

# DARTMOUTH MUSEUM ASSOCIATION

England & Wales · Charity number 306635

## Details

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**Other names** DARTMOUTH MUSEUM ACCOCIATION, FRIENDS OF THE DARTMOUTH BOROUGH MUSEUM, FRIENDS OF THE DARTMOUTH MUSEUM ACCOCIATION, DARTMOUTH MUSEUM

**Status** Registered

**Legal form** Other

**Registered** 1965-02-25

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Dartmouth Museum  
Duke Street  
Dartmouth  
TQ6 9PZ

**Phone** 01803832923

**Email** [office@dartmouthmuseum.org](mailto:office@dartmouthmuseum.org)

**Website** <http://dartmouthmuseum.org>

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF THE PUBLIC IN ARCHAEOLOGY, NATURAL SCIENCES, NATURAL HISTORY, ARTS, ANTIQUES AND LOCAL AND MARITIME HISTORY BY OPERATING A MUSEUM OPEN TO THE PUBLIC.

**Activities:** Up to 10,000 visitors a year since reopened Henley Collection. Upgraded Maritime history room reopened for 2010. Dartmouth's social and WW II story in 2011. Upgraded shop 2020. Accreditation 2008, 2011 and 2018. Talks in winter. Mayflower gallery Oct 2021. Outreach activities, schools/adults. Jesse Room (ceiling Tree of Jesse) during opening hours. Open 6 days a week all year bar 3 public hols.

## Classification

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- **How:** Sponsors Or Undertakes Research
- **What:** Education/training, Arts/culture/heritage/science, Environment/conservation/heritage
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

## Geography

- Devon

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-01-31	£57,006	£71,017	-	-
2024-01-31	£57,006	£71,017	-	-
2023-01-31	£42,113	£42,877	-	-
2022-01-31	£49,784	£36,466	-	-
2021-01-31	£13,308	£34,930	-	-

## Trustees

Name	Role	Appointed
<b>Michael Raymond Rowley</b>	Chair	2023-05-17
Andrew Williams		2020-10-27
Dr Jane Elizabeth Harrold PhD BA MA		2013-10-25
Dr RICHARD PORTER PhD		
Iain McCall		2024-05-24
Jonathan Turner		2023-05-17
Mr SPENCER WIGLEY		2023-05-17
Penelope Rowley		2025-11-19
Peter Howell		2025-11-19

**DARTMOUTH MUSEUM ASSOCIATION**

England & Wales - Charity number 306635

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# Accounts

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**J ROWE-JONES ACCOUNTANTS LIMITED**  
**Accountants & Taxation Advisors**  
62 Seymour Drive, Dartmouth, Devon, TQ6 9GE  
01803 839198/07815 758199  
jrowejones@aol.com

**DARTMOUTH MUSEUM**  
**ANNUAL REPORT AND UNAUDITED ACCOUNTS**  
**FOR THE YEAR ENDED 31 JANUARY 2025**

**Charity Registration Number 306635**

**Company Registration Number: 11102452**  
**Registered Office: 62 Seymour Drive, Dartmouth, Devon. TQ6 9GE**

**DARTMOUTH MUSEUM ASSOCIATION**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 JANUARY 2025**

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## **DARTMOUTH MUSEUM ASSOCIATION**

### **ANNUAL REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JANUARY 2025**

The Charity is constituted by Trust Deed dated 17 February 1959 and is a registered charity. The Charity is currently unincorporated and was formed to manage The Dartmouth Museum; the address is:

The Butterwalk Dartmouth Devon  
TQ6 9PZ

The Trustees and Executive Committee for the year were;

Mr. M. R. Rowley (Chair)

Mr. F. S. Wigley (Chair Emeritus)

Mrs. N. Long-Kirkwood (Vice Chair) Resigned 31<sup>st</sup> January 2025

Mr. J. Turner (Vice Chair)

Prof. R. Cooke

Dr. J. Harrold

Dr. R. Porter

Prof. I.A. McCall

Mr. A Williams

The officers for the year were;

Mrs C. Lingard. (Hon. Secretary)

Mrs. H. Morris (Hon. Treasurer)

2024 – 25 has been largely a year of consolidation, both financially and operationally after the dynamic previous year during which we took ownership of the internationally renowned Hulse models and established them in a new permanent exhibition.

I can report that we have achieved our aim of consolidation with a revenue increase for the year of £3,793.84 to £60,549.95, a rise of 6.7%. Our expenditure has reduced by 19.0% to £57,770.69 from £71,017.38 last year. This means we have achieved a small surplus of £2779.26 for the year.

Expenditure continues on an inflationary trend on goods and services however we have reduced overall expenditure to more normal levels by careful management of finances and the absence of a large project to finance. Business conditions continue to be challenging though and prudence will continue to be needed in the coming year.

Management and office functions have been improved and consolidated this year with the appointment of an Office Manager/Administrator Hazel Morris. Marketing and promotion has become more professional and effective under the lead of Vice Chair Jonathan Turner. Our digital systems are in good shape, now outsourced to and managed by Apollo Ltd.

The value of our COIF shares has increased from £18,157.26 to £19,420.21. The Total assets and reserves stand at £82,538.95 (£78,908.64 for 2023/4) therefore we have more than adequate reserves to cover 12 months operation as required for good governance.

Overall Dartmouth Museum Association has had a successful year that has consolidated our financial and operational positions.

My grateful thanks go to the Trustees, the Management Team and all of our volunteers who have supported the Museum so wonderfully to make 2024/5 another successful year for Dartmouth Museum.

Mike Rowley  
Chair

13<sup>th</sup> February 2025

**DARTMOUTH MUSEUM ASSOCIATION**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 JANUARY 2025**

**CHAIR'S REPORT**

2024 – 25 has been largely a year of consolidation, both financially and operationally after the dynamic previous year during which we took ownership of the internationally renowned Hulse models and established them in a new permanent exhibition. This new addition has combined with the Mayflower exhibition to enhance our offering as a museum as well as a town attraction. We raised £11,800 towards the £27,562.73 cost of establishing this exhibition, this investment was largely responsible for last year's deficit of £14,011.27. We do, however, feel this has proved a significant enhancement of our offering as well as a sound investment. However a period of financial recuperation has been welcome.

I can report that we have achieved our aim of consolidation with a revenue increase for the year of £3,793.84 to £60,549.95, a rise of 6.7% including a generous donation of £2,500.00 from a member. Our expenditure has reduced by 19.0% to £57,770.69 from £71,017.38 last year, resulting in a surplus of £2779.26 for the year.

Admission numbers to the museum have increased this year by 437 which is reflected in increased admission revenue of £26,122.00 (£24,505.50 for 2023-4). This must be seen in the context of the Chamber of Commerce reporting a significant drop in town footfall and consequently customers therefore we can be justifiably pleased that we have bucked the trend as well as being cautiously optimistic about the future.

There can be no doubt that the 2<sup>nd</sup> floor has played a significant part in attracting more visitors, the comments in the visitors book reflect this. We have also upped our game in marketing with a more pro-active and professional approach, thank you Jonathan Turner. We had a wet spring, damp summer and similarly wet autumn. We know that wet weather encourages visitors to come into the museum.

Shop sales have increased by 18.8% to £7,629.41 (£6,421.37 for 2023-4) thanks to the continued hard work and business acumen of Linda Harris. We have experienced higher costs from suppliers, we are vulnerable to cost increases because we do not have the bulk purchasing power of large organisations but Linda has managed to obtain the best possible deals in challenging times.

Membership renewals together with 40 new recruits show an increase in revenue of 27.7% to £1,591.00 from £1,246.00.

Interest on CCLA (formally COIF) deposit account increased from £593.34 to £1,874.05. Income from grants reduced from £20,000 to £12,000, this reduction reflected the two grants of £5,000.00 each for the Hulse exhibition whereas this year we have received £2,000 from Dartmouth Town Council towards the Dartmouth at War exhibition in addition to the annual Henley Trust £10,000.

Expenditure continues on an inflationary trend on goods and services however we have reduced overall expenditure to more normal levels by careful management of finances and the absence of a large project to finance. Business conditions continue to be challenging though and prudence will continue to be needed. The annual rent has not increased but insurance costs are £8,951.88 compared to £8,526.79 in 2023/4. Major items having to be replaced this year include an office photo-copier and two television screens, one each for the Holdsworth and Mayflower Rooms.

Digital costs have increased significantly this year to £6,314.30 but this includes initial set-up costs incurred changing to Apollo. This was offset by a very generous donation of £5,000 from a member. Now the change-over to Apollo is completed we can expect the annual cost to reduce significantly.

Overall we can successfully claim to have monitored and controlled Museum finances in challenging times. All credit to our Honorary Treasurer Hazel Morris.

In 2020 the Trustees agreed to change the status of the Dartmouth Museum Association from a registered charity to a Charitable Incorporated Organisation (CIO). This has many advantages in terms of protection of Trustees and reduced costs. Our Chair Emeritus Spencer Wigley is leading this complex and lengthy task with progress to be made throughout the coming year. Completion is hoped to take place before our Arts Council accreditation which is due in 2026.

Following the successful temporary exhibition to commemorate the 80<sup>th</sup> anniversary of D Day opened in May and project led by Linda Harris, we have built and established a new addition to the Dartmouth at War exhibition this year that includes a 14-minute film describing the Secret War activities of the 15<sup>th</sup> Motor Gunboat Flotilla and Coastal Command that operated from Dartmouth between 1942 and 1945. This was installed over the January shutdown and is now ready for the 15<sup>th</sup> February opening. Big thanks to Project Lead Linda Harris and her team. We are grateful for a grant of £2,000.00 from Dartmouth Town Council to part fund this project.

We now have an active Archive Team in place under the leadership of Andy Williams, they are collating and cataloguing all items including the Hulse collection. An upgrade from the current system to PP5 is planned for the coming year, a grant application has been submitted to fund this necessary improvement.

A major challenge for the museum is recruitment of volunteers. Dartmouth Museum is run on a wholly volunteer basis at all levels. We have an aging and diminishing volunteer crew and we need to strengthen this base numerically and demographically. The Management team are taking active steps to address this increasingly pressing issue.

In summary, Dartmouth Museum has had a successful and steady year of consolidation and management improvement. We have bucked the trend of reduced visitor numbers and increased our market share. We have constructed one temporary exhibition and enhanced and enlarged it to form a permanent addition. Our digital presence has increased and the Hulse exhibition has enhanced our reach both nationally and internationally.

My grateful thanks go to the Trustees, the Management Team and all of our volunteers who have supported the Museum so wonderfully to make 2024/5 another successful year for Dartmouth Museum.

*Mike Rowley*  
Chair

12<sup>th</sup> February 2025

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
DARTMOUTH MUSEUM ASSOCIATION  
FOR THE YEAR ENDED 31 JANUARY 2025**

I report on the accounts of the Charity for the year ended 31 January 2025, which are set out on pages 3 to 5.

**Respective responsibilities of Trustees and Independent**

The Charity's Trustees are responsible for the preparation of the accounts.  
The Charity's Trustees consider that an audit is not required for this year, under section 144(2) of the Charities Act 2011, (The Charities Act), and that an independent examination has been requested.

It is my responsibility:

- 1) to examine the accounts under section 145 of The Charities Act
- 2) to follow the procedures laid down in the General Directions given by the Charity Commission, (under Section 145(5)(b) of The Charities Act), and
- 3) to state whether particular matters have come to my attention.

**Basis of Independent Examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Charity's Trustees concerning such matters. The procedures undertaken do not provide all of the evidence that would be required in an audit and, consequently, I do not present an audit opinion on the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with Section 130 of the Charities Act; or
  - to prepare accounts which accord with the accounting records have not been met; or
- 2) to which, in my opinion, attention should be drawn, in order to enable a proper understanding of the accounts to be reached.

***J ROWE-JONES***

***17 FEBRUARY 2025***

J ROWE-JONES ACCOUNTANTS LIMITED  
ACCOUNTANTS & TAXATION ADVISORS

62 Seymour Drive  
DARTMOUTH  
Devon  
TQ6 9GE

**DARTMOUTH MUSEUM ASSOCIATION RECEIPTS  
AND PAYMENTS ACCOUNT FOR THE YEAR ENDED  
31 JANUARY 2025**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
<b>Receipts:</b>		
Admissions/Entrance (see notes 5)	26,122.00	24,505.50
Sales - Shop & On-line	7,629.41	6,421.37
Membership - Renewals & New	1,591.00	1,246.00
Donations and Bequests	8,535.59	2,930.87
Grants; Including Henley Trust (DTC)	12,000.00	20,000.00
Inland revenue - Gift Aid & GASDS*	2,468.93	980.45
Interest & dividends CCLA (formerly known as COIF)	1,874.02	593.34
Income to Project account	300.00	250.00
Room Hire	-	50.00
Miscellaneous (Tea & Coffee)	29.00	28.58
<b>Total Receipts</b>	<b>£ 60,549.95</b>	<b>£ 57,006.11</b>

\*Gift Aid Small Donation Scheme

**DARTMOUTH MUSEUM ASSOCIATION RECEIPTS  
AND PAYMENTS ACCOUNT FOR THE YEAR ENDED  
31 JANUARY 2025**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
<b>Payments</b>		
Rent	16,150.00	16,150.00
Insurance	8,951.88	8,526.79
Electricity	4,646.20	5,232.15
Gas	1,116.33	457.05
Water & Sewerage	191.83	0.00
Phone and Broadband	449.73	381.41
Photocopier Maintenance	187.63	208.48
Property Maintenance - Cleaning	1,456.95	2,070.00
Goods for resale & postal charges	4,800.57	3,079.09
Marketing	1,852.16	2,110.29
Office Supplies	1,992.62	398.51
Digital Services (Formerly IT & Computers)	6,314.30	1,089.46
Bankline & SumUp fees- (See notes 6)	757.85	662.06
Professional Fees	375.00	325.00
Curatorial & Archives	178.40	0.00
General Repairs & Maintenance	2,674.09	2,068.22
Education	-	0.00
Projects	5,172.93	27,572.63
Petty cash	-	7.95
Miscellaneous	502.22	678.29
<b>Total expenditure</b>	<b>57,770.69</b>	<b>71,017.38</b>
	<hr/>	
<b>Surplus/(Deficit) for the year</b>	<b>2,779.26</b>	<b>(14,011.27)</b>
	<hr/>	
	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Transfer from COIF	0.00	30,000.00
Transfer to Hulse/Newcomen project	0.00	(15,000.00)
Expenses on Project Account	0.00	11,800.00
<b>NET SURPLUS / DEFICIT FOR THE YEAR</b>	<b>2,779.26</b>	<b>(10,811.27)</b>
<b>MOVEMENT OF FUNDS</b>		
Opening Cash Balance	60,273.96	71,085.23
Plus/(Minus) movement in year	2,779.26	(10,811.27)
	<hr/>	
Closing Cash Balance	<b>63,053.22</b>	<b>60,273.96</b>

**DARTMOUTH MUSEUM ASSOCIATION RECEIPTS  
AND PAYMENTS ACCOUNT FOR THE YEAR ENDED  
31 JANUARY 2025**

**NOTES TO THE ACCOUNTS**

**1. Accounting policies**

The receipts and payments account has been drawn up as a summary of the receipts and payments made during the year by the charity. Amounts are included as received by the charity or, as cheques are drawn.

The accounts and statement do not include any accruals or prepayments in respect of income or expenses.

The receipts and payments account and statement of assets and liabilities have been prepared following the guidance for accounting for small charities issued by the Charity Commission.

**2. Statement of assets and liabilities**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Bank and cash balances:		
General account	<b>25,124.05</b>	25,266.72
Project account	<b>942.33</b>	2,634.01
Till float	<b>91.91</b>	81.17
COIF Deposit Account	<b>28,607.32</b>	26,733.27
Shop account	<b>8,287.61</b>	5,558.79
	<b>63,053.22</b>	<b>60,273.96</b>

**4. COIF Shares**

Value of shares as at 31 January 2025	<b>19,420.21</b>	18,157.26
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**4. Total cash assets and shares**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Assets and liabilities – note 2	<b>63,053.22</b>	60,273.96
Social fund	<b>65.52</b>	477.42
COIF shares	<b>19,420.21</b>	18,157.26
	<b>82,538.95</b>	<b>78,908.64</b>

**DARTMOUTH MUSEUM ASSOCIATION  
RECEIPTS AND PAYMENTS ACCOUNT FOR THE  
YEAR ENDED 31 JANUARY 2025**

**NOTES TO THE ACCOUNTS**

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**5. Admissions/Entrance**

The amounts shown reflect the net amount credited to the account, allowing for the SumUp commission fee of 1.69% per card transaction deducted at point of sale.

**6. Bankline & SumUp Fees**

Bankline - fees set by Natwest to enable us to use on-line banking facilities.

SumUp - commission fees deducted at point of sale and shown on monthly invoice

**5. Social Fund**

The balance reflects a generous donation of £200.

This enabled us to hold two complimentary events for members & volunteers in September & December.

**DARTMOUTH MUSEUM ASSOCIATION**

England & Wales - Charity number 306635

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# Accounts

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**J ROWE-JONES ACCOUNTANTS LIMITED**  
**Accountants & Taxation Advisors**  
62 Seymour Drive, Dartmouth, Devon, TQ6 9GE  
01803 839198/07815 758199  
jrowejones@aol.com

**DARTMOUTH MUSEUM**  
**ANNUAL REPORT AND UNAUDITED ACCOUNTS**  
**FOR THE YEAR ENDED 31 JANUARY 2024**

**Charity Registration Number 306635**

**Company Registration Number: 11102452**  
**Registered Office: 62 Seymour Drive, Dartmouth, Devon. TQ6 9GE**

**DARTMOUTH MUSEUM ASSOCIATION**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 JANUARY 2024**

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## **DARTMOUTH MUSEUM ASSOCIATION**

### **ANNUAL REPORT OF THE TRUSTEES**

#### **FOR THE YEAR ENDED 31 JANUARY 2024**

The Charity is constituted by Trust Deed dated 17 February 1959 and is a registered charity. The Charity is currently unincorporated and was formed to manage The Dartmouth Museum Association; the address is:

The Butterwalk Dartmouth Devon  
TQ6 9PZ

The Trustees and Executive Committee for the year were:

Mr F S Wigley (Chairman)  
Mr B.H.Parker (Chairman Emeritus)  
Mrs N Long Kirkwood (Vice Chairman)  
Mr M Rowley (Vice Chairman)  
Prof R. Cooke  
Mr W. Fleet (Resigned October 2023)  
Dr J. Harrold  
Prof I A McCall (Appointed 17 January 2024)  
Dr R. Porter  
Mr P Potgieter (Resigned January 2024)  
Mr R Simmons (Resigned May 2023)  
Mr A Williams

The Officers of the Museum for the year were:

Mrs C. Lingard - Honorary Secretary  
Mrs H Morris - Honorary Treasurer

Operating conditions for the Museum during the year continued to be challenging. The number of visitors to Dartmouth was reportedly lower, and costs, affected by inflation, were up substantially. The good news is that our visitor numbers for the Museum increased slightly and income from admissions and the shop increased significantly by £6,650 to £30,927. The Accounts show a deficit for the year of £14,011 which was mainly due to our investment of £27,573 in the new Newcomen Exhibition (featuring the outstanding Hulse collection of model steam engines).

We are delighted to have launched the new Exhibition. The Hulse Collection is world class and is attracting a whole new group of visitors to the Museum and to Dartmouth from 'up north' and round the world, including Japan and North America. Thomas Newcomen does not get the recognition he deserves for the first steam condensing engine – the 'fire engine' that powered the start of the Industrial Revolution. We are playing our part in shouting his name and Dartmouth, the place where he was born and lived, from the rooftops. It is fitting that the exhibition should be a mere 50 yards from Newcomen's Engine No 2 in the Visitor Centre building. We are extremely grateful to David Hulse for his wonderful donation of the quite exceptional intricate models and for choosing us above other museums. We are very grateful also to Dartmouth Town Council for their support and financial help in the shape of grants totaling £10,000, and to Mike Rowley and the team for bringing the project to fruition.

Our COIF shares saw a slight increase in value of £940 to £18,157. These shares are retained to provide an untouched fund should it ever be necessary to dissolve the Museum. Ordinary cash reserves (which exclude the COIF shares) dropped from £71,085 to £60,274. They exceed 1 year's running costs, as required for good governance.

# DARTMOUTH MUSEUM ASSOCIATION

## FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2024

### CHAIRMAN'S REPORT

This year will be busy. We plan to continue efforts to improve the way we work. Without a smoothly running engine a ship does not function. Our IT, electronic and CCTV systems will be upgraded for safety, security and efficiency. Accessible and secure records, both in the Archives and Office, are crucial as recent deaths of key members of the team have demonstrated. The new Archive team is now up and running under Andy Williams' leadership. It will begin to tackle the backlog of work. Paul Potgieter has retired as a trustee but we are grateful that he will continue to play an important role with the Website and with the digitalisation and protection of the Archives. Marketing is increasingly important, and Jonathan Turner has produced a Marketing Plan that we are now actively following.

Niki Kirkwood is working on upgrades and improvements to our coverage of 'Dartmouth at War'. Mike Rowley and Jonathan Turner are exploring possible events and talks to build on, and to promote, the Newcomen Exhibition. A project to upgrade the entrance hall to make it more inviting has just been completed thanks to an enthusiastic volunteer team.

Many thanks to Hazel Morris for mastering the vital duties of Hon. Treasurer, sorting out long-standing administrative and IT problems, and tackling the many daily challenges with enthusiasm and energy. Carol Lingard keeps us all together organising the Steward's Rota and is our experienced Hon. Secretary. The shop has been thriving under Linda Harris, who also organised the 'deep cleaning' team which managed to have fun again this year transforming the rooms and the exhibits during the winter. In all these we owe a big thank you to the maintenance skills of David Heron.

After 10 years of unstinting and morale boosting support, including two separate stints totaling 3 years as Chairman, Brian Parker is retiring. His energy, wisdom and plain common sense will be sorely missed. We owe him an enormous debt of gratitude.

Finally, an enormous debt is also due to our volunteers and stewards. They have continued to run the Museum despite all the difficulties. We have made progress during the year improving simple written Guides for stewards and volunteers – thanks Hazel – which hopefully deal with most of the 101 problems that crop up during a normal day on duty. The health and future of the Museum rests entirely upon our volunteers' enthusiasm and willingness to step in and give of their time and expertise. Thank you all. We hope that during the year we have made it fractionally easier, more comfortable, and more fun.

*Spencer Wigley*

*Chairman*

*17 April 2024*

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
DARTMOUTH MUSEUM ASSOCIATION  
FOR THE YEAR ENDED 31 JANUARY 2024**

I report on the accounts of the Charity for the year ended 31 January 2024, which are set out on pages 3 to 5.

**Respective responsibilities of Trustees and Independent**

The Charity's Trustees are responsible for the preparation of the accounts.

The Charity's Trustees consider that an audit is not required for this year, under section 144(2) of the Charities Act 2011, (The Charities Act), and that an independent examination has been requested.

It is my responsibility:

- 1) to examine the accounts under section 145 of The Charities Act
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- 3) to state whether particular matters have come to my attention.

**Basis of Independent Examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Charity's Trustees concerning such matters. The procedures undertaken do not provide all of the evidence that would be required in an audit and, consequently, I do not present an audit opinion on the accounts.

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- 1) which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with Section 130 of the Charities Act; or
  - to prepare accounts which accord with the accounting records have not been met; or
- 2) to which, in my opinion, attention should be drawn, in order to enable a proper understanding of the accounts to be reached.

***J ROWE-JONES***

***25 MARCH 2024***

J ROWE-JONES ACCOUNTANTS LIMITED  
ACCOUNTANTS & TAXATION ADVISORS

62 Seymour Drive  
DARTMOUTH  
Devon  
TQ6 9GE

**DARTMOUTH MUSEUM ASSOCIATION RECEIPTS AND  
PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 JANUARY  
2024**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Receipts:</b>		
Admissions/Entrance (see notes 5)	24,505.50	18,505.68
Sales - Shop & On-line	6,421.37	5,770.49
Membership - Renewals & New	1,246.00	1,249.00
Donations and Bequests (including project account)	2,930.87	5,218.81
Grants; Including Henley Trust (DTC)	20,000.00	10,000.00
Inland revenue - Gift Aid & GASDS*	980.45	210.62
Interest & dividends COIF	593.34	1,158.28
Income to Project account	250.00	1,949.44
Room Hire	50.00	
Miscellaneous	28.58	-
<b>Total Receipts</b>	<b>£ 57,006.11</b>	<b>44,062.32</b>

\*Gift Aid Small Donation Scheme

**DARTMOUTH MUSEUM ASSOCIATION  
RECEIPTS AND PAYMENTS ACCOUNT FOR THE  
YEAR ENDED 31 JANUARY 2024**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Payments</b>		
Rent	16,150.00	16,150.00
Insurance	8,526.79	7,397.39
Electricity	5,232.15	4,331.65
Gas	457.05	657.86
Water & Sewerage	-	186.34
Phone and Broadband	381.41	593.58
Photocopier Maintenance	208.48	199.50
Property Maintenance - Cleaning	2,070.00	2,539.33
Goods for resale & postal charges	3,079.09	3,815.15
Marketing	2,110.29	1,284.89
Office Supplies	398.51	72.54
Digital Services (Formerly IT & Computers)	1,089.46	479.75
Bankline & SumUp fees- (See notes 6)	662.06	278.05
Professional Fees	325.00	225.00
Curatorial & Archives	-	1,640.68
General Repairs & Maintenance	2,068.22	1,220.25
Education	-	-
Projects	27,572.63	1,181.25
Petty cash	7.95	84.93
Miscellaneous	678.29	539.54
<b>Total expenditure</b>	<b>71,017.38</b>	<b>42,877.68</b>
<b>(Deficit)/Surplus for the year</b>	<b>(14,011.27)</b>	<b>1,184.64</b>
	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Transfer from COIF	30,000.00	0.00
Transfer to Hulse/Newcomen project	(15,000.00)	(1,949.44)
Grants donations & bequest to Hulse/Newcomen Project	(11,800.00)	(4,288.09)
<b>NET SURPLUS/(DEFICIT) FOR THE YEAR</b>	<b>(10,811.27)</b>	<b>(5,052.89)</b>
<b>MOVEMENT OF FUNDS</b>		
Opening Cash Balance	71,085.23	76,138.12
Less movement in year	(10,811.27)	(5,052.89)
Closing Cash Balance	<b>60,273.96</b>	<b>71,085.23</b>

**DARTMOUTH MUSEUM ASSOCIATION  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 JANUARY 2024**

**1. Accounting policies**

The receipts and payments account has been drawn up as a summary of the receipts and payments made during the year by the charity. Amounts are included as received by the charity or as cheques are drawn.

The accounts and statement do not include any accruals or prepayments in respect of income or expenses.

The receipts and payments account and statement of assets and liabilities have been prepared following the guidance for accounting for small charities issued by the Charity Commission.

**2. Statement of assets and liabilities**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Bank and cash balances:		
General account	25,266.72	16,247.17
Project account	2,634.01	206.64
Till float	81.17	74.93
COIF Deposit Account	26,733.27	54,531.29
Shop Account - Formerly Mayflower 400 account	5,558.79	25.20
	<b><u>60,273.96</u></b>	<b><u>71,085.23</u></b>

**3. COIF Shares**

Value of shares as at 31 January 2024	18,157.26	17,216.88
---------------------------------------	-----------	-----------

**4. Total cash assets and shares**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Assets and liabilities – note 2	60,273.96	71,085.23
Social fund	477.42	411.72
COIF shares	18,157.26	17,216.88
	<b><u>78,908.64</u></b>	<b><u>88,713.83</u></b>

**DARTMOUTH MUSEUM ASSOCIATION  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 JANUARY 2024**

**5. Admissions/Entrance**

The amounts shown reflect the net amount credited to the account, allowing for the SumUp commission fee of 1.69% per card transaction deducted at point of sale.

**6. Bankline & SumUp Fees**

Bankline - fees set by Natwest to enable us to use on-line banking facilities.  
SumUp - commission fees deducted at point of sale and shown on monthly invoice

**7. Social Fund**

The amounts show an increase of £65.70 the result of donations towards the christmas function.

**DARTMOUTH MUSEUM ASSOCIATION**

England & Wales - Charity number 306635

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# Accounts

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**J ROWE-JONES ACCOUNTANTS LIMITED**  
**Accountants & Taxation Advisors**  
62 Seymour Drive, Dartmouth, Devon, TQ6 9GE  
01803 839198/07815 758199  
jrowejones@aol.com

**DARTMOUTH MUSEUM**  
**ANNUAL REPORT AND UNAUDITED ACCOUNTS**  
**FOR THE YEAR ENDED 31 JANUARY 2023**

**Charity Registration Number 306635**

**Company Registration Number: 11102452**  
**Registered Office: 62 Seymour Drive, Dartmouth, Devon. TQ6 9GE**

**DARTMOUTH MUSEUM ASSOCIATION**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 JANUARY 2023**

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## ANNUAL REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JANUARY 2023

The Charity is constituted by Trust Deed dated 17 February 1959 and is a registered charity. The Charity is currently unincorporated and was formed to manage The Dartmouth Museum; the address is:

The Butterwalk Dartmouth Devon  
TQ6 9PZ

The trustees and executive committee for the year were:

Mrs N Long Kirkwood (Chairman) Mr B. Parker (Chairman Emeritus) Mr S Wigley (Vice Chairman)  
Prof R. Cooke (Prof. Emeritus)  
Mr W. Fleet  
Dr J. Harrold  
Mrs A. Moysey (Until August 2022)  
Dr R. Porter

Mr P Potgieter (Appointed 16 February 2022) Mr R. Simmons (Appointed 16 February 2022) Mr A Williams

The Officers of the Museum for the year were:

Mr I. Kirkwood - Honorary Treasurer (Until 15 April 2022)  
Mrs C. Lingard - Honorary Secretary  
Mrs H Morris - Honorary Treasurer (From 27 July 2022)

The challenging operating conditions continued for the Museum during the year. The flow of visitors to Dartmouth was slow and costs, affected by inflation, increased substantially. This was partially offset by an increase in admission charges. The result is a small operating profit of £1,184 compared with £13,318 the previous year but that figure included Government Covid grants of £20,336. Income from admissions improved by over £11,164 to £18,505 and shop sales grew by over £1,370 to £5,770. The Museum has weathered the Covid Storm in reasonably good shape.

Our COIF shares saw a slight decrease in value of £708 to £17,216. The trustees have no intention of changing these shares as they are retained to provide an untouched fund should it ever be necessary to dissolve the Museum.

Cash reserves (excluding the COIF shares) fell from £76,138 to £70,936 at 31 January 2023. They remain well in excess of 1 year's running costs. A chunk of the reserves will be used to invest in exciting new exhibitions and, with Paul Potgieter's help, in digital technology such as virtual tours of the Museum and remote access to our archives. We also plan an update to our archives system, records and to the security systems extending the CCTV camera coverage to the Jesse Room. Paul will play a key role in all these.

## CHAIRMAN'S REPORT

We are building an exciting new exhibition featuring a unique collection of model steam engines (the Hulse Collection). There is a Newcomen Engine and seven derivatives, including an engine that powered Trevithick's steam locomotive, and we aim to include later Dartmouth engineering feats in the steam powered Floating Bridge, Steam Trawlers and a Paddle Steamer. We will have an exhibition of national and international significance which will show Dartmouth as one of the early forces in the Industrial Revolution. We are extremely grateful to David Hulse for choosing us above other Museums and for generously donating the models to us. Thanks also to Dartmouth Town Council for an enabling grant of £5,000 and to Mike Rowley for leading the project team.

Some of our volunteers have moved away or retired so we have had to restructure much of the organisation and our working conditions. A new EPOS system has been introduced, (Thank you Carol and Hazel) at the sparkling new reception desk. A new office has been built so that the legal and operational aspects of the Museum can be properly run. Linda Harris now runs the shop, which has also been transformed. In all these we owe a big thank you to the carpentry of David Heron. Many thanks also to Hazel Morris for taking on the vital duties of Treasurer and sorting out long-standing administrative problems with enthusiasm. It has been an especially difficult role after the recent deaths of the two previous treasurers.

Finally, an enormous debt is due to our volunteers and stewards who have continued to run the Museum despite all the difficulties. The 'deep cleaning' team organised by Linda Harris managed to have fun transforming the rooms and the exhibits during the winter. The health and future of the Museum rests entirely upon their enthusiasm and willingness to step in and give of their time and expertise. Thank you all.

*N LONG KIRKWOOD*

*19-Apr-23*

N. Long Kirkwood

**Chairman.**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
DARTMOUTH MUSEUM ASSOCIATION  
FOR THE YEAR ENDED 31 JANUARY 2023**

I report on the accounts of the Charity for the year ended 31 January 2023, which are set out on pages 3 to 5.

**Respective responsibilities of Trustees and Independent**

The Charity's Trustees are responsible for the preparation of the accounts.

The Charity's Trustees consider that an audit is not required for this year, under section 144(2) of the Charities Act 2011, (The Charities Act), and that an independent examination has been requested.

It is my responsibility:

- 1) to examine the accounts under section 145 of The Charities Act
- 2) to follow the procedures laid down in the General Directions given by the Charity Commission, (under Section 145(5)(b) of The Charities Act), and
- 3) to state whether particular matters have come to my attention.

**Basis of Independent Examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Charity's Trustees concerning such matters. The procedures undertaken do not provide all of the evidence that would be required in an audit and, consequently, I do not present an audit opinion on the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with Section 130 of the Charities Act; or
  - to prepare accounts which accord with the accounting records have not been met; or
- 2) to which, in my opinion, attention should be drawn, in order to enable a proper understanding of the accounts to be reached.

***J ROWE-JONES***

***18 APRIL 2023***

J ROWE-JONES ACCOUNTANTS LIMITED  
ACCOUNTANTS & TAXATION ADVISORS

62 Seymour Drive  
DARTMOUTH  
Devon  
TQ6 9GE

**DARTMOUTH MUSEUM ASSOCIATION  
RECEIPTS AND PAYMENTS ACCOUNT FOR THE  
YEAR ENDED 31 JANUARY 2023**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Receipts:</b>		
Admissions/Entrance (see notes 5)	18,505.68	7,341.00
Sales - Shop & On-line	5,770.49	4,404.61
Membership - Renewals & New	1,249.00	977.00
Donations and Bequests (including project account)	5,218.81	25,715.55
Grants; Including Henley Trust (DTC)	10,000.00	10,000.00
Inland revenue - Gift Aid & GASDS*	210.62	1,273.06
Interest & dividends COIF	1,158.28	492.36
Income to Project account	1,949.44	1,303.29
Miscellaneous	-	2,939.98
Mayflower subcommittee nett surplus/deficit	-	- 4,662.91
<b>Total Receipts</b>	<b><u>44,062.32</u></b>	<b><u>£ 49,783.94</u></b>

\*Gift Aid Small Donation Scheme

**DARTMOUTH MUSEUM ASSOCIATION  
RECEIPTS AND PAYMENTS ACCOUNT FOR THE  
YEAR ENDED 31 JANUARY 2023**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Payments</b>		
Rent	16,150.00	15,000.00
Insurance	7,397.39	6,441.56
Electricity	4,331.65	1,758.27
Gas	657.86	-
Water & Sewerage	186.34	147.69
Phone and Broadband	593.58	587.91
Photocopier Maintenance	199.50	337.32
Property Maintenance - Cleaning	2,539.33	660.00
Goods for resale & postal charges	3,815.15	2,617.37
Marketing	1,284.89	699.00
Office Supplies	72.54	184.96
IT and Computers	479.75	835.19
Bankline - (See notes 6)	278.05	-
Professional Fees	225.00	-
Curatorial & Archives	1,640.68	69.54
General Repairs & Maintenance	1,220.25	150.00
Projects	1,181.25	-
Petty cash	84.93	-
Miscellaneous	539.54	1,548.51
Room hire, meetings and travel	-	507.75
Mayflower Project	-	4,920.71
<b>Total expenditure</b>	<b>42,877.68</b>	<b>36,465.78</b>
	<hr/>	<hr/>
<b>Surplus for the year</b>	<b>1,184.64</b>	<b>13,318.16</b>
	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Transfer to other Museum accounts	1,949.44	3,500.00
Expenses on Project Account	4,288.09	-
Exp on Project Account [transfers to Mayflower Acct]	-	7,379.71
<b>NET (DEFICIT)/SURPLUS FOR THE YEAR</b>	<b>- 5,052.89</b>	<b>2,438.45</b>
<b>MOVEMENT OF FUNDS</b>		
Opening Cash Balance	76,138.12	73,699.67
Less movement in year	<b>- 5,052.89</b>	2,438.45
	<hr/>	<hr/>
Closing Cash Balance	<b>71,085.23</b>	<b>76,138.12</b>
	<hr/>	<hr/>

**DARTMOUTH MUSEUM ASSOCIATION  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 JANUARY 2023**

**1. Accounting policies**

The receipts and payments account has been drawn up as a summary of the receipts and payments made during the year by the charity. Amounts are included as received by the charity or as cheques are drawn.

The accounts and statement do not include any accruals or prepayments in respect of income or expenses.

The receipts and payments account and statement of assets and liabilities have been prepared following the guidance for accounting for small charities issued by the Charity Commission.

<b>2. Statement of assets and liabilities</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Bank and cash balances:		
General account	16,247.17	19,241.97
Project account	206.64	1,267.29
Till float	74.93	123.86
COIF Deposit Account	54,531.29	53,373.01
Shop Account - Formerly Mayflower 400 account	25.20	2,131.99
	<u>71,085.23</u>	<u>76,138.12</u>

**4. COIF Shares**

Value of shares as at 31 January 2023	17,216.88	17,925.63
---------------------------------------	-----------	-----------

<b>4. Total cash assets and shares</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Assets and liabilities – note 2	71,085.23	76,138.12
Social fund	411.72	411.72
COIF shares	17,216.88	17,925.63
	<u>88,713.83</u>	<u>94,475.47</u>

## **5. Admissions/Entrance**

The amounts shown reflect the net amount credited to the account, allowing for the SumUp commission fee of 1.69% per card transaction deducted at point of sale.

## **6. Bankline**

Bankline - fees set by Natwest to enable us to use on-line banking facilities.

From February to August these fees were debited from the Shop, formerly Mayflower 400 a/c

From September and going forward the fees are deducted from the General account.

**DARTMOUTH MUSEUM ASSOCIATION**

England & Wales - Charity number 306635

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# Accounts

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## **Dartmouth Museum Association**

### **AGM November 5<sup>th</sup> 2021 in The Flavel Centre**

**Present:** Brian Parker (Chairman), Spencer Wigley (Vice-Chair), Carol Lingard (Hon Secretary), Niki and Ian Kirkwood, Paul Potgieter, Sir Geoffrey Newman, Trudy Sellers, Helen Jacob, Niki and Andy Williams, Lesley and Ed Featherstone, Linda Harris, Wally Fleet, Avadne Moysey, Irene and John Collins, David Heron, Jane Harrold, Richard Porter, Jan Cowling, Nigel Rogerson, Laurie Brown, Robert Brooke, Rob Simmons

**1. Apologies:** Anne Pen-Symons, Jim Bedford, Alan and Jenny Orchard, Jane Dakin, Richard Cooke, Gill Grim, David Stranack

Chairman welcomed those present

**2. Minutes of AGM 27<sup>th</sup> October 2021 via Zoom:** Unanimously approved

**3. Matters arising:** Nil

#### **4. Report and Financial Statement 2020/2021:**

As there has been no Treasurer in place this financial year, the accounts had been kept by David Lingard, Brian Parker and Spencer Wigley. Spencer has managed to achieve Charitable online banking which has made life a great deal easier with a dearth of bank in the area. It had its teething problems but the system is now working and 2 authorisations are required for each transaction.

Ian Kirkwood reported that the accounts had been audited and we are in a healthy position despite COVID and lockdown.

The Budgets prepared by David Lingard and agreed for 2020 will stay in place and 'tweaked' where necessary. New ones will be circulated when decided.

Almost the same amount of money came from various Government Grants as we would have received if we had been open. There is a shortfall of about £1,000. Thank to Brian for obtaining the Grants.

Proposed by Nicko Franks

Seconded by Wally Fleet

#### **5. Chairman's Report:** Circulated before the meeting

The loss of David has hit the Museum very hard.

COVID inhibited activity in the Museum tremendously. While restrictions were in place several 'bubbles' were formed. This meant that everything wished for in the extension was achieved.

Mayflower Exhibition is tremendous, really good article in Dartmouth Chronicle by Spencer. Brian intending to write to the Arts correspondent of the Times to invite her to see the Exhibition. The Chairman thanked Ian for the superb model of the Mayflower and the Exhibition Team for a wonderful exhibition. The Grand opening, organised by Niki, was well received.

A new beginning, we have been offered a licence to use them. This offer is to be considered by the Executive Board.

Brian said he had done two and a half years as Chairman after David was unable to continue in the role. Having the extension completed is very satisfying.

Wally proposed a vote of thanks to Brian, it was unanimously acknowledged.

**6. To approve the following appointments:**

- a.** The Chairman proposed that Niki Kirkwood take over 'the helm'

Seconded by Spencer Wigley

Unanimously approved

- b.** The post of Curator to be divided.

Paul Potgieter - Digital

Rob Simmons - Artefacts

Proposed by Wally Fleet

Seconded by Richard Ported

Unanimously approved

**7. To approve appointment of Ian Kirkwood as Treasurer until next AGM:**

Helen Darch had done a great job for many years but gave up at the end of the last financial year but helped prepare the accounts for audit this year.

Ian Volunteered.

Proposed by Brian Parker

Seconded by Jane Harrold

Unanimously approved

**8. Re-elect Carol Lingard as Secretary:**

Carol has agreed to continue, Linda Harris is going to help with the volunteers and will be doing the inductions of new members.

Proposed by Niki Kirkwood

Seconded by Ed Featherstone

Unanimously approved

**9. Re-elect the following for a further 3 years:**

Brian Parker

Wally Fleet

Proposed by Mike Simons

Seconded by Niki Kirkwood

Helen Darch and Jane Dakin have resigned as Trustees but will still remain as Members.

**10. Re-appoint Mr Julian Rowe-Jones as Hon Auditor:**

Proposed by Brian Parker

Seconded by Ian Kirkwood

Unanimously approved

**11. Forthcoming events:-**

Thursday 11<sup>th</sup> November there will be an update session for the Stewards with tea and cakes at 4.30 in the Museum.

**12. AOB:**

Carol wanted to thank everyone who has supported her and David over these difficult months. £550.50 has been put in the Project Account from the funeral and other donations, and David has left £2,000 in his will which will be received once Probate is granted.

Brian offered Carol Life Membership and Niki presented her with a bouquet of flowers.

Spencer wanted to thank Brian for the time he has dedicated to the Museum during his time as Chairman. He and Jan Cowling together with David Heron have brought the Mayflower Room to fruition. We look forward to working with Niki.

Spencer offered Brian the title Chairman Emeritus and is glad he is staying on as a Trustee. Brian thanked Spencer and said he would always be there for an opinion if asked.

David Heron feels a third light is needed for the hull but it was explained that reflection and getting into people's eyes was the problem, it had been discussed.

The council need to upgrade the breaker for the Holdsworth Room.

Anna Potgieter has taken on the cleaning of the top 2 floors, Liz Withers will continue with the lower floors as before.

**Niki Kirkwood:**

Niki thanked everyone and that she is honoured to be the new Chairman to carry on in David's and Brian's footsteps. David got us accreditation to get us on a par with National Museums and Brian completed the Mayflower Exhibition Room. Now we need to get on with the WW11 exhibition. Dartmouth has many firsts and we are in the forefront of them all.

Welcomed Ian, Rob and Paul and thanked Linda for taking on the Shop and helping with the volunteers. Irene, Avadne, Trudy and Lesley for the Archives. Niki thanked Jane for all she has done with Visits and managing the Ghostbusters! Paul has volunteered to be the Education Officer.

Finally some years ago, a friend was staying from Antigua, he asked me if I had visited the Museum which he said was fantastic. To my shame I had not, and shortly after I did visit. As I entered the Museum, I looked around for just five minutes before standing at the desk - remember on the left in the old office - and asking how I could help. Who would have thought that I would now be here.

Thank you for putting your faith in me - I will not let you down.

**Meeting closed at 7pm**

**J ROWE-JONES ACCOUNTANTS LIMITED**  
**Accountants & Taxation Advisors**

62 Seymour Drive, Dartmouth, Devon, TQ6 9GE

01803 839198/07815 758199

[jrowejones@aol.com](mailto:jrowejones@aol.com)

**DARTMOUTH MUSEUM**

**ANNUAL REPORT AND UNAUDITED ACCOUNTS**

**FOR THE YEAR ENDED 31 JANUARY 2022**

**Charity Registration Number 306635**

**DARTMOUTH MUSEUM ASSOCIATION**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 JANUARY 2022**

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**ANNUAL REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 JANUARY 2022**

The Charity is constituted by Trust Deed dated 17 February 1959 and is a registered charity. The Charity is currently unincorporated and was formed to manage The Dartmouth Museum; the address is:

The Butterwalk  
Dartmouth  
Devon  
TQ6 9PZ

The trustees and executive committee for the year were:

Mrs N Long Kirkwood (Chairman from October 2021)  
Mr B. Parker (Chairman to October 2021 and the Chairman Emeritus)  
Mr S Wigley (Vice Chairman)  
Prof. Emeritus R. Cooke  
Mrs J. Dakin (Resigned 6 October 2021)  
Mr W. Fleet  
Dr J. Harrold  
Mrs A. Moysey  
Dr R. Porter  
Mr M Simons (Resigned 6 October 2021)  
Mr A Williams

The officers of the museum for the year were:

Cmdr D. Lingard - Honorary Treasurer (Until August 2021)  
Mr I. Kirkwood - Honorary Treasurer during 2021/22  
Mrs C. Lingard - Honorary Secretary

The Museum remained closed for the periods of lockdown during the year. However activity began to pick up and improve on the low point of 2020/21 as the Museum came back to life. Hence admissions improved by nearly £7,000 to £7,341 and shop sales grew by over £4,000 to £4,404.61. It was also fortunate the resourceful trustees applied for and received £20,336 funding from HM Government to cover much of the shortfall in income. This saw the Museum continue to weather an unexpected and exceptional occurrence not covered by insurance.

Meanwhile, under challenging conditions, volunteers continued to work as stewards in the periods when the Museum was open and also to work on the new Mayflower Exhibition. This was completed and opened to the public in October 2021 to universal acclaim. It is a significant addition to the Museum's offer.

The legacy bank balance of £6,026.73 due to the Dartmouth Mayflower 400 C.I.C. was transferred to it on 1<sup>st</sup> February 2021 and the bank account repurposed as a Mayflower exhibition project account. The accounts show a slight deficit of £4,662.91 on project activities over the year, much of which was the cost of the new Exhibition, which counts toward the operational surplus or deficit for the year.

So, core charity activities remained subdued as would be expected in a second year of limited activity. In all there was an operational surplus of £1,522.51, a welcome improvement on the prior year operational loss of £37,402.63.

COIF shares saw a healthy increase of £1,725.58 but there is no guarantee that past performance will continue into the future. The trustees have no intention to change these shares as they are retained to provide an untouched fund should it be necessary to dissolve the Museum.

Cash reserves, (excluding the investment accounts), grew slightly to £76,138.12 at 31 January 2022, were seen to be in excess of 1 year's running costs. The trustees consider this position to be satisfactory.

The Board would like to thank Brian Parker, who retired as Chairman in October 2021, for his dedicated service, wisdom and guidance over almost three years, during which time the problems thrown up by the Pandemic were met successfully.

The Board would also like to pay special tributes, first to David Lingard who sadly died in August 2021. David was the backbone of the Museum for approaching twenty years, much of that time as Chairman, and without him there would not be a thriving Museum in its present form. Secondly, much is owed to Ian Kirkwood who was not only the Shipwright for the Mayflower model but also stepped in as Honorary Treasurer on the death of David Lingard. Unfortunately, Ian himself died in April 2022 before he could see the fruits of his efforts from his time as Treasurer. Thirdly, a special mention should be made of Avadne Moysey, who died in August 2022, with thanks and much appreciation for her two decades of service to the Museum, including latterly as Trustee.

Finally, an enormous debt is due to our volunteers who continued to help run the Museum in the challenging conditions of the last two years. The health of the Museum very much rests on our volunteers, their enthusiasm and their willingness to step in and to give their time and expertise. We would like to thank them all.

***N LONG KIRKWOOD***

***14 SEPTEMBER 2022***

N. Long Kirkwood **Chairman.**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
DARTMOUTH MUSEUM ASSOCIATION  
FOR THE YEAR ENDED 31 JANUARY 2022**

I report on the accounts of the Charity for the year ended 31 January 2022, which are set out on pages 3 to 5.

**Respective responsibilities of Trustees and Independent**

The Charity's Trustees are responsible for the preparation of the accounts.

The Charity's Trustees consider that an audit is not required for this year, under section 144(2) of the Charities Act 2011, (The Charities Act), and that an independent examination has been requested.

It is my responsibility:

- 1) to examine the accounts under section 145 of The Charities Act
- 2) to follow the procedures laid down in the General Directions given by the Charity Commission, (under Section 145(5)(b) of The Charities Act), and
- 3) to state whether particular matters have come to my attention.

**Basis of Independent Examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Charity's Trustees concerning such matters. The procedures undertaken do not provide all of the evidence that would be required in an audit and, consequently, I do not present an audit opinion on the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with Section 130 of the Charities Act; or
  - to prepare accounts which accord with the accounting records have not been met; or
- 2) to which, in my opinion, attention should be drawn, in order to enable a proper understanding of the accounts to be reached.

***J ROWE-JONES***

***9 SEPTEMBER 2022***

J ROWE-JONES ACCOUNTANTS LIMITED  
ACCOUNTANTS & TAXATION ADVISORS

62 Seymour Drive  
DARTMOUTH  
Devon  
TQ6 9GE

**DARTMOUTH MUSEUM ASSOCIATION  
RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 JANUARY 2022**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Receipts:</b>		
Admissions/Entrance Fees	7,341.00	638.50
Sales	4,404.61	395.28
Subscriptions	977.00	972.00
Donations	25,715.55	11,453.66
Miscellaneous income	2,939.98	(1.06)
Inland Revenue - gift aid	1,273.06	1,368.86
Mayflower sub-committee net surplus/(deficit)	(4,662.91)	(17,300.09)
	<hr/>	<hr/>
	37,988.29	(2,472.85)
	<hr/>	<hr/>
<b>Other Receipts:</b>		
Interest & dividends COIF	492.36	595.73
Balance on card machine	0.00	70.51
Trustees of Henley (Dartmouth Town Council)	10,000.00	10,000.00
Transfer from COIF to fund projects	0.00	15,000.00
Gift aid claims on behalf Mayflower 400	0.00	250.00
Income to Project account	1,303.29	19,917.50
Movement in Till	0.00	(80.86)
	<hr/>	<hr/>
	11,795.65	45,752.88
	<hr/>	<hr/>

**DARTMOUTH MUSEUM ASSOCIATION  
RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 JANUARY 2022**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Receipts (see page 4)</b>	37,988.29	(2,472.85)
<b>Payments</b>		
Rent	15,000.00	15,000.00
Insurance	6,441.56	1,245.60
Water charges	147.69	206.84
Purchases for resale	2,617.37	214.63
Electricity	1,758.27	1,240.07
Telephone and broadband	587.91	579.02
Honoraria - cleaner	660.00	660.00
Office expenses (photocopier and stationery)	522.28	608.84
IT and computers	835.19	4,035.76
Advertising & marketing	699.00	677.60
Curatorial expenses	69.54	614.79
Miscellaneous	1,548.51	375.00
Works	150.00	705.72
Room hire, meetings and travel	507.75	27.80
Petty cash	0.00	28.76
Exhibitions	0.00	180.93
Extension works/Flat 6A	0.00	7,152.49
Mayflower Project	4,920.71	1,375.93
<b>Total expenditure</b>	<b><u>36,465.78</u></b>	<b><u>34,929.78</u></b>
<b>Surplus for the year</b>	<b>1,522.51</b>	<b>(37,402.63)</b>
Other receipts (see page 4)	<u>11,795.65</u>	<u>45,752.88</u>
	<b>13,318.16</b>	<b>8,350.25</b>
Gift aid reclaims paid over to Mayflower 400	-	250.00
Withdrawal from COIF account	-	15,000.00
Transfer to other Museum accounts	3,500.00	5,000.00
Exp on Project Account [transfers to Mayflower Acct]	<u>7,379.71</u>	<u>14,406.13</u>
<b>NET SURPLUS FOR THE YEAR</b>	<b>2,438.45</b>	<b>- 26,305.88</b>
<b>MOVEMENT OF FUNDS</b>		
Opening Cash Balance	73,699.67	100,005.55
Plus movement in year	2,438.45	- 26,305.88
Closing Cash Balance	<b><u><u>76,138.12</u></u></b>	<b><u><u>73,699.67</u></u></b>

**DARTMOUTH MUSEUM ASSOCIATION  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 JANUARY 2022**

**1. Accounting policies**

The receipts and payments account has been drawn up as a summary of the receipts and payments made during the year by the charity. Amounts are included as received by the charity or as cheques are drawn.

The accounts and statement do not include any accruals or prepayments in respect of income or expenses.

The receipts and payments account and statement of assets and liabilities have been prepared following the guidance for accounting for small charities issued by the Charity Commission

<b>2. Statement of assets and liabilities</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Bank and cash balances:		
General account	19,241.97	6,556.55
Project account	1,267.29	7,343.71
Till float	123.86	123.86
COIF Deposit Account	53,373.01	52,880.65
Mayflower account -NatWest Bank	2,131.99	6,794.90
	<u><b>76,138.12</b></u>	<u><b>73,699.67</b></u>

**3. COIF Shares**

Value of shares as at 31 January 2022	17,925.63	16,200.05
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**DARTMOUTH MUSEUM ASSOCIATION  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 JANUARY 2022**

<b>4. Total cash assets and shares</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Assets and liabilities – note 2	76,138.12	73,699.67
Social fund	411.72	411.72
COIF shares	17,925.63	16,200.05
	<hr/>	<hr/>
	<b>94,475.47</b>	<b>90,311.44</b>
	<hr/>	<hr/>

**DARTMOUTH MUSEUM ASSOCIATION  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 JANUARY 2022**

<b>5. Analysis of Mayflower 400 sub-committee balance</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Receipts:</b>		
Grants	0.00	500.00
Sales of merchandise	0.00	1,831.12
Donations	0.00	3,190.00
Inland Revenue - gift aid	0.00	250.00
<b>Total receipts</b>	<u>0.00</u>	<u>5,771.12</u>
<b>Payments</b>		
Equipment hire	0.00	400.00
Equipment purchase	0.00	4,857.39
Office expenses	0.00	1,269.94
Venue hire	0.00	68.40
Travel and entertainment	0.00	265.30
Professional fees	0.00	12,863.58
Printing	0.00	3,085.00
Advertising & marketing	0.00	261.60
<b>Total expenditure</b>	<u>0.00</u>	<u>23,071.21</u>
<b>Net loss/profit</b>	<u><b>0.00</b></u>	<u><b>(17,300.09)</b></u>

**DARTMOUTH MUSEUM ASSOCIATION  
 NOTES TO THE ACCOUNTS  
 FOR THE YEAR ENDED 31 JANUARY 2022**

<b>5. Analysis of Mayflower 400 sub-committee balance</b>	<b>2022</b>	<b>2021</b>
<b>Analysis by project</b>		
Film	0.00	(3,601.98)
Trail	0.00	(7,369.80)
Scale Model	0.00	(2,067.92)
Story Book	0.00	(2,902.50)
Sculpture	0.00	(429.85)
Office expenses	0.00	(928.04)
<b>Net loss/profit</b>	<b><u>0.00</u></b>	<b><u>(17,300.09)</u></b>

**J ROWE-JONES ACCOUNTANTS LIMITED**  
**Accountants & Taxation Advisors**

62 Seymour Drive, Dartmouth, Devon, TQ6 9GE

01803 839198/07815 758199

[jrowejones@aol.com](mailto:jrowejones@aol.com)

**DARTMOUTH MUSEUM**

**ANNUAL REPORT AND UNAUDITED ACCOUNTS**

**FOR THE YEAR ENDED 31 JANUARY 2022**

**Charity Registration Number 306635**

**DARTMOUTH MUSEUM ASSOCIATION**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 JANUARY 2022**

<b>CONTENTS</b>	<b>PAGES</b>
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INDEPENDENT EXAMINER'S REPORT	<b>3</b>
SCHEDULE OF RECEIPTS	<b>4</b>
RECEIPTS AND PAYMENTS ACCOUNT	<b>5</b>
NOTES TO THE FINANCIAL STATEMENTS	<b>6 to 9</b>

**ANNUAL REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 JANUARY 2022**

The Charity is constituted by Trust Deed dated 17 February 1959 and is a registered charity. The Charity is currently unincorporated and was formed to manage The Dartmouth Museum; the address is:

The Butterwalk  
Dartmouth  
Devon  
TQ6 9PZ

The trustees and executive committee for the year were:

Mrs N Long Kirkwood (Chairman from October 2021)  
Mr B. Parker (Chairman to October 2021 and the Chairman Emeritus)  
Mr S Wigley (Vice Chairman)  
Prof. Emeritus R. Cooke  
Mrs J. Dakin (Resigned 6 October 2021)  
Mr W. Fleet  
Dr J. Harrold  
Mrs A. Moysey  
Dr R. Porter  
Mr M Simons (Resigned 6 October 2021)  
Mr A Williams

The officers of the museum for the year were:

Cmdr D. Lingard - Honorary Treasurer (Until August 2021)  
Mr I. Kirkwood - Honorary Treasurer during 2021/22  
Mrs C. Lingard - Honorary Secretary

The Museum remained closed for the periods of lockdown during the year. However activity began to pick up and improve on the low point of 2020/21 as the Museum came back to life. Hence admissions improved by nearly £7,000 to £7,341 and shop sales grew by over £4,000 to £4,404.61. It was also fortunate the resourceful trustees applied for and received £20,336 funding from HM Government to cover much of the shortfall in income. This saw the Museum continue to weather an unexpected and exceptional occurrence not covered by insurance.

Meanwhile, under challenging conditions, volunteers continued to work as stewards in the periods when the Museum was open and also to work on the new Mayflower Exhibition. This was completed and opened to the public in October 2021 to universal acclaim. It is a significant addition to the Museum's offer.

The legacy bank balance of £6,026.73 due to the Dartmouth Mayflower 400 C.I.C. was transferred to it on 1<sup>st</sup> February 2021 and the bank account repurposed as a Mayflower exhibition project account. The accounts show a slight deficit of £4,662.91 on project activities over the year, much of which was the cost of the new Exhibition, which counts toward the operational surplus or deficit for the year.

So, core charity activities remained subdued as would be expected in a second year of limited activity. In all there was an operational surplus of £1,522.51, a welcome improvement on the prior year operational loss of £37,402.63.

COIF shares saw a healthy increase of £1,725.58 but there is no guarantee that past performance will continue into the future. The trustees have no intention to change these shares as they are retained to provide an untouched fund should it be necessary to dissolve the Museum.

Cash reserves, (excluding the investment accounts), grew slightly to £76,138.12 at 31 January 2022, were seen to be in excess of 1 year's running costs. The trustees consider this position to be satisfactory.

The Board would like to thank Brian Parker, who retired as Chairman in October 2021, for his dedicated service, wisdom and guidance over almost three years, during which time the problems thrown up by the Pandemic were met successfully.

The Board would also like to pay special tributes, first to David Lingard who sadly died in August 2021. David was the backbone of the Museum for approaching twenty years, much of that time as Chairman, and without him there would not be a thriving Museum in its present form. Secondly, much is owed to Ian Kirkwood who was not only the Shipwright for the Mayflower model but also stepped in as Honorary Treasurer on the death of David Lingard. Unfortunately, Ian himself died in April 2022 before he could see the fruits of his efforts from his time as Treasurer. Thirdly, a special mention should be made of Avadne Moysey, who died in August 2022, with thanks and much appreciation for her two decades of service to the Museum, including latterly as Trustee.

Finally, an enormous debt is due to our volunteers who continued to help run the Museum in the challenging conditions of the last two years. The health of the Museum very much rests on our volunteers, their enthusiasm and their willingness to step in and to give their time and expertise. We would like to thank them all.

***N LONG KIRKWOOD***

***14 SEPTEMBER 2022***

N. Long Kirkwood **Chairman.**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
DARTMOUTH MUSEUM ASSOCIATION  
FOR THE YEAR ENDED 31 JANUARY 2022**

I report on the accounts of the Charity for the year ended 31 January 2022, which are set out on pages 3 to 5.

**Respective responsibilities of Trustees and Independent**

The Charity's Trustees are responsible for the preparation of the accounts.

The Charity's Trustees consider that an audit is not required for this year, under section 144(2) of the Charities Act 2011, (The Charities Act), and that an independent examination has been requested.

It is my responsibility:

- 1) to examine the accounts under section 145 of The Charities Act
- 2) to follow the procedures laid down in the General Directions given by the Charity Commission, (under Section 145(5)(b) of The Charities Act), and
- 3) to state whether particular matters have come to my attention.

**Basis of Independent Examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Charity's Trustees concerning such matters. The procedures undertaken do not provide all of the evidence that would be required in an audit and, consequently, I do not present an audit opinion on the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with Section 130 of the Charities Act; or
  - to prepare accounts which accord with the accounting records have not been met; or
- 2) to which, in my opinion, attention should be drawn, in order to enable a proper understanding of the accounts to be reached.

***J ROWE-JONES***

***9 SEPTEMBER 2022***

J ROWE-JONES ACCOUNTANTS LIMITED  
ACCOUNTANTS & TAXATION ADVISORS

62 Seymour Drive  
DARTMOUTH  
Devon  
TQ6 9GE

**DARTMOUTH MUSEUM ASSOCIATION  
RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 JANUARY 2022**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Receipts:</b>		
Admissions/Entrance Fees	7,341.00	638.50
Sales	4,404.61	395.28
Subscriptions	977.00	972.00
Donations	25,715.55	11,453.66
Miscellaneous income	2,939.98	(1.06)
Inland Revenue - gift aid	1,273.06	1,368.86
Mayflower sub-committee net surplus/(deficit)	(4,662.91)	(17,300.09)
	<hr/>	<hr/>
	37,988.29	(2,472.85)
	<hr/>	<hr/>
<b>Other Receipts:</b>		
Interest & dividends COIF	492.36	595.73
Balance on card machine	0.00	70.51
Trustees of Henley (Dartmouth Town Council)	10,000.00	10,000.00
Transfer from COIF to fund projects	0.00	15,000.00
Gift aid claims on behalf Mayflower 400	0.00	250.00
Income to Project account	1,303.29	19,917.50
Movement in Till	0.00	(80.86)
	<hr/>	<hr/>
	11,795.65	45,752.88
	<hr/>	<hr/>

**DARTMOUTH MUSEUM ASSOCIATION  
RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 JANUARY 2022**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Receipts (see page 4)</b>	37,988.29	(2,472.85)
<b>Payments</b>		
Rent	15,000.00	15,000.00
Insurance	6,441.56	1,245.60
Water charges	147.69	206.84
Purchases for resale	2,617.37	214.63
Electricity	1,758.27	1,240.07
Telephone and broadband	587.91	579.02
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Office expenses (photocopier and stationery)	522.28	608.84
IT and computers	835.19	4,035.76
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Curatorial expenses	69.54	614.79
Miscellaneous	1,548.51	375.00
Works	150.00	705.72
Room hire, meetings and travel	507.75	27.80
Petty cash	0.00	28.76
Exhibitions	0.00	180.93
Extension works/Flat 6A	0.00	7,152.49
Mayflower Project	4,920.71	1,375.93
<b>Total expenditure</b>	<b><u>36,465.78</u></b>	<b><u>34,929.78</u></b>
<b>Surplus for the year</b>	<b>1,522.51</b>	<b>(37,402.63)</b>
Other receipts (see page 4)	<u>11,795.65</u>	<u>45,752.88</u>
	<b>13,318.16</b>	<b>8,350.25</b>
Gift aid reclaims paid over to Mayflower 400	-	250.00
Withdrawal from COIF account	-	15,000.00
Transfer to other Museum accounts	3,500.00	5,000.00
Exp on Project Account [transfers to Mayflower Acct]	<u>7,379.71</u>	<u>14,406.13</u>
<b>NET SURPLUS FOR THE YEAR</b>	<b>2,438.45</b>	<b>- 26,305.88</b>
<b>MOVEMENT OF FUNDS</b>		
Opening Cash Balance	73,699.67	100,005.55
Plus movement in year	2,438.45	- 26,305.88
Closing Cash Balance	<b><u><u>76,138.12</u></u></b>	<b><u><u>73,699.67</u></u></b>

**DARTMOUTH MUSEUM ASSOCIATION  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 JANUARY 2022**

**1. Accounting policies**

The receipts and payments account has been drawn up as a summary of the receipts and payments made during the year by the charity. Amounts are included as received by the charity or as cheques are drawn.

The accounts and statement do not include any accruals or prepayments in respect of income or expenses.

The receipts and payments account and statement of assets and liabilities have been prepared following the guidance for accounting for small charities issued by the Charity Commission

<b>2. Statement of assets and liabilities</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Bank and cash balances:		
General account	19,241.97	6,556.55
Project account	1,267.29	7,343.71
Till float	123.86	123.86
COIF Deposit Account	53,373.01	52,880.65
Mayflower account -NatWest Bank	2,131.99	6,794.90
	<u><b>76,138.12</b></u>	<u><b>73,699.67</b></u>

**3. COIF Shares**

Value of shares as at 31 January 2022	17,925.63	16,200.05
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**DARTMOUTH MUSEUM ASSOCIATION  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 JANUARY 2022**

<b>4. Total cash assets and shares</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Assets and liabilities – note 2	76,138.12	73,699.67
Social fund	411.72	411.72
COIF shares	17,925.63	16,200.05
	<hr/>	<hr/>
	<b>94,475.47</b>	<b>90,311.44</b>
	<hr/>	<hr/>

**DARTMOUTH MUSEUM ASSOCIATION  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 JANUARY 2022**

<b>5. Analysis of Mayflower 400 sub-committee balance</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Receipts:</b>		
Grants	0.00	500.00
Sales of merchandise	0.00	1,831.12
Donations	0.00	3,190.00
Inland Revenue - gift aid	0.00	250.00
<b>Total receipts</b>	<u>0.00</u>	<u>5,771.12</u>
<b>Payments</b>		
Equipment hire	0.00	400.00
Equipment purchase	0.00	4,857.39
Office expenses	0.00	1,269.94
Venue hire	0.00	68.40
Travel and entertainment	0.00	265.30
Professional fees	0.00	12,863.58
Printing	0.00	3,085.00
Advertising & marketing	0.00	261.60
<b>Total expenditure</b>	<u>0.00</u>	<u>23,071.21</u>
<b>Net loss/profit</b>	<u><b>0.00</b></u>	<u><b>(17,300.09)</b></u>

**DARTMOUTH MUSEUM ASSOCIATION  
 NOTES TO THE ACCOUNTS  
 FOR THE YEAR ENDED 31 JANUARY 2022**

<b>5. Analysis of Mayflower 400 sub-committee balance</b>	<b>2022</b>	<b>2021</b>
<b>Analysis by project</b>		
Film	0.00	(3,601.98)
Trail	0.00	(7,369.80)
Scale Model	0.00	(2,067.92)
Story Book	0.00	(2,902.50)
Sculpture	0.00	(429.85)
Office expenses	0.00	(928.04)
<b>Net loss/profit</b>	<b><u>0.00</u></b>	<b><u>(17,300.09)</u></b>