



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April 2020 To 31st March 2021

Charity name: 1st Ferring Sea Scout (St Andrews) Group

Charity registration number: 305883

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	1 st Ferring's purpose is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The provision of inclusive scouting activities, to young people via their attendance at weekly section meetings, regular outdoor activities and residential camps. We follow the balanced program of the UK Scout Association which includes community engagement and an element of service for all the young people to engage with. We currently have three sections; Beavers (age 6-8), Cubs (age 8 -10) and Scouts (age 10 – 14).
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees are fully aware that public benefit is at the heart of our charity. The group is entirely staffed by volunteers working for the benefit of our young people and our community. We are based in a village and make a concerted effort to contribute towards our community.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	1st Ferring would not exist at all if it were not for the countless hours of volunteering. In addition to our dedicated Section Leaders, our Trustees act as members of our Executive Committee, managing all aspects of the group behind the scenes. Everyone working towards the successful and safe operation of 1 st Ferring is a volunteer and not one person

Other

is paid for their many hours work for the benefit of our young people and the wider community. Our volunteers are invaluable.

N/A

Achievements and Performance

SORP reference

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

Para 1.20

Year 20 – 21 has been a strange one as our Scout Group has been reacting to the Covid pandemic, paying close attention to the guidelines and promptly going online only or meeting only outdoors when required.

Some of our community engagement suffered during 20-21 as annual events such a sponsored beach clean, summer fair, Xmas postal service, church parades and singing around the nursing homes had to be cancelled because of the pandemic. This is also true for our residential camping program which was much reduced.

For the first time ever, 1st Ferring operated over the summer holidays in 2020, using online gatherings to help maintain the mental health of our young people. Despite the difficult circumstances, membership was maintained between 80 – 100 young people over the 3 sections and lots of badgework, learning, confidence building and fun was enjoyed. Our young people will always constitute our biggest achievement. When we have been able to get together (especially after long periods of lockdown) the good atmosphere was a joy to behold.

There have been some improvements to our premises in 20-21 including smart new fencing and concreting to the drive.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set

N/A
Para 1.41

Performance of fundraising activities against objectives set

N/A
Para 1.41

Investment performance against objectives

N/A
Para 1.41

Other

Financial Review

Review of the charity's financial position at the end of the period

Para 1.21 Finances remain healthy.

As a result of Covid and changing our normal weekly offer, we gave all parents the opportunity to withdraw or alter the subs that they pay for their young people. We are pleased to note that the majority chose to continue making their subs payments.

We had less fundraising opportunities because of the pandemic but this was offset by the receipt of a Covid Grant and late payment of funds from a 2019/20 fundraising event into this year's account.

Statement explaining the policy for holding reserves stating why they are held

Para 1.22 Reserves are held to cover annual expenses incurred in annual membership of the national scout association, running the group, our minibuses and our premises

We also periodically have specific reserve pots for projects such as premises improvement, vehicle replacement and funding trips away for young people

Amount of reserves held
Reasons for holding zero reserves

Para 1.22 Approx £10K

Para 1.22 N/A

Details of fund materially in deficit

Para 1.24 N/A

Explanation of any uncertainties about the charity continuing as a going concern

Para 1.23 N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)

Para 1.47 Monthly subs paid for the young people to attend the sections (£12.50 per month). Fundraising includes; annual beach clean, fund raising nights, stalls at community events, annual Christmas card delivery service etc.

Investment policy and objectives including any social investment policy adopted

N/A

Para 1.46

A description of the principal risks facing the charity

Para 1.46 Loss of Membership
Loss of Volunteers
Loss of Premises

Other

Structure, Governance and Management

Description of charity's trusts:

Type of governing

Para 1.25 Royal Charter Granted 4 January 1912

document

(trust deed, royal charter)

How is the charity constituted?

(e.g. unincorporated association, CIO)

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees

Para 1.25 Unincorporated Association

Para 1.25 Chair, Treasurer, Secretary and 3 – 6 other members voted in annually at AGM by the Scout Council. Group Scout Leader, 3 Section Leaders are invited to be Ex Officio Members of Exec Committee and Trustees at AGM. Exec Members are able to become Trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees

Para 1.51 The Scout Association is mandatory and must be kept up to date – Trustee Introduction – Module 1 – GDPR – Safety - Safeguarding

The charity's organisational structure and any wider network with which the charity works

Para 1.51 The Group Scout Leader (GSL) is the senior uniformed leader, member of the Executive Committee and trustee. They are the line manager to all uniformed leaders and the Chair of The Exec Committee. The GSL's line manager is the District Commissioner.

Relationship with any related parties

1st Ferring is a member of the UK Scout Association and exist within the County (West Sussex) and District (Arundel and Littlehampton) structure. We pay an annual membership / capitation for each youth member to be a part of this organisation.

Para 1.51 We share the objectives and follow the rules of the UK Scout Organisation and adhere to their requirements and those of our County or District

Other

N/A

Reference and Administrative details

Charity name 1st Ferring Sea Scout (St Andrews) Group

Other name the charity uses N/A

Registered charity number 305883

Charity's principal address 1st Ferring Sea Scout Hut
Meadow Way
Ferring
Worthing
West Sussex
BN12 5LD

	Names of the charity trustees who manage the charity			
	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cherry Simmonds	Chair		Scout Council at AGM

2	Lucy Turner	Secretary		Scout Council at AGM
3	Tracy Cox-Horton	Treasurer		Scout Council at AGM
4	Stephen Dommett	Group Scout Leader		District Commissioner Arundel & Littlehampton Scout District
5	Paula Cooke	Scout Leader		Group Scout Leader
6	Jason Cooke	Quartermaster		Scout Council at AGM
7	Deborah Wilson	Trustee		Scout Council at AGM
8				
9				
10				
11				
12				
13				
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15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name

N/A

Name of trustees holding title to property belonging to the charity

Trustee name

Dates acted if not for whole year

Lease Under Review

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity N/A

Name and objects of the charity on whose behalf the N/A

assets are held and how
 this falls within the
 custodian charity's objects
 Details of arrangements for N/A
 safe custody and
 segregation of such assets
 from the charity's own
 assets

Additional information (optional)

Names and addresses of advisers (Optional information)		
Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)		
N/A		

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.		
Signed on behalf of the charity's trustees		
Signature(s)	<i>C. Simmonds</i>	
Full name(s)	<i>CAROLY SIMMONDS</i>	
Position (eg Secretary, Chair, etc)	<i>Chair</i>	
Date	<i>29/1/22</i>	

Income & Expenditure 2020 - 2021



General Income 20-21	Amount
Subs	9,240.90
Donations for Hut & Minibus	20.00
Uniform	30.50
Sundries	125.00
Jamboree/ Euro Refund	1,200.00
Beach Clean 2020 monies	3,988.58
Xmas post / raffle / fair	0.00
Race Night	0.00
Donations	863.47
Grant	10,000.00
Total Income	25,468.45

General Expenditure 20-21	Amount
Rates & Ground Rent	-632.50
EDF Energy	-670.05
Water	-77.35
Scarves Badges & Uniform	-713.06
Group Equipment	-291.52
H.Q. Maintenance & Cleaning	-3,554.88
Beaver	0.00
Cub	0.00
Scouts	0.00
Jamboree	0.00
Mini Bus Exp.	-1,195.30
Insurance	-1,002.53
Subscriptions	-615.34
Sundries	-18.50
Parties	0.00
Capitation	-4,510.00
Flower Boat	0.00
Total Expenditure	-13,281.03

General Account	Amount
Opening Balance	9,287.31
Total Income	25,468.45
Total Expenditure	-13,281.03
Income minus Expenditure	12,187.42
Closing Balance	21,474.73

Allocated Money 20 - 21	Amount
Capitation	5,002.50
Total	5,002.50
Available Funds	16,472.23

Overall Account Balances 32,704.75

Section Accounts 20 - 21	Amount
SCOUTS	
Opening Balance	9,828.14
Closing Balance	4,731.02
CUBS	
Opening Balance	1,430.43
Closing Balance (to 22/02/2021)	1,430.43
BEAVERS	
Opening Balance	228.75
Closing Balance (to 18/01/2021)	86.25
Combined Section Opening Balance	11,487.32
Combined Section Closing Balance	6,247.70

Business Premium Account 20 - 21	Amount
Opening Balance	4,980.05
Total Income	2.27
Total Expenditure	0.00
Income minus Expenditure	2.27
Closing Balance	4,982.32



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

1st Ferring (St Andrews's) Sea Scouts

**On accounts for the
year ended**

31/03/2021

**Charity
no (if any)**

305883

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Chris Salt

Date: 20/08/2021

Name: Chris Salt

Relevant professional qualification(s) or body (if any):

Chartered Institute of Public Finance and Accountancy

Address:

5 Thakeham Close

Worthing

BN12 5BA

Section B

Disclosure

N/A

Give here brief details of any items that the examiner wishes to disclose.