



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2024		31	March	2025

## Section A

## Reference and administration details

Charity name

1<sup>st</sup> Ferring Sea Scout (St Andrews) Group

Other names charity is known by

Registered charity number (if any) 305883

Charity's principal address

1<sup>st</sup> Ferring Sea Scout Hut Meadow Way

Ferring Worthing

West Sussex

Postcode

BN12 5LD

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Claire McParland	Chair		Scout Council at AGM
2	Jo Dommett	Treasurer		Scout Council at AGM
3	Jo Sanni	Secretary		Scout Council at AGM
4	Steve Dommett	Group Lead Volunteer		District Lead Volunteer Arundel and Littlehampton Scout District
5	Duncan Inch	Assistant Group Lead Volunteer		District Lead Volunteer Arundel and Littlehampton Scout District
6	Jason Cooke	Quartermaster		Scout Council at AGM
7	Paula Cooke	Scout Leader		Scout Council at AGM
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name

Dates acted if not for whole year


### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Royal Charter Granted 4 <sup>th</sup> January 1912
How the charity is constituted (eg. trust, association, company)	Unincorporated Association
Trustee selection methods (eg. appointed by, elected by)	Elected by the Scout Council (all parents and members of the scout group) at AGM

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We are members of the UK Scout Association and adhere to their policies and those of our Scout Region, County and District.

1<sup>st</sup> Ferring Constitution is the model constitution as published by the UK Scout Association in their POR document (Policy, Organisation and Rules).

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To actively engage and support young people in their personal development empowering them to make a positive contribution towards society.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The provision of inclusive scouting activities to young people via their attendance at weekly section meetings, regular outdoor activities and residential camps.

We follow the balanced program of the UK Scout Association which includes an element of service for all the young people to engage with.

We currently have four sections; Squirrel (aged 4 – 6), Beavers (aged 6 – 8), Cubs (aged 8 – 10) and Scouts aged 10 – 14).

Our Trustees have all followed the UK Scout Association training on what it means to be a trustee and understand that public benefit is at the heart of what we do.

The group is entirely staffed by volunteers working for the benefit of our young people and our community.

We are based in a village and make a concerted effort to be positively involved in our community.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D Achievements and performance



## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Year 24-25 has been another successful year for the group.

Our numbers have been steady with around 90 young people across the four Sections.

Each of the Sections have enjoyed nights away opportunities apart from the Squirrels (4 – 6 years) although some of them did join us on our family camp in May.

The Sections are all delivering a balanced program in accordance with UK Scout Organisation Advice.

## Section E Financial review

### Brief statement of the charity's policy on reserves

Reserves are held to cover annual expenses such as our annual membership payment to the scout organisation (capitation). We also periodically save to fund large items of expenditure such as a replacement minibus or hut repairs.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)	S Dommett	C. McParland
	Full name(s)	Stephen Hams Dommett	Claire Lorraine McParland
Position (eg Secretary, Chair, etc)	Group Lead Volunteer		Chair of Trustees
Date	31/01/2026		

# 1st Ferring Sea Scout (St Andrews) Group - 305883


2023-2024		RECEIPTS - Bank & OSM		2024-2025	
		Unrestricted	Restricted	Total	
£		£	£	£	
14,720.00	Subscriptions including Capitation	13,390.00		13,390.00	
12,269.55	Camps		12,347.70	12,347.70	
1,825.00	Donations for Hut & Minibus	2,150.00		2,150.00	
209.00	Uniform	236.00		236.00	
5.45	Sundries	22.96		22.96	
5,238.82	Beach Clean	4,746.77		4,746.77	
348.79	Xmas Post/Raffle	250.25		250.25	
1,591.24	Fundraising Events	1,766.63		1,766.63	
331.15	Donations	1,249.50		1,249.50	
0.00	Grants	0.00		0.00	
4,043.28	Gift Aid	4,003.04		4,003.04	
1,009.35	Cub Activities	769.00		769.00	
888.19	Scout Activities	332.00		332.00	
0.00	Beaver Activities	0.00		0.00	
0.00	Squirrels Activities	0.00		0.00	
	Group Activities	520.00		520.00	
150.00	Thank you		135.00	135.00	
		£2,321.01*		£1,101.14	
£42,629.82		£31,757.16	£12,482.70	£43,019.99	

PAYMENTS - Bank & OSM				
£		£	£	£
5,965.50	Capitation	5,863.00		5,863.00
13,300.59	Camps		£10,798.83	10,798.83
320.22	Rates & Ground Rent	568.63		568.63
2,136.00	Utilities	2,350.01		2,350.01
257.00	Scarves/Uniform	479.20		479.20
912.25	Badges	742.64		742.64
508.61	Group Equipment	2,637.88		2,637.88
279.15	HQ Maintenance & Cleaning	9,804.38		9,804.38
551.20	Fundraising Events	278.57		278.57
736.89	AGM/Beach Clean	454.38		454.38
410.54	Squirrels Activities	283.33		283.33
417.36	Beaver Activities	671.49		671.49
1,475.52	Cub Activities	1,114.47		1,114.47
1,402.25	Scout Activites	1,055.79		1,055.79
0.00	Jamboree		0.00	0.00
208.50	Thank you		214.00	214.00
1,548.57	Insurance	2,518.56		2,518.56
348.11	Subscriptions	507.24		507.24
758.34	Sundries	413.18		413.18
1,887.11	Minibus Expenses	1,200.88		1,200.88
	Group Events	813.53		813.53
	Float		250	250.00
£9,206.11			£1,219.87	
£42,629.82		£31,757.16	£12,482.70	£43,019.99

Checked and Agreed  
17/8/25

# 1st Ferring Sea Scout (St Andrews) Group - 305883

2024 £		2025 £
	<b>ASSETS</b>	
	<b>Balances as at 1 April</b>	
22,517.07	Barclays	33,878.11 ✓ AA
0.00	Expenses Card	883.58 ✓ AA
3,038.51		
<u>25,555.58</u>		<u>34,761.69</u>
9,206.11	<b>Surplus / Deficit</b>	<u>(1,101.14)</u>
<u>34,761.69</u>		<u>33,660.55</u>
	<b>Balances at 31 March</b>	
33,878.11	Barclays	32,961.01 ✓ AA
883.58	Expenses Card	699.54 ✓ AA
<u>34,761.69</u>		<u>33,660.55</u> ✓ AA
	<b>ACCUMULATED FUNDS</b>	
14,647.80	<b>General Unrestricted Funds</b>	13,741.03 ✓ AA
	<b>Restricted Funds:</b>	
3,438.21	Jamboree Fund	4,015.18
3,033.00	Equipment Fund	2,838.64
5,487.01	Minibus Fund	6,640.95
4,027.76	Concrete Shed	0.00
2,500.00	Lease	2,500.00
81.00	Thank you	2.00
£1,302.88	Welfare Fund	1,879.85
244.03	Camps	1,792.90
<u>£34,761.69</u>	Float	<u>250.00</u> ✓ AA
		<u>£33,660.55</u>

Checked and Agreed  
17/8/25  




# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

### Report to the trustees

Charity Name

1<sup>st</sup> Ferring Sea Scout (St Andrews) Group

### On accounts for the year ended

31<sup>st</sup> March 2025

Charity no  
(if any)

305883

### Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:



Date:

17/08/2025

Name:

ADRIAN ARNOLD

Relevant professional qualification(s) or body



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

### Report to the trustees

Charity Name

1<sup>st</sup> Ferring Sea Scout (St Andrews) Group

### On accounts for the year ended

31<sup>st</sup> March 2025

Charity no  
(if any)

305883

### Set out on pages

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*\* Please delete the words in the brackets if they do not apply.*

Signed:



Date:

17/08/2025

Name:

ADRIAN ARNOLD

Relevant professional qualification(s) or body

(if any):

Address:

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**