

**1ST WOOTTON BASSETT SCOUT GROUP  
C/O 1 RADCOT CLOSE  
SWINDON  
WILTSHIRE**

**REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST MARCH 2022**

## **IST WOOTTON BASSETT SCOUT GROUP**

### **REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity number**  
305950

**Principal address**  
c/o 1 Radcot Close  
Nine Elms  
Swindon  
SN5 5UY

#### **Trustees**

R Wilson	Chairperson
A Sandle	Secretary
S King	Treasurer
S Milner	Group Scout Leader
E Lambourne	Trustee
D Robbins	Section Leader
D Stephenson	Section Leader (resigned 16th February 2022)
A McKee	Section Leader
C Green	Quartermaster
O Renals	Trustee
S. Nichols	Supporters

#### **Independent Examiner**

Chris Vaughan  
Accountants  
195 Ermin Street  
Swindon  
Wiltshire  
SN3 4NA

## **1ST WOOTTON BASSETT SCOUT GROUP**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2022**

The trustees present their report with the financial statements of the charity for the year ended 31st March 2022.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts. (e.g. trust, association, company).

##### **Organisational structure**

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders (if opted to take on the responsibility) and parent's representation and meets 4 times per year.

Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

###### **The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

###### **The Values of Scouting**

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

**1ST WOOTTON BASSETT SCOUT GROUP**  
**TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2022**

**OBJECTIVES AND ACTIVITIES (CONT.)**

**The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices- undertake new and challenging activities - make and live by their Promise

**Public benefit**

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

Our main achievement has been sustaining the group and being able to offer scouting to people whilst Covid-19 outbreak was prevalent, in a safe and secure manner.

**FINANCIAL REVIEW**

**Investment policy and objectives**

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

**Reserves policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £10,000.

The Group held reserves of approximately £22,000 against this at year end. This is above the level required for operating expenses. However this can be explained by a decrease in income and a increase in expenditure

Approved by order of the board of trustees on <sup>24<sup>th</sup></sup> 15th May 2023 and signed on its behalf by:

  
R Wilson - Chairperson

## 1ST WOOTTON BASSETT SCOUT GROUP

### INDEPENDENT EXAMINER'S REPORT

#### Independent examiner's report to the trustees of 1st Wootton Bassett Scout Group

##### Respective responsibilities of Trustees and Examiner

The trustees' responsibilities for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Trustees' Responsibilities.

You consider that the audit requirement of Section 144 Charities Act 2011 (the Act) does not apply.

It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 145 (5) (b) of the Act, whether particular matters have come to my attention.

##### Basis of Independent Examiner's Report

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the financial statements present a true and fair view and the report is limited to those matters set out in the statement below.

##### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with Section 130 of the Act; and
  - to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

C. Vaughan  
Chris Vaughan  
195 Ermin Street  
Stratton St Margaret  
Swindon  
SN3 4NA

Date 15th May 2023



# 1ST WOOTTON BASSETT SCOUT GROUP

## RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2022

		<u>2021</u>	
Balance Brought Forward	69999		54911
<u>Receipts</u>			230
Donations	23456		11357
Legacies			10000
Grants	3458		
Fundraising		5620	
Subscriptions	10499	(4109)	
Subscriptions held as Agent	(4253)		1511
	6246		979
Parents' Reimbursement			3549
Section Income	3894		975
Supporters			160
Rents Received	2		-
Bank Interest	28		128
Scout Association Investment			-
Other Income	330		-
	<u>107413</u>		<u>83800</u>
<u>Payments</u>			49
Rates and Water	-		3334
Insurance	1774		1219
Light and Heat	1013		945
Repairs and Renewals	932		315
Cleaning	722		4942
Section Expenditure	2838		979
Section Refunds to Parents	-		174
Youth Programmes and Activities	3414		210
Sailing Club	120		906
Legal and Professional Fees	-		629
Supporters' General Expenditure			99
Miscellaneous Expenses	1446		-
	<u>12259</u>		<u>13801</u>
Balance Carried Forward	95154	69999	
	<u>£107413</u>	<u>£107413</u>	<u>£83800</u>