

GIRLGUIDING SUSSEX WEST

England & Wales · Charity number 305919

Details

Other names	COUNTY OF SUSSEX GIRL GUIDES ASSOCIATION, SUSSEX WEST GIRL GUIDES, SUSSEX WEST GIRL GUIDES ASSOCIATION, SUSSEX WEST GUIDES ASSOCIATION
Status	Registered
Legal form	Other
Registered	1964-02-18
Register	View on the Charity Commission register

Contact

Address 4 Thames Way
Worthing
West Sussex
BN13 3LA

Phone 07725721359

Website www.girlguidingsussexwest.org.uk

Activities

Objects: THE INSTRUCTION OF GIRLS OF ALL CLASSES IN THE PRINCIPLES OF DISCIPLINE, LOYALTY AND GOOD CITIZENSHIP.

Activities: To pursue the objectives of the Guide Association to assist girls and young women to fulfil their potential to take an active and responsible role in society. The organisation offered a varied and balanced programme for all age groups, with training for Leaders a high priority, with a range of training opportunities being offered

Classification

- **How:** Provides Human Resources
- **What:** Education/training
- **Who:** Children/young People

Geography

- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£82,281	£79,667	-	-
2023-12-31	£50,253	£46,859	-	-
2022-12-31	£18,609	£14,821	-	-
2021-12-31	£23,199	£18,499	-	-
2020-12-31	£40,668	£24,227	-	-

Trustees

Name	Role	Appointed
Ann Elisabeth Macaulay		2018-09-05
Annabel Mary Gray		2019-04-01
DAWN LOUISE BOULT		2012-04-23
Debra Julie Phillips		2022-01-01
Jacqueline Margaret Brown		2025-04-01
Julie Louise Tanner		2023-01-07
Karen Angela Railton		2022-08-12
Kirstin Jane Bosley		2022-07-11
Lauren Richardson		2025-11-26
Nicola Sarah Angelo		2019-09-01
ZOE JANE WALKER		2019-05-01

GIRLGUIDING SUSSEX WEST

England & Wales - Charity number 305919

Accounts

Girlguiding Sussex West County ANNUAL REPORT FOR THE YEAR ENDED 31st December 2024

Unit Located in: London and South East Region

Charity Commission number: 350919

Registered address:
(for correspondence) 4 Thames Way
Worthing
West Sussex
BN13 3LA

Constitution or Trust deed: The Guide Association Royal Charter

Trustees:	Appointment:
Melanie Ford	county commissioner
Ann Macaulay	deputy county commissioner
	lead - girl experience
Dawn Boulton	assistant county commissioner
	lead - volunteer experience
Zoë Walker	assistant county commissioner
	Worthing Cissbury division commissioner
	lead - finance and general purposes
Annabel Gray	Adur Valley division commissioner
Nicola Angelo	Arun Valley division commissioner
	governance lead - Arun Valley
Karen Railton	Bognor Regis division commissioner
Julie Tanner	Chichester division commissioner
	guide lead - Chichester division
Kirstin Bosley	Petworth division commissioner
Debra Phillips	Worthing Highdown division commissioner
Teri Maher	lead - marketing and communication

Objects: To pursue the objectives of The Guide Association concerned with assisting girls and young women to fulfill their potential to take an active and responsible role in society.

Activities: The main activities this year have been: Little Hoot fundraising, Marriott training weekend, Youth awards, County Annual review and a trip to the Azores.

Declaration: The attached receipts and payments account for the year ended 31st December 2024 and the statement of assets and liabilities as at the year end were approved by the trustees at a meeting held on

Signed:



Name:

Ann Macaulay

Appointment:

Deputy County Commissioner



Girlguiding Sussex West

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st December 2024

Receipts	Ref note	Unrestricted General Funds	Restricted/ Unrestricted	Total This year 2024	Total Last year 2023
		£	£	£	£
Subscriptions (net)		8,910.00		8,910.00	
Donations/Grants/Gift Aid	1,4	1,389.48		1,389.48	1,684.00
Interest	8,9	15,565.30		15,565.30	10,041.59
Goods and Equipment	2	5,643.66		5,643.66	6,303.99
Training Fees and Receipts	3	5,012.50		5,012.50	8,376.00
Activities	4	43,382.66		43,382.66	23,847.45
M&C Account closure		492.45		492.45	
Transfers		1,885.05		1,885.05	
TOTAL RECEIPTS		82,281.10	-	82,281.10	50,253.03

Payments	Ref note	Unrestricted General Funds	Restricted/ Unrestricted	Total This year	Total Last year
		£	£	£	£
Subscriptions (net)		3,288.00		3,288.00	2,368.00
Donations/Grants	1,10	253.00	300.00	553.00	520.00
Goods and Equipment	2	6,003.60		6,003.60	6,937.48
Training	3	20,750.18		20,750.18	6,783.91
Activities	4	43,804.54		43,804.54	25,852.50
General Admin	5	2,647.49		2,647.49	2,681.00
Trustees & Advisers Expenses		1,035.07		1,035.07	1,716.88
Transfers		1,885.05		1,885.05	
TOTAL PAYMENTS		79,666.93	300.00	79,966.93	46,859.77

Cash and bank balances brought forward		149,368.05	8,629.29	157,997.34	154,604.08
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Cash, bank balances and liabilities carried forward		151,982.22	8,329.29	160,311.51	157,997.34
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Prepared by: K Streetes
County Treasurer

Approved by: L Macaulay
County Commissioner

I have examined the attached Receipts and Payments Account and Statement of Assets and Liabilities and confirm that they are in accordance with the Unit's cash book and accounting records. The receipts and payments as shown are, to the best of my knowledge, authorised transactions.

Signed by: L. Amy

Independent Reviewer

Girlguiding Sussex West

STATEMENT OF ASSETS AND LIABILITIES AS AT END 31st December 2024

	Ref note	Unrestricted General Funds	Restricted	Total Funds
		£	£	£
Cash and Bank balances in hand				
Cash				
Bank(s)	10	4,731.11	8,329.29	13,060.40
Other (COIF Charities Deposit Fund CO3067282)	8	142,554.94		142,554.94
		147,286.05	8,329.29	155,615.34

Assets

		£	£	£
Items held for resale	7	2,837.60		2,837.60
Money owing to the Units				-
Other				-
		2,837.60	-	2,837.60

Liabilities

		£	£	£
Unpaid bills & expenses				
Loans to other Units				
Other				
		-	-	-

Fixed assets owned by and held for the use of the Unit (Land, buildings, vehicles and equipment)

	Ref note	Date acquired (if known)	Original cost (if known)	Insurance or Market value
Items of equipment held by Trustees and advisors	6	At various times	Unknown	2,808.03
				2,808.03

Assets owned by the Unit held for investment purposes (Shares etc)

	Ref note	Date acquired (if known)	Original cost (if known)	Market value
COIF Charities Investment Fund CO3061955	8			21,319.13
COIF Charities Investment Fund CO3047990	9			3,728.40
			-	25,047.53

Notes

Girlguiding Sussex West	
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st December 2024	
Note number	
1	The County gives grants to participants on International Trips and receives donations from supporters
2	Craft equipment is sold or hired out to units. Badges and other items are stocked for sale to units and are regularly replenished. Expenditure on capital equipment is made as necessary
3	Fees are collected and used to organise and pay for courses for Volunteers and all our young people. County underwrites part of the costs for some training courses. Training regularly includes updates/refreshers on Safe Space and 1st Response
4	Activities have included the Youth Awards, County Annual Review and a trip to the Azores
5	Purchase of stationery, maintenance and rental agreements and all other general administration costs
6	The value of equipment held by various individuals or stored in a garage in Rustington. The items are valued at either insurance or market value.
7	Badges in stock for resale
8	COIF Charities Investment Fund - income units
9	County investments - these are managed by the Guide Association Trust Corporation; invested in COIF Charities Investment Fund - income units
10	Funds are restricted for the Lady Mursell Fund & Integrated Prevention and Earliest Help Grant

Independent reviewer's checklist and confirmation form



Unit or level - to complete this section:

Name of unit or level:	GIRLGUIDING SUSSEX WEST
Name of local commissioner:	MEL FORD
Contact details for local commissioner (email address or phone number):	cc@girlguidingsussexwest-arg-uk

Independent reviewer - to complete the rest of the form:

Name of independent reviewer:	LORRAINE CORY
Contact details for independent reviewer (email address or phone number):	07906 275423

I confirm that I have carried out the following checks on the accounts for the above unit or level:

A bank account exists in the name of the unit or level, and most income is recorded here	<input checked="" type="checkbox"/>
Spending and income are accurately recorded across financial records, including: <ul style="list-style-type: none"> • Bank statements • Paying in books • Cheque books • Invoices • Receipts 	<input checked="" type="checkbox"/>
Grant money has been used for the right purpose	<input type="checkbox"/>
Cash held is minimal	<input type="checkbox"/>
Money collected for another charity has been passed on appropriately	<input type="checkbox"/>

During my review, there have been no concerns about how the above unit or level keeps accounts or spends money;

Or

During my review, the following matters have been raised with the commissioner or HQ:

* Continue on a separate page if required

You can find more information about this process in our [end of year reviews](#).

Signature L. Cory
 Date 21/3/25

GIRLGUIDING SUSSEX WEST

England & Wales - Charity number 305919

Accounts



Girlguiding Sussex West county ANNUAL REPORT FOR THE YEAR ENDED 31st December 2023

Unit located in: London and South East England Region

Charity Commission Number: 305919

Registered address: 10 Kirkland Close
(for correspondence) Rustington
Littlehampton
West Sussex BN16 2QZ

Constitution or Trust deed: Guide Association Royal Charter

Trustees:

Melanie Ford
Annabel Gray
Nicola Angelo
Karen Railton

Kirstin Bosley
Natalie Evans
Zoë Walker
Debra Phillips
Yvonne Piper
Teri Maher
Ann Macaulay
Dawn Boulton

Appointment:

County Commissioner
Adur Valley Division Commissioner
Arun Valley Division Commissioner
Bognor Regis Division Commissioner
Chichester Division Commissioner
Petworth Division Commissioner (joint)
Petworth Division Commissioner (joint)
Worthing Cissbury Division Commissioner
Worthing Highdown Division Commissioner
Lead – Finance and General Purposes
Lead – Marketing and Communication
Lead – Girl Experience
Lead – Volunteer Experience

Objects: To pursue the objectives of Girlguiding UK concerned with assisting girls and young women to fulfil their potential to take an active and responsible role in society

Activities: We offer a varied and balanced programme for all sections, with training for volunteers a high priority and a range of training opportunities being offered

Declaration: The attached receipts and payments account for the year ended 31st December 2023 and the statement of assets and liabilities as at the year-end were approved by the trustees at a meeting held on 8th May 2023

Signed:

A handwritten signature in black ink, appearing to read 'M Ford', is written over a horizontal line.

Name: Melanie Ford
Appointment: County Commissioner



Girlguiding Sussex West

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st December 2023

Receipts	Ref Note	Unrestricted General Funds	Restricted	Total this year 2023	Total last year 2022
		£	£	£	£
Subscriptions (net)		-		-	7,161.70
Donations/Grants/Gift Aid	1,4	1,684.00		1,684.00	52.76
Interest	8,9	10,041.59		10,041.59	5,535.69
Goods and Equipment	2	6,303.99		6,303.99	5,161.09
Training Fees and Receipts	3	8,376.00		8,376.00	-
Activities	4	23,847.45		23,847.45	698.15
TOTAL RECEIPTS		50,253.03		50,253.03	18,609.39

Payments	Ref Note	Unrestricted General Funds	Restricted	Total this year 2023	Total last year 2022
		£	£	£	£
Subscriptions (net)		2,368.00		2,368.00	-
Donations/Grants	1,10	300.00	220.00	520.00	1,481.50
Goods and Equipment	2	6,937.48		6,937.42	4,903.82
Training	3	6,783.91		6,783.91	1,935.73
Activities	4	25,852.50		25,852.50	4,103.60
General Admin	5	2,681.00		2,681.00	1,171.40
Trustees & Advisers Expenses		1,716.88		1,716.88	1,225.78
TOTAL PAYMENTS		46,639.77	220.00	46,859.77	14,821.83

Cash and bank balances brought forward	145,754.79	8,849.29	154,604.08	150,816.52
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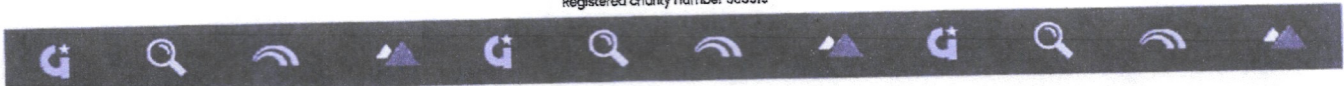
Cash and bank balances carried forward	149,368.05	8,629.29	157,997.34	154,604.08
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Prepared by: *R. J. C.*
County Treasurer

Approved by: *M. Ford*
County Commissioner

I have examined the attached Receipts and Payments Account and Statement of Assets and Liabilities and confirm that they are in accordance with the County's cash books and accounting records. The receipts and payments as shown are, to the best of my knowledge, authorised transactions.

Signed: *M. W. J.* Independent Reviewer



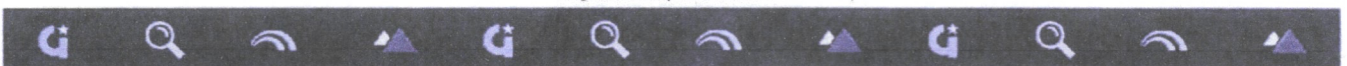
Girlguiding Sussex West

STATEMENT OF ASSETS AND LIABILITIES AS AT 31st DECEMBER 2023

	Ref Note	Unrestricted General Funds £	Restricted £	Total Funds £
Cash and Bank balances in hand				
Cash		-	-	-
Bank(s)	10	13,760.97	8,629.29	22,390.26
Other (COIF)	10	159,328.26		
		173,089.23	8,629.29	181,718.52
Assets				
		£	£	£
Items held for resale	7	3,018.55	0	0
Loans to other Units		0	0	0
Banked receipts not yet included in bank accounts		0	0	0
		3,018.55	0	0
Liabilities				
		£	£	£
Unpaid bills and expenses		0	0	0
Loans from other units		0	0	0
Unpresented cheques		0	0	0
		0	0	0
Fixed assets owned by and held for the use of the Unit (Land, buildings, vehicles and equipment)				
	Ref note	Date acquired (if known)	Original cost (if known)	Insurance or market value
Items of equipment held by Trustees and advisors	6	At various times	Unknown	£ 3,830.00
				£ 3,830.00
Assets owned by the Unit held for investment purposes (shares etc)				
		Date acquired (if known)	Original cost (if known)	Market Value
COIF Charities Deposit Fund 468270001T	8	0	0	£ 20,044.07
COIF Charities Investment Fund 813920001C	8	0	0	£ 135,607.08
COIF Charities Investment Fund 813920001C	9	0	0	£ 3,677.11
		0	0	£ 159,328.26



Girlguiding Sussex West	
Note No:	
1	The County gives grants to participants on International Trips and receives donations from supporters
2	Craft equipment is sold or hired out to units. Badges and other items are stocked for sale to units and are regularly replenished. Expenditure on capital equipment is made as necessary.
3	Fees are collected and used to organise and pay for courses for Volunteers and all our young people. County underwrites part of the costs for some training courses. Training regularly includes updates/refreshers on Safe Space and 1 st Response. Receipts this year mainly relate to contributions by volunteers to a County Training Weekend.
4	Activities have included the Youth Awards, County Annual Review and a memorial service.
5	Purchase of stationery, maintenance and rental agreements and all other general administration costs.
6	The value of equipment held by various individuals or stored in a garage in Rustington. The items are valued at either insurance or market value.
7	Badges in stock for resale. All stock has been independently verified.
8	COIF Charities Investment Fund – income units.
9	County investments – these are managed by the Guide Association Trust Corporation; invested in COIF Charities Investment Fund – income units.
10	Funds are restricted for the Lady Mursell Fund.





Girlguiding Sussex West county ANNUAL REPORT FOR THE YEAR ENDED 31st December 2023

Unit located in: London and South East England Region

Charity Commission Number: 305919

Registered address: 10 Kirkland Close
(for correspondence) Rustington
Littlehampton
West Sussex BN16 2QZ

Constitution or Trust deed: Guide Association Royal Charter

Trustees:
Melanie Ford
Annabel Gray
Nicola Angelo
Karen Railton

Kirstin Bosley
Natalie Evans
Zoë Walker
Debra Phillips
Yvonne Piper
Teri Maher
Ann Macaulay
Dawn Boulton

Appointment:
County Commissioner
Adur Valley Division Commissioner
Arun Valley Division Commissioner
Bognor Regis Division Commissioner
Chichester Division Commissioner
Petworth Division Commissioner (joint)
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Worthing Cissbury Division Commissioner
Worthing Highdown Division Commissioner
Lead – Finance and General Purposes
Lead – Marketing and Communication
Lead – Girl Experience
Lead – Volunteer Experience

Objects: To pursue the objectives of Girlguiding UK concerned with assisting girls and young women to fulfil their potential to take an active and responsible role in society

Activities: We offer a varied and balanced programme for all sections, with training for volunteers a high priority and a range of training opportunities being offered

Declaration: The attached receipts and payments account for the year ended 31st December 2023 and the statement of assets and liabilities as at the year-end were approved by the trustees at a meeting held on 8th May 2023

Signed:

A handwritten signature in blue ink, appearing to read 'M Ford', is written over a horizontal line.

Name: Melanie Ford
Appointment: County Commissioner



Girlguiding Sussex West

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st December 2023

Receipts	Ref Note	Unrestricted General Funds	Restricted	Total this year 2023	Total last year 2022
		£	£	£	£
Subscriptions (net)		-		-	7,161.70
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General Admin	5	2,681.00		2,681.00	1,171.40
Trustees & Advisers Expenses		1,716.88		1,716.88	1,225.78
TOTAL PAYMENTS		46,639.77	220.00	46,859.77	14,821.83

Cash and bank balances brought forward	145,754.79	8,849.29	154,604.08	150,816.52
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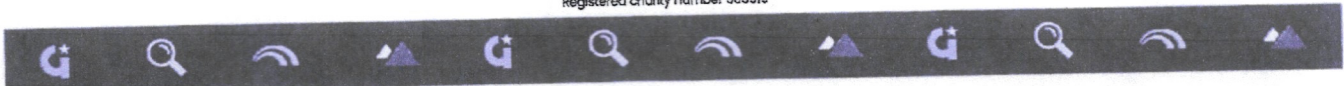
Cash and bank balances carried forward	149,368.05	8,629.29	157,997.34	154,604.08
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Prepared by: *RGC*
County Treasurer

Approved by: *Mforel*
County Commissioner

I have examined the attached Receipts and Payments Account and Statement of Assets and Liabilities and confirm that they are in accordance with the County's cash books and accounting records. The receipts and payments as shown are, to the best of my knowledge, authorised transactions.

Signed: *Mwalya* Independent Reviewer



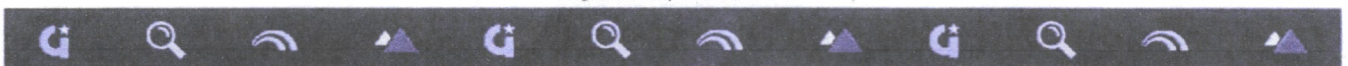
Girlguiding Sussex West

STATEMENT OF ASSETS AND LIABILITIES AS AT 31st DECEMBER 2023

	Ref Note	Unrestricted General Funds £	Restricted £	Total Funds £
Cash and Bank balances in hand				
Cash		-	-	-
Bank(s)	10	13,760.97	8,629.29	22,390.26
Other (COIF)	10	159,328.26		
		173,089.23	8,629.29	181,718.52
Assets				
		£	£	£
Items held for resale	7	3,018.55	0	0
Loans to other Units		0	0	0
Banked receipts not yet included in bank accounts		0	0	0
		3,018.55	0	0
Liabilities				
		£	£	£
Unpaid bills and expenses		0	0	0
Loans from other units		0	0	0
Unpresented cheques		0	0	0
		0	0	0
Fixed assets owned by and held for the use of the Unit (Land, buildings, vehicles and equipment)				
	Ref note	Date acquired (if known)	Original cost (if known)	Insurance or market value
Items of equipment held by Trustees and advisors	6	At various times	Unknown	£ 3,830.00
				£ 3,830.00
Assets owned by the Unit held for investment purposes (shares etc)				
		Date acquired (if known)	Original cost (if known)	Market Value
COIF Charities Deposit Fund 468270001T	8	0	0	£ 20,044.07
COIF Charities Investment Fund 813920001C	8	0	0	£ 135,607.08
COIF Charities Investment Fund 813920001C	9	0	0	£ 3,677.11
		0	0	£ 159,328.26



Girlguiding Sussex West	
Note No:	
1	The County gives grants to participants on International Trips and receives donations from supporters
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4	Activities have included the Youth Awards, County Annual Review and a memorial service.
5	Purchase of stationery, maintenance and rental agreements and all other general administration costs.
6	The value of equipment held by various individuals or stored in a garage in Rustington. The items are valued at either insurance or market value.
7	Badges in stock for resale. All stock has been independently verified.
8	COIF Charities Investment Fund – income units.
9	County investments – these are managed by the Guide Association Trust Corporation; invested in COIF Charities Investment Fund – income units.
10	Funds are restricted for the Lady Mursell Fund.



Independent reviewer's checklist and confirmation form



Unit or level - to complete this section:

Name of unit or level:	Girlguiding Sussex West
Name of local commissioner:	Mel Ford
Contact details for local commissioner (email address or phone number):	cc@girlguidingsussexwest.org.uk

Independent reviewer - to complete the rest of the form:

Name of independent reviewer:	Mike Wakeford
Contact details for independent reviewer (email address or phone number):	mikewakeford62@gmail.com

I confirm that I have carried out the following checks on the accounts for the above unit or level:

A bank account exists in the name of the unit or level, and most income is recorded here	<input checked="" type="checkbox"/>
Spending and income are accurately recorded across financial records, including: <ul style="list-style-type: none"> • Bank statements • Paying in books • Cheque books • Invoices • Receipts 	<input checked="" type="checkbox"/>
Grant money has been used for the right purpose	<input checked="" type="checkbox"/>
Cash held is minimal	<input checked="" type="checkbox"/>
Money collected for another charity has been passed on appropriately	<input checked="" type="checkbox"/>

During my review, there have been no concerns about how the above unit or level keeps accounts or spends money;

Or

During my review, the following matters have been raised with the commissioner or HQ:

* Continue on a separate page if required

You can find more information about this process in our [end of year reviews](#).

Signature M Wakeford

Date 1 October 2024

GIRLGUIDING SUSSEX WEST

England & Wales - Charity number 305919

Accounts



Girlguiding Sussex West

ANNUAL REPORT FOR THE YEAR ENDED 31st December 2020

Unit Located in: London and South East England Region

Charity Commission number: 305919

Registered address: The Croft, The Street,
(for correspondence) East Preston,
West Sussex
BN16 1JJ

Constitution or Trust deed: Guide Association Royal Charter

Trustees:

Amanda Teasel
Joanne Barnes
Nicola Angelo
Ann Macaulay
Dawn Boulton

Susan Parry
Zoe Walker
Debra Phillips
Annabel Gray
Melanie Ford
Teri Maher
Yvonne Piper

Appointment:

County Commissioner
Adur Valley Division Commissioner
Arun Valley Division Commissioner (joint)
Arun Valley Division Commissioner (joint)
Bognor Regis Division Commissioner
Chichester Division Commissioner (vacant)
Petworth Division Commissioner
Worthing Cissbury Division Commissioner
Worthing Highdown Division Commissioner
Chairman of Adult Support
Chairman of Guiding Development
Chairman of Marketing and Communication
Chairman of Finance and General Purposes

Objects: To pursue the objectives of Girlguiding UK concerned with assisting girls and young women to fulfill their potential to take an active and responsible role in society.

Activities: We offered a varied & balanced programme for all sections, with training for Leaders a high priority, with a range of training opportunities being offered.

Declaration: The attached receipts and payments account for the year ended 31st December 2020 and the statement of assets and liabilities as at the year end were approved by the trustees at a virtual meeting held on 6th May 2021.

Signed:

Name: Amanda Teasel

Appointment: County Commissioner

Girlguiding Sussex West

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st December 2020

	Ref note	Unrestricted General Funds	Restricted	Total this year 2020	Total last year 2019
Receipts		£	£	£	£
Subscriptions (net)		17,835.00		17,835.00	19,107.00
Donations/Grants & Gift Aid	1, 4	257.54		257.54	122.51
Interest		4,363.88		4,363.88	4,645.30
Goods and Equipment	2	3,359.98		3,359.98	4,337.82
Training Fees and Receipts	3	613.00		613.00	8,015.00
Activities	4	14,238.50		14,238.50	11,834.02
TOTAL RECEIPTS		40,667.90	-	40,667.90	48,061.65

Payments	Ref note	Unrestricted General Funds	Restricted	Total This year	Total Last year
		£	£	£	£
Donations/Grants	1, 10	1,716.00	215.00	1,931.00	4,336.71
Goods and Equipment	2	5,192.17		5,192.17	5,819.91
Training	3	872.22		872.22	30,875.04
Activities	4	14,052.79		14,052.79	16,695.33
General Admin	5	1,054.27		1,054.27	4,303.43
Trustees and Advisors Expenses		1,124.56		1,124.56	2,136.49
TOTAL PAYMENTS		24,012.01	215.00	24,227.01	64,166.91

Cash and bank balances brought forward	119,473.66	10,201.79	129,675.45	145,780.71
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Cash and bank balances carried forward	136,129.55	9,986.79	146,116.34	129,675.45
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Prepared by: M Ann Swobey
County Treasurer

Approved by: A Teasel
County Commissioner

I have examined the attached Receipts and Payments Account and Statement of Assets and Liabilities and confirm that they are in accordance with the County's cash books and accounting records. The receipts and payments as shown are, to the best of my knowledge, authorised transactions.

Signed by: M Wajid Independent Reviewer

Girlguiding Sussex West

STATEMENT OF ASSETS AND LIABILITIES AS AT END 31st December 2020

	Ref note	Unrestricted General Funds	Restricted	Total Funds
		£	£	£
Cash and Bank balances in hand				
Cash		-		-
Bank(s)	10	2,669.11	9,950.79	12,619.90
Other (COIF)	10	133,496.44	-	133,496.44
		136,165.55	9,950.79	146,116.34

Assets

		£	£	£
Items held for resale	7	13,544.20	-	13,544.20
Loans to other Units		-	-	-
banked receipts not yet included in bank accounts		-	-	-
		13,544.20	-	13,544.20

Liabilities

		£	£	£
Unpaid bills & expenses		-	-	-
Loans from other Units		-	-	-
unpresented cheques		-	-	-
		-	-	-

Fixed assets owned by and held for the use of the Unit (Land, buildings, vehicles and equipment)

	Ref note	Date acquired (if known)	Original cost (if known)	Insurance or Market value
Items of equipment held by Trustees and Advisors	6	At various times	Unknown	4,863.00
				4,863.00

Assets owned by the Unit held for investment purposes (Shares etc)

	Ref note	Date acquired (if known)	Original cost (if known)	Market value
1050.55 COIF Income Units @1692.87p	8			18,921.88
6749.46 COIF Income Units @1692.87p	9	14.8.14		121,567.22
			-	140,489.10

Notes

Girlguiding Sussex West NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st December 2020	
Note number	
1	The County gives grants to participants on International Trips. As these had to be cancelled this year refunds are awaited from Region.
2	Craft equipment is sold out or hired to units. Badges and other items are stocked for sale to units and are regularly replenished. Expenditure on capital equipment is made as necessary.
3	Fees are collected and used to organise and pay for courses for Leaders and all our young people. County underwrites part of the costs for some training courses. Training also included an update for Leaders on the revised Girlguiding programme, Safe Space & 1st Response.
4	Activities have been limited this year and planned activities cancelled with refunds given as appropriate.
5	Purchases of stationery, maintenance and rental agreements, and all other general administration costs.
6	The value of equipment held by various individuals or stored in a garage in Rustington. The items are valued at either insurance or market value.
7	Badges and other county goods in stock for resale. All stock has been independently verified.
8	COIF Charities Investment Fund - income units
9	County investments - these are managed by the Guide Association Trust Corporation, invested in COIF Charities Investment Fund - income units
10	Six grants have been given from the fund entitled Early Help (formerly the Think Family Project), for which funds were received in 2016. These funds are restricted, as is the Lady Mursell Fund, from which no grants were paid in 2020