



**Wiltshire North District Scout Council**

**ANNUAL TRUSTEE REPORT  
AND ACCOUNTS**

**for the year ending**

**31<sup>st</sup> March 2025**

**Charity Number  
305942**

## Wiltshire North District Scout Council

### Trustees' Annual Report for the year to 31<sup>st</sup> March 2025

#### Section A Objectives and activities

<b>Summary of the objects of the charity as set out in its governing document</b>	<p>The objectives of the District are its operation as a unit of the Scout Association.</p> <p><b>The purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p>
<b>Summary of the main activities in relation to these objects</b>	<p>The District's main function is to support the sections in achieving the aims of the Scout Association. As a District the main activities during the last twelve months have been:</p> <ul style="list-style-type: none"><li>• Support for Groups, Explorer Scout Units and Group Lead Volunteers</li><li>• Support for adult training</li><li>• District events which this year have included, hikes, camps and sleepovers.</li></ul> <p>The Provision of Scouting within the District is totally dependent on the contribution made by unpaid volunteers.</p>
<b>Public Benefit</b>	<p>The Trustees have paid due regard to the Charity Commission guidance on Public Benefit on deciding what activities the charity should undertake.</p> <p>Membership subscriptions are charged to cover the immediate running costs of the District and these do not unduly restrict membership. The District follows the principle that no one should be excluded because of their inability to pay membership subscriptions.</p> <p>Two key principles which demonstrate that Scouting's aims are for the public benefit are that through the scout method young people develop towards their full potential and there is a clear link between the benefits for young people and the purpose of scouting. The safety of young people is taken very seriously and the benefits scouting activities provide far outweigh the risks. Any private benefits from scouting are incidental, other than to those as beneficiary.</p>

#### Section B Achievements and performance

<b>Summary of the main achievements of the charity during the year</b>	<p>This year the District saw a small decline in youth members aged 4 to 14 years, to 783 (down from 798 in 2024), whereas growth still seen in Explorer/Network numbers to 131 (121 in 2024). The decline in 4-14 year olds is within normal variations as young people age up to the next section. Volunteers were 267, a small decline from last year. The District has opened 1 scout troop, 1 cub packs and 1 squirrel drey, which have provided capacity for growth.</p>
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## Section C Financial review

<b>Policy on Reserves</b>	<p>The District's primary source of funds is from membership contributions; its primary outgoings relate to membership subscriptions payable to the Scout Association, and administrative running costs for the District.</p> <p>The District policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short.</p> <p>The Board of Trustees considers that the District should hold a sum equivalent to 6 months running costs. This is equivalent to £3,000. The District held free reserves of £10,819 against this at year-end.</p> <p>The District also holds two designated funds;</p> <ul style="list-style-type: none"> <li>• The Jamboree Fund, up to £3,000, to provide help with the cost of attending Jamborees, currently at £2,410</li> <li>• A Restricted Fund totalling £2,201 which is a ring-fenced amount to be used for development within the District.</li> </ul>
<b>Further financial review details</b>	<p>The District does not have sufficient funds to invest in longer term investments. The District has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.</p>

## Section D Structure, governance and management

<b>Type of governing document</b>	<p>The District governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the By Laws of the Association and The Policy Organisation and Rules of The Scout Association. The District is further governed by the District Constitution.</p>
<b>How the charity is constituted</b>	<p>The District is a trust established under its rules which are common to all Scouts.</p>
<b>Trustee selection methods</b>	<p>The Trustees are appointed in accordance with the Policy Organisation and Rules of The Scout Association.</p>
<b>Additional governance issues</b>	<p>The District is managed by the Board of Trustees, the members of which are the "Charity Trustees" of the Scout District that is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as applicable.</p> <p>The committee consists of several Independent members who meet at least four times a year.</p> <p><b>Ex-officio Members:</b></p> <ul style="list-style-type: none"> <li>• Chair</li> <li>• District Lead Volunteer</li> <li>• Treasurer</li> <li>• District Scout Youth Lead Volunteer</li> <li>• District 14-24 Lead Volunteer</li> </ul>
	<p><b>Elected Members:</b> Persons elected at the District Annual General Meeting.</p> <ul style="list-style-type: none"> <li>• These should normally be two to six in number.</li> </ul> <p>The actual number must be the subject of a resolution by the District Scout Council.</p> <p><b>Nominated Members:</b></p> <ul style="list-style-type: none"> <li>• Persons nominated by the Chair and District Commissioner</li> </ul>

	<ul style="list-style-type: none"> <li>The nominations must be approved at the District Annual General Meeting.</li> </ul> <p><b>Co-opted Members:</b></p> <ul style="list-style-type: none"> <li>Persons co-opted annually by the Board of Trustees.</li> </ul> <p>This Board of Trustees exists to support the Group Leaders, Explorer and Network Units in meeting the responsibilities of their appointments and is responsible for:</p> <ul style="list-style-type: none"> <li>Ensuring that there are sufficient resources (and reserves) to deliver high quality Scouting;</li> <li>Promoting a positive image of Scouting in the community, as well as its development;</li> <li>Ensuring that District property is appropriately managed;</li> <li>Maintaining appropriate insurance of persons, property and equipment;</li> <li>Assisting in the recruitment of leaders and other adult support;</li> <li>Appointing any sub committees that may be required;</li> <li>Appointing District Administrators and Advisors other than those who are elected;</li> </ul> <p>Ensuring compliance with applicable governance and charity regulations, including in respect of reporting and risk management.</p> <p>The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.</p> <p>The District maintains and regularly reviews a Risk Register of its keys risks and controls.</p>
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## Section E Reference and administration details

<b>Charity Name</b>	Wiltshire North District Scout Council
<b>Charity Number</b>	305942
<b>Charity's principal address</b>	Unit 177, 8 The Bridge, Chippenham, Wiltshire, SN15 1FY

### Names of the charity trustees who manage the charity

	<b>Trustee Name</b>	<b>Office</b>	<b>Dates if not for whole year</b>
	<b>Ex Officio</b>		
1	J Purkis	Chair	Resigned 1 <sup>st</sup> February 2025
2	G Livingston	District Lead Volunteer	Resigned 31 <sup>st</sup> Jan 2025
3	E Brandley	District Lead Volunteer	Appointed 31 <sup>st</sup> Jan 2025
4	E Bennett	Treasurer	Appointed 1 <sup>st</sup> Feb 2025. Role vacant prior to this date
	<b>Nominated</b>		
5	J Coombs	14-24 Team Lead	Nominated for 3 years in July 2024
6	C Butson	Group Lead Volunteer Representative	Nominated for 3 years in July 2024
7	T Roberts		Resigned 31 <sup>st</sup> Dec 2024
8	M Dando		Nominated for 3 years in July 2024
	<b>Co-opted</b>		
9	G Livingston		co-opted 20 <sup>th</sup> Mar 2025
10	A Stovell		co-opted 20 <sup>th</sup> Mar 2025


**Name and address of advisor**

Type of advisor	Name	Address
Independent Examiner	Christopher David Watchman Watchman Accountants Ltd	48 The Causeway, Chippenham, Wiltshire, SN15 3DD

**Section G Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature	
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Full name	E Brandley
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Position held	District Lead Volunteer
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Date	13 July 2025
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CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees

Charity Name  
WILTSHIRE NORTH DISTRICT SLUIT COUNCIL

On accounts for the year  
ended

31/03/2025

Charity no  
(if any)

305 942

Set out on pages

(Instruction: to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Christopher

Date:

10/6/25

Name:

CHRISTOPHER DAVID WATCHMAN

Relevant professional  
qualification(s) or body

F.C.C.A

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<b>WATCHMAN ACCOUNTANTS LIMITED</b>	
48 The Causeway, Chippenham	
Wiltshire SN15 2DE	
Company No: 13800518	
Email: <a href="mailto:christ@watchmanaccountants.co.uk">christ@watchmanaccountants.co.uk</a>	
Tel: 01249 655059	

## Disclosure

Give here brief details of any items that the examiner wishes to disclose.





# Wiltshire North District and Minibus Receipts and Payments Account

Year start date

Year end date

For the year from	4/1/2024	To	3/31/2025
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## Receipts and payments

	2024/25			2023/24
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
<b>Receipts</b>				
<b>Donations, legacies and similar income</b>				
Membership subscriptions	47,637	-	-	47,637
Less: Membership subscriptions paid on (National/County/Area/District)	- 45,200	-	-	- 45,200
Net membership subscriptions retained	2,437	-	-	2,437
Donations and fundraising		-	-	699
Gift Aid reclaimed	-	-	-	2,201
District Events	31,582	-	-	31,582
Loans Repaid	-	-	-	-
Other similar income	43	-	-	43
<b>Sub total</b>	<b>34,062</b>	<b>-</b>	<b>-</b>	<b>34,062</b>
<b>District Minibus</b>				
To cover starting costs and 1st year of use	-	-	-	-
Hire income	720	-	-	720
Cash/cheques held		-	-	-
Other similar income	-	-	-	-
<b>Sub total</b>	<b>720</b>	<b>-</b>	<b>-</b>	<b>720</b>
<b>Badge Shop</b>				
Badges sold		-	-	17
Cash/cheques held	-	-	-	-
Surplus	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>17</b>
<b>Explorer Units</b>				
Aye Foure (Chippenham)	15,999	-	-	15,999
Creoda (Crudwell)	2,379	-	-	2,379
Endeavour (Chippenham)	8,723	-	-	8,723
Jaggards (Box)	2,452	-	-	2,452
Sea Squad (Corsham)	13,854	91,009	-	104,862
Twynnoy (Malmesbury)	4,918	-	-	4,918
River Rats (Coleme)	1,379	-	-	1,379
<b>Sub total</b>	<b>49,705</b>	<b>91,009</b>	<b>-</b>	<b>140,714</b>
<b>Investment income</b>				
Bank interest	-	-	-	-
Secure Trust Deposit Account	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Gross Income</b>	<b>84,487</b>	<b>91,009</b>	<b>-</b>	<b>175,496</b>
<b>Asset and investment sales, etc.</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>84,487</b>	<b>91,009</b>	<b>-</b>	<b>175,496</b>

# Wiltshire North District and Minibus Receipts and Payments Account

Year start date

Year end date

For the year from	4/1/2024	To	3/31/2025
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## Receipts and payments

	2024/25			2023/24
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
<b>Payments</b>				
<b>Charitable Payments</b>				
Adult support and training	608		-	608
Donations and funding issued	-		-	649
Loans issued	-	-	-	-
District Events	30,569	-	-	18,898
AGM and trustee expenses	289	-	-	767
Gift Aid paid on		-	-	2,201
Other costs	2,216		-	3,968
<b>Sub total</b>	33,681	-	-	27,116
<b>District Minibus</b>				
Starting/running costs	-	-	-	-
Tax	-	-	-	-
MOT	330	-	-	328
Insurance	1,019	-	-	958
Other maintenance costs		-	-	306
Other costs	-	-	-	-
<b>Sub total</b>	1,349	-	-	1,593
<b>Badge Shop</b>				
Badge stock bought	-	-	-	108
Stock written off	-	-	-	-
Debtors	-	-	-	-
Excess funds transferred	-	-	-	-
Loss	-	-	-	-
<b>Sub total</b>	-	-	-	108
<b>Explorer Units</b>				
Aye Foure (Chippenham)	17,510	-	-	16,989
Creoda (Crudwell)	1,975	-	-	3,548
Endeavour (Chippenham)	9,870	-	-	7,436
Jaggards (Box)	3,651	-	-	2,466
Sea Squad (Corsham)	16,328	9,316	-	15,857
Twynnoy (Malmesbury)	5,292	-	-	5,811
River Rats (Coleme)	1,456	-	-	-
<b>Sub total</b>	56,081	9,316	-	52,105
<b>Total Gross Expenditure</b>	91,111	9,316	-	100,427
<b>Asset and investment purchases, etc.</b>				
	-	-	-	-
<b>Total payments</b>	91,111	9,316	-	100,427
<b>Net of receipts/(payments)</b>	6,624	81,693	-	9,749
<b>Transfers between funds</b>	1,339	1,339	-	-
<b>Cash funds last year end</b>	44,914	11,619	-	56,533
<b>Cash funds this year end</b>	36,951	94,651	-	56,533

## Statement of assets and liabilities at the end of the year

	31st March 2025			31st March 2024	
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
<b>Cash funds</b>					
District bank current account	4,249	12,957	-	17,206	18,251
Minibus bank current account	11,181	-	-	11,181	10,461
Scout Shop bank current account	-	-	-	-	-
Explorer Units bank current accounts	21,501	81,693	-	103,194	27,513
Scout Shop STIS account	-	-	-	-	-
Explorer Units cash/floats	20	-	-	20	308
<b>Total cash funds</b>	<b>36,951</b>	<b>94,650</b>	<b>-</b>	<b>131,601</b>	<b>56,533</b>
<b>Other monetary assets</b>					
District hall hire deposit held by 1st Chippenham Scout Group	-	-	-	-	50
Insurance/Tax claim	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50</b>
<b>Investment assets</b>					
Investment property - detail	-	-	-	-	-
Quoted investments	-	-	-	-	-
Other investments - detail	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's</b>					
Badge stock	75	-	-	75	-
Land and buildings	-	-	-	-	-
Motor vehicles - District Minibus	8,394	-	-	8,394	8,394
Scouting equipment, furniture etc	-	-	-	-	-
Other	-	-	-	-	-
<b>Sub total</b>	<b>8,469</b>	<b>-</b>	<b>-</b>	<b>8,469</b>	<b>8,394</b>
<b>Liabilities</b>					
Accounts not yet paid	103	-	-	103	-
Expenses incurred but not invoiced	-	-	-	-	-
Subscriptions not yet paid	-	-	-	-	-
Loan - detail	-	-	-	-	-
Other liabilities	-	-	-	-	-
<b>Sub total</b>	<b>103</b>	<b>-</b>	<b>-</b>	<b>103</b>	<b>-</b>

Contingent liabilities and future obligations



None

None

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on xx June 202x (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

Print Name

Ed Brandley	(acting) Chair
LIZ BENNETT	Treasurer





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

#### Report to the trustees

Charity Name

WILTSHIRE NORTH DISTRICT SCOUT COUNCIL

#### On accounts for the year ended

31/03/2025

Charity no  
(if any)

305 942

#### Set out on pages

(remember to include the page numbers of additional sheets)

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#### Independent examiner's statement

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\* Please delete the words in the brackets if they do not apply.

Signed:

Watchman

Date:

10/6/25

Name:

CHRISTOPHER DAVID WATCHMAN

Relevant professional  
qualification(s) or body

F.C.C.A



(if any):

Address:

**WATCHMAN ACCOUNTANTS LIMITED**

48 The Causeway, Chippenham

Wiltshire SN15 3DD

Company No: 13800518

Email: [chris@watchmanaccountants.com](mailto:chris@watchmanaccountants.com)

Tel: 01249 658059

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.