

1ST BURGESS HILL SCOUT GROUP

England & Wales · Charity number 305834

Details

Other names 1ST BURGESS HILL BOY SCOUT GROUP

Status Registered

Legal form Other

Registered 1964-05-08

Register [View on the Charity Commission register](#)

Contact

Address 24 Ruspers
Burgess Hill
West Sussex
RH15 0EB

Phone 07541 099579

Email amygrahameds@gmail.com

Website firstburgesshill.org.uk

Activities

Objects: 1ST BURGESS HILL BOY SCOUT GROUP.

Activities: Education and training of young people

Classification

- **How:** Provides Human Resources
- **What:** Education/training, Amateur Sport
- **Who:** Children/young People

Geography

- **Area of benefit:** BURGESS HILL
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£25,228	£20,204	-	-
2024-03-31	£40,613	£24,853	-	-
2023-03-31	£30,303	£65,353	-	-
2022-03-31	£20,804	£17,628	-	-
2021-03-31	£22,390	£11,686	-	-

Trustees

Name	Role	Appointed
Alison Grant		2026-01-10
Amy Louise Edwards		2025-07-12
Andrew Thomas Hawksey		2025-07-12
Connie Hughes		2014-05-01
Gemma Tavener		2019-09-01
Graham Hodgson		2016-01-01
Martin Hughes		2025-07-12
Michael Alan Larcombe		2025-07-12

1ST BURGESS HILL SCOUT GROUP

England & Wales - Charity number 305834

Accounts



1st Burgess Hill Group SCOUT COUNCIL
Annual General Meeting

Saturday 12th July at 11am.
Scout HQ, Station Road

AGENDA

1. Introduction and welcome

2. Apologies for absence

3. Governance topics

- a. Approve the minutes of the Annual General Meeting held on 5th September 2024.
- b. Adopt the model constitution from Policy, Organisation and Rules (POR)
- c. Note the Group's financial year- 1st April – 31st March.
- d. Approve appointed and community members of the Group Scout Council
- e. Agree the number of members that may be appointed to the Trustee Board
- f. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)

4. Review of the previous year

- a. The Group Lead Volunteer's review of Scouts in the 1st Burgess Hill Scout Group.
- b. Receive and consider the Annual Report of the Group Trustee Board, including the annual Statement of the Accounts

5. Making appointments

- a. Appoint the Group Chair, following recommendation from the open selection process initiated by the Group Trustee Board
- b. Appoint the Group Treasurer, following recommendation from the open selection process initiated by the Group Trustee Board
- c. Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board
- d. [If required] (Re-)appoint Group President and/or Vice Presidents
- e. Appoint the Scrutineer / Independent Examiner / Auditor – have agreed to continue in 2025.
- f. District Representative to say a few words.

Closing remarks



Reports and Accounts for the Year ended 31st March 2025

1st Burgess Hill Scout Council

President

TRUSTEES: *Ex-Officio* - Appointment

Group Lead Volunteer
Group Chair
Group Treasurer

Name
Graham Hodgson
Connie Hughes (Appointed 5th Sept 2024)
Margaret Larcombe

TRUSTEES: *Elected*

Name
Gemma Tavener

Leadership Team

Team Lead Rowallan Scouts
Team Lead Rowallan Scouts
Team Lead Walsh Scouts
Team Lead Baden Cubs
Team Lead Baden Cubs
Team Lead Brownsea Cubs
Team Lead Brownsea Cubs
Team Lead Ash Beavers
Team Lead Ash Beavers
Team Lead Willow Beavers
Team Lead Willow Beavers

Name
Ray Harwood (resigned 30th July 2024)

Andrew Hawksey
Scott Wakely (Resigned May 2024)
Liz Pocknell (Appointed 20th March 2025)
Connie Hughes (Resigned 4th September 2024)
Martin Hughes Appointed 7th November 2024)
Inger Paulsen (Resigned 24th April 2025)

Mike Lorusso (Resigned 24th April 2025)

BANKERS

Barclays Bank PLC

CUSTODIAN TRUSTEES (if any)

Group Registration Number with The Scout Association
Charity Registration Number
Contact Name and Address

Scout Association Trust Corporation
6399
305834
Margaret Larcombe
52 Orchard Road
Burgess Hill
West Sussex
RH15 9PL

1st Burgess Hill Scout Council
Trustees Annual Report for the year ended 31st March 2025
MAJOR ACTIVITIES AND ACHIEVEMENTS IN THE YEAR

Treasurers Report 2025

After 25 Years with the Group, 24 of them as Treasurer I have decided to stand down as Treasurer and hand over to the younger element of the group. I have had many roles over the last 25 years within the Group and am proud to have been a member of 1st Burgess Hill, for 25 of my 43 years in Scouting.

Now down to my report, I am handing over the Accounts with a good healthy balance and with some dedicated Fundraising the Group can achieve the things needed to improve and update the HQ.

Having said that, our income has reduced significantly over the last year due to the lower amount, of subs coming into the group monthly. This is due to the group having to close one Beaver Colony and other sections reducing numbers due to not having the correct ratio of adult members. In May 2024 we were receiving around £2305 per month in subscriptions, this May it was £1373 a drop of nearly £1000 per month. We rely on the monthly subs to cover the monthly outgoings, and this is no longer happening. Full details of the accounts are included in this annual report.

Hall bookings are still going strong via children's party bookings with people coming back year after year, especially as the Hall accommodates some of the largest Bouncy Castles.

We are still looking for someone to take on the Groups inventory, and keep it updated so that we have adequate cover for the insurance of group's equipment.

As I said last year, I hope that in the coming year more parents will come forward to help in the Sections on the Board of Trustees and help with fundraising. Perhaps we will be able to start the biannual family camps we held pre-covid, but this can only be done with your help.

Finally, I would like to say a big thank you to Connie & Graham for all your help over the years and to all the leaders who have supported me. I am sorry to leave but it is the correct decision for me. Having said that I am not going far and will be continuing in my District role.

Margaret Larcombe
1st Burgess Hill Scout Group Treasurer
July 2025

Chair's Report - July 2025

Hello everyone and thank you for attending our Annual General Meeting. It's a pleasure to report on another rewarding and busy year for 1st Burgess Hill Scout Group.

A Year of Growth and Adventure

Over the past 12 months, our young people have enjoyed a wide range of activities that embody the spirit of Scouting. From traditional skills like fire lighting and camp cooking to exciting, badge work, and community projects, it's been a year full of learning and laughter.

Volunteer Support

Our success relies heavily on the dedication of our volunteer leaders and helpers. I'd like to extend sincere thanks to the section leaders, young leaders, and all our volunteers who give their time so generously.

A special thank you also goes to the Executive Committee, who keep the group running behind the scenes, ensuring our finances are in order, our hall is maintained, and our safeguarding responsibilities are met.

Finances and Fundraising

We've managed our finances carefully this year through membership subscriptions, occasional fundraising events, and kind donations. However, we are aware that sustainable fundraising is essential to help us keep costs low for families and invest in equipment and opportunities for our young people.

We would like to establish a small fundraising team to support this effort going forward. If any parents, carers, or supporters would like to get involved—whether occasionally or on a regular basis—we would be very grateful. Please do come and speak to us after the meeting or contact the leadership team.

Looking Ahead

Next year, we plan to continue improving our programme, offer more outdoor experiences, and work toward improving our facilities and equipment. We are also keen to grow our team of adult volunteers and welcome anyone interested in getting involved—even in a small way.

Final Thanks

Finally, thank you to all the parents and carers for your continued support, and to the young people who make this group what it is. It's a privilege to support such a positive, energetic, and inclusive community.

Here's to another successful year of Scouting.

Connie

Chair, 1st Burgess Hill Scout Group

Date: 12th July 2025

Group Lead Volunteer report July 2025

This last year has been a challenging one for a number of reasons, we have had a few changes of Leaders this last 12 months, with a few stepping down. I am pleased to say that Liz Pocknell has agreed to take on the leadership of Baden Cubs as a permanent leader also recruited Chris Atkinson as a leader to assist, Liz brings a wealth of scouting experience, and we are very lucky to have her.

Unfortunately, we had to close Ash Beavers last September due to no adult leaders as Inger had to step down for personal reasons, Inger still helps us out when she can.

At Easter this year Mike Lorusso stepped down from Willow Beavers, although Rebecca Verma and Ben Herbert-During have recently joined and working well with Marrie and Olga.

Connie continues to temporarily run Rowallen scouts, assisted by Louise Elsey and Mike Cupit, we also welcomed Adam Newman recently.

Martin Hughes has now stepped up to run Brownsea Cubs after Connie stepped down, assisted by James Pert and James Grant.

Andrew Hawksey, continues to run Walsh scouts, assisted by Patrick Glithro, Julie Patterson and we welcomed Ash Longford back in November.

Hopefully we will have another few leaders join us soon and we will be able to reopen Ash Beavers.

We also have a few younger leaders currently away at University and will lose one or two more from September, having input from these younger leaders is so important for us and the young people in the sections.

Because we were unsure if sections would stay open, we paused the waiting list and barely took on any new youngsters into the sections, but from September we will offering places as many sections now are low on numbers.

We are lucky that we have the following permits in the group which allow us to provide more activities to our young people.

Rifle shooting

Camping

Kayaking

Some of these are fairly recently gained so haven't been used as yet.

We have our own Archery equipment but cannot use this as we no longer have anyone with a permit and would love to change this.

The Scout Association implemented a new data base for managing scout groups, members records, changing the way in which scouts UK works, part of these changes were some restructuring and names which has taken some getting used to.

All leaders have recently had to undergo updated safety training, and I am thankful that all have completed this before the deadline.

These are some of the activities our young people have taken part in this year.

Camps

Hikes

Camp fire cooking

Go Beavers

Monopoly Run in London

Climbing Wall

Christmas Lantern Parade

Christingle

Supeta Yacht trip

Remembrance Parade

Litter picks

Rifle shooting

DIY badge

Wide Games

Thank you to all our leaders, parent helpers, for giving up their free time to provide these activities, without them these would not happen. We are always looking for new leaders and occasional helpers, no previous scouting knowledge required, subject to some background checks and training, so if you have some free time, doesn't need to be every week please speak to us.

As well as leaders we have Graham Tavener our Quarter master who has kept our camping equipment in good order as well as help camps.

Gemma Tavener our group secretary and DBS administrator

Mike Larcombe our premises manager, who oversees the hires and building management.

Margaret Larcombe, group treasurer, waiting list manager and many other jobs that keep the group running.

Thank you to all of them, without them all our group wouldn't run.

Graham Hodgson

Group Lead Volunteer 1st Burgess Hill Scout Group

GSL@firstburgesshill.org.uk

A special thanks to all the Scouters and Helpers for the time they have given to the youngsters over the past year. Also, to Martin for keeping the HQ clean and tidy and Mike Larcombe Premises Manager.

The Group is a trust established under its rules, which are common to all Groups/Districts. Trustees are appointed in accordance with the Policy, Organisation & Rules of The Scout Association

The accounts have been drawn up on the accrual's basis, which is consistent with the previous year.

Approved by the trustees and signed on their behalf by Margaret Larcombe, Trustee Board


Treasurer.

Receipts & Payments Account summary for the year ended 31st March 2025

	This Year 2024/2025	This Year 2023/2024
	£	£
	0	
Total receipts for the year	25228.41	40612.67
Total payments for the year	-20204.44	-24853.05
Net receipts (payments) for the year	5023.97	15759.62
Cash, bank and similar funds brought forward	34639.56	18879.94
Sections Spending	0.00	0.00
Cash, bank and similar funds carried forward	£39,663.53	£34,639.56
Section Accounts		
Opening Balance	0.00	0.00
Total Repaid for year	2,286.33	2,445.07
Total Donations for year	0.00	0.00
Total Expenditure for year	-2306.49	-2218.63
Adjustments	20.16	-226.44
Balance	0.00	0.00
Closing Balance	0.00	0.00

The above account and accompanying statement of assets and liabilities were approved by the Trustees

on 9th July 2025 and signed on their behalf by *M A Heronka*

1ST BURGESS HILL SCOUT COUNCIL

Receipts for the year ended 31st March 2025

2024/2025		This Year 2024/2025	This Year 2023/2024
		£	£
20,000.00	MEMBERSHIP SUBSCRIPTIONS	20,959.17	21,340.46
(6,000.00)	less: Paid	-5200.00	-5830.00
14,000.00		15,759.17	15,510.46
	<u>INVESTMENT INCOME RECEIVED</u>		
350.00	Business premium linked	314.74	141.74
250.00	High Interest Account Interest/Business base	211.27	57.79
	Activities Account Interest	0.40	0.34
600.00		526.41	199.87
	<u>DONATIONS / GRANTS</u>		
5,000.00	Gift Aid	0.00	0.00
		0.00	0.00
		0.00	0.00
	Benivity	310.00	846.89
	Donations	681.56	52.40
5,000.00		991.56	899.29
	<u>ACTIVITIES</u>		
500.00	Scout Camps	186.66	0.00
2,500.00	Joint Cub/Scout camp	0.00	1,811.80
500.00	Climbing	458.76	0.00
100.00	Go Beavers	50.14	376.40
200.00	Amex Trip	125.78	0.00
0.00	Sailing	348.01	50.16
500.00	Cub Camps	42.66	1,007.71
1,000.00	General Activities	0.00	904.60
5,300.00		1,212.01	4,150.67
	<u>FUND RAISING (Gross)</u>		
0.00	General	0.00	0.00
6,000.00	Hall Hire	5,995.00	18,503.50
0.00		0.00	0.00
100.00	Easy Fundraising	109.14	131.72
0.00	Amazon Smile	0.00	103.42
0.00	Equipment Hire	0.00	0.00
6,100.00		6,104.14	18,738.64
	<u>SUNDRY RECEIPTS</u>		
0.00		0.00	0.00
200.00	Pre Loved uniform	86.95	0.00
1,000.00	Uniform Registration & Transfer Fees	516.37	1,047.76
250.00	Misc	31.80	65.98
1,450.00	Other Income	0.00	0.00
		635.12	1,113.74
£32,450.00	TOTAL RECEIPTS FOR THE YEAR	£25,228.41	£40,612.67

1st BURGESS HILL SCOUT COUNCIL
Payments for the year ended 31st March 2025

2024/2025 Budget £		This Year 2024/2025 £	This Year 2023/2024 £
	PREMISES		
350.00	Rent & Rates	312.00	312.00
700.00	Water	641.88	236.26
4,000.00	Light & Heat	3,753.11	1,428.56
7,000.00	Insurance	6,167.71	5,287.81
3,000.00	Repairs & Renewals - Maintenance	304.55	6,675.30
600.00	Grass cutting, Ground Maintenance	536.00	489.00
0.00	Valuation Fee	0.00	240.00
15,000.00	Refuse & Cleaning	1,237.57	2,112.23
0.00		0.00	0.00
30,650.00		12,952.82	16,781.16
	ACTIVITIES & GENERAL ITEMS		
0.00	Training	0.00	90.00
0.00	Cub Camps	0.00	785.70
200.00	Scout Camps	198.78	2,037.75
400.00	Sailing	375.00	0.00
0.00	Joint Cub/Scout Camp	0.00	0.00
0.00	Go Beavers	0.00	425.00
100.00	District Rifle Competitions	50.00	0.00
150.00	Amex	140.00	0.00
500.00	Climbing	456.25	0.00
400.00	Activities	297.62	825.30
1,750.00		1,517.65	4,163.75
	FUND RAISING EXPENSES		
0.00	General	0.00	0.00
0.00	Quiz Night	0.00	0.00
		0.00	0.00
	ADMIN EXPENSES		
0.00	Postage	0.00	0.00
0.00	Telephone	0.00	0.00
500.00	Internet & WiFi	489.60	448.80
0.00	Misc Expenses	0.00	7.50
0.00	Stationary/Photocopying	0.00	27.88
500.00		489.60	484.18
	PURCHASE OF CAPITAL EQUIPMENT		
	SUNDRY EXPENSES		
400.00	UNIFORM	353.70	429.95
200.00	Misc	196.07	414.82
100.00	Resource Material	2.50	769.33
4,000.00	Equipment	3,467.06	398.90
0.00	AGM Exp/ Leave Do	0.00	245.96
0.00		0.00	0.00
2,000.00	Section Badges	1,190.04	1,100.00
100.00	Donation General	35.00	65.00
6,800.00		5,244.37	3,423.96
39700.00	TOTAL PAYMENTS FOR THE YEAR	20204.44	24853.05

1ST BURGESS HILL SCOUT COUNCIL

Statement of Assets & Liabilities for the year ended 31st March 2025

	This Year 2024/2025 £	This Year 2023/2024 £
MONETARY ASSETS		
Bank Current Account	4382.03	4295.44
Activities Business Base Rate Tracker	28.37	27.97
Business Base Rate Tracker (Drive Maintenance Fund)	16,407.30	14,196.03
Business Premium Linked Account (Current A/C) *	18,777.55	16,077.06
Petty Cash Account	68.28	43.06
	£39,663.53	£34,639.56
OTHER MONETARY ASSETS		
Invoices Outstanding Hall Hire	0.00	0.00
	0.00	0.00
	£0.00	£0.00
	£39,663.53	£34,639.56
TOTAL MONETARY ASSETS		
NON-MONETARY ASSETS		
Scouting equipment **	0.00	0.00
	£0.00	£0.00
	0.00	0.00
LIABILITIES Those due within one year	0.00	0.00
LIABILITIES Those payable within one year	0.00	0.00
	£0.00	£0.00
CONTINGENT LIABILITIES AND FUTURE OBLIGATIONS		

SCOUTING EQUIPMENT

Acquired since 2005/6

Equipment brought forward
Tents

	Cost	Depreciation	Net Book Value
Equipment brought forward	13753.15	13753.15	0.00
Tents	3354.40	2347.40	1007.00
	17107.55	16100.55	1007.00

From 1st April 2008 the Scouting Equipment has been depreciated over a 10 year period to reflect wear and tear.

The 1st Burgess Hill Scout Council also owns other assets and the Scout Hall.

An inventory has been prepared for insurance purposes showing replacement values of £945,000 + Vat for the Scout Hall and Garage Block and £50,000 for other Assets.



Independent examiner's report to the trustees of 1st Burgess Hill Scout Group, Scout Council

I report to the trustees on my examination of the accounts of the 1st Burgess Hill Scout Group for the year ended 31st March 2025.

Responsibilities and basis of report

As the charity trustees of the 1st Burgess Hill Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1st Burgess Hill Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the 1st Burgess Hill Scout Group as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

A handwritten signature in black ink, appearing to read "J. Brimecome".

Name: **John Brimecome**

Relevant professional qualification or membership of professional bodies: **ACCA**

Address: **Highland House, Albert Drive
Burgess Hill, West Sussex, RH15 9TN**

Date: **19th June 2025**



1st Burgess Hill Scout Council
Minutes of the Annual General Meeting
Scout HQ, Station Road
Thursday 5th September 2024 at 7pm.

Introduction & welcome

Opening remarks: Margaret Larcombe opened the meeting by welcoming those present. The meeting was brought to order and started at 7:12pm.

Attendees: Margaret Larcombe- Group Treasurer, Connie Hughes-Group Chair, Mike Larcombe- Assistant Deputy Commissioner & Premises Manager, Graham Tavener- QM, Inger Paulsen- SL Beavers, James Grant- SA Cubs, Mike Lorusso, Andrew Hawksey- SL Scouts, Ashley Longford- ASL Scouts, Martin Hughes- SL Cubs, Michael Cupit- , Marrie Holt- ASL Cubs, Daniel Ferrer- , Gemma Tavener- Group Secretary

Parents: Ashitha Joshith, Joshith Gangadharan, Aisha Shirazy,

GOVERNANCE TOPICS

To approve the minutes of the Annual General meeting held on 19th August 2023

Copies of the minutes had been handed out to all attendees before the meeting commenced. They were proposed by Connie Hughes and seconded by Martin Hughes.

Adopt the model constitution from Policy, Organisation and Rules (POR)

Treasurer: In line with the recommendation from Scout Headquarters, I propose that we adopt the model constitution from Chapter 5 of Policy, Organisation and Rules. This was seconded by Mike Cupit.

Note the Group's Financial Year

Treasurer: Members of the Group Scout Council were asked to note that our charity's financial year is 1st April to 31st March.

Agree the number of members that may be elected to the Trustee Board

Treasurer: The Group Scout Council must agree at its AGM the number of people that can be elected to the Trustee Board. The recommendation is that 4 people can be elected. Andrew Hawksey and Mike Lorusso have agreed to be Trustee's.

Agree the quorum for each of the Group Scout Council, including this AGM, meetings of the Group Trustee Board, meetings of any sub-committees

Treasurer: The Group Scout Council must agree the quorum at its AGM. The recommendation is that it should be set at 10 persons. The Group Scout Council is asked to approve this.
Seconded by Martin Hughes.

REVIEW OF THE PREVIOUS YEAR

Margaret informed the Group Scout Council members that this part of the meeting is the opportunity to reflect on the activities of the previous year.

Group Scout Leader's review of Scouting in the group

The GSL report was made available on our website to everyone prior to the meeting.

To receive and consider the Annual Report of the Group Trustee Board including the annual statement of accounts

The Group Trustee Board has approved the Annual Report and Statement of Accounts, the statement of accounts has been received from the Independent Examiner.

The accounts for the financial year 1/4/2023 – 31/3/2024 had been handed out prior to the meeting commencing showing an increase in the balance from the previous year (after the expense of replacing the roof and boiler). This increase was in part due to the rental of the hall to the DVLA for 13 weeks while their facility was renovated and partly due to the increase of the subscription fees. Although the balance may look healthier this year than last it is important to note that there are still lots of projects that need to be completed such as decorating the building internally, redoing the fire circle and replacing the main gate. There may be a need to increase the subscriptions in the future. Every year we have to pay £60 capitation per Scout with the remainder needed to cover the cost of activities etc.

Group Accounts were approved by Andrew Hawksey.

MAKING APPOINTMENTS

Group Chair

This role is appointed by all of the Group Scout Council. Connie has offered to take on the role. All present in agreement.

Group Treasurer

Margaret has agreed to remain in the role for another year. Proposed by Connie Hughes, seconded by Andrew Hawksey.

ANY OTHER BUSINESS

Connie appealed to those parents present to consider forming a fundraising committee in order to raise our presence in the community at events such as Town Days. They would be fundamentally responsible for organising activities such as Family Camp which the Chair and other team members would be able to assist them with. Connie suggested sending an email to parents explaining the role as it is felt that they may be reluctant to commit thinking it may involve a lot of work, obviously the more people that form the committee the easier it will be to spread the work.

Connie asked if there were any ideas to help increase our adult volunteers within the group. Margaret informed all that we have a waiting list of nearly 100 but do not have enough Leaders (team members) to accept more into the sections. The aim is to have more team members by Christmas in order to spread the roles more evenly.

Mike Larcombe spoke on behalf of the District Lead Volunteer relaying a big "Thank You" to the group. We are one of the more active Scout Groups in the district and he thanked all the team members and families for all that they do supporting the Group.

The meeting was closed at 7:35p

1ST BURGESS HILL SCOUT GROUP

England & Wales - Charity number 305834

Accounts

1st Burgess Hill Group SCOUT COUNCIL

Annual General Meeting

Thursday 5th September 2024 at 7pm
Scout HQ, Station Road

AGENDA

1. **Introduction and welcome**
2. **Apologies for absence**
3. **Governance topics**
 - a. Approve the minutes of the Annual General Meeting held on 5th September 2024.
 - b. Adopt the model constitution from Policy, Organisation and Rules (POR)
 - c. Note the Group's financial year- 1st April – 31st March.
 - d. Approve appointed and community members of the Group Scout Council
 - e. Agree the number of members that may be appointed to the Trustee Board
 - f. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)
4. **Review of the previous year**
 - a. The Group Lead Volunteer's review of Scouts in the 1st Burgess Hill Scout Group.
 - b. Receive and consider the Annual Report of the Group Trustee Board, including the annual Statement of the Accounts
5. **Making appointments**
 - a. Appoint the Group Chair, following recommendation from the open selection process initiated by the Group Trustee Board
 - b. Appoint the Group Treasurer, following recommendation from the open selection process initiated by the Group Trustee Board
 - c. Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board
 - d. [If required] (Re-)appoint Group President and/or Vice Presidents
 - e. Appoint the Scrutineer / Independent Examiner / Auditor – have agreed to continue in 2025.

Closing remarks



Reports and Accounts for the Year ended 31st March 2024

1st Burgess Hill Scout Council

President

TRUSTEES: *Ex-Officio* - Appointment

Group Scout Leader
Group Chairman
Group Treasurer
Scout Leader Rowallan
Scout Leader Walsh
Cub Leader Baden
Cub Leader Brownsea
Beaver Leader Ash
Beaver Leader Willow

Name

Graham Hodgson

Margaret Larcombe
Ray Harwood
Andrew Hawksey
Scott Wakely
Connie Hughes
Inger Paulsen
Mike Lorusso

TRUSTEES: *Elected*

Name

BANKERS

Barclays Bank PLC

CUSTODIAN TRUSTEES (if any)

Group Registration Number with The Scout Association
Charity Registration Number
Contact Name and Address

Scout Association Trust Corporation
6399
305834
Margaret Larcombe
52 Orchard Road
Burgess Hill
West Sussex
RH15 9PL

1st Burgess Hill Scout Council
Trustees Annual Report for the year ended 31st March 2024
MAJOR ACTIVITIES AND ACHIEVEMENTS IN THE YEAR

Treasurers Report

I am pleased to report that the Group is once again financially sound. Due to an unexpected Hall Booking at the beginning of 2024 we have recouped some of last year's expenses. We did our bit for the community and helped the local Driving Test Centre for three months by hosting them at the HQ whilst their premises were being renovated. After taking of extra heating, lighting and water during their stay it brought in £10,000 for the Group.

Hall bookings have continued to bring money to the Group and although were slow earlier on in the year have now picked up.

In April 2023 we raised the monthly subscriptions from £15 to £18.50 an increase we had planned to implement before Covid as we had not increased the subs for over ten years. We have planned to increase to £21 per month from 1st April 2024. I think I can say this probably cheaper than some other organisations especially with the diverse activities we give our young people.

We are still looking for someone to take on the Groups inventory, and keep it updated so that we have adequate cover for insurance of the group's equipment.

My hope is that in the next financial year we will be able to recruit parents to help with fundraising events and bring back the family camps we used to run pre covid, but it takes adults to come forward and volunteer. We have, a few improvements we wish to make around the HQ and grounds, and this takes money that we will need to raise.

Margaret Larcombe
1st Burgess Hill Scout Group Treasurer
August 2024

Group Scout Leaders Report:

Well what can I say, another busy year that has flown by. Let me start by thanking all of our leaders, helpers and parents that have helped provide great activities for all our youngsters, I have been lucky to get along for a few evenings due to work commitments. My apologies for not being there with you all at the AGM, unfortunately I am away for work yet again.

We have been very lucky that we had the DVLA hire the hall for 13 weeks whilst their facility was renovated, which brought us in some much needed funds as the previous year had been an expensive one with the roof and boiler being replaced. We do have a few more jobs around the HQ that we would like to undertake in the near future, some of which will probably be a work party like our last one which was very successful. The fire circle is in need of a very good tidy up and the inside of the HQ could do with a good coat of paint in pretty much every room.

Again we've had a few leader changes, unfortunately Scott had to step down from Baden due to personal reasons and we wish Scott all the best, we have been supported by Inger and Andrew for a term, then Nicky and Liz from district for the summer term along with a parent rota. Liz has agreed to help for the next term running Baden again with a parent rota.

Connie has stepped down from Brownsea Cubs, but doesn't leave us and will take up another role within the group so we retain her experience and knowledge which I for one am grateful. Martin takes on the leadership of Brownsea supported by the two James's. Ray has also stepped down from Rowallen Scouts, Mike Cupit has agreed to stay on for another term. Connie and Mike will run Rowallen for the next term and hopefully we can find someone to take on this role going forwards.

Another thank you to all the leaders, they give up their time to provide the kids some great experiences, many leaders start helping when their kids are in that section and end up staying even when the kids have moved on so thank you, we also have a few younger leaders that have left Explorers at 18 and come back to help out during Uni holidays etc.

I'd also like to thank Margaret and Mike Larcome, officially Margaret is our Group Treasurer and Mike the premises manager but they both do far more than this, they both have many years of scouting experience so we are very lucky to have them in our group.

kind regards

Graham

Graham Hodgson

GSL 1st Burgess Hill Scout Group

GSL@firstburgesshill.org.uk

The trustees would like to thank Mike & Margaret Larcombe for looking after the Hall bookings.

A special thanks to all the Scouters and Helpers for the time they have given to the youngsters over the past year. Also, to Connie for keeping the HQ clean and tidy and Mike Larcombe Premises Manager.

The Group is a trust established under its rules, which are common to all Groups/Districts. Trustees are appointed in accordance with the Policy, Organisation & Rules of The Scout Association

The accounts have been drawn up on the accrual's basis, which is consistent with the previous year.

Approved by the trustees and signed on their behalf by Margaret Larcombe, Trustee Board Treasurer.

Margaret Larcombe

Receipts & Payments Account summary for the year ended 31st March 2024

	This Year 2023/2024	This Year 2022/2023
	£	£
Total receipts for the year	40612.67	30302.90
Total payments for the year	-24853.05	-65353.13
Net receipts (payments) for the year	15759.62	-35050.23
Cash, bank and similar funds brought forward	18879.94	53930.17
Sections Spending	0.00	0.00
Cash, bank and similar funds carried forward	£34,639.56	£18,879.94
Section Accounts		
Opening Balance	0.00	0.00
Total Repaid for year	2,445.07	1,876.21
Total Donations for year	0.00	0.00
Total Expenditure for year	-2218.63	-1876.21
Adjustments	-226.44	0.00
Balance	0.00	0.00
Closing Balance	0.00	0.00

The above account and accompanying statement of assets and liabilities were approved by the Trustees

on 28/8/24, and signed on their behalf by M A hercombe

1ST BURGESS HILL SCOUT COUNCIL

Receipts for the year ended 31st March 2024

2023/2024		This Year 2023/2024 £	This Year 2022/2023 £
20,000.00	MEMBERSHIP SUBSCRIPTIONS	21,340.46	18,065.19
(6,000.00)	less: Paid	-5830.00	-5096.00
14,000.00		15,510.46	12,969.19
	<u>INVESTMENT INCOME RECEIVED</u>		
100.00	Business premium linked	141.74	31.64
75.00	High Interest Account Interest/Business base	57.79	24.44
	Activities Account Interest	0.34	0.06
175.00		199.87	56.14
	<u>DONATIONS / GRANTS</u>		
5,000.00	Gift Aid	0.00	7,864.49
	Bright Funds	0.00	200.00
	Benivity	846.89	244.40
	Donations	52.40	60.38
5,000.00		899.29	8,369.27
	<u>ACTIVITIES</u>		
500.00	Scout Camps	0.00	46.80
2,500.00	Joint Cub/Scout camp	1,811.80	2,206.95
0.00	Section Advances Refunds	0.00	0.00
500.00	Go Beavers	376.40	346.38
500.00	Beaver Sleep Over	0.00	183.88
0.00	Sailing	50.16	0.00
1,000.00	Cub Camps	1,007.71	483.00
500.00	General Activities	904.60	0.00
5,500.00		4,150.67	3,267.01
	<u>FUND RAISING (Gross)</u>		
0.00	General	0.00	0.00
5,000.00	Hall Hire	18,503.50	4,696.50
100.00	Easy Fundraising	131.72	15.34
100.00	Amazon Smile	103.42	160.09
0.00	Equipment Hire	0.00	40.00
5,200.00		18,738.64	4,911.93
	<u>SUNDRY RECEIPTS</u>		
1,000.00	Uniform Registration & Transfer Fees	1,047.76	693.27
250.00	Misc	65.98	0.00
1,250.00	Other Income	0.00	36.09
		1,113.74	729.36
£31,125.00	TOTAL RECEIPTS FOR THE YEAR	£40,612.67	£30,302.90

1st BURGESS HILL SCOUT COUNCIL

Payments for the year ended 31st March 2024

2023/2024 Budget £		This Year 2023/2024 £	This Year 2022/2023 £
	PREMISES		
350.00	Rent & Rates	312.00	312.00
300.00	Water	236.26	103.86
2,000.00	Light & Heat	1,428.56	1,117.65
5,500.00	Insurance	5,287.81	5,437.40
3,000.00	Repairs & Renewals - Maintenance	6,675.30	49,790.52
600.00	Grass cutting, Ground Maintenance	489.00	400.00
0.00	Valuation Fee	240.00	0.00
2,500.00	Refuse & Cleaning	2,112.23	2,290.58
200.00	Council Tax	0.00	0.00
14,450.00		16,781.16	59,452.01
	ACTIVITIES & GENERAL ITEMS		
0.00	Training	90.00	0.00
800.00	Cub Camps	785.70	592.04
500.00	Scout Camps	2,037.75	300.76
200.00	Beaver sleep over	0.00	143.63
2,500.00	Joint Cub/Scout Camp	0.00	1,909.34
500.00	Go Beavers	425.00	445.00
500.00	Activities	825.30	345.00
5,000.00		4,163.75	3,735.77
	FUND RAISING EXPENSES		
0.00	General	0.00	0.00
0.00	Quiz Night	0.00	0.00
		0.00	0.00
	ADMIN EXPENSES		
0.00	Postage	0.00	0.00
50.00	Telephone	0.00	0.00
500.00	Internet & WiFi	448.80	345.36
0.00	Misc Expenses	7.50	24.45
50.00	Stationary/Photocopying	27.88	4.75
600.00		484.18	374.56
	PURCHASE OF CAPITAL EQUIPMENT		
	SUNDRY EXPENSES		
600.00	UNIFORM	429.95	508.95
500.00	Misc	414.82	110.50
900.00	Resource Material	769.33	367.49
500.00	Equipment	398.90	143.87
100.00	AGM Exp/ Leave Do	245.96	51.98
1,500.00	Section Badges	1,100.00	573.00
100.00	Donation General	65.00	35.00
4,200.00		3,423.96	1,790.79
24250.00	TOTAL PAYMENTS FOR THE YEAR	24853.05	65353.13

1ST BURGESS HILL SCOUT COUNCIL

Statement of Assets & Liabilities for the year ended 31st March 2024

	This Year 2023/2024 £	This Year 2022/2023 £
MONETARY ASSETS		
Bank Current Account	4295.44	6889.60
Activities Business Base Rate Tracker	27.97	27.63
Business Base Rate Tracker (Drive Maintenance Fund)	14,196.03	10,922.78
Business Premium Linked Account (Current A/C) *	16,077.06	1,019.27
Petty Cash Account	43.06	20.66
	£34,639.56	£18,879.94
<u>OTHER MONETARY ASSETS</u>		
Invoices Outstanding Hall Hire	0.00	0.00
	£0.00	£0.00
<u>TOTAL MONETARY ASSETS</u>	£34,639.56	£18,879.94
NON-MONETARY ASSETS		
Scouting equipment * *	0.00	0.00
	£0.00	£0.00
LIABILITIES Those due within one year	0.00	0.00
	0.00	0.00
LIABILITIES Those payable within one year	0.00	0.00
	£0.00	£0.00
CONTINGENT LIABILITIES AND FUTURE OBLIGATIONS		

SCOUTING EQUIPMENT	Cost	Depreciation	Net Book Value
Acquired since 2005/6			
Equipment brought forward	13753.15	13753.15	0.00
Tents	3354.40	2347.40	1007.00
	17107.55	16100.55	1007.00

From 1st April 2008 the Scouting Equipment has been depreciated over a 10 year period to reflect wear and tear.

The 1st Burgess Hill Scout Council also owns other assets and the Scout Hall.

An inventory has been prepared for insurance purposes showing replacement values of £945,000 + Vat for the Scout Hall and Garage Block and £50,000 for other Assets.



Independent examiner's report to the trustees of 1st Burgess Hill Scout Group, Scout Council

I report to the trustees on my examination of the accounts of the 1st Burgess Hill Scout Group for the year ended 31st March 2024.

Responsibilities and basis of report

As the charity trustees of the 1st Burgess Hill Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1st Burgess Hill Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the 1st Burgess Hill Scout Group as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

A handwritten signature in black ink, appearing to be "J. Brimecome".

Name: **John Brimecome**

Relevant professional qualification or membership of professional bodies: **ACCA**

Address: **Highland House, Albert Drive
Burgess Hill, West Sussex, RH15 9TN**

Date: **1st July 2024**



1st Burgess Hill Scout Council
Minutes of the Annual General Meeting
Scout HQ, Station Road
Saturday 19th August 2023 at 2pm.

Introduction & welcome

Opening remarks GSL: Graham Hodgson opened the meeting and thanked everyone in attendance. The meeting was brought to order and started at 2:17pm.

Margaret Larcombe explained that TSA are changing the system for Scouting UK from February and that would mean some changes to the format of the AGM including changing the group executives to a board of Trustees. We adopted The Scout Association constitution, which was approved by Graham Hodgson and seconded by Scott Wakely.

Attendees: Graham Hodgson- Group Scout Leader, Margaret Larcombe- Group Treasurer, Gemma Tavener- Group Secretary, Mark Scholfield- District Commissioner, Mike Larcombe- Assistant Deputy Commissioner & Premises Manager, Connie Hughes- SL Cubs, Martin Hughes- ASL Cubs, Matthew Scholfield, Inger Paulsen- SL Beavers, Andrew Hawksey- SL Scouts, Scott Wakely- SL Cubs, Marrie Holt- ASL Cubs, Graham Tavener- QM, James Grant – SA Cubs.

Parents: Brett Holt, Rebecca Verma, Amanda Hand, Jen Kernick, Ben Kernick, B Kelly, Lisa Emmett, Tina Walker, Natasha Moore, Su Herring, Pete Herring.

Apologies for absence

Secretary: Apologies have been received from Mike Larusso, Sam Robinson, Tim Robinson, Gillian Frost, Kerry Clarke, Jo Quinn, Louise Mason, Ellie Claire.

To approve the Minutes of the Annual General Meeting held on 25th September 2022

Treasurer: The minutes have been previously reviewed by the Group Executive Committee at their first meeting after the previous AGM and so I propose that the minutes are taken as read and ask the Group Scout Council to agree that they are a true record of that meeting. Copies of these had been handed out to all attendees before the meeting commenced. They were proposed by Mark Scholfield and seconded by Connie Hughes.

Seconder please Connie Hughes / Show of hands to approve.

Governance topics: Treasurer: Margaret mentioned to the Group Scout Council members present that this part of the meeting is a necessary part to make sure that the charity's foundations are in good order.

To adopt the model constitution from Policy, Organisation and Rules

Treasurer: In line with the recommendation from Scout Headquarters. I propose that we adopt the model constitution from Chapter 5 of Policy, Organisation and Rules. A copy of this was available

for review and inspection prior to this meeting, and copies are also available at the meeting.
Proposed Graham.

Seconder Scott / Show of hands to approve.

Note the Group's financial year.

Treasurer: Members of the Group Scout Council are asked to note that our charity's financial year is 1st April to 31st March.

Agree the number of members that may be elected to the Trustee Board

Treasurer: The Group Scout Council must agree at its AGM the number of people that can be elected to the Trustee Board. The recommendation from the outgoing Trustee Board is that 4 people can be elected. I propose that the Group Scout Council approves that recommendation.

Seconder Andrew / Show of hands to approve.

Agree the quorum for each of the Group Scout Council (including this AGM), meetings of the Group Trustee Board, meetings of any sub-committees.

Treasurer: The Group Scout Council must agree at its AGM the quorum – the minimum number of Group Scout Council members that must be present at a meeting of the Group Scout Council. The recommendation from the outgoing Trustee Board is that the quorum should be set at 10 persons. The Group Scout Council is asked to approve that recommendation.

Seconder Andrew / Show of hands to approve.

Treasurer: The Group Scout Council must agree at its AGM the quorum for Trustee Board meetings, and any sub-committee meetings. The Charity Commission statement of good practice is that the Trustee Board quorum should be set at one third of Trustee Board members plus one and that the sub-committee quorum should be set at one third of Trustee Board members plus one. The recommendation from the outgoing Trustee Board is that the quorum should be set the Charity Commission good practice statement. The Group Scout Council is asked to approve that recommendation.

Seconder Andrew / Show of hands to approve.

Review of the previous year

Treasurer: Margaret informed the Group Scout Council members present that this part of the meeting is the opportunity to reflect on the activities of the past year.

Group Scout Leader's Review of Scouting in the Group

Treasurer asks GSL to present their Annual Review.

Graham thanked all the leaders for their time and commitment to the group over the last year especially Connie. He thanked Scott for stepping up to be SL in Baden when we lost Charles last year and Mike Larusso for taking on the role in Willow. His full report is in the annual report.

To receive and consider the Annual Report of the Group Trustee Board including the annual Statement of Accounts

Treasurer: The Group Trustee Board has approved the Annual Report and Statement of Accounts and Accounts, and the report on the accounts has been received from the Independent Examiner.

The accounts for the financial year 1/4/22 - 31/3/23 had been handed out prior to the meeting commencing and shows a significant drop in the balance due to the expense of replacing the roof and heating system. As of 31st March 2023, there was £19,000 in the account compared to £54,000 the previous year. We need to have provision for repairing the drive so in order, to increase our balance we need a fundraising committee to organise stalls at fairs, the towns fun days or run quiz nights in the hall or any other ideas that could raise some revenue. There has been no substantial fundraising within the group for over 10 years.

Group accounts were approved by Graham Hodgson and seconded by Matthew Scholfield.

Making appointments

Treasurer informed the Group Scout Council members present that this part of the meeting sets the charity up to be well-led during the period until the next AGM. Particularly, the Group Scout Council appoints a Trustee Board to ensure good governance for the charity over the next year.

To approve the Group Scout Leader's nomination of the Group Chair

Treasurer: I now hand the chairmanship of this meeting over to the GSL.

No one to nominate at this time. Graham pleaded for anyone interested in taking on the role to get in touch. It only involves around 6 meetings per year. Margaret Larcombe has been doing the role for nearly 20 years and it is getting too much alongside all the other roles that she carries out.

GSL nominatesas Group Chair and asks for a show of hands as approval.

To elect the Group Secretary

Treasurer: The 'Group Secretary' is an elected appointment and, as required, Gemma has been formally proposed and seconded. Since there were no other nominations by the closing date a show of hands is required to approve Gemma's election.

To elect the Group Treasurer

Treasurer: The 'Group Treasurer' is an elected appointment and, as required, Margaret has been formally proposed and seconded. Since there were no other nominations by the closing date a show of hands is required to approve Margaret's election.

To elect persons to the Group Trustee Board

Secretary - the following have been formally proposed and seconded in writing by the due date:-

Group Trustees are Margaret Larcombe- Treasurer, Gemma Tavener- Secretary and any Section Leaders who agreed to stand. All present provisionally agreed a number of **10** for the board of Trustees and approval for Graham Hodgson to co-opt during the year. Approved by Margaret Larcombe, seconded by Andrew Hawksey.

To approve the Group Scout Leader's nominations to the Group Trustee Board.

GSL – my nominations to the Group Trustee Board are: None at the moment.

Treasurer thanks the Trustees for their work during the year and in particular those members who are standing down.

To appoint the Scrutineer / Independent Examiner / Auditor

Treasurer to propose John Brimecome

Meeting - John Brimecome, has been proposed and seconded and is qualified for the role. May I have a show of hands to approve John Brimecome's nomination.

Closing Remarks

Any Other Business:

There being no other business the meeting was closed at 2:33pm

1ST BURGESS HILL SCOUT GROUP

England & Wales - Charity number 305834

Accounts

1st Burgess Hill GROUP SCOUT COUNCIL

Annual General Meeting

Saturday 19th August 2023 2.30pm

Scout HQ, Station Road

AGENDA

1. Introduction and welcome
 2. Apologies for absence
 3. To approve the minutes of the Annual General Meeting held on 25th September 2022.
 4. **Governance:**
 - a. Adopt the model constitution from Policy, Organisation and Rules (POR chapter 5.4)
 - b. Note the Group's financial year 1st April 2022 – 31st March 2023.
 - c. Agree the number of members that may be elected to the Trustee Board (4)
 - d. Agree the quorum for each of the Group Scout Council (including this AGM), (10) meetings of the Group Trustee Board, (5) meetings of any sub-committees. (N/A)
 5. **Review of the previous year:**
 - a. The Group Scout Leader's review of Scouting in 1st Burgess Hill Scout Group.
 - b. To receive and consider the Annual Report of the Group Trustee Board including the annual Statement of the Accounts
 6. **Making appointments:**
 - a. To approve the Group Scout Leader's nomination of the Group Chair
 - b. Election of the Group Secretary
 - c. Election of the Group Treasurer
 - d. Elections of members to the Group Trustee Board
 - e. To approve the Group Scout Leader's nominations to the Group Trustee Board
 - f. To appoint the Scrutineer / Independent Examiner – Have agreed to continue in 2024.
 7. Close
- Comments from the District commissioner.

Scout Council

Includes all Section Leaders, Assistant Section Leaders, Section Assistants and Trustees. Plus, all parents and carers of Beavers/Cubs, Scouts, District Commissioner and District Chair. The Scout Council meets once a year at its AGM.



Reports and Accounts for the Year ended 31st March 2023

1st Burgess Hill Scout Council

President

TRUSTEES: *Ex-Officio* - Appointment

Group Scout Leader

Group Chairman

Group Treasurer

Scout Leader Rowallan

Scout Leader Walsh

Cub Leader Baden

2/2/2023.

Cub Leader - Baden

Cub Leader Brownsea

Beaver Leader Ash

Beaver Leader Willow

Beaver Leader - Willow

Name

Graham Hodgson

Margaret Larcombe

Ray Harwood

Andrew Hawksey - 20/07/2022

Charles Easterling-Cooper Resigned

Connie Hughes

Inger Paulsen

Zoe Johnson - Resigned 11/08/2022.

Scott Wakely - 11/08/2022

TRUSTEES: *Elected*

Name

BANKERS

Barclays Bank PLC

CUSTODIAN TRUSTEES (if any)

Group Registration Number with The Scout Association

Scout Association Trust Corporation

6399

Charity Registration Number

305834

Contact Name and Address

Margaret Larcombe

52 Orchard Road

Burgess Hill

West Sussex

RH15 9PL

1st Burgess Hill Scout Council
Trustees Annual Report for the year ended 31st March 2023
MAJOR ACTIVITIES AND ACHIEVEMENTS IN THE YEAR

Treasurers Report

This year has been an expensive one as far as the Group was concerned.

We managed to find another company to take on the heating system, unfortunately they found that they could no longer source the spare parts needed. We therefore had no option than to change the heating system that had been in place since 1975. This took place in October 2022 and cost us just under £21,000.

In October 2022 we had to have all the felt on the HQ roofs replaced. It took over three months to get this completed and cost just under £28,000 which took most of our reserves.

It was decided that until we had built up our reserves again that spending would be kept to the minimum for the rest of this and the next financial year.

Hall hire has increased substantially from last year by £3,000. We have party bookings well into 2023. We have also had, several other Scout and Guide groups using the HQ as well as our own sections using the HQ.

We discussed increasing the subscription at our meeting in February 2023, it was decided that after 12 years of no increase we had to raise them from April 2023 from £15 per month to £18.50, with another increase in April 2024 it will increase to £21 per month, still a lot cheaper than some clubs charge and good value for money.

We are still looking for someone to take on the task of keeping the group inventory updated for insurance purposes but hope to find someone in the next few months. All equipment in the Headquarters is insured. Graham Tavener has done a good job with the camping equipment inventory but there is still a bit to complete.

Looking forward to 2023/2024 hopefully there will be no major expenditure and that we can start to replace equipment that has broken.

Again, my thanks to the Auditors at Manser Hunot who have audited the books and I am pleased to report that they have again agreed to audit the books for next year, for a nominal fee.

Thanks to the Leaders, who have done a sterling job this past year and a big thanks you to all for your support. To Connie for keeping the HQ clean and tidy.

Margaret Larcombe
1st Burgess Hill Scout Group Treasurer
August 2023

GSL Report August 2023

Well, what a year it has been, I can't believe it's been a year since I last wrote my report, a lot has happened in the last year, most of which wouldn't have been possible or happened if it weren't for the wonderful leaders we have. I would like to take this opportunity to thank all of the leaders for giving up their time to run the sections and put on all the activities for the kids. I would like to make a special thank you to Connie who has continued to work hard involving the other leaders to put on several great camps.

Over the last year we have had the boiler replaced as well as the roof both of which cost the group a lot of money. We still have a few jobs around the hall and ground we would like to complete in the next couple of years, some of which will be expensive and others not so.

We have again had a few leader changes over the year, notably Baden Cubs when Charles left us in January this year, we were very lucky that Rob Leaney was able to run cubs until Easter. A small stint by myself for a few weeks until Scott Wakely stepped forward and took up the reins whilst still running Willow Beavers. With Scott moving to Baden, it left a leader vacancy at Willow. I am pleased to announce that Mike Lorusso has stepped forward to be section Leader.

The following leaders decided to step down this year from Willow, Elizabeth Dowd, from Ash Beavers Amanda Hand and Lee Norris, thank you for all your help, they will remain as occasional helpers. Whilst I am thanking people, I would like to thank Gemma our group secretary, Graham T our Quarter Master, Margaret as group Treasurer and Mike as premises manager.

Although we don't have any section leader role vacancies, assistant leaders and section assistants are always required for most sections as well as a Group Chairman. It's not just the young people that have fun with scouting our leaders do as well, if you are interested in any of the forementioned roles then please either let myself, Margaret or Mike or your section leader know.

Thank you all for your support over the year and I hope you will continue to do so helping provide wonderful experiences for all our members.

Kind regards

Graham
Group Scout Leader
August 2023

The Trustee Board would like to thank Mike & Margaret Larcombe for looking after the Hall bookings.

A special thanks to all the Scouters and Helpers for the time they have given to the youngsters over the past year. Also, to Connie for keeping the HQ clean and tidy and Mike Larcombe Premises Manager.

The Group is a trust established under its rules, which are common to all Groups/Districts. Trustees are appointed in accordance with the Policy, Organisation & Rules of The Scout Association

The accounts have been drawn up on the accrual's basis, which is consistent with the previous year.

Margaret Larcombe

Approved by the trustees
Trustee Board Treasurer

and signed on their behalf by Margaret Larcombe

Receipts & Payments Account summary for the year ended 31st March 2023

	This Year 2022/2023	This Year 2021/2022
	£	£
Total receipts for the year	30302.90	20804.60
Total payments for the year	-65353.13	-17628.32
Net receipts (payments) for the year	-35050.23	3176.28
Cash, bank and similar funds brought forward	53930.17	50753.89
Sections Spending	0.00	0.00
Cash, bank and similar funds carried forward	£18,879.94	£53,930.17
Section Accounts		
Opening Balance	0.00	0.00
Total Repaid for year	1,876.21	2,156.00
Total Donations for year	0.00	0.00
Total Expenditure for year	-1876.21	-2156.00
Adjustments	0.00	0.00
Balance	0.00	0.00
Closing Balance	0.00	0.00

The above account and accompanying statement of assets and liabilities were approved by the Trustees

on 3rd August 2023, and signed on their behalf by Margaret Larcombe, Group Treasurer

1ST BURGESS HILL SCOUT COUNCIL

Receipts for the year ended 31st March 2023

2022/2023		This Year 2022/2023 £	This Year 2021/2022 £
18,000.00	MEMBERSHIP SUBSCRIPTIONS	18,065.19	17,462.38
(6,000.00)	less: Paid	-5096.00	-5684.00
12,000.00		12,969.19	11,778.38
	<u>INVESTMENT INCOME RECEIVED</u>		
30.00	Business premium linked	31.64	0.99
20.00	High Interest Account Interest/Business base	24.44	3.23
	Activities Account Interest	0.06	0.00
50.00		56.14	4.22
	<u>DONATIONS / GRANTS</u>		
8,000.00	Gift Aid	7,864.49	4,719.43
	Bright Funds	200.00	0.00
	Memory E Wade	0.00	110.00
	Benivity	244.40	369.56
	Donations	60.38	0.00
5,500.00		8,369.27	5,198.99
	<u>ACTIVITIES</u>		
500.00	Scout Camps	46.80	0.00
2,500.00	Joint Cub/Scout camp	2,206.95	357.42
0.00	Section Advances Refunds	0.00	0.00
500.00	Go Beavers	346.38	0.00
500.00	Beaver Sleep Over	183.88	69.14
0.00		0.00	0.00
500.00	Cub Camps	483.00	7.21
200.00	General Activities	0.00	247.59
4,700.00		3,267.01	681.36
	<u>FUND RAISING (Gross)</u>		
0.00	General	0.00	0.00
5,000.00	Hall Hire	4,696.50	1,635.50
0.00	Car Parking	0.00	300.00
100.00	Easy Fundraising	15.34	16.30
200.00	Amazon Smile	160.09	196.47
0.00	Equipment Hire	40.00	0.00
5,300.00		4,911.93	2,148.27
	<u>SUNDRY RECEIPTS</u>		
		0.00	0.00
0.00		0.00	0.00
800.00	Uniform Registration & Transfer Fees	693.27	893.58
250.00	Misc	0.00	0.00
1,050.00	Other Income	36.09	99.80
		729.36	993.38
£28,600.00	TOTAL RECEIPTS FOR THE YEAR	£30,302.90	£20,804.60

1st BURGESS HILL SCOUT COUNCIL
Payments for the year ended 31st March 2023

2022/2023		This Year	This Year
Budget £		2022/2023	2021/2022
		£	£
	PREMISES		
350.00	Rent & Rates	312.00	312.00
300.00	Water	103.86	153.88
2,000.00	Light & Heat	1,117.65	816.58
5,500.00	Insurance	5,437.40	5,183.60
3,000.00	Repairs & Renewals - Maintenance	49,790.52	2,543.57
600.00	Grass cutting, Ground Maintenance	400.00	1,136.00
0.00	Valuation Fee	0.00	0.00
2,500.00	Refuse & Cleaning	2,290.58	2,284.07
200.00	Council Tax	0.00	0.00
14,450.00		59,452.01	12,429.70
	ACTIVITIES & GENERAL ITEMS		
0.00	Training	0.00	0.00
500.00	Cub Camps	592.04	0.00
500.00	Scout Camps	300.76	0.00
200.00	Beaver sleep over	143.63	65.72
2,500.00	Joint Cub/Scout Camp	1,909.34	317.25
500.00	Go Beavers	445.00	0.00
0.00		0.00	0.00
0.00		0.00	0.00
0.00		0.00	0.00
500.00	Activities	345.00	428.00
4,700.00		3,735.77	810.97
	FUND RAISING EXPENSES		
0.00	General	0.00	0.00
0.00	Quiz Night	0.00	0.00
		0.00	0.00
	ADMIN EXPENSES		
0.00	Postage	0.00	15.84
50.00	Telephone	0.00	0.00
350.00	Internet & WiFi	345.36	331.19
	Misc Expenses	24.45	
50.00	Stationary/Photocopying	4.75	0.00
450.00		374.56	347.03
	PURCHASE OF CAPITAL EQUIPMENT		
	SUNDRY EXPENSES		
1,000.00	UNIFORM	508.95	1,320.83
100.00	Misc	110.50	399.34
500.00	Resource Material	367.49	164.24
500.00	Equipment	143.87	320.35
100.00	AGM Exp/ Leave Do	51.98	52.97
0.00	Covid - 19 xpenses	0.00	50.39
1,500.00	Section Badges	573.00	1,702.50
100.00	Donation General	35.00	30.00
3,800.00		1,790.79	4,040.62
23400.00	TOTAL PAYMENTS FOR THE YEAR	65353.13	17628.32

1ST BURGESS HILL SCOUT COUNCIL

Statement of Assets & Liabilities for the year ended 31st March 2023

	This Year 2022/2023 £	This Year 2021/2022 £
MONETARY ASSETS		
Bank Current Account	6889.60	7795.56
Activities Business Base Rate Tracker	27.63	27.57
Business Base Rate Tracker (Drive Maintenance Fund)	10,922.78	12,029.85
Business Premium Linked Account (Current A/C) *	1,019.27	34,050.69
Petty Cash Account	20.66	26.50
	£18,879.94	£53,930.17
OTHER MONETARY ASSETS		
Invoices Outstanding Hall Hire	0.00	0.00
	0.00	0.00
	£0.00	£0.00
	£18,879.94	£53,930.17
TOTAL MONETARY ASSETS		
NON-MONETARY ASSETS		
Scouting equipment * *	0.00	0.00
	£0.00	£0.00
LIABILITIES Those due within one year	0.00	0.00
	0.00	0.00
LIABILITIES Those payable within one year	0.00	0.00
	£0.00	£0.00
CONTINGENT LIABILITIES AND FUTURE OBLIGATIONS		

SCOUTING EQUIPMENT	Cost	Depreciation	Net Book Value
Acquired since 2005/6			
Equipment brought forward	13753.15	12881.15	872.00
Tents	3354.40	2012.40	1342.00
	17107.55	14893.55	2214.00
	17107.55	14893.55	2214.00

From 1st April 2008 the Scouting Equipment has been depreciated over a 10 year period to reflect wear and tear.

The 1st Burgess Hill Scout Council also owns other assets and the Scout Hall.

An inventory has been prepared for insurance purposes showing replacement values of £945,000 + Vat for the Scout Hall and Garage Block and £50,000 for other Assets.



Independent examiner's report to the trustees of 1st Burgess Hill Scout Group, Scout Council

I report to the trustees on my examination of the accounts of the 1st Burgess Hill Scout Group for the year ended 31st March 2023.

Responsibilities and basis of report

As the charity trustees of the 1st Burgess Hill Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1st Burgess Hill Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the 1st Burgess Hill Scout Group as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

A handwritten signature in black ink, appearing to be "J. Brimecome", written over a light blue horizontal line.

Name: **John Brimecome**

Relevant professional qualification or membership of professional bodies: **ACCA**

Address: **Highland House, Albert Drive
Burgess Hill, West Sussex, RH15 9TN**

Date: **6th July 2023**



1st Burgess Hill Scout Council
Minutes of the Annual General Meeting
Scout HQ, Station Road
Saturday 25th September 2022 at 3pm.

Attendees: Graham Hodgson-Group Scout Leader, Margaret Larcombe-Group Treasurer, Gemma Tavener-Group Secretary, Mark Scholfield-District Commissioner, Mike Larcombe-Premises Manager, Connie Hughes-SL Cubs, Martin Hughes-ASL Cubs, Matthew Scholfield-SA Scouts, Inger Paulsen-SL Beavers, Lee Norris ASL-Beavers, Mike Lorusso-SA Beavers, James Grant SA Cubs, Connor Tavener SA Cubs, Andrew Hawksey-SL Scouts, Charles Esterling-Cooper-SL Cubs, Graham Tavener-QM, Michael Cupit-ASL Scouts

Naomi Card, Catherine Bridger, Simon Brooks, Laura Greaves, Jessica Summerfield, Julie Voce, Menchu Clark, Dorota Harwood, Rocky Verma,

Apologies for Absence: Amy Edwards, Ray Harwood

Opening remarks from the Group Trustees: Graham Hodgson opened the meeting and thanked everyone in attendance. The meeting was brought to order and started at 3:03pm.

Approval of Minutes of 2020 AGM: Copies of these had been handed out to all attendees before the meeting commenced. They were proposed by **Connie Hughes** and seconded by **Simon Brooks**.

Trustees, Treasurers Report and GSL Report: The accounts had been handed out prior to the meeting commencing. They showed the balance up to the 31st of March 2022. Since then, we have had a new boiler installed at a cost of around £21,000 and the roof is due to be replaced in October at a cost of around £26,000. As there needs to be a reserve in the bank for unforeseen circumstances and with ever increasing costs any expenditure will need prior approval.

Margaret thanked all the parents that continued to pay their subs over Covid. As subs have not been increased in over 12 years and it is currently costing more than £15 per child/month we will more than likely look at increasing subs from April 2023.

Margaret asked those present to adopt the Treasurer's report. It was proposed by **Martin Hughes** and seconded by **Graham Hodgson**

Group Scout Leader Report: Proposed by **Simon Brooks** and seconded by **Connie Hughes**.

GSL Nomination of Chairperson: No one to nominate at this time. Graham pleaded for anyone interested in taking on the role to get in touch. It only involves around 6 meetings per year.

Nomination of Group Treasurer: Margaret is happy to stand again. Proposed by **Mark Scholfield**, seconded by **Andrew Hawksey**.

Nomination of Group Secretary: Gemma is happy to continue in the role. Proposed by **Andrew Hawksey**, seconded by **Matthew Scholfield**.

Nomination of Group Trustees:

Group Trustees are the Section Leaders who agreed to stand.

Scout Leader (Rowallen)

Scout Leader (Walsh) Andrew Hawksey

Cub Leader (Baden) Charles Esterling-Cooper

Cub Leader (Brownsea) Connie Hughes, Martin Hughes

Beaver Leader (Ash) Inger Paulsen

Beaver Leader (Willow)

Permission was sought to allow the GSL to co-opt members to form a fundraising committee during the year. It was suggested that at least 2 parents from each section would be ideal. All present agreed.

Any Other Business:

Mark Scholfield presented Graham Tavener with his 5 years' service award.

Mike Larcombe was presented with his Deputy District Commissioner Wood Badge.

Margaret Larcombe recently received her 40 year's, service award.

There being no other business the meeting was closed at 3:16pm