted in the same way if considered appropriate. Due to the current climate with COVID19 and the financial affects it has had then it was considered appropriate for both last year and this year to increase the provision to agree to the latest deficit settlement amount which was greater than the original deficit provided for.

The latest triennial actuarial valuation as at 29 December 2018 shows a scheme deficit of £15.893 million. Pension scheme assets are valued at fair value at the valuation date. Pension scheme liabilities are measured on an actuarial basis using the projected unit method and are discounted to their present value.

The scheme trustees and participating employers decided to close the scheme to further benefit accrual on 31 December 2008, and future contribution levels will be calculated so as to eliminate the scheme deficit over an agreed period.

To replace this scheme the charity has set up a defined contribution pension scheme for which all staff are eligible. The pension costs charged in the financial statements represent the contributions payable by the charity during the year.

#### **Financial instruments**

##### *Classification*

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### *Recognition and measurement*

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

#### *Investments*

Investments in non-convertible preference shares and non-puttable ordinary or preference shares (where shares are publicly traded or their fair value is reliably measurable) are measured at fair value through profit or loss. Where fair value cannot be measured reliably, investments are measured at cost less impairment.

#### *Fair value measurement*

The best evidence of fair value is a quoted price for an identical asset in an active market. When quoted prices are unavailable, the price of a recent transaction for an identical asset provides evidence of fair value as long as there has not been a significant change in economic circumstances or a significant lapse of time since the transaction took place. If the market is not active and recent transactions of an identical asset on their own are not a good estimate of fair value, the fair value is estimated by using a valuation technique.

#### **Judgements**

Determination of whether there are indicators of impairment of the Charity's tangible assets. Factors taken into consideration in reaching such a decision include the economic viability and expected future financial performance of the asset.

#### **Key sources of estimation uncertainty**

Tangible fixed assets are depreciated over their useful lives taking into account residual values, where appropriate. The actual lives of the assets and residual values are assessed annually and may vary depending on a number of factors. In re-assessing asset lives, factors such as technological innovation, product life cycles and maintenance programmes are taken into account. Residual value assessments consider issues such as future market conditions, the remaining life of the asset and projected disposal values. The carrying amount is £2,707,038 (2020 -£2,730,945).

The recoverability of book debts is reviewed by management and a provision is made based on all the information available. The carrying amount is £- (2020 -£3,992).

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total funds £
Donations and legacies;			
Donations from individuals	17,478	2,200	19,678
Grants, including capital grants;			
Government grants	<u>137,650</u>	<u>-</u>	<u>137,650</u>
<b>Total for 2021</b>	<u>155,128</u>	<u>2,200</u>	<u>157,328</u>
<b>Total for 2020</b>	<u>12,230</u>	<u>35,772</u>	<u>48,002</u>

#### 4 Income from charitable activities

	Unrestricted funds General £	Total funds £
Residential home and activities	<u>1,663,892</u>	<u>1,663,892</u>
<b>Total for 2021</b>	<u>1,663,892</u>	<u>1,663,892</u>
<b>Total for 2020</b>	<u>1,652,410</u>	<u>1,652,410</u>

#### 5 Investment income

	Unrestricted funds General £	Restricted funds £	Total funds £
Interest receivable and similar income;			
Interest receivable on bank deposits	<u>1,330</u>	<u>5</u>	<u>1,335</u>
<b>Total for 2021</b>	<u>1,330</u>	<u>5</u>	<u>1,335</u>
<b>Total for 2020</b>	<u>3,415</u>	<u>22</u>	<u>3,437</u>

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 6 Expenditure on charitable activities

	Note	Unrestricted funds General £	Restricted funds £	Total funds £
Residential home and activities		462,428	195	462,623
Depreciation, amortisation and other similar costs		91,132	4,809	95,941
Staff costs		1,059,375	-	1,059,375
Governance costs	8	<u>18,553</u>	<u>-</u>	<u>18,553</u>
<b>Total for 2021</b>		<u><u>1,631,488</u></u>	<u><u>5,004</u></u>	<u><u>1,636,492</u></u>
<b>Total for 2020</b>		<u><u>1,460,861</u></u>	<u><u>3,596</u></u>	<u><u>1,464,457</u></u>

In addition to the expenditure analysed above, there are also governance costs of £18,553 (2020 - £24,536) which relate directly to charitable activities. See note 8 for further details.

#### 7 Mercury provident pension fund deficit

	Unrestricted General £	Total 2021 £	Total 2020 £
Fund deficit	<u>107,285</u>	<u>107,285</u>	<u>169,721</u>
	<u><u>107,285</u></u>	<u><u>107,285</u></u>	<u><u>169,721</u></u>
	Note	Unrestricted funds General £	Total funds £
Fund deficit		<u>107,285</u>	<u>107,285</u>
<b>Total for 2021</b>		<u><u>107,285</u></u>	<u><u>107,285</u></u>
<b>Total for 2020</b>		<u><u>169,721</u></u>	<u><u>169,721</u></u>

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 8 Analysis of governance and support costs

##### Governance costs

	Unrestricted funds General £	Total funds £
Audit fees		
Audit of the financial statements	4,750	4,750
Other fees paid to auditors	2,210	2,210
Legal fees	11,593	11,593
<b>Total for 2021</b>	<b>18,553</b>	<b>18,553</b>
<b>Total for 2020</b>	<b>24,536</b>	<b>24,536</b>

#### 9 Net incoming/outgoing resources

Net incoming resources for the year include:

	2021 £	2020 £
Audit fees	4,750	4,750
Loss on disposal of fixed assets held for the charity's own use	1,135	1,456
Depreciation of fixed assets	94,806	83,291

#### 10 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

No remuneration was paid to the trustees for their services as trustees, however travel expenses are claimed by one trustee due to the distance of travel undertaken to attend trustees meetings. Remuneration of £55,984 (2020 - £47,871) was paid to two trustees for their employment as a care support worker and chief executive officer included in staff costs, as authorised by the memorandum of association. Only one of these trustees have accrued benefits under the now closed defined benefit pension scheme, whilst both are now accruing benefits under the replacement money purchase scheme.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 11 Staff costs

The aggregate payroll costs were as follows:

	2021 £	2020 £
<b>Staff costs during the year were:</b>		
Wages and salaries	961,864	832,212
Social security costs	54,288	44,627
Pension costs	26,308	24,552
Other staff costs	16,915	3,541
	<u>1,059,375</u>	<u>904,932</u>

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2021 No	2020 No
Care Staff	49	37
Administration	<u>3</u>	<u>3</u>
	<u>52</u>	<u>40</u>

No employee received emoluments of more than £60,000 during the year.

The total remuneration of key management for the year was £91,237 (2020 - £70,769) and no expenses were reimbursed in either year.

#### 12 Taxation

The charity is a registered charity and is therefore exempt from Corporation Tax.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 13 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Motor vehicles £	Total £
<b>Cost</b>				
At 1 April 2020	3,807,130	255,176	70,095	4,132,401
Additions	57,851	6,215	8,000	72,066
Disposals	-	(3,402)	(1,000)	(4,402)
At 31 March 2021	<u>3,864,981</u>	<u>257,989</u>	<u>77,095</u>	<u>4,200,065</u>
<b>Depreciation</b>				
At 1 April 2020	1,169,557	193,156	38,744	1,401,457
Charge for the year	75,024	13,138	6,644	94,806
Eliminated on disposals	-	(3,036)	(200)	(3,236)
At 31 March 2021	<u>1,244,581</u>	<u>203,258</u>	<u>45,188</u>	<u>1,493,027</u>
<b>Net book value</b>				
At 31 March 2021	<u>2,620,400</u>	<u>54,731</u>	<u>31,907</u>	<u>2,707,038</u>
At 31 March 2020	<u>2,637,573</u>	<u>62,020</u>	<u>31,351</u>	<u>2,730,944</u>

Land and buildings are recorded at historical cost in the financial statements, however the insured value of the buildings at the last renewal in May 2021 is £8,542,102.

#### 14 Fixed asset investments

	2021 £	2020 £
Other investments	<u>5,392</u>	<u>5,409</u>

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### Other investments

	Unlisted investments £	Total £
<b>Cost or Valuation</b>		
At 1 April 2020	5,409	5,409
Revaluation	<u>(17)</u>	<u>(17)</u>
At 31 March 2021	<u>5,392</u>	<u>5,392</u>
<b>Net book value</b>		
At 31 March 2021	<u>5,392</u>	<u>5,392</u>
At 31 March 2020	<u>5,409</u>	<u>5,409</u>

#### 15 Debtors

	2021 £	2020 £
Trade debtors	58,123	78,427
Prepayments	18,096	11,936
Accrued income	14,803	14,803
Other debtors	<u>2,620</u>	<u>3,010</u>
	<u>93,642</u>	<u>108,176</u>

#### 16 Cash and cash equivalents

	2021 £	2020 £
Cash on hand	4,796	2,745
Cash at bank	469,448	462,582
Short-term deposits	<u>220,819</u>	<u>110,978</u>
	<u>695,063</u>	<u>576,305</u>

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 17 Creditors: amounts falling due within one year

	2021	2020
	£	£
Bank loans	33,027	31,606
Trade creditors	29,342	30,905
Other loans	22,397	21,628
Other taxation and social security	17,037	13,335
Other creditors	11,318	12,689
Other creditors - Mercury Pension fund deficit	61,151	58,239
Accruals	38,759	32,956
	213,031	201,358

#### Bank borrowings

Both Triodos Loans are secured by way of a legal charge on the freehold properties owned by Nutley Hall, namely Sunrise House and Tall Timbers. The total amount of Interest charged in the period was £2,041 (2020 - £3,575).

The total carrying amount on remaining bank loan at year end is £93,100 (2020 - £125,807). with the final monthly instalment due on 17th December 2023.

#### Other borrowings

Hermes Loans are secured by way of a legal charge on the freehold properties owned by Nutley Hall, namely Oaklea and Gorsdene. The total amount of Interest charged at a denominated rate of 3.5% in the period was £12,686 (2020 - £13,429).

The total carrying amounts on remaining other loans at the year end £350,686 (2020 - £372,313) , with the final monthly instalments due on 12th November 2033.

#### 18 Creditors: amounts falling due after one year

	2021	2020
	£	£
Bank loans	60,074	94,201
Other loans	328,288	350,685
Other creditors - Mercury Pension fund deficit	905,989	859,616
	1,294,351	1,304,502

Included in the creditors are the following amounts due after more than five years:

	2021	2020
	£	£
After more than five years by instalments	(869,807)	(852,257)

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 19 Commitments

##### Capital commitments

The total amount contracted for but not provided in the financial statements was £Nil (2020 - £Nil).

##### Other financial commitments

Pump station repair works had been contracted to be undertaken in the financial year ends 2019 and 2020. All works had been completed during 2020, so there were no further financial commitments at the end of 31st March 2021.

The total amount of other financial commitments not provided in the financial statements was £Nil (2020 - £6,017).

#### 20 Funds

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
<b>Unrestricted</b>					
<i>General</i>					
General Fund	1,664,440	1,820,350	(1,738,773)	(30,000)	1,716,017
<b>Restricted</b>					
Residents Mutual Fund	3,354	2	-	-	3,356
Riding and Sports Fund	6,707	3	(195)	-	6,515
New buildings	240,474	-	(4,809)	-	235,665
Staff Party	-	200	-	-	200
Cobley donation Fund	-	2,000	-	-	2,000
MPPS Fund	-	-	-	30,000	30,000
<b>Total restricted</b>	<u>250,535</u>	<u>2,205</u>	<u>(5,004)</u>	<u>30,000</u>	<u>277,736</u>
<b>Total funds</b>	<u><u>1,914,975</u></u>	<u><u>1,822,555</u></u>	<u><u>(1,743,777)</u></u>	<u><u>-</u></u>	<u><u>1,993,753</u></u>

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2021

	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Balance at 31 March 2020 £
<b>Unrestricted funds</b>				
<i>General</i>				
General Fund	1,626,967	1,668,055	(1,630,582)	1,664,440
<b>Restricted</b>				
Residents Mutual Fund	3,012	342	-	3,354
Riding and Sports Fund	7,448	17	(758)	6,707
New buildings	207,877	35,435	(2,838)	240,474
<b>Total restricted funds</b>	<b>218,337</b>	<b>35,794</b>	<b>(3,596)</b>	<b>250,535</b>
<b>Total funds</b>	<b>1,845,304</b>	<b>1,703,849</b>	<b>(1,634,178)</b>	<b>1,914,975</b>

The specific purposes for which the funds are to be applied are as follows:

The Residents' mutual fund comprises a depository funded by donations, from which residents can draw in cases of financial need, at the discretion of the resident manager.

The Riding and Sports fund comprises a depository funded by donations, from which residents will only pay half the cost of the activities then the remaining cost is paid from the fund.

The new buildings fund comprises of donations raised to help fund the new residential building on the Oaklea site.

The staff party fund was a donation to Nutley to throw a staff party in recognition of the past hard year.

Cobley donation fund is a donation made to be used in the future for something specific when the need arises.

The MPPS fund comprises of a transfer of from unrestricted funds to restricted as a contribution towards legal and professional fees if Nutley decide to exit the plan in the future.

## Nutley Hall

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 21 Analysis of net assets between funds

	<b>Unrestricted</b>		<b>Total funds at 31 March 2021</b>
	<b>General</b>	<b>Restricted</b>	
	<b>£</b>	<b>£</b>	<b>£</b>
Tangible fixed assets	2,471,374	235,664	2,707,038
Fixed asset investments	5,392	-	5,392
Current assets	746,633	42,072	788,705
Current liabilities	(213,031)	-	(213,031)
Creditors over 1 year	<u>(1,294,351)</u>	<u>-</u>	<u>(1,294,351)</u>
<b>Total net assets</b>	<u><u>1,716,017</u></u>	<u><u>277,736</u></u>	<u><u>1,993,753</u></u>
	<b>Unrestricted funds General</b>	<b>Restricted funds</b>	<b>Total funds at 31 March 2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Tangible fixed assets	2,490,471	240,474	2,730,945
Fixed asset investments	5,409	-	5,409
Current assets	674,420	10,061	684,481
Current liabilities	(201,358)	-	(201,358)
Creditors over 1 year	<u>(1,304,502)</u>	<u>-</u>	<u>(1,304,502)</u>
<b>Total net assets</b>	<u><u>1,664,440</u></u>	<u><u>250,535</u></u>	<u><u>1,914,975</u></u>

#### 22 Related party transactions

During the year the charity made the following related party transactions:

##### **Donations from Trustees**

Total amount of donations received in aggregate without conditions from trustees in the year was £200 (2020 - £10,173). At the balance sheet date the amount due to/from Donations from Trustees was £Nil (2020 - £Nil).