

The Guide Association Greater London West

Report and Financial Statements

For the year ended 31 December 2021

**The Guide Association
Greater London West**

Charity Registration No. 305817

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Trustees	County Commissioner Division Commissioners
Charity number	305817
Independent examiner	Derek Holmes 3 Larks Close Ferndown Dorset BH22 9TF
Banker	Lloyds Bank Plc 49/53 High Street Sutton Surrey SM1 1DT

The Guide Association Greater London West

The Trustees present their report in accordance with the Charity's governing document and the relevant Statement of Recommended Practice (the Charities' SORP 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

The County is governed by an Executive Committee, comprising, inter alia, representatives of each of the Divisions within the area of operation.

The Guide Association is incorporated by Royal Charter. The County is an unincorporated Association governed by the same Royal Charter and its bylaws under which the constitution of the Executive Committee has been established.

The Trustees are the voting members of the Executive Committee. With the exception of the County Commissioner, who is appointed by the Region Chief Commissioner in consultation with members of the Executive Committee, all members of the Executive Committee are appointed by the County Commissioner in consultation, where appropriate, with members of the local County Executive Committees.

The County Executive Committee shall have the following members:

The County Commissioner*

The Division Commissioners*

*who are also Trustees

The County Secretary*

The County Treasurer*

The County President

The County Badge Secretary

The County Trefoil Guild Chairperson

The Chairperson of the Heyswood Committee and other Advisers appointed to the Executive by the County Commissioner and whose appointments the County Executive Committee ratifies will also be members of the County Executive Committee.

OBJECTIVES

The objectives of the County are those of the Girl Guides Association and can be summarised as:

To enable and encourage girls and young women to fulfil their potential to take an active and responsible role in society;

To have sufficient adult volunteer leaders to enable every girl and young woman to have the opportunity to join us;

To sustain and promote a stimulating and enjoyable programme of activities based on guiding principles;

To ensure that all adult leaders within the County are appropriately trained and fully supported;

To identify and make use of all available resources and expertise for the benefit of members;

To act as a communication channel between the Divisions and other units in the County as well as the Region and Guide Association nationally.

Aims

The Guide Association, as part of a world-wide movement, enables girls and young women to fulfil their potential to take an active and responsible role in society through its distinctive, stimulating and enjoyable programme of activities delivered by trained volunteer leaders.

The Guide Association Greater London West

Vision

The vision is to be recognised as the leading organisation for girls and young women and to widen and increase its membership.

Statement of public benefit

The County of Greater London West is a branch of Girlguiding UK, which with its branches forms the United Kingdom's largest voluntary organisation for girls and young women. A report on Girlguiding UK's public benefit activities during the previous year can be found in its latest Annual Report.

The county of Greater London West has continued to provide its own public benefit activities in particular by providing organisational and administrative support and training to subsidiary branches of Girlguiding UK within the County, and organising activities principally for the benefit of those branches, and also promoting more broadly the charitable objectives of Girlguiding UK for the benefit of girls and young women.

County of Greater London West

The purpose of the County is to deliver the above in the County of Greater London West in accordance with the current Guiding Manual. The County consists of just over 3,700 members and covers the area of the four London Boroughs of Kingston, Merton, Richmond and Sutton.

The Guide Association Greater London West

ACHIEVEMENTS AND PERFORMANCE

I am delighted to be able to report that the girls and leaders of Greater London West have had another busy and successful year with many achievements despite the continued impact of Covid-19 during 2021.

Units have been creative in meeting in various ways as according to the restrictions. Some continued to use a virtual platform until the Autumn whilst others met outdoors when indoors was not permitted. It is a true credit to our volunteers that girls have had access to a range of activities that they have been able to have fun and enjoy.

We had 16 girls complete the Guide Gold Award.

16 adults completed their Adult Leadership Qualification

4 girls completed their Young Leader Qualification

2 adults completed their Residential Qualification for a different section

We were delighted that two adults were awarded the British Empire Medal in the New Year Honours List! Fantastic to have their voluntary work valued in this way!

Due to the Coronavirus, no international travel has been permitted but I know several units are planning for future years.

117 Girls and 15 leaders received Jack Petchey Awards

With further lockdowns and restrictions in 2021, we were unable to run any county events for the girls to take part in. The focus has been on supporting units to re-start face to face. The February census showed that we had 25% decrease in girl members and 22% decrease in volunteers. Divisions worked hard to recruit more volunteers to replace some of the adults by taking part in a variety of local events to their area. By the end of the year, numbers had started to increase again.

The summer term saw many units meeting outdoors again in parks, HQ fields, tennis clubs, as well as at our campsite, Heyswood. At the latter, girls were able to enjoy the new activities that had been put in in 2020 – twin zip wire, basket swing and improved waterslide. The low ropes were also very popular.

Residentials were permitted in June, although indoor ones limited to no more than six in a room. At Heyswood, we were able to make adaptations in BP Lodge to be able to meet this requirement from September. A few units managed to take their girls away for a summer camp – the smiles on their faces were wonderful to see!

Finally, on behalf of the county team, I would like to say huge thanks to all the leaders for their enthusiasm and imagination in supporting the girls during this unprecedented time and look forward to the coming year.

Christine Donovan
County Commissioner April 2022

The Guide Association Greater London West

I report to the Trustees on my examination of the accounts on the financial statements of the Charity for the year ended 31 December 2021 which are set out on pages 6 to 11.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act.

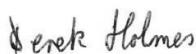
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
or
2. the account do not accord with those records or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Derek Holmes FCA
Chartered Accountant



3 Larks Close
Ferndown
Dorset
BH22 9TF

16 May 2022

The Guide Association Greater London West

Statement of Financial Activities for the year ended 31 December 2021

	Note	2021		2020	
		Unrestricted funds £	Restricted Funds £	Net £	Income/Receipts £
Incoming resources	2				
Income from donations and legacies		14,291	-	14,291	58,100
Income from charitable activities		52,434	-	52,434	84,157
Restricted income from charitable activities			45,267	45,267	46,590
Other incoming resources		6,920	-	6,920	22,691
Highways Agency		-	-	-	11,271
Investment income		685	-	685	114
Total incoming resources		74,330	45,267	119,597	222,923
Resources expended	2				
Expenditure on raising funds		570	-	570	12,415
Expenditure on charitable activities		85,438		85,438	36,816
Restricted expenditure on charitable activities		-	39,917	39,917	50,551
Other expenditure		50,468	-	50,468	75,807
Highways Agency		-	-	-	11,271
Total resources expended		136,476	39,917	176,393	186,860
Net movement in funds		(62,146)	5,350	(56,796)	36,063
Total funds brought forward		660,592	1,288	661,880	625,817
Total funds carried forward		598,446	6,638	605,084	661,880

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Balance Sheet as at 31 December 2021

	Note	2021 £	2020 £
Fixed Assets			
Tangible assets	4	283,877	305,897
Total fixed assets		283,877	305,897
Current assets			
Cash at bank and in hand		321,507	356,593
Total current assets		321,507	356,593
Creditors: due within one year	5	(300)	(600)
Net current assets		355,207	355,993
Net assets		605,084	661,880
Funds of the charity		605,084	661,880

Approved by the trustees on
by

2022 and signed on their behalf

Girlguiding Greater London West

Christine Donovan

Christine Donovan
County Commissioner

9th May 2022

The Guide Association Greater London West

Notes to the Financial Statements for the year ended 31 December 2021

1. Accounting policies

1.1 Charitable status

As a charity the Guides Association Greater London West is exempt from taxation on its charitable activities.

1.2 Basis of accounting

The financial statements are prepared on the basis of historical cost in accordance with Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2019) and with applicable accounting standards and with the Charities Act 2011.

There has been no change to the accounting policies (calculation rules and methods of accounting) since last year, and no change has been made to accounts for previous years.

1.3 Incoming resources

These are included in the Statement of Financial Activities (SofA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Where incoming resources have related expenditure (as with fundraising and other activities) the incoming resources and related expenditure are reported gross in the SofA.

Grants and donations are only included in the SofA when the charity has received or has unconditional entitlement to the resources.

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Investment income is included in the accounts when receivable. Any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year is included in Investment gains and losses.

1.4 Expenditure and liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance costs include costs of the preparation and examination of the Report and Financial Statements and the costs of trustee meetings.

Grants payable are recognised in the accounts when paid or a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

1.5 Assets

Tangible assets are capitalised if they can be used for more than one year and cost at least £500. They are depreciated so as to write off their cost less estimated residual value over their estimated useful lives. Estimated lives for the principal classes of asset are:

- Buildings: 50 years
- Fencing and outbuildings: 10 years
- Furniture and equipment: 10 years

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Notes to the Financial Statements for the year ended 31 December 2021

2. Analysis of incoming and expended resources

	2021			2020		
	Incoming £	Expended £	Net £	Incoming £	Expended £	Net £
Census/ Subs.	8,356	(570)	7,786	11,960	(12,415)	(455)
Legacies and Donations	5,935	-	5,935	58,100	-	58,100
Grants from County	-	-	-	7,477	(12,250)	(4,773)
Heyswood	18,165	(53,816)	(35,651)	4,746	(22,813)	(18,067)
Badge Sales/Purchases	9,979	(9,715)	264	9,186	(2,944)	6,242
Trading/Other Sales	24,290	(21,907)	2,383	15,209	(33,872)	(18,663)
Jack Petchey Awards	45,267	(39,917)	5,350	39,113	(38,301)	812
County income	1,245	-	1,245	43,056	-	43,056
Activities	634	-	634	-	(859)	(859)
Training	-	(1,211)	(1,211)	1,325	(1,325)	-
Overseas Travel	4,815	(5,468)	(653)	600	(2,220)	(1,620)
Administration	-	(43,789)	(43,789)	4,751	(40,188)	(35,437)
Miscellaneous	226	-	226	16,015	(8,272)	7,743
Highways Agency	-	-	-	11,271	(11,271)	-
Bank Interest	685	-	685	114	(130)	(16)
Net income (outgoing)	119,597	(176,393)	(56,796)	222,923	(186,860)	36,063

3. Expenditure

Grants made comprise Jack Petchey awards made to Guide Units totalling £39,917 (2020 £38,301).

Resources expended include the Independent Examiner's fee of £300 (2020 £600).

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Notes to the Financial Statements for the year ended 31 December 2021

4. Tangible fixed assets

	Freehold land and buildings £	Fencing and sheds £	Fixtures, fittings and equipment £	Aeroball £	Refurb BP Lodge £	Low Ropes Course £	Twin Zip Basket Swing £	Total £
Cost								
Balance b/wd	254,868	29,976	63,704	14,500	176,737	20,045	22,392	582,222
Additions	0	6,360	0	0	4,243	0	0	10,603
Balance c/wd	254,868	36,336	63,704	14,500	180,980	20,045	22,392	592,825
Acc depreciation								
Balance b/wd	106,415	27,778	63,704	10,150	60,184	5,855	2,239	276,325
Charge for the year	5,097	3,634	0	1,450	18,198	2,005	2,239	32,623
Balance c/wd	111,512	31,412	63,704	11,600	78,382	7,860	4,478	308,948
Net book value								
Brought forward	148,453	2,198	0	4,350	116,553	14,190	20,153	305,897
Carried forward	143,356	4,924	0	2,900	102,598	12,185	17,914	283,877

5. Creditors: amounts falling due within one year

	2021	2020
	£	£
Accruals	<u>300</u>	<u>600</u>

6. Restricted income funds

	2021	2020
	£	£
Jack Petchey	<u>6,638</u>	<u>2,100</u>