

Eastbourne District Scout Council

AGM 2023

Agenda

Minutes

Trustees' Annual Report & Accounts

2022 ~ 2023

Constitution

District Report

Bushy Wood Report

Trustees

for the year 2022–23

President: Brian Chessell, CEng, MICE

Vice-Presidents: Bob Lacey, OBE
Peter Wood

District Executive Committee Membership:

Ex officio

Gilly Hacker	District Commissioner		B
Nicola Fallon	Deputy District Commissioner		
Carl Bird	Deputy District Commissioner		
Joe Firth	Deputy District Commissioner		
Andy Stevens	District Explorer Scout Commissioner	A	

Elected

Jasmine Burfield (U25 Rep.)	Scout Network		
Daniel Deadman (U25 Rep.)			
Matthew Peskett	Chairman, AAC	A	
	Group Treasurer, 3rd Eastbourne (until 9/7/21)		
Tracey Titherly	CSL, 1st Hampden Park		
	District Nights Away Adviser		

Nominated

Maggie Collins	EDSAS		
Ian Lewis	EDSFAT		
Ian Watling	Chairman, BWMC		B

Co-opted

George Cole	EDSAS Manager	A	B
	Vice-Chairman, BWMC		

Sub-Committees:

A = Appointments Advisory Committee

B = Bushy Wood Management Committee

Bankers:	Barclays Bank plc, 63–67 Terminus Road, Eastbourne, BN21 3NE
Independent Examiner:	Shaun Muller, Director, Cornfield Accountants Ltd, 5 Cornfield Terrace, Eastbourne, BN21 4NN
Scout Association	
District Registration Number:	17005
Charity Registration Number:	305846
Charity Commission Contact:	Matthew Peskett (Trustee), 49 Summerdown Road, Eastbourne, BN20 8DR

Agenda

Friday 27th October 2023 at 7 for 7.30 p.m.

1. Welcome by the District Chairman
2. Apologies for absence
3. Minutes of the 2019 Annual General Meeting
4. To receive the Trustees' Annual Report & Accounts for 2019–20, 2020–21, 2021–22 and 2022–23
5. To adopt the new Scouting standard for District Constitution
6. To receive the District Commissioner's nomination for District Chairman
7. To elect a District Secretary (not a Trustee)
8. To elect a District Treasurer
9. To elect members to serve on the District Trustee Board
10. To appoint an Independent Examiner for the Annual Accounts
11. To approve the appointment of a District President
12. District Commissioner's Address to the Council
13. The County representative is invited to speak
14. The Chairman will close the Meeting

Immediately following the Meeting, our WSJ contingent will give a short presentation on their experiences in South Korea.

To conclude the evening, all guests and members are cordially invited to enjoy refreshments in Shakleton Lodge.

Minutes

of previous AGM, Thursday 5th September 2019*
Bushy Wood, 7 for 7.30 p.m.

Present: Mr James Punchard – District Chairman
Mrs Elaine Gausden – Acting District Commissioner
Mr Frank Woods – Deputy District Commissioner
Mr John Easton – County Commissioner
Mr David Powell – County Vice-Chairman
Mr Brian Chessell – District Vice-President
Mrs Sandra Punchard – Acting District Secretary
Mr Ian Watling – BWMC Chairman
Mr George Cole – BWMC Vice-Chairman/EDSAS Manager
Mr Marc Fallon – BWAC Manager
Mrs Maggie Collins – District Shop Manager
Mr Ian Lewis – EDSFAT Representative
Mrs Tracey Titherly – Executive Committee Member

Plus 28 members of the District Scout Council, altogether representing –
Bushy Wood Management Committee, District Appointments Advisory Committee,
Assistant District Commissioners, District Scout Active Support Unit,
District Scout First-Aid Team, District Scout Band, District Explorer Units,
3rd Eastbourne, 11th Eastbourne, 1st Hampden Park, 1st Meads, 1st Old Town,
First Polegate, 1st Seaside, 1st Willingdon, 2nd Willingdon.

1. **Welcome** – The District Chairman, James Punchard, welcomed John Easton, David Powell, Brian Chessell and Elaine Gausden.
2. **Apologies for absence** were received from: Peter Wood (District Vice-President), John Smith (AAC Chairman), Carl Bird (ADC(C)), Vicky Chessell (EDSAS), Trudi Danielsen (EDSAS), James Davis (GSL, 2nd Willingdon), Darrell Harris (EDSAS), Robert Kent (ESL, Kyros), Lesley Pepper (GSL, 1st Anderida), Matthew Peskett (Treasurer, 3rd Eastbourne), Mike Standen (GSL, 1st Old Town) and Terri Taylor (DCSL/CSL 1st Seaside).
3. **Minutes of the 2018 AGM** – These had been previously circulated and approved. There were no amendments or matters arising.
4. **Annual Report and Accounts** – The Annual Report and Accounts had been previously approved by the District Executive Committee and were presented to the AGM for noting. The Chairman thanked the DDC and ADCs for their contributions.
5. **District Commissioner's Nomination for District Chairman** – James Punchard was nominated by the Acting District Commissioner to continue as Chairman for a further year, which he accepted.
6. **Election of District Secretary** – One nomination had been received: Sandra Punchard – proposed by Ian Lewis and seconded by ADC Ian Watling. Approved by the Meeting.
7. **Election of District Treasurer** – This position remained vacant.
8. **Election of Members of the Scout Council to serve on the District Executive Committee** – The following members had indicated their willingness to stand: Jasmine Burfield (11th Eastbourne, under-25 representative), Daniel Deadman (DDYC, under-25 representative), Matthew Peskett

(Group Treasurer, 3rd Eastbourne and Member of the District AAC) and Tracey Titherly (CSL, 1st Hampden Park). All were proposed by Julie Peskett, seconded by Ian Lewis, and approved by the Meeting.

- 9. District Commissioner's Nominations to serve on the Executive Committee** – The Acting District Commissioner nominated Maggie Collins (Manager, District Scout Shop), John Smith (Chairman, AAC), ADC Ian Watling (Chairman, BWMC) and Ian Lewis (EDSFAT). These were accepted by the Meeting.

The District Chairman advised the Meeting that the District Commissioner, Deputy District Commissioner, District Scout Network Commissioner and District Explorer Scout Commissioner are *ex-officio* members of the District Executive Committee.

- 10. Appointment of an Independent Financial Examiner** – The District Chairman proposed that Chris Rummins (Treasurer, 1st Willingdon) be appointed. The appointment was approved by the Meeting.

11. Acting District Commissioner's Address

Elaine expressed how pleased she was to see so many of the District's Leaders at the AGM. She went on to praise Eastbourne District as being a very active, strong District with an amazing team of Leaders. She had been very delighted to attend BIG60, which she commented was a fantastic event. Elaine also thanked Frank for his very comprehensive report.

12. County Commissioner's Address

John started by saying that it had been a tough year for Eastbourne District. He went on to say that this is the time that the DC would have been stepping down as it was the end of his term, and he recorded his thanks to all those who had stepped up in the last few months.

John commented that Eastbourne is a strong District with an amazing number of experienced Leaders. He felt that Bushy Wood is a fantastic resource and that EDSFAT promote Eastbourne in a very good light.

He was hopeful that there would be a new DC appointed in the next few weeks and he felt that there will be some work to do in the coming months for them to shape the District as they go forward.

John said that he would be looking into possibly recruiting a "paid" Treasurer to look after the finances for the District, Bushy Wood and possibly EDSFAT.

Finally, John asked us to record his formal thanks to the DC, District Secretary and District Treasurer to recognise all they have done for Eastbourne District.

- 13. On closing the Meeting**, the Chairman thanked everyone for attending and for all their hard work throughout the year. He again extended special thanks to Ashley Whyment-Morris, the outgoing District Commissioner, to Beverley Whyment-Morris, the outgoing District Secretary, and to Darrell Harris, the outgoing District Treasurer, for all they have done for Scouting in Eastbourne. This was unreservedly endorsed by everyone present.

[On this occasion coffee and biscuits had been provided on arrival in lieu of the customary post-meeting refreshments, in order to assist brevity.]

*Postponed from Friday 5th July due to the lack of key people.

Trustees' Annual Report

for the year 2022–23

Structure, Governance and Management

The Scout District's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the By-Laws of the Association and the *Policy, Organisation and Rules* of the Scout Association.

The Scout District is a trust established under its rules which are common to all Scouts.

The District Scout Council

"The District Scout Council is the electoral body which supports Scouting in the District. It is the body to which the District Executive Committee is accountable."

Membership of the District Scout Council is open to Commissioners, Scouters, Administrators, Section Assistants, Skills Instructors, Advisers, Network Scouts, Explorer Scouts, Members and Associate Members of the Movement registered in the Scout District and including members of District Scout Active Support Units, all parents of Explorer Scouts, persons elected and re-elected annually by the District Scout Council on the recommendation of the District Commissioner and the District Executive Committee.

The County Commissioner and County Chairman are *ex-officio* members.

The District Executive Committee

The Trustees are appointed in accordance with the *Policy, Organisation and Rules* of the Scout Association.

"The District Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointment and to provide support for Scout Groups, Explorer Scout Units and any District Scout Network in the District."

The District Executive Committee is responsible for:

- Promoting the development of Scouting in the District and arranging for harmonious co-operation with other organisations;
- The raising of funds and the administration of the District's finances and property, including the Scout Network and Explorer Scout Units;
- Appointing a District Appointments Advisory Committee and an Appointments Chairman and Appointments Secretary;
- Appointing other Sub-Committees and their Chairmen as the Committee may require;
- Supervising the administration of Groups, particularly in relation to finance and the trusteeship of property;
- Attending to District administration including the presentation of an Annual Trustees' Report and Annual Financial Statement to the Annual General Meeting of the District Scout Council.

The District Executive Committee meets formally four times a year and is made up of members elected at the District Annual General Meeting, members nominated by the District Commissioner, *ex-officio* members, and members co-opted by the District Executive Committee. The County Commissioner and County Chairman have a right of attendance

Charity Trust Statements

- The District is a Trust established under its rules, which are common to all Scout Districts.
- The Charity is governed by a constitution as laid down by the Scout Association.
- The Accounts comply with statutory requirements, the governing document and the Statement of Recommended Practice, Accounting and Reporting by Charities.

- Resources Policy – Retained resources are kept at a level adequate to service the activities of the Charity.
- Investment Policy – It is the policy of the Charity to hold all reserves in deposits to allow for instant access to funds as required.
- Risk Policy – The Trustees regularly review the risks to which the Charity is exposed and have taken appropriate insurance to mitigate these risks.

Risks and Internal Control

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include two authorisations for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Objectives

The objectives of the District are as a Unit of the Scout Association.

The Purpose of Scouting is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential, as individuals, as responsible citizens and as members of their local, national and international communities.

Method

Scouting uses a method which is young people, in partnership with adults, enjoying what they are doing, learning by doing, participating in varied and progressive activities, making choices for themselves, taking responsibility for their own actions, working in groups, taking increasing responsibility for others, taking part in activities outdoors, sharing in prayer and worship, and making and living out their promise.

Achievements and Performance

I am happy to report that the District Executive Committee has met its responsibilities as detailed in the *Policy, Organisation and Rules* of the Scout Association during the 2022–23 financial year.

- Scouting in Eastbourne maintained a healthy membership and opened two Squirrel Dreys.
- The District finances are in good order.
- The Appointments Advisory Committee continued to fulfil its remit.
- Sub-committees remained in post.
- The Annual Trustees' Report and Annual Financial Statement was completed.

Reserve Policy

The Trustees undertake to hold sufficient resources to continue the various activities organised by the District, should income and fundraising activities fall short. The Executive will review annually the level of resources necessary and the level at which they should be maintained.

Future

The District Executive Committee is aware of the need to continue the District growth and the opportunities which Scouting, at all levels, gives to so many young people. With the high levels of young people unable to obtain a place within a Group in the District, it is imperative to continue assisting the District leadership team to recruit adults into Scouting, particularly uniformed Leaders.

Bushy Wood is the District's primary resource, continuing to provide a focus for all Groups and Sections in our District. The District Executive are aware that the site continues to require continued large-scale investment, both financially and physically, to ensure it is fit for purpose in the future.

Approved by the Trustees,

Matthew Peskett (signed)
Acting District Chairman



Financial Statements

for the year ending 31st March 2023

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF EASTBOURNE DISTRICT SCOUT COUNCIL

Independent examiner's report to the trustees of Eastbourne District Scout Council

I report to the charity trustees on my examination of the accounts of Eastbourne District Scout Council (the Trust) for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2022 ('the Act').


I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Shaun Muller
FCCA ACA
Cornfield Accountants Limited
Chartered Accountants
5 Cornfield Terrace
Eastbourne
East Sussex
BN21 4NN

Date: 08/09/23

Eastbourne District Scout Council
Statement of Financial Activities
For the year ended 31 March 2023

		2023			2022
	Note	Unrestricted £	Restricted £	Total £	Total £
Incoming resources	3				
Incoming resources from generated funds					
Voluntary income		33,303	(1,075)	32,228	90,776
Activities for generating funds		85,577	-	85,577	49,919
Investment income		154	-	154	4
Incoming resources from charitable activities		<u>140,264</u>	<u>(100)</u>	<u>140,164</u>	<u>104,426</u>
Total incoming resources		<u>259,298</u>	<u>(1,175)</u>	<u>258,123</u>	<u>245,124</u>
Resources expended	4-6				
Costs of generating Funds					
Fundraising trading costs		60,308	-	60,308	46,651
Charitable activities		<u>194,982</u>	<u>-</u>	<u>194,982</u>	<u>146,982</u>
Total resources expended		<u>255,290</u>	<u>-</u>	<u>255,290</u>	<u>193,633</u>
Net incoming/(outgoing) resources before transfers		<u>4,008</u>	<u>(1,175)</u>	<u>2,833</u>	<u>51,491</u>
Gross transfers between funds	10	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net incoming/(outgoing) resources before other gains/(losses)		<u>4,008</u>	<u>(1,175)</u>	<u>2,833</u>	<u>51,491</u>
Other recognised gains/(losses)		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>4,008</u>	<u>(1,175)</u>	<u>2,833</u>	<u>51,491</u>
Total funds brought forward	10	<u>231,585</u>	<u>10,480</u>	<u>242,065</u>	<u>190,574</u>
Total funds carried forward	10	<u><u>235,593</u></u>	<u><u>9,305</u></u>	<u><u>244,898</u></u>	<u><u>242,065</u></u>

Eastbourne District Scout Council

Balance Sheet

As at the 31 March 2023

	Note	2023			2022
		Unrestricted £	Restricted £	Total £	Total £
Fixed assets					
Tangible assets	7	156,490	-	156,490	128,773
Total fixed assets		156,490	-	156,490	128,773
Current assets					
Stock		24,484	-	24,484	15,188
Debtors	8	30,451	638	31,089	11,296
Cash at bank and in hand		90,311	8,668	98,979	157,793
Total current assets		145,246	9,305	154,551	184,277
Creditors: amounts falling due within one year	9	66,143	-	66,143	50,985
Net current assets/(liabilities)		79,103	9,305	88,408	133,292
Total assets less current liabilities		235,593	9,305	244,898	262,065
Creditors: amounts falling due after more than one year		-	-	-	20,000
Net assets		235,593	9,305	244,898	242,065
Funds of the Charity					
Unrestricted funds		235,593	-	235,593	231,585
Restricted income funds		-	9,305	9,305	10,480
Total funds	10	235,593	9,305	244,898	242,065

The Financial Statements were approved by the Trustees on 2nd October 2023 and signed on their behalf by:

M. Peskett

M. Peskett, Acting Chairman

K. L. Evenden

K. L. Evenden, Acting Secretary

Eastbourne District Scout Council

Notes to the accounts

Note 1 Basis of preparation

Basis of accounting

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities - Statement of Recommended Practice (SORP FRS 102)
- and with Accounting Standards
- and with the Charities Act 2011

Note 2 Accounting policies

Incoming resources

Recognition of incoming resources

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Membership subscriptions

Membership subscriptions collected on behalf of other parts of the Scout Movement are reported in the SoFA net of any amount paid out. This is because these subscriptions are in effect held as agents before being paid out.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the Statement of Financial Activities.

Grants and donations

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

Tax reclaims on donations and gifts

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

Contractual income and performance related grants

This is only included in the SoFA once the related goods or services have been delivered.

Gifts in kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

Donated services and facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer help

The value of any voluntary help received is not included although the reliance placed on this vital resource is referred to in the annual report.

Investment income

This is included in the accounts when receivable.

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Expenditure and Liabilities

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Grants with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

Notes to the accounts (continued)

Note 2 Accounting policies (continued)

Grants payable without performance conditions These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

Assets

Tangible fixed assets for use by charity These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost or a reasonable value on receipt.

Investments Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

Stocks These are valued at the lower of cost or net realisable value.

Note 3 Analysis of incoming resources

		2023	2022
		£	£
Voluntary income	Membership subscriptions	51,605	103,333
	Less: Membership subscriptions paid to National Scout Headquarters	(37,088)	(75,992)
	Net membership subscriptions retained	<u>14,517</u>	<u>27,341</u>
	Grants and donations	<u>17,711</u>	<u>63,435</u>
	Total voluntary income	<u><u>32,228</u></u>	<u><u>90,776</u></u>
Activities for generating funds	Badges	10,213	1,441
	Shop & fundraising	<u>75,364</u>	<u>48,478</u>
	Total activities for generating funds	<u><u>85,577</u></u>	<u><u>49,919</u></u>
Investment income	Bank & short term investment interest	<u>154</u>	<u>4</u>
Incoming resources from Charitable activities	Youth programme and activities	<u><u>140,164</u></u>	<u><u>104,426</u></u>

Note 4 Analysis of resources expended

		2023	2022
		£	£
Cost of generating voluntary income	Badges	-	-
	Shop	<u>60,308</u>	<u>46,651</u>
		<u><u>60,308</u></u>	<u><u>46,651</u></u>
Charitable Activities	Youth programme and activities	191,820	140,201
	Governance	2,748	960
	Adult training	415	5,821
	Other activities	<u>-</u>	<u>-</u>
		<u><u>194,982</u></u>	<u><u>146,982</u></u>

Note 5 Expenses and fees

Trustees expenses

The total amount of payments or reimbursement of out of pocket expenses made to trustees or to third parties for expenses incurred by trustees was as follows:

	2023	2022
	Nil	Nil
	£	£
Number of trustees who were paid expenses	-	-
Total amount paid	<u><u>-</u></u>	<u><u>-</u></u>

Notes to the accounts (continued)

Note 5 Expenses and fees (continued)

External examiner fees

The following fees were paid for the statutory external scrutiny of accounts and other services provided by the external examiner:

2023	2022
£	£
1,788	960

Note 6 Paid employees

Staff costs

2023	2022
£	£
45,172	21,333

Gross wages, salaries and on-costs

Included in the above is pension contributions to a defined contribution scheme totalling

803	-
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Average number of full-time equivalent employees in the year

2023	2022
2	1

Employees - charitable activities

No employee emoluments exceeded £60,000 during the year

Note 7 Tangible fixed assets

		Bushy Wood Buildings	Band Instruments	1st Aid Equipment	
Cost or valuation	Land	& Equipment			Total
Balance brought forward	110,000	14,736	15,039	19,544	159,319
Additions	-	16,474	-	25,269	41,743
Disposals	-	-	-	(3,864)	(3,864)
Balance carried forward	110,000	31,210	15,039	40,949	197,198
Accumulated depreciation or impairments					
	0% Not depreciated	Various Reducing balance	5% Straight line	20% Straight line	
Balance brought forward	-	4,000	10,989	15,557	30,546
Charge in year	-	3,315	752	7,161	11,228
Disposals	-	-	-	(3,864)	(3,864)
Impairments	-	-	2,798	-	2,798
Balance carried forward	-	7,315	14,539	18,854	40,708
Net book value					
As at 31 March 2022	110,000	10,736	4,050	3,987	128,773
As at 31 March 2023	110,000	23,895	500	22,095	156,490

Note 8 Debtors

2023	2022
£	£
13,491	11,296
16,960	-
30,451	11,296

Trade debtors

Prepaid expenditure

Note 9 Creditors

2023	2022
£	£
36,386	37,174
18,203	2,895
10,916	10,916
65,505	50,985

Deferred income arises on events which relates to the following period.

£

Balance brought forward

1,935

Released in year

(1,935)

Relating to the following period

16,415

Balance carried forward

16,415

Notes to the accounts (continued)

Note 10 Fund analysis

The charity held the following funds at the year end:

(General Fund - GE, Designated Fund - D, Restricted Fund - R)

Restricted Funds

1st Aid Team

Explorer Scouts

Purpose and Restriction

Specific grant for purchase of equipment

Specific Grant for purchasing tents

Movement of major funds

Fund name	Type	Fund balances brought forward	Incoming resources	Outgoing resources	Transfers	Fund balances carried forward
General Fund	GE	162,717	16,652	(11,344)	10,037	178,062
1st Aid Team	GE	38,626	53,288	(43,082)	-	48,832
Band	GE	10,873	24	(3,604)	(7,293)	-
Explorers	GE	3,459	8,159	(2,320)	(2,744)	6,554
Bushy Wood	GE	15,910	181,175	(194,940)	-	2,145
Sub total general funds		231,585	259,298	(255,290)	-	235,593
1st Aid Team	R	9,742	(1,075)	-	-	8,667
Explorer Scouts	R	738	(100)	-	-	638
Sub total restricted funds		10,480	(1,175)	-	-	9,305
Total funds		242,065	258,123	(255,290)	-	244,898

Movement of major funds (prior period to 31/03/2022)

Fund name	Type	Fund balances brought forward	Incoming resources	Outgoing resources	Transfers	Fund balances carried forward
General Fund	GE	141,188	27,998	(6,469)	-	162,717
1st Aid Team	GE	24,994	32,150	(18,518)	-	38,626
Band	GE	10,746	1,162	(1,035)	-	10,873
District Shop	GE	-	-	-	-	-
Explorers	GE	4,077	4,538	(5,156)	-	3,459
Bushy Wood	GE	7,877	170,489	(162,456)	-	15,910
Sub total general funds		188,881	236,337	(193,634)	-	231,585
1st Aid Team	R	1,075	8,667	-	-	9,742
Explorer Scouts	R	618	120	-	-	738
Sub total restricted funds		1,693	8,787	-	-	10,480
Total funds		190,574	245,124	(193,634)	-	242,065

District Constitution

for the year 2022–23

The District Scout Council

The District Scout Council is the electoral body, which supports Scouting in the District. It is the body to which the District Executive Committee is accountable.

Membership of the District Scout Council is open to:

Commissioners, Scouters, Administrators, Section Assistants, Skills Instructors, Advisers;

All Explorer Scouts;

All members of the District Scout Network;

A representative of the District Troop Leadership Forum, selected from amongst its membership;

Members and Associate Members of the Movement registered in the Scout District and including members of District Scout Active Support Units;

All parents and carers of Explorer Scouts;

Persons elected or reselected annually by the District Scout Council on the recommendation of the District Commissioner and the District Executive Committee, of whom two should be aged 18–25.

The County Commissioner and County Chairman are *ex-officio* members of the District Scout Council.

Membership of the District Scout Council ceases upon:

The resignation of the member;

The dissolution of the Council;

The termination of membership by Headquarters following a recommendation by the County Executive Committee.

The District Scout Council must hold an Annual General Meeting within six months of the financial year end to:

Approve or reject proposed changes to the District Constitution;

Receive and consider the Annual Report of the District Executive Committee, including the Annual Statement of Accounts;

Approve the District Commissioner's nomination of the District Chairman and nominated members of the District Executive Committee;

Elect a District Secretary, unless the District Secretary is employed by the District Executive Committee;

Elect a District Treasurer;

Elect certain members of the District Executive Committee;

Elect representatives to represent the District on the County Scout Council;

Appoint an Auditor or Independent Examiner or Scrutineer as required.

The District Executive Committee

The District Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointment and to provide support for Scout Groups, Explorer Scout Units, District Scout Network, District Scout Active Support Units, the District Scout Band, and Bushy Wood Scout Campsite and Activity Centre.

The District Executive Committee consists of:

Ex-officio members

District Chairman, District Commissioner, Deputy District Commissioner, District Secretary, District Treasurer, District Scout Network Commissioner, District Explorer Scout Commissioner.

Elected members

Persons elected at the District Annual General Meeting; these should normally be four to six in number and the actual number must be the subject of a resolution by the District Scout Council.

Nominated members

Persons nominated by the District Commissioner; the nominations must be approved at the District Annual General Meeting. Persons nominated need not be members of the District Scout Council and their number must not exceed that of the elected members.

Co-opted members

Persons co-opted annually by the District Executive Committee; the number of co-opted members must not exceed the number of members who may be elected.

Right of Attendance

The County Commissioner and the County Chairman have the right of attendance at meetings of the District Executive Committee.

Sub-Committees

The District Executive Committee may establish any sub-committees that it deems necessary; sub-committees consist of members nominated by the District Executive Committee.

The District Commissioner, Deputy District Commissioner and the District Chairman will be *ex-officio* members of any sub-committee of the District Executive Committee.

Any fundraising sub-committee must include at least two members of the District Executive Committee, in addition to the *ex-officio* members. No Section Leader or Assistant Leader should serve on such a fundraising sub-committee.

Charity Trusteeship

A Scout District is an educational charity. Members of the District Executive Committee are the charity trustees of the Scout District.

Only persons aged 18 and over may be full voting members of the District Executive Committee because of their status as charity trustees.

Certain people are disqualified from being charity trustees by virtue of the Charities Acts.

Charity trustees are responsible for complying with all the legislation applicable to charities.

The District is required to register as a Charity and is required to make an Annual Return to the Charity Commission.

Responsibilities of the District Executive Committee

Promoting the development of Scouting in the District and arranging for harmonious co-operation with other organisations;

The raising of funds and the administration of the District's finance and property, including Explorer Scout Units and District Scout Network;

Appointing annually a District Appointments Advisory Committee, Appointments Chairman and Appointments Secretary as required by the Scout Association's *Policy, Organisation and Rules: "The Appointment Process"*;

Appointing annually other sub-committees and their Chairmen as the Committee may require;

Supervising the administration of Groups, particularly in relation to finance and the trusteeship of property;

Attending to District administration, particularly matters relating to Leader, Manager and Supporter Appointments; the Appointment of Section Assistants and Skills Instructors, Administrators and Advisers;

Registrations, membership of the Movement, and appointing annually a Badge Secretary for the District if required;

The presentation of an Annual Report and Annual Statement of Accounts to the Annual General Meeting of the District Scout Council.

The District Team Meeting

The District Team, comprising the District Commissioner, Deputy District Commissioner, District Scout Network Commissioner, District Explorer Scout Commissioner, all Assistant District Commissioners, District Scouters and Unit Managers of any District Scout Active Support Units, meet as frequently as necessary under the chairmanship of the District Commissioner or Deputy District Commissioner.

The purpose of the District Team Meeting is to:

- Review the progress, standards and effectiveness of programmes of Groups, Explorer Scout Units and any District Scout Network;
- Plan a programme of visits to Scout Groups, Explorer Scout Units and any District Scout Network;
- Give support and encouragement to Leaders;
- Plan the support of adults undertaking Adult Training;
- Plan any programme of District events deemed to be necessary to supplement Scouting in the Groups, Explorer Scout Units and any District Scout Network;
- Identify needs for support requirements from Scout Active Support Units in the work of the District;
- Keep the District Executive Committee advised of the financial requirements of the training programme in the District, including Explorer Scout Units and any District Scout Network;
- Ensure that there is at least one of each of the Sections catering for mixed membership within its boundaries.

Conduct of meetings in the Scout District

In meetings of the District Scout Council and the District Executive Committee only the members specified may vote. Decisions are made by a majority of votes of those present at the meeting. In the event of an equal number of votes being cast on either side on any issue, the Chairman does not have a casting vote and the matter is taken not to have been carried.

The District Scout Council must make a resolution defining a quorum for meetings of the Council and the District Executive Committee and its sub-committees.

This Constitution is based on the model Constitution for Scout Districts published in *Policy, Organisation and Rules of the Scout Association* and modified by Eastbourne District Scout Council.

Signed: 

Date: 21st May 2018

District Chairman: James Punchard

APPENDIX

Quorum for meetings as agreed by the District Scout Council, 26th September 2005:

- The Annual General Meeting quorum agreed at thirty (30);
- The District Executive Committee quorum agreed at eight (8).

District Report

for the year 2022–23

Following two challenging years of Scouting through a worldwide pandemic, this was the year in which we finally managed to get the “out” back into Scouting.

The District Team started the year with a new team structure, new members with new roles, and the team commenced a new approach to meetings aimed at bringing Scouters together from across the District in a more informal way. These monthly gatherings were to become known as “Fika hub” meetings, a name synonymous with Swedish culture where people come together to share time with each other often over a drink and a snack.

The District Executive Committee experienced a challenging year during this period with the absence of a Chair and Treasurer, although the latter position has since been filled. That said, the Trustees continued to meet to carry out their role of providing a measure of scrutiny and governance to what we do.

At the beginning of the year a number of Groups marked St George’s Day with parades or gatherings of their own, providing an opportunity to renew their Promises and celebrate our patron saint.

In June 2022 the District was proud to host the County Tune-Up event at Bushy Wood, providing a much-needed opportunity for Leaders, Helpers and Trustees to come together from across the County to “tune up” some of their Scouting skills and glean new information about the direction Scouting will be taking with its forthcoming “transformation” exercise.

During the year, Eastbourne District was delighted with the opening of two new Squirrel Scout Dreys, the first at 1st Seaside Scout Group in September 2022 and the second at 23rd Eastbourne in February 2023. Both Dreys have been very successful and the young people their parents and Leaders remain very enthusiastic about the Scouting this new Section is offering this younger age group.

Towards the end of the year we supported the development of 1st Summerdown Scout Group, a new Group based at Summerdown School which has 84 pupils with autism aged from 4 to 16 years and opened in 2022. We are proud that we can now offer Scouting to young people who might otherwise have found it difficult to participate.

The year saw a strong resurgence of activity across the District, with Groups keen to get back to camping and keen to get involved with District events. In May we saw the return of the Oakleaf Hike for the Cub Scout Section and in June the Acorn Weekend for the Scout Section. Leaders were delighted with the success of the young people involved in these very popular competitions.

Ian Watling

Trustee

Bushy Wood Report

for the year 2022–23

This was another very successful year for Bushy Wood, with post-pandemic bookings increasing to record levels and the site having become very popular with a lot of new clients. BuzzActive brought in many new school residential bookings and we enjoyed hosting many more Scout Groups from across the county and beyond, though our international bookings have not returned yet. We also hosted some large events including the County Tune-Up weekend for adult Scouters and we welcomed back the Strange Games Festival which earned us some valuable income in a quiet summer week where we tend not to attract many bookings.

The year saw a lot of construction work begin alongside the routine maintenance of our buildings. Wealden District Council approved plans to build the new climbing facility that will include a “climbing wall”, a “jacob’s ladder” and an “all aboard” platform. This facility is being funded by a grant to BuzzActive from East Sussex County Council, so no cost to EDSC.

During the year we began work on a new outdoor kitchen that was funded by Co-Op and Tesco grants. Much of the construction work was undertaken by the Tuesday Gang, using a kit-form structure.

The team at Bushy Wood, with invaluable help from Team Bravo, undertook improvements to our underground services to the lodges, including electrical cabling, internet and drainage. We also started work on a plan to take electricity to a number of sites; funding for this has come from the bounce-back (from Covid) government grant and donations from various Groups who will enjoy the connections. This project will also see the installation of low-level lighting to some of the footpaths to the sites, making it easier and safer for members to get around the site at night.

During the year we commenced work to create two new showers with external access at the male toilet block using the space made available by removing the urinals. We also put a new roof on the toilet block as a leak had developed and in preparation for improved insulation to the whole block. We are indebted to Wayne Evenden who joined the team as an Assistant Warden and devoted many hours to completing this roofing project, often in difficult weather conditions.

With all the additional activity at the site and the ensuing workload, the Bushy Wood Management Committee approved the employment of Mandy Collier to take a lead on managing the TreeTops shop as well as supporting the Centre Manager with invoicing, taking bookings and providing cover on the Centre Manager’s rest days. Mandy had been volunteering before the appointment and she has become a valuable asset to the team. We also appointed Ray Newman-Smith to a new Deputy Centre Manager role; this position provides a more resilient structure to our team, ensuring that at all times we have an appropriate level of leadership to our paid staff and Assistant Wardens.

The team was also boosted by the appointment of Gareth Collier as an Assistant Warden; Gareth has put in many hours of his time undertaking a number of small construction projects, including the new handrails to the disabled ramps, various maintenance tasks and lots of tidying up projects.

As ever, the year saw a number of challenges for us and quite possibly the biggest for the Bushy Wood Management Committee was the plan submitted by South East Marts to relocate the Hailsham Livestock Market to land directly alongside our driveway. During spring 2023 the Committee Chair and Centre Manager attended a number of planning committee meetings and together with our neighbours from Knockhatch we commenced a campaign to object to the plan that, if it were to be approved, could change the landscape and environment at Bushy Wood forever. Members of both the Scouting and Girlguiding community submitted letters of objection to Wealden District Council. We await the decision of the WDC Planning Committee.

As the year drew to close we spent much of the time getting ready for our most active season and we were delighted to make the purchase of some new Leader-led "activities in a box" including new safe axe-throwing sets – these are going to be particularly popular with our younger Sections. This was funded by a donation from Hailsham Photographic Society and we are indebted to Carl Bird and 2nd Willingdon Scout Group for making this happen.

As a District we are so fortunate to have some great people who are willing to give up so much of their time to help maintain and develop our treasured woodland site. Ray Newman-Smith and his team of Assistant Wardens give so much of their time to ensure that we are able to offer a great service to the many people who use the site. We continue to be inspired by the tremendous efforts made by the amazing young people who make up our own Team Bravo Explorer Scout Unit; as we also do by the continued support from the Tuesday Gang and the other volunteers who give their time to support construction and maintenance projects.

In closing, I would like to pay a special tribute to our two employees, Marc Fallon and Mandy Collier, whose efforts have served to ensure that Bushy Wood continues to be the "go to" campsite and activity centre for so many Groups in both Scouting and Girlguiding, and also beyond to many school, home educational and other youth groups. Through their efforts they have ensured that the site is thriving and that our TreeTops shop continues to break new sales records.

Ian Watling

BWMC Chairman