



Trustees' Annual Report for the period

From 1st April 2021 To 31st March 2022

Charity name: 1st Ferring Sea Scout (St Andrews) Group

Charity registration number: 305883

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	1 st Ferring's purpose is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The provision of inclusive scouting activities, to young people via their attendance at weekly section meetings, regular outdoor activities and residential camps. We follow the balanced program of the UK Scout Association which includes community engagement and an element of service for all the young people to engage with. We currently have four sections; Squirrels (age 4-6), Beavers (age 6-8), Cubs (age 8 -10) and Scouts (age 10 – 14).
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees are fully aware that public benefit is at the heart of our charity. The group is entirely staffed by volunteers working for the benefit of our young people and our community. We are based in a village and make a concerted effort to contribute towards our community.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	1 st Ferring would not exist at all if it were not for the countless hours of volunteering. In addition to our dedicated Section Leaders, our Trustees act as members of our Executive Committee, managing all aspects of the group behind the scenes. Everyone working towards the successful and safe operation of 1 st Ferring is a volunteer and not one person is paid for their many hours work for the benefit of our young people and the

		wider community. Our volunteers are invaluable.
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Year 21-22 has been exceptionally busy as 1st Ferring worked hard to resume the range of activities and face to face section evenings after the pandemic 'crisis' started to subside (though this is still very much in the minds of leaders who continue to practice safe hygiene protocols as part of their 'every day' evenings).</p> <p>The group has been able to resume its biggest fundraiser of the year undertaking a full beach clean in the summer. Equally Christmas activities in 2022 were back to normal which the children and young people particularly enjoyed, including a carol service within the community at local care/nursing homes. This year the children and young people were invited on a Scarecrow hunt through the village, with funds raised being shared with the group.</p> <p>Camping resumed during this period, within carefully risk assessed venues and the Scouts were fortunate to camp on HMS Cavalier at Chatham Dockyard and Lord Amory in the Thames, experiencing life within a naval environment.</p> <p>The biggest achievement arguably was launching a new section for younger beneficiaries who are aged 4-6 years, namely Squirrels. 1st Ferring is proudly one of the first groups in the District to evaluate, plan and launch this opportunity and there are approximately 12-15 children (with parent support) attending on a weekly basis. Already the waiting list for the group is expanding.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Finances remain healthy and well managed. There has been extensive investment in the building this past year, including internal and external maintenance to the roof, including an overhaul of the roof materials.</p> <p>Stringent measures are in place to ensure income is generated and saved towards such significant repairs and there are specific accounts designed with maintenance in mind, such as a 'mini-bus' fund which will be another large expense in the future.</p> <p>Subscriptions were raised following a normal 5 year review, and these are now sitting at £15 per child per month which parents continue to agree, is exceptional value for money.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>Reserves are held to cover annual expenses incurred in annual membership of the national scout association, running the group, our minibus and our premises</p> <p>We also periodically have specific reserve pots for projects such as premises improvement, vehicle replacement and funding trips away for young people</p>
Amount of reserves held	Para 1.22	Approx £10K
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Monthly subs paid for the young people to attend the sections (£15 per month). Fundraising includes; annual beach clean, fund raising nights, stalls at community events, annual Christmas card delivery service etc.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	<p>Loss of Membership</p> <p>Loss of Volunteers</p> <p>Loss of Premises</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Royal Charter Granted 4 January 1912
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Chair, Treasurer, Secretary and 3 – 6 other members voted in annually at AGM by the Scout Council. Group Scout Leader, 3 Section Leaders are invited to be Ex Officio Members of Exec Committee and Trustees at AGM. Exec Members are able to become Trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The Scout Association is mandatory and must be kept up to date – Trustee Introduction – Module 1 – GDPR – Safety - Safeguarding
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Group Scout Leader (GSL) is the senior uniformed leader, member of the Executive Committee and trustee. They are the line manager to all uniformed leaders and the Chair of The Exec Committee. The GSL's line manager is the District Commissioner. 1 st Ferring is a member of the UK Scout Association and exist within the County (West Sussex) and District (Arundel and Littlehampton) structure. We pay an annual membership / capitation for each youth member to be a part of this organisation.
Relationship with any related parties	Para 1.51	We share the objectives and follow the rules of the UK Scout Organisation and adhere to their requirements and those of our County or District
Other		N/A

Reference and Administrative details

Charity name	1 st Ferring Sea Scout (St Andrews) Group
Other name the charity uses	N/A
Registered charity number	305883
Charity's principal address	1st Ferring Sea Scout Hut Meadow Way Ferring Worthing West Sussex BN12 5LD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cherry Simmonds	Chair		Scout Council at AGM
2	Lucy Turner	Secretary		Scout Council at AGM
3	Jo Dommett	Treasurer		Scout Council at AGM
4	Stephen Dommett	Group Scout Leader		District Commissioner Arundel & Littlehampton Scout District
5	Paula Cooke	Scout Leader		Group Scout Leader
6	Jason Cooke	Quartermaster		Scout Council at AGM
7	Deborah Wilson	Trustee	Resigned July 2022	Scout Council at AGM
8	Duncan Inch	Assistant Group Scout Leader		District Commissioner Arundel & Littlehampton Scout District
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Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Lease Under Review		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>CSimmonds</i>	
Full name(s)	CHERRY SIMMONDS	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	15/01/2023	

Income & Expenditure 2021 - 2022



General Income 21-22	Amount
Subs	12,116.60
Donations for Hut & Minibus	595.03
Uniform	358.00
Sundries	0.00
Jamboree/Euro Refund	0.00
Beach Clean	6,223.70
Xmas Post / Raffle / Post	351.73
Race Night	0.00
Donations	5,290.13
Grants	2,667.00
Camps	6,141.00
Gift Aid	2,658.77
Cub Activities	1,640.43
Scout Activities	339.00
Beaver Activities	593.25
Total Income	<u>38,974.64</u>

General Account 21-22	Amount
Opening Balance	21,474.73
Total Income	38,974.64
Total Expenditure	-27,881.36
Income minus Expenditure	11,093.28
Closing Balance	<u>32,568.01</u>

General Expenditure 21-22	Amount
Rates & Ground Rent	-577.10
EDF Energy	-256.01
Water	-30.89
Scarves/Uniform	-563.44
Badges	-1,396.49
Group Equipment	-2,427.90
HQ Maintenance & Cleaning	-426.02
Subs/Capitation	-9,830.00
Beaver	-8.00
Cub	-225.74
Scouts	-1,066.15
Camps	-3,617.89
Prepaid Card Surplus	-2,516.58
Jamboree	-1,250.00
Minibus Expenses	-2,065.58
Insurance	-1,158.12
Subscriptions	-283.92
Sundries	-18.50
Flower Boat	-53.03
AGM/Beach Clean	-110.00
Total Expenditure	<u>-27,881.36</u>

Business Premium Account 21-22	Amount
Opening Balance	4,982.32
Total Income	0.31
Acc closed, funds trfd to group	-4,982.63
Income minus Expenditure	-4,982.32
Closing Balance	<u>0.00</u>

Combined Closing balances	39,272.01
Less Allocated Funds	-31,997.00
Closing balance on prepaid card	2,516.58
Available Funds	<u>9,791.59</u>

Scouts	Amount
Opening Balance	4,731.02
Total Income	6,250.38
Total Expenditure	-4,277.40
Income minus Expenditure	1,972.98
Closing Balance	<u>6,704.00</u>

Cubs	Amount
Opening Balance	1,430.43
Total Income	0.00
Acc closed, funds trfd to group	-1,430.43
Income minus Expenditure	-1,430.43
Closing Balance	<u>0.00</u>

Beavers	Amount
Opening Balance	86.25
Total Income	0.00
Acc closed, funds trfd to group	-86.25
Income minus Expenditure	-86.25
Closing Balance	<u>0.00</u>

Combined Section Opening Balances	6,247.70
Combined Section Closing Balances	<u>6,704.00</u>

Allocated Monies 21-22	Amount
Jamboree Fund	-2,370.06
Roof Fund	-20,308.33
Miscellaneous Fund	-9,092.05
Equipment Fund	-226.56
Minibus Fund	0.00
Total Allocated Funds	<u>-31,997.00</u>



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
1st Ferring Sea Scouts

On accounts for the year
ended

31/03/2022

Charity no
(if any)

305883

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2022**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: Chris Salt

Date: 26/06/2022

Name: Chris Salt

Relevant professional
qualification(s) or body
(if any):

Chartered Institute of Public Finance and Accountancy

Address:

5 Thakeham Close

Worthing

BN12 5BA

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A