

# BRIGHTON & HOVE DISTRICT SCOUT COUNCIL

England & Wales · Charity number 305826

## Details

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Other names	BRIGHTON BOY SCOUTS LOCAL ASSOCIATION, BRIGHTON DISTRICT SCOUT COUNCIL
Status	Registered
Legal form	Trust
Registered	1964-02-24
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	66 Overhill Drive Brighton BN1 8WJ
Phone	01273 501852
Email	<a href="mailto:enquiries@brightonandhovescouts.org.uk">enquiries@brightonandhovescouts.org.uk</a>
Website	<a href="http://www.brightonandhovescouts.org.uk">www.brightonandhovescouts.org.uk</a>

## Activities

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**Objects:** BRIGHTON BOY SCOUTS ASSOCIATION

**Activities:** The aim of Brighton & Hove Scout District, as part of the Scout Association, is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

- **Area of benefit:** BRIGHTON
- Brighton And Hove

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£100,710	£89,704	-	-
2023-12-31	£105,914	£97,833	-	-
2022-12-31	£150,539	£88,861	-	-
2021-12-31	£143,283	£78,686	-	-
2020-12-31	£89,241	£81,323	-	-

## Trustees

Name	Role	Appointed
<b>PETER JOHN ELLIFF</b>	Chair	
Anne Claxton		2023-03-15
Christopher Mark Denham		2019-09-01
Glen Downs		2023-08-01
Neil Trevor Legget		2024-06-18
Rosie Fisher		2023-12-01
<b>TIMOTHY JAMES THORLEY</b>		2014-01-01

**BRIGHTON & HOVE DISTRICT SCOUT COUNCIL**

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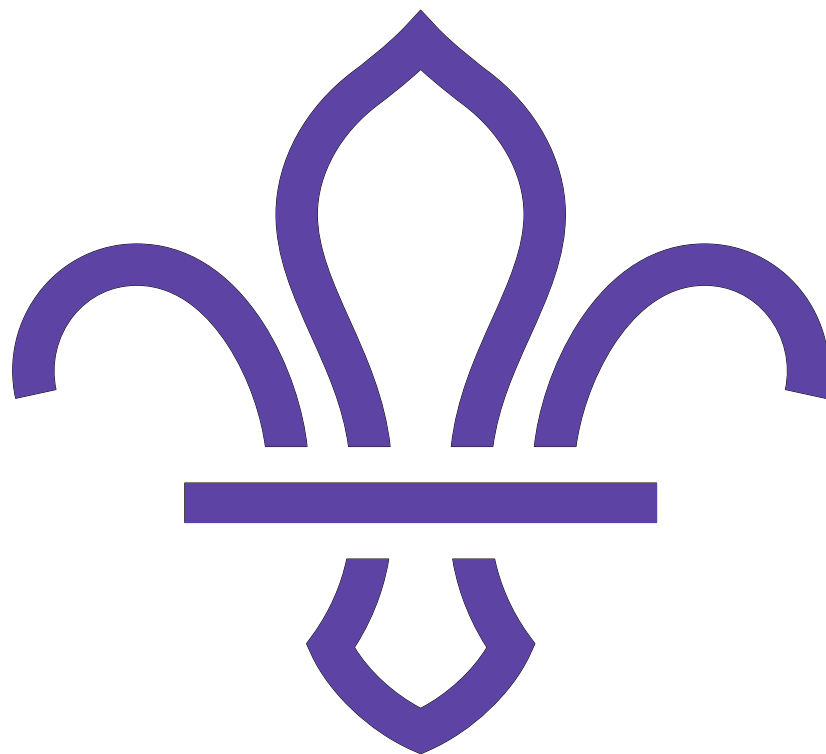
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# Accounts

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# **BRIGHTON & HOVE DISTRICT SCOUT COUNCIL**



**TRUSTEES' ANNUAL REPORT  
1<sup>st</sup> January – 31<sup>st</sup> December 2024**

## REFERENCE & ADMINISTRATION DETAILS

### Brighton & Hove District Scout Council

Registered Charity number 305826

Principal Address: 66 Overhill Drive, Patcham, Brighton, BN1 8WJ

Names of the Charity trustees who manage the charity:

<b>Trustee Name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>
<i>Ex officio</i>		
Peter Elliff	Chairman	
Chris Denham	Acting District Commissioner	
Vacant	District Secretary	
Vacant	District treasurer	
Glen Downs	District Explorer Scout Commissioner	
Tim Thorley	District Scout Network Commissioner	
Rose Fisher	District Youth Commissioner	
Anne Claxton	Deputy Chairman	

*Nominated*

*Co-opted*

Neil Leggett	Parkwood Representative	From 1/7/2024
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*Right to attend*

County Commissioner and County Chair

Sub Committees, to which the District Commissioner and District Chairman have the right to attend

#### **Parkwood Sub-Committee**

	Chair
Chris Denham	Treasurer
John Cripps	Bookings Secretary
Stephen Cropp, Alison Denyer, Glen Downs, Neil Leggett & Liz Wakeling	

For Information role titles changed following Transformation at the end of 2024 and will be reflected in next years report for ease.

## STRUCTURE, GOVERNANCE & MANAGEMENT

The governing documents of Brighton & Hove District Scout Council [herein referred to as The District] are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of the Scout Association. The District is a trust established under its rules, which are common to all Scouts. The Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

The District is managed by the District Trustee Board, the members of which are the charity trustees of the District Scout Council, which is an educational charity. As charity trustees, they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The committee consists of three independent representatives, chair, secretary and treasurer, together with the District Lead Volunteer and nominated, elected and co-opted members. It is intended that the committee is representative of Brighton & Hove Scouting – of sections, Groups and reflective of the range of members.

The District Trustees Board role is to support the District Lead Volunteer and his team of Volunteers and Advisers in meeting the responsibilities of their appointments, which are laid down by the Scout Association. The Trustee Board also advises the 15 Scout Groups registered at the census on 31<sup>st</sup> December 2024, some of which are registered independent charities. In particular it is responsible for finance and property issues. It appoints three sub-committees. The Appointments Advisory Sub-Committee satisfies itself as to the suitability of applicants for Group or District appointments. The Parkwood Sub-Committee is responsible for the management of this property, within certain delegated powers. Other informal teams manage specific aspects of District affairs such as adult training and support for the training sections.

The Scout District's bankers are Metro Bank, One Southampton Row, London, WC1B 5HA.

The District Trustee Board has identified the major risks to which they believe the District is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of concern which have been identified are:

- **Damage to building, property and equipment**

The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.

- **Injury to leaders, helpers, supporters and members**

The District, through membership fees, contributes to the Scout Association's national accident policy. In addition, the District obtains additional cover for adults supporting District activities. Risk assessments are undertaken before all activities.

- **Reduced income**

The District is primarily reliant upon income from subscriptions. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Trustee Board could raise the value of subscriptions to increase the income to the District on an on-going basis, either temporarily or permanently.

- **Reduction or loss of leaders**

The District is totally reliant upon volunteers to run and administer the activities of the District. If there were a reduction in the number of leaders to an unacceptable level, there would have to be a contraction, consolidation or closure of activities. In the worst case scenario, the complete closure of the District.

- **Reduction or loss of members**

The District provides activities for all young people aged 5¾ to 24. If there were a reduction in membership in a particular section or the District as a whole, then there would have to be contraction, consolidation or closure of activities. In the worst-case scenario, the complete closure of the District.

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include two person approval for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

## OBJECTIVES & ACTIVITIES

The aim of the Scout District, as part of the Scout Association, is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun.
- take part in activities indoors and outdoors.
- learn by doing.
- share in spiritual reflection.
- take responsibility and make choices.
- undertake new and challenging activities.
- make and live by their Promise.

Scouting has an Equal Opportunities Policy and it has public benefit since it complements the formal education received by the young people who join it. The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

The Scout District's overall objective is to encourage the development of Scouting in Brighton & Hove. It does this by supporting the District Commissioner and his team in ensuring that appropriate administrative and financial arrangements are in place to promote good practice in the Scout District and Groups. In particular it organises certain activities for the young people in the District, which are not provided at a more local level. It manages electronic communications to keep the community, volunteer adults and members informed of activities and developments.

The Parkwood Sub-Committee's objective is to manage the campsite and activity centre on a commercial basis for the benefit of Scouting. Within this overall objective the site endeavours to provide and improve facilities, particularly those which are attractive to Scouts, to encourage greater use. It also seeks to increase bookings from outside organisations at times when it is not being used by Scouts so as to maximise its income.

## ACHIEVEMENTS & PERFORMANCE

2024 brought a series of highs and lows for Brighton and Hove scouting. Groups and sections are working harder than ever to deliver exciting opportunities for the young people including some summer camps. The numbers were down sadly due to a loss of leaders again with youth numbers below 1000 for the second year in a row. We do see several sections running with barely enough young people, leaders and many leaders having multiple roles.

Parkwood had another busy year and income grew steadily. Our thanks go to the crew who keep the place running despite the extra usage. Work was completed on a new heating system, a Traverse Wall and a Hammock Village area As well as significant repair to the roof between the dining area and the bunk house.

Both beavers and cubs had smaller individual district camps with the scout sections working on Forester and Pioneers badges.

2024 also saw the role out of the UK wide Transformation project which meant a lot of hard work for those in the District teams and Chris Denham agreeing to take on the role as District Lead Volunteer.

And finally... thanks to all the leaders, administrators and other adults across the District who have worked hard this year to keep us moving forward.

## FINANCIAL REVIEW

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short. The District Trustee Board considers that the District should retain a sum equivalent to 24 months running costs, circa £20,000 plus funds held by the Explorer Scout and Network sections, which can fluctuate between £5,000 and £30,000, depending on the activities being undertaken. These funds (£16,690.89 at the end of 2024) are raised by the members of these units and cannot be considered available for use by the District.

At the end of 2024, the District held balances of £216,296.11, including the Explorer and Network funds. This balance is above the level required for operating expenses, but continued expenditure is planned at Parkwood to further development the site and a recruitment drive.

The District operates a break-even policy in relation to activities and requires the Parkwood Committee to request approval for larger, non-routine items of expenditure.

The District's income and expenditure is small and, as a consequence, has adopted a low-risk strategy to the investment of its funds, which are held as cash using only mainstream banks or building societies.

The District Trustee Board regularly monitors the levels of bank balances, and the interest rates received to ensure the District obtains maximum value and income from its banking arrangements. Occasionally, this may involve using an account that requires a period of notice before funds may be withdrawn. Before making such deposits, the District Trustee Board considers the cash flow requirements.

## FUTURE PLANS

Our efforts going forward must be on supporting our current leaders and adult supporters. We set up in 2023 our own section of the county training team to deliver more First Response courses in 2025 than ever before. A substantial legacy was received in 2022 from the Estate of Reuben Whiting who for many years was a scouter at 29<sup>th</sup> Brighton but also held the post of ADC Adult Training so some of this will be spent on Recruiting new volunteers and further improving and increasing the training we offer to leaders. The Regional Services Team has identified several groups they wish to work with and plan to assist in generating growth.

We will also use this legacy to boost our visibility in the communities we serve so we can attract and keep new leaders and volunteers.

We are reworking our 5 Year Development plan for Parkwood which will see a replacement for the garages as well as upgrading the current activities and plans are moving forward on some new ones.

Further work will be needed in 2025 to bed in the major changes brought about by the transformation project.

Work is also gathering pace to see the development of our District website which went live in 2024.

Above all, we will continue to support our existing volunteers to cope with the demand from young people across the City and hope to see an increase in membership especially in adults in 2025.

## DECLARATION

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:



Name(s) Peter Elliff  
Position District Chairman  
Date



Chris Denham  
District Lead Volunteer

## Receipts and Payments Accounts for the year ending 31<sup>st</sup> December 2024

	Unrestricted funds	2024	2023
	£	£	£
<b>RECEIPTS</b>			
Net membership fees	8,245.50	8,246	10,144
Activities	6,847.50	6,847	22,157
Badge sales	316.10	316	12
Gift Aid	0.00	0	2,294
Fund raising	0.00	0.00	52
Donations	926.23	926	22
Grants	-	-	-
<b>Sub-total</b>	16,335.33	16,335	34681
<b>District sections</b>			
Net subscriptions	3,688.41	3,688	2,751
Activities	3,898.34	3,898	3,384
Fundraising	80.50	81	294
Scarves, badges, etc.	-	-	-
Other	-	-	-
<b>Sub-total</b>	7,667.25	7,667	6,429
<b>Parkwood</b>			
Campsite fees	70,073.51	70,073	57,167
Souvenir sales	1,248.81	1,249	1,061
Donations	1,446.00	1,446	1,048
<b>Sub-total</b>	72,768.32	72,768	59,276
<b>Hove Building</b>			
Lets	3,760.00	3,760	5,385
<b>Investment income</b>			
Interest received	179.26	179	142
<b>Total receipts</b>	100,710.16	100,710	105,914
<b>PAYMENTS</b>			
Activities	6,567.31	6,567	31,107
Equipment	224.80	225	1490
Badges	0.00	0	180
Administration	962.99	963	2,302
Insurance	1671.11	1,671	1,558
Computing and PR	854.17	854	1,020
	-	-	
<b>Sub-total</b>	10,280.38	10,280	37,657

<b>District sections</b>				
Activities	8,085.57	<b>8,086</b>	<b>7,141</b>	
Rent	1395.00	<b>1395</b>	<b>725</b>	
Equipment	199.99	<b>200</b>	<b>684</b>	
Scarves, badges, etc.	149.50	<b>149</b>	<b>-</b>	
Kandersteg trip	-	<b>-</b>	<b>-</b>	
	<b>Sub-total</b>	<b>9,830.06</b>	<b>9,830</b>	<b>8,550</b>
<b>Parkwood</b>				
Maintenance	21,612.99	<b>21,613</b>	<b>9,579</b>	
Development	11,461.56	<b>11,462</b>	<b>10,067</b>	
Utilities & Rates	11,759.15	<b>11,759</b>	<b>12,963</b>	
Insurance	3361.32	<b>3,361</b>	<b>3,410</b>	
Equipment/Consumables	1,295.35	<b>1,295</b>	<b>3,894</b>	
Sales stock	2,029.80	<b>2,030</b>	<b>810</b>	
Booking system	1,484.50	<b>1,484</b>	<b>144</b>	
Cleaning	2,635.70	<b>2,636</b>	<b>2,393</b>	
Bounce Back Loan repayment	4,259.40	<b>4,259</b>	<b>4,259</b>	
Other	-	<b>-</b>	<b>-</b>	
	<b>Sub-total</b>	<b>59,899.77</b>	<b>59,899</b>	<b>47,520</b>
<b>Hove Building</b>				
Hove Building refurbishment	-	<b>-</b>	<b>-</b>	
Rent	350.00	<b>350</b>	<b>350</b>	
Cleaning	2,762.34	<b>2,762</b>	<b>-</b>	
Utilities	4,470.41	<b>2,301</b>	<b>2,301</b>	
Maintenance	2,111.00	<b>1,455</b>	<b>1,455</b>	
	<b>Sub-total</b>	<b>9,693.75</b>	<b>9,694</b>	<b>4,106</b>
	<b>Total payments</b>	<b>89,703.96</b>	<b>89,703</b>	<b>97,833</b>
	<b>Net of receipts/(payments)</b>	<b>11,006.20</b>	<b>11,006</b>	<b>8,080</b>
	Funds brought forward	205,289.91	<b>205,289</b>	<b>197,209</b>
	<b>Funds carried forward</b>	<b>216,296.11</b>	<b>216,296</b>	<b>205,289</b>

## Statement of Assets and Liabilities at 31<sup>st</sup> December 2024

	Unrestricted funds	Total 2024	Total 2023
	£	£	£
<b>Cash funds</b>			
Cash at bank and in hand	216,296.11	<b>216,296</b>	<b>205,289</b>
<b>Liabilities</b>			
Bounce Back Loan	(8,973.70)	<b>(8974)</b>	<b>(12,953)</b>
	<b>Net assets at 31<sup>st</sup> December</b>	<b>207,322.41</b>	<b>192,336</b>

### Notes

- The trustees have taken the decision not to include the value of assets within the accounts, as it can suggest that the District has more money available than it does. The majority of the District's assets are low value items of equipment. However, there is Parkwood.

Parkwood has enormous value to the District, both for the outdoor activities it allows us to provide for young people and its income generation, but it is not a realisable cash asset. The current value of Parkwood is in the region of £2,300,000. This will be reviewed in a years' time.

Approved and signed on behalf of all the trustees

District Chairman

Peter Elliff:



Date of approval: 08/06/2025

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BRIGHTON & HOVE DISTRICT SCOUT COUNCIL

**I report on the accounts of the Trust for the year ended 31<sup>st</sup> December 2024, which are set out on pages 7 to 8.**

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep account records in accordance with section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

## ADDRESSES OF SENIOR DISTRICT OFFICERS

District Chair	Peter Elliff 66 Overhill Drive Brighton BN1 8WJ	01273 501852 p.elliff@brightonandhovescouts.org.uk
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District Lead Volunteer	Chris Denham 6 Truleigh Close Brighton BN2 6TS	01273 307449 c.denham@brightonandhovescouts.org.uk
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**BRIGHTON & HOVE DISTRICT SCOUT COUNCIL**

England & Wales - Charity number 305826

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# Accounts

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# **BRIGHTON & HOVE DISTRICT SCOUT COUNCIL**



**TRUSTEES' ANNUAL REPORT**  
**1<sup>st</sup> January – 31<sup>st</sup> December 2023**

## REFERENCE & ADMINISTRATION DETAILS

### Brighton & Hove District Scout Council

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<b>Trustee Name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>
Ex officio		
Peter Elliff	Chairman	
Chris Denham	Acting District Commissioner	
Vacant	District Secretary	
Vacant	District treasurer	
Glen Downs	District Explorer Scout Commissioner	From 01/08/23
vacant	District Scout Network Commissioner	
Rose Fisher	District Youth Commissioner	From 01/12/23

Nominated

Tim Thorley

Elected

Andrew Addison, Anne Claxton

Co-opted

Chris Denham Parkwood Sub-Committee

Right to attend

County Commissioner and County Chair

Sub Committees, to which the District Commissioner and District Chairman have the right to attend

#### **Parkwood Sub-Committee**

Chair

Chris Denham Treasurer

John Cripps Bookings Secretary

Stephen Cropp, Chris Denham, Alison Denyer, Glen Downs, Neil Leggett, Derrick Payne & Liz Wakeling

## STRUCTURE, GOVERNANCE & MANAGEMENT

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The Scout District's bankers are Metro Bank, One Southampton Row, London, WC1B 5HA. Jenny Robinson FCA of 209 Ladies Mile Road, Brighton, BN1 8TF independently examines the District accounts.

The District Executive Committee has identified the major risks to which they believe the District is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of concern which have been identified are:

- **Damage to building, property and equipment**

The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.

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The District is primarily reliant upon income from subscriptions. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Executive committee could raise the value of subscriptions to increase the income to the District on an on-going basis, either temporarily or permanently.

- **Reduction or loss of leaders**

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## **OBJECTIVES & ACTIVITIES**

The aim of the Scout District, as part of the Scout Association, is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun.
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## **ACHIEVEMENTS & PERFORMANCE**

2023 brought a series of highs and lows for Brighton and Hove scouting. Groups and sections were able to get back to delivering exciting opportunities for the young people including summer camps. The numbers were down sadly due to a loss of leaders again with youth numbers falling below 1000 for the first time in a decade. We do see several sections running with barely enough young people, leaders and many leaders having multiple roles.

The main high for 2023 was the coming together of the Beavers and Cubs for their District camp followed a fortnight later with the Scouts and Explorers. The first camp saw over 400 youth come together and the second over 200. They were a great success and our thanks for the H amount of hard work put in by the organising committee which were not helped by the weather for the Scouts and Explorer camp when activities had to be changed at the last minute due to high winds.

Parkwood had another busy year and income grew steadily. Our thanks go to the crew who keep the place running despite the extra usage. Work was started on a Traverse Wall due to open in Summer 2024 and plans drawn up for a Hammock Village area.

And finally... thanks to all the leaders, administrators and other adults across the District who have worked hard this year to keep us moving forward.

## FINANCIAL REVIEW

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short. The District Executive Committee considers that the District should retain a sum equivalent to 18 months running costs, circa £15,000 plus funds held by the Explorer Scout and Network sections, which can fluctuate between £5,000 and £30,000, depending on the activities being undertaken. These funds (£18,592.04 at the end of 2023) are raised by the members of these units and cannot be considered available for use by the District.

At the end of 2023, the District held reserves of £205028.25, including the Explorer and Network funds. This balance is above the level required for operating expenses, but continued expenditure is planned at Parkwood to further development the site.

The District operates a break-even policy in relation to activities and requires the Parkwood Committee to request approval for larger, non-routine items of expenditure.

The District's income and expenditure is small and, as a consequence, has adopted a low risk strategy to the investment of its funds, which are held as cash using only mainstream banks or building societies.

The District Executive regularly monitors the levels of bank balances and the interest rates received to ensure the District obtains maximum value and income from its banking arrangements. Occasionally, this may involve using an account that requires a period of notice before funds may be withdrawn. Before making such deposits, the District Executive considers the cash flow requirements.

## FUTURE PLANS

Our efforts going forward must be on supporting our current leaders and adult supporters. We have set up our own training team to deliver more First Response courses in 2023 than ever before. A substantial legacy was received in 2022 from the Estate of Reuben Whiting who for many years was a scouter at 29<sup>th</sup> Brighton but also held the post of ADC Adult Training so some of this will be spent on further improving and increasing the training we offer to leaders. The Regional Services Team has identified several groups they wish to work with and plan to assist in generating growth.

We will also use this legacy to boost our visibility in the communities we serve so we can attract and keep new leaders and volunteers. Existing leaders were encouraged to gain their Wood Badge in 2023 before the introduction of a new Training framework by HQ in 2024.

We have a 5 Year Development plan for Parkwood which will see new heating throughout the complex next year as well as upgrading the current activities and plans are moving forward on some new ones.

Work is also gathering pace to see the development of a new website for the District which will go live in 2024.

Above all, we will continue to support our existing volunteers to cope with the demand from young people across the City and hope to see an increase in membership especially in adults in 2024.

## DECLARATION

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:



Name(s) Peter Elliff  
Position District Chairman  
Date



Chris Denham  
Deputy District Commissioner

## Receipts and Payments Accounts for the year ending 31<sup>st</sup> December 2023

	Unrestricted funds £	2023 £	2022 £
<b>RECEIPTS</b>			
Net membership fees	10,144.00	<b>10,144</b>	<b>8,018</b>
Activities	22,157.34	<b>22,157</b>	<b>5,077</b>
Badge sales	12	<b>12</b>	<b>320</b>
Gift Aid	2,294.21	<b>2,294</b>	<b>2,206</b>
Fund raising	52.10	<b>52</b>	<b>62</b>
Donations	21.76	<b>22</b>	<b>48,290</b>
Grants	-	<b>-</b>	<b>3,080</b>
Bounce Back Loan	-	<b>-</b>	<b>-</b>
	-	<b>-</b>	<b>-</b>
<b>Sub-total</b>	<b>34,681.41</b>	<b>34,681</b>	<b>67,052</b>
<b>District sections</b>			
Net subscriptions	2,750.90	<b>2,751</b>	<b>5,631</b>
Activities	3,384.11	<b>3,384</b>	<b>5,708</b>
Fundraising	294.55	<b>294</b>	<b>0</b>
Scarves, badges, etc.	-	<b>-</b>	<b>5</b>
Other	-	<b>-</b>	<b>0</b>
<b>Sub-total</b>	<b>6,429.56</b>	<b>6,429</b>	<b>11,344</b>
<b>Parkwood</b>			
Campsite fees	57,166.56	<b>57,167</b>	<b>63,076</b>
Souvenir sales	1,060.89	<b>1,061</b>	<b>1,689</b>
Donations	1,048.63	<b>1,048</b>	<b>1,361</b>
<b>Sub-total</b>	<b>59,276.08</b>	<b>59,276</b>	<b>66,125</b>
<b>Hove Building</b>			
Lets	5,385.03	<b>5,385</b>	<b>6,005</b>
<b>Investment income</b>			
Interest received	142.12	<b>142</b>	<b>13</b>
<b>Total receipts</b>	<b>105,914.20</b>	<b>105,914</b>	<b>150,539</b>
<b>PAYMENTS</b>			
Activities	31,107.53	<b>31,107</b>	<b>5,124</b>
Equipment	1,489.87	<b>1,490</b>	<b>-</b>
Badges	180.00	<b>180</b>	<b>0</b>
Administration	2,301.90	<b>2,302</b>	<b>6,741</b>
Insurance	1,557.90	<b>1,558</b>	<b>1,394</b>
Computing and PR	1,020.00	<b>1,020</b>	<b>573</b>
	-	<b>-</b>	<b>-</b>
<b>Sub-total</b>	<b>37,657.20</b>	<b>37,657</b>	<b>13,833</b>

<b>District sections</b>				
Activities	7,141.45	<b>7,141</b>	<b>12,295</b>	
Rent	725.00	<b>725</b>	<b>1,620</b>	
Equipment	683.98	<b>684</b>	<b>287</b>	
Scarves, badges, etc.	-	-	<b>213</b>	
Kandersteg trip	-	-	<b>3,040</b>	
<b>Sub-total</b>	<b>8,550.43</b>	<b>8,550</b>	<b>17,455</b>	
<b>Parkwood</b>				
Maintenance	9,579.93	<b>9,579</b>	<b>4,830</b>	
Development	10,066.50	<b>10,067</b>	<b>27,657</b>	
Utilities & Rates	12,962.51	<b>12,963</b>	<b>6,289</b>	
Insurance	3,410.12	<b>3,410</b>	<b>2,512</b>	
Equipment/Consumables	3,894.15	<b>3,894</b>	<b>5,374</b>	
Sales stock	809.95	<b>810</b>	<b>544</b>	
Booking system	144.00	<b>144</b>	<b>144</b>	
Cleaning	2,393.44	<b>2,393</b>	<b>1,798</b>	
Bounce Back Loan repayment	4,259.40	<b>4,259</b>	<b>3,550</b>	
Other	-	-	-	
<b>Sub-total</b>	<b>47,520.00</b>	<b>47,520</b>	<b>52,699</b>	
<b>Hove Building</b>				
Hove Building refurbishment	-	-	-	
Rent	350.00	<b>350</b>	<b>350</b>	
Utilities	2,301.16	<b>2,301</b>	<b>2,373</b>	
Maintenance	1,455.00	<b>1,455</b>	<b>2,151</b>	
<b>Sub-total</b>	<b>4,106.16</b>	<b>4,106</b>	<b>4,874</b>	
<b>Total payments</b>	<b>97,833.79</b>	<b>97,833</b>	<b>88,861</b>	
<b>Net of receipts/(payments)</b>	<b>8,080.41</b>	<b>8,080</b>	<b>61,678</b>	
Funds brought forward	197,209.50	<b>197,209</b>	<b>135,531</b>	
<b>Funds carried forward</b>	<b>205,289.91</b>	<b>205,289</b>	<b>197,210</b>	

## Statement of Assets and Liabilities at 31<sup>st</sup> December 2023

	Unrestricted funds	Total 2023	Total 2022
	£	£	£
<b>Cash funds</b>			
Cash at bank and in hand	205,289.91	<b>205,289</b>	<b>197,210</b>
<b>Liabilities</b>			
Bounce Back Loan	(12,953.81)	<b>(12,953)</b>	<b>(16,827)</b>
<b>Net assets at 31<sup>st</sup> December</b>	<b>192,336.10</b>	<b>192,336</b>	<b>180,373</b>

### Notes

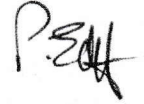
- The trustees have taken the decision not to include the value of assets within the accounts, as it can suggest that the District has more money available than it does. The majority of the District's assets are low value items of equipment. However, there is Parkwood.

Parkwood has enormous value to the District, both for the outdoor activities it allows us to provide for young people and its income generation, but it is not a realisable cash asset. The current value of Parkwood is in the region of £2,300,000. This will be reviewed in two years' time.

Approved and signed on behalf of all the trustees

District Chairman

Peter Elliff:



Date of approval: 22/06/2024

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BRIGHTON & HOVE DISTRICT SCOUT COUNCIL

**I report on the accounts of the Trust for the year ended 31<sup>st</sup> December 2023, which are set out on pages 7 to 8.**

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep account records in accordance with section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
Keith John Denham *FLEA*

*KJD*

*23/10/2024*  
Dated:

31 Deepdale Road  
Belpher  
Derbyshire  
DE56 1HQ

## ADDRESSES OF SENIOR DISTRICT OFFICERS

District Chair	Peter Elliff 66 Overhill Drive Brighton BN1 8WJ	01273 501852 pje66@me.com
Deputy District Commissioner	Chris Denham 6 Truleigh Close Brighton BN2 6TS	01273 307449 chrisdenham@brightonandhove scouts.org.uk
Deputy District Commissioner	Fiona Downs Pyecombe House London Road Pyecombe BN45 7ED	Fiona@pyecombehouse.co.uk
District Secretary	XXX XXX XXX	XXX XXX
District Treasurer	XXX XXX XXX	XXX XXX

**BRIGHTON & HOVE DISTRICT SCOUT COUNCIL**

England & Wales - Charity number 305826

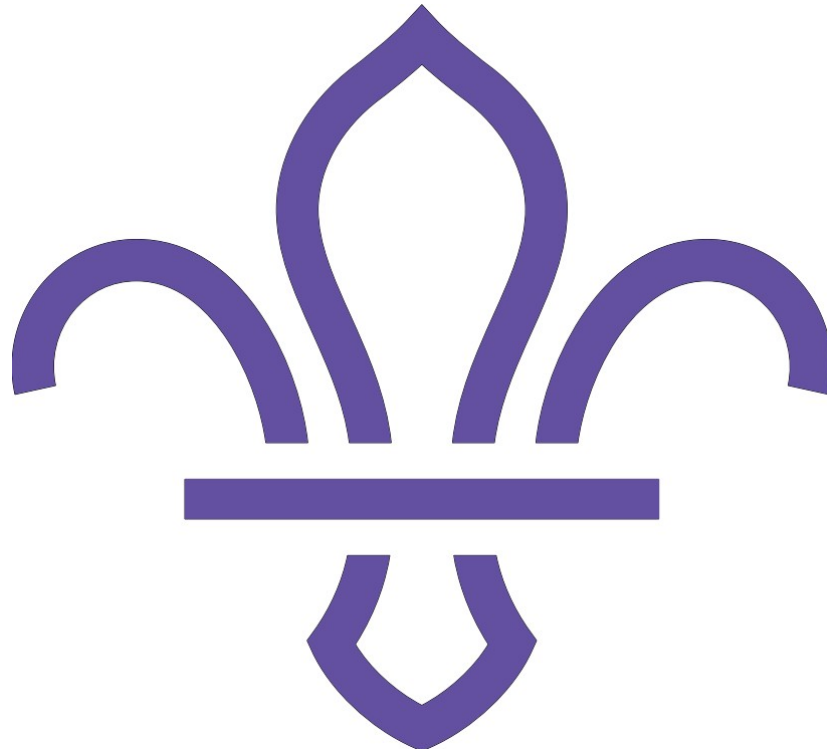
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# Accounts

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# **BRIGHTON & HOVE DISTRICT SCOUT COUNCIL**



**TRUSTEES' ANNUAL REPORT**

**1<sup>st</sup> January – 31<sup>st</sup> December 2022**

## REFERENCE & ADMINISTRATION DETAILS

### Brighton & Hove District Scout Council

Registered Charity number 305826

Principal Address: 66 Overhill Drive, Patcham, Brighton, BN1 8WJ

Names of the Charity trustees who manage the charity:

<b><i>Trustee Name</i></b>	<b><i>Office (if any)</i></b>	<b><i>Dates acted if not for whole year</i></b>
<i>Ex officio</i>		
Peter Elliff	Chairman	
Marcus Bennison	District Commissioner	until 6 <sup>th</sup> December 2022
David Simon	Administrator - Secretary/Treasurer	until 24 <sup>th</sup> November 2022
vacant	District Explorer Scout Commissioner	
vacant	District Scout Network Commissioner	
Daniel Markanday	District Youth Commissioner	until 1 <sup>st</sup> November 2022

#### *Nominated*

Tim Thorley

#### *Elected*

Andrew Addison

#### *Co-opted*

Chris Denham Parkwood Sub-Committee

#### *Right to attend*

County Commissioner and County Chair

Sub Committees, to which the District Commissioner and District Chairman have the right to attend

#### ***Finance Sub-Committee***

David Simon District Treasurer  
Chris Denham Parkwood Treasurer  
Clare Ashdown

#### ***Parkwood Sub-Committee***

Chair  
Chris Denham Treasurer  
John Cripps Bookings Secretary  
Stephen Cropp, Chris Denham, Alison Denyer, Glen Downs, Neil Leggett, Derrick Payne & Liz Wakeling

The governing documents of Brighton & Hove District Scout Council [herein referred to as The District] are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of the Scout Association. The District is a trust established under its rules, which are common to all Scouts. The Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

The District is managed by the District Executive Committee, the members of which are the charity trustees of the District Scout Council, which is an educational charity. As charity trustees, they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The committee consists of three independent representatives, chair, secretary and treasurer, together with the District Commissioner and nominated, elected and co-opted members. It is intended that the

committee is representative of Brighton & Hove Scouting – of sections, Groups and reflective of the range of members.

The District Executive Committee's role is to support the District Commissioner and his team of Commissioners and Advisers in meeting the responsibilities of their appointments, which are laid down by the Scout Association. The Executive Committee also advises the 15 Scout Groups registered at the census on 31<sup>st</sup> January 2022, some of which are registered independent charities in their own right. In particular it is responsible for finance and property issues. It appoints three sub-committees. The Finance Sub-Committee advises the Executive Committee and supports the District Treasurer on financial issues and may act within certain delegated limits. The Appointments Advisory Sub-Committee satisfies itself as to the suitability of applicants for Group or District appointments. The Parkwood Sub-Committee is responsible for the management of this property, within certain delegated powers. Other informal teams manage specific aspects of District affairs such as adult training and support for the training sections.

The Scout District's bankers are Metro Bank, One Southampton Row, London, WC1B 5HA. Jenny Robinson FCA of 209 Ladies Mile Road, Brighton, BN1 8TF independently examines the District accounts.

The District Executive Committee has identified the major risks to which they believe the District is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of concern which have been identified are:

- ***Damage to building, property and equipment***

The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.

- ***Injury to leaders, helpers, supporters and members***

The District, through membership fees, contributes to the Scout Association's national accident policy. In addition, the District obtains additional cover for adults supporting District activities. Risk assessments are undertaken before all activities.

- ***Reduced income***

The District is primarily reliant upon income from subscriptions. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Executive committee could raise the value of subscriptions to increase the income to the District on an on-going basis, either temporarily or permanently.

- ***Reduction or loss of leaders***

The District is totally reliant upon volunteers to run and administer the activities of the District. If there were a reduction in the number of leaders to an unacceptable level, there would have to be a contraction, consolidation or closure of activities. In the worst case scenario, the complete closure of the District.

- ***Reduction or loss of members***

The District provides activities for all young people aged 5¾ to 24. If there were a reduction in membership in a particular section or the District as a whole, then there would have to be contraction, consolidation or closure of activities. In the worst-case scenario, the complete closure of the District.

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

## **OBJECTIVES & ACTIVITIES**

The aim of the Scout District, as part of the Scout Association, is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun;
- take part in activities indoors and outdoors;
- learn by doing;
- share in spiritual reflection;
- take responsibility and make choices;
- undertake new and challenging activities;
- make and live by their Promise.

Scouting has an Equal Opportunities Policy and it has public benefit since it complements the formal education received by the young people who join it. The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

The Scout District's overall objective is to encourage the development of Scouting in Brighton & Hove. It does this by supporting the District Commissioner and his team in ensuring that appropriate administrative and financial arrangements are in place to promote good practice in the Scout District and Groups. In particular it organises certain activities for the young people in the District, which are not provided at a more local level. It manages electronic communications to keep the community, volunteer adults and members informed of activities and developments.

The Parkwood Sub-Committee's objective is to manage the campsite and activity centre on a commercial basis for the benefit of Scouting. Within this overall objective the site endeavours to provide and improve facilities, particularly those which are attractive to Scouts, to encourage greater use. It also seeks to increase bookings from outside organisations at times when it is not being used by Scouts so as to maximise its income.

## **ACHIEVEMENTS & PERFORMANCE**

2022 thankfully brought an end to most of the restrictions from Covid and groups and sections were able to get back to delivering exciting opportunities for the young people including summer camps. The numbers were also an improvement on last year except sadly for the number of adults which is still falling. Thankfully no groups were closed but it did see the closing of a couple of beaver colonies. However, we do see a number of sections running with barely enough leaders and many leaders having multiple roles.

On a brighter note Parkwood had its best year yet and income grew steadily. Our thanks go to the crew who keep the place running despite the extra usage and burst pipes etc. An overflow Carpark has been built and further upgrades and new facilities are planned for 2023.

Sadly at the end of the year Marcus Bennison stood down from the District Commissioners' role, as well as a leader for Hove Actually explorers. The District team would like to take this opportunity to thank him for his work especially during Covid 19.

And finally... thanks to all the leaders, administrators and other adults across the District who have worked hard this year to achieve a positive and safe return to face-to-face Scouting for the young people of Brighton & Hove. Without you, we really couldn't do it.

## FINANCIAL REVIEW

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short. The District Executive Committee considers that the District should retain a sum equivalent to 18 months running costs, circa £15,000 plus funds held by the Explorer Scout and Network sections, which can fluctuate between £5,000 and £30,000, depending on the activities being undertaken. These funds (£18,680 at the end of 2022) are raised by the members of these units and cannot be considered available for use by the District.

At the end of 2022, the District held reserves of £197,210, including the Explorer and Network funds. This balance is above the level required for operating expenses, but continued expenditure is planned at Parkwood to further development the site.

The District operates a break-even policy in relation to activities and requires the Parkwood Committee to request approval for larger, non-routine items of expenditure.

The District's income and expenditure is small and, as a consequence, has adopted a low risk strategy to the investment of its funds, which are held as cash using only mainstream banks or building societies.

The District Executive regularly monitors the levels of bank balances and the interest rates received to ensure the District obtains maximum value and income from its banking arrangements. Occasionally, this may involve using an account that requires a period of notice before funds may be withdrawn. Before making such deposits, the District Executive considers the cash flow requirements.

## FUTURE PLANS

Our efforts going forward must be on supporting our current leaders and adult supporters. We have set up our own training team to deliver more First Response courses in 2023 than ever before. A substantial legacy was received in 2022 from the Estate of Reuben Whiting who for many years was a scouter at 29<sup>th</sup> Brighton but also held the post of ADC Adult Training so some of this will be spent on further improving and increasing the training we offer to leaders. The Regional Services Team has identified a couple of groups they wish to work with and plan to assist in the re-opening of the Beaver Colonies lost.

We will also use this legacy to boost our visibility in the communities we serve in order to attract and keep new leaders and volunteers. Existing leaders are encouraged to gain their Wood Badge in 2023 before the introduction of a new Training framework by HQ in 2024.

One of Marcus's legacies was to have a District Camp and a team of leaders is working hard to deliver on a combined camp for Beavers and Cubs at the Beginning of July and another for Scouts and Explorer scouts in the middle of July in 2023. If the logistics for these work well the plan is then to hold one big one next year to bring everyone together.

We have a 5 Year Development plan for Parkwood which will see new heating throughout the complex next year as well as upgrading the current activities and plans are moving forward on some new ones.

Work is also gathering pace to see the development of a new website for the District.

Above all, we will continue to support our existing volunteers to cope with the demand from young people across the City and hope to see an increase in membership especially in adults in 2023.

## DECLARATION

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:



Name(s)  
Position  
Date

Peter Elliff  
District Chairman

Chris Denham  
Deputy District Commissioner

## Receipts and Payments Accounts for the year ending 31<sup>st</sup> December 2022

	Unrestricted funds	2022	2021
	£	£	£
<b>RECEIPTS</b>			
Net membership fees	8,017.50	8,018	7,647
Activities	5,076.50	5,077	30
Badge sales	320.27	320	206
Gift Aid	2,205.64	2,206	2,393
Fund raising	62.26	62	595
Donations	48,289.74	48,290	250
Grants	3,080.00	3,080	40,042
Bounce Back Loan	-	-	20,000
Closure of 29 <sup>th</sup> Brighton	-	-	22,377
<b>Sub-total</b>	67,051.91	67,052	93,540
<b>District sections</b>			
Net subscriptions	5,631.25	5,631	4,442
Activities	5,708.00	5,708	1,933
Fundraising	-	-	800
Scarves, badges, etc.	5.00	5	5
Other	-	-	100
<b>Sub-total</b>	11,344.25	11,344	7,280
<b>Parkwood</b>			
Campsite fees	63,075.52	63,076	33,512
Souvenir sales	1,688.54	1,689	222
Donations	1,360.77	1,361	4,089
<b>Sub-total</b>	66,124.83	66,125	37,822
<b>Hove Building</b>			
Lets	6,005.00	6,005	4,640
<b>Investment income</b>			
Interest received	13.39	13	1
<b>Total receipts</b>	150,539.38	150,539	143,283
<b>PAYMENTS</b>			
Activities	5,124.39	5,124	1,371
Equipment	-	-	-
Badges	-	-	738
Administration	6,741.02	6,741	4,782
Insurance	1,394.49	1,394	1,349
PR materials	572.94	573	-
Closure of 29 <sup>th</sup> Brighton	-	-	350
<b>Sub-total</b>	13,832.84	13,833	8,590
<b>District sections</b>			
Activities	12,295.11	12,295	5,048

Rent	1,620.00	<b>1,620</b>	<b>1,140</b>
Equipment	286.90	<b>287</b>	<b>315</b>
Scarves, badges, etc.	212.50	<b>213</b>	<b>737</b>
Kandersteg trip	3,040.47	<b>3,040</b>	-
<b>Sub-total</b>	17,454.98	<b>17,455</b>	<b>7,240</b>
<b>Parkwood</b>			
Maintenance	4,830.18	<b>4,830</b>	<b>2,606</b>
Development	27,657.45	<b>27,657</b>	<b>42,087</b>
Utilities & Rates	6,289.39	<b>6,289</b>	<b>5,126</b>
Insurance	2,511.79	<b>2,512</b>	<b>2,384</b>
Equipment/Consumables	5,374.25	<b>5,374</b>	<b>2,558</b>
Sales stock	544.00	<b>544</b>	<b>65</b>
Administration	144.00	<b>144</b>	<b>198</b>
Cleaning	1,798.30	<b>1,798</b>	
Bounce Back Loan repayment	3,549.50	<b>3,550</b>	
Other	-	-	<b>100</b>
<b>Sub-total</b>	52,698.86	<b>52,699</b>	<b>55,124</b>
<b>Hove Building</b>			
Hove Building refurbishment	-	-	<b>6,020</b>
Rent	350.00	<b>350</b>	<b>350</b>
Utilities	2,373.14	<b>2,373</b>	<b>391</b>
Maintenance	2,150.89	<b>2,151</b>	<b>972</b>
<b>Sub-total</b>	4,874.03	<b>4,874</b>	<b>7,732</b>
<b>Total payments</b>	88,860.71	<b>88,861</b>	<b>78,686</b>
<b>Net of receipts/(payments)</b>	61,678.67	<b>61,6789</b>	<b>64,597</b>
Funds brought forward	135,530.83	<b>135,531</b>	<b>70,934</b>
<b>Funds carried forward</b>	197,209.50	<b>197,210</b>	<b>135,531</b>

## Statement of Assets and Liabilities at 31<sup>st</sup> December 2022

	Unrestricted funds	Total 2022	Total 2021
	£	£	£
<b>Cash funds</b>			
Cash at bank and in hand	197,209.50	<b>197,210</b>	<b>135,531</b>
<b>Liabilities</b>			
Bounce Back Loan	(16,836.53)	<b>(16,827)</b>	<b>(20,000)</b>
<b>Net assets at 31<sup>st</sup> December</b>	180,372.97	<b>180,373</b>	<b>115,531</b>

### Notes

1 The trustees have taken the decision not to include the value of assets within the accounts, as it can suggest that the District has more money available than it does. The majority of the District's assets are low value items of equipment. However, there is Parkwood.

Parkwood has enormous value to the District, both for the outdoor activities it allows us to provide for young people and its income generation, but it is not a realisable cash asset. The current value of Parkwood is in the region of £2,300,000. This will be reviewed in two years' time.

Approved and signed on behalf of all the trustees

District Chairman

Peter Elliff:



Date of approval: 23/05/2023

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES  
OF BRIGHTON & HOVE DISTRICT SCOUT COUNCIL**

**I report on the accounts of the Trust for the year ended 31<sup>st</sup> December 2022, which are set out on pages 7 to 8.**

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep account records in accordance with section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Jenny Robinson FCA  
209 Ladies Mile Road  
Brighton  
BN1 8TF

Dated: 30/07/2023



**BRIGHTON & HOVE DISTRICT SCOUT COUNCIL**

England & Wales - Charity number 305826

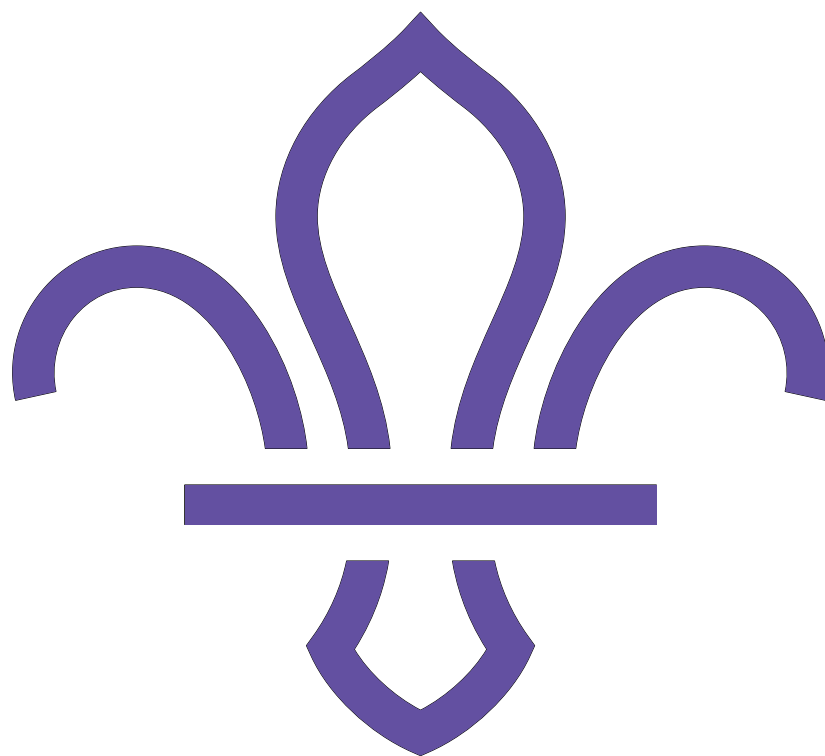
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# Accounts

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# **BRIGHTON & HOVE DISTRICT SCOUT COUNCIL**



**TRUSTEES' ANNUAL REPORT  
1<sup>st</sup> January – 31<sup>st</sup> December 2021**



## REFERENCE & ADMINISTRATION DETAILS

### Brighton & Hove District Scout Council

Registered Charity number 305826

Principal Address: 512 Falmer Road, Brighton, BN2 6LH

Names of the Charity trustees who manage the charity:

<b>Trustee Name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>
<i>Ex officio</i>		
Peter Elliff	Chairman	
Marcus Bennison	District Commissioner	
David Simon	Administrator - Secretary/Treasurer	
vacant	District Explorer Scout Commissioner	
vacant	District Scout Network Commissioner	
Daniel Markanday	District Youth Commissioner	

*Nominated*

Tim Thorley

*Elected*

Sarah James

Andrew Addison

*Co-opted*

Chris Denham Parkwood Sub-Committee

*Right to attend*

County Commissioner and County Chair

Sub Committees, to which the District Commissioner and District Chairman have the right to attend

#### **Finance Sub-Committee**

David Simon District Treasurer

Chris Denham Parkwood Treasurer

Clare Ashdown & Jacob Bloss

#### **Parkwood Sub-Committee**

Chair

Chris Denham Treasurer

John Cripps Bookings Secretary

Stephen Cropp, Chris Denham, Alison Denyer, Glen Downs, Neil Leggett, Derrick Payne, David Simon & Liz Wakeling

## STRUCTURE, GOVERNANCE & MANAGEMENT

The governing documents of Brighton & Hove District Scout Council [herein referred to as The District] are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of the Scout Association. The District is a trust established under its rules, which are common to all Scouts. The Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

The District is managed by the District Executive Committee, the members of which are the charity trustees of the District Scout Council, which is an educational charity. As charity trustees, they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The committee consists of three independent representatives, chair, secretary and treasurer, together with the District Commissioner and nominated, elected and co-opted members. It is intended that the committee is representative of Brighton & Hove Scouting – of sections, Groups and reflective of the range of members.

The District Executive Committee's role is to support the District Commissioner and his team of Commissioners and Advisers in meeting the responsibilities of their appointments, which are laid down by the Scout Association. The Executive Committee also advises the 15 Scout Groups registered at the census on 31<sup>st</sup> January 2021, some of which are registered independent charities in their own right. In particular it is responsible for finance and property issues. It appoints three sub-committees. The Finance Sub-Committee advises the Executive Committee and supports the District Treasurer on financial issues and may act within certain delegated limits. The Appointments Advisory Sub-Committee satisfies itself as to the suitability of applicants for Group or District appointments. The Parkwood Sub-Committee is responsible for the management of this property, within certain delegated powers. Other informal teams manage specific aspects of District affairs such as adult training and support for the training sections.

The Scout District's bankers are Metro Bank, One Southampton Row, London, WC1B 5HA. Jenny Robinson FCA of 209 Ladies Mile Road, Brighton, BN1 8TF independently examines the District accounts.

The District Executive Committee has identified the major risks to which they believe the District is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of concern which have been identified are:

- **Damage to building, property and equipment**

The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.

- **Injury to leaders, helpers, supporters and members**

The District, through membership fees, contributes to the Scout Association's national accident policy. In addition, the District obtains additional cover for adults supporting District activities. Risk assessments are undertaken before all activities.

- **Reduced income**

The District is primarily reliant upon income from subscriptions. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Executive committee could raise the value of subscriptions to increase the income to the District on an on-going basis, either temporarily or permanently.

- **Reduction or loss of leaders**

The District is totally reliant upon volunteers to run and administer the activities of the District. If there were a reduction in the number of leaders to an unacceptable level, there would have to be a contraction, consolidation or closure of activities. In the worst case scenario, the complete closure of the District.

- **Reduction or loss of members**

The District provides activities for all young people aged 5¾ to 24. If there were a reduction in membership in a particular section or the District as a whole, then there would have to be contraction, consolidation or closure of activities. In the worst-case scenario, the complete closure of the District.

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

## OBJECTIVES & ACTIVITIES

The aim of the Scout District, as part of the Scout Association, is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun;
- take part in activities indoors and outdoors;
- learn by doing;
- share in spiritual reflection;
- take responsibility and make choices;
- undertake new and challenging activities;
- make and live by their Promise.

Scouting has an Equal Opportunities Policy and it has public benefit since it complements the formal education received by the young people who join it. The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

The Scout District's overall objective is to encourage the development of Scouting in Brighton & Hove. It does this by supporting the District Commissioner and his team in ensuring that appropriate administrative and financial arrangements are in place to promote good practice in the Scout District and Groups. In particular it organises certain activities for the young people in the District, which are not provided at a more local level. It manages electronic communications to keep the community, volunteer adults and members informed of activities and developments.

The Parkwood Sub-Committee's objective is to manage the campsite and activity centre on a commercial basis for the benefit of Scouting. Within this overall objective the site endeavours to provide and improve facilities, particularly those which are attractive to Scouts, to encourage greater use. It also seeks to increase bookings from outside organisations at times when it is not being used by Scouts so as to maximise its income.

## ACHIEVEMENTS & PERFORMANCE

We had hoped to start the year with an increase in membership following the slight decline reported in 2020. However, owing to the disruption caused by the global pandemic and the suspension of face-to-face Scouting, the District saw an overall decrease in membership of 23.5%, taking the District to 1,330 members. Whilst a decrease was seen in the number of adults and almost all of our sections, most notably, there was a significant decrease of 46.2% in the number of Beavers across the District. This was predominantly a result of the disruption caused by the global pandemic with groups deciding not to take on new members whilst face-to-face Scouting was suspended. Furthermore, we continue to see a number of sections running with barely enough leaders, with some adults continuing to cover multiple roles.

On a positive note, three Group Scout Leaders were appointed over the year, meaning that much needed time has been made available for members of the District Team who were covering these roles. On top of this, we have seen the successful completion of the first phase of our work on training compliance, with all members up to date with their mandatory training requirements.

Sadly, 29<sup>th</sup> Brighton Scout Group closed during 2021, although all remaining members were offered places at neighbouring groups. On top of this, an inventory of all remaining equipment was compiled, and most was passed on to groups around the District.

In line with the easing of restrictions, our focus shifted towards supporting adult volunteers to safely return to face-to-face Scouting. This was achieved by the majority of sections across the District, although a small number continued to deliver Scouting online via Zoom. It was great to see the return of exciting and well thought out programmes for our members, as well as a number of Nights Away opportunities.

With Parkwood re-opening, following work from the Parkwood crew to ensure the site was COVID-safe, we were pleased to see a return to business as usual throughout 2021. Significant upgrades were made to the sewage processing system as well as all electrical systems. Preparatory work for these projects were completed by the crew who continue to see an increase in volunteers. Thanks, from the District, go to all those who have been involved in the continual upgrade and development of the facilities at Parkwood.

And finally... thanks to all the leaders, administrators and other adults across the District who have worked hard this year to achieve a positive and safe return to face-to-face Scouting for the young people of Brighton & Hove. Without you, we really couldn't do it.

## FINANCIAL REVIEW

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short. The District Executive Committee considers that the District should retain a sum equivalent to 18 months running costs, circa £15,000 plus funds held by the Explorer Scout and Network sections, which can fluctuate between £5,000 and £30,000, depending on the activities being undertaken. These funds (£15,795 at the end of 2021) are raised by the members of these units and cannot be considered available for use by the District.

At the end of 2020, the District held reserves of £135,531, including the Explorer and Network funds. This balance is above the level required for operating expenses, but continued expenditure is planned at Parkwood to further development the site.

The District operates a break-even policy in relation to activities and requires the Parkwood Committee to request approval for larger, non-routine items of expenditure.

The District's income and expenditure is small and, as a consequence, has adopted a low risk strategy to the investment of its funds, which are held as cash using only mainstream banks or building societies.

The District Executive regularly monitors the levels of bank balances and the interest rates received to ensure the District obtains maximum value and income from its banking arrangements. Occasionally, this may involve using an account that requires a period of notice before funds may be withdrawn. Before making such deposits, the District Executive considers the cash flow requirements.

## FUTURE PLANS

Following the significant decrease in membership over the last year, there will be a continued focus on supporting our existing volunteers to return fully to face-to-face Scouting. On top of this, we will further support adult recruitment across the District to ensure that we are able to meet the demand of Scouting from young people. It is hoped that the Regional Services Team will provide some additional support with areas for development identified from the upcoming census return. The main priority will continue to be finding Group Scout Leaders, alongside the restructuring and identification of new members to the District Team.

There will be a continued effort on ensuring that all adults remain compliant with their training and ongoing learning, whilst our main focus will now shift to the next phase where we will support those adults who need to complete a Wood Badge. Following this process, ongoing work will ensure that provision is available to provide all adults with the necessary resources to successfully complete their training requirements in a timely manner.

At Parkwood, work will continue to develop the site and provide significant upgrades which will enable the site to attract new business. This year will see the creation of a 5-year development plan with initial focus on car parking provision and further upgrades to its indoor facilities. The site will also look to increase the number of bookings throughout the year through additional publicity and open day events.

Above all, we will continue to support our existing volunteers to cope with the demand from young people across Brighton & Hove and will hope to see a significant increase in membership throughout the year.

## DECLARATION

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:



Name(s) Peter Elliff  
Position District Chair  
Date 29<sup>th</sup> October 2022



Marcus Bennison  
District Commissioner  
29<sup>th</sup> October 2022

## Receipts and Payments Accounts for the year ending 31<sup>st</sup> December 2021

	Unrestricted funds	2021	2020
	£	£	£
<b>RECEIPTS</b>			
Net membership fees	7,647	7,647	10,155
Activities	30	30	1,465
Badge sales	206	206	72
Gift Aid	2,393	2,393	2,590
Fund raising	595	595	-
Donations	250	250	-
Grants	40,042	40,042	16,334
Bounce Back Loan	20,000	20,000	-
Closure of 54 <sup>th</sup> Brighton	-	-	81
Closure of 55 <sup>th</sup> Brighton	-	-	1,800
Closure of 5 <sup>th</sup> Hove	-	-	38,304
Closure of 29 <sup>th</sup> Brighton	22,377	22,377	-
<b>Sub-total</b>	93,540	93,540	70,801
 <b>District sections</b>			
Net subscriptions	4,442	4,442	6,001
Activities	1,933	1,933	1,885
Fundraising	800	800	305
Scarves, badges, etc.	5	5	1
Other	100	100	-
<b>Sub-total</b>	7,280	7,280	8,192
 <b>Parkwood</b>			
Campsite fees	33,512	33,512	8,656
Souvenir sales	222	222	152
Donations	4,089	4,089	1,435
<b>Sub-total</b>	37,822	37,822	10,243
 <b>Hove Building</b>			
Lets	4,640	4,640	-
 <b>Investment income</b>			
Interest received	1	1	5
<b>Total receipts</b>	143,283	143,283	89,241
 <b>PAYMENTS</b>			
Activities	1,371	1,371	1,970
Equipment	-	-	75
Badges	738	738	-
Administration	4,782	4,782	5,078
Insurance	1,349	1,349	875
Closure of 29 <sup>th</sup> Brighton	350	350	-
<b>Sub-total</b>	8,590	8,590	7,998

<b>District sections</b>			
Activities	5,048	<b>5,048</b>	<b>5,968</b>
Rent	1,140	<b>1,140</b>	<b>1,145</b>
Equipment	315	<b>315</b>	<b>2,628</b>
Scarves, badges, etc.	737	<b>737</b>	<b>408</b>
<b>Sub-total</b>	<b>7,240</b>	<b>7,240</b>	<b>10,149</b>
<b>Parkwood</b>			
Maintenance	2,606	<b>2,606</b>	<b>1,064</b>
Development	42,087	<b>42,087</b>	<b>6,777</b>
Utilities	5,126	<b>5,126</b>	<b>9,488</b>
Insurance	2,384	<b>2,384</b>	<b>1,245</b>
Equipment/Consumables	2,558	<b>2,558</b>	<b>1,258</b>
Souvenirs stock	65	<b>65</b>	-
Administration	198	<b>198</b>	<b>201</b>
Other	100	<b>100</b>	<b>81</b>
<b>Sub-total</b>	<b>55,124</b>	<b>55,124</b>	<b>20,112</b>
<b>Hove Building</b>			
Hove Building refurbishment	6,020	<b>6,020</b>	<b>42,293</b>
Rent	350	<b>350</b>	<b>175</b>
Utilities	391	<b>391</b>	<b>448</b>
Maintenance	972	<b>972</b>	<b>148</b>
<b>Sub-total</b>	<b>7,732</b>	<b>7,732</b>	<b>43,064</b>
<b>Total payments</b>	<b>78,686</b>	<b>78,686</b>	<b>81,323</b>
<b>Net of receipts/(payments)</b>	<b>64,597</b>	<b>64,597</b>	<b>7,918</b>
Funds brought forward	70,934	<b>70,934</b>	<b>63,017</b>
<b>Funds carried forward</b>	<b>135,531</b>	<b>135,531</b>	<b>70,934</b>

## Statement of Assets and Liabilities at 31<sup>st</sup> December 2021

	Unrestricted funds	Total 2021	Total 2020
	£	£	£
<b>Cash funds</b>			
Cash at bank and in hand	135,531	<b>135,531</b>	<b>70,934</b>
<b>Liabilities</b>			
Bounce Back Loan	(20,000)	<b>(20,000)</b>	-
<b>Net assets at 31<sup>st</sup> December</b>	<b>115,531</b>	<b>115,531</b>	<b>70,934</b>

### Notes

1 The trustees have taken the decision not to include the value of assets within the accounts, as it can suggest that the District has more money available than it does. The majority of the District's assets are low value items of equipment. However, there is Parkwood.

Parkwood has enormous value to the District, both for the outdoor activities it allows us to provide for young people and its income generation, but it is not a realisable cash asset. The current value of Parkwood is in the region of £2,300,000. This will be reviewed in three years' time.

Approved and signed on behalf of all the trustees

Marcus Bennison:



Peter Elliff:



Date of approval: 29<sup>th</sup> October 2022

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BRIGHTON & HOVE DISTRICT SCOUT COUNCIL

**I report on the accounts of the Trust for the year ended 31<sup>st</sup> December 2021, which are set out on pages 7 to 8.**

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
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2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Jenny Robinson FCA  
209 Ladies Mile Road  
Brighton  
BN1 8TF

Dated: 2<sup>nd</sup> October 2022

## ADDRESSES OF SENIOR DISTRICT OFFICERS

District Commissioner	Marcus Bennison 64 King George VI Mansions Hove BN3 7QX	07872 075795 marcus.bennison@icloud.com
District Chair	Peter Elliff 66 Overhill Drive Brighton BN1 8WJ	01273 501852 pje66@me.com
District Administrator Secretary & Treasurer	David Simon 512 Falmer Road Brighton BN2 6LH	01273 309885 david.simon@ntlworld.com

## WOOD BADGES AWARDED IN 2021

Tricia Awcock	Beaver Scout Leader, 14 <sup>th</sup> Hove
Ben Boyes	Assistant Explorer Scout Leader, Hove Actually ESU
Sarah Clark	Beaver Scout Leader, 42 <sup>nd</sup> Brighton
John Cripps	Assistant Group Scout Leader, 14 <sup>th</sup> Brighton
Jonno Earl	Assistant Scout Leader, 6 <sup>th</sup> Hove
Alison Hampton	Assistant Beaver Scout Leader, 23 <sup>rd</sup> Brighton
Gareth Johnson	Assistant Explorer Scout Leader, Three Deans ESU
Caroline Perrin	District Cub Scout Leader
Martin Piggott	Assistant Cub Scout Leader, 42 <sup>nd</sup> Brighton
Lesley Smith	District Beaver Scout Leader
Paul Stone	District Cub Scout Leader
Katie Suter	Scout Leader, 1 <sup>st</sup> Hove
Liz Wakeling	District Scout Active Support Manager

**BRIGHTON & HOVE DISTRICT SCOUT COUNCIL**

England & Wales - Charity number 305826

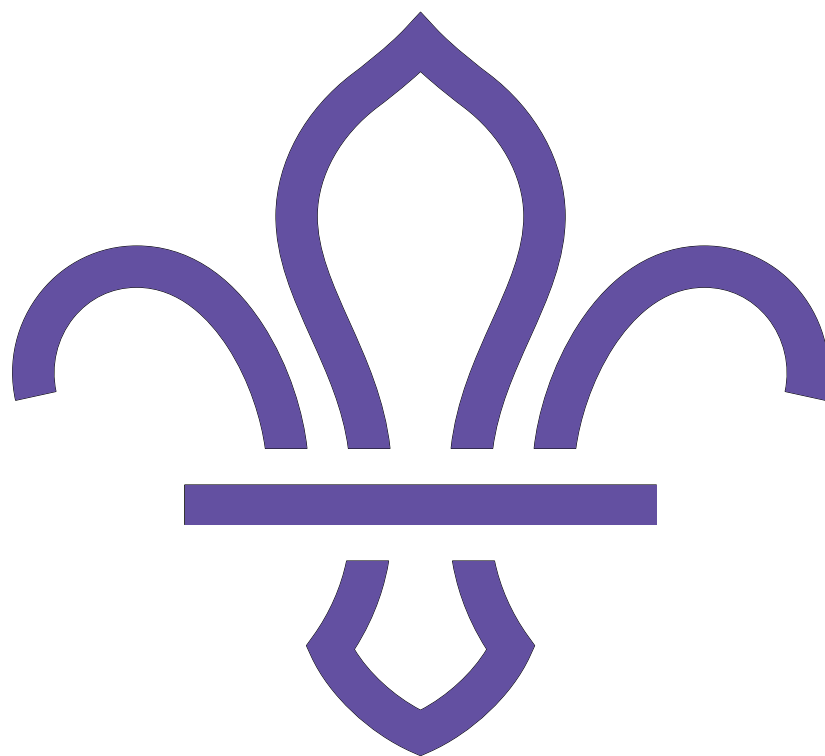
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# Accounts

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# **BRIGHTON & HOVE DISTRICT SCOUT COUNCIL**



**TRUSTEES' ANNUAL REPORT  
1<sup>st</sup> January – 31<sup>st</sup> December 2020**



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vacant	District Explorer Scout Commissioner	
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Daniel Markanday	District Youth Commissioner	

*Nominated*

Tim Thorley

*Elected*

Sarah James

Andrew Addison

Curtis Collins

until 31<sup>st</sup> August 2020

*Co-opted*

Chris Denham      Parkwood Sub-Committee

*Right to attend*

County Commissioner and County Chair

Sub Committees, to which the District Commissioner and District Chairman have the right to attend

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David Simon      District Treasurer

Chris Denham      Parkwood Treasurer

Clare Ashdown & Jacob Bloss

#### **Parkwood Sub-Committee**

Chair

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John Cripps      Bookings Secretary

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The District is totally reliant upon volunteers to run and administer the activities of the District. If there were a reduction in the number of leaders to an unacceptable level, there would have to be a contraction, consolidation or closure of activities. In the worst case scenario, the complete closure of the District.

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## ACHIEVEMENTS & PERFORMANCE

Following a return to growth of membership during 2019, unfortunately 2020 saw another decrease. Overall, there was a 3.9% decrease, taking the District to 1,738 members. A similar decrease was seen in the number of Beavers, Cubs and Explorers across the District. However, the Scout section saw an increase of 1.1% and Network an increase of 14%. Most notably, there was a significant decrease of 15% in the number of adults across the District. We continue to see a number of sections running with barely enough leaders, with some adults covering multiple roles.

Sadly, 5<sup>th</sup> Hove Scout Group closed during 2020, although all remaining members were offered places at neighbouring groups. The vacant headquarters was taken on by the District as a base for Hove Actually Explorers, and work has almost been completed on a thorough refurbishment.

In March, the global pandemic took hold and saw the suspension of face-to-face Scouting, putting an end to summer activities and camping. The majority of sections across the District, including both Explorer Units, continued to deliver Scouting online via Zoom, providing exciting programmes for our members to stay engaged throughout the summer period. Inevitably, the pandemic meant that most of our plans had to change, as the focus became supporting adult volunteers to deliver Scouting online.

With Parkwood closed for the majority of the year, the Parkwood Crew initially focused on completing work that ensured the site met required Health & Safety standards. Their attention then turned to ensuring that the site was COVID-safe, enabling its reopening as soon as allowed. This ensured that some much-needed income was secured during over Summer period. It was great to see a number of groups using Parkwood as an outdoor meeting place for face-to-face Scouting when they were able to do so.

And finally... thanks to all the leaders, administrators and other adults across the District who have worked harder this year to provide Scouting, during difficult circumstances, for the young people of Brighton & Hove. Without you, we really couldn't do it.

## FINANCIAL REVIEW

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short. The District Executive Committee considers that the District should retain a sum equivalent to 18 months running costs, circa £15,000 plus funds held by the Explorer Scout and Network sections, which can fluctuate between £5,000 and £30,000, depending on the activities being undertaken. These funds (£13,851 at the end of 2020) are raised by the members of these units and cannot be considered available for use by the District.

At the end of 2020, the District held reserves of £70,934, including the Explorer and Network funds. This balance is above the level required for operating expenses, but continued expenditure is planned at Parkwood to ensure compliance with current standards and further development of the site.

The District operates a break-even policy in relation to activities and requires the Parkwood Committee to request approval for larger, non-routine items of expenditure.

The District's income and expenditure is small and, as a consequence, has adopted a low risk strategy to the investment of its funds, which are held as cash using only mainstream banks or building societies.

The District Executive regularly monitors the levels of bank balances and the interest rates received to ensure the District obtains maximum value and income from its banking arrangements. Occasionally, this may involve using an account that requires a period of notice before funds may be withdrawn. Before making such deposits, the District Executive considers the cash flow requirements.

## FUTURE PLANS

Having seen a significant decrease in adult numbers over the last year, there will be a continued focus on adult recruitment across the District to ensure that we are able to meet the demand of Scouting from young people. It is hoped that the Regional Services Team will provide some additional support. The main priority will continue to be finding Group Scout Leaders, enabling the District Team to withdraw from roles within groups and focus on the overall development of Scouting across the District.

There will be a continued focus on getting all adults to where they should be with regard to their training and ongoing learning. With the first phase of this work due to finish at the end of January 2021, the focus will then be on those adults who need to complete a Wood Badge. Following this process, ongoing work will ensure that mandatory training requirements are kept up to date, supporting groups and sections to remain compliant.

At Parkwood, the hoped-for major upgrade to the sewage processing system has been delayed due to the disruption to income, and an electrical upgrade is also shortly required. The crew will complete some preparatory work for these projects, as well as continuing to modernise the existing facilities.

Above all, we will need to ensure that we support our existing volunteers to bounce back successfully following the disruption caused by the pandemic.

## DECLARATION

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:



Name(s) Peter Elliff  
Position District Chairman  
Date 23<sup>rd</sup> March 2021



Name(s) Marcus Bennison  
Position District Commissioner  
Date 23<sup>rd</sup> March 2021

## Receipts and Payments Accounts for the year ending 31<sup>st</sup> December 2020

	Unrestricted funds	2020	2019
	£	£	£
<b>RECEIPTS</b>			
Net membership fees	10,155	10,155	9,388
Activities	1,465	1,465	4,611
Badge sales	72	72	202
Gift Aid	2,590	2,590	4,909
Fund raising	-	-	213
Grants	16,334	16,334	-
Closure of 54 <sup>th</sup> Brighton	81	81	-
Closure of 55 <sup>th</sup> Brighton	1,800	1,800	-
Closure of 5 <sup>th</sup> Hove	38,304	38,304	-
<b>Sub-total</b>	<b>170,801</b>	<b>70,801</b>	<b>19,323</b>
<b>District sections</b>			
Net subscriptions	6,001	6,001	9,663
Activities	1,885	1,885	7,794
Fundraising	305	305	11,971
Kandersteg trip	-	-	34,574
Scarves, badges, etc.	1	1	61
Other	-	-	10
<b>Sub-total</b>	<b>8,192</b>	<b>8,192</b>	<b>64,072</b>
<b>Parkwood</b>			
Campsite fees	8,656	8,656	47,933
Souvenir sales	152	152	668
Donations	1,435	1,435	2,295
<b>Sub-total</b>	<b>10,243</b>	<b>10,243</b>	<b>50,896</b>
<b>Investment income</b>			
Interest received	5	5	8
<b>Total receipts</b>	<b>89,241</b>	<b>89,241</b>	<b>134,299</b>
<b>PAYMENTS</b>			
Activities	5,968	5,968	5,426
Equipment	75	75	-
Badges	-	-	378
Administration	5,078	5,078	2,674
Insurance	875	875	392
Training	-	-	264
Hove Building refurbishment	42,293	42,293	-
Hove Building running costs	771	771	-
Closure of 54 <sup>th</sup> Brighton	-	-	648
<b>Sub-total</b>	<b>51,061</b>	<b>51,061</b>	<b>9,782</b>
<b>District sections</b>			
Activities	5,968	5,968	18,424

Rent	1,145	<b>1,145</b>	<b>1,820</b>
Equipment	2,628	<b>2,628</b>	<b>1,455</b>
Scarves, badges, etc.	408	<b>408</b>	<b>122</b>
Kandersteg trip	-	-	<b>44,113</b>
<b>Sub-total</b>	<b>10,149</b>	<b>10,149</b>	<b>65,935</b>
<b>Parkwood</b>			
Maintenance	1,064	<b>1,064</b>	<b>5,859</b>
Development	6,777	<b>6,777</b>	<b>13,779</b>
Utilities	9,488	<b>9,488</b>	<b>9,680</b>
Insurance	1,245	<b>1,245</b>	<b>1,842</b>
Equipment/Consumable	1,258	<b>1,258</b>	<b>846</b>
Administration	201	<b>201</b>	<b>297</b>
Expenses	-	-	<b>1,795</b>
Other	81	<b>81</b>	<b>80</b>
<b>Sub-total</b>	<b>20,112</b>	<b>20,112</b>	<b>34,177</b>
<b>Total payments</b>	<b>81,323</b>	<b>81,323</b>	<b>109,894</b>
<b>Net of receipts/(payments)</b>	<b>7,918</b>	<b>7,918</b>	<b>24,406</b>
Transfers between funds	-	-	-
Funds brought forward	63,017	<b>63,017</b>	<b>38,611</b>
<b>Funds carried forward</b>	<b>70,934</b>	<b>70,934</b>	<b>63,017</b>

## Statement of Assets and Liabilities at 31<sup>st</sup> December 2020

	Unrestricted funds	Total 2020	Total 2019
	£	£	£
<b>Cash funds</b>			
Cash at bank and in hand	70,934	<b>70,934</b>	<b>64,426</b>
<b>Assets retained for own use</b>			
Land and buildings <sup>1</sup>	-	-	-
	<b>70,934</b>	<b>70,934</b>	<b>64,426</b>
<b>Liabilities</b>			
Money held for the Martlets	-	-	<b>(1,410)</b>
<b>Net assets at 31<sup>st</sup> December</b>	<b>70,934</b>	<b>70,934</b>	<b>63,017</b>

### Notes

1 The trustees have taken the decision not to include the value of assets within the accounts, as it can suggest that the District has more money available than it does. The majority of the District's assets are low value items of equipment. However, there is Parkwood.

Parkwood has enormous value to the District, both for the outdoor activities it allows us to provide for young people and its income generation, but it is not a realisable cash asset. The current value of Parkwood is in the region of £2,300,000. This will be reviewed in four years' time.

Approved and signed on behalf of all the trustees

David Simon:



Peter Elliff:



Date of approval: 30<sup>th</sup> October 2021

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES  
OF BRIGHTON & HOVE DISTRICT SCOUT COUNCIL**

**I report on the accounts of the Trust for the year ended 31<sup>st</sup> December 2020, which are set out on pages 7 to 8.**

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep account records in accordance with section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Jenny Robinson FCA  
209 Ladies Mile Road  
Brighton  
BN1 8TF

Dated: 29<sup>th</sup> October 2021

## ADDRESSES OF SENIOR DISTRICT OFFICERS

District Commissioner	Marcus Bennison 64 King George VI Mansions Hove BN3 7QX	07872 075795 marcus.bennison@icloud.com
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District Chair	Peter Elliff 66 Overhill Drive Brighton BN1 8WJ	01273 501852 pje66@me.com
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District Administrator Secretary & Treasurer	David Simon 512 Falmer Road Brighton BN2 6LH	01273 309885 david.simon@ntlworld.com
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