



Wiltshire North District Scout Council

**ANNUAL TRUSTEE REPORT
AND ACCOUNTS**

for the year ending

31st March 2023

**Charity Number
305942**

Wiltshire North District Scout Council

Trustees' Annual Report for the year to 31st March 2023

Section A Objectives and activities

Summary of the objects of the charity as set out in its governing document	<p>The objectives of the District are its operation as a unit of the Scout Association.</p> <p>The purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p>
Summary of the main activities in relation to these objects	<p>The District's main function is to support the sections in achieving the aims of the Scout Association. As a District the main activities during the last twelve months have been:</p> <ul style="list-style-type: none">• Support for Groups, ESU and GSLs• Support for adult training• District events which this year have included, hikes, camps and sleepovers. <p>The Provision of Scouting within the District is totally dependent on the contribution made by unpaid volunteers.</p>
Public Benefit	<p>The Trustees have paid due regard to the Charity Commission guidance on Public Benefit on deciding what activities the charity should undertake.</p> <p>Membership subscriptions are charged to cover the immediate running costs of the District and these do not unduly restrict membership. The District follows the principle that no one should be excluded because of their inability to pay membership subscriptions.</p> <p>Two key principles which demonstrate that Scouting's aims are for the public benefit are that through the scout method young people develop towards their full potential and there is a clear link between the benefits for young people and the purpose of scouting. The safety of young people is taken very seriously and the benefits scouting activities provide far outweigh the risks. Any private benefits from scouting are incidental, other than to those as beneficiary.</p>

Section B Achievements and performance

Summary of the main achievements of the charity during the year	<p>Following the impact of COVID-19 the District saw a recovery in youth members to 772 (up from 741 in 2022), and also in Explorer numbers to 107 (81 in 2022). There has been an increase in adults holding key leadership roles during the year.</p> <p>Following the replacement of the District minibus in February 2022, so there has been some activity during the year with income via bookings, although this did not fully cover the costs for this financial year.</p>
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Section C Financial review

Policy on Reserves	<p>The District's primary source of funds is from membership contributions; its primary outgoings relate to membership subscriptions payable to the Scout Association, and administrative running costs for the District.</p> <p>The District policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short.</p> <p>The Board of Trustees considers that the District should hold a sum equivalent to 6 months running costs. This is equivalent to £3,000. The District held free reserves of £14,230 against this at year-end.</p> <p>The District also holds two funds;</p> <ul style="list-style-type: none"> • The Jamboree Fund, up to £3,000, to provide help with the cost of attending Jamborees, currently at £2,410 • A Restricted Fund totalling £2,201 which is a ring-fenced amount to be used for development within the District.
Further financial review details	<p>The District does not have sufficient funds to invest in longer term investments. The District has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.</p>

Section D Structure, governance and management

Type of governing document	<p>The District governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the By Laws of the Association and The Policy Organisation and Rules of The Scout Association. The District is further governed by the District Constitution.</p>
How the charity is constituted	<p>The District is a trust established under its rules which are common to all Scouts.</p>
Trustee selection methods	<p>The Trustees are appointed in accordance with the Policy Organisation and Rules of The Scout Association.</p>
Additional governance issues	<p>The District is managed by the The Board of Trustees, the members of which are the "Charity Trustees" of the Scout District that is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as applicable.</p> <p>The committee consists of several Independent members who meet at least four times a year.</p> <p>Ex-officio Members:</p> <ul style="list-style-type: none"> • Chair • District Commissioner • Secretary • Treasurer • District Scout Youth Commissioner • District Explorer Scout Commissioner
	<p>Elected Members:</p> <p>Persons elected at the District Annual General Meeting.</p> <ul style="list-style-type: none"> • These should normally be two to six in number. <p>The actual number must be the subject of a resolution by the District Scout</p>

	<p>Council.</p> <p>Nominated Members:</p> <ul style="list-style-type: none"> Persons nominated by the Chair and District Commissioner The nominations must be approved at the District Annual General Meeting. <p>Co-opted Members:</p> <ul style="list-style-type: none"> Persons co-opted annually by the Board of Trustees. <p>This Board of Trustees exists to support the Group Leaders in meeting the responsibilities of their appointments and is responsible for:</p> <ul style="list-style-type: none"> Ensuring that there are sufficient resources (and reserves) to deliver high quality Scouting; Promoting a positive image of Scouting in the community, as well as its development; Ensuring that District property is appropriately managed; Maintaining appropriate insurance of persons, property and equipment; Assisting in the recruitment of leaders and other adult support; Appointing any sub committees that may be required; Appointing District Administrators and Advisors other than those who are elected; <p>Ensuring compliance with applicable governance and charity regulations, including in respect of reporting and risk management.</p> <p>The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.</p> <p>The District maintains and regularly reviews a Risk Register of its keys risks and controls.</p>
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Section E Reference and administration details

Charity Name	Wiltshire North District Scout Council
Charity Number	305942
Charity's principal address	Unit 177, 8 The Bridge, Chippenham, Wiltshire, SN15 1FY

Names of the charity trustees who manage the charity

	Trustee Name	Office	Dates if not for whole year
	Ex Officio		
1	J Purkis	Chair	
2	G Livingstone	Commissioner	
3	J Coombs	Explorer Scout Commissioner	
4	H Millard	Treasurer	
	Elected		
	F Shires		Resigned 1 July 2023
	C Webster		Resigned 1 March 2023
	Nominated		
5	C Butson	Group Scout Leader Representative	
6	T Roberts		
	Co-opted		
7	E Hollamby-Jones		

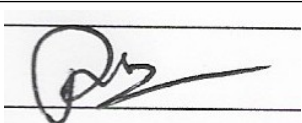
Name and address of advisor

Type of advisor	Name	Address
Independent Examiner	Christopher David Watchman Watchman Accountants Ltd	48 The Causeway, Chippenham, Wiltshire, SN15 3DD

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature	
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Full name	J Purkis
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Position held	Chair
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Date	29 June 2023
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CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

WILTSHIRE NORTH DISTRICT SCOUT
COUNCIL

On accounts for the year ended

31/03/2023

Charity no
(if any)

305942

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Watchman

Date:

16/6/23

Name:

CHRISTOPHER DAVID WATCHMAN

Relevant professional
qualification(s) or body

A.C.C.A.

(if any):		WATCHMAN ACCOUNTANTS LIMITED	
Address:		48 The Causeway, Chippenham	
		Wiltshire SN15 3DD	
		Company No: 13800518	
		Email: chris@watchmanaccountants.com	
		Tel: 01249 658059	

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Wiltshire North District and Minibus Receipts and Payments Account

Year start date

Year end date

For the year from	4/1/2022	To	3/31/2023
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Receipts and payments

	2022/23			2021/22
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
Receipts				
Donations, legacies and similar income				
Membership subscriptions	35,534	-	-	33,937
Less: Membership subscriptions paid on (National/County/Area/District)	- 35,600	-	-	- 32,983
Net membership subscriptions retained	- 66	-	-	955
Donations and fundraising	-	-	-	-
Gift Aid reclaimed	-	-	-	1,489
District Events	25,151	-	-	18,989
Loans Repaid	-	-	-	-
Other similar income	7,140	-	-	-
Sub total	32,225	-	-	21,433
District Minibus				
To cover starting costs and 1st year of use	-	-	-	-
Hire income	415	-	-	-
Cash/cheques held	-	-	-	-
Other similar income	-	-	-	-
Sub total	415	-	-	-
Badge Shop				
Badges sold	34	-	-	184
Cash/cheques held	-	-	-	-
Surplus	-	-	-	-
Sub total	34	-	-	184
Explorer Units				
Aye Foure (Chippenham)	15,867	-	-	12,300
Creoda (Crudwell)	1,849	-	-	2,496
Endeavour (Chippenham)	3,948	-	-	5,704
Jaggards (Box)	3,043	-	-	1,570
Sea Squad (Corsham)	18,878	-	-	8,783
Twynnoy (Malmesbury)	4,172	-	-	3,052
Whitewall (Sherston)	-	-	-	431
Sub total	47,757	-	-	34,336
Investment income				
Bank interest	-	-	-	-
Secure Trust Deposit Account	-	-	-	-
Sub total	-	-	-	-
Total Gross Income	80,431	-	-	55,954
Asset and investment sales, etc.	-	-	-	-
Total receipts	80,431	-	-	55,954

Wiltshire North District and Minibus Receipts and Payments Account

Year start date

Year end date

For the year from	4/1/2022	To	3/31/2023
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Receipts and payments

	2022/23			2021/22	
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Payments					
Charitable Payments					
Adult support and training		1,270	-	1,270	-
Donations and funding issued		153	-	153	1,900
Loans issued	-	-	-	-	-
District Events	26,679	-	-	26,679	18,371
AGM and trustee expenses	1,951	-	-	1,951	150
Gift Aid paid on	-	-	-	-	1,489
Other costs	5,258	-	-	5,258	2,944
Sub total	33,887	1,423	-	35,310	24,855
District Minibus					
Starting/running costs	-	-	-	-	-
Tax	165	-	-	165	-
MOT	126	-	-	126	-
Insurance	768	-	-	768	-
Other maintenance costs	314	-	-	314	-
Other costs	-	-	-	-	-
Sub total	1,373	-	-	1,373	-
Badge Shop					
Badge stock bought	-	-	-	-	110
Stock written off	-	-	-	-	-
Debtors	-	-	-	-	-
Excess funds transferred	-	-	-	-	-
Loss	-	-	-	-	-
Sub total	-	-	-	-	110
Explorer Units					
Aye Foure (Chippenham)	16,107	-	-	16,107	8,863
Creoda (Crudwell)	1,630	-	-	1,630	2,169
Endeavour (Chippenham)	6,018	-	-	6,018	6,396
Jaggards (Box)	2,849	-	-	2,849	1,535
Sea Squad (Corsham)	21,301	-	-	21,301	10,348
Twynnoy (Malmesbury)	3,647	-	-	3,647	2,953
Whitewall (Sherston)	1,944	-	-	1,944	-
Sub total	53,496	-	-	53,496	32,265
Total Gross Expenditure	88,757	1,423	-	90,180	57,229
Asset and investment purchases, etc.					
	-	-	-	-	-
Total payments	88,757	1,423	-	90,180	57,229
Net of receipts/(payments)	- 8,326	- 1,423	-	- 9,749	- 1,276
Transfers between funds	-	-	-	-	-
Cash funds last year end	45,118	14,653	-	59,771	61,047
Cash funds this year end	36,792	13,230	-	50,022	59,771

Statement of assets and liabilities at the end of the year

	31st March 2023			31st March 2022	
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Cash funds					
District bank current account	4,754	13,230	-	17,983	22,407
Minibus bank current account	8,751	-	-	8,751	8,336
Scout Shop bank current account	-	-	-	-	-
Explorer Units bank current accounts	13,344	-	-	13,344	19,084
Scout Shop STIS account	1,550	-	-	1,550	1,550
Explorer Units cash/floats	-	-	-	-	-
Total cash funds	28,398	13,230	-	41,628	51,377
Other monetary assets					
District hall hire deposit held by 1st Chippenham Scout Group	50	-	-	50	50
Insurance/Tax claim	-	-	-	-	-
Sub total	50	-	-	50	50
Investment assets					
Investment property - detail	-	-	-	-	-
Quoted investments	-	-	-	-	-
Other investments - detail	-	-	-	-	-
Sub total	-	-	-	-	-
Non monetary assets for charity's own use					
Badge stock	-	-	-	-	-
Land and buildings	-	-	-	-	-
Motor vehicles - District Minibus	8,394	-	-	8,394	8,394
Scouting equipment, furniture etc	-	-	-	-	-
Other	-	-	-	-	-
Sub total	8,394	-	-	8,394	8,394
Liabilities					
Accounts not yet paid	-	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-	-
Subscriptions not yet paid	-	-	-	-	-
Loan - detail	-	-	-	-	-
Other liabilities	-	-	-	-	-
Sub total	-	-	-	-	-

Contingent liabilities and future obligations

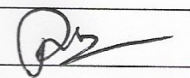
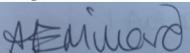
None

None

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 29 June 2023 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

Print Name

JUSTIN PURKIS

Chair

HANNAH MILLARD

Treasurer



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

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COUNCIL

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Signed:

Christopher

Date:

16/6/23

Name:

CHRISTOPHER DAVID WATCHMAN

Relevant professional
qualification(s) or body

A.C.C.A.

(if any):

WATCHMAN ACCOUNTANTS LIMITED

Address:

48 The Causeway, Chippenham

Wiltshire SN15 3DD

Company No: 13800518

Email: chris@watchmanaccountants.com

Tel: 01249 658059

Section B

Disclosure

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