



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April 2023 to 31st March 2024

Charity name: 1st Ferring Sea Scout (St Andrews) Group

Charity registration number: 305883

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To actively engage and support young people in their personal development, empowering them to make a positive contribution to society.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The provision of inclusive scouting activities, to young people via their attendance at weekly section meetings, regular outdoor activities and residential camps. We follow the balanced program of the UK Scout Association which includes community engagement and an element of service for all the young people to engage with. We currently have four sections; Squirrels (age 4-6), Beavers (age 6-8), Cubs (age 8 -10) and Scouts (age 10 – 14).
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees are fully aware that public benefit is at the heart of our charity. The group is entirely staffed by volunteers working for the benefit of our young people and our community. We are based in a village and make a concerted effort to be positively involved our community.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	There is a written Hardship Fund Policy where we can accept applications to reduce subscription payments or payments for events due to hardship.
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	We do not have paid positions in our group, everyone is a volunteer. The group would not exist at all if it were not for the countless hours of volunteering. In addition to our dedicated Section Leaders, our Trustees manage all aspects of the group behind the scenes. Everyone working

		towards the successful and safe operation of 1st Ferring is a volunteer and not one person is paid for their many hours work for the benefit of our young people and the wider community. Our volunteers are invaluable.
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Year 23-24 has been another successful year for the group. Numbers have dropped by around 10% but we still have a good number of around 90 young people coming along every week.</p> <p>Each of the Sections have enjoyed residential "nights away" as part of separate section based events apart from the Squirrel Section (age 4 – 6) where a few members came along to the annual joint family camp.</p> <p>The sections are all delivering a balanced program in line with the Scout Organisation objectives and this is reflected in the large number of badges and awards earned.</p> <p>We have taken part in village activities and events, our annual beach clean, Christmas Post service and carolling to our local care homes.</p> <p>We are blessed with a good supportive band of leaders and while some people chose to do 2 roles, we have good coverage and a supportive team.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We have removed our outdated shipping container store and have prepared the vacated space for a more suitable timber store to be funded in 24-25
Performance of fundraising activities against objectives set	Para 1.41	<p>The annual fundraising events we carry out are Christmas Post and Sponsored Beach Cleaning – these were again successful.</p> <p>We also participated in ad hoc fundraising in the form of Village Summer Fair and a Race Night Evening. The funds have been used to fund replacement of our storage container and to build a pot for eventual replacement of our minibus.</p>
Investment performance	Para 1.41	N/A

against objectives		
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Subs remain at £15. Good numbers of young people coming to the sections has ensured that the financial position remains healthy despite increasing costs.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to cover annual expenses incurred in annual membership of the national scout association (capitation), running the group, our minibus and our premises We also periodically have specific reserve pots for projects such as premises improvement, vehicle replacement and funding trips away for young people
Amount of reserves held	Para 1.22	Approx £15K
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Monthly subs paid for the young people to attend the sections (£15 per month). Fundraising includes; annual beach clean, fund raising nights, stalls at community events, annual Christmas card delivery service etc
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Loss of Membership Loss of Volunteers Loss of Premises
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Royal Charter Granted 4 January 1912
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Chair, Treasurer, Secretary and 3 – 6 other members voted in annually at AGM by the Scout Council. Group Scout Leader, 3 Section Leaders are invited to be Ex Officio Members of Trustee Board at AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The Scout Association training is mandatory and must be kept up to date – Trustee Introduction – Module 1 – GDPR – Safety - Safeguarding
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Group Lead Volunteer is the senior uniformed leader, member of the Trustee Board. They are the line manager to all uniformed leaders and the Chair of The Trustee Board. The GLV's line manager is the District Commissioner. 1st Ferring is a member of the UK Scout Association and exist within the County (West Sussex) and District (Arundel and Littlehampton) structure. We pay an annual membership / capitation for each youth member to be a part of this organisation.
Relationship with any related parties	Para 1.51	We share the objectives and follow the rules of the UK Scout Organisation and adhere to their requirements and those of our County or District. The Group's constitution is taken from Chapter 5 of The Scout Association's Policy Organisation and Rules
Other		N/A

Reference and Administrative details

Charity name	1st Ferring Sea Scout (St Andrews) Group
Other name the charity uses	N/A
Registered charity number	305883
Charity's principal address	1st Ferring Sea Scout Hut Meadow Way Ferring Worthing West Sussex BN12 5LD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Claire McParland	Chair	From 14/07/2023	Scout Council at AGM
2	Jo Dommett	Treasurer		Scout Council at AGM
3	Position Vacant	Secretary	From 14/07/2023	Scout Council at AGM
4	Steve Dommett	Group Scout Leader		District Commissioner of Arundel & Littlehampton Scout District
5	Duncan Inch	Assistant Group Scout Leader		District Commissioner of Arundel & Littlehampton Scout District
6	Jason Cooke	Quartermaster		Scout Council at AGM
7	Paula Cooke	Scout Leader		Scout Council at AGM
8				
9				
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Lease Under Review		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the	N/A

charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>S Dommett</i>	<i>CMcPauland</i>
Full name(s)	Stephen Hams Dommett	CLAIRE LORENAINE MCPAULAND
Position (eg Secretary, Chair, etc)	Group Lead Volunteer	CHAIR
Date	16/01/2025	

1st Ferring Sea Scout (St Andrews) Group - 305883

2023 £	ASSETS	2024 £
	Balances as at 1 April	
32,568.01	Barclays	22,517.07 AA
6,704.00	Barclays Scout A/c	0.00
0.00	Expenses Card	3,038.51 AA
<u>39,272.01</u>		<u>25,555.58</u>
<u>(13,716.43)</u>	Surplus / Deficit	<u>9,206.11 AA</u>
<u>25,555.58</u>		<u>34,761.69</u>
	Balances at 31 March	
22,517.07	Barclays	33,878.11 AA
3,038.51	Expenses Card	883.58 AA
<u>25,555.58</u> ✓		<u>34,761.69</u> ✓ 3/8/24

ACCUMULATED FUNDS

8,640.18	General Unrestricted Funds	14,647.80
	Restricted Funds:	
2,370.06	Jamboree Fund	3,438.21
2,066.20	Equipment Fund	3,033.00
4,520.21	Minibus Fund	5,487.01
3,544.36	Concrete Shed	4,027.76
3,000.00	Lease	2,500.00
£139.50	Thank you	81.00
0.00	Welfare Fund	1,302.88
1,275.07	Camps	244.03
<u>£25,555.58</u> ✓		<u>£34,761.69</u> AA 3/8/24

1st Ferring Sea Scout (St Andrews) Group - 305883

2023		RECEIPTS - Bank & OSM		2024	
£		Unrestricted	Restricted	Total	
		£	£	£	
13,822.00	Subscriptions including Capitation	14,720.00		14,720.00	
11,996.55	Camps		12,269.55	12,269.55	
2,647.50	Donations for Hut & Minibus	1,825.00		1,825.00	
234.40	Uniform	209.00		209.00	
5.50	Sundries	5.45		5.45	
5,968.37	Beach Clean	5,238.82		5,238.82	
231.99	Xmas Post/Raffle	348.79		348.79	
872.30	Fundraising Events	1,591.24		1,591.24	
1,186.35	Donations	331.15		331.15	
0.00	Grants	0.00		0.00	
3,457.93	Gift Aid	4,043.28		4,043.28	
647.00	Cub Activities	1,009.35		1,009.35	
6,188.50	Scout Activities	888.19		888.19	
28.00	Beaver Activities	0.00		0.00	
0.00	Squirrels Activities	0.00		0.00	
160.50	Thank you	150.00		150.00	
<u>£10,050.94</u> ✓			1,031.04		
<u>£57,497.83</u> ✓	Deficit	<u>£30,360.27</u> ✓	<u>£12,269.55</u>	<u>£42,629.82</u>	AA 3/8/24

PAYMENTS - Bank & OSM					
£		£	£	£	
5,680.00	Capitation	5,965.50		5,965.50	
10,721.48	Camps		£13,300.59	13,300.59	
651.04	Rates & Ground Rent	320.22		320.22	
2,432.14	Utilities	2,136.00		2,136.00	
1,011.45	Scarves/Uniform	257.00		257.00	
680.11	Badges	912.25		912.25	
3,203.64	Group Equipment	508.61		508.61	
17,056.72	HQ Maintenance & Cleaning	279.15		279.15	
200.00	Fundraising Events	551.20		551.20	
467.38	AGM/Beach Clean	736.89		736.89	
243.73	Squirrels Activities	410.54		410.54	
350.18	Beaver Activities	417.36		417.36	
865.63	Cub Activities	1,475.52		1,475.52	
807.24	Scout Activities	1,402.25		1,402.25	
0.00	Jamboree	0.00		0.00	
220.50	Thank you	208.50		208.50	
1,335.10	Insurance	1,548.57		1,548.57	
1,005.87	Subscriptions	348.11		348.11	
259.79	Sundries	758.34		758.34	
2,438.56	Minibus Expenses	1,887.11		1,887.11	
7867.27	OSM Expense Cards				
<u>£57,497.83</u> ✓	Surplus	<u>£10,237.15</u>	<u>£13,300.59</u>	<u>£9,206.11</u>	AA 3/8/24
		<u>£30,360.27</u> ✓		<u>£42,629.82</u>	

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

1st Ferring Sea Scout (St Andrews) Group

On accounts for the year ended

31st March 2024

Charity no
(if any)

305883

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

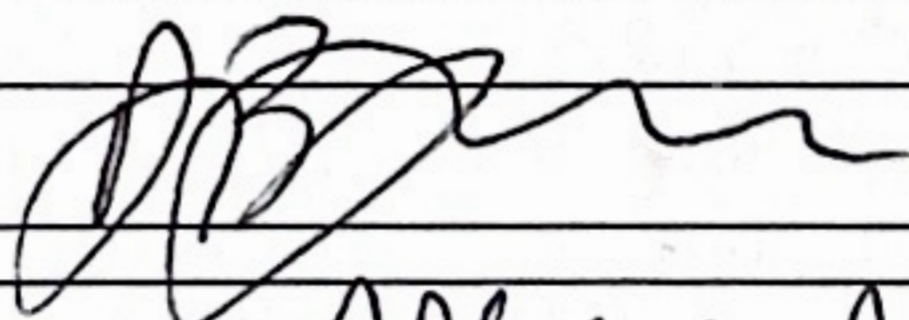
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:



Date:

7/9/2024

Name:

Adrian Alford

Relevant professional qualification(s) or body

Accounting background in working career including BACIS & Equiniti

(if any):

Address:

43 Bella Road
Littlehampton
West Sussex, BN17 7EX

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Accounts are kept to a high standard, no concerns found when reviewing.