

# CRAWLEY DISTRICT SCOUT COUNCIL

England & Wales · Charity number 305875

## Details

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**Other names** CRAWLEY BOY SCOUTS LOCAL ASSOCIATION

**Status** Registered

**Legal form** Other

**Registered** 1962-07-08

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 40 Crossways  
Three Bridges  
Crawley  
West Sussex  
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**Phone** 01293404941

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**Website** [www.crawleydistrictscouts.org.uk](http://www.crawleydistrictscouts.org.uk)

## Activities

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**Objects:** INSTRUCTION OF BOYS OF ALL CLASSES IN THE PRINCIPLES OF DISCIPLINE, LOYALTY AND GOOD CITIZENSHIP.

**Activities:** Physical, spritual, mental development of young people 6 to 25 years of age

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage
- **Who:** Children/young People

## Geography

- West Sussex

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£121,331	£111,169	-	-
2023-12-31	£113,145	£90,592	-	-
2022-12-31	£109,168	£94,511	-	-
2021-12-31	£45,584	£21,223	-	-
2020-12-31	£53,305	£53,208	-	-

## Trustees

Name	Role	Appointed
David Stuart Palmer		2023-04-25
Edward Ellis Hills		2022-05-26
Ian Michael Pearse		2019-04-29
Jake Sawyer		2024-04-23
Kevin Ives		2015-01-01
Michael James Hill		2019-04-29
Oliver Gidman		2023-04-25
PAUL MASTERS		
Phoebe Woolard		2023-04-25
Robin Peter Lawrence		2025-06-03
Sean Edwards		2015-01-01
Simon John Maddocks		2022-05-26
Timothy Hall		2023-04-25

**CRAWLEY DISTRICT SCOUT COUNCIL**

England & Wales - Charity number 305875

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# Accounts

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# CRAWLEY DISTRICT SCOUTS



## AGM 2025



## CRAWLEY DISTRICT SCOUT COUNCIL

### Annual General Meeting

3<sup>rd</sup> June 2025 at 19:00

Tilgate Golf Club

**Please be seated by 19:15 in readiness for a Kings Scout Award Presentation by Courtney Palmer-Jones**

### AGENDA

Prior to commencing the AGM, we will observe a one-minute silence as we remember Tony Finch, former District Commissioner for Crawley.

**1. Introduction and welcome**

**2. Apologies for absence**

**3. Governance topics**



- a. Approve the minutes of the Annual General Meeting held on 23 April 2024.
- b. Adopt the model constitution from Policy, Organisation and Rules (POR).  
<https://www.scouts.org.uk/por/5c-constitutions-of-groups-districts-and-counties-except-scotland/#5c.2>
- c. Note the District's financial year.
- d. Approve appointed and community members of the District Scout Council.
- e. Agree the number of members that may be appointed to the Trustee Board.
- f. Agree the quorum for future meetings of the District Scout Council (excluding this AGM).

**4. Review of the previous year**

- a. Review of Scouting in Crawley during the previous year.
- b. Receive and consider the Annual Report of the District Trustee Board, including the annual Statement of the Accounts.

The accounts and Independent Examiners Report are available online.

<https://crawleydistrictscouts.co.uk/wp-content/uploads/2025/05/CDS-Accounts-2024-Final.pdf>

<https://crawleydistrictscouts.co.uk/wp-content/uploads/2025/05/Independent-Examiner-Submission-2024.pdf>

**5. Making appointments**

- a. Appoint the District Chair.
- b. Appoint the District Treasurer.
- c. Appoint members of the District Trustee Board.
- d. Appoint the Independent Examiner (Nomination : Mike Yearwood).
- e. Nominate representatives of the District Scout Council to represent the District on the County Scout Council.

**6. Closing remarks and presentations**



Tony Finch, former District Commissioner for Crawley, who passed away last month.



## CRAWLEY DISTRICT SCOUT COUNCIL

Annual General Meeting,  
Held 23<sup>rd</sup> April 2024 at Tilgate Golf Clubhouse

### **1. Meeting opened with Health & Safety Arrangements, Introductions and Welcome by Meeting Chair David Palmer**

Opening remarks including .

Thanks to the venue for the use of their facilities.

Welcoming members of the District Scout Council and guests (Tom Dalton -County Lead Volunteer)

### **2. Apologies for absence**

Apologies received in advance from Stefan Bolin and Emma Trabelsi.

Further apologies are noted separately within the attendance and apologies register.

### **3. Governance topics**

#### **3a. Proposal by Chair for the approval of the minutes of the Annual General Meeting held on 25/4/23**

“The District Trustee Board have reviewed the minutes of the previous AGM. These can be found in the annual report booklet published before the meeting. I put forward these minutes are taken as read and ask the District Scout Council to agree they’re a true record of that meeting”

Proposal seconded by Pauline Maddocks, approved by show of hands

#### **3b. Proposal by Chair for the adoption of the model constitution from Policy, Organisation and Rules (POR)**

“In line with the recommendation from Scout Headquarters, the District Trustee Board proposes we adopt the model constitution from Chapter 5 of Policy, Organisation and Rules. A copy of this was available for review and inspection prior to this meeting in the annual report booklet.

Proposal seconded by Christine Hobbs, approved by show of hands

#### **3c. Note by the chair recording the District’s financial year**

“Can the District Scout Council members please note our charity’s financial year is 1<sup>st</sup> January to 31<sup>st</sup> December.”

#### **3d. Proposal by Chair for approval of appointed and community members of the District Scout Council**

“... District Scout Council can admit other people to membership. These could be admitted as members of the District Scout Council as well as the ex officio list in POR Rule 5.5.4

It was noted that there are no nominations in addition to the ex-officio list”.

**3e. Proposal by the Chair for agreement of the number of members that may be appointed to the Trustee Board**

“Recommendations from the Charity Governance Code and POR states Trustee Boards should have a minimum of 5, and no more than 12, Trustees in total. This includes ex officio and co-opted Trustees.

The District Scout Council must agree the number of people to be appointed to the Trustee Board. The outgoing Trustee Board recommends that 13 people are appointed.

POR allows for adaptations to this recommendation where there are good reasons to do so. This recommendation is one more than the recommended number in order to provide a stable knowledge base during the transition and also to allow us to co-opt a chair should one be found during the year. We suggest this arrangement be reviewed again at the next AGM.

I propose the District Scout Council approves that recommendation”

Proposal seconded by Craig Edwards and approved by show of hands.

**3f. Proposal by Chair for agreement of the size of quorum for future meetings of the District Scout Council (excluding this AGM)**

“The District Scout Council must agree its quorum – the minimum number of District Scout Council members that must be present at District Scout Council meetings. The outgoing Trustee Board recommends the quorum should be set at 10 people. Does the District Scout Council approve that recommendation?”

Proposal seconded by Brian Eastman and approved by show of hands.

**4. Review of the previous year**

**4a. The District Lead Volunteer’s review of Scouts in Crawley**

“District Lead Volunteer wished to extend his thanks and commendation for everyone’s hard work and particularly wished to congratulate everyone who has completed their training this year”

No questions were raised in the meeting as DLV offered to take questions after the meeting

**4b. Receive and consider the Annual Report of the District Trustee Board including the annual Statement of Accounts**

**Chair** noted that the District Trustee Board has approved the Annual Report and Statement of Accounts, and has received the report on the accounts from the Independent Examiner.

**Chair** asked the District Treasurer to give their explanation of the Statement of Accounts.

**Treasurer** remarked that the District finances were in a stable condition and the accounts look healthy however most is set aside for specific budgetary purposes with only 1/5<sup>th</sup> being allocated to general funds. Stanford Campsite has run at a slight loss for the last couple of years so small increase in their budget had been allowed.

**Chair** invited questions from the floor however, no questions were raised in the meeting

**Chair** thanked the Treasurer

**5. Making appointments**

**5a. Appoint the District Chair, following recommendations from the open selection process initiated by the District Trustee Board**

**Chair** handed the chairmanship of this meeting over to the **District Lead Volunteer**.

**District Lead Volunteer** explained the open selection process agreed by the Trustee Board, for the position and advised an advert and job description was sent to all Adults registered on Compass in Crawley District in the hope of receiving applications for the vacancy which still remains open.

**District Lead Volunteer** made the recommendation to the District Scout Council that the District Trust Board continue with rotating the Chair position between the District Trustee Board members until a Chair can be found.

Recommendation was approved by show of hands.

**District Lead Volunteer** handed the chairmanship of this meeting back to the Chair.

**5b. Appoint the District Treasurer, following recommendations from the open selection process initiated by the District Trustee Board**

**Chair** explained there was no requirement for a selection process as there was no vacant post. The recommendation to the District Scout Council was that Simon Maddocks should be appointed as District Treasurer.

Recommendation was approved by show of hands.

**5c. Appoint members of the District Trustee Board, following recommendations from the open selection process initiated by the District Trustee Board**

**Chair** explained as a result of a maximum limit on numbers of Trustees, there were no positions to fill. Trustees terms are now limited to 3 years, when posts are available the vacancy will be widely advertised.

The recommendation to the District Scout Council was that Eddy Hills, Ian Pearse, Kevin Ives, Mick Hill, Paul Masters, Phoebe Woolard, David Palmer, Sean Edwards and Tim Hall should be appointed as additional members of the District Trustee Board. It was noted that Ollie Gidman as DLV and Jake Sawyer as DYL are ex-officio members.

The recommendation was approved by a show of hands.

**Chair** thanked the Trustees for their work during the year and, in particular, those members who were standing down – Bev Hills, Yvonne Seetayah, Allen Heath, Chris Hobbs and Dave Brades. It was noted that Dave Brades has agreed to take on the role as District Secretary – going forward as a non-voting, non-trustee position.

**5d. Appoint the Independent Examiner**

**Treasurer** proposes Mike Yearwood FCCA.

**Chair** confirmed that Mike Yearwood FCCA has been proposed, seconded and is qualified for the role, and asks for a show of hands to approve Mike Yearwood FCCA's nomination.

The proposal was approved by a show of hands.

## **5e. Nominate representatives of the District Scout Council to represent the District on the County Scout Council**

### **Chair:**

“It is proposed that as we have a significant number of County Scout Council ex-officio members in the District and on the District Trustee Board that we continue not to have any additional nominations. Please can I have a show of your hands as approval”

The proposal was approved by a show of hands.

## **6. Closing remarks and presentations**

**Chair** closed the formal part of the AGM and thanked everyone for attending.

**Chair** invites Tom Dalton (CLV) to speak.

**County lead Volunteer** noted that this was his first Crawley District Scout AGM attendance however he was aware of what was happening in district as he followed various social media feeds and was a supporter. He advised that he was open to taking questions after the meeting.

**Chair** Invited **District Lead Volunteer** to speak and make presentations/investitures.

**District Lead Volunteer** noted that his aspirations were to ensure groups had support and carried on growing. He was focused on keeping volunteers and retaining their knowledge.

**District Lead Volunteer** then made the following appointments and presentations:

Jake and Ben Sawyer were appointed as **District Youth Lead (Shared role)**

Dominic Smith appointed as **ADC Cubs**

Harrison Lynn: **5 year award**

David Goodwin: **10 year award**

David Palmer: **15 year award**

Sheila Jones: **20 year award**

Luke Winstanley: **25 year award**

Paul Abbott: **25 year award**

Robin Lawrence: **Wood Badge**

Luke Winstanley: **Commissioners Commendation**

Mick Hill: **Award for Merit**

Geoff Ridgeway: **70 year award**

**Cornwall Shield** for most improved Group or Unit in 2023 was presented to 2<sup>nd</sup> Ifield for creation of 2 Squirrel Dreys

**Barry Jones Memorial Award** – a new award to remember Barry’s long service to the District following his passing away last year was presented to Christine Hobbs of 1<sup>st</sup> Southgate.

## **CRAWLEY DISTRICT SCOUTS**

### **REVIEW OF THE 2024 YEAR**

#### **DISTRICT LEAD VOLUNTEER'S REPORT**

Well, it's that time of the year again, AGM season. A year of scouting has flown by and what a year it was. Every single member, youth and adult, contributed towards the enormously successful year that Crawley District Scouts had in 2024. I am incredibly proud to stand alongside each and every member of Crawley Scouts - thank you for everything you do to make Crawley and the world around you a better place.

2024 saw some incredible achievements within the District, we opened a brand new group in Handcross which is thriving - 3 successful sections and plans to open a fourth going into the summer. Multiple groups opened Squirrel sections or started the planning to do so - I am incredibly proud of the growth of Squirrels in Crawley, thank you to those that have championed this within their groups. Both of these achievements contributed to the District achieving over 12% growth in our numbers of youth members in 2024 - an incredible figure amongst a tough year for the charity sector.

2024 also saw us finally reach the culmination of Scouts transformation project, a culture change in the way we volunteer as well as the launch of the new digital platform. It wasn't all smooth sailing but every single member has done their absolute best to embrace the change and that is all we can ever ask. Teams based volunteering has the potential to help us bring in volunteers we never would have been able to before, the more we embrace it, the more beneficial it will become.

We can't forget all of the individual achievements by members this last year, countless young people achieved Chief Scout Awards and I have lost count of the amount of wood badges and good service awards I have given out. Giving out these awards is my favourite part of the District Lead Volunteer role, seeing the joy on people's faces will never get old! On top of the formal awards, I feel confident in saying that every young person achieved something this year, they did something they have never done before, learnt a new skill, tried a new food, went camping for the first time - without all of our incredible leaders this would not be possible!

Looking forward to the coming year, I want Crawley Scouts to be available to more young people than ever before. In the current climate, young people need scouting more than ever, so I encourage each and every member to have sustainable growth amongst their priorities in scouting this year - let's do our best to make a difference in the lives of even more young people.

I want to finish off by repeating my thanks for the hard work of every single volunteer in Crawley. We are going to spend time this year working towards a goal of not only making Crawley a simpler, easier environment to volunteer in, but also ensuring volunteers are better rewarded for their outstanding effort! As always, my phone is always on (the 2025 version of my door is always open), please get in touch anytime – no such thing as a silly question!

Yours in Scouting,  
Ollie Gidman, District Lead Volunteer

## **CRAWLEY DISTRICT SCOUTS TRUSTEE BOARD**

The Trustee Board met four times during 2024, in February, May, September and November. The Board has continued to operate a rotating Chair as the role remained vacant throughout the year.

As in previous years, its main business during 2024 has been to ensure the continued good governance in its overview of District Scouting, achieved through regular oral and written reports, with a specific focus on

- Transformation including the migration to Digital Tools
- Supporting groups without a Group Lead Volunteer / Manager or Trustee Board members
- District Finances
- Promoting Safety and Safeguarding
- Training Compliance
- Strengthening our Health and Safety oversight with the appointment of an advisor from within the District
- The maintenance and upkeep of Stanford as an excellent local Scouting facility
- Lark Rise Management
- Growth and Recruitment

Dave Brades  
Secretary

## **SQUIRRELS & BEAVERS LEAD**

The Squirrels and Beavers have had another fantastic and action-packed year. We opened more Squirrel Dreys in 2024 with more opening across the district in 2025. We saw 6<sup>th</sup> Crawley grow from strength to strength and 1<sup>st</sup> Handcross opened, with both groups looking to expand further in 2025.

### Easter Fun day (April'24)

We held this year's Easter event at Stanford camp site, Over 100 young people attended with their Families, this was the first District event attended by the new Section, Squirrels. Everyone enjoyed a variety of activities like Carrot toss, Crafts, Eggy zip wire task and Archery.

### Chief Scout Bronze award

We celebrated all the Beavers who achieved the top award a Beaver can earn and presented them with their certificates at our 2 Awards ceremonies held in May and November.

### GO Beavers '24

June saw lots of the Beavers travel to Blacklands Farm for this event, where they got to enjoy all 4 zones (Craft and go, Adventure, Explore and Fun) and go home with a goody bag.

### Christmas Craft Day

After much reflection on previous events looking at what worked well and where could we improve, we tried a few new approaches with this years Christmas event.

We used an online sign-up sheet; we split the day into 3 timings with one being a quieter more relaxed session aimed at those with additional need for more accessibility.

This event was attended by over 120 Squirrels and Beavers and Santa Claus himself (with his 2 very mischievous elves).

We are looking forward to all the exciting things 2025 has instore and continuing to support all the groups.

We thank all the members of the Squirrel and Beaver teams within the district for all their hard work, dedication and support without whom none of these events would be possible.

Emma Ellison & Niki Woodcock  
Squirrels & Beavers Programme Leads

### **CUBS**

As a district this year we have had a very busy 2024.

We started the year with a cub hike from Tilgate to Stanford and back again, which was supported by many groups and Cubs. Everyone had fun.

We had a cub from every group in the district welcome Crawley Town to the pitch for St. George's Day, which helped the team win on the day.

Dave Palmer then ran the biggest conker competition we have held in the district for a number of years, with more Cubs from more packs that we have had since Covid. Jodie Grinham came down to hand out the awards and let the cubs see her gold medal.

Finally the district came together for a very successful Christmas craft day. A huge number of leaders, adults and helpers came together at 4th Worth for two very busy sessions of craft making.

Dominic Smith  
Cubs Programme Lead

## **CRAWLEY DISTRICT EXPLORERS**

2024 was a year of growth, adventure, and achievement for the Explorer Scout section in Crawley District. From international expeditions to award successes and leadership development, our Explorers embraced every opportunity to develop skills for life.

### **Growth and Volunteer Support**

Explorer Scout membership rose to 90 young people in 2024, demonstrating strong engagement across the district. This success would not have been possible without the dedication of our adult volunteers. A special thank you goes to the many new volunteers who joined throughout the year, including those supporting SRF Explorers, helping to deliver a wide range of activities and keeping units thriving.

### **Young Leader Training Scheme Relunched**

The Young Leader Training Scheme was successfully relunched in 2024, with Explorers from across the district taking part. Many completed modules and practical missions that enhanced their leadership skills within younger sections. Several went on to achieve the full award and received the Young Leader Belt Buckle, reflecting their commitment to making a difference in local Scouting.

### **Programme Highlights**

Explorers enjoyed a wide-ranging and exciting programme this year, with opportunities to take part in adventurous activities, international travel, and leadership development.

Highlights included:

#### **Summer Camps:**

- Drake and Shackleton Explorers embarked on a joint international expedition to Sweden, where they completed mini-expeditions involving hiking, canoeing, and cycling.
- Neil Armstrong Explorers spent a week in the Peak District, enjoying activities such as hiking, climbing, and team-building.

#### **Mountain Camps:**

- Shackleton Explorers attended a mountain activity camp in Snowdonia, developing their outdoor skills and mountain navigation.
- Drake Explorers took part in their own adventure camp in Wales, with a focus on resilience and teamwork in a remote, challenging environment.

#### **Leadership and Community Events:**

- Explorers participated in St George's Day celebrations, supported younger sections, and contributed to district events throughout the year.

## **Local Camps**

- Explorers from all units attended local camps at Stanford, Parkwood, and other venues in West Sussex through 2024 developing specific skills

## **Awards and Achievements**

2024 was also a standout year for top awards. The following members achieved significant milestones:

### **Duke of Edinburgh's Award:**

- Bronze: 16 Explorers
- Silver: 8 Explorers
- Gold: 3 Explorers

### **Chief Scout's Platinum and Diamond Awards:**

- Platinum: 13 Explorers
- Diamond: 9 Explorers

### **King's Scout Award:**

- 3 Explorers completed the highest award in Scouting, recognising sustained commitment, service, and adventure.

## **Thank You**

We extend our sincerest thanks to all the volunteers, leaders, and supporters who made 2024 such a successful year for Explorer Scouting in Crawley. Your time, energy, and passion continue to make a lasting impact.

We look forward to building on this momentum in 2025.

Sean Edwards

## **CRAWLEY SCOUT NETWORK UNIT**

2024 has been a great year growing and building the unit. During 2024, Crawley District Network met 30 times; either at programmed unit events or district events. Some of the activities included were air rifle shooting, crossbows, tomahawks, beer and cider making, quiz nights, beach trips, footgolf, camping, stand up paddle boarding, escape rooms and a New Years Eve party! At the end of the year there were 30 active Network members (requirement of 2 or more attendances within the year, due to some being away at university). 16 of these 30 members are leaders with younger sections.

As well as some members completing DofE sections, our members attended 5 camps during the year. Intercamp in Poland, Brownsea Island, Sweden, Network Gathering, Network festival. We had one member attend the Roverway 2024 in Norway. During the year Rebecca Hull completed her DofE Gold Award.

Looking forward, in 2025 we have two unit members attending the 16<sup>th</sup> World Scout Moot in Portugal. Two members of the unit are also attending Intercamp 2025 in Germany as IST.

Allen Heath

## **STANFORD CAMPSITE REPORT**

Though 2024 was a bit of a wet and windy year we managed to keep on top of things with most projects being completed. One major job we succeeded in doing was to replace the Archery net posts with Telegraph poles. Hopefully these will last a good many years.

With the wet and windy weather which hampered a few Work Parties we still continued to get an awful lot done. It was unfortunate that we lost a number of trees. These were given priority as they had to be dealt with for Health and Safety reasons to allow continuous use of the site. No trees are taken down or removed from the site just for the sake of it, they are removed for a specific reason.

The site as a whole is looking good and has been well used by District groups and various outside groups and organisations.

Our main problem at the moment is the Toilet and Shower block where it was found the wiring was not up to standard and needs replacing. A report has been sent to CDC to obtain the necessary quotes before we can move forward. In the meantime, a number of the showers have had to be turned off. The disabled facilities are in full working order.

We are also involved with a conservation project being run by Crawley Council. They are expanding the Cemetery and want to relocate all the wildlife. You will find an area of the main field has been fenced off. Wildlife found at the Cemetery will be placed in this area and left to migrate out. The project is expected to last for at least 18 months

Courtney from 5th Crawley managed to obtain and erect a pergola in the Chapel entrance in memory of Don Clements as part of her King Scout Award.

The Stanford Support Unit is going strong with 6 work parties planned for 2025. We do need more support though; it seems to be the same Leaders who turn up time and time again on the work parties. With more help from other Leaders the workload can be spread about making the various jobs easier and more manageable. It would be nice to see a few more new faces.

Grass Cutting Report. Supplied by Eddy Hills.

Over the past year despite challenges with the weather and unreliable equipment the grass cutting team continued to maintain the grassed areas to a good standard. Many thanks to Simon, Pauline and Graham for their efforts.

We are looking to extend the team this year so we can share the load more now we have three machines up and working. Please contact [eddy.hills@5thcrawley.org.uk](mailto:eddy.hills@5thcrawley.org.uk) if you can help.

A big thank you to all those who supported and helped us throughout the last year.

Kevin Ives and Mick Hill



# Scouts

## **CRAWLEY DISTRICT SCOUT COUNCIL**

ANNUAL ACCOUNTS FOR 2024

## CRAWLEY DISTRICT SCOUT COUNCIL

### Receipts & Payments Account Summary for the year ended 31 December 2024

	General Funds	Designated Funds	Restricted Funds	Total	Previous Year Total £
	£	£	£	£	£
Total receipts for the year	15,924.85	29,542.96	75,863.63	121,331.44	113,144.82
Total payments for the year	(2,226.04)	(39,301.25)	(69,642.37)	(111,169.66)	(90,592.11)
Net receipts (payments) for year	<b>13,698.81</b>	<b>(9,758.29)</b>	<b>6,221.26</b>	<b>10,161.78</b>	<b>22,552.71</b>
Movement between funds	(22,062.07)	22,062.07	-	-	(70.34)
	<b>(8,363.26)</b>	<b>12,303.78</b>	<b>6,221.26</b>	<b>10,161.78</b>	<b>22,482.37</b>
Cash, bank & similar funds brought forward	38,879.35	75,374.71	59,101.46	173,355.52	150,873.15
Cash, bank & similar funds carried forward	<b>30,516.09</b>	<b>87,678.49</b>	<b>65,322.72</b>	<b>183,517.30</b>	<b>173,355.52</b>

Account approved by the Trustees at their meeting on 19 March 2025, subject to review by the Independent Examiner

**CRAWLEY DISTRICT SCOUT COUNCIL**

<b>Receipts for year ended</b>	<b>This year</b>	<b>This year</b>	<b>This year</b>	<b>This year</b>	<b>Previous</b>
<b>31 December 2024</b>	<b>General</b>	<b>Designated</b>	<b>Restricted</b>	<b>Total</b>	<b>year Total</b>
	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b><u>MEMBERSHIP SUBS</u></b>					
Subscriptions 2024	11,410.00	2,852.50	40,342.50	54,605.00	50,181.00
				0.00	0.00
HQ & County			-40,342.50	-40,342.50	-37,050.00
	11,410.00	2,852.50	0.00	14,262.50	13,131.00
<b><u>STANFORD CAMP SITE</u></b>					
Camping Fees & Pennant Sales		8,348.50		8,348.50	7,577.00
Miscellaneous		21.55		21.55	0.00
Electr. Meter		50.00		50.00	42.00
Stanford 100 Club		1,880.00		1,880.00	1,900.00
<b><u>INVESTMENT INCOME</u></b>					
Bank interest	1,717.75			1,717.75	1,335.79
CAF Investment sale				0.00	4,820.98
<b><u>DONATIONS / GRANTS</u></b>					
District Scout Shop	1,250.00			1,250.00	1,500.00
Misc Donations	119.10			119.10	0.00
Grants		1000.00	3,000.00	4,000.00	5,000.00
<b><u>ACTIVITIES</u></b>					
Explorer Units			38,126.62	38,126.62	46,408.77
Drake & Shackleton 2024 Expedition			34,737.01	34,737.01	11,043.34
Network				0.00	493.50
District Events/Activities	1,423.00			1,423.00	4,460.76
International				0.00	1,210.00
<b><u>SUNDRY RECEIPTS</u></b>					
Lark Rise		7,750.00		7,750.00	5,708.00
Miscellaneous	5.00			5.00	1,735.00
Gift Aid (Net)	0.00			0.00	0.00
<b><u>SALE OF BADGES</u></b>					
All Badge sales		7640.41		7,640.41	6,778.68
<b>Totals</b>	<b>15,924.85</b>	<b>29,542.96</b>	<b>75,863.63</b>	<b>121,331.44</b>	<b>113,144.82</b>

## CRAWLEY DISTRICT SCOUT COUNCIL

<b>Payments for year ended</b>	<b>This year</b>	<b>This year</b>	<b>This year</b>	<b>This year</b>	<b>Previous</b>
<b>31 December 2024</b>	<b>General</b>	<b>Designated</b>	<b>Restricted</b>	<b>Total</b>	<b>year Total</b>
	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b><u>STANFORD CAMPSITE</u></b>					
100 Club [Prizes]		1,105.00		1,105.00	1,180.00
Cess Pit Emptying		290.00		290.00	0.00
Equipment; Purchase		451.49		451.49	4,593.10
Equipment; Repairs & Maintenance		2,678.21		2,678.21	1,574.07
Equipment; Fuel		141.08		141.08	238.74
Fire Prevention		138.60		138.60	204.00
Electricity [Light & Heat]		1,589.00		1,589.00	1,263.00
Insurance		4,257.28		4,257.28	3,909.38
Licenses		456.00		456.00	0.00
Misc		508.61		508.61	462.35
Pennants		0.00		0.00	480.50
Rent		586.00		586.00	586.00
Telephone & Broadband		756.58		756.58	814.90
Water rate		579.94		579.94	91.46
Working Parties		1,581.79		1,581.79	480.55
<b><u>Lark Rise</u></b>					
Rent		1,528.16		1,528.16	1,528.16
Cleaning		690.00		690.00	675.00
Water rate		216.53		216.53	659.01
Gas/Electric [Light & heat]		1,145.72		1,145.72	1,410.01
Repairs & maintenance		2,213.63		2,213.63	1,880.22
Internet		277.76		277.76	391.74
Insurance		4,200.67		4,200.67	3,019.30
<b><u>ACTIVITIES</u></b>					
Explorers		154.31		154.31	1,338.60
Explorer Units			31,773.79	31,773.79	42,070.51
Drake & Shackleton 2024 Expedition			37,868.58	37,868.58	3,412.18
Network		80.17		80.17	933.86
District Events/Activities	1,609.75			1,609.75	4,725.78
Chief Scout's Award Ceremonies				0.00	249.51
International				0.00	2,418.00
<b><u>ADMIN / ESTABLISHMENT</u></b>					
<b><u>District General Expenses</u></b>					
District administration				0.00	87.46
AGM	291.93			291.93	431.70
Development Grants		6,000.00		6,000.00	0.00
Hardship Payments				0.00	200.00
Insurance	94.00			94.00	94.00
Miscellaneous	58.87			58.87	1,393.93
Recruitment				0.00	913.86
<b><u>Training</u></b>					
First Aid				0.00	0.00
General	160.59			160.59	53.99
Young Leaders	10.90			10.90	121.45
<b><u>PURCHASE OF BADGES</u></b>					
Badge Purchases (all)		7674.72		7,674.72	6,705.79
<b>Totals</b>	<b>2,226.04</b>	<b>39,301.25</b>	<b>69,642.37</b>	<b>111,169.66</b>	<b>90,592.11</b>

# CRAWLEY DISTRICT SCOUT COUNCIL

## STATEMENT OF ASSETS & LIABILITIES

**31 December 2024**

	This year General Funds	This year Designated Funds	This year Restricted Funds	This year Total	Previous year Total
	£	£	£	£	£
<b>Monetary Assets Cash, Bank and similar funds</b>					
Bank Current Account - Royal Bank of Scotland	22,832.04	18,900.23	15,161.57	56,893.84	46,330.13
Bank Current Account - Barclays	3,518.17			3,518.17	9,618.78
Barclays Savings Accounts	3,127.88	52,402.12		55,530.00	59,631.16
Barclays Int'l fund [Note 1]		3,243.05		3,243.05	2,428.05
Barclays Stanford Account [Note 2]		8,909.78		8,909.78	11,178.39
PayPal Campsite Account [Note 2]		5.00		5.00	5.00
Stanford's float (Cash & Equals) [Note 2]		533.31		533.31	647.29
Barclays Stanford 100 Club [Note 2]		3,685.00		3,685.00	2,910.00
Cash on Hand	38.00			38.00	34.50
Explorer Bank Accounts [Note 3]			49,962.06	49,962.06	36,060.04
Explorer Petty Cash [Note 3]			199.09	199.09	248.68
	<b>29,516.09</b>	<b>87,678.49</b>	<b>65,322.72</b>	<b>182,517.30</b>	<b>169,092.02</b>
<b>Other Monetary Assets</b>					
Sundry Debtors [Note 5]	1,000.00			1,000.00	4,263.50
	<b>30,516.09</b>	<b>87,678.49</b>	<b>65,322.72</b>	<b>183,517.30</b>	<b>173,355.52</b>
<b>Non-Monetary Assets</b>					
Badge Stock Valuation [Note 6]		4,978.57		4,978.57	4,269.93
Crawley District Scout Shop [Note 4]		4,081.34		4,081.34	3,685.71
	<b>30,516.09</b>	<b>96,738.40</b>	<b>65,322.72</b>	<b>192,577.21</b>	<b>181,311.16</b>
<b>Liabilities</b>					
Accounts Payable					
Receipts in advance					
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Assets</b>	<b>30,516.09</b>	<b>96,738.40</b>	<b>65,322.72</b>	<b>192,577.21</b>	<b>181,311.16</b>

Stanford camp site:- hut, toilet, shower block, equipment containers and bunkhouse on leasehold land, insured for £699,143. including contents

**CRAWLEY DISTRICT SCOUT COUNCIL**

**NOTES TO STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST. DECEMBER 2024**

**Analysis of Funds**

**Note 1**

**General Funds**

Royal Bank of Scotland Bank Account	£	22,832.04
Barclays Bank Accounts	£	6,646.05
Cash on Hand	£	38.00
	<b>£</b>	<b>29,516.09</b>

**Designated**

District Development Fund	£	11,982.27
District Event Fund	£	1,997.25
Explorer Activities	£	1,264.70
Hardship Fund	£	1,605.00
International Fund	£	3,243.05
Lark Rise Building Management	£	522.09
Network Activities	£	431.04
Stanford Bunkhouse	£	30,000.00
Stanford Electric Repairs	£	17,500.00
Stanford Campsite	£	13,133.09 (See note 2)
Stanford Relief Fund	£	6,000.00
	<b>£</b>	<b>87,678.49</b>

**Restricted**

Grant Holding Fund	£	3,036.56
Grant Holding Fund; Stanford Projects	£	3,165.01
Grant Holding Fund: S/Ford Bunkhouse	£	8,960.00
District Explorer Units	£	50,161.15 (See Note 3)
	<b>£</b>	<b>65,322.72</b>

**Total** **£ 182,517.30**

**Note 2**

**Stanford Campsite Total Cash Asset**

Bank Balance - Barclays	£	8,909.78
Bank Balance - Stanford 100 Club	£	3,685.00
Paypal	£	5.00
Equals Cards	£	433.31
Cash Float	£	100.00
	<b>£</b>	<b>13,133.09</b>

**Note 3**

**Crawley Explorer Units**

Since the introduction of Explorer Scouts(14 to 18 yr olds) their units have been officially designated as part of the Scout District and not independent charities or parts of Groups. For this reason their monetary assets are included as as Assets of the District.

The Units in Crawley are:

**(i) Drake Unit**

B/F Dec 2023 £ 11,581.70

Net movement £4,328.88

**C/F Dec 2024 £ 15,910.58**

Bank £ 15,910.58 Barclays  
Bank £ - Santander  
Cash £ -

**£ 15,910.58**

**(ii) Neil Armstrong Unit**

B/F Dec 2023 £ 3,989.77

Net movement £1,842.83

**C/F Dec 2024 £ 5,832.60**

Bank £ 5,676.82 Barclays  
Bank £ - Santander  
Cash £ 155.78

**£ 5,832.60**

<b>(iii) Sir Ranulf Feines Unit</b>	B/F Dec 2023	£	9,784.92				
	Net movement		£1,059.83				
	<b>C/F Dec 2024</b>	<b>£</b>	<b>10,844.75</b>				
<b>(iv) Shackleton Unit</b>	B/F Dec 2023	£	10,952.33				
	Net movement		£6,620.89				
	<b>C/F Dec 2024</b>	<b>£</b>	<b>17,573.22</b>				
				Total Bank	£	49,962.06	
				Total Cash	£	199.09	
				<b>Total Funds</b>	<b>£</b>	<b>50,161.15</b>	

**Note 4**                    **Crawley District Scout Shop**  
This is a joint venture with 1st Southgate Scout Group which has been trading since 27th November 2004.  
The District has a 50% interest in the net worth with a value as at 31st December 2024 of £4,081.34

**Note 5**                    **Sundry Debtors**

	B/F Dec 2023	£	<b>4,263.50</b>
1st Balcombe	Repayments		4,263.50
6th Crawley	Loan		1,000.00
	<b>C/F Dec 2024</b>	<b>£</b>	<b>1,000.00</b>

**Note 6**                    **Badge Stock Valuation**

			<b>B/F Dec 2023</b>	£	<b>4,269.93</b>
	Badges	4,485.57	Purchases		7,674.72
	District Badges	£493.00	Sales		(7,640.41)
	<b>Total Stock</b>	<b>£</b>	<b>Stock Gain/(Loss)</b>		<b>674.33</b>
			<b>C/F Dec 2024</b>	<b>£</b>	<b>4,978.57</b>

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
CRAWLEY DISTRICT SCOUT COUNCIL**

I report on the accounts of the District for the year ended 31st December 2024 which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages 1 to 7.

**Respective responsibilities of Trustees and Examiner**

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

**Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with Section 130 of the Charities Act ;and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name & Signature: ..... M.B. YEARWOOD 

Qualification: ..... FCCA

Address: ..... 19 HEXHAM CLOSE,

..... WORTH, CRAWLEY

..... WEST SUSSEX RH10 7TZ

Date: ..... 29th APRIL 2025

**CRAWLEY DISTRICT SCOUT COUNCIL**

England & Wales - Charity number 305875

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# Accounts

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# CRAWLEY DISTRICT SCOUTS



## AGM 2024



# **CRAWLEY DISTRICT SCOUT COUNCIL**

Annual General Meeting

23<sup>rd</sup> April 2024 at 19:00  
Tilgate Golf Club

## **AGENDA**

- 1. Introduction and welcome**
- 2. Apologies for absence**
- 3. Governance topics**
  - a. Approve the minutes of the Annual General Meeting held on 25 April 2023
  - b. Adopt the model constitution from Policy, Organisation and Rules (POR) pp.21-30 refer
  - c. Note the District's financial year
  - d. Approve appointed and community members of the District Scout Council
  - e. Agree the number of members that may be appointed to the Trustee Board
  - f. Agree the quorum for future meetings of the District Scout Council (excluding this AGM)
- 4. Review of the previous year**
  - a. Review of Scouting in Crawley during the previous year.
  - b. Receive and consider the Annual Report of the District Trustee Board, including the annual Statement of the Accounts  
  
The accounts and Independent Examiners Report are available online  
<https://crawleydistrictscouts.co.uk/wp-content/uploads/2024/04/CDS-Accounts-2023-Final.pdf>  
<https://crawleydistrictscouts.co.uk/wp-content/uploads/2024/04/Ind-Exam-23.pdf>
- 5. Making appointments**
  - a. Appoint the District Chair
  - b. Appoint the District Treasurer
  - c. Appoint members of the District Trustee Board
  - d. Appoint the Independent Examiner (Nomination : Mike Yearwood)
  - e. Nominate representatives of the District Scout Council to represent the District on the County Scout Council
- 6. Closing remarks and presentations**

# **CRAWLEY DISTRICT SCOUT COUNCIL – ANNUAL GENERAL MEETING**

**Tilgate Forest Golf Club 25 April 2023 at 7.30pm**

## **1 Present**

Robert Sawyer (County Commissioner and Acting DC)

Barry Jones (District Chair)

From the signing in sheets there were 30 members present (copies are available)

## **2 Apologies for absence**

Apologies were received from Simon Maddocks (Treasurer) and 10 other members

## **3 Introduction & welcome**

Barry Jones as Chair welcomed everyone to the meeting and thanked Tilgate Golf Club for the use of their facilities.

He then addressed the meeting and outlined that this would be a somewhat unusual AGM. As you are aware two weeks ago you should all have had the opportunity to attend an “transition meeting” at which the changes to the way Scouts are organised and operate were outlined.

This AGM date was set and booked months ago. As a result we have had little time to absorb the proposals and consider how to implement them. This means that to maintain continuity at a time, when we as a District are struggling, I am proposing that, whilst we acknowledge the changes, we need to retain our current personnel albeit with a change of name until we can transform ourselves into the new structure during this coming year. Therefore much of the formal business of this evenings meeting will be to ensure that we have complied with the new requirements so that we can move forward to the new structure during the year.

He also informed the meeting that he had decided to stand down, as from this meeting, as Chair of the District and the Trustee Board. He does however plan to continue as a District Administrator helping out where he can.

#### **4 To approve the Minutes of the Annual General Meeting held on 26 April 2022**

The minutes of last year's meeting have been published on the District website. Are you all happy that they are a true record of that meeting.

Proposer Kevin Ives

Seconder Chris Hobbs

Approved on a show of hands

#### **5 Governance**

The Chair explained to the District Scout Council members present that this part of the meeting is a necessary part to make sure that the charity's foundations are in good order.

##### **5a To adopt the model constitution from Policy, Organisation and Rules**

The Chair explained that in line with the recommendation from Scout Headquarters and he proposed that we adopt the model constitution from Chapter 5 of Policy, Organisation and Rules. A copy of this has been available since mid-April 2023 for review and inspection prior to this meeting on the Scout website.

Seconder Helen Ives

Approved on a show of hands

##### **5b Note the District's financial year**

Members of the District Scout Council are asked to note that our charity's financial year is 1st January to 31st December.

Agreed on a Show of hands

##### **5c Agree the number of members that may be elected to the Trustee Board**

The Chair explained that the District Scout Council (this meeting) must agree at its AGM the number of people that can be elected to the Trustee Board. The recommendation is that 4 people can be elected.

However in order to provide a degree of continuity whilst we implement the new structure, he proposed that the number that can be elected to the new Trustee Board should include all of those current members of the District Executive who were either

elected or appointed ex officio at last year's AGM and are prepared to continue, which number 12, plus up to 4 members elected from this meeting. He asked the District Scout Council to approve that recommendation.

Secunder Chris Hobbs

Agreed on a show of hands

#### **5d Agree the quorum for each of the District Scout Council (including this AGM), meetings of the District Trustee Board, meetings of any sub-committees**

The Chair explained that the District Scout Council must agree at its AGM the quorum – the minimum number of District Scout Council members that must be present at a meeting of the District Scout Council. The recommendation from the outgoing Executive is that the quorum should be set at 15 persons. The Chair proposed that the District Scout Council to approve that recommendation.

Secunder Robin Lawrence

Agreed on a Show of hands

The District Scout Council must also agree at its AGM the quorum for Trustee Board meetings, and any sub-committee meetings. The Charity Commission statement of good practice is that the Trustee Board quorum should be set at one third of Trustee Board members plus one and that the that the sub-committee quorum should be set at one third of Trustee Board members plus one. The Chair therefore proposed that the quorum should be set at the Charity Commission good practice statement.

Secunder Helen Ives

Agreed on a show of hands

#### **6 Review of the previous year**

The Chair read his review on the state of the District which has been published on the District Website.

I will start with some bright news. In June we celebrated the late Queen's Platinum Jubilee with a District Event at Stanford which included a side show/entertainment from each Group, Arena competitions and demonstrations, a climbing wall, but unfortunately no bouncy castles as the weather on the day was too windy for them to be safe. The event

attracted ~700+ leaders, parents, children and dignitaries on what was not a particularly nice day weather wise and concluded with a camp fire.

Across the District we currently have no assistant District Commissioners for Cubs, Scouts and Explorers. In addition, of the eleven Scout Groups in the District, five have no full time Group Scout Leader. Since September 2021 we have been seeking a full time District Commissioner with no success, which is hardly surprising given the lack of assistance any potential candidate would be able to call on across the Sections to support them in the role

The January 23 Census reveals that overall youth numbers have decreased from the previous year by 5% from 814 in 2021 to 775 this year compared to a high of 917 in 2020. Some of this decrease is as a result of the closure of the Saturday (Muslim) sections at 2<sup>nd</sup> Crawley and Groups being more realistic about the numbers in each section now we have been back to normal regular meetings each week since mid 2022. Numbers have fallen across all sections roughly by the same amount although Explorers have increased by nearly 30% year on year.

The failure of the Saturday sections at 2<sup>nd</sup> Crawley should be taken as a salutary lesson should any Group consider or be pressured into starting a Squirrel section for the 4-6yr olds. I believe that it should only be considered by Groups which already have a strong leadership team backed up by a fully functioning Executive Committee, and the complete “buy in” from all the Group.

Adult numbers on the census are surprisingly, largely unchanged at 293, only a small drop from the 2020 high of 317. But there are too few adults who are prepared to step up from a Sectional Assistant Role to Leadership roles. This reluctance places a huge strain on the warranted leaders, at least one of whom must be present at every meeting.

Despite all of the above, all eleven Groups have so far survived and most are beginning to grow again. In part this has been due to other Groups and District personnel helping out the smaller Groups where possible. In particular Yvonne Seetayah who has been helping at 2<sup>nd</sup> Crawley Beavers as well as her primary role as ADC Cubs, and Chris Hobbs who has been mentoring 1<sup>st</sup> Langley Green, and Eddy Hills at 2<sup>nd</sup> Crawley, in addition to their primary roles as GSL of two of the stronger Groups.

Many Groups held group, sectional or family camps through last summer and the Explorer Units are flourishing (see separate report). Stanford has been well used by district groups

and scout and youth groups from other parts of the South East all of whom are enthusiastic about the facilities and opportunities available on or near the site.

Crawley Archery Club have rented a field adjacent to our site (across the lane) and we hope to establish a good working relationship with them to both parties mutual benefit.

Although not part of 2022 I would like to congratulate Ollie Gidman and Phoebe Woolard for organising and running a hugely enjoyable and successful St George's Day parade last Sunday in Goffs Park, and to all the Young People and Parents who came along to support it, despite the weather.

To end on a final high note we are holding a District event at Stanford on May 7th along the lines of the Platinum Jubilee event entitled "Coronation Capers" and we hope to see as many Groups, Sections and parents as possible on what we hope will be a warm sunny day.

Robert Sawyer County Commissioner and acting District Commissioner thanked all the Leaders for the efforts during the year.

## **7 To receive and consider the Annual Report of the District Trustee Board including the annual Statement of Accounts**

The District Trustee Board (District Executive) approved the Statement of Accounts and Accounts, subject to examination, at its February Meeting. They have subsequently been independently examined and signed off by the examiner.

The Trustees Annual Report for 2022 comprises the Reports published on the District Website and figures extracted from the annual census.

The Chair then invited questions on the Accounts. There were none.

The Chair thanked Simon Maddocks in his absence for his work on the District Accounts.

## **8 Appointments**

The Chair told the District Scout Council members present that this part of the meeting sets the charity up to be well-led during the period until the next AGM. Particularly, the District Scout Council appoints a Trustee Board to ensure good governance for the charity over the next year.

### **8a To appoint District President and external members to the Scout Council**

Currently we have no President or Vice President nor any external members of the Scout Council.

### **To approve the District Commissioner's nomination of the District Chair**

The Chair handed the chairmanship of this meeting over to the Robert as acting DC.

As Barry is resigning and Robert has no immediate nomination the position has been left empty.

Barry then resumed the chair for the remainder of the formal meeting.

### **8b To elect the District Secretary**

The Chair explained that the 'District Secretary' is an elected appointment. As there were no nominations received prior to the meeting he invited nominations from the floor. There being none the post was left empty for now.

The Chair then requested the meeting to grant the Trustee Board power to co-opt someone to serve in this role until the next AGM.

Agreed by a show of hands

### **8c To elect the District Treasurer**

Simon Maddocks has agreed to serve as Treasurer for a further year. There were no other nominations.

The Chair requested a proposer and seconder that Simon Maddocks be appointed treasurer

Proposer      Helen Ives

Secunder      Sean Edwards

Agreed by a show of hands

### **8d To elect persons to the District Trustee Board**

The following current members have all agreed to serve for another term.

Bev Hills

Eddy Hills

Ian Pearse

Yvonne Seetayah

Allen Heath

Ollie Gidman

Chris Hobbs

Kevin Ives

Mick Hill

Paul Masters

Phoebe Woolard

Nominated by Chris Hobbs

Seconded by Barry Jones

Agreed by a show of hands

In addition Chris Hobbs wishes to propose the following be elected to the Trustees Board

David Palmer

David Brades

Nominated by Chris Hobbs

Seconded by Barry Jones

Agreed by a show of hands

### **8e To approve the District Commissioner's nominations to the District Trustee Board.**

The Chair invited Robert as acting DC to nominate anyone to the Board of Trustees.

Robert had no nominees.

The Chair thanked the Trustees for their work during the year and in particular those members who are standing down – Sean Edwards and Jayne Dalton.

### **8f To appoint the Scrutineer / Independent Examiner / Auditor**

The Chair proposed M B Yearwood (subject to his agreement)

Proposer      Barry Jones  
Seconded     David Brades  
Agreed by a show of hands

### **8g To nominate representatives of the District Scout Council to represent the District on the County Scout Council**

As a District we currently have a number of members who are ex officio members of the County Scout Council. Therefore we do not propose to nominate and elect any one at this time.

### **9 Close of the Formal Meeting**

The Chair thanked everyone for attending and invited everyone to remain whilst some presentations were made.

### **10 Awards**

During the past year the following have received formal recognition of their achievements and service to Scouts. These awards have already been formally presented to the individuals at County Award Ceremonies, but it seems appropriate to note them at this meeting.

Geoff Ridgway	4 <sup>th</sup> Worth	Silver Acorn
Eddy Hills	5 <sup>th</sup> Crawley	Bar to Silver Acorn
Phoebe Woolard	1 <sup>st</sup> Southgate	Gold DoE & Queens Scout
Zoe Grimshaw	1 <sup>st</sup> Southgate	Gold DoE & Queens Scout
Sean Edwards	Shackleton Explorer Unit	Award for Merit

Sean wished to have his award presented at an Explorer Meeting. Unfortunately at that time his citation was not read out so Sean has never heard it. Barry then invited Robert to read out the citation and present Sean with a framed copy.

### **I 0a Cornwall Shield**

Somehow this year the Cornwall Shield for the most improved Group has been overlooked (Sorry). You will remember last year it was awarded to Stanford SAS for their efforts at the campsite over the pandemic years. The existing shield has no room for any more plaques and it has been agreed that we will add Stanford SAS to the old shield and then retire it to be displayed somewhere at Stanford.

A new shield has been obtained and it will be down to the new District Executive (Trustee Board) to decide if it should be awarded for 2022 and if so to which group.

### **I I End**

The meeting ended at 20.30

## **CRAWLEY DISTRICT SCOUTS**

### **REVIEW OF THE 2023 YEAR**

#### **DISTRICT COMMISSIONER'S REPORT**

It was about this time last year I took over as DC so I'll start my 2023 report about then. Since then, during the rest of 2023, we have made slow but steady, obvious progress.

One of the major highlights for me of 2023 was bolstering the District Team, filling the previously empty roles of ADC Cubs, ADC Scouts and DESC. 6th Crawley had a bleak start to the year, closing the group after the loss of almost all of the volunteer team. Despite this, Jemma and the remaining adults worked tirelessly behind the scene and later in the year, were able to re-open the Beaver section and have ambitions to grow the Colony, as well as open a Cub Pack. Also during 2023, 2nd Ifield worked hard to prepare for a successful launch of two Squirrel Dreys and the District Team ran some very successful events including St George's Day, Coronation Capers and a Leaders Christmas Music Quiz (thanks Dave!).

The Census that took place at the end of the year puts the District in a healthy position but also shows room to improve. Overall our youth numbers are up 4.3% to 829, this is before taking into account Squirrels and new sections at 4<sup>th</sup> Worth. However, adult numbers (not including Occasional Helpers) are down 10.4% to 292. The Growth team worked hard during the year, attending numerous recruitment events and onboarding lots of new volunteers. I'm sure they will continue to do so during the current year, aiming to boost our overall numbers and address the biggest challenge we have in the District right now, a lack of adult volunteers.

Looking forward to 2024 we have an awful lot to be excited about. The Beavers have already had an Easter Funday, the Cubs have represented Crawley District Scouts out on the pitch at CTFC and the District has gathered for St George's Day. Coming up we have a Cub Hike, countless overnight opportunities for all young people, a District Explorer trip to Sweden and much, much more. We are also moving into the year of transformation, an opportunity for us to shape the District for the future, to make sure everyone is in teams that suit their strengths and ultimately, make volunteering in Scouting even more accessible to all.

I want to finish off with a quick thought, the work for us all comes in waves, one day we are on top of our to do list and the next day presents new challenges, whatever your role may be. When those challenges appear, remember two things, the first is why we do what we do, the smile on the faces of young people as they have fun and the feeling when you know you have made a difference in their lives. The second, you are never alone in your challenge, reach out and ask for help. I am always available for a chat and I am confident when I say, every one of Crawley's amazing volunteers will always lend a hand too.

Thank you for all you did for Scouting in 2023. Here's to more progress and a great year in 2024.

Ollie

## CRAWLEY DISTRICT SCOUTS TRUSTEE BOARD

The Trustee Board met three times during 2023, initially in its previous form as an Executive Committee and, following the changes at the Annual General Meeting in April, in its new form reflecting Transformation.

Operating with a rolling Chair following Barry's resignation and subsequently his passing, its main business during the year has been to ensure the continued good governance in its overview of District Scouting, achieved through regular oral and written reports, with a specific focus on

- Transformation
- Supporting groups without a Group Scout Leader or Trustee Board members
- District Finances
- Promoting Safety and Safeguarding
- Training and Development
- The maintenance and upkeep of Stanford as an excellent local Scouting facility
- Lark Rise Management
- Growth and Recruitment
- Appointments and Awards

We have been without a Chair or Secretary for the last year, however the process for the appointment of a new Chair is now underway with applications for the role closing on 20 April.

### Barry Jones

Following the loss of our former Chair in October, Crawley District Scouts published this tribute.

*It is with much sadness that we have to announce that Barry Jones, Crawley District Scout's ex-Chairman, sadly passed away Thursday evening (5th October 2023).*

*Barry truly embodied what a Scout should be, gentle, kind and helpful. Barry has held many roles in Crawley over his 40+ years of service to the Scout Association and achieved the Silver Acorn Award, one of the highest an adult volunteer can achieve.*



*The thoughts of everyone within Crawley District Scouts are with Barry's family at this sad time. May he forever rest in peace.*

## **ASSISTANT DISTRICT COMMISSIONER (BEAVERS)**

The Beaver Colonies in Crawley District are growing from strength to strength. Undoubtedly, some Colonies seem to be thriving in numbers more than others, but given time, should plateau. Regrettably, due to circumstances beyond one's control, it was not possible to visit many Colonies, as I have been supporting 2nd Crawley, Broadfield on a weekly basis and currently reviewing the situation due to my "time constraint".

Beaver Easter Trail: Stanford One of the activities for this event, included Beavers helped by leaders and parents, planting a "coronation tree" in the "Beaver Orchard", an allocated spot at Stanford (undertaken by Beavers who were not able to be at the "planting session" in the previous October). Other activities included on that day were, nature trail, egg hunt, scavenger hunt, making bird feeders, BBQ, etc. An eventful and enjoyable day was had by all; the weather certainly a bonus, somewhat late-spring in nature and, thanks to the caretakers of Stanford, a magnificent setting for such activities including, of course, "Bunny and Badges", with the young people, "pawing" about on the field!!

St George's Day – held at Goffs Park, Crawley, saw a tremendous turn out of all the Scouting Sections in Crawley. In between rain drops and sporadic rays of sunshine, Beavers, and all in Scouting "renewed their promise" – Beavers - , "I promise that I will do my best, to be kind and helpful and love ....."

Go Beavers – Blacklands, East Grinstead organised by County brought various activities, games, crafts, an opportunity to meet other Colonies of which a number of Crawley Beavers attended, and was enjoyed by all.

CSA Bronze award – Held at St Andrews' Church Crawley celebrated Beavers who had achieved this prestigious award. Hurrah to Beavers, Leaders and their parents!

Crafty Christmas Activities – held at 2nd Ifield, Acorn – attended by 95 young people – Santa and Elves were in attendance – fun had by all – visiting Santa's grotto, making crackers, decorating baubles, card designing, wreath making, candy cane reindeers, painting a wooden Santa etc.

Thanks to all who made these events possible.

Yvonne Seetayah

## **ASSISTANT DISTRICT COMMISSIONER (CUBS)**

There are currently 14 cub packs in Crawley, which all have a very active and varied programme.

Cubs have been given a massive variety of opportunities over the last year; everything from visits to ambulance stations, libraries, local museum and army reserves, to visits to dance studios, cricket clubs, karate sessions and rugby clubs. All of this is on top of learning traditional scout skills like tying knots, starting fires, pioneering and map reading.

Between the Packs in Crawley we have tried almost every badge and awarded a huge number of activity badges, everything from entertainers to road safety from home help to collectors. We have been on hikes to gain hike badges and learnt first aid to move up to level two emergency aid badge.

The Cubs have had a wide variety of camping opportunities, and all the packs have been able to offer at least one camp and some have managed to offer three.

As a district we held two events. The conker competition was organised by Dave Palmer in October and was attended by Cubs who were coming to their second competition, all the way down to those that had only started a couple of weeks before. The standard of competition was very high and Dougie was a worthy winner, but all Cubs showed great sportsmanship.

In November, Pauline from 4th Worth co-ordinated the craft day. Almost all the packs attended and a lot of leaders gave up their weekend to help run more crafts than the Cubs were able to do in the time. Everyone left with a smile on their face.

Proudly, many Cubs were awarded the silver award, and twice during the year we were able to present a large number of them. Well done to all those cubs for the hard work it took to complete.

We are looking forward to a very active district year this year as we plan more events and help Cubs become even more active in Crawley.

Dominic Smith

## **ASSISTANT DISTRICT COMMISSIONER (SCOUTS)**

This time last year I thought I'd see if I could help the District Team by having a go at being ADC (Scouts) as well as being Scout Leader at 7<sup>th</sup>. After all, how hard could it be? I explained at the outset that I would put in as much as I could with the aim of at least running a District Scout Camp. Well, the District Camp hasn't happened yet, sorry.

I did manage to get District-wide participation in the Jamboree On The Air with the help of Crawley Amateur Radio Club, talking to other radio hams around the world, learning about amateur radio and getting lost on the woods while doing radio location. We'll try that again next time and get even more Scouts involved.

I've been to see all the troops (I hope) to find out what they're up to and the challenges they face. It's great to see people all working through the same scheme of badges and rewards, emphasising our Scouting values yet all doing it their own way. I think, unsurprisingly, the biggest challenge faced is lack of volunteers.

The highlight of my first year as ADC (Scouts) has been talking to potential recipients of the Chief Scout Gold Award. I try to reassure them it's NOT an interview; more of an informal chat, which it is. I get to find out what they did to achieve the award, sometimes having to prompt them and then we get side tracked into all kinds of stuff. The finale is presenting the award at the end of the evening. However, while the Chief Scout Gold is the pinnacle of the Young Person's journey through the Scout section and not handed out willy nilly, it's also important to remember that not everyone is driven by badges and awards. And that's fine too. We're all in this movement for different reasons with different ways of achieving it.

Maybe you have some ideas to help with the Scout section or can assist at a District level in some way. Don't be shy, give it a go.

PS – I'm still hoping to get a District Camp organised. One day.

Tim Hall

## **CRAWLEY DISTRICT EXPLORERS**

2023 was another successful year for Crawley Explorers. There are 4 units in the district. Shackleton ESU is led by Sean Edwards, Neil Armstrong by Russell Stallibrass and Paul Abbott, SRF by Phoebe Woolard and Drake by Mark Haymes and Luke Winstanley. All units are short of Leaders and whilst several campaigns have occurred during 2023, the situation hasn't improved.

Through 2023, there were 9 CSA Platinum Awards and 4 CSA Diamond Awards. We also have over 40 members partaking in their D of E at all levels.

All units in 2023 had a summer camp as well as other nights away opportunities. Shackleton and Drake travelled to Yorkshire, Neil Armstrong travelled to Yowlbury Scout Site and SRF travelled to Tolmers Scout Site.

Explorers also provide young leaders to support younger sections in Scouting. In 2023, we had over 60 young leaders in placement and had 6 achieve their YL buckles indicating they had completed all training modules and mission validations.

A big thanks goes to all who support our units however we would ask if you know of anyone who may wish to get involved as a volunteer, please do get in touch.

Sean Edwards

## **CRAWLEY SCOUT NETWORK UNIT**

2023 has been a great year growing and building the unit since Covid restrictions for adults ended in 2022. During 2023, Crawley District Network met 21 times either at programmed unit events or district events. Some of the activities included were air rifle shooting, crossbows, tomahawks, quiz nights, banger car racing, beach trips, golf, camping, stand up paddle boarding and a New Years eve party! At the end of the year there were 65 18-25 year olds registered with a role within the district, of which 33 are active Network members (requirement of 2 or more attendances within the year, due to some being away at university). 19 of these 33 members are leaders with younger sections.

During the year 3 members completed some top awards  
Explorer Belt (Croatia) – Courtney Palmer-Jones, Katie Schollar, Robert Hull  
Scouts of the World Award – Courtney Palmer-Jones  
King's Scout Award – Katie Schollar

It's also worth noting that Katie Schollar and Elliot Hooley-Jones were awarded the Commissioner's Commendation Award.

Looking forward, in 2024 we have a unit member attending Roverway in Norway. 2 members of the unit are attending Intercamp 24 in Poland as IST, as well as several members joining the Explorer expedition to Sweden.

Allen Heath

## **STANFORD CAMPSITE REPORT**

We are delighted to say that the campsite has again been well used over the past year. Last May, the District held a very successful celebration of the King's Coronation 'Coronation Capers' with several hundred people on the site. The event was well supported and all who attended had great memories of a special day. This was followed by another District celebration of Stanford 60<sup>th</sup> anniversary in September with activities, campfire and a quiz which was enjoyed by many leaders (past and present) and their families.

We continue to face the challenges of maintaining and improving the campsite. There is a small sub-committee who are now responsible for this, and we desperately need more help with our work party days. We have formalised the camp site Risk Assessment and regular checks are being carried out, this will be reviewed annually and much of the work party tasks will involve keeping the site compliant. A special 'Thank you' to Graham for regularly checking the site and flushing through the water pipes during the winter- as per the Risk Assessment.

The new CCTV system is working well so we can see if there are any 'unexpected visitors'- we are also able see the variety of wildlife on the site!

Unfortunately, there has been little progress with the bunkhouse-the local architects which were engaged to help with the project are not responding so sadly we are now looking to recover fees paid to them and engage an alternative company. We hope to get the project underway as soon as possible but seem to regularly run into setbacks.

As mentioned earlier, the campsite sub-committee have worked tirelessly to keep the site in good condition, rising to the challenges of the weather to keep it safe and open. Thanks, in particular are owed to Sheila for dealing with the bookings, Mick for organising the SAS work parties, Kevin for tree felling and general site maintenance, Eddy for organising the grass cutting crew - Graham, Pauline and Simon. Another 'thank you' also goes to all the sub-committee members who support at short notice to keep the site running and to everyone who has attended a work party over the last year. Your help is very much appreciated.

Finally, our regular plea for more help - we desperately need more people to assist with the work party days which are approximately six a year - please pass on the word and speak to a member of the Trustee Board or sub-committee if you/parents/leaders are interested. We are fortunate to have our own campsite; when other local sites are closing to youth organisations, it's more important than ever to ensure that we can keep our site the special place it has become.

The Stanford Sub-Committee Team

## **CRAWLEY DISTRICT APPOINTMENTS TEAM**

I have now been in the role of District Appointments Secretary for over 18 months & all meetings have been done face to face except for one who was a university student.

The team continues to be very flexible as to where and when we meet and we aim to make things as easy as possible for volunteers, for example, we have recently met with all of the new Squirrel Drey leaders on a Saturday morning over at 2<sup>nd</sup> lfield.

We managed 17 meetings in 2023 and saw many volunteers; some new and others taking on another role. The current waiting list is 4, all of whom have only recently appeared on it. Whilst this is a testament to the hard work of the team, as always, it is a concern as we would like to have more volunteers coming through. We continue to see volunteers at whatever stage of the joining process they are at as long as all parts are complete before final approval is sought.

As far as recruitment is concerned, there has been a lot of hard work going on in the district. During 2023, we visited the Handcross Fair, had a recruitment morning at 2<sup>nd</sup> Crawley and have just attended the Volunteer Recruitment Fair at The Hawth. Unfortunately, we have only had minimal interest from these sources. We ran a Facebook campaign early last year which was quite successful and we do see interest via the CDS want to join email address. A spreadsheet has been maintained over the last year and there are 39 names on it – 18 have been converted to leader/group occasional helper and 4 are still in the process. I continue to try to talk to each person on the phone to give the warm, friendly approach.

This year the team is delighted to have gained Emma Ellison, but very sad to have lost Barry. I would like to thank, Allen, Jill, Bev, Dave, Helen, Robin, Geoff & Emma for their ongoing support and hard work and also Chris who is always my 'go to' as I still come across new things!

Tracy Gidman

## **CRAWLEY DISTRICT SCOUTS TRAINING REPORT**

### **CONGRATULATIONS**

Diana Parisi  
Harrison Lynn  
Stewart Feasby  
Tracy Gidman  
Caroline Pendlebury  
Cathryn Pernstich

All completing their first leadership Wood Badge in flexible times!

**Huge thanks also** to all who officially stepped up or took on additional responsibilities earning their 2nd or more Wood Badges;

**Congratulations** and thank you to the 20 adults who completed their initial 'Getting Started' journey achieving their CDS certificates and pin badges;

Dale Young, Claire Fyffe, Sian Mills, Sarah Smith, Kerrie Kennedy, Chris Kennedy, Susan Hallam, Anna Chapman, Megan Whitfield, Chloe Mayhew, Natasha White, Karen Wilkes, Darren King, Lauren Head, Katherine Cairns, Jemma Robinson, Oskar Bolin-Schmitt, Jo Holmes, Simon Kilcoyne, Russell Howard.

### **Mandatory Ongoing Learning**

Safety and Safeguarding moved to central management of online learning and many of you will have received the emails encouraging completion of the learning.

George Dyson, supported by Dan Usher-Smith and Ron Woolard, provided both the module 10, First Aid learning and 2-day extended course to support activity permits in 2023. 47 members trained in 2023, a further 18 have attended this year and currently 19 need to find a course.

### **Training Support;**

The above achievements have only been achieved with the encouragement of Line Managers and Training Advisers (TAs) supporting adults through the learning and validation process. Crawley has a very small team of TAs, my **unending gratitude** goes to: Sean Edwards, Connor Holmes, Adam Jasko, Dominic Smith and Diana Parisi.

The roles of Training Adviser, Training Manager and even Trainer will not transition in future so PLEASE ensure your line manager knows that you want to support your fellow Scouts through their volunteer journey.

Modules 16/38 learning for support of Nights Away Permits will be arranged this Spring if demand is shared.

**Well Done, thank you and congratulations to everyone who has started and continued their Scout journey in 2023. Your time and efforts are appreciated. My hope is that this enables everyone to enjoy safe scouts.**

West Sussex Scout continue to offer learning through Eventbrite;  
<https://www.eventbrite.co.uk/o/west-sussex-scouts-3622177993>

Chris Hobbs

## **DISTRICT MODEL CONSTITUTION**

### **5.5. Constitution for a Scout District**

#### **5.5.1. Preamble**

This constitution describes the role, membership and operation of the District Scout Council, and the District Trustee Board.

In the interest of openness, especially for new members of the District Scout Council, the District Scout Council should re-adopt their constitution at each Annual General Meeting (AGM).

Apart from use at the District AGM, this constitution must always be used in the context of 5.1, 5.2, 5.3 and 5.7.

#### **5.5.2. Charitable objects**

5.5.2.1 [Rule 1.1 of The Scout Association Policy, Organisation and Rules] Our purpose is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

#### **5.5.3. The District Scout Council and the District Trustee Board**

5.5.3.1 The District Scout Council has a governance role for the District Scout charity and, in particular, makes District Trustee Board appointments other than ex officio and co-opted appointments (see Rule 5.5.4.2).

5.5.3.2 The District Trustee Board is responsible for the governance of the charity. Although the District Trustee Board is responsible for the charity, it is accountable to the District Scout Council. The District Scout Council has no Trustee responsibilities.

5.5.3.3 The District Scout Council has no Trustee responsibilities.

#### **5.5.4. The District Scout Council - membership**

5.5.4.1 Membership of the District Scout Council does not provide any membership status of the Scouts.

5.5.4.2 District Scout Council membership

- a) The ex officio members of the District Scout Council are members by virtue of their role in The Scouts:
  - all adult members with a role in the District - see District roles in the Chapter 16 Roles Table of The Scout Association's Policy, Organisation and Rules
  - all Group Scout Leaders and Deputy Group Scout Leaders from the District

- all Group Trustee Board Chairs from the District
  - all Group Trustee Board Treasurers from the District
  - all Section Leaders, Assistant Section Leaders from the District
  - all Group Active Support Managers from the District
  - all Explorers (including Young Leaders) in the District
  - all members of the Scout Network in the District
  - all parents and carers of all Explorers (including Young Leaders)
  - a representative of the District Troop Leadership Forum, selected from amongst the membership of the Forum
  - the County Commissioner
  - the County Chair
- b) The appointed members of the District Scout Council are other supporters of the District appointed by the District Scout Council on the recommendation of the District Commissioner and the District Trustee Board. The number of appointed members must not exceed the actual number of ex officio members (see also (e) below). A District Scout Council does not need to have any appointed members.
- c) The community members of the District Scout Council are representatives of the local community appointed because of their role rather than by name. For example local headteachers, or Parish Council members. They are appointed by the District Scout Council on the recommendation of the District Commissioner and the District Trustee Board. The number of community members must not exceed the number of ex officio District Scout Council members (see also (e) below).
- d) Membership of the District Scout Council ends when the:
- member resigns
  - member no longer qualifies as a member of the District Scout Council
  - District Scout Council is dissolved
  - District Scout Council membership is terminated by UK Headquarters following a recommendation by the District Trustee Board.
- e) The total number of appointed and community members of a District Scout Council must not exceed the number of ex officio members
- f) Appointed members of a District Scout Council must each have a fixed period for their appointment of not more than three years. Subsequent reappointments are permitted.
- g) Community members of a are appointed to the District Scout Council are initially appointed for a term of one year, though they may be renewed annually at the AGM.
- h) District Trustee Board administration (see Rule 5.5.7.9) must ensure that appointed District Scout Council Members are recorded locally in the minutes of the District Scout Council meeting which appoints them (normally the AGM). District Scout Council members, whether ex officio or appointed, must

not be recorded as District Scout Council Members on The Scout Association's membership system.

### **5.5.5. District Scout Council - Annual General Meeting**

5.5.5. Each District Scout Council must hold an Annual General Meeting (AGM) within six months of the end of the District's financial year. Districts should give 4 weeks' notice of the date of the AGM.

5.5.5.2 The AGM must:

a) Undertake governance oversight by

- approving the minutes of the previous District AGM
- adopting (or re-adopting) the constitution of the charity. See Rule 5.3 of The Scout Association Policy, Organisation and Rules.
- noting the dates of charity's financial year
- approving appointed and community members of the District Scout Council
- agreeing the maximum total number of members of the District Trustee Board (this is one number representing the total of ex officio, appointed and co-opted members)
- agree the quorum for future meetings of the District Scout Council

b) Review the previous year by

- receiving from the District Commissioner an overview of the past 12 months of activity in the District
- receiving and considering the District Trustees' Annual Report and the annual statement of accounts approved by the District Trustee Board. Before the AGM, the accounts must have completed their examination by an appropriate auditor, independent examiner, or scrutineer (see 5.7.3). This must include the formal report prepared by the auditor, independent examiner, or scrutineer.

c) Make appointments

- appoint a Chair of the District Trustee Board, following recommendations from the selection process initiated by the District Trustee Board. Vacancies for Chair only occur at the end of their period of appointment (for example, a Chair may have been appointed for three years and so does not need to be re-appointed after years 1 and 2).
- appoint a Treasurer of the District Trustee Board, following recommendations from the selection process initiated by the District Trustee Board. Vacancies for Treasurer only occur at the end of their period of appointment (for example, a Treasurer may have been appointed for three years and so does not need to be re-appointed after years 1 and 2).
- appoint other members of the District Trustee Board, following recommendations from the selection process initiated by the District Trustee Board. Vacancies for appointed Trustees only occur at the end of

their period of appointment (for example, a Trustee may have been appointed for three years and so does not need to be re-appointed after years 1 and 2).

- Appoint two representatives of the District Scout Council to represent the District Scout Council at meetings of the County Scout Council.
- approve the appointment of any District Presidents or District Vice Presidents, and note current appointees (if any).
- appoint (or re-appoint) an auditor, independent examiner or scrutineer as required
- nominate representatives of the District Scout Council to represent the District on the County Scout Council.

5.5.5.3 Following each District AGM, the District Trustee Board administration must ensure that:

- a. all appointed Trustees are recorded on the membership system, as required by Rules 16.1.2 and 16.2.2.4 of The Scout Association Policy, Organisation and Rules
- b. the District Trustees' Annual Report and Accounts, including the formal report prepared by the auditor, independent examiner, or scrutineer are filed as described in Rule 5.7 of The Scout Association Policy, Organisation and Rules

It is good practice for the District Trustee Board to verify the draft Minutes of the AGM at their first meeting following the AGM, even though the minutes cannot be formally approved until the charity's next AGM.

### **5.5.6. District Trustee Board - purpose SV**

The District Trustee Board is a team of volunteers who work together, as charity Trustees, to make sure the Scouts is run safely and legally. At the heart of their role is a focus on strategy, performance and assurance.

Effective Trustee support helps other volunteers run the Scout programme that gives young people skills for life.

5.5.6.1 Members of the District Trustee Board must act collectively as charity trustees of Scout District, and in the best interests of the charity's members.

5.5.6.2 Governance roles must be distinct to help manage conflicts of interest. This means that the roles of District Chair and District Treasurer must be kept separate and be done by two different people.

5.5.6.3 The District Trustee Board must act in the charity's best interests, acting with reasonable care and skill and take steps to be confident that:

a) The charity is:

- well managed
- carrying out its purposes for the public benefit
- complying with the charity's governing document and the law

- managing the charity's resources responsibly
- b) the charity is operating compliant with POR and the local charity regulator, including effective management of each of the Key Policies listed in Chapter 2 of The Scout Association Policy, Organisation and Rules.
- c) young people are meaningfully involved in decision making at all levels
- d) the District has sufficient resources (funds, people, property and equipment) available to meet the planned work of the District including delivery of the high quality programme and resource requirements of the training programme (see Rule 4.2.2 of The Scout Association Policy, Organisation and Rules)

5.5.6.4 The District Trustee Board members must themselves collectively:

- a) develop and maintain a risk register, including putting in place appropriate mitigations
- b) ensure that the District's finances are properly managed, including development and maintenance of appropriate budgets to support the work of the District
- c) maintain and manage:
  - a reserves policy for the charity including a plan for use of reserves outside the 'minimum'
  - an investment policy for the charity
  - a public benefit statement for the charity
- d) ensure that people, property and equipment are appropriately insured, and that any property and equipment owned or used by the District is properly protected and maintained
- e) ensure the appointment and management and operation of any sub committees, including appointing a Chair to lead the sub committees. This should normally be one of the District's Trustees.
- f) ensure that effective administration is in place to support the work of the District Trustee Board
- g) appoint any co-opted members of the District Trustee Board
- h) ensure transparency of operation, including:
  - prepare and approve the Annual Accounts and arrange their examination by an auditor, independent examiner or scrutineer as appropriate and as appointed by the District Scout Council at their AGM
  - prepare and approve the District Trustees' Annual Report which must include the Annual Accounts and include the report from the auditor, independent examiner or scrutineer
  - present the approved Trustees' Annual Report and Annual Accounts to the District Scout Council for their consideration at the District's AGM

- following the District AGM, ensure that a copy of the District Trustees' Annual Report and Accounts is sent to the County Trustee Board administration (see Rule 5.5.7.9) and, if the District is a registered charity, is filed with the appropriate charity regulator (if the regulator's rules require it).
- i) take responsibility for the District's adherence to Data Protection Legislation recognising that, dependent on circumstances, it will at different times act as a Data Controller and as a Data Processor individually and collectively maintain confidentiality regarding appropriate District Trustee Board business
  - j) individually and collectively maintain confidentiality regarding appropriate District Trustee Board business
  - k) put in place annually an open and transparent selection process to recommend to the District Scout Council appropriate persons to be appointed members of the District Trustee Board, including Chair and Treasurer. Vacancies for appointed Trustees only occur at the end of their period of appointment (for example, a Trustee may have been appointed for three years and so does not need to be re-appointed or re-selected after years 1 and 2).
  - l) where staff are employed:
    - act as a responsible employer in accordance with the Scouts' values and relevant legislation
    - ensure that effective line management is in place for each employed staff member and that these are clearly established and communicated
    - ensure that appropriate specific personnel insurance is in place

5.5.6.5 A District Trustee Board may create sub committees it deems necessary to support its governance function. The District Trustee Board must ensure that for any sub-committee it appoints:

- a. its purpose is governance focused and not operational
- b. its members are agreed and approved by the District Trustee Board
- c. the District Trustee Board Chair is an ex officio member
- d. the District Commissioner is an ex officio member

Sub-committee members are not District Trustees unless they are already members of the District Trustee Board.

All sub-committee members must be recorded on the membership system.

5.5.6.6 To support effective governance and share good practice, the District Chair and Treasurer should create a support network amongst the Group Chairs and Group Treasurers of the District.

### **5.5.7. District Trustee Board - membership SV**

5.5.7.1 Subject to the conflict of interest rules (see Chapter 16 and the definition of 'conflict of interest in the Definitions Chapter of The Scout Association Policy, Organisation and Rules), a Trustee may be a member of more than one Trustee Board.

5.5.7.2 A District Trustee Board should comprise a maximum of 12 Trustees (the total of all ex officio, appointed and co-opted Trustee categories), with a minimum of five Trustees. The maximum number of Trustees should be agreed by the District Scout Council at its AGM.

5.5.7.3 Each ex officio, appointed and co-opted member of the District Trustee Board is a charity Trustee of the District as appropriate.

People invited to attend meetings of the District Trustee Board, or with right of attendance, may be present at the meeting but are not charity Trustees and have no voting rights.

5.5.7.4 Certain people are disqualified from being charity trustees by virtue of the Charities Acts.

5.5.7.5 Some Districts may also need to register as a charity (see Rule 13.1.2 of The Scout Association Policy, Organisation and Rules). SV

If registered, the District registration number must be recorded on the membership system

Districts must not use any other charity number than their own.

5.5.7.6 All Trustees must complete learning as specified in Rule 16.2.1, 16.2.3, 16.2.4 and the Chapter 16 Roles Table of The Scout Association Policy, Organisation and Rules.

5.5.7.7 A District Trustee Board and any sub committees should have at least two Trustees aged between their 18th and 25th birthdays.

5.5.7.8 Each District Trustee Board requires effective administration. The administration may be provided by one or more persons as appropriate to the District.

5.5.7.9 The selection processes leading to appointment of District Trustees must include a rigorous and transparent selection process, which includes advertising vacancies widely.

5.5.7.10 The members of the District Trustee Board are:

- a. The District Commissioner and the District Youth Commissioner are ex officio members of a District Trustee Board SV. There is only one ex officio Trustee role for a District Commissioner, so where there are joint role holders for District Commissioner, the role holders must decide, in discussion the District Chair, which of them will be the ex officio Trustee. However, each District

Commissioner role holder must be eligible to be a Trustee (as specified in Chapter 16 of The Scout Association Policy, Organisation and Rules). There is only one ex officio Trustee role for a District Youth Commissioner, so where there are joint role holders for District Youth Commissioner, the role holders must decide, in discussion the District Commissioner and the District Chair, which of them will be the ex officio Trustee. However, each District Youth Commissioner role holder must be eligible to be a Trustee (as specified in Chapter 16 of The Scout Association Policy, Organisation and Rules).

- b. The District Trustee Board must initiate a selection process to propose a District Chair to the District Scout Council for appointment at their AGM. The vacancies for the role of Chair only occur at the end of their period of appointment (for example, a District Chair may have been appointed for three years and so does not need to be reappointed after years 1 and 2). The proposal from the Trustee Board is received by the Scout Council at their AGM. The proposal from the Trustee Board does not require seconding by a member of the Scout Council. The action of the Scout Council is to approve (or not) the proposed name from the Trustee Board.
- c. The District Trustee Board must initiate a selection process to propose a District Treasurer to the District Scout Council for appointment at their AGM. The vacancies for the role of Treasurer only occur at the end of their period of appointment (for example, a District Treasurer may have been appointed for three years and so does not need to be re-appointed after years 1 and 2). The proposal from the Trustee Board is received by the Scout Council at their AGM. The proposal from the Trustee Board does not require seconding by a member of the Scout Council. The action of the Scout Council is to approve (or not) the proposed name from the Trustee Board.
- d. The appointed members of a District Trustee Board are persons appointed by the District Scout Council at the District's AGM. This should follow a selection process initiated and overseen by the District Trustee Board. The vacancies for the role of Trustee only occur at the end of their period of appointment (for example, a District Trustee may have been appointed for three years and so does not need to be re-appointed after years 1 and 2). The proposal from the Trustee Board is received by the Scout Council at their AGM. The proposal from the Trustee Board does not require seconding by a member of the Scout Council. The action of the Scout Council is to approve (or not) the proposed name from the Trustee Board.
- e. The co-opted members of a District Trustee Board are persons coopted annually by the District Trustee Board. They are not appointed by the District Scout Council at its AGM. The number of co-opted members must not exceed the actual number of appointed Trustees (excluding Chair and Treasurer).
- f. The County Chair and the County Commissioner each have the right of attendance at meetings of each of the District Trustee Boards in the Districts in the County.

5.5.7.11 Term limits for Trustees are defined in POR rule 5.3.1.6.

5.5.7.12 If a District Trustee Board Chair or Treasurer resigns, then Rule 16.6.3 of The Scout Association Policy, Organisation and Rules must be followed.

### **5.5.8. District Scout Council - Conduct of meetings**

- 5.5.8.1 The District Scout Council meets at their AGM (see 5.5.5). It would be unusual for there to be additional meetings of the District Scout Council.
- 5.5.8.2 A District Scout Council meeting should normally be convened with at least four weeks' notice. A meeting may be convened on shorter or no notice with the agreement of at least three quarters of the members of the District Trustee Board.
- 5.5.8.3 District Scout Council meetings are chaired by the District Chair. If the Chair is unable to be present, the Chair may appoint a delegate to chair a meeting of the District Scout Council subject to such appointment being approved at the start of the meeting by a majority of the District Scout Council members present.
- 5.5.8.4 Only District Scout Council members, as defined in Rule 5.5.4, may vote in District Scout Council meetings.
- 5.5.8.5 The quorum for a District Scout Council meeting is agreed by the District Scout Council at their AGM (see 5.5.5.2)

If there is no quorum present at a meeting of the District Scout Council, the meeting must be closed and reconvened at the earliest opportunity.

- 5.5.8.6 Decisions are made by a majority of votes cast by those present at the meeting. In the event of an equal number of votes being cast on either side, the Chair does not have a casting vote and the matter is taken not to have been carried.
- 5.5.8.7 In order to discharge their responsibilities, the District Scout Council may meet by video conference as well as (or instead of) face to face when agreed by the District Chair. The District Scout Council must not 'meet' using any indirect process, such as email.

At any meeting which is not fully in person, there must be an online poll or other electronic method of counting votes.

- 5.5.8.8 All meetings of the District Scout Council, whether face-to-face or otherwise, must be properly recorded and minuted.

### **5.5.9. District Trustee Board - Conduct of meetings**

- 5.5.9.1 Meetings of the District Trustee Board should be convened on at least two weeks' notice. Meetings may be convened on shorter or no notice with the agreement of at least half of the members of the District Trustee Board.
- 5.5.9.2 District Trustee Board meetings are chaired by the District Chair. If the District Chair is unable to be present, they may appoint a delegate to chair a meeting of the District Trustee Board subject to such appointment being approved at the start of the meeting by a majority of the members present at the meeting.
- 5.5.9.3 Only members of a District Trustee Board as defined in 5.5.7 may vote in its meetings.

5.5.9.4 The quorum for a meeting of a District Trustee Board is one third of the Trustees (ex officio plus appointed plus co-opted) plus one.

If there is no quorum present at a meeting of the District Trustee Board, the meeting must be closed and reconvened at the earliest opportunity.

5.5.9.5 In the case of a sub-committee of the District Trustee Board, the quorum for each sub-committee must be set by the District Trustee Board, based on the size of the sub-committee and the complexity of its task(s).

5.5.9.6 Decisions are made by a majority of votes cast by those present at the meeting. In the event of an equal number of votes being cast on either side, the Chair does not have a casting vote and the matter is taken not to have been carried.

5.5.9.7 In order to discharge their responsibilities, the District Trustee Board may meet by telephone or video conference as well as face to face when agreed by the District Chair. This includes 'hybrid' meetings, where some members are present at an agreed meeting place and others join by telephone or video.

5.5.9.8 Where urgent matters arise between scheduled meetings of the District Trustee Board and if it is not practicable to convene a meeting of the District Trustee Board then an electronic voting method (such as email) is allowed for decision making of the District Trustee Board when deemed appropriate by the District Chair. In such circumstances at least 75% of the members of the District Trustee Board must approve the decision, and the outcome of the voting must be reported at, and recorded in the minutes of, the next District Trustee Board meeting.



**Scouts**

**CRAWLEY DISTRICT SCOUT  
COUNCIL**

ANNUAL ACCOUNTS FOR 2023

## CRAWLEY DISTRICT SCOUT COUNCIL

### Receipts & Payments Account Summary for the year ended 31 December 2023

	General Funds	Designated Funds	Restricted Funds	Total	Previous Year Total £
	£	£	£	£	£
Total receipts for the year	24,493.53	26,599.18	62,052.11	113,144.82	109,168.09
Total payments for the year	(8,071.68)	(33,186.74)	(49,333.69)	(90,592.11)	(94,511.31)
Net receipts (payments) for year	<b>16,421.85</b>	<b>(6,587.56)</b>	<b>12,718.42</b>	<b>22,552.71</b>	<b>14,656.78</b>
Movement between funds	(58,771.59)	59,683.25	(982.00)	(70.34)	33,673.17
	<b>(42,349.74)</b>	<b>53,095.69</b>	<b>11,736.42</b>	<b>22,482.37</b>	<b>48,329.95</b>
Cash, bank & similar funds brought forward	81,229.09	22,279.02	47,365.04	150,873.15	102,543.20
Cash, bank & similar funds carried forward	<b>38,879.35</b>	<b>75,374.71</b>	<b>59,101.46</b>	<b>173,355.52</b>	<b>150,873.15</b>

Account approved by the Trustees at their meeting on 28 February 2024, subject to review by the Independent Examiner

## CRAWLEY DISTRICT SCOUT COUNCIL

<u>Receipts for year ended</u>	This year	This year	This year	This year	Previous
31 December 2023	General	Designated	Restricted	Total	year Total
	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£
<b><u>MEMBERSHIP SUBS</u></b>					
Subscriptions 2023	10,791.00	2,340.00	37,050.00	50,181.00	51,610.00
				0.00	0.00
HQ & County			-37,050.00	-37,050.00	-38,316.00
	10,791.00	2,340.00	0.00	13,131.00	13,294.00
<b><u>STANFORD CAMP SITE</u></b>					
Camping Fees & Pennant Sales		7,577.00		7,577.00	9,209.68
Lottery Grant				0.00	9,000.00
Miscellaneous				0.00	84.05
Electr. Meter		42.00		42.00	3.00
Stanford 100 Club		1,900.00		1,900.00	1,690.00
COVID-19 Support				0.00	2,667.00
Archery				0.00	20.00
<b><u>INVESTMENT INCOME</u></b>					
Bank interest	1,335.79			1,335.79	148.01
CAF Investment sale	4,820.98			4,820.98	0.00
<b><u>DONATIONS / GRANTS</u></b>					
District Scout Shop	1,500.00			1,500.00	1,000.00
Misc Donations				0.00	1,662.21
Grants		400.00	4,600.00	5,000.00	6,700.00
<b><u>ACTIVITIES</u></b>					
Explorer Units			46,408.77	46,408.77	42,967.02
Drake & Shackleton 2024 Expedition			11,043.34	11,043.34	0.00
Network		493.50		493.50	0.00
District Events/Activities	4,310.76	150.00		4,460.76	2,346.20
International		1,210.00		1,210.00	8,160.84
<b><u>SUNDRY RECEIPTS</u></b>					
Lark Rise		5,708.00		5,708.00	2,748.00
Miscellaneous	1,735.00			1,735.00	399.46
Gift Aid (Net)	0.00			0.00	39.82
Debt Repayments				0.00	1,500.00
<b><u>SALE OF BADGES</u></b>					
All Badge sales		6,778.68		6,778.68	5,528.80
<b>Totals</b>	<b>24,493.53</b>	<b>26,599.18</b>	<b>62,052.11</b>	<b>113,144.82</b>	<b>109,168.09</b>

## CRAWLEY DISTRICT SCOUT COUNCIL

<u>Payments for year ended</u>	This year	This year	This year	This year	Previous
31 December 2023	General	Designated	Restricted	Total	year Total
	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£
<b><u>STANFORD CAMPSITE</u></b>					
100 Club [Prizes]		1,180.00		1,180.00	1,255.00
Cess Pit Emptying				0.00	265.00
Equipment; Purchase		742.10	3,851.00	4,593.10	13,950.85
Equipment; Rental				0.00	250.00
Equipment; Repairs & Maintenance		1,574.07		1,574.07	625.63
Equipment; Fuel		238.74		238.74	232.02
Fire Prevention		204.00		204.00	62.40
Gas/Electric [Light & Heat]		1,263.00		1,263.00	1,091.00
Insurance		3,909.38		3,909.38	3,164.29
Licenses				0.00	126.88
Misc		462.35		462.35	151.50
Pennants		480.50		480.50	0.00
Rent		586.00		586.00	565.75
Telephone & Broadband		814.90		814.90	706.27
Water rate		91.46		91.46	56.51
Working Parties		480.55		480.55	103.50
<b><u>Bunk House Project</u></b>					
Planning Permission				0.00	1,500.00
<b><u>Lark Rise</u></b>					
Rent		1,528.16		1,528.16	1,528.16
Cleaning		675.00		675.00	745.00
Water rate		659.01		659.01	78.70
Gas/Electric [Light & heat]		1,410.01		1,410.01	444.00
Repairs & maintenance		1,880.22		1,880.22	4,582.11
Internet		391.74		391.74	910.36
Insurance		3,019.30		3,019.30	0.00
<b><u>ACTIVITIES</u></b>					
Explorers		1,338.60		1,338.60	2,364.36
Explorer Units			42,070.51	42,070.51	41,767.19
Drake & Shackleton 2024 Expedition			3,412.18	3,412.18	0.00
Network		933.86		933.86	153.43
District Events/Activities	4,725.78			4,725.78	1,355.65
Chief Scout's Award Ceremonies	249.51			249.51	514.22
International		2,418.00		2,418.00	9,306.80
<b><u>ADMIN / ESTABLISHMENT</u></b>					
<b><u>District General Expenses</u></b>					
District administration	87.46			87.46	0.00
AGM	431.70			431.70	131.55
Hardship Payments		200.00		200.00	105.00
Insurance	94.00			94.00	84.00
Miscellaneous	1,393.93			1,393.93	155.54
Recruitment	913.86			913.86	0.00
Uniforms				0.00	58.50
<b><u>Training</u></b>					
First Aid				0.00	89.89
General	53.99			53.99	94.86
Young Leaders	121.45			121.45	49.70
<b><u>PURCHASE OF BADGES</u></b>					
Badge Purchases (all)		6705.79		6,705.79	5,885.69
<b>Totals</b>	<b>8,071.68</b>	<b>33,186.74</b>	<b>49,333.69</b>	<b>90,592.11</b>	<b>94,511.31</b>

# CRAWLEY DISTRICT SCOUT COUNCIL

## STATEMENT OF ASSETS & LIABILITIES

**31 December 2023**

	This year General Funds	This year Designated Funds	This year Restricted Funds	This year Total	Previous year Total
	£	£	£	£	£
<b>Monetary Assets Cash, Bank and similar funds</b>					
Bank Current Account - Royal Bank of Scotland	8,124.15	38,205.98		46,330.13	566.43
Bank Current Account - Barclays	9,618.78			9,618.78	13,643.25
Barclays Savings Accounts	16,838.42	20,000.00	22,792.74	59,631.16	50,042.26
Barclays Int'l fund [Note 1]		2,428.05		2,428.05	3,020.15
Barclays Stanford Account [Note 2]		11,178.39		11,178.39	13,274.22
PayPal Campsite Account [Note 2]		5.00		5.00	5.00
Stanford's float (Cash & Equals) [Note 2]		647.29		647.29	291.51
Barclays Stanford 100 Club [Note 2]		2,910.00		2,910.00	2,190.00
The Scout Assoc'n Charity Deposit Account [Note 3]	-			-	33,673.17
Cash on Hand	34.50			34.50	196.70
Explorer Bank Accounts [Note 4]			36,060.04	36,060.04	33,616.80
Explorer Petty Cash [Note 4]			248.68	248.68	353.66
	34,615.85	75,374.71	59,101.46	169,092.02	150,873.15
<b>Investment Assets</b>					
<u>The Scout Association Short Term Investment Fund</u> (This fund is now closed)	-				-
<u>CAF UK Equity Growth Fund</u> [Note 3]					
The movement on this fund is represented by:					
Opening Balance	4,750.64				
Div. income re-invested	-				
Sale of Shares	(4,820.98)				
Return of Capital	-				
Capital gain/(loss)	70.34				
Total	0.00			0.00	4,750.64
	34,615.85	75,374.71	59,101.46	169,092.02	155,623.79
<b>Other Monetary Assets</b>					
Sundry Debtors [Note 6]	4,263.50			4,263.50	-
	38,879.35	75,374.71	59,101.46	173,355.52	155,623.79
<b>Non-Monetary Assets</b>					
Badge Stock Valuation [Note 7]		4,269.93		4,269.93	4,307.51
Crawley District Scout Shop [Note 5]			3,685.71	3,685.71	3,775.15
	38,879.35	79,644.64	62,787.17	181,311.16	163,706.45
<b>Liabilities</b>					
Accounts Payable					
Receipts in advance					
	-	-	-	-	-
<b>Net Assets</b>	<b>38,879.35</b>	<b>79,644.64</b>	<b>62,787.17</b>	<b>181,311.16</b>	<b>163,706.45</b>

Stanford camp site:- hut, toilet, shower block, equipment containers and bunkhouse on leasehold land, insured for £635,640 including contents

**CRAWLEY DISTRICT SCOUT COUNCIL**

**NOTES TO STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST. DECEMBER 2023**

**Analysis of Funds**

**Note 1**

**General Funds**

Royal Bank of Scotland Bank Account	£	8,124.15
Barclays Bank Accounts	£	26,457.20
Cash on Hand	£	34.50
	<b>£</b>	<b>34,615.85</b>

**Designated**

District Development Fund	£	17,982.27
District Event Fund	£	1,443.93
Explorer Activities	£	1,419.01
Hardship Fund	£	1,605.00
International Fund	£	2,428.05
Lark Rise Building Management	-£	555.44
Network Activities	£	311.21
Stanford Bunkhouse	£	30,000.00
Stanford Campsite	£	14,740.68 (See note 2)
Stanford Relief Fund	£	6,000.00
	<b>£</b>	<b>75,374.71</b>

**Restricted**

Grant Holding Fund	£	3,036.56
Grant Holding Fund; Stanford Projects	£	3,165.02
Grant Holding Fund: S/Ford Bunkhouse	£	6,960.00
Drake & Shackleton 2024 Expedition	£	9,631.16
District Explorer Units	£	36,308.72 (See Note 4)
	<b>£</b>	<b>59,101.46</b>

**Total** **£ 169,092.02**

**Note 2**

**Stanford Campsite Total Cash Asset**

Bank Balance - Barclays	£	11,178.39
Bank Balance - Stanford 100 Club	£	2,910.00
Paypal	£	5.00
Equals Card - Kevin Ives	£	447.29
Equals Card - Eddy Hills	£	100.00
Cash Float	£	100.00
	<b>£</b>	<b>14,740.68</b>

**Note 3**

**CAF UK Equity Growth Fund and The Scout Association Charity Deposit Account**

These funds were closed by by the providers in 2023

**Note 4**

**Crawley Explorer Units**

Since the introduction of Explorer Scouts(14 to 18 yr olds) their units have been officially designated as part of the Scout District and not independent charities or parts of Groups. For this reason their monetary assets are included as as Assets of the District.

The Units in Crawley are:

**(i) Drake Unit**

B/F Dec 2022 £ 12,199.81

Net movement (£618.11)

**C/F Dec 2023 £ 11,581.70**

Bank	£	11,581.70	Barclays
Bank	£	-	Santander
Cash	£	-	
	<b>£</b>	<b>11,581.70</b>	

**(ii) Neil Armstrong Unit**

B/F Dec 2022 £ 2,941.74

Net movement 1,048.03

**C/F Dec 2023 £ 3,989.77**

Bank	£	3,833.99	Barclays
Bank	£	-	Santander
Cash	£	155.78	
	<b>£</b>	<b>3,989.77</b>	

<b>(iii) Sir Ranulf Feines Unit</b>	B/F Dec 2022	£	9,523.04			
	Net movement		£261.88		Bank	£ 9,692.02 Barclays
					Bank	£ - Santander
					Cash	£ 92.90
	<b>C/F Dec 2023</b>	<b>£</b>	<b>9,784.92</b>			<b>£ 9,784.92</b>
<b>(iv) Shackleton Unit</b>	B/F Dec 2022	£	9,305.87		Bank	£ 10,952.33 Barclays
	Net movement	£	1,646.46		Bank	£ - Santander
					Cash	£ -
	<b>C/F Dec 2023</b>	<b>£</b>	<b>10,952.33</b>			<b>£ 10,952.33</b>
				Total Bank	£	36,060.04
				Total Cash	£	248.68
				<b>Total Funds</b>	<b>£</b>	<b>36,308.72</b>

**Note 5**                    **Crawley District Scout Shop**  
This is a joint venture with 1st Southgate Scout Group which has been trading since 27th November 2004.  
The District has a 50% interest in the net worth with a value as at 31st December 2023 of £3,685.71

**Note 6**                    **Sundry Debtors**

	B/F Dec 2022	£	-
1st Balcombe			4,263.50
	<b>C/F Dec 2023</b>	<b>£</b>	<b>4,263.50</b>

**Note 7**                    **Badge Stock Valuation**

			<b>B/F Dec 2022</b>	<b>£</b>	<b>4,307.51</b>
			Purchases		6,705.79
			Sales		(6,778.68)
			Stock Gain/(Loss)		35.31
Badges		£3,993.93			
District Badges		£276.00			
<b>Total Stock</b>	<b>£</b>	<b>4,269.93</b>	<b>C/F Dec 2023</b>	<b>£</b>	<b>4,269.93</b>

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
CRAWLEY DISTRICT SCOUT COUNCIL**

I report on the accounts of the District for the year ended 31st December 2023 which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages 1 to 7.

**Respective responsibilities of Trustees and Examiner**

The District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

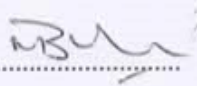
**Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements  
 to keep accounting records in accordance with Section 130 of the Charities Act ;and  
 to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name & Signature: ..... M.B. YEARWOOD 

Qualification: ..... FCCA

Address: ..... 19 HEXHAM CLOSE

..... WORTH, CRAWLEY

..... RH10 7TZ

Date: ..... 22nd March 2024

**CRAWLEY DISTRICT SCOUT COUNCIL**

England & Wales - Charity number 305875

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# Accounts

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## District Annual Report for the Year 2022

It would be easy to make this a very gloomy report, but I will instead start with some bright news. In June we celebrated the late Queen's Platinum Jubilee with a District Event at Stanford which included a side show/entertainment from each Group, Arena competitions and demonstrations, a climbing wall, but unfortunately no bouncy castles as the weather on the day was too windy for them to be safe. The event attracted ~700+ leaders, parents, children and dignitaries on what was not a particularly nice day weather wise and concluded with a camp fire.

Across the District we have no assistant District Commissioners for Cubs, Scouts and Explorers. In addition, of the eleven Scout Groups in the District, five have no full time Group Scout Leader. Since September 2021 we have been seeking a full time District Commissioner with no success, which is hardly surprising given the lack of assistance any potential candidate would be able to call on across the Sections to support them in the role

The January 23 Census reveals that overall youth numbers have decreased from the previous year by 5% from 814 in 2021 to 775 this year compared to a high of 917 in 2020. Some of this decrease is as a result of the closure of the Saturday (Muslim) sections at 2<sup>nd</sup> Crawley and Groups being more realistic about the numbers in each section now we have been back to normal regular meetings each week since mid 2022. Numbers have fallen across all sections roughly by the same amount although Explorers have increased by nearly 30% year on year.

The failure of the Saturday sections at 2nd Crawley should be taken as a salutary lesson should any Group consider or be pressured into starting a Squirrel section for the 4-6yr olds. I believe that it should only be considered by Groups which already have a strong leadership team backed up by a fully functioning Executive Committee, and the complete "buy in" from all the Group.

Adult numbers on the census are surprisingly, largely unchanged at 293, only a small drop from the 2020 high of 317. But there are too few adults who are prepared to step up from a Sectional Assistant Role to Leadership roles. This reluctance places a huge strain on the warranted leaders, at least one of whom must be present at every meeting.

Despite all of the above, all eleven Groups have survived and most are beginning to grow again. In part this has been due to other Groups and District personnel helping out the smaller Groups where possible. In particular Yvonne Seetayah who has been helping at 2<sup>nd</sup> Crawley Beavers as well as her primary role as ADC Cubs, and Chris Hobbs who has been mentoring 1<sup>st</sup> Langley Green, and Eddy Hills at 2<sup>nd</sup> Crawley, in addition to their primary roles as GSL of two of the stronger Groups.

Many Groups held group, sectional or family camps through last summer and the Explorer Units are flourishing (see separate report). Stanford has been well used by district groups and scout and youth groups from other parts of the South East all of whom are enthusiastic about the facilities and opportunities available on or near the site.

Crawley Archery Club have rented a field adjacent to our site (across the lane) and we hope to establish a good working relationship with them to both parties mutual benefit.

To end on a high note we are holding a District event at Stanford on May 7th along the lines of the Platinum Jubilee event entitled "Coronation Capers" and we hope to see as

many Groups, Sections and parents as possible on what we hope will be a warm sunny day.

Barry Jones  
Chair  
Crawley District Scouts

## **District Executive Report for 2022**

The District Executive met five times in 2022.

Regular topics for discussion have been the Bunkhouse which is still mired in discussions with the Building Regulations Department which prevents us from moving forward although we are hopeful that progress will be made in the relatively near future.

We also regularly review the management of Stanford camp site and Lark Rise Scout HQ and have set up a Stanford management committee with its own budget to oversee the site.

Inevitably the problems of leadership at District and various Groups has also occupied a portion of each meeting, as has a financial update although fortunately, as the Treasurer reports, as a District we are in a comfortable position.

Change is coming and by the time you read this report all Leaders and Executives should have been offered the chance to attend a "transitions" meeting to hear how Scouts are to be organised in the future. This of course may have consequences for the District Executive, both its membership and role.

Barry Jones  
Chair  
Crawley District Scouts



**Scouts**

**CRAWLEY DISTRICT**

**SCOUT COUNCIL**

ANNUAL ACCOUNTS FOR 2022

## CRAWLEY DISTRICT SCOUT COUNCIL

### Receipts & Payments Account Summary for the year ended 31 December 2022

	General Funds	Designated Funds	Restricted Funds	Total	Previous Year Total
	£	£	£	£	£
Total receipts for the year	34,009.43	16,961.64	58,197.02	109,168.09	45,583.98
Total payments for the year	(17,640.51)	(24,103.61)	(52,767.19)	(94,511.31)	(21,223.46)
Net receipts (payments) for year	<b>16,368.92</b>	<b>(7,141.97)</b>	<b>5,429.83</b>	<b>14,656.78</b>	<b>24,360.52</b>
Movement between funds	12,839.15	11,669.44	9,164.58	33,673.17	5,017.75
	<b>29,208.07</b>	<b>4,527.47</b>	<b>14,594.41</b>	<b>48,329.95</b>	<b>29,378.27</b>
Cash, bank & similar funds brought forward	52,021.02	17,751.55	32,770.63	102,543.20	73,164.93
Cash, bank & similar funds carried forward	<b>81,229.09</b>	<b>22,279.02</b>	<b>47,365.04</b>	<b>150,873.15</b>	<b>102,543.20</b>

Account approved by the Trustees at their meeting on 15 February 2023, subject to review by the Independent Examiner

**CRAWLEY DISTRICT SCOUT COUNCIL**

<b><u>Receipts for year ended</u></b>	<b>This year</b>	<b>This year</b>	<b>This year</b>	<b>This year</b>	<b>Previous</b>
<b>31 December 2022</b>	<b>General</b>	<b>Designated</b>	<b>Restricted</b>	<b>Total</b>	<b>year Total</b>
	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b><u>MEMBERSHIP SUBS</u></b>					
Subscriptions 2022	13,294.00		38,316.00	51,610.00	45,110.00
				0.00	0.00
HQ & County			-38,316.00	-38,316.00	-34,006.00
	13,294.00	0.00	0.00	13,294.00	11,104.00
<b><u>STANFORD CAMP SITE</u></b>					
Camping Fees & Pennant Sales	9,209.68			9,209.68	3,163.50
Lottery Grant			9,000.00	9,000.00	0.00
Miscellaneous	84.05			84.05	0.00
Electr. Meter	3.00			3.00	0.00
Stanford 100 Club	1,690.00			1,690.00	1,815.00
COVID-19 Support	2,667.00			2,667.00	17,431.00
Archery	20.00			20.00	0.00
<b><u>INVESTMENT INCOME</u></b>					
Bank interest	54.04			54.04	4.64
Scout Assoc. Charity Account	93.97			93.97	34.56
<b><u>DONATIONS / GRANTS</u></b>					
District Scout Shop	1,000.00			1,000.00	2,000.00
Misc Donations	1,662.21			1,662.21	490.01
Grants		470.00	6,230.00	6,700.00	2,733.90
<b><u>ACTIVITIES</u></b>					
Chief Scouts Award Events				0.00	0.00
St George's Day				0.00	0.00
AGM				0.00	0.00
Explorer Units			42,967.02	42,967.02	0.00
Network				0.00	0.00
District Events/Activities	2,346.20			2,346.20	0.00
International		8,160.84		8,160.84	463.50
<b><u>SUNDRY RECEIPTS</u></b>					
Oak Road				0.00	0.00
Lark Rise		2,748.00		2,748.00	2,673.00
Miscellaneous	345.46	54.00		399.46	0.00
Gift Aid (Net)	39.82			39.82	0.00
Debt Repayments	1500.00			1,500.00	0.00
<b><u>Training</u></b>					
Archery				0.00	0.00
Young Leaders				0.00	0.00
<b><u>SALE OF BADGES</u></b>					
All Badge sales		5,528.80		5,528.80	3,670.87
<b>Totals</b>	<b>34,009.43</b>	<b>16,961.64</b>	<b>58,197.02</b>	<b>109,168.09</b>	<b>45,583.98</b>

## CRAWLEY DISTRICT SCOUT COUNCIL

<b>Payments for year ended</b>	<b>This year</b>	<b>This year</b>	<b>This year</b>	<b>This year</b>	<b>Previous</b>
<b>31 December 2022</b>	<b>General</b>	<b>Designated</b>	<b>Restricted</b>	<b>Total</b>	<b>year Total</b>
	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b><u>STANFORD CAMPSITE</u></b>					
100 Club [Prizes]	1,255.00			1,255.00	1,145.00
Cess Pit Emptying	265.00			265.00	0.00
Equipment; Purchase	4,950.85		9,000.00	13,950.85	991.22
Equipment; Rental	250.00			250.00	0.00
Equipment; Repairs & Maintenance	625.63			625.63	399.76
Equipment; Fuel	232.02			232.02	0.00
Fire Prevention	62.40			62.40	242.40
Gas/Electric [Light & Heat]	1,091.00			1,091.00	1,366.74
Insurance	3,164.29			3,164.29	3,041.57
Licenses	126.88			126.88	156.00
Misc	151.50			151.50	12.45
Rent	565.75			565.75	559.00
Telephone & Broadband	706.27			706.27	570.78
Water rate	56.51			56.51	135.25
Working Parties	103.50			103.50	66.73
<b><u>Bunk House Project</u></b>					
Planning Permission	1,500.00			1,500.00	0.00
Installation	0.00			0.00	0.00
<b><u>Lark Rise</u></b>					
Rent		1,528.16		1,528.16	1,884.99
Cleaning		745.00		745.00	524.75
Water rate		78.70		78.70	222.26
Gas/Electric [Light & heat]		444.00		444.00	642.00
Repairs, maintenance & equipment		4,582.11		4,582.11	1,325.30
Internet		910.36		910.36	817.56
Insurance		0.00		0.00	2,100.45
<b><u>ACTIVITIES</u></b>					
Explorers		364.36	2,000.00	2,364.36	4.48
Explorer Units			41,767.19	41,767.19	0.00
Network		153.43		153.43	0.00
District Events/Activities	1,355.65			1,355.65	0.00
Chief Scout's Award Ceremonies	514.22			514.22	162.54
International		9,306.80		9,306.80	84.77
<b><u>ADMIN / ESTABLISHMENT</u></b>					
<b><u>District General Expenses</u></b>					
District administration				0.00	0.00
AGM	131.55			131.55	0.00
Hardship Payments		105.00		105.00	0.00
Insurance	84.00			84.00	84.00
Meetings/Hospitality/Refreshments				0.00	16.80
Miscellaneous	155.54			155.54	602.59
Uniforms	58.50			58.50	39.75
<b><u>Training</u></b>					
First Aid	89.89			89.89	0.00
General	94.86			94.86	0.00
Young Leaders	49.70			49.70	41.20
<b><u>PURCHASE OF BADGES</u></b>					
Badge Purchases (all)		5,885.69		5,885.69	3,983.12
<b>Totals</b>	<b>17,640.51</b>	<b>24,103.61</b>	<b>52,767.19</b>	<b>94,511.31</b>	<b>21,223.46</b>

# CRAWLEY DISTRICT SCOUT COUNCIL

## STATEMENT OF ASSETS & LIABILITIES

**31 December 2022**

	This year General Funds £	This year Designated Funds £	This year Restricted Funds £	This year Total £	Previous year Total £
<b>Monetary Assets Cash, Bank and similar funds</b>					
Bank Current Account - Royal Bank of Scotland	566.43			566.43	1,265.67
Bank Current Account - Barclays	13,643.25			13,643.25	42,142.56
Barclays Savings Account	17,388.81	19,258.87	13,394.58	50,042.26	-
Barclays Int'l fund [Note 1]		3,020.15		3,020.15	2,287.90
Campsite Barclays Account [Note 2]	13,274.22			13,274.22	21,992.17
PayPal Campsite Account [Note 2]	5.00			5.00	-
Stanford's float (Cash & Equals) [Note 2]	291.51			291.51	329.27
Barclays Stanford 100 Club [Note 2]	2,190.00			2,190.00	1,755.00
The Scout Association Charity Deposit Account	33,673.17			33,673.17	-
Cash on Hand	196.70			196.70	-
Explorer Bank Accounts [Note 4]			33,616.80	33,616.80	32,064.26
Explorer Petty Cash [Note 4]			353.66	353.66	706.37
	<b>81,229.09</b>	<b>22,279.02</b>	<b>47,365.04</b>	<b>150,873.15</b>	<b>102,543.20</b>
<b>Investment Assets</b>					
<u>The Scout Association Short Term Investment Fund</u> (This fund is now closed)					33,579.20
<u>CAF UK Equity Growth Fund [Note 3]</u>					
The movement on this fund is represented by:					
Opening Balance	4,912.38				
Div. income re-invested	-				
Sale of Shares	-				
Return of Capital	-				
Unrealised capital gain/(loss)	(161.74)				
<b>Total</b>	<b>4,750.64</b>			<b>4,750.64</b>	<b>4,912.38</b>
	<b>85,979.73</b>	<b>22,279.02</b>	<b>47,365.04</b>	<b>155,623.79</b>	<b>141,034.78</b>
<b>Other Monetary Assets</b>					
Sundry Debtors [Note 6]					3,281.50
	<b>85,979.73</b>	<b>22,279.02</b>	<b>47,365.04</b>	<b>155,623.79</b>	<b>144,316.28</b>
<b>Non-Monetary Assets</b>					
Badge Stock Valuation [Note 7]		4,307.51		4,307.51	4,545.25
Crawley District Scout Shop [Note 5]			3,775.15	3,775.15	3,511.82
	<b>85,979.73</b>	<b>26,586.53</b>	<b>51,140.19</b>	<b>163,706.45</b>	<b>152,373.35</b>
<b>Liabilities</b>					
Accounts Payable					
Receipts in advance					
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Assets</b>	<b>85,979.73</b>	<b>26,586.53</b>	<b>51,140.19</b>	<b>163,706.45</b>	<b>152,373.35</b>

Stanford camp site:- hut, toilet and shower block, equipment containers, on leasehold land, insured for £543,495 including contents

**CRAWLEY DISTRICT SCOUT COUNCIL**

**NOTES TO STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST. DECEMBER 2022**

**Analysis of Funds**

**Note 1**

**General Funds**

Royal Bank of Scotland Bank Account	£	566.43	
Barclays Bank Accounts	£	31,032.06	
Scout Ass'n Charity Account	£	33,673.17	
CAF UK Equity Growth Fund	£	4,750.64	(see note 3)
Cash on Hand	£	196.70	
		<u>£</u>	<u>70,219.00</u>

**Designated**

District Development Fund	£	7,982.27	
District Event Fund	£	1,610.69	
Explorer Activities	£	1,509.34	
Hardship Fund	£	1,805.00	
International Fund	£	3,020.15	
Lark Rise Building Management	£	-	
Network Activities	£	351.57	
Stanford Relief Fund	£	6,000.00	
		<u>£</u>	<u>22,279.02</u>

**Restricted**

Grant Holding Fund	£	3,036.56	
Grant Holding Fund; Stanford Projects	£	6,598.02	
Grant Holding Fund: S/Ford Bunkhouse	£	3,760.00	
District Explorer Units	£	33,970.46	(See Note 4)
		<u>£</u>	<u>47,365.04</u>

**Note 2**

**Stanford Campsite Total Cash Asset**

Bank Balance - Barclays	£	13,274.22	
Bank Balance - Stanford 100 Club	£	2,190.00	
Paypal	£	5.00	
Equals Card - Kevin Ives	£	91.51	
Equals Card - Eddy Hills	£	100.00	
Cash Float	£	100.00	
		<u>£</u>	<u>15,760.73</u>

**Total**

£ 155,623.79

**Note 3**

**CAF UK Equity Growth Fund**

The Fund consists of 2,313.7756 units valued £ 4,750.64

**Note 4**

**Crawley Explorer Units**

Since the introduction of Explorer Scouts(14 to 18 yr olds) their units have been officially designated as part of the Scout District and not independent charities or parts of Groups. For this reason their monetary assets are included as as Assets of the District.

The Units in Crawley are:

**(i) Drake Unit**

B/F Dec 2021	£	12,521.55
Net movement		£3,043.45
Error b/f		(3,365.19)
<b>C/F Dec 2022</b>	<b>£</b>	<b>12,199.81</b>

Bank	£	7,400.69	Barclays
Bank	£	4,799.12	Santander
Cash	£	-	
		<u>£</u>	<u>12,199.81</u>

**(ii) James Cook**

B/F Dec 2021	£	-
Net movement		£0.00
<b>C/F Dec 2022</b>	<b>£</b>	<b>-</b>

Bank	£	-	
Bank	£	-	
Cash	£	-	
		<u>£</u>	<u>-</u>

**(iii) Neil Armstrong Unit**

B/F Dec 2021	£	3,491.19
Net movement		(549.45)
<b>C/F Dec 2022</b>	<b>£</b>	<b>2,941.74</b>

Bank	£	2,720.98	Barclays
Bank	£	-	Santander
Cash	£	220.76	
		<u>£</u>	<u>2,941.74</u>

**(iv) Sir Ranulf Feines Unit**

B/F Dec 2021	£	8,201.58
Net movement		£1,321.46
<b>C/F Dec 2022</b>	<b>£</b>	<b>9,523.04</b>

Bank	£	9,390.14	Barclays
Bank	£	-	Santander
Cash	£	132.90	
	<b>£</b>	<b>9,523.04</b>	

**(v) Shackleton Unit**

B/F Dec 2021	£	8,556.31
Net movement	£	749.56
<b>C/F Dec 2022</b>	<b>£</b>	<b>9,305.87</b>

Bank	£	9,305.87	Barclays
Bank	£	-	Santander
Cash	£	-	
	<b>£</b>	<b>9,305.87</b>	

Total Bank	£	33,616.80
Total Cash	£	353.66

Total Funds **£ 33,970.46**

**Note 5****Crawley District Scout Shop**

This is a joint venture with 1st Southgate Scout Group which has been trading since 27th November 2004. The District has a 50% interest in the net worth with a value as at 31st December 2022 of £3,775.15

**Note 6****Sundry Debtors**

B/F Dec 2021	£	<b>3,281.50</b>
2nd Crawley Payment		(1,500.00)
Written Off		(1,781.50)
<b>C/F Dec 2022</b>	<b>£</b>	<b>-</b>

**Note 7****Badge Stock Valuation**

B/F Dec 2021	£	<b>4,545.25</b>
Badges	£4,186.51	
District Badges	£121.00	
<b>Total Stock</b>	<b>£</b>	<b>4,307.51</b>
Purchases	5,885.69	
Sales	(5,528.80)	
Stock Gain/(Loss)	(594.63)	
<b>C/F Dec 2022</b>	<b>£</b>	<b>4,307.51</b>

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
CRAWLEY DISTRICT SCOUT COUNCIL**

I report on the accounts of the District for the year ended 31st December 2022 which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages 2 to 8.

**Respective responsibilities of Trustees and Examiner**

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

**Basis of Independent Examiner's report**

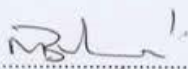
My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with Section 130 of the Charities Act ;and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

Bank Current Account - Royal Bank of Scotland

Name & Signature: ..... M.B. YEARWOOD 

Qualification: ..... FCCA

Address: .....  
.....  
.....

Date: ..... 18th March 2023

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
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**Basis of Independent Examiner's report**

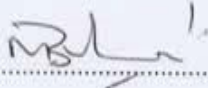
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  - to keep accounting records in accordance with Section 130 of the Charities Act ;and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

Bank Current Account - Royal Bank of Scotland

Name & Signature: ..... M.B. YEARWOOD 

Qualification: ..... FCCA

Address: ..... 19 HEXHAM CLOSE

..... WORTH, CRAWLEY

..... RH10 7TZ

Date: ..... 18th March 2023

**CRAWLEY DISTRICT SCOUT COUNCIL**

England & Wales - Charity number 305875

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# Accounts

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# Trustees Annual Report

<b>For the period</b>	1 <sup>st</sup> January 2021 to 31 <sup>st</sup> December 2021
<b>Charity Name</b>	Crawley District Scout Council
<b>Charity No</b>	305875
<b>Scout Registration No</b>	10001247
<b>Charities Address</b>	c/o Dr Barry M Jones 10 Hollybush Rd Northgate, Crawley RH10 8DZ

<b>Trustee Name</b>	<b>Office</b>	<b>Dates acted if not for whole period</b>
Barry Jones	Chair	
Wendy Keeley	District Commissioner	
Ian Pearse	Treasurer	
Gerry Francis	Secretary	
George Dyson	Scout Commissioner	
Yvonne Seetayah	ADC Beavers	
Sean Edwards	Explorer Commissioner	
Allen Heath	Network Commissioner	
Chris Hobbs	Adult training manager	
Theresa Ayers	Appointments Committee	
Kevin Ives		
Paul Masters		
Mick Hill		
Beverly Hills		

## **Auditor**

Mr M B Yearwood FCCA

## **Structure Governance and management**

The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The District is a trust established under The Scout Association rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 office holders, Chair, Treasurer and Secretary, the District Commissioner together with leaders and lay members nominated and elected at the AGM to serve for one year

The District Executive Committee exists to support the District Commissioner in meeting the responsibilities of their appointment and is responsible for:

- The maintenance of District property;
- The raising of funds and the administration of District finance;
- The insurance of persons, property and equipment;
- District public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing District Administrators and Advisors other than those who are elected.

## **Risk and Internal Control**

The District Executive Committee has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment.

The District would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members.

The District through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising.

The District is primarily reliant upon income from subscriptions and fundraising. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the District on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders.

The District is totally reliant upon volunteers to run and administer the activities of the District. If there was a reduction in the number of leaders to an unacceptable level in a particular section or in a group as a whole then there would have to be a contraction, consolidation, or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members.

The District provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the District as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

### **Objectives and activities**

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Where appropriate the District makes financial contributions in support of activities which are open to all the young people in the District. The District is run entirely by Volunteers.

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

-We are an inclusive organisation abiding by TSA guidelines with regard to:

Religion - Scouting is open to members of all faiths or even no faith.

Equal Opportunities - Scouting does not discriminate on grounds of Class, Ethnic Origin, Gender, Marital or civil partnership status, Sexual orientation or Disability.

The trustees take seriously the care, protection and safety of our members by implementing at a local level the following TSA guidelines in regard to:

Safety - Policies and procedures are in place to provide scouting in a safe manner without risk to health, so far as is reasonably practicable

Vetting - Policies and procedures are in place to check all adult volunteers to ensure that only adults appropriate for a role are permitted to undertake responsibilities in Scouting and that regular reviews are undertaken of adult volunteers to ensure their continued suitability

Child Protection - The trustees have in place policies and procedures to safeguard the welfare of all Members by protecting them from neglect and from physical, sexual and emotional harm. As part of the child protection policy the trustees have in place further measures with regard to anti-bullying strategies.

## **Achievements and performance**

### **Summary**

The District in 2021 comprised

- 11 Scout Groups each with at least
  - one Beaver Colony (6-8years)
  - one Cub Pack (8-10years)
  - one Scout Troop (10-14years)
- 5 District Explorer units (14-18years)
- 1 District Network section (18-15years).

In January 2021 there was a total youth membership (6-18years) of 694 supported by an adult membership of 324 leaders and administrators.

In January 2022 there was a total youth membership (6-18years) of 824 supported by an adult membership of 203 leaders and administrators

## Crawley District Scouts Report 2021

In the absence of a District Commissioner, and Deputy Cubs and Scout commissioners it has been decided to have a single report for the whole District again this year

It is perhaps hard to remember back to the exact sequence of national restrictions which applied at the start of 2021 and so this District report will begin with a brief summary of the various restrictions that applied particularly to the first quarter of the year

Jan 6	Third National lockdown begins, Schools close, stay at home order
Mar 8	Schools reopen recreation between 2 people in open spaces
Mar29	6 people or two households allowed to mix
Apr 12	Public buildings reopen Outdoor venues open Stay at home order ends
May 17	Outdoor limit of 30 people allowed
Jul 19	Most restrictions end

So from January until April most Groups reverted to online zoom meetings or activity packs to keep the youth members involved. Then gradually moving to socially distanced meetings outdoors until eventually almost normal meetings could be resumed

The census in January 2021 compared to the recent census in January 2022

	2022	2021	2020
Beavers	243	188	248
Cubs	279	238	312
Scouts	229	205	213
Explorers	73	63	87
Network	25	26	57
Total Young People	849	720	917
Leaders and Executives	203	324	337

So as can be seen and as predicted by the Scout Association the young people numbers are recovering well but it is Leaders and members of Group Executives where the numbers have dropped significantly and are very slow to recover. This is particularly so for Group Executives, who are largely responsible for the Groups buildings and finances and in the Scout section (ages 11 to 14) where we are really struggling to cover the minimum numbers of adults needing to be present to run meetings safely. It is worth noting that the apparent drop in Network numbers from 57 to 25 between 2020 and 2021 is largely due to a more realistic view being taken of those wishing to be involved in Network, rather than just recording anyone aged between 18 and 25.

From April Stanford Site reopened for meetings in the open air and during the subsequent months some 62 plus bookings were made for evenings and weekends mainly by District Groups including several camps.

Jamboree selection took place in late 2021 and as is usual all 12 to 16 year old's were invited to apply to attend the World Scout Jamboree in South Korea in 2023. A selection weekend was held at Stanford in October where the candidates were tested on their Scouting skills and knowledge as well as their leadership, self sufficiency and general ability to work in a group. From

which a shortlist of 10 was made and each individual invited with their parents to an interview form which three were selected. Congratulations to the successful candidates Joe, Tom and Leo who now have the daunting task of raising £4000 each to cover the cost of their attendance. I am sure you will all want to support them in this mammoth task to what is a truly life changing experience.

Unfortunately at almost the same time West Sussex County decided that due the lower than expected interest in attending the four yearly West Sussex International Camp at Ardingly show ground in 2022 they could not underwrite the potential losses and so regretfully had to cancel the event. Lets hope that in four years time the world will be a more stable place and the event will attract sufficient interest especially from abroad to allow it to go ahead.

There was a community day in summer of 2021, at 2<sup>nd</sup> Crawley (Broadfield) Scouts to consider starting a Muslim Group which was well attended by several enthusiastic people. As a result, a Beaver colony has started and is meeting on Saturday, followed by Cubs in the morning and Scouts in the afternoon. They are going from strength to strength.

Following the easing of the Covid restrictions all the Explorer units have started to bounce back with many taking the opportunity to camp once again, Drake headed to Dartmoor, Shackleton running a survival camp and the others staying more locally. As the restrictions continue to ease the units are looking forward to a more settled year in which they all hope to travel further afield to enjoy all the activities they once enjoyed before Covid.

Network re- commenced meeting although the start of their meetings was delayed because as 18 to 25 year olds they were governed by the rules for adults unlike the younger sections

The District Executive encouraged those Groups that were qualified to apply for the Covid 19 support grants that were on offer from the Government and these have enabled both the Groups and Stanford campsite to remain financially viable as subscriptions fees and donations have decreased.

In September Wendy Keeley announced that she wished to step back from her role as District Commissioner as from 1<sup>st</sup> January 2022. Applications for this post were invited but to date no suitable candidate has been identified. In the interim Robert Sawyer, the County Commissioner has taken on this role. I would like to place on record our thanks as a District for all the work Wendy put into the job, keeping the District running during what must be one of the most difficult periods of this Countries history since the second world war. As we were uncertain at the time as to whether this AGM would be able to be held face to face we made the customary presentations of gifts and flowers to Wendy at the CSA award ceremony in January.

So we proceed into 2022 it is to be hoped with no further restrictions to upset out personal and Scouting lives. We look forward to the appointment of a new District Commissioner hopefully soon who can lead the District forward in new and exciting directions.

### **Other optional information**

The District is joint leaseholder of one HQ buildings with one of the Groups and is the sole leaseholder of the Stanford Campsite which is operated for the benefit of the whole District.

### **Declaration**

The Trustees declare that they have approved the trustee's report above

Signed on behalf of the charity's trustees

**Signature**

A handwritten signature in black ink, appearing to read 'Barry Morris Jones', written over a faint dotted line.

**Full Name Barry Morris Jones**

**Position Chair, Crawley District Scout Council**

**Date 25/8/22**



# Scouts

## **CRAWLEY DISTRICT SCOUT COUNCIL**

ANNUAL ACCOUNTS FOR 2021

## CRAWLEY DISTRICT SCOUT COUNCIL

### Receipts & Payments Account Summary for the year ended 31 December 2021

	General Funds	Designated Funds	Restricted Funds	Total	Previous Year Total £
	£	£	£	£	£
Total receipts for the year	18,762.15	21,057.50	5,729.77	45,549.42	53,304.58
Total payments for the year	(8,246.69)	(7,602.08)	(5,374.69)	(21,223.46)	(53,207.61)
Net receipts (payments) for year	<b>10,515.46</b>	<b>13,455.42</b>	<b>355.08</b>	<b>24,325.96</b>	<b>96.97</b>
Movement between funds	7,811.94	(13,505.42)	(1,665.28)	(7,358.76)	270.38
DESU bank movements			6,801.16	6,801.16	10,346.94
	<b>18,327.40</b>	<b>(50.00)</b>	<b>5,490.96</b>	<b>23,768.36</b>	<b>10,714.29</b>
Cash, bank & similar funds brought forward	28,462.44	17,422.82	27,279.67	73,164.93	62,450.64
Cash, bank & similar funds carried forward	<b>46,789.84</b>	<b>17,372.82</b>	<b>32,770.63</b>	<b>96,933.29</b>	<b>73,164.93</b>

Account subject to approval by the Trustees & the auditor

**CRAWLEY DISTRICT SCOUT COUNCIL**

<b>Receipts for year ended</b>	<b>This year</b>	<b>This year</b>	<b>This year</b>	<b>This year</b>	<b>Previous</b>
<b>31 December 2021</b>	<b>General</b>	<b>Designated</b>	<b>Restricted</b>	<b>Total</b>	<b>year Total</b>
	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b><u>MEMBERSHIP SUBS</u></b>					
Subscriptions 2021	45,110.00			45,110.00	51,600.00
				0.00	0.00
HQ & County	(34,006.00)			(34,006.00)	(37,840.00)
	11,104.00	0.00	0.00	11,104.00	13,760.00
<b><u>STANFORD CAMP SITE</u></b>					
Camping Fees & Pennant Sales	3,163.50			3,163.50	60.00
Miscellaneous				0.00	0.00
Electr. Meter				0.00	0.00
Stanford 100 Club			1,815.00	1,815.00	1,930.00
COVID-19 Grant		17,431.00		17,431.00	10,000.00
Archery				0.00	0.00
<b><u>INVESTMENT INCOME</u></b>					
Bank interest & Refunds	4.64			4.64	8.99
Scout Assoc. Short Term Investm't				0.00	0.00
<b><u>DONATIONS / GRANTS</u></b>					
District Scout Shop	2,000.00			2,000.00	500.00
Collections				0.00	0.00
Misc Donations	0.01	490.00		490.01	5,315.34
Grants	2,490.00		243.90	2,733.90	9,020.00
St George's Day				0.00	0.00
<b><u>ACTIVITIES</u></b>					
Chief Scouts Award Events				0.00	0.00
St George's Day				0.00	0.00
AGM				0.00	0.00
Explorers				0.00	0.00
Network				0.00	0.00
District Events/Activities				0.00	6.00
International		463.50		463.50	0.00
<b><u>SUNDRY RECEIPTS</u></b>					
Oak Road				0.00	0.00
Lark Rise		2,673.00		2,673.00	3,147.00
Miscellaneous				0.00	0.01
Gift Aid				0.00	7,029.21
Vehicles				0.00	0.00
Insurance Claim: Electric Cable				0.00	0.00
<b><u>Training</u></b>					
Archery				0.00	0.00
Young Leaders				0.00	0.00
<b><u>SALE OF BADGES</u></b>					
All Badge sales			3,670.87	3,670.87	2,439.54
<b><u>CAF</u></b>					
Return of Capital investment				0.00	0.00
Dividend				0.00	88.49
<b>Totals</b>	<b>18,762.15</b>	<b>21,057.50</b>	<b>5,729.77</b>	<b>45,549.42</b>	<b>53,304.58</b>

## CRAWLEY DISTRICT SCOUT COUNCIL

<b>Payments for year ended</b>	<b>This year</b>	<b>This year</b>	<b>This year</b>	<b>This year</b>	<b>Previous</b>
<b>31 December 2021</b>	<b>General</b>	<b>Designated</b>	<b>Restricted</b>	<b>Total</b>	<b>year Total</b>
	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b><u>STANFORD CAMPSITE</u></b>					
100 Club [Prizes]			1,145.00	1,145.00	1,195.00
Cess Pit Emptying				0.00	0.00
Cleaning				0.00	0.00
COVID-19				0.00	490.00
Equipment; Purchase	991.22			991.22	841.46
Equipment; Rental				0.00	408.00
Equipment; Repairs & Maintenance	399.76			399.76	2,612.39
Fire Prevention	242.40			242.40	312.30
Gas/Electric [Light & Heat]	1,366.74			1,366.74	614.58
Insurance	3,041.57			3,041.57	3,025.16
Licenses	156.00			156.00	0.00
Misc				0.00	0.00
PayPal	12.45			12.45	2.70
Rent	559.00			559.00	559.00
Telephone & Broadband	570.78			570.78	842.78
Water rate	135.25			135.25	469.43
Website				0.00	0.00
Working Parties	66.73			66.73	62.20
<b><u>Bunk House Project</u></b>					
Planning				0.00	0.00
Installation				0.00	0.00
<b><u>Lark Rise</u></b>					
Rent		1,884.99		1,884.99	1,279.76
Cleaning		524.75		524.75	353.38
Water rate		222.26		222.26	75.18
Gas/Electric [Light & heat]		642.00		642.00	836.00
Repairs, maintenance & equipment		1,325.30		1,325.30	5,119.43
Fire equipment checks				0.00	349.10
Internet		817.56		817.56	785.76
Insurance		2,100.45		2,100.45	0.00
Misc				0.00	0.00
<b><u>ACTIVITIES</u></b>					
St George's day				0.00	0.00
Explorers			4.48	4.48	0.00
Network				0.00	0.00
District Events/Activities				0.00	0.00
Chief Scout's Award Ceremonies	162.54			162.54	0.00
International		84.77		84.77	1,000.00
<b><u>ADMIN / ESTABLISHMENT</u></b>					
<b><u>District General Expenses</u></b>					
District administration				0.00	0.00
AGM (inc gifts)				0.00	0.00
Gift Aid				0.00	8,228.63
Insurance	84.00			84.00	84.00
Meetings/Hospitality/Refreshments	16.80			16.80	0.00
Miscellaneous	360.50		242.09	602.59	193.36
Stanford Electric Cable				0.00	20,965.08
Uniforms	39.75			39.75	277.00
Recruitment				0.00	0.00
<b><u>Training</u></b>					
Archery				0.00	0.00
First Aid				0.00	45.00
General				0.00	0.00

## CRAWLEY DISTRICT SCOUT COUNCIL

<u>Payments for year ended</u>	This year	This year	This year	This year	Previous
31 December 2021	General	Designated	Restricted	Total	year Total
	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£
Young Leaders	41.20			41.20	79.00
<b><u>OTHER EXPENSES</u></b>					
Donations (General)				0.00	0.00
Donations ( <i>Jim Smith Foundation</i> )				0.00	0.00
Presentations				0.00	0.00
Bank Charges				0.00	0.00
Vehicles				0.00	0.00
<b><u>PURCHASE OF BADGES</u></b>					
Badge Purchases (all)			3,983.12	3,983.12	2,101.93
<b>Totals</b>	<b>8,246.69</b>	<b>7,602.08</b>	<b>5,374.69</b>	<b>21,223.46</b>	<b>53,207.61</b>

# CRAWLEY DISTRICT SCOUT COUNCIL

## STATEMENT OF ASSETS & LIABILITIES

<u>31 December 2021</u>	This year General Funds	This year Designated Funds	This year Restricted Funds	This year Total	Previous year Total
	£	£	£	£	£
<b>Monetary Assets Cash, Bank and similar funds</b>					
Bank Current Account - Royal Bank of Scotland	8,273.70	-		8,273.70	8,273.70
Bank Current Account - Barclays	16,194.70	13,708.65		29,903.35	29,903.35
Barclays Int'l fund [Note 1]		1,909.17		1,909.17	1,909.17
Campsite Santander Account [Note 2]	-			-	429.73
Campsite Barclays Account [Note 2]	21,992.17			21,992.17	3,949.66
PayPal Campsite Account [Note 2]	-			-	-
Stanford's float (Cash & Equals) [Note 2]	329.27			329.27	334.65
Barclays Stanford 100 Club [Note 2]		1,755.00		1,755.00	1,085.00
Explorer Bank Accounts [Note 4]			32,064.26	32,064.26	26,968.84
Explorer Petty Cash [Note 4]			706.37	706.37	310.83
	<b>46,789.84</b>	<b>17,372.82</b>	<b>32,770.63</b>	<b>96,933.29</b>	<b>73,164.93</b>
<b>Investment Assets</b>					
<u>The Scout Association Short Term Invest.</u>	10,397.79	13,982.27	9,164.58	33,544.64	33,544.64
<u>CAF UK Equity Growth Fund [Note 3]</u>					
The movement on this fund is represented by:					
Opening Balance	4,271.23				
Div. income re-invested	641.15				
Sale of Shares	-				
Return of Capital					
Unrealised capital gain/(loss)	-				
<b>Total</b>	<b>4,912.38</b>			<b>4,912.38</b>	<b>4,271.23</b>
	<b>62,100.01</b>	<b>31,355.09</b>	<b>41,935.21</b>	<b>135,390.31</b>	<b>110,980.80</b>
<b>Other Monetary Assets</b>					
Sundry Debtors [Note 6]	-	3,281.50		3,281.50	3,771.50
Crawley District Scout Shop [Note 5]			3,511.82	3,511.82	3,805.32
	<b>62,100.01</b>	<b>34,636.59</b>	<b>45,447.03</b>	<b>142,183.63</b>	<b>118,557.62</b>
<b>Non-Monetary Assets</b>					
Assets for Charity's own use					
Badge Stock Valuation* [Note 7]			4,545.25	4,545.25	4,153.72
	<b>62,100.01</b>	<b>34,636.59</b>	<b>49,992.28</b>	<b>146,728.88</b>	<b>122,711.34</b>
<b>Liabilities</b>					
Accounts Payable					
Receipts in advance					
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Assets</b>					
	<b>62,100.01</b>	<b>34,636.59</b>	<b>49,992.28</b>	<b>146,728.88</b>	<b>122,711.34</b>

Stanford camp site:- hut, toilet and shower block, equipment containers, on leasehold land, insured for £507,366 including contents

**CRAWLEY DISTRICT SCOUT COUNCIL**

**NOTES TO STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST. DECEMBER 2021**

**Note 1**

**Analysis of Funds**

**General Funds**

Royal Bank of Scotland Bank Account	£	1,265.67
Barclays Bank Main Account	£	42,142.56
Short Term Investments	£	33,579.20
	<b>£</b>	<b>76,987.43</b>

**Designated**

District Development Fund	£	7,982.27
COVID-19 Fund	£	9,510.00
Explorer Activities	£	1,753.70
Hardship Fund	£	1,000.00
International Fund	£	2,287.90
Lark Rise Building Management	£	1,444.95
Stanford Relief Fund	£	6,000.00
	<b>£</b>	<b>29,978.82</b>

**Restricted**

Grant Holding Fund	£	3,036.56
Grant Holding Fund; Stanford Projects	£	6,128.02
District Explorer Units	£	32,770.63 (See Note 4)
	<b>£</b>	<b>41,935.21</b>

**Stanford Campsite Total Cash Asset**

**Note 2**

Bank Balance - Santander	£	-	
Bank Balance - Barclays	£	21,992.17	
Bank Balance - Stanford 100 Club	£	1,755.00	Designated only for Stanford
Paypal	£	-	
Equals Card - Mick Hill	£	-	
Equals Card - Kevin Ives	£	205.72	
Equals Card - Ian Pearse	£	20.12	
Equals Card - Eddy Hills	£	100.00	
Equals Card - Cash Pot	£	-	
Cash Float	£	3.43	
	<b>£</b>	<b>24,076.44</b>	
Cash	£	97,312.02	
Investment	£	33,544.64	
<b>Total</b>	<b>£</b>	<b>130,856.66</b>	

**CAF UK Equity Growth Fund**

**Note 3**

The Fund consists of 2,313.7756 units valued £ 4,912.38

**Crawley Explorer Units**

**Note 4**

Since the introduction of Explorer Scouts(14 to 18 yr olds) their units have been officially designated as part of the Scout District and not independent charities or parts of Groups. For this reason their monetary assets are included as as Assets of the District.

The Units in Crawley are:

**(i) Drake Unit**

B/F Dec 2020	£	9,496.49
Net movement		£3,025.06
<b>C/F Dec 2021</b>	<b>£</b>	<b>12,521.55</b>

<b>Balance at 31/12/20</b>		
Bank	£	8,468.93 Barclays
Bank	£	4,052.62 Santander
Cash	£	-

**£ 12,521.55**

**(ii) James Cook**

B/F Dec 2020	£	-
Net movement		£0.00
<b>C/F Dec 2021</b>	<b>£</b>	<b>-</b>

Bank	£	-
Cash	£	-

**£ -**

**(iii) Neil Armstrong Unit**

B/F Dec 2020	£	3,932.02
Net movement		(£440.83)
<b>C/F Dec 2021</b>	<b>£</b>	<b>3,491.19</b>

Bank	£	3,252.82 Barclays
Bank	£	-
Cash	£	238.37 Santander

**£ 3,491.19**

**(iv) Sir Ranulf Feines Unit**

B/F Dec 2020	£	4,581.00
--------------	---	----------

	Net movement	£3,620.58	Bank	£	7,765.68	Barclays
			Bank	£	-	Santander
			Cash	£	435.90	
	<b>C/F Dec 2021</b>	<b>£ 8,201.58</b>				
<b>(v) Shackleton Unit</b>					<b>£ 8,201.58</b>	
	B/F Dec 2020	£ 7,959.96	Bank	£	8,524.21	Barclays
	Net movement	£ 596.35	Bank	£	-	Santander
			Cash	£	32.10	
	<b>C/F Dec 2021</b>	<b>£ 8,556.31</b>				
					<b>£ 8,556.31</b>	
			Total Bank	£	32,064.26	
			Total Cash	£	706.37	

**Crawley District Scout Shop**

Total Funds **£ 32,770.63**

**Note 5**

This is a joint venture with 1st Southgate Scout Group which has been trading since 27th November 2004.

The District has a 50% interest in the net worth with a value as at 31st December 2021 of £3,511.82

**Sundry Debtors**

2nd Crawley Scouts debt carried forward for 2018 & 2020 for annual capitation fees, outstanding £7,036.50. Balance c/f from 2020 written off as per exec meeting February 2021.

**Note 6**

(i)	B/F Dec 2020	<b>£ 3,771.50</b>
7th Crawley Covid-19 Fund Invoice - Paid		<b>(£490.00)</b>
2nd Crawley balance owing £3,281.50		
	<b>C/F Dec 2021</b>	<b>£ 3,281.50</b>

**Badge Stock Valuation**

**Note 7**

Badges	£4,176.85	<b>Opening Balance</b>	£	<b>4,153.72</b>
District Badges	£368.40	Purchases	£	3,983.12
<b>Total Stock</b>	<b>£ 4,545.25</b>	Receipts		<b>(£3,670.87)</b>
		Stock Gain/(Loss)	£	79.28
		<b>C/F Dec 2021</b>	<b>£</b>	<b>4,545.25</b>

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
CRAWLEY DISTRICT SCOUT COUNCIL**

I report on the accounts of the District for the year ended 31st December 2020 which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages 2 to 8.

**Respective responsibilities of Trustees and Examiner**

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

**Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements  
 to keep accounting records in accordance with Section 130 of the Charities Act ;and  
 to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

Bank Current Account - Royal Bank of Scotland

Name & Signature: .....

Qualification: .....

Address: .....

.....

.....

Date: .....

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
CRAWLEY DISTRICT SCOUT COUNCIL**

I report on the accounts of the District for the year ended 31st December 2020 which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages 2 to 8.

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- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

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1. which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with Section 130 of the Charities Act ;and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

Bank Current Account - Royal Bank of Scotland

Name & Signature: M. B. YEARWOOD 

Qualification: FCCA

Address: 19 HEXHAM CLOSE

WORTH, CRAWLEY

RH10 7TZ

Date: 23. September 2022

**CRAWLEY DISTRICT SCOUT COUNCIL**

England & Wales - Charity number 305875

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# Accounts

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# Trustees Annual Report

**For the period** 1<sup>st</sup> January 2020 to 31<sup>st</sup> December 2020

**Charity Name** Crawley District Scout Council

**Charity No** 305875

**Scout Registration No** 10001247

**Charities Address** c/o Mrs Wendy Keeley  
43 Brantridge Rd  
Crawley, W Sussex  
RH10 6HX

<b>Trustee Name for whole</b>	<b>Office</b>	<b>Dates acted if not period</b>
-----------------------------------	---------------	--------------------------------------

Barry Jones	Chair	
Wendy Keeley	District Commissioner	
Ian Pearse	Treasurer	
Gerry Francis	Secretary	
George Dyson	Scout Commissioner	
Yvonne Seetayah	ADC Beavers	22/09/2020
Sean Edwards	Explorer Commissioner	
Allen Heath	Network Commissioner	
Chris Hobbs	Adult training manager	
Theresa Ayers	Appointments Committee	
Kevin Ives		
Paul Masters		
Mick Hill		
Beverly Hills		

## **Auditor**

Mr M B Yearwood FCCA

## **Structure Governance and management**

The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The District is a trust established under The Scout Association rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 office holders, Chair, Treasurer and Secretary, the District Commissioner together with leaders and lay members nominated and elected at the AGM to serve for one year

The District Executive Committee exists to support the District Commissioner in meeting the responsibilities of their appointment and is responsible for:

- The maintenance of District property;
- The raising of funds and the administration of District finance;
- The insurance of persons, property and equipment;
- District public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing District Administrators and Advisors other than those who are elected.

## **Risk and Internal Control**

The District Executive Committee has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment.

The District would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members.

The District through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising.

The District is primarily reliant upon income from subscriptions and fundraising. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of

subscriptions to increase the income to the District on an ongoing basis, either temporarily or permanently.

#### Reduction or loss of leaders.

The District is totally reliant upon volunteers to run and administer the activities of the District. If there was a reduction in the number of leaders to an unacceptable level in a particular section or in a group as a whole then there would have to be a contraction, consolidation, or closure of a section. In the worst case scenario the complete closure of the Group.

#### Reduction or loss of members.

The District provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the District as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

#### Risk and Internal Control

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

### **Objectives and activities**

#### The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

#### The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

#### The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Where appropriate the District makes financial contributions in support of activities which are open to all the young people in the District. The District is run entirely by Volunteers.

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

-We are an inclusive organisation abiding by TSA guidelines with regard to:

Religion - Scouting is open to members of all faiths or even no faith.

Equal Opportunities - Scouting does not discriminate on grounds of Class, Ethnic Origin, Gender, Marital or civil partnership status, Sexual orientation or Disability.

The trustees take seriously the care, protection and safety of our members by implementing at a local level the following TSA guidelines in regard to:

Safety - Policies and procedures are in place to provide scouting in a safe manner without risk to health, so far as is reasonably practicable

Vetting - Policies and procedures are in place to check all adult volunteers to ensure that only adults appropriate for a role are permitted to undertake responsibilities in Scouting and that regular reviews are undertaken of adult volunteers to ensure their continued suitability

Child Protection - The trustees have in place policies and procedures to safeguard the welfare of all Members by protecting them from neglect and from physical, sexual and emotional harm. As part of the child protection policy the trustees have in place further measures with regard to anti-bullying strategies.

## **Achievements and performance**

### **Summary**

The District in 2020 comprised

- 11 Scout Groups each with at least
  - one Beaver Colony (6-8years)
  - one Cub Pack (8-10years)
  - one Scout Troop (10-14years)
- 5 District Explorer units (14-18years)
- 1 District Network section (18-15years).

In January 2020 there was a total youth membership (6-18years) 875 of supported by an adult membership of 334 leaders and administrators  
January 2021 show a total youth membership (6-18years) of 694 supported by an adult membership of 320 leaders and administrators.

## **Crawley District Scouts Report 2020**

There will not be separate reports this year due to the pandemic each section has little to report.

The January 2021 census figures show a drop in youth members during 2020 but this is what we expected given the situation with the pandemic. Figures in brackets are 2020's - Beavers 188 (248), Cubs 238 (312), Scouts 205 (213), Explorers 63 (87) Total 694 (860). There has been an overall drop of around 20% with some groups retaining members better than others. In reality these figures are not as low as expected, however, until we return to face to face Scouting it is difficult to know the true number which will return. The largest reduction has been in the younger sections as it has been hard to take in new members when meeting online only.

2020 has obviously been a very challenging year for all Groups and a HUGE THANKS goes out to all those involved who have done what they can to keep Scouting alive in Crawley during lockdown. Many leaders have had to step outside their comfort zone and learn new skills, especially as far as zoom is concerned and have come up with imaginative and engaging programmes. Others have delivered home packs for members to do where they were unable to engage on zoom.

### **Beavers**

Yvonne Seetayah took over as ADC Beavers just before lockdown started and has unfortunately therefore not been able to get around and meet leaders and engage with them. She did at very short notice get some Beavers to record messages of thanks for the NHS which was very much appreciated.

### **Cubs**

Unfortunately the position of ADC Cubs is still vacant.

### **Scouts**

George Dyson has kept in touch with Scout Leaders and interviewed Chief Scout Gold achievers via zoom meetings.

### **Explorers/Young Leaders**

Welcome to the following leaders to the District Explorer Team: Colin Maddocks returns to SRF as an Assistant Leader; Katie Schollar joins SRF as a section assistant; Phil Osborn and Nicole Granger join Shackleton Explorers as sectional assistants; Mark Sears and Russell Stallibrass join Ray Mears Young Leader Unit as Assistant Leaders. All Explorer Units have operated a complete set of virtual and face to face meetings (when allowed) over the past year.

Young Leaders did continue with training sessions online initially but this didn't prove to be an effective way of learning and it was decided to stop until face to face could return.

Congratulations to Imogen Mason and Caitlin Pitt on gaining their Queen Scout Awards, sadly they were not able to attend the St George's Day at Windsor or the County Dinner

## **Network**

Congratulations to Tom Corney on gaining his Queen Scout Award, sadly he was not able to attend the St George's Day at Windsor or the County Dinner.

## **Youth Commissioners**

Jack Sharp was appointed as District Youth Commissioner with deputies Chloe Mayhew, Katie Schollar and George Bowron **Stanford**

Kevin Ives stepped down as Deputy District Commissioner but has taken on the role of warden for Stanford campsite. Just we had the electric cable repaired and were about to open again we had to close because of lockdown. Mick Hill has therefore not been able to engage the SAS in work parties during the year. However, operating within Covid restrictions, Kevin, Mick and Eddy Hills have visited the site frequently and kept up with routine maintenance.

## **Appointments Committee**

Our Adults Appointments Team have also risen to the challenge of zoom and carried out appointment reviews online.

There has been a huge push on training and some have risen to the challenge better than others taking the downtime to complete training online. No leader will be able to return to face to face Scouting if their Safety and Safeguarding training is not in date.

## **Crawley District Scouts Council**

The District Executive have met six times during 2020 all but one being by zoom.

These meetings have concentrated on how Groups have been coping during lock down. Encouraging Groups to apply for the various Government grants and applying directly for grants to support Stanford campsite which has been closed for most of the year, with no income. Ensuring that everyone understood what they had to do to operate safely under the rapidly changing circumstances especially the necessary risk assessments required. We would like place on record our thanks to Keith Hole for his unstinting help and practical advice on risk assessments.

### **Other optional information**

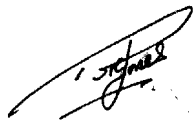
The District is joint leasholder of one HQ buildings with one of the Groups and is the sole leasholder of the Stanfords Campsite which is operated for the benefit of the whole District.

### **Declaration**

The Trustees declare that they have approved the trustee's report above

Signed on behalf of the charity's trustees

**Signature**

A handwritten signature in black ink, appearing to read 'Barry Morris Jones', written over a faint horizontal line.

**Full Name** Barry Morris Jones

**Position** Chair, Crawley District Scout Council

**Date** 11/10/21



**Scouts**

**CRAWLEY DISTRICT SCOUT  
COUNCIL**

ANNUAL ACCOUNTS FOR 2020

## CRAWLEY DISTRICT SCOUT COUNCIL

### Receipts & Payments Account Summary for the year ended 31 December 2020

	General Funds	Designated Funds	Restricted Funds	Total	Previous Year Total £
	£	£	£	£	£
Total receipts for the year	28,658.49	22,206.55	2,439.54	53,304.58	70,438.36
Total payments for the year	(32,393.44)	(18,712.24)	(2,101.93)	(53,207.61)	(65,445.94)
Net receipts (payments) for year	<b>(3,734.95)</b>	<b>3,494.31</b>	<b>337.61</b>	<b>96.97</b>	<b>4,992.42</b>
Movement between funds	(1,049.99)	1,690.08	(369.71)	270.38	(3,692.63)
DESU bank movements			10,346.94	10,346.94	-
<b>DESU funds increased by £10k</b>	<b>(4,784.94)</b>	<b>5,184.39</b>	<b>10,314.84</b>	<b>10,714.29</b>	<b>1,299.79</b>
Cash, bank & similar funds brought forward	33,247.38	12,238.43	16,964.83	62,450.64	61,150.85
Cash, bank & similar funds carried forward	<b>28,462.44</b>	<b>17,422.82</b>	<b>27,279.67</b>	<b>73,164.93</b>	<b>62,450.64</b>

Account subject to approval by the Trustees & the auditor

## CRAWLEY DISTRICT SCOUT COUNCIL

<u>Receipts for year ended</u>	This year	This year	This year	This year	Previous
31 December 2020	General	Designated	Restricted	Total	year Total
	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£
<b><u>MEMBERSHIP SUBS</u></b>					
Subscriptions 2020	51,600.00			51,600.00	51,948.00
Less unpaid 2nd Crawley HQ & County	(37,840.00)			(37,840.00)	(4,306.50)
	13,760.00	0.00	0.00	13,760.00	9,457.50
<b><u>STANFORD CAMP SITE</u></b>					
Camping Fees & Pennant Sales	60.00			60.00	2,726.60
Miscellaneous				0.00	540.05
Electr. Meter				0.00	0.00
Stanford 100 Club		1,930.00		1,930.00	450.00
COVID-19 Grant	10,000.00			10,000.00	0.00
Archery				0.00	0.00
<b><u>INVESTMENT INCOME</u></b>					
Bank interest & Refunds	8.99			8.99	30.40
Scout Assoc. Short Term Investm't				0.00	0.00
<b><u>DONATIONS / GRANTS</u></b>					
District Scout Shop	500.00			500.00	2,000.00
Collections				0.00	0.00
Misc Donations	4,235.00	1,080.34		5,315.34	4,137.22
Grants		9,020.00		9,020.00	0.00
St George's Day				0.00	0.00
<b><u>ACTIVITIES</u></b>					
Chief Scouts Award Events				0.00	0.00
St George's Day				0.00	0.00
AGM				0.00	0.00
Explorers				0.00	0.00
Network				0.00	0.00
District Events/Activities	6.00			6.00	1,557.00
International				0.00	1,379.50
<b><u>SUNDRY RECEIPTS</u></b>					
Oak Road				0.00	0.00
Lark Rise		3,147.00		3,147.00	4,881.00
Miscellaneous	0.01			0.01	0.00
Gift Aid		7,029.21		7,029.21	0.00
Vehicles				0.00	144.00
Insurance Claim: Electric Cable				0.00	36,906.09
<b><u>Training</u></b>					
Archery				0.00	0.00
Young Leaders				0.00	0.00
<b><u>SALE OF BADGES</u></b>					
All Badge sales			2,439.54	2,439.54	6,060.59
<b><u>CAF</u></b>					
Return of Capital investment				0.00	0.00
Dividend	88.49			88.49	168.41
<b>Totals</b>	<b>28,658.49</b>	<b>22,206.55</b>	<b>2,439.54</b>	<b>53,304.58</b>	<b>70,438.36</b>

## CRAWLEY DISTRICT SCOUT COUNCIL

<b>Payments for year ended</b>	<b>This year</b>	<b>This year</b>	<b>This year</b>	<b>This year</b>	<b>Previous</b>
<b>31 December 2020</b>	<b>General</b>	<b>Designated</b>	<b>Restricted</b>	<b>Total</b>	<b>year Total</b>
	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b><u>STANFORD CAMPSITE</u></b>					
100 Club [Prizes]		1,195.00		1,195.00	100.00
Cess Pit Emptying				0.00	0.00
Cleaning				0.00	0.00
COVID-19		490.00		490.00	0.00
Equipment; Purchase	841.46			841.46	660.00
Equipment; Rental	408.00			408.00	0.00
Equipment; Repairs & Maintenance	2,612.39			2,612.39	1,037.12
Fire Prevention	312.30			312.30	48.00
Gas/Electric [Light & Heat]	614.58			614.58	60.99
Insurance	3,025.16			3,025.16	3,249.92
Licenses				0.00	121.00
Misc				0.00	409.28
PayPal	2.70			2.70	17.98
Rent	559.00			559.00	419.25
Telephone & Broadband	842.78			842.78	841.33
Water rate	469.43			469.43	113.40
Website				0.00	0.00
Working Parties	62.20			62.20	114.81
<b><u>Bunk House Project</u></b>					
Planning				0.00	0.00
Installation				0.00	0.00
<b><u>OAK ROAD</u></b>					
Rent				0.00	0.00
Cleaning				0.00	0.00
Water rate				0.00	0.00
Light & heat				0.00	0.00
Repairs & maintenance				0.00	0.00
Fire equipment checks				0.00	0.00
Insurance				0.00	0.00
<b><u>Lark Rise</u></b>					
Rent		1,279.76		1,279.76	959.82
Cleaning		353.38		353.38	780.00
Water rate		75.18		75.18	159.70
Gas/Electric [Light & heat]		836.00		836.00	174.00
Repairs, maintenance & equipment		5,119.43		5,119.43	135.59
Fire equipment checks		349.10		349.10	0.00
Internet		785.76		785.76	350.05
Insurance				0.00	965.56
Misc				0.00	0.00
<b><u>ACTIVITIES</u></b>					
St George's day				0.00	250.00
Explorers				0.00	481.71
Network				0.00	0.00
District Events/Activities				0.00	861.43
Chief Scout's Award Ceremonies				0.00	578.26
International	1,000.00			1,000.00	6,166.42
<b><u>ADMIN / ESTABLISHMENT</u></b>					
<b><u>District General Expenses</u></b>					
District administration				0.00	0.00
AGM (inc gifts)				0.00	290.35
Gift Aid		8,228.63		8,228.63	1,426.00
Insurance	84.00			84.00	84.00
Meetings/Hospitality/Refreshments				0.00	76.60

## CRAWLEY DISTRICT SCOUT COUNCIL

<u>Payments for year ended</u>	This year	This year	This year	This year	Previous
31 December 2020	General	Designated	Restricted	Total	year Total
	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£
Miscellaneous	193.36			193.36	1,324.93
Stanford Electric Cable	20,965.08			20,965.08	36,400.00
Uniforms	277.00			277.00	60.00
Recruitment				0.00	0.00
<b><u>Training</u></b>				0.00	0.00
Archery	45.00			45.00	0.00
First Aid				0.00	40.36
General				0.00	190.80
Young Leaders	79.00			79.00	106.34
<b><u>OTHER EXPENSES</u></b>					
Donations (General)				0.00	0.00
Donations ( <i>Jim Smith Foundation</i> )				0.00	0.00
Presentations				0.00	0.00
Bank Charges				0.00	0.00
Vehicles				0.00	483.44
<b><u>PURCHASE OF BADGES</u></b>					
Badge Purchases (all)			2,101.93	2,101.93	5,907.50
<b>Totals</b>	<b>32,393.44</b>	<b>18,712.24</b>	<b>2,101.93</b>	<b>53,207.61</b>	<b>65,445.94</b>

# CRAWLEY DISTRICT SCOUT COUNCIL

## STATEMENT OF ASSETS & LIABILITIES

<u>31 December 2020</u>	This year General Funds	This year Designated Funds	This year Restricted Funds	This year Total	Previous year Total
	£	£	£	£	£
<b>Monetary Assets Cash, Bank and similar funds</b>					
Bank Current Account - Royal Bank of Scotland	8,273.70	-		8,273.70	40,968.04
Bank Current Account - Barclays	15,474.70	14,428.65		29,903.35	-
Barclays Int'l fund [Note 1]		1,909.17		1,909.17	1,469.17
Campsite Santander Account [Note 2]	429.73			429.73	2,000.97
Campsite Barclays Account [Note 2]	3,949.66			3,949.66	-
PayPal Campsite Account [Note 2]	-			-	597.63
Stanford's float (Cash & Equals) [Note 2]	334.65			334.65	100.00
Barclays Stanford 100 Club [Note 2]		1,085.00		1,085.00	350.00
Explorer Bank Accounts [Note 4]			26,968.84	26,968.84	16,490.00
Explorer Petty Cash [Note 4]			310.83	310.83	474.83
	<b>28,462.44</b>	<b>17,422.82</b>	<b>27,279.67</b>	<b>73,164.93</b>	<b>62,450.64</b>
<b>Investment Assets</b>					
<u>The Scout Association Short Term Invest.</u>	10,397.79	13,982.27	9,164.58	33,544.64	33,316.35
<u>CAF UK Equity Growth Fund [Note 3]</u>					
The movement on this fund is represented by:					
Opening Balance	4,460.81				
Div. income re-invested	(189.58)				
Sale of Shares	-				
Return of Capital					
Unrealised capital gain/(loss)	-				
Total	4,271.23			4,271.23	4,460.81
	<b>43,131.46</b>	<b>31,405.09</b>	<b>36,444.25</b>	<b>110,980.80</b>	<b>100,227.80</b>
<b>Other Monetary Assets</b>					
Sundry Debtors [Note 6]	-	3,771.50		3,771.50	7,042.50
Crawley District Scout Shop [Note 5]			3,805.32	3,805.32	3,880.79
	<b>43,131.46</b>	<b>35,176.59</b>	<b>40,249.57</b>	<b>118,557.62</b>	<b>111,151.09</b>
<b>Non-Monetary Assets</b>					
Assets for Charity's own use					
Badge Stock Valuation* [Note 7]			4,153.72	4,153.72	4,442.56
	<b>43,131.46</b>	<b>35,176.59</b>	<b>44,403.29</b>	<b>122,711.34</b>	<b>115,593.65</b>
<b>Liabilities</b>					
Accounts Payable					
Receipts in advance					
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Assets</b>					
	<b>43,131.46</b>	<b>35,176.59</b>	<b>44,403.29</b>	<b>122,711.34</b>	<b>115,593.65</b>

Stanford camp site:- hut, toilet and shower block, equipment containers, on leasehold land, insured for £507,366 including contents

**CRAWLEY DISTRICT SCOUT COUNCIL**

**NOTES TO STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST. DECEMBER 2020**

**Note 1**

**Analysis of Funds**

**General Funds**

Royal Bank of Scotland Bank Account	£	15,474.70
Barclays Bank Main Account	£	8,273.70
Short Term Investments	£	10,397.79
	<b>£</b>	<b>34,146.19</b>

**Designated**

District Development Fund	£	7,982.27
COVID-19 Fund	£	9,510.00
Explorer Activities	£	1,753.70
Hardship Fund	£	1,000.00
International Fund	£	1,909.17
Lark Rise Building Management	£	2,164.95
Stanford Relief Fund	£	6,000.00
	<b>£</b>	<b>30,320.09</b>

**Restricted**

Grant Holding Fund	£	3,036.56
Grant Holding Fund; Stanford Projects	£	6,128.02
District Explorer Units	£	27,279.67 (See Note 4)
	<b>£</b>	<b>36,444.25</b>

**Stanford Campsite Total Cash Asset**

**Note 2**

Bank Balance - Santander	£	429.73	
Bank Balance - Barclays	£	3,949.66	
Bank Balance - Stanford 100 Club	£	1,085.00	Designated only for Stanford
Paypal	£	-	
Equals Card - Mick Hill	£	-	
Equals Card - Kevin Ives	£	203.99	
Equals Card - Ian Pearse	£	-	
Equals Card - Eddy Hills	£	100.00	
Equals Card - Cash Pot	£	-	
Cash Float	£	30.66	
	<b>£</b>	<b>5,799.04</b>	
Cash	£	73,164.93	
Investment	£	33,544.64	
<b>Total</b>	<b>£</b>	<b>106,709.57</b>	

**CAF UK Equity Growth Fund**

**Note 3**

The Fund consists of 2,313.7756 units valued £ 4,271.23

**Crawley Explorer Units**

**Note 4**

Since the introduction of Explorer Scouts(14 to 18 yr olds) their units have been officially designated as part of the Scout District and not independent charities or parts of Groups. For this reason their monetary assets are included as as Assets of the District.

The Units in Crawley are:

**(i) Drake Unit**

B/F Dec 2019 £ 6,365.64

Net movement £3,130.85

**C/F Dec 2020 £ 9,496.49**

**(ii) James Cook**

B/F Dec 2019 £ -

Net movement £0.00

**C/F Dec 2020 £ -**

**(iii) Neil Armstrong Unit**

B/F Dec 2019 £ 1,728.31

Net movement £2,203.71

**C/F Dec 2020 £ 3,932.02**

**(iv) Sir Ranulf Feines Unit**

B/F Dec 2019 £ 4,581.00

**Balance at 31/12/20**

Bank £ 5,103.74 Barclays

Bank £ 4,392.75 Santander

Cash £ -

**£ 9,496.49**

Bank £ -

Cash £ -

**£ -**

Bank £ 2,327.25 Barclays

Bank £ 1,436.94 Santander

Cash £ 167.83

**£ 3,932.02**

Net movement	£1,310.20	Bank	£	5,780.30	Barclays
		Bank	£	-	Santander
		Cash	£	110.90	
<b>C/F Dec 2020</b>	<b>£ 5,891.20</b>			<b>£ 5,891.20</b>	
<b>(v) Shackleton Unit</b>					
B/F Dec 2019	£ 4,257.78	Bank	£	7,927.86	Barclays
Net movement	£ 3,702.18	Bank	£	-	Santander
		Cash	£	32.10	
<b>C/F Dec 2020</b>	<b>£ 7,959.96</b>			<b>£ 7,959.96</b>	
		<b>Total Bank</b>			
		Total Cash	£	26,968.84	
			£	310.83	

**Crawley District Scout Shop**

Total Funds **£ 27,279.67**

**Note 5**

This is a joint venture with 1st Southgate Scout Group which has been trading since 27th November 2004.

The District has a 50% interest in the net worth with a value as at 31st December 2020 of £3,805.32

**Sundry Debtors**

2nd Crawley Scouts debt carried forward for 2018 & 2019 for annual capitation fees, outstanding £7,036.50. Balance c/f from 2019 written off as per exec meeting February 2020.

**Note 6**

(i)	B/F Dec 2019	£ 7,042.50
2nd Crawley 2018 Balance	£3,755.00	Written off (£3,755.00)
Written off		(£6.00)
2nd Crawley 2019, Balance	£3,281.50	B/F
7th Crawley Covid-19 Fund Invoice		£490.00
	<b>C/F Dec 2020</b>	<b>£ 3,771.50</b>

**Badge Stock Valuation**

**Note 7**

Badges	£4,086.22	<b>Opening Balance</b>	£ 4,442.56
District Badges	£67.50	Purchases	£2,101.93
<b>Total Stock</b>	<b>£ 4,153.72</b>	Receipts	(£2,439.54)
		Stock Gain/(Loss)	£ 48.77
		<b>C/F Dec 2020</b>	<b>£ 4,153.72</b>

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
CRAWLEY DISTRICT SCOUT COUNCIL**

I report on the accounts of the District for the year ended 31st December 2020 which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages 2 to 8.

**Respective responsibilities of Trustees and Examiner**

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

**Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.


**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with Section 130 of the Charities Act ;and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

Bank Current Account - Royal Bank of Scotland

Name & Signature: ..... M.B. YEARWOOD 

Qualification: ..... FCCA

Address: ..... 19 HEXHAM CLOSE

..... CRAWLEY WEST SUSSEX

..... RH10 7TZ

Date: ..... 2nd November 2021

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
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- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
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