

1st West Byfleet Scout Group

Annual Report & Financial Statements

Year end July 2024

Charity Commission
Registered Number 305813

1st West Byfleet Board of Trustees

2023-2024

Elected Members

Chair: George Allan

Treasurer: Angela Brown

Trustee: Vacancy

Ex Officio Members

Group Lead Volunteer: Jo Graham

Asst Group Lead Volunteer: Alison Hughes

Nominated Members

Secretary: Vacancy

Contents

- Annual reports:
 - Chair
 - Group Lead Volunteer
 - Beavers
 - Cubs
 - Scouts
 - Treasurer
- Constitution - POR 5.4 has been fully adopted as our constitution and can be reviewed here:
<https://www.scouts.org.uk/por/5-local-governance-and-finance-of-groups-districts-counties/#5.4>
- Minutes from the last AGM (October 2023)
- Agenda for the September 2024 AGM
- Chair's closing statement

Chair

2023/24 has proven to be a transition year for 1st West Byfleet Scout Group in many ways indeed. As befits the 100 year anniversary of the Group, this year has shown that we are still managing to change to the demands of our ever changing internal and external circumstances.

Firstly, in March of this year, after 18 years as GSL, **Lyn Blackman** stepped down and passed the baton to **Jo Graham**. Adopting the new Scout title, Jo became the new GLV, (Group Lead Volunteer). I would like to thank Lyn formally for all of her great work within the 1st West Byfleet Scout Group and wish her well in the future as she stays connected to the group.

With a new GLV, a refocused Trustee Board and with the financial support from our landlords, Byfleet United Charities (who donated £7k), we have undertaken substantial improvements to our Scout HQ. Over the last 6 months, we have managed to install new double-glazed windows and new electrics throughout the Scout Hut. This will help greatly with the running costs of the Scout Hut and try to increase the efficiency of our energy usage.

We have also given the hut and the garden a severe makeover - In the hut we have painted and decorated, upgraded appliances and had a massive clear-out at the back of the hut to create much needed space. - In the back garden, this has been totally revamped, clearing out all the shrubs and bushes, creating a safe play environment for the children.

All this work could not have been done without the tireless efforts of all the Scout members and families who came to help on our DIY SOS clearout weekend and also the local businesses who helped with donations of equipment, especially Selco, Wickes and KGB Old Woking. My thanks to all and I particularly want to congratulate the core team of Jo, Rebecca, Angela and Alison who coordinated all of this.

With regard to the Scout hut, many of you may have heard that Byfleet United Charities are looking to redevelop the land upon which the Scout Hut sits. After much discussion and lobbying, we are pleased to say that despite their plans, they have stated that in principle they will proceed but without the land currently occupied by the Scouts. This is great news and helps secure the future of our hut. We will continue to stay close to them.

With regard to the activities within the Group, all three sections of Scouts, Cubs and Beavers have had another fun-packed year and as usual the group has been led and supported by our very committed leaders. Each of the section leaders have gone into great detail about last year's activities in their respective reports attached.

Looking at the financials for the year, I am pleased again to report that we are still looking pretty healthy with a positive closing balance in our accounts. Angela Brown, our Treasurer continues to do a super job in managing our finances and her report is also attached and provides great insight as to how the finances work within the group.

In summary, it's been another highly successful year for the group despite the challenges of the transition. I would like to thank and congratulate all the leaders for their efforts this year. I would also like to offer my personal thanks to Jo, Angela and Rebecca for their tenacity and dedication this year with all of the complications involved.

Finally, and as I have mentioned above, this year is the 100th anniversary of the founding of 1st West Byfleet Scout Group. The demand for Scouting still remains strong in West Byfleet and we aim to celebrate this with our centenary party, where many past members, leaders and associates will be in attendance. I hope you will also be able to attend.

George Allan

Group Lead Volunteer

It has been a busy year of change in our Scout Group. Each section has continued to run some amazing programmes and camps. My thanks goes to all the dedicated leaders and parent volunteers who regularly give up their time to help.

We have also seen a lot of effort put into improving our premises, as noted by George. We had a really busy and fun DIY SOS weekend back in the Spring. We are so grateful to everyone who came and helped that weekend. It made such a difference. We have also been very fortunate to have been supported by local businesses and Byfleet United Charity.

We are looking forward to showing off our lovely garden and all the improvements at our 100 year celebration on Saturday.

Jo Graham



We have had another fun-filled year with up to 17 Beavers attending each week. We have three committed leaders and several parent helpers who regularly come along and join in the fun.

Some of this year's highlights have been the District Science Day in March, a trip to RHS Wisley, and a visit to Woking Planetarium.

We continue to visit Birchmere campsite regularly for wide games and a campfire. We have also gained a new campfire venue which we are able to walk to from the hut and we call it 'Our Secret Campsite.'

In June, seven children and six adults set up camp at Walton Firs. It was a busy weekend with lots of other groups camping there too. The children took part in lots of activities including archery and caving, but their favourite activity of the weekend was making bows and arrows out of sticks and string.

Thank you to all the leaders and parents that have helped us run so many fun activities this year! We look forward to more adventures in 2025.

Jo, Pete & Charlie



As ever, the Cubs have been able to take part in a wide range of activities, with lots of them being outdoors.

This year, we ran a weekend camp for our Cubs at the district campsite at Birchmere in June. The cubs hiked in from Byfleet then took part in a weekend of fun and traditional scouting activities. The Cubs put up their own tents, cooked a meal on open fires and had great fun firing stomp powered rockets. The weather was kind to us and everyone participated enthusiastically and showed true Scouting values.

As ever, the district-organised 'Back to Basics' camp in May was very successful. This was a great opportunity for mostly sixers and seconders who've camped before and those who were new to camping to take part in a wide range of activities and camp with cubs from across the district. Activities were organised by each pack and the cubs got to try branding a piece of wood, making bread on a stick, knots and lashings, first aid and other activities. Despite the very hot conditions, the cubs all enjoyed the full range of activities, and we had a great campfire on Saturday night.

As last year, I feel incredibly lucky to have a great team of Assistant Cub leaders in the team to help me run the Cubs, without them it would be impossible to offer all the activities we do. All the leaders have been fantastic, organising sessions and helping with the planning of the programme, I really couldn't do it all without them.

We've been very glad of the help that we've got from parents acting as parent helpers for occasional sessions over the last year. When parents can help out, it makes it possible for us to do more out of the hut activities, particularly in the Summer term, which all the Cubs thoroughly enjoy. Without this parent support we would be unable to run such an active programme and I urge all parents to consider if they could help out occasionally.

I think the Cubs would agree some of the highlights for the year were:

- Cycling to the Anchor pub along the canal and back again
- Cooking a delicious meal in the Scout Hut
- Canoeing along the canal in Addlestone

Thanks once again to all the team who've helped me deliver the programme this year, the uniformed leaders, parent helpers for meetings and administration, our Duke of Edinburgh helpers and of course Lyn for her valued support in the background.

I hope that we'll be able to deliver as exciting a programme over the coming year.

Alison Hughes and the Cubs team



Over the last year we've continued to focus on the completion of badges. 99 badges have been awarded across 23 activities, including a Chief Scout's Gold Award. Another 28 badges are due to be awarded in the coming weeks.

In May, 5 of our older scouts completed the Expedition Badge, which involved the planning and completion of a weekend of hiking, navigation and camping. In late June, 11 Scouts attended the Surrey Scoutabout weekend; an activity – filled event that takes place once every 3 years, and which this year involved more than 5,000 scouts.

The Troop is currently close to capacity, with 26 scouts and 4 leaders. The scouts are organised into 4 Patrols, which provides 4 of our older scouts an opportunity to be a Patrol Leader and assist the adult leaders in running some of the activities, and we're pleased to say that the Patrol Leaders have been keen to expand their responsibilities. This year some of our Scouts volunteered in the community. The Scouts ran the Archery stall at West Byfleet Junior School's summer fair and again at St John's Church Summer Fair, and some of the Exec Committee members together with several Scouts ran a cake sale at West Byfleet Junior School's fireworks evening. All these events raised valuable funds for the scout group.

We have recently seen a change in our adult leaders. Matt Blackman has resigned due to work / family commitments, and Dave Earl has joined scouts from Cubs. We thank Matt for his years of support and offer Dave a big welcome.

We would like to thank the parents who have helped us on Tuesday evenings as well as at Scoutabout. Your support is invaluable to us.

All the Scout Leaders: Gavin, Paul, Becks & Dave.



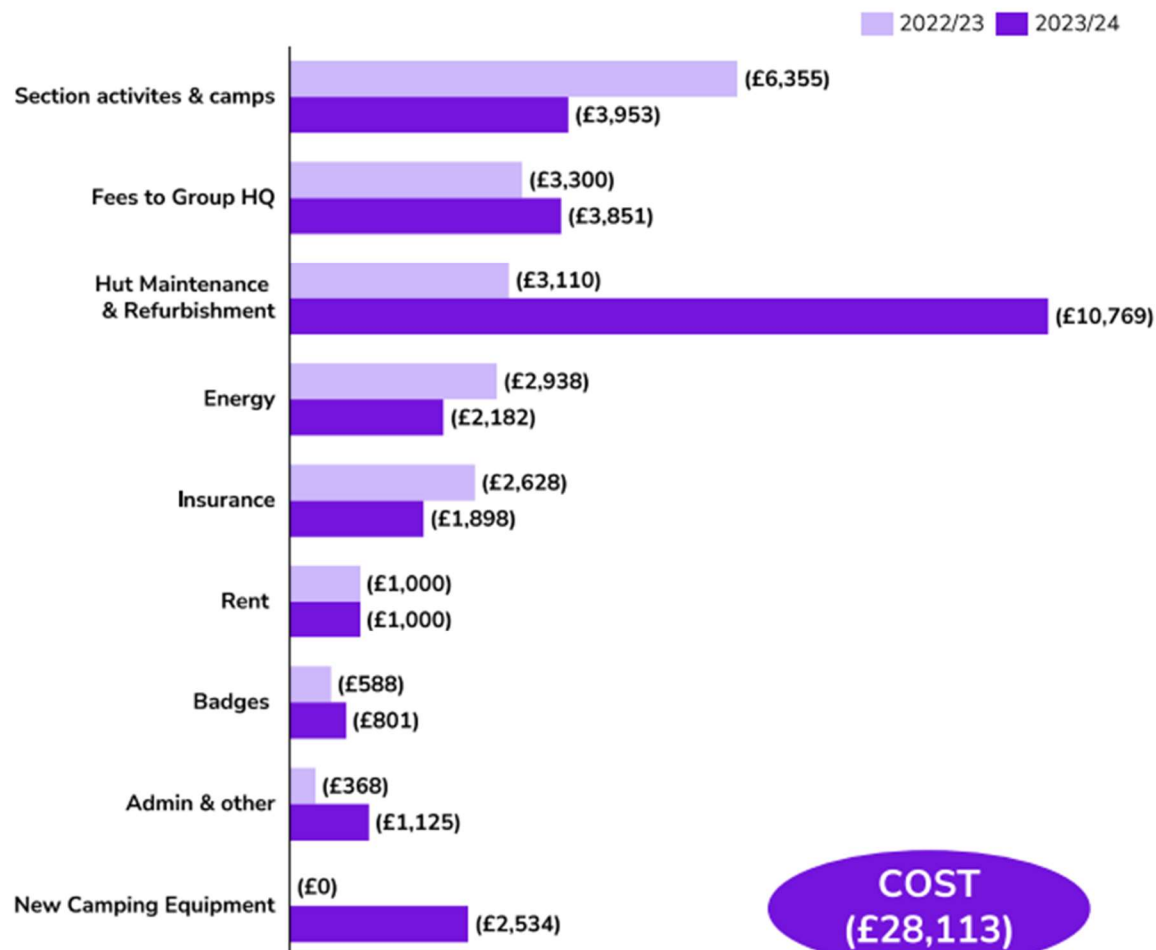
2023/24 Treasurers AGM Report

Money - Our Aim is to maintain the financial security of the group for the future

We will:

- Budget and spend carefully to ensure the maximum amount possible is spent on Scouting activities
- Keep parent payments for subs and additional activities as low as is practical
- Retain sufficient reserves of at least 1 years running costs in case of emergency
- Make a small annual surplus in order to save up for future investments (in both the building and equipment)

Where did we spend money?



Every Section (Beavers, Cubs & Scouts) gets a Budget of £10 per child every term to spend on Activities. We spent less last year as there was no Summer Camp.

These are the fees we have to pay to Group HQ which were £63 per child. These increased by £3 and we had more children compared to the prior year.

We spent a lot of money making the hut nicer and more energy efficient with our "DIY SOS" project – we replaced the electrics, the windows, fixed the hot tap in the kitchen, and have landscaped the garden. Byfleet United Charity kindly donated £7,221 to cover part of this cost but we had to pay the rest from our own funds.

Energy costs have reduced as we moved to better deals and saved energy through the DIY SOS work.

We have to have insurance, for the hut, our equipment and also for when we have activities outside of the hut.

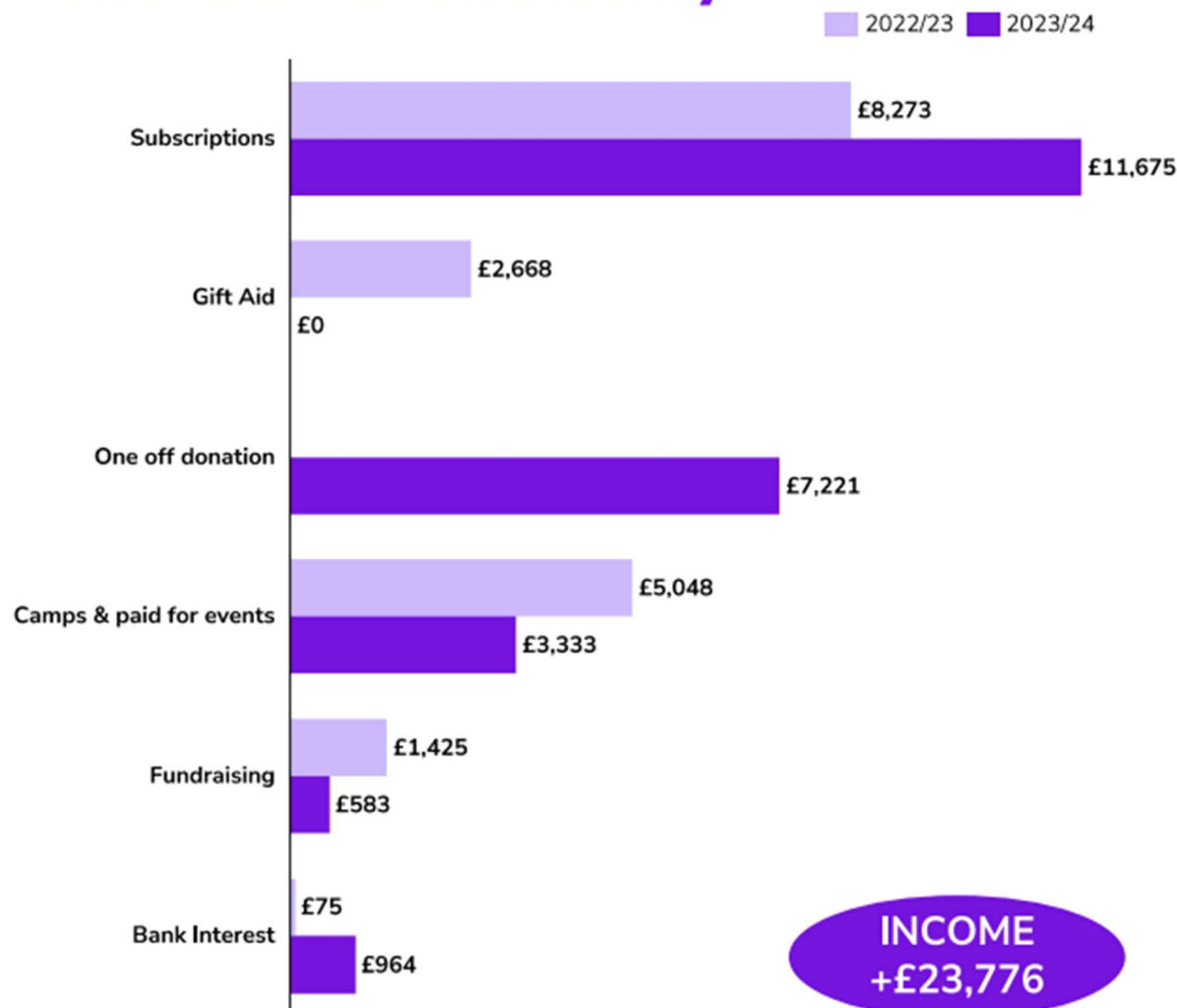
This is the money we pay to Byfleet United Charity, who own the land our hut is built on.

More money spent on badges – which is great because it means the children are earning more badges!

These are other running costs, like the cost of using OSM, leader uniforms, last year's Halloween party and end of year awards.

Last year we bought some new camping equipment as ours was getting old – 9 new tents, a Coleman shelter and some Expedition equipment that we had been saving up for.

How did we raise money?



Subscription income went up as we increased the monthly charge from £15 to £17.50 to cover our cots (the first increase in 5 years) and we had more members.

Gift Aid is the money we can get back from HMRC for all Subscriptions paid and donations received from UK taxpayers. We receive 28p for every £1 given to us by individuals. The 2023/24 Gift Aid was 2,734.58 but it was received just after our year end date so we cannot include it here.

This is the donation made by Byfleet United Charity for our DIY SOS work.

This is the money paid by parents for activities and camps over and above the termly Budget. It was lower last year as there was no Summer Camp.

We made £583 profit from fundraising last year; £352 at fireworks, £318 at Summer fairs and spent £138 on fundraising equipment for future events. This was lower than the year before where the Cubs raised an additional £540 with a sponsored walk.

We keep £30,000 locked away for emergencies which was donated to us some time ago. That money goes into a special high interest savings account which gave us £964 of extra income last year – taking advantage of the high UK interest rates.

So Overall...



BUT:

If we ADD the Gift Aid £2,375 that was received late (so we have to put in next years accounts)

And deduct the cost of the one off Equipment purchases £2,534 that we have been saving up for

Then our surplus would have been:



Note in the 12 months prior we made a £1,392 loss

1st West Byfleet Scout Group (Charity no. 305813)

Receipts and payments account

Year start date	Year end date
01-Aug-23	To 31-Jul-24

Receipts and payments

	2023/24 12 months to 31 Jul 2024	2022/23 18 months to 31 Jul 2023
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	11,675	12,410
Donations	7,221	1,035
Gift Aid	-	10,138
Other similar income	-	95
Sub total	18,896	23,678
Group Activities		
Summer Camp	735	6,663
Scouts	1,118	982
Cubs	1,031	1,551
Beavers	450	488
Sub total	3,333	9,684
Grants		
Other grants	-	-
Sub total	-	-
Fireworks (BBQ & cakes)	1,383	-
Beavers games fundraiser	85	-
Cubs Sponsored Walk	-	540
Junior School & local Fairs (Archery)	343	739
Other	35	50
Sub total	1,846	1,330
Investment income		
Bank interest	964	113
Sub total	964	113
Total Gross Income	25,039	34,804
Asset and investment sales, etc.	-	-
Total receipts	25,039	34,804

Comments

BUC donation for Scout Hut repairs
Gift Aid of £2,734.58 was received 6 Aug

Funds relate to 2023 camp, no camp in 2024

£30,000 of funds were put on high interest savers in year

2022/23 12 mth proxy Adjusted	Variance	Comments
£	£	
8,273	3,402	More members & increase price from £15 to £17.50 p/m
-	7,221	BUC Donation for Scout Hut update
2,688	- 2,688	Gift Aid did not land in time due to bank account closure
95	- 95	
12,441	7,840	
3,359	- 2,623	No Summer Camp in 2024
402	716	More organised activities
963	68	More organised activities
325	125	More organised activities
5,048	1,715	
-	-	
-	-	
-	1,383	
-	85	
540	- 540	
739	- 396	
50	- 15	Fireworks a key new fundraising activity
1,330	517	
75	889	£30,000 of funds were put on high interest savers in year
75	889	
18,894	7,531	
-	-	
18,894	7,531	

1st West Byfleet Scout Group (Charity no. 305813)

Receipts and payments account

Year start date Year end date

01-Aug-23 To 31-Jul-24

Receipts and payments

	2023/24 12 months to 31 Jul 2024 £	2022/23 18 months to 31 Jul 2023 £
Payments		
Charitable Payments		
Membership subscriptions paid	3,851	3,300
Insurance	1,898	5,006
Utilities	2,182	4,407
Cleaning & Gardening	410	1,465
Rent	1,000	1,250
Inspections, Repairs and Renewals	10,359	2,133
Badges	801	882
Uniform	130	64
AGM and meetings	265	45
Bank Charges	-	60
Admin charges	730	136
Other costs	-	-
Sub total	21,827	18,740
Group Activities		
Camps	220	7,263
Group Activities - Scouts	1,722	2,638
Group Activities - Cubs	1,176	1,873
Group Activities - Beavers	834	616
Sub total	3,952	12,390
Fundraising expenses		
Equipment	139	83
Fireworks	1,030	-
Beavers Games	70	-
Other fundraising costs	26	-
Sub total	1,265	83
Total Gross Expenditure	26,843	31,221
Asset and investment purchases, etc.	2,534	1,126
Total payments	29,377	32,347
Net of receipts/(payments)	(4,338)	2,457
Cash funds last year end	38,850	36,393
Cash funds this year end	34,512	38,850

Comments

£7,221 funded by BUC for Scout Hut repairs, Electrics, new windows etc

Includes: £130 gifts & awards, £209 OSM, £190 Centenary badges

Non-refundable Summer camp deposit for cancelled camp

Card readers & collection buckets
£352 profit after costs
Funded by Beavers fundraising - well done Beavers!

New camping equipment - tents, shelter, Trangias and other items

2022/23
12 mth proxy
Adjusted
£

Variance
£

Comments

Higher capitation due to more members

Unity insurance went down in year (no change in cover)

New contracts reflecting Gas & Elec price reductions

Cut back on cleaning & Gardening as we revamped the hut

1 off Scout hut revamp - mostly funded by BUC

Held halloween party for AGM to try and boost engagement

Includes: £130 gifts & awards, £209 OSM, £190 Centenary badges

No summer camp

More activities + Budget of £10 per child per term

More activities + Budget of £10 per child per term

More activities + Budget of £10 per child per term

Card readers & collection buckets

£352 profit after costs

Funded by Beavers fundraising - well done Beavers!

Minor spend in prior year as only did Archery

New camping equipment - tents, shelter, Trangias and other items

1st West Byfleet Scout Group (Charity no. 305813)
Receipts and payments account

Year start date	Year end date
01-Aug-23	To 31-Jul-24

Statement of assets and liabilities at the end of the year

	2023/24 12 months to 31 Jul 2024	2022/23 18 months to 31 Jul 2023
Cash funds		
Bank current account	4,093	18,751
Bank deposit account	30,000	20,000
Cash/Floats/Prepaid cards	419	99
Total cash funds	34,512	38,850
	GB	GB
Non monetary assets for charity's own use		
Motor vehicles - Blue Line Trailer	6,000	6,000
Scouting equipment, furniture etc	21,505	20,000
Sub total	27,505	26,000
	GB	GB
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Sub total	-	-
	GB	GB
Total net assets	62,017	64,850

Per insurance estimate
 Per insurance estimate

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 29th September 2023 and signed on their behalf by

Signature	Print Name
	Chair
	Treasurer

	2023/24 12 months to 31 Jul 2024	2022/23 18 months to 31 Jul 2023
	£	£
Group Activities Summary		
Net receipts/(payments) for Camps	£515	(£600)
Receipts for Camps	£735	£6,663
Payments for Camps	(£220)	(£7,263)
Net receipts/(payments) for Scouts	(£605)	(£1,655)
Receipts for Scouts	£1,118	£982
Payments for Scouts	(£1,722)	(£2,638)
Net receipts/(payments) for Cubs	(£146)	(£322)
Receipts for Cubs	£1,031	£1,551
Payments for Cubs	(£1,176)	(£1,873)
Net receipts/(payments) for Beavers	(£384)	(£128)
Receipts for Beavers	£450	£488
Payments for Beavers	(£834)	(£616)
Net receipts/(payments) for Activities	(£619)	(£2,706)

Comments

Income in current year relating to prior years camps

Avg 18 Scouts @ £10 per child per term = £530 Budget. Overspent by £75 due to loss on Scoutabout camp of £66, Donating of £32 and early payment of next years activities of £52, offset by Term 2 savings.

Avg 26 Cubs @ £10 per child per term = £790 Budget. Underspent by £644 due to £220 invoice being paid after year end, accidental profit of £285 made on cubs camp and general underspend of termly budget.

Avg 14 Beavers @ £10 per child per term = £410 Budget. Spent on Budget, Loss made on Beaver camp of £84 countered by underspend of termly budget in Term 3.

**Minutes of the Annual General Meeting of the 1st West Byfleet Scout Group held on Friday 20th
October 2023 at Scout Headquarters.**

Attendees

Lyn Blackman (GSL)	Gavin Blackman (Quartermaster & Scout Leader)	George Allan (Chair)
Alison Hughes (Asst. GSL & Cub Leader)	Paul Watson (Asst. Scout Leader)	Jo Graham (Beaver Leader)
	Matt Blackman (Asst. Sout Leader)	
Andy Brown (Asst. Cub Leader)	Angela Brown (Treasurer)	Charlie Earl (Asst. Beaver Leader)
Dave Earl (Asst Cub Leader)	John Pain (ADC Scouts)	Pete Holcroft (Asst. Beaver Leader)
Parents & families of:		
Beavers	Charlie Haskell, Oscar Haskell, Harry Hawke, Joshua Smith, Lenny Tongue, Charlie Denman, Dylan Holcroft, Toby Charles- Jones, Bryn Lawry, Charles Warne	
Cubs	Eliza Lowry, Fletcher Lowry, Eliza Earl, Sammy Watson, Artemis Papadimitriou, Toby Graham, Harry Cruse, Elizabeth Urwin, James Robinson, Gus Persson, Harry Aldridge, Theo Ribolla, Aaron Dar	
Scouts	Evan Brown, Vivian Zhang, Micah Graham, Hasti Brannigan Alexander Frewin, Harrison Peppiatt-Pratt, Henry Madden, Amelia Isaac, Mikaela Isaac, Archie Hadjicostas	

1. Introduction and welcome & Apologies for Absence

George Allan welcomed everyone to the meeting. He introduced himself and explained his role as Chairman.

Kath Ashworth (DC Woking)	
Geraldine Meldrum (ADC Beavers)	
Jan Parker (ADC Cubs)	
Becky Gardner (Asst. Scout Leader)	
Mark Rennie (Asst. Cub Leader)	
Parents & Families of:	
Beavers	Miles Brown, Gabriel Bennett, Samuel James
Cubs	Harrison Brown, Leo Murphy
Scouts	Katie Gardner, Ben Stockford, Abigail Stockford, Oliver Richardson

2. Accept Minutes of 2022 Annual General Meeting

There were no outstanding actions from last year and so the minutes were proposed by Angela Brown and seconded by Lyn Blackman.

3. Matters Arising from last meeting

There were no outstanding actions.

4. Annual Reports

All the reports were sent out earlier in the week in an email to all members and are included in the Appendix.

As Chairman, George felt from his perspective that things have been going well. There also lots of changes taking place such as the Executive Committee becoming a more formal Trustee Board that has responsibility for the governance of the group. There is also new constitution to be adopted. George also welcomed our new treasurer, Angela Brown, who has been helping tighten things up in terms of compliance. There is a lot of work in progress and lots of place in places to improve things.

As GSL, Lyn shared that there have been many things going on. All the sections have had intense programmes, especially in the summer term. Summer Camp took place for Cubs & Scouts which went well despite the very wet weather conditions. Scouts went away for Scoutabout, Cubs attended a day at SCRAM and Beavers went on a joint camp with Pyrford Beavers.

Lyn also shared that next year 1st West Byfleet Scout Group will be celebrating it's 100th year. She would like to get a committee together to plan a celebration event. Any parents interested to get in touch. On a similar, but more permanent note, she would also like to set up a fundraising committee to help with replacing camping equipment and increasing running costs. The cost of camps is also increasing.

5. Treasurer Statement of Accounts

We had lots of children interested in the meeting and two cubs in particular asking some great questions. Therefore, Angela's summary was given in a child friendly way.

Angela explained that our aim has been not to make money but also not to lose any. We have been losing money over the last few years but a grant that we received during COVID has kept us going. We have managed to reduce our energy costs and we were able to claim £10k of gift aid from the last 5 years. We would like to raise surplus funds, not for profit, but so that we can look after the building and purchase new equipment when needed.

£1,300 was raised through fundraising this year so thank you to all the parents that were a part of this. We have also raised the cost of subscriptions for the first time in several years.

Thanks also to Emma Weston who was able to secure £1k through her company's fundraising scheme which we used to buy new equipment. Angela would be happy to talk to any other parents who have companies with similar schemes.

6. Adoption of new Scouts Constitution POR 5.4

An outline of the new constitution was shared with members in advance of the meeting. The new constitution was proposed by Lyn Blackman and seconded by Angela Brown

7. Confirmation of Nominated Officers for 2023/2024 (appointed by GSL)

- Chair (George Allan)
- Parent Representatives – Scouts, Cubs, Beavers
- Quartermaster (Gavin Blackman)
- Other Exec Officers
- Other non-Exec Officers
- Fund Raising (TBC)

8. Election of Officers for 2023/2024

- Chair – George Allan for a final year
(Proposer – Angela Brown, Seconded – Lyn Blackman)
- Parent Representatives – Scouts, Cubs, Beavers – Vacancy
Parents to let us know if interested. It's only one meeting per term.
- Secretary – Jo Graham (Proposer – Charlie Earl, Seconded – Dave Earl)
- Treasurer – Angela Brown (Proposer – Alison Hughes, Seconded – Thomi Papadimitriou)
- Independent Accounts Scrutineer/Examiner – Vacancy

9. Any Other Business

- George shared that the set quorum for decision making by the Trustee Board is four people.

10. Closing Statement from Chairman

George closed with thanks to everyone for coming along. It's been good to see everyone in person. It's been loud but good! A fantastic forum for asking questions and receiving input from our members. We are always open for suggestions.

George has been Chair of this group for nearly 14 years and is looking for someone to take his place. There are lots of changes happening in Scouting as well as in terms of the leadership of this particular group. It will be a busy year and he will be looking to step back once he has someone to pass this onto.

The AGM closed at 7.25 pm.

Awards presented

Beaver of the year – Harry Hawke

Chief Scout Silver Awards – Elyse Brown & Henry Madden

Scout of the year – Micah Graham

DP Award (Adult) – Alison Hughes

ANNUAL GENERAL MEETING

Saturday, 28th September 2024

AGENDA

1. Introduction and welcome by the Chairman
2. Apologies for Absence
3. Accept Minutes of 2023 Annual General Meeting
4. Adoption of new Scouts Constitution POR 5.4
5. Review of Previous Year
 - Group Lead Volunteer Report
 - Treasurer Annual Report and Statement of Accounts 2023/24
6. Confirmation of Appointments
 - Group Chair (Rebecca Gardner)
 - Group Treasurer (Angela Brown)
 - Independent Accounts Examiner
 - Group Trustee Board members and quorum
7. Any Other Business
8. Closing Statement from Chairman

Presentations and Awards

Chairman's Closing Statement

As always, I would like to thank all of you for attending the AGM today and supporting the West Byfleet Scouts Group. It is hard to believe that the Group has been going now for 100 years. I hope that this will still be the case in 100 years time!

If anyone has any questions that they wish to ask post the meeting, by all means contact myself or Jo and we will try to help. As I have mentioned, the Scout Group rely upon volunteers and we are always open to new recruits. Parents move on as their children move through and out of Scouts, so it is a constantly evolving situation, from helpers to leaders to the exec team.

If after today, you feel you could help the Group out by becoming a leader, helper, or more, we would be very happy to speak with you.

As always, we need new volunteers so we would very much welcome any new interest from you as parents to come and join our Leadership team. Without them, we would not have the Scout group at all so if you fancy it, please let Lyn or Alison know and we would welcome your support.

Finally, after almost 14 years as the Group's Chair, I will be stepping down this year as I look to take on new challenges. Being the Chair of the Scout Group has been great fun and it has been so rewarding watching the Group develop over the years.

I would like to wish you all a great end to the year and best wishes for a new year of scouting in 2025.

George Allan

Chair 1st WBSG





1st West Byfleet Scout Group (Charity no. 305813)
Receipts and payments account

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Cubs Sponsored Walk	-	540
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Comments

BUC donation for Scout Hut repairs
Gift Aid of £2,734.58 was received 6 Aug

Funds relate to 2023 camp, no camp in 2024

£30,000 of funds were put on high interest savers in year

2022/23 12 mth proxy Adjusted £	Variance £	Comments
8,273	3,402	More members & increase price from £15 to £17.50 p/m
-	7,221	BUC Donation for Scout Hut update
2,688	2,688	Gift Aid did not land in time due to bank account closure
95	95	
12,441	7,840	
3,359	2,623	No Summer Camp in 2024
402	716	More organised activities
963	68	More organised activities
325	125	More organised activities
5,048	1,715	
-	-	
-	-	
	1,383	
	85	
540	540	
739	396	
50	15	
1,330	517	Fireworks a key new fundraising activity
75	889	£30,000 of funds were put on high interest savers in year
75	889	
18,894	7,531	
-	-	
18,894	7,531	



1st West Byfleet Scout Group (Charity no. 305813) Receipts and payments account

Year start date		Year end date
01-Aug-23	To	31-Jul-24

Receipts and payments

	2023/24 12 months to 31 Jul 2024 £	2022/23 18 months to 31 Jul 2023 £
Payments		
Charitable Payments		
Membership subscriptions paid	3,851	3,300
Insurance	1,898	5,006
Utilities	2,182	4,407
Cleaning & Gardening	410	1,465
Rent	1,000	1,250
Inspections, Repairs and Renewals	10,359	2,133
Badges	801	882
Uniform	130	64
AGM and meetings	265	45
Bank Charges	-	60
Admin charges	730	136
Other costs	-	-
Sub total	21,627	15,748
Group Activities		
Camps	220	7,263
Group Activities - Scouts	1,722	2,638
Group Activities - Cubs	1,176	1,873
Group Activities - Beavers	834	616
Sub total	3,953	12,390
Fundraising expenses		
Equipment	139	83
Fireworks	1,030	-
Beavers Games	70	-
Other fundraising costs	25	-
Sub total	1,263	83
Total Gross Expenditure	26,843	31,221
Asset and investment purchases, etc.	2,534	1,126
Total payments	29,377	32,347
Net of receipts/(payments)	(4,338)	2,457
Cash funds last year end	38,850	36,393
Cash funds this year end	34,512	38,850

Comments

£7,221 funded by BUC for Scout Hut repairs, Electrics, new windows etc

Includes: £130 gifts & awards, £209 OSM, £190 Centenary badges

Non-refundable Summer camp deposit for cancelled camp

Card readers & collection buckets
£352 profit after costs
Funded by Beavers fundraising - well done Beavers!

New camping equipment - tents, shelter, Trangias and other items

2022/23 12 mth proxy Adjusted £	Variance £	Comments
3,300	551	Higher capitation due to more members
2,628	730	Unity insurance went down in year (no change in cover)
2,938	756	New contracts reflecting Gas & Elec price reductions
977	567	Cut back on cleaning & Gardening as we revamped the hut
1,000	-	
2,133	8,226	off Scout hut revamp - mostly funded by BUC
588	213	
64	66	
45	220	Held halloween party for AGM to try and boost engagement
40	40	
219	511	Includes: £130 gifts & awards, £209 OSM, £190 Centenary badges
-	-	
13,932	7,695	
3,558	3,337	No summer camp
1,044	678	More activities + Budget of £10 per child per term
1,342	166	More activities + Budget of £10 per child per term
411	423	More activities + Budget of £10 per child per term
6,355	2,402	
-	139	Card readers & collection buckets
-	1,030	£352 profit after costs
-	70	Funded by Beavers fundraising - well done Beavers!
-	25	
-	1,263	Minor spend in prior year as only did Archery
20,286	6,556	
-	2,534	New camping equipment - tents, shelter, Trangias and other items
20,286	9,091	
(1,392)	(1,560)	



1st West Byfleet Scout Group (Charity no. 305813)
Receipts and payments account

Year start date		Year end date
01-Aug-23	To	31-Jul-24

Statement of assets and liabilities at the end of the year

	2023/24 12 months to 31 Jul 2024	2022/23 18 months to 31 Jul 2023
Cash funds		
Bank current account	4,093	18,751
Bank deposit account	30,000	20,000
Cash/Floats/Prepaid cards	419	99
Total cash funds	34,512	38,850
	ok	ok
Non monetary assets for charity's own use		
Motor vehicles - Blue Line Trailer	6,000	6,000
Scouting equipment, furniture etc	21,505	20,000
Sub total	27,505	26,000
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Sub total	-	-
Total net assets	62,017	64,850

Per insurance estimate
Per insurance estimate

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 29th September 2023 and signed on their behalf by

Signature	Print Name
	Chair
	Treasurer



	2023/24 12 months to 31 Jul 2024	2022/23 18 months to 31 Jul 2023
	£	£
Group Activities Summary		
Net receipts/(payments) for Camps	£515	(£600)
Receipts for Camps	£735	£6,663
Payments for Camps	(£220)	(£7,263)
Net receipts/(payments) for Scouts	(£605)	(£1,655)
Receipts for Scouts	£1,118	£982
Payments for Scouts	(£1,722)	(£2,638)
Net receipts/(payments) for Cubs	(£146)	(£322)
Receipts for Cubs	£1,031	£1,551
Payments for Cubs	(£1,176)	(£1,873)
Net receipts/(payments) for Beavers	(£384)	(£128)
Receipts for Beavers	£450	£488
Payments for Beavers	(£834)	(£616)
Net receipts/(payments) for Activities	(£619)	(£2,706)

Comments

Income in current year relating to prior years camps

Avg 18 Scouts @ £10 per child per term = £530 Budget. Overspent by £75 due to loss on Scoutabout camp of £66, Donutting of £32 and early payment of next years activities of £52, offset by Term 2 savings.

Avg 26 Cubs @ £10 per child per term = £790 Budget. Underspent by £644 due to £220 invoice being paid after year end, accidental profit of £285 made on cubs camp and general underspend of termly budget.

Avg 14 Beavers @ £10 per child per term = £410 Budget. Spent on Budget; Loss made on Beaver camp of £84 countered by underspend of termly budget in Term 3.

England & Wales

Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of 1st West Byfleet Scouts Group - Scout Council

I report to the trustees on my examination of the accounts of the 1st West Byfleet Scouts Group for the year ended July 2024.

Responsibilities and basis of report

As the charity trustees of the 1st West Byfleet Scouts Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1st West Byfleet Scouts Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1st West Byfleet Scouts Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Name: Kate Silversword

Relevant professional qualification or membership of professional bodies (if any): Previous Treasurer of 1st New Haw Scout Group

Address: 14 Acacia Drive, Woodham, KT15 3SH

Date: 29/09/2024

