1ST STAINES SCOUT GROUP

England & Wales · Charity number 305795

Details

Status	Registered
Legal form	Other
Registered	1962-09-28
Register	View on the Charity Commission register

Contact

Address	Hall and Premises Parkside Place Staines upon Thames Middlesex TW18 2QZ
Phone	07868 705752

Activities

Objects: TO PROMOTE THE DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL, INTELLECTUAL, SOCIAL AND SPIRITUAL POTENTIALS AS INDIVIDUALS, AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL, NATIONAL AND INTERNATIONAL COMMUNITIES

Activities: Provision of Scouting Activities for young people.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Education/training, Amateur Sport, Recreation
- **Who:** Children/young People

Geography

- **Area of benefit:** STAINES
- Surrey

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Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£83,123	£69,200	-	-
2024-03-31	£73,105	£39,228	-	-
2023-03-31	£50,864	£45,217	-	-
2022-03-31	£56,479	£43,209	-	-
2021-03-31	£28,454	£16,852	-	-

Trustees

Name	Role	Appointed
Danny Blackman		2020-10-14
Denise Buttigieg		2025-08-06
Iolo Thomas		2020-10-14
Jacqueline Shepherd		2020-10-14
Stuart Richardson		2025-08-06

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1ST STAINES SCOUT GROUP

England & Wales - Charity number 305795

Accounts

1st Staines Scout Group – Annual Report Pack

Charity Number: 305795

Reporting period: 1 April 2024 – 31 March 2025

Section A – Reference and Administration Details

Charity Name: 1st Staines Scout Group

Registered Charity Number: 305795

Principal Address: Staines, Middlesex

Trustees who served during the year

Name	Role	Period Served
Danny Blackman	Group Lead Volunteer & Scout Leader	Full year
Jackie Shepherd	Cub Scout Leader	Full year
Iolo Thomas	Cub Scout Leader	Full year
Michael Welham	Beaver Leader	Until 31 Dec 2024
Colin Howell	Group Treasurer	Until 31 Mar 2025
SarahJayne Dominic	Group Chair	Until 30 Apr 2025

Current Trustees (post AGM)

Name	Role
Danny Blackman	Group Lead Volunteer
Jackie Shepherd	Cub Leader
Iolo Thomas	Cub Leader
Denise Buttigieg	District Chair
Stuart Richardson	District Lead Volunteer

Independent Examiner
Hunt Ford & Co
143–145 Stanwell Road
Ashford

Section B – Structure, Governance & Management

Governing Document
The Group operates under the Royal Charter, Bye Laws, and Policy, Organisation and Rules (POR) of The Scout Association.

Constitution
The Group is a trust established under POR.

Trustee Selection
Trustees are appointed in accordance with POR by the Group Scout Council and the Group Trustee Board.

Governance Statement
There were changes in Trustee Board membership during the year. The Group is actively recruiting additional Trustees to ensure strong governance and compliance with POR. The current Trustee Board consists of the Group Lead Volunteer, Section Leaders, the District Chair, and the District Lead Volunteer for Spelthorne.

Risk Management
The Trustees review risks annually. Key risks and mitigations include damage to property, injury to members or

volunteers, reduced income, loss of leaders, loss of members, and financial controls including dual authorisation and independent examination.

Section C – Objectives and Activities

Charitable Purpose
Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

Main Activities
All sections delivered weekly programmes including outdoor skills, camping, water activities, tomahawk throwing, rifle shooting, fire lighting, cooking, knife/axe/saw skills, badgework, educational visits, and community engagement.

The Group ensured cost was not a barrier to participation and supported two young members with full financial assistance.

Public Benefit
The Trustees confirm that the Group meets the public benefit requirements for the advancement of education and citizenship.

Section D – Achievements and Performance

Highlights included stable membership of approximately 85 young people, joint fireworks events, corporate donations and a legacy, a Family Camp at PACCAR, water sports with Surrey Canoe Club, residential camps, educational visits, and multiple Scout camps and activities.

Section E – Financial Review

Reserves Policy
The Group aims to hold £5,000 working capital, £20,000 contingency, and additional reserves for HQ refurbishment and future development.

Income Sources
Subscriptions, HQ rental income, fundraising, donations and legacy, and interest from United Trust Bank and Scottish Widows.

Expenditure
Youth programme costs, Kandersteg expedition payments (~£32,000), HQ repairs (~£4,500), insurance, utilities, and subsidised activities.

Investment Policy
Funds are held in cash with mainstream banks under a risk averse approach.

Section F – Plans for Future Periods

Plans include continued HQ refurbishment, tree surgeon works, lease renewal discussions with Spelthorne Borough Council, joint improvements with the nursery (accessible toilets and kitchen upgrades), and recruitment of additional volunteers and Trustees.

Section G – Declaration

Although a draft set of accounts was received in July 2025, the underlying financial records and bank access were not transferred to the Trustee Board. As a result, the Trustees have been unable to verify or approve the accounts. The new Trustee Board will complete the approval process once full documentation is available.

Receipts & Payments Summary (Updated)

Total Receipts: £73,105.23
Total Payments: £39,228.74
Net Movement: +£33,876.49
Year end Cash Balance: £101,445.99

A draft spreadsheet of the accounts was received in July 2025. However, the underlying financial records and bank access were not transferred to the Trustee Board, preventing verification or approval.

AGM Minutes – 1st Staines Scout Group

Annual General Meeting
29 November 2025 – 1st Staines HQ

The Group Lead Volunteer, Danny Blackman, opened the meeting and welcomed all attendees. The District Lead Volunteer, Stuart Richardson, was present.

Apologies were received from Jackie Shepherd, Denise Buttigieg, and Darren Buttigieg.

The minutes of the AGM held on 12 July 2024 were approved. The Model Constitution was adopted. Trustee appointments and quorum arrangements were agreed.

The Annual Report and Accounts could not be approved as the accounts had not been provided to the Trustee Board prior to the AGM.

Covering Statement – 1st Staines Scout Group

The Trustee Board of 1st Staines Scout Group notifies the Charity Commission that the Annual Report and Accounts for the year ending 31 March 2025 could not be approved at the AGM on 29 November 2025 due to lack of access to bank records and supporting documentation. The Group will submit a signed and approved version once full records are available.

1st Staines Scout Group

Receipts and Payments Account

		Year start date		Year end date
For the Year	from	1st April 24	To	31st March 25

Receipts

	Unrestricted funds £	2024/25 Restricted funds £	2024/25 Endowment funds £	2024/25 Total funds £	2023/24 Total funds £	2024/25 Total funds £	2023/24 Total funds £	2022/23 Total funds £	2021/22 Total funds £	2022/23 Total funds £	2021/22 Total funds £	2020/21 Total funds £	2019/20 Total funds £	2018/19 Total funds £	2017/18 Total funds £	2016/17 Total funds £	2015/16 Total funds £	2014/15 Total funds £	2013/14 Total funds £
Donations, legacies and similar income																			
Membership Subscriptions	20,247.00			20,247.00	19,629.00		19,629.00	19,154.50	18,357.00	19,154.50	18,357.00	12,011.00	18,902.01	16,956.00	13,183.49	15,352.99	6,880.10	11,844.00	14,371.00
Less: Membership Subscriptions paid on (National/County/Area/District)	5,162.00			5,162.00	4,441.75		4,441.75	4,222.50	4,075.25	4,222.50	4,075.25	3,421.45	4,753.23	5,026.10	5,082.00	4,643.10	3,962.40	5,624.00	7,659.00
Net Membership Subscriptions Retained	15,085.00			15,085.00	15,187.25		15,187.25	14,932.00	14,281.75	14,932.00	14,281.75	8,589.55	14,148.76	11,929.90	8,101.49	10,709.89	2,918.10	6,220.00	6,712.00
Donations	1,472.98			1,472.98	353.00		353.00	81.96	-	81.96	-	-	60.00		1,600.00	20.00	460.00	20.00	500.00
Legacies	2,000.00			2,000.00	-		-	-	-	-	-	-			-	-	-	-	0.00
Gift Aid	4,673.77			4,673.77	4,519.41		4,519.41	4,459.17	2,688.47	4,459.17	2,688.47	7,395.61		2,789.17	3,624.40	4,006.85	-	3,416.00	3,316.00
Other Similar Income	-			-	-		-	-	-	-	-	-			-	-	-	-	0.00
Sub total	23,231.75	-	-	23,231.75	20,059.66		20,059.66	19,473.13	16,970.22	19,473.13	16,970.22	15,985.16	14,208.76	14,719.07	13,325.89	14,736.74	3,378.10	9,656.00	10,528.00
Fundraising (Gross)																			
Rotary Santa Sleigh	-			-	-		-	-	-	-	-	-	-	-	775.00	525.00	300.00	300.00	250.00
Fireworks & BBQ	527.38			527.38	396.21		396.21	795.00	-	795.00	-	-	195.94	246.00	558.90	309.00	418.10	404.00	311.00
Staines & Ashford Lions	-			-	-		-	-	-	-	-	-			-	-	-		1,200.00
Christmas Draw	-			-	-		-	-	-	-	-	-			-	143.00	343.00	73.00	138.00
Other Fundraising Activities	-			-	-		-	-	-	-	-	-			-	156.96	730.93	991.00	543.00
Sub total	527.38	-	-	527.38	396.21		396.21	795.00	-	795.00	-	-	195.94	1,600.42	5,294.36	1,133.96	1,792.03	1,768.00	2,442.00
Investment Income	-																		
Property Rent Income	900.00			900.00	700.00		700.00	700.00	650.00	700.00	650.00	600.00	600.00	600.00	1,200.00	1,500.00	900.00	1,200.00	1,160.00
Scottish Widows Charities Account	200.72			200.72	271.75		271.75	148.03	56.38	148.03	56.38	35.12	48.19	6.09	9.37	91.24	134.67	137.00	253.00
United Trust Bank Interest	4,056.71			4,056.71	1,281.50		1,281.50				12,330.91								-
Nursery Income	20,791.76			20,791.76	22,225.27		22,225.27	19,709.08	12,230.91	19,709.08	-	-			-	-	-	-	0.00
Sub total	25,949.19	-	-	25,949.19	24,478.52		24,478.52	20,557.11	13,039.29	20,557.11	13,039.29	635.12	648.19	606.09	1,209.37	1,591.24	1,034.67	1,337.00	1,413.00
Youth Programme Activities																			
Group	3,875.50	-	-	3,875.50	3,637.00		3,637.00	2,168.00	-	2,168.00	-	-	5,750.00	8,422.00	24,591.84	3,660.00	3,290.00	2,095.00	2,793.00
Squirrels	100.00	-	-	100.00	-		-	-	-	-	-	-			-	-	-	-	-
Beaver Colony	1,999.88	-	-	1,999.88	1,000.00		1,000.00	1,000.00	1,500.00	1,000.00	1,500.00	-	2,002.00	995.00	2,093.50	2,164.00	522.00	960.00	989.00
Cub Pack	6,017.12	-	-	6,017.12	8,796.55		8,796.55	3,082.98	4,842.00	3,082.98	4,842.00	-	6,867.00	3,853.00	6,583.00	2,741.16	4,580.00	3,794.00	2,471.00
Scout Troop	21,412.24	-	-	21,412.24	14,577.29		14,577.29	3,568.00	2,290.00	3,568.00	2,290.00	-	341.99	1,995.00	6,371.61	4,046.70	2,098.00	1,467.00	6,405.00
Sub total	33,404.74	-	-	33,404.74	28,010.84		28,010.84	9,818.98	8,732.00	9,818.98	8,732.00	-	14,960.99	15,265.00	17,639.95	12,631.86	10,490.00	8,316.00	12,648.00
Sundry Receipts																			
Uniform Sales	10.00	-	-	10.00	110.00		110.00	-	-	-	-	-			-	-	-	108.00	181.00
Other	-	-	-	-	50.00		50.00	220.00	297.00	220.00	297.00	-	60.00		-	-	-	-	10.00
Sub total	10.00	-	-	10.00	160.00		160.00	220.00	297.00	220.00	297.00	-	60.00	-	-	-	-	108.00	191.00
Total Gross Income	83,123.06	-	-	83,123.06	73,105.23		73,105.23	50,864.22	56,479.15	50,864.22	56,479.15	28,454.28	30,073.79	32,190.58	57,469.57	30,093.80	16,686.89	21,185.00	27,222.00
Asset and Investment Sales, etc.	-	-	-	-	-		-	-	-	-	-	-		-	-	-	-	-	0.00
Total Receipts	83,123.06	-	-	83,123.06	73,105.23		73,105.23	50,864.22	56,479.15	50,864.22	56,479.15	28,454.28	30,073.79	32,190.58	57,469.57	30,093.80	16,686.89	21,185.00	27,222.00

1st Staines Scout Group

Receipts and Payments Account

		Year start date		Year end date
For the year	from	1st April 24	To	31st March 25

Payments

	Unrestricted funds £	2024/25 Restricted funds £	2024/25 Endowment funds £	2024/25 Total funds £	2023/24 Total funds £	2024/25 Total funds £	2023/24 Total funds £	2022/23 Total funds £	2021/22 Total funds £	2022/23 Total funds £	2021/22 Total funds £	2020/21 Total funds £	2019/20 Total funds £	2018/19 Total funds £	2017/18 Total funds £	2016/17 Total funds £	2015/16 Total funds £	2014/15 Total funds £	2013/14 Total funds £
Premises																			
Rent	3,409.03			3,409.03	720.00		720.00	720.00	720.00	720.00	720.00	720.00	720.00	720.00	720.00	720.00	720.00	720.00	720.00
Cleaning & Bins	-			-				560.00	626.21	560.00	626.21	752.93	1,113.30	1,209.69	1,097.90	1,165.11	1,092.97	1,279.00	1,170.00
Water and Sewerage	379.57			379.57	328.02		328.02	463.09	29.96	463.09	29.96	243.18	463.62	588.90	250.93	127.17	149.37	84.00	0.00
Electricity and Gas	5,327.57			5,327.57	2,524.22		2,524.22	2,195.45	996.00	2,195.45	996.00	633.67	881.71	1,020.96	1,064.46	738.11	666.77	574.85	403.00
Insurance	1,258.14			1,258.14	1,221.58		1,221.58	1,296.15	1,115.30	1,296.15	1,115.30	2,227.26	1,541.12	1,519.74	226.80	2,022.61	2,013.45	1,830.00	1,771.00
Broadband	441.65			441.65	1,067.52		1,067.52	370.00	473.68	370.00	473.68	480.00	185.87		-	-	-	-	-
Repairs and Renewals	4,545.58			4,545.58	1,095.62		1,095.62	12,595.62	18,155.69	12,595.62	18,155.69	7,876.06	1,043.55	85.38	798.18	3,433.29	21,139.66	2,014.00	6,652.00
Sub total	15,361.54	-	-	15,361.54	6,956.96		6,956.96	18,663.31	22,116.24	18,663.31	22,116.24	12,933.10	6,178.19	5,044.67	4,058.19	8,206.29	26,072.18	6,494.85	10,716.00
Youth Programme and Activities																			
Group	12,670.05	-	-	12,670.05	14,490.57		14,490.57	8,655.49	5,540.00	8,655.49	5,540.00	-	9,829.79	38,735.03	12,946.18	5,568.75	4,537.05	2,657.00	2,212.00
Squirrels	25.00	-	-	25.00	-		-	-	-	-	-	-			-	-	-	-	-
Beaver Scout Colony	1,576.30	-	-	1,576.30	1,275.55		1,275.55	1,354.92	1,105.27	1,354.92	1,105.27	510.28	1,734.82	1,399.48	2,721.34	774.41	1,268.26	1,138.00	582.00
Cub Scout Pack	5,893.31	-	-	5,893.31	9,071.40		9,071.40	2,734.91	5,545.37	2,734.91	5,545.37	754.90	5,876.64	4,266.72	5,900.54	2,851.56	4,979.25	4,177.00	2,519.00
Scout Troop	31,181.86	-	-	31,181.86	3,989.77		3,989.77	3,800.69	1,773.86	3,800.69	1,773.86	55.50	1,712.89	3,721.51	4,780.24	3,030.58	1,268.55	3,061.00	4,671.00
Sub total	51,346.52	-	-	51,346.52	28,827.29		28,827.29	16,546.01	13,964.50	16,546.01	13,964.50	1,320.68	19,154.14	48,122.74	26,348.22	12,025.30	12,453.11	11,033.00	9,984.00
Vehicles																			
Vehicle Hire	-			-	-		-	-	-	-	-	-	235.00	219.00	1,503.44	1,083.16	1,045.73	686.00	724.00
Vehicle Fuel	-			-	-		-	-	-	-	-	-			-	-	-	-	0.00
Sub total	-	-	-	-	-		-	-	-	-	-	-	235.00	219.00	1,503.44	1,083.16	1,045.73	686.00	724.00
Other Costs																			
Bank Charges	60.80			60.80	60.80		60.80	60.00	20.00	60.00	20.00								
Leader Training	167.00			167.00	144.00		144.00	90.50	275.26	90.50	275.26	-		290.00	100.00	45.00	75.00	-	0.00
Postage / Stationery, OSM Fees	243.30			243.30	500.77		500.77	287.91	241.00	287.91	241.00	226.07		-	-	-	-	268.00	4.00
Uniforms Purchases	103.00			103.00	553.50		553.50	822.98	370.65	822.98	370.65	-	490.16	226.80	275.98	417.60	432.43	48.00	250.00
AGM and Admin Expenses	186.25			186.25	604.78		604.78	21.03	230.00	21.03	230.00	103.00	89.00	114.87	240.36	85.99	19.10	253.13	99.00
Purchase of Equipment	1,526.80			1,526.80	1,328.40		1,328.40	8,272.27	5,931.24	8,272.27	5,931.24	1,089.79	3,945.63	2,104.65	275.35	-	2,209.59	598.00	2,844.00
Legal Fees for Lease Amendment	-			-	-		-	-	-	-	-	1,060.00	1,250.00		-	-	-	-	-
Sub total	2,287.15	-	-	2,287.15	3,192.25		3,192.25	9,554.69	7,068.25	9,554.69	7,068.25	2,478.86	5,774.98	2,736.32	891.67	548.59	2,732.46	967.13	3,370.00
Fundraising Expenses																			
Donations	-	-	-	-	60.00		60.00	50.00	40.00	50.00	40.00	100.00				30.00	75.00		525.00
Fundraising Costs	205.42	-	-	205.42	192.24		192.24	503.17	20.00	503.17	20.00	20.00	20.00	20.00	20.00		20.00	20.00	20.00
Sub total	205.42	-	-	205.42	252.24		252.24	553.17	60.00	553.17	60.00	120.00	20.00	20.00	20.00	30.00	95.00	20.00	545.00
Total Gross Expenditure	69,200.63	-	-	69,200.63	39,228.74		39,228.74	45,217.18	43,208.99	45,217.18	43,208.99	16,852.64	31,362.31	56,142.73	32,821.52	22,693.14	42,698.40	19,200.98	25,339.00
Asset and Investment Purchases, etc.	-	-	-	-	-		-	-	-	-	-	-			-	-	-	-	0.00
Total Payments	69,200.63	-	-	69,200.63	39,228.74		39,228.74	45,217.18	43,208.99	45,217.18	43,208.99	16,852.64	31,362.31	56,142.73	32,821.52	22,693.14	42,698.40	19,200.98	25,339.00
Net of Receipts/(Payments)	13,922.43	-	-	13,922.43	33,876.49		33,876.49	5,647.04	13,270.16	5,647.04	13,270.16	11,601.64	(1,288.52)	(23,952.15)	24,648.05	7,400.66	(26,011.51)	1,984.02	1,883.00
Transfers between Funds																-			0.00
Cash Funds last Year End	101,445.99	-	-	101,445.99	67,569.50		67,569.50	62,022.46	48,752.30	62,022.46	48,752.30	37,150.66	38,439.18	62,391.33	37,743.28	-	56,353.02	54,525.00	52,642.00
Cash Funds this Year End	115,368.42	-	-	115,368.42	101,445.99		101,445.99	67,669.50	62,022.46	67,669.50	62,022.46	48,752.30	37,150.66	38,439.18	62,391.33	7,400.66	30,341.51	56,509.02	54,525.00
																		156.00	

1st Staines Scout Group

Receipts and Payments Account

		Year start date		Year end date
For the year	from	1st April 24	To	31st March 25

Youth Programme and Activities - Receipts

	Unrestricted funds £	2024/25 Restricted funds £	2024/25 Endowment funds £	2024/25 Total funds £	2023/24 Total funds £	2024/25 Total funds £	2023/24 Total funds £	2022/23 Total funds £	2021/22 Total funds £	2022/23 Total funds £	2021/22 Total funds £	2020/21 Total funds £	2019/20 Total funds £	2018/19 Total funds £	2017/18 Total funds £	2016/17 Total funds £	2015/16 Total funds £	2014/15 Total funds £	2013/14 Total funds £
Group																			
Family Camp	3,292.50			3,292.50	3,360.00		3,360.00	2,168.00	-	2,168.00	-	-	5,750.00	1,022.00	9,451.84	3,660.00	3,290.00	2,095.00	2,408.00
Kandersteg 2024 - Receipts	150.00			150.00	-		-	-	-	-	-	-			-	-	-	-	-
Other Activities	433.00			433.00	127.00		127.00	-	-	-	-	-			-	-	-	-	375.00
Sub total	3,875.50	-	-	3,875.50	3,487.00		3,487.00	2,168.00	-	2,168.00	-	-	5,750.00	8,422.00	9,451.84	3,660.00	3,290.00	2,095.00	2,793.00
Squirrels																			
Transfer of Subs from Group	100.00			100.00	-	-	-	-	-	-	-	-		-	-	-	-	-	-
Outings & Activities	-			-	-	-	-	-	-	-	-	-		-	-	-	-	-	-
Camping	-			-	-	-	-	-	-	-	-	-		-	-	-	-	-	-
Sundry Receipts	-			-	-		-	-	-	-	-	-		-	-	-	-	-	-
Sub total	100.00	-	-	100.00	-		-	-	-	-	-	-		-	-	-	-	-	-
Beaver Scout Colony																			
Transfer of Subs from Group	1,771.88			1,771.88	1,000.00		1,000.00	1,000.00	1,500.00	1,000.00	1,500.00	-	2,002.00	600.00	1,224.00	625.00	64.00	736.00	989.00
Outings & Activities	228.00			228.00	-		-					-		395.00	-	159.00	458.00	224.00	0.00
Camping	-			-	-		-					-			585.00	-	-	-	0.00
Sundry Receipts	-			-	-		-					-			284.93				0.00
Sub total	1,999.88	-	-	1,999.88	1,000.00		1,000.00	1,000.00	1,500.00	1,000.00	1,500.00	-	2,002.00	995.00	2,093.50	784.00	522.00	960.00	989.00
Cub Scout Pack																			
Transfer of Subs from Group	3,006.87			3,006.87	3,300.00		3,300.00	2,000.00	1,820.00	2,000.00	1,820.00	-	2,500.00	1,064.00	1,728.00	975.00		989.00	1,334.00
Camping	37.00			37.00	850.00		850.00	850.00	60.00	850.00	60.00	-	1,527.00	1,530.00	1,393.00	1,313.00	1,280.00	988.00	770.00
PGL Camp	2,606.75			2,606.75	4,153.55		4,153.55		2,362.00		600.00	-	2,420.00		3,460.00	-	-	-	0.00
Activities	366.50			366.50	459.00		459.00	211.00	600.00	211.00	-	-	420.00	1,259.00	-	430.00	1,280.00	1,817.00	367.00
Sundry Receipts	-			-	34.00		34.00	21.98	-	21.98	2,362.00	-				21.16	20.00		0.00
Sub total	6,017.12	-	-	6,017.12	8,796.55		8,796.55	3,082.98	4,842.00	3,082.98	4,842.00	-	6,867.00	3,853.00	6,583.00	2,741.16	4,580.00	3,794.00	2,471.00
Scout Troop																			
Transfer of Subs from Group	2,528.97			2,528.97	(500.00)		(500.00)	2,000.00	1,500.00	2,000.00	1,500.00	-	100.00		1,184.00	850.00	-	574.00	1,512.00
Camping	1,333.00			1,333.00	-		-	-	840.00	-	840.00	-			-	680.00	175.00	75.00	1,759.00
Scoutabout	2,180.00			2,180.00	-		-	1,360.00	40.00	1,360.00	40.00	-			510.00	1,250.00	544.00		0.00
Kandersteg 2024 - Receipts	15,370.27			15,370.27	-		-				10.00								
Activities	-			-	-		-	100.00	10.00	100.00	-	-			365.00	418.00	398.10	370.00	348.00
Fundraising	-			-	-		-	-	-	-	-	-	241.90	1,995.00	1,912.61	848.70	980.09	446.00	1,295.00
Sundry Receipts	-			-	77.29		77.29	108.00	-	108.00	-	-	341.90	1,995.00	5,971.61	4,046.70	2,098.09	1,467.00	1,491.00
Sub total	21,412.24	-	-	21,412.24	(422.71)		(422.71)	3,568.00	2,390.00	3,568.00	2,390.00	-	341.90	3,995.00	9,943.22	7,893.40	4,195.19	2,857.00	6,405.00
Total Activity Receipts	33,304.74	-	-	33,304.74	12,860.84		12,860.84	9,818.98	8,732.00	9,818.98	8,732.00	-	14,960.99	15,265.00	24,099.95	11,231.86	10,490.00	8,316.00	12,648.00

1st Staines Scout Group

Receipts and Payments Account

		Year start date		Year end date
For the year	from	1st April 24	To	31st March 25

Youth Programme and Activities - Payments

	Unrestricted funds £	2024/25 Restricted funds £	2024/25 Endowment funds £	2024/25 Total funds £	2023/24 Total funds £	2024/25 Total funds £	2023/24 Total funds £	2022/23 Total funds £	2021/22 Total funds £	2022/23 Total funds £	2021/22 Total funds £	2020/21 Total funds £	2019/20 Total funds £	2018/19 Total funds £	2017/18 Total funds £	2016/17 Total funds £	2015/16 Total funds £	2014/15 Total funds £	2013/14 Total funds £
Group																			
Family Camp	2,646.33			2,646.33	4,087.85		4,087.85	2,488.79	160.00	2,488.79	160.00	-	4,397.51	6,937.03	3,790.18	3,118.75	3,562.05	2,657.00	1,812.00
Transfer of Subs to Sections	9,812.74			9,812.74	3,800.00		3,800.00	5,000.00	4,820.00	5,000.00	4,820.00	-	4,602.00	1,664.00	4,036.00				
Kandersteg 2024 - Payments	-			-															
Other Activities	210.98			210.98	977.72		977.72	1,166.70	560.00	1,166.70	560.00	-	590.28				975.00		400.00
Sub total	12,670.05	-	-	12,670.05	8,865.49		8,865.49	8,655.49	5,540.00	8,655.49	5,540.00	-	9,829.79	10,735.03	12,946.18	5,568.75	4,537.05	2,657.00	2,212.00
Squirrels																			
Activities	-			-	-		-					-							
Outings	-			-	-		-					-							
Badges and Woggles	-			-	-		-					-							
Camping	-			-	-		-					-							
Postage & Stationery	-			-	-		-					-							
Equipment	-			-	-		-					-							
Bank Charges	25.00			25.00	-		-					-							
Sundry Payments	-			-	-		-					-							
Sub total	25.00	-	-	25.00	-		-	-	-	-	-	-							
Beaver Scout Colony																			
Activities	793.81			793.81	951.71		951.71	831.00	749.42	831.00	749.42	443.28	419.17	197.55	419.05	491.46	507.72	509.00	318.00
Outings	694.00			694.00	-		-	162.00	-	162.00	-	-	704.75	963.00	-	232.00	592.00	215.00	0.00
Badges and Woggles	33.49			33.49	182.91		182.91	252.17	96.00	252.17	96.00	-	417.30	195.97	217.81	50.95	268.55	332.00	236.00
Camping	-			-	-		-	-	-	-	-	-	150.60	-	665.00	-	-	-	0.00
Postage & Stationery	-			-	-		-					-							0.00
Equipment	-			-	80.93		80.93	-	-	-	-	-		-	1,409.00	-	-	82.00	28.00
Sundry Payments	-			-	-		-	49.75	239.85	49.75	239.85	67.00	43.00	43.00	19.48	-	-	-	0.00
Bank Charges	55.00			55.00	60.00		60.00	60.00	20.00	60.00	20.00								
Sub total	1,576.30	-	-	1,576.30	1,275.55		1,275.55	1,354.92	1,105.27	1,354.92	1,105.27	510.28	1,734.82	1,399.48	2,721.34	774.41	1,268.26	1,138.00	582.00
Cub Scout Pack																			
Camping	-			-	1,766.22		1,766.22	1,644.45	180.00	1,644.45	180.00	-	1,438.37	1,491.44	1,298.29	1,239.57	1,317.05	936.00	828.00
PGL Camp	3,145.00			3,145.00	5,234.38		5,234.38	-	3,105.00	-	469.00	-	2,420.00	-	3,882.50	-	-	-	0.00
Badges	466.20			466.20	256.05		256.05	35.10	469.00	35.10	1,011.49	-	241.57	308.03	405.07	410.74	110.00	205.00	405.00
Activities	1,640.43			1,640.43	1,719.05		1,719.05	686.35	1,011.49	686.35	5.30	263.86	1,031.05	1,600.79	298.61	821.21	3,237.38	2,513.00	750.00
Outings	296.00			296.00	-		-												
Stationery	-			-	-		-	-	5.30	5.30	120.95	-		22.96	19.80	35.44	102.39	47.00	42.00
Equipment	-			-	-		-	82.15	120.95	82.15	465.77	23.97	51.00	112.39	-	-	-	27.00	10.00
General Expenditure / Expenses	236.68			236.68	35.70		35.70	203.59	465.77	203.59	3,105.00	465.77	609.11	502.14		339.42	230.34	429.00	447.00
Bank Charges	55.00			55.00	60.00		60.00	60.00	20.00	60.00	20.00								
Sundry Payments	54.00	-	-	54.00	-		-	17.48	-	17.48	-	1.30	81.50	48.37	86.25	24.00	31.49	20.00	37.00
Sub total	5,893.31	-	-	5,893.31	9,071.40		9,071.40	2,734.91	5,545.37	2,734.91	5,545.37	754.90	5,876.64	4,266.72	5,900.54	2,851.56	4,979.25	4,177.00	2,519.00
Scout Troop																			
Camping	1,104.31			1,104.31	356.06		356.06	1,709.50	1,267.86	1,709.50	1,267.86	-	720.00	-	-	664.50	-	2,384.00	1,224.00
Scoutabout	2,543.53			2,543.53	-		-	12,200.00	30.00	12,200.00	30.00	-		-	1,378.10	965.61	-		0.00
Kandersteg 2024 - Payments	27,265.27			27,265.27	-		-												
Badges	165.70			165.70	-		-		-		-	-		389.69	1,476.70	1,804.11	1,378.55	627.00	1,590.00
Bank Charges	55.00			55.00	60.00		60.00			60.00									
Activities & Outings	48.05			48.05	364.76		364.76	811.19	456.00	811.19	456.00	55.50	949.89	715.48	1,476.79	1,804.11	1,378.55	627.00	1,590.00
Sundry Payments	-			-	203.95		203.95	20.00		20.00									
Sub total	31,181.86	-	-	31,181.86	984.77		984.77	3,800.69	1,753.86	3,800.69	1,753.86	55.50	1,712.89	2,814.59	3,085.64	3,030.58	1,378.55	3,038.00	4,671.00
Total Activity Payments	51,321.52	-	-	51,321.52	20,197.29		20,197.29	16,546.01	13,944.50	16,546.01	13,944.50	1,320.68	19,154.14	47,215.82	24,653.62	12,825.30	12,263.11	11,010.00	9,984.00

1st Staines Scout Group

Statement of Assets and Liabilities at the End of the Year

	Unrestricted funds £	Restricted funds £	Endowment funds £	31st March 25 Total funds £	31st March 24 Total funds £	31st March 2025 Total funds £	31st March 2024 Total funds £	31st March 2023 Total funds £	31st March 2022 Total funds £	31st March 2023 Total funds £	31st March 2022 Total funds £	31st March 2021 Total funds £	31st March 2020 Total funds £	31 March 19 Total funds £	31 March 18 Total funds £	31 March 17 Total funds £	31 March 16 Total funds £	31 March 15 Total funds £	41,729.00 Total funds £
Cash Funds																			
Bank Current Account	3,220.53			3,220.53	351.59		351.59	2,183.97	2,445.42	2,183.97	2,445.42	1,041.14	13,707.27	4,944.68	31,513.71	7,972.84	2,590.72	18,140.54	13,957.00
United Trust Bank	85,000.00			85,000.00	84,000.00		84,000.00		35,000.00		35,000.00								0.00
Scottish Widows Charities Account	24,376.84			24,376.84	5,176.12		5,176.12		28,504.37		28,504.37	57,356.34	45,797.96	19,762.84	29,714.65	24,698.56	24,689.13	24,197.95	34,471.00	34,234.00
Cash/Floats	-			-	-		-		100.00		100.00	-	446.67	432.52	287.02	435.20	223.21	95.00	432.00
Funds held by Sections																			
Squirrels	75.00	

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees	Charity Name 1st Staines Scout Group		
On accounts for the year ended	31st March 2025	**Charity no (if any)**	305795
Set out on pages	1-10 1-10(remember to include the page numbers of additional sheets)		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:		**Date:**	23/06/2025
Name:	Mr L J Ford		
Relevant professional qualification(s) or body	FCPA		

1ST STAINES SCOUT GROUP

England & Wales - Charity number 305795

Accounts

Trustees' Annual Report

For the period

From (start date) 0 1 0 4 2 3 to end date 3 1 0 3 2 4

Section A Reference and Administration Details

Charity name: 1st Staines Scout Group

Other names the charity is known by:

Registered charity number (if any): 3 0 5 7 9 5

Charity's principal address:

c/o Colin Howell , Group Treasurer
12 Riverside Drive, Chertsey Lane,
Staines, Middlesex
Postcode T W 1 8 3 J N

Names of the charity trustees who manage the charity

Trustee Name		Office (if any)	Dates acted if not for whole year
	Sarah-Jayne Dominic	Group Chair	
	Danny Blackman	Group Scout Leader & Scout Leader	
	Paul Winkworth	Group Secretary	
	Colin Howell	Group Treasurer	
	Michael Welham	Beaver Scout Leader	
	Jackie Shepherd	Cub Scout Leader	
	Iolo Thomas	Cub Scout Leader	
	John Culpin	Parent Representative	
	Annan Beharry	Parent Representative	
Notes			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address
Independent Examiner	Hunt Ford and Co	143-145 Stanwell Road, Ashford

1st Staines Scout Group - Trustees Annual Report

Section B	Structure, Governance & Management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (eg. trust, association, company)	The Group is a Trust, established under its rules which are common to all Scout Groups.
Trustee selection methods (eg. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

	Group Trustee's
You may choose to include additional information, where relevant, about: Policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them.	The Group is managed by the Group's Trustee's, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As Charity Trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. The Trustee Board consists of 3 elected officers, Chair, Treasurer and Secretary, the Group Scout Leader (GSL), Section Leaders (Scouts, Cubs & Beavers) and parent representation, meeting approximately 6 times per year.
	This Group Trustee's support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for: The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Appointing any sub committees that may be required; Assisting in the recruitment of leaders and other adult support; Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Trustee's have identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them.
The main areas of concern that have been identified are:

(i) Damage to the building, property and equipment.
The Group has comprehensive buildings and contents insurance in place to mitigate against permanent loss.

(ii) Injury to leaders, helpers, supporters & members.
The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

(iii) Reduced Income.
The Group is fully supported with income from subscriptions and rental of the HQ building. Fundraising only making a very small contribution to total income. Even with the loss of one of these main income streams the Group could continue to operate. The Group holds a reserve to ensure the continuity of activities should there be a major reduction in income.

(iv) *Reduction or loss of leaders.*
The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group. The Trustees are actively working to engage new volunteers.

(v) Reduction or loss of members.
The Group provides activities for all young people aged 6 to 15. If there was a reduction in membership in a particular section or the Group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

(iv) *Financial loss, fraud, or mismanagement.*
The Group has in place systems of *internal controls* that are designed to provide reasonable assurance against material mismanagement or loss, with limits on authorisation of expenditure, prudent cash management and comprehensive insurance policies to ensure that insurable risks are covered. The Group Accounts are audited yearly.

1st Staines Scout Group - Trustees Annual Report

Section C	Objectives and Activities
Summary of the objectives of the charity set out in its governing document	**The Purpose of Scouting** - Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. **The Values of Scouting** - As Scouts we are guided by these values: **Integrity** - We act with integrity, we are honest, trustworthy and loyal. **Respect** - We have self respect and respect others. **Care** - We support others and take care of the world in which we live. **Belief** - We explore our faiths, beliefs and attitudes. **Co-operation** - We make a positive difference, we co-operate with others and make friends. **The Scout Method** Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their promise
Summary of the main activities in relation to these objectives	All Sections take part in regular activities during weekly meetings. Section meetings are engaging and educational, and give our members access to activities not freely available elsewhere. Tomahawk throwing is a recent addition and adds to rifle shooting and more traditional Scouting activities such as cooking, saw, axe & knife skills and fire building. Camping events, water sports and other outings supplement the varied programme of activities held during the year. The section leaders and assistant leaders ensure that programmes are planned to provide a suitable balance of activities for the different age groups.
Additional details of the objectives and activities (optional information but encouraged as best practice)	Scouts exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. Young people are actively involved in their own development. This covers the social, physical, intellectual, emotional and spiritual needs of young people. This means that Scouts is more than just having fun – it's about stretching young people in these areas, so that they learn and develop in an enjoyable and practical way. Empowering young people and giving them the skills and the opportunity to do something – and then supporting them to do it. Helping young people learn skills for life, gain confidence and develop the desire to make their world a better place.

You may choose to include further statements, where relevant, about: • policy on grant making; • contribution made by volunteers. • policy on investments	The Group is not a grant making organisation and therefore has no such policy. The contribution made by volunteers cannot be overemphasised. The Group relies entirely on volunteer leaders and helpers. Our policy on investments is covered in Section E.

Section C	Objectives and Activities (continued)
Public benefit statement	The Group meets the Charity Commission's public benefits criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D	Achievements and Performance
Summary of the main achievements of the charity during the year	Membership of the Group at the end of January 2024 stood at 85 (84 at 31st January 2023). Fundraising during the year was limited to one event, a bon fire and fireworks evening, in partnership with 6th Staines, where we took responsibility for operating the BBQ & refreshments, sharing profits made on the night with 6th Staines. The Group does not allow cost to be a barrier to membership or attending any activity and continue to sponsor two young members, providing for all costs associated with their membership and attendance of activities. A successful canoeing and water sport activities day was held in July on the River Thames at Chertsey, facilitated by Surrey Canoe Club and attended by a large number of members and their families. Family Camp was held at PACCAR Camp site in Chalfont. During the year our Scouts enjoyed learning many skills, which included knife and axe work, building & sleeping in bivouacs over night, cooking food over open fires and learning lashing & rope work. Activities included numerous camps, building catapults from lashed staves and firing eggs with them. Along with progressing badge and award work. Activities and highlights for the Cub Packs, and their leaders, included an adventure packed weekend away at a PGL centre near Swindon, visits from Feathers & Fur, festive ice-skating in Windsor, and a weekend under canvas with 160 other Cubs from Spelthorne. In addition, they worked on their basic scouting skills including navigation, team building, and contributing to their local community. The Beaver section activities included educational work involving badge work and mixed with fun activities. Badgework included, Disability, Emergency First Aid, Sports, Explorers and Safety together with core Challenge Award badges, Teamwork and My World. Making pancakes, celebrating Burns Night eating haggis, pizza making, making guys for Guy Fawkes, tent erection and camp fires were all undertaken at weekly meetings. Visits to Bedfont Lakes, Staines Moor, Feathers & Fur and to Jump Giants added to a year full of fun and adventure.

Section E	Financial Review
Brief statement of the charity's policy on reserves Quantify and explain any designations	**Reserves Policy** The reserves policy assumes future costs are similar to those experienced in previous years and that the Group maintains a working capital of approximately £5,000 in our HSBC account. We aim to hold sufficient resources in a contingency fund to continue the charitable activities of the Group should income and fundraising activities fall short. The Group's Trustee's consider that the Group should hold a sum equivalent to 12 months running costs, circa £20,000. Other surplus funds are allocated as reserves for future development and Scouting Activities.
You **may choose** to include additional information, where relevant, about: • the charity's principal sources of funds (including any fundraising); • how expenditure has supported the key objectives of the charity; • investment policy and objectives	**Principal Sources of Funds:** Our principal sources of funds are from membership subscriptions and rental income from the Groups HQ. Fundraising events contribute only a very small amount of income. **Expenditure:** During the year we have experienced a period of low expenditure, our front entrance window has been replaced and repairs to the main entrance doors undertaken. Camping equipment has ben renewed and new tents purchased to allow families without equipment to attend family camp. We have subsidised several activities during the year and attendance to our Fun Day and Water Sports Day has been free of charge to attend. We have invested in building a web site for the Group to help with communication and advertise the activities which are undertaken. **Investment Policy:** The Group adopts a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks. We have taken opportunity of higher interest rates that are available with the opening of a 200 day notice account with United Trust Bank. The Group considers it has insufficient funds to invest in longer term investments. The Group Trustee's regularly monitor the levels of bank balances and the interest rates received to ensure the Group obtains maximum value and income from its banking arrangements. The Group Trustee's considers cash flow requirements with all investments.

1st Staines Scout Group - Trustees Annual Report

Section F	Other Optional Information
Plans for future periods (details of any significant activities planned to achieve them)	Future and ongoing plans include for the continued refurbishment & improvements to the HQ Buildings. Tree surgeon works. The Scout Troop amongst other events are planning a summer camp in Kandersteg Switzerland for August 2024. Currently there is a focus on recruitment to bring adult volunteers into the Group who can help with Section Leadership, to strengthen the resources we currently have and make good any loses. We are also trying to recruit to supplement the existing Trustee Board.
	We have made initial enquiries to Spelthorne Borough Council, to explore if purchasing the land our HQ is sited on, could be purchased.

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		Colin Howell
Full name(s)	Sarah-Jayne Dominic	Colin Howell
Position (eg. Secretary, Chair)	Chair	Treasurer
Date	12th June 2024	

1st Staines Scout Group

Receipts and Payments Account

For the Year	from	Year start date 1st April 23	To	Year end date 31st March 24

Receipts

	2023/24 Unrestricted funds £	2023/24 Restricted funds £	2023/24 Endowment funds £	2023/24 Total funds £	2022/23 Total funds £
Donations, legacies and similar income					
Membership Subscriptions	19,629.00			19,629.00	19,154.50
Less: Membership Subscriptions paid on (National/County/Area/District)	4,441.75			4,441.75	4,222.50
Net Membership Subscriptions Retained	15,187.25			15,187.25	14,932.00
Donations	353.00			353.00	81.96
Legacies	-			-	-
Gift Aid	4,519.41			4,519.41	4,459.17
Other Similar Income	-			-	-
Sub total	20,059.66	-	-	20,059.66	19,473.13
Grants					
Grant Income	-	-	-	-	-
Sub total	-	-	-	-	-
Fundraising (Gross)	-				
Rotary Santa Sleigh	-			-	-
Fireworks	396.21			396.21	795.00
Staines & Ashford Lions	-			-	-
Christmas Draw	-			-	-
Other Fundraising Activities	-			-	-
Sub total	396.21	-	-	396.21	-
Investment Income	-				
Property Rent Income	700.00			700.00	700.00
Scottish Widows Charities Account	271.75			271.75	148.03
United Trust Bank Interest	1,281.50			1,281.50	
Nursery Income	22,225.27			22,225.27	19,709.08
Sub total	24,478.52	-	-	24,478.52	20,557.11
Youth Programme Activities					
Group	3,637.00	-	-	3,637.00	2,168.00
Beaver Colony	1,000.00	-	-	1,000.00	1,000.00
Cub Pack	8,796.55	-	-	8,796.55	3,082.98
Scout Troop	14,577.29	-	-	14,577.29	3,568.00
Sub total	28,010.84	-	-	28,010.84	9,818.98
Sundry Receipts					
Uniform Sales	110.00	-	-	110.00	-
Other	50.00	-	-	50.00	220.00
Sub total	160.00	-	-	160.00	220.00
Total Gross Income	73,105.23	-	-	73,105.23	50,864.22
Asset and Investment Sales, etc.	-	-	-	-	-
Total Receipts	73,105.23	-	-	73,105.23	50,864.22

1st Staines Scout Group
Receipts and Payments Account

For the year	from	Year start date 1st April 23	To	Year end date 31st March 24

Payments

	2023/24 Unrestricted funds £	2023/24 Restricted funds £	2023/24 Endowment funds £	2023/24 Total funds £	2022/23 Total funds £
Premises					
Rent	720.00			720.00	720.00
Cleaning & Bins	-			-	560.00
Water and Sewerage	328.02			328.02	463.09
Electricity and Gas	2,524.22			2,524.22	2,195.45
Insurance	1,221.58			1,221.58	1,296.15
Broadband	1,067.52			1,067.52	370.00
Repairs and Renewals	1,095.62			1,095.62	12,595.62
Sub total	6,956.96	-	-	6,956.96	18,563.31
Youth Programme and Activities					
Group	14,490.57	-	-	14,490.57	8,655.49
Beaver Scout Colony	1,275.55	-	-	1,275.55	1,354.92
Cub Scout Pack	9,071.40	-	-	9,071.40	2,734.91
Scout Troop	3,989.77	-	-	3,989.77	3,800.69
Sub total	28,827.29	-	-	28,827.29	16,546.01
Vehicles					
Vehicle Hire	-			-	-
Vehicle Fuel	-			-	-
Sub total	-	-	-	-	-
Other Costs					
Bank Charges	60.80			60.80	60.00
Leader Training	144.00			144.00	90.50
Postage / Stationery, OSM Fees	500.77			500.77	287.91
Uniforms Purchases	553.50			553.50	822.98
AGM and Admin Expenses	604.78			604.78	21.03
Purchase of Equipment	1,328.40			1,328.40	8,272.27
Legal Fees for Lease Amendment	-			-	-
Sub total	3,192.25	-	-	3,192.25	9,554.69
Fundraising Expenses				-	-
Donations	60.00	-		60.00	50.00
Fundraising Costs	192.24	-	-	192.24	503.17
Sub total	252.24	-	-	252.24	553.17
Total Gross Expenditure	39,228.74	-	-	39,228.74	45,217.18
Asset and Investment Purchases, etc.	-	-	-	-	-
Total Payments	39,228.74	-	-	39,228.74	45,217.18
Net of Receipts/(Payments)	33,876.49	-	-	33,876.49	5,647.04
Transfers between Funds				-	-
Cash Funds last Year End	67,569.50			67,569.50	62,022.46
Cash Funds this Year End	101,445.99	-	-	101,445.99	67,669.50

1st Staines Scout Group
Receipts and Payments Account

		Year start date		Year end date
For the year	from	1st April 23	To	31st March 24

Youth Programme and Activities - Receipts

	2023/24			2023/24	2022/23
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Group					
Family Camp	3,360.00			3,360.00	2,168.00
Kandersteg 2024 - Receipts	150.00				
Other Activities	127.00			127.00	-
Sub total	3,637.00	-	-	3,487.00	2,168.00
Beaver Scout Colony	-				-
Transfer of Subs from Group	1,000.00			1,000.00	1,000.00
Outings & Activities	-			-	-
Camping	-			-	-
Fundraising	-			-	-
Sub total	1,000.00	-	-	1,000.00	1,000.00
Cub Scout Pack	-				
Transfer of Subs from Group	3,300.00			3,300.00	2,000.00
Camping	850.00			850.00	850.00
PGL Camp	4,153.55			4,153.55	-
Activities	459.00			459.00	211.00
Sundry Receipts	34.00			34.00	21.98
Sub total	8,796.55	-	-	8,796.55	3,082.98
Scout Troop	-				
Transfer of Subs from Group	(500.00)			(500.00)	2,000.00
Camping	-			-	-
Scoutabout	-			-	1,360.00
Kandersteg 2024 - Receipts	15,000.00				
Activities	-			-	100.00
Fundraising	-			-	-
IBM Grant	-			-	-
Sundry Receipts	77.29			77.29	108.00
Sub total	14,577.29	-	-	(422.71)	3,568.00
Total Activity Receipts	28,010.84	-	-	12,860.84	9,818.98

1st Staines Scout Group
Receipts and Payments Account

		Year start date		Year end date
For the year	from	1st April 23	To	31st March 24

Youth Programme and Activities - Payments

	2023/24 Unrestricted funds £	2023/24 Restricted funds £	2023/24 Endowment funds £	2023/24 Total funds £	2022/23 Total funds £
Group					
Family Camp	4,087.85	-		4,087.85	2,488.79
Transfer of Subs to Sections	3,800.00			3,800.00	5,000.00
Kandersteg 2024 - Payments	5,625.00				
Other Activities	977.72			977.72	1,166.70
Sub total	14,490.57	-	-	8,865.57	8,655.49
Beaver Scout Colony	-				
Activities	951.71			951.71	831.00
Outings	-			-	162.00
Badges and Woggles	182.91			182.91	252.17
Camping	-			-	-
Postage & Stationery	-			-	-
Equipment	80.93			80.93	-
Bank Charges	60.00			60.00	60.00
Sundry Payments	-			-	49.75
Sub total	1,275.55	-	-	1,275.55	1,354.92
Cub Scout Pack					
Camping	1,766.22			1,766.22	1,644.45
PGL Camp	5,234.38			5,234.38	-
Badges	256.05			256.05	35.10
Activities / Gifts	1,719.05			1,719.05	686.35
Stationery	-			-	5.30
Equipment	-			-	82.15
General Expenditure	35.70			35.70	203.59
Bank Charges	60.00			60.00	60.00
Sundry Payments & Training	-	-	-	-	17.48
Sub total	9,071.40	-	-	9,071.40	2,734.91
Scout Troop					
Camping	356.06			356.06	1,709.50
Scoutabout	-			-	12,200.00
Kandersteg 2024 - Payments	3,005.00				
Badges	-			-	-
Bank Charges	60.00			60.00	60.00
Activities	364.76			364.76	811.19
Sundry Payments	203.95			203.95	20.00
Sub total	3,989.77	-	-	984.77	3,800.69
Total Activity Payments	28,827.29	-	-	20,197.29	16,546.01

1st Staines Scout Group

Statement of Assets and Liabilities at the End of the Year

	Unrestricted funds £	Restricted funds £	Endowment funds £	31st March 24 Total funds £	31st March 23 Total funds £
Cash Funds					
Bank Current Account	351.59			351.59	2,183.97
United Trust Bank	84,000.00			84,000.00	35,000.00
Scottish Widows Charities Account	5,176.12			5,176.12	28,504.37
Cash/Floats	-			-	100.00
Funds held by Sections					
Beaver Scout Colony	348.12			348.12	623.67
Cub Scout Pack	444.13			444.13	718.98
Scout Troop	11,126.03	-	-	11,126.03	538.51
Total Cash Funds	101,445.99	-	-	101,445.99	67,669.50
Other Monetary Assets	-				
Tax claim	-	-	-	-	-
Debts due from the County/Area/District/Group	-	-	-	-	-
Insurance Claim	-	-	-	-	-
Sub total	-	-	-	-	-
Investment Assets	-				
Investment Property - detail	-	-	-	-	-
Quoted Investments	-	-	-	-	-
Other Investments - detail	-	-	-	-	-
Sub total	-	-	-	-	-
Non Monetary Assets for Charity's own use	-				
Badge Stock	-	-	-	-	-
Shop Stock	-	-	-	-	-
Other Stock	-	-	-	-	-
Land and Buildings - HQ Insured for	521,271.00	-	-	521,271.00	510,000.00
Scouting Equipment, Furniture etc. Insured for	49,756.00	-	-	49,756.00	48,187.00
Other	-	-	-	-	-
Sub total	571,027.00	-	-	571,027.00	558,187.00
Liabilities	-				
Accounts Not Yet Paid	4,395.70	-	-	4,395.70	2,689.03
Expenses Incurred but not Invoiced	-	-	-	-	-
Subscriptions Not Yet Paid	-	-	-	-	-
Family Camp Liabilities	-	-	-	-	-
Sub total	4,395.70	-	-	4,395.70	2,689.03

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on the 12th June 2024 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by:

Signature	Print Name
S Dominic	Sarah-Jayne Dominic - Chair
Colin Howell	Colin Howell - Treasurer

Independent examiner's report on the accounts

Section A **Independent Examiner's Report**

Report to the trustees/ members of	1st Staines Scout Group		
On accounts for the year ended	31ST MARCH 2024	**Charity no (if any)**	305795
Set out on pages	1-14		

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures, in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
   - to keep accounting records in accordance with section 130 of the Charities Act; and
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

   have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:		**Date:**	05/06/2024
Name:	Mr LJ FORD		
Relevant professional qualification(s) or body (if any):	FCPA		
Address:	HUNT FORD & CO		

Section B Disclosure

Only complete if the examiner needs to highlight material problems.

1ST STAINES SCOUT GROUP

England & Wales - Charity number 305795

Accounts

1st Staines Scout Group

Receipts and Payments Account

		Year start date		Year end date
For the Year	**from**	**1st April 22**	**To**	**31st March 23**

Receipts

	2022/23			2022/23	2021/22
	Unrestricted funds	**Restricted funds**	**Endowment funds**	**Total funds**	**Total funds**
	£	**£**	**£**	**£**	**£**
Donations, legacies and similar income					
Membership Subscriptions	19,154.50			19,154.50	18,357.00
Less: Membership Subscriptions paid on (National/County/Area/District)	4,222.50			4,222.50	4,075.25
Net Membership Subscriptions Retained	14,932.00			14,932.00	14,281.75
Donations	81.96			81.96	-
Legacies	-			-	-
Gift Aid	4,459.17			4,459.17	2,688.47
Other Similar Income	-			-	-
Sub total	19,473.13	-	-	19,473.13	16,970.22
Grants					
Maintenance Grant	-	-	-	-	17,440.64
Sub total	-	-	-	-	17,440.64
Fundraising (Gross)	-				
Rotary Santa Sleigh	-			-	-
Fireworks	795.00			795.00	-
Staines & Ashford Lions	-			-	-
Christmas Draw	-			-	-
Other Fundraising Activities	-			-	-
Sub total	795.00	-	-	795.00	-
Investment Income	-				
Property Rent Income	700.00			700.00	650.00
Scottish Widows Charities Account	148.03			148.03	58.38
Other Investment Income	19,709.08			19,709.08	12,330.91
Sub total	20,557.11	-	-	20,557.11	13,039.29
Youth Program Activities					
Group	2,168.00	-	-	2,168.00	-
Beaver Colony	1,000.00	-	-	1,000.00	1,500.00
Cub Pack	3,082.98	-	-	3,082.98	4,842.00
Scout Troop	3,568.00	-	-	3,568.00	2,390.00
Sub total	9,818.98	-	-	9,818.98	8,732.00
Sundry Receipts					
Uniform Sales	-	-	-	-	-
Other	220.00	-	-	220.00	297.00
Sub total	220.00	-	-	220.00	297.00
Total Gross Income	50,864.22	-	-	50,864.22	56,479.15
Asset and Investment Sales, etc.	-	-	-	-	-
Total Receipts	50,864.22	-	-	50,864.22	56,479.15

1st Staines Scout Group
Receipts and Payments Account

For the year	from	Year start date 1st April 22	To	Year end date 31st March 23

Payments

	2022/23			2022/23	2021/22
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Premises					
Rent	720.00			720.00	720.00
Cleaning & Bins	560.00			560.00	626.21
Water and Sewerage	463.09			463.09	29.96
Electricity and Gas	2,195.45			2,195.45	996.00
Insurance	1,296.15			1,296.15	1,115.30
Broadband	370.00			370.00	473.68
Repairs and Renewals	12,958.62			12,958.62	18,155.09
Sub total	18,563.31	-	-	18,563.31	22,116.24
Youth Program and Activities					
Group	8,655.49	-	-	8,655.49	5,540.00
Beaver Scout Colony	1,354.92	-	-	1,354.92	1,105.27
Cub Scout Pack	2,734.91	-	-	2,734.91	5,545.37
Scout Troop	3,800.69	-	-	3,800.69	1,773.86
Sub total	16,546.01	-	-	16,546.01	13,964.50
Vehicles					
Vehicle Hire	-			-	-
Vehicle Fuel	-			-	-
Sub total	-	-	-	-	-
Other Costs					
Bank Charges	60.00			60.00	20.00
Leader Training	90.50			90.50	275.26
Postage / Stationery, OSM Fees	287.91			287.91	241.00
Uniforms Purchases	822.98			822.98	370.65
AGM and Admin Expenses	21.03			21.03	230.00
Purchase of Equipment	8,272.27			8,272.27	5,931.34
Legal Fees for Lease Amendment	-			-	-
Sub total	9,554.69	-	-	9,554.69	7,068.25
Fundraising Expenses				-	-
Donations	50.00	-		50.00	40.00
Fundraising Costs	503.17	-	-	503.17	20.00
Sub total	553.17	-	-	553.17	60.00
Total Gross Expenditure	45,217.18	-	-	45,217.18	43,208.99
Asset and Investment Purchases, etc.	-	-	-	-	-
Total Payments	45,217.18	-	-	45,217.18	43,208.99
Net of Receipts/(Payments)	5,647.04	-	-	5,647.04	13,270.16
Transfers between Funds				-	-
Cash Funds last Year End	62,022.46			62,022.46	48,752.30
Cash Funds this Year End	67,669.50	-	-	67,669.50	62,022.46

1st Staines Scout Group
Receipts and Payments Account

		Year start date		Year end date
For the year	**from**	**1st April 22**	**To**	**31st March 23**

Youth Programme and Activities - Receipts

	2022/23			2022/23	2021/22
	Unrestricted funds	**Restricted funds**	**Endowment funds**	**Total funds**	**Total funds**
	£	**£**	**£**	**£**	**£**
Group					
Family Camp	**2,168.00**			**2,168.00**	-
Other Activities	-			-	-
Sub total	**2,168.00**	-	-	**2,168.00**	-
Beaver Scout Colony	-				-
Transfer of Subs from Group	**1,000.00**			**1,000.00**	**1,500.00**
Outings & Activities	-			-	-
Camping	-			-	-
Fundraising	-			-	-
Sub total	**1,000.00**	-	-	**1,000.00**	**1,500.00**
Cub Scout Pack	-				
Transfer of Subs from Group	**2,000.00**			**2,000.00**	1,820.00
District Camp	**850.00**			**850.00**	60.00
Activities	**211.00**			**211.00**	600.00
Sundry Receipts	**21.98**			**21.98**	-
PGL Camp	-			-	2,362.00
Sub total	**3,082.98**	-	-	**3,082.98**	4,842.00
Scout Troop	-				
Transfer of Subs from Group	**2,000.00**			**2,000.00**	**1,500.00**
Camping	-			-	**840.00**
Scoutabout	**1,360.00**			**1,360.00**	**40.00**
Activities	**100.00**			**100.00**	**10.00**
Fundraising	-			-	-
IBM Grant	-			-	-
Sundry Receipts	**108.00**			**108.00**	-
Sub total	**3,568.00**	-	-	**3,568.00**	**2,390.00**
Total Activity Receipts	**9,818.98**	-	-	**9,818.98**	**8,732.00**

1st Staines Scout Group
Receipts and Payments Account

		Year start date		Year end date
For the year	**from**	**1st April 22**	**To**	**31st March 23**

Youth Programme and Activities - Payments

	2022/23			2022/23	2021/22
	Unrestricted funds	**Restricted funds**	**Endowment funds**	**Total funds**	**Total funds**
	£	**£**	**£**	**£**	**£**
Group					
Family Camp	2,488.79			2,488.79	160.00
Transfer of Subs to Sections	5,000.00			5,000.00	4,820.00
Other Activities	1,166.70			1,166.70	560.00
Sub total	8,655.49	-	-	8,655.49	5,540.00
Beaver Scout Colony	-				
Activities	831.00			831.00	749.42
Outings	162.00			162.00	-
Badges and Woggles	252.17			252.17	96.00
Camping	-			-	-
Postage & Stationery	-			-	-
Equipment	-			-	-
Bank Charges	60.00			60.00	20.00
Sundry Payments	49.75			49.75	239.85
Sub total	1,354.92	-	-	1,354.92	1,105.27
Cub Scout Pack					
District Camp	1,644.45			1,644.45	180.00
Badges	35.10			35.10	469.00
Activities / Gifts	686.35			686.35	1,011.49
Stationery	5.79			5.79	5.30
Equipment	82.15			82.15	120.95
General Expenditure	203.59			203.59	465.77
PGL Camp	-			-	3,105.00
Bank Charges	60.00			60.00	20.00
Sundry Payments & Training	17.48	-	-	17.48	-
Sub total	2,734.91	-	-	2,734.91	5,545.37
Scout Troop					
Camping	1,709.50			1,709.50	1,267.86
Scoutabout	1,200.00			1,200.00	30.00
Badges	-			-	-
Bank Charges	60.00			60.00	
Activities	811.19			811.19	456.00
Sundry Payments	20.00			20.00	
Sub total	3,800.69	-	-	3,800.69	1,753.86
Total Activity Payments	16,546.01	-	-	16,546.01	13,944.50

1st Staines Scout Group

Statement of Assets and Liabilities at the End of the Year

	Unrestricted funds £	Restricted funds £	Endowment funds £	31 March 23 Total funds £	31 March 22 Total funds £
Cash Funds					
Bank Current Account	2,183.97			2,183.97	2,445.42
United Trust Bank	35,000.00			35,000.00	-
Scottish Widows Charities Account	28,504.37			28,504.37	57,356.34
Cash/Floats	100.00			100.00	-
Funds held by Sections					
Beaver Scout Colony	623.67			623.67	978.59
Cub Scout Pack	718.98			718.98	370.91
Scout Troop	538.51	-	-	538.51	871.20
Total Cash Funds	67,669.50	-	-	67,669.50	62,022.46
Other Monetary Assets	-				
Tax claim	-	-	-	-	-
Debts due from the County/Area/District/Group	-	-	-	-	-
Insurance Claim	-	-	-	-	-
Sub total	-	-	-	-	-
Investment Assets	-				
Investment Property - detail	-	-	-	-	-
Quoted Investments	-	-	-	-	-
Other Investments - detail	-	-	-	-	-
Sub total	-	-	-	-	-
Non Monetary Assets for Charity's own use	-				
Badge Stock	-	-	-	-	-
Shop Stock	-	-	-	-	-
Other Stock	-	-	-	-	-
Land and Buildings - HQ Insured for	510,000.00	-	-	510,000.00	495,540.00
Scouting Equipment, Furniture etc. Insured for	48,187.00	-	-	48,187.00	36,748.00
Other	-	-	-	-	-
Sub total	558,187.00	-	-	558,187.00	532,288.00
Liabilities	-				
Accounts Not Yet Paid	2,689.03	-	-	2,689.03	929.03
Expenses Incurred but not Invoiced	-	-	-	-	-
Subscriptions Not Yet Paid	-	-	-	-	-
Family Camp Liabilities	-	-	-	-	-
Sub total	2,689.03	-	-	2,689.03	929.03

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on the 11th May 2023 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by:

Signature	Print Name
	Sarah-Jayne Dominic - Chair
	Colin Howell - Treasurer

1ST STAINES SCOUT GROUP

England & Wales - Charity number 305795

Accounts

Trustees' Annual Report

For the period

From (start date) 0 1 0 4 2 2 to end date 3 1 0 3 2 3

Section A	Reference and Administration Details

Charity name	1st Staines Scout Group
Other names the charity is known by	
Registered charity number (if any)	3 0 5 7 9 5
Charity's principal address	c/o Colin Howell ,, Group Treasurer 12 Riverside Drive, Chertsey Lane, Staines, Middlesex Postcode T W 1 8 3 J N

Names of the charity trustees who manage the charity

Trustee Name		Office (if any)	Dates acted if not for whole year
	Sarah-Jayne Dominic	Group Chair	May 22 - Mar 23
	Michael Welham	Group Scout Leader/Beaver Scout Leader	
	Paul Winkworth	Group Secretary	
	Colin Howell	Group Treasurer	
	Kaye Walsh	Beaver Scout Leader	
	Jackie Shepherd	Cub Scout Leader	
	Iolo Thomas	Cub Scout Leader	
	Danny Blackman	Scout Leader	
	John Culpin	Parent Representative	
	Annan Behary	Parent Representative	
	Susan Stevens	Membership Secretary	
Notes			

Names and addresses of advisers (optionall information but encouraged as best practice)

Type of advisor	Name	Address
Independent Examiner	Hunt Ford and Co	143-145 Stanwell Road, Ashford

1st Staines Scout Group - Trustees Annual Report

Section B	Structure, Governance & Management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (eg. trust, association, company)	The Group is a Trust, established under its rules which are common to all Scout Groups.
Trustee selection methods (eg. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about: Policies and procedures adopted for: a) the induction and training of trustees; b) trustee consideration of major risks and the systems and procedures to manage them.	**Group Executive Committee** The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. The Committee consists of 3 elected officers, Chair, Treasurer and Secretary, the Group Scout Leader (GSL), Section Leaders (Scouts, Cubs & Beavers) and parent representation, meeting approximately 8 -10 times per year.
	This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for: The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Appointing any sub committees that may be required; Assisting in the recruitment of leaders and other adult support; Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them.
The main areas of concern that have been identified are:

(i) Damage to the building, property and equipment.
The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

(ii) Injury to leaders, helpers, supporters & members.
The Group through the capitation fees contributes to the Scout Association national accident insurance policy. Risk Assessments are undertaken before all activities.

(iii) Reduced income from fund raising.
The Group is primarily reliant upon income from subscriptions and rental of the HQ building. Fundraising only making a very small contribution to total income. The Group holds a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently.

(iv) *Reduction or loss of leaders.*
The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

(v) Reduction or loss of members.
The Group provides activities for all young people aged 6 to 15. If there was a reduction in membership in a particular section or the Group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

(iv) *Financial loss, fraud, or mismanagement.*
The Group has in place systems of *internal controls* that are designed to provide reasonable assurance against material mismanagement or loss, with limits on authorisation of expenditure, prudent cash management and comprehensive insurance policies to ensure that insurable risks are covered. The Group Accounts are audited yearly.

1st Staines Scout Group - Trustees Annual Report

Section C	Objectives and Activities
Summary of the objects of the charity set out in its governing document	**The Purpose of Scouting** Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. **The Values of Scouting** As Scouts we are guided by these values: **Integrity** - We act with integrity, we are honest, trustworthy and loyal. **Respect** - We have self respect and respect others. **Care** - We support others and take care of the world in which we live. **Belief** - We explore our faiths, beliefs and attitudes. **Co-operation** - We make a positive difference, we co-operate with others and make friends. **The Scout Method** Scouting takes place when young people, in partnership with adults, work together based on the values of scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their promise
Summary of the main activities in relation to these objects	All Sections take part in regular activities during weekly meetings, tomahawk throwing is a new addition and adds to rifle shooting and more traditional Scouting activities such as cooking, saw, axe & knife skills and fire building. Camping events, water sports and other outings supplement the varied programme of activities held during the year. The section leaders and assistant leaders ensure that programmes are planned to provide a suitable balance of activities for the different age groups. In December the Group undertook a special fund raising event for the local Manna Food Bank and all monies raised were given to this charity. During the year we installed a Defibrillator within our HQ building and undertaken tree planting within our grounds to help support initiatives to reduce global warming & climate change.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You may choose to include further statements, where relevant, about: • policy on grant making; • contribution made by volunteers; • policy on investments	The Group is not a grant making organisation and therefore has no such policy. The contribution made by volunteers cannot be overemphasised. The Group relies entirely on volunteer leaders and helpers. Our policy on investments is covered in Section E.

Section C	Objectives and Activities (continued)
Public benefit statement	The Group meets the Charity Commission's public benefits criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D	Achievements and Performance
Summary of the main achievements of the charity during the year	Membership of the Group at the end of January 2023 stood at 84 (81 at 31st January 2022). Following two prior years of Covid, activities resumed to normal at the end of March 2022 and meetings progressed without restrictions. Although greater attention taken with regards to hygiene. Fundraising during the year was limited to one event, a bon fire and fireworks evening, in partnership with 6th Staines, where we took responsibility for operating the BBQ and refreshments. The Group does not allow cost to be a barrier to membership or attending any activity and continue to sponsor two young members, providing for all costs associated with their membership and attendance of activities. A successful canoeing and water sport activities day was held in July on the River Thames at Chertsey, facilitated by Surrey Canoe Club and attended by a large number of members and their families. Family Camp was held at Phasels Wood Camp site, with a lower attendance compared with previous pre Covid years. The Scout section held their Autumn Camp at Walton Firs, other activities included a tennis evening and ice skating. Activities for the Cub section included PGL Camp, Liquid Leisure, Ice Skating, Litter Picking, District Swimming Gala, Cooking competition and Quiz. Badge work for the cubs included Pioneering, Collectors, Fitness, Home Help, International and Communicator. The Beaver section activities included attending Jump Trampolining, an evening with Feathers & Fur alongside outdoor hikes and navigation. They also spent a term of virtually travelling around the world learning about environment, different laungauge & cultures and large variety of educational games & craft activities.

Section E	Financial Review
Brief statement of the charity's policy on reserves Quantify and explain any designations	**Reserves Policy** The reserves policy assumes future costs are similar to those experienced in previous years and that the Group maintains a working capital of approximately £5,000 in our HSBC account. We aim to hold sufficient resources in a contingency fund to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 12 months running costs, circa £20,000. Other surplus funds are allocated as reserves for future development and Scouting Activities.

1st Staines Scout Group - Trustees Annual Report

Section E — Financial Review (continued)

You may choose to include additional information, where relevant, about:
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives.

Principle Sources of Funds: Our principle sources of funds are from membership subscriptions and rental income from the Groups HQ. Fundraising events contribute only a very small amount of income.
Expenditure: During the year we have renewed / replaced a large amount of our old equipment to be used during section activities or for camping. Purchased and installed external containers for the storage of outdoor equipment. Undertaken refurbishment of the building, fitting out a new office for the leaders and replacing light fittings with more energy efficient LED's.
Investment Policy: The Group adopts a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks. We have taken opportunity of higher interest rates that are available with the opening of a 200 day notice account with United Trust Bank. The Group considers it has insufficient funds to invest in longer term investments. The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the Group obtains maximum value and income from its banking arrangements. The Group Executive considers cash flow requirements with all investments.

Section F — Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them):

Future and ongoing plans include for the continued refurbishment & improvements to the HQ Buildings. Tree surgeon works. The committee has approved expenditure to purchase two minibuses to allow an increase in the number of activities and attendance at events away from the Group HQ. The Scout Troop amongst other events are planning a summer camp in Iceland for August 2024.
Currently there is a focus on recruitment to bring adults into the Group who can help with Section Leadership to replace leaders who are due to leave or retire and to strengthen the resources we currently have. We are also trying to recruit to supplement and add to our current executive committee.

Section G — Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	S-Dominic	Colin Howell
Full name(s)	Sarah-Jayne Dominic	Colin Howell
Position (eg. Secretary, Chair)	Chair	Treasurer
Date	11th May 2023	

1st Staines Scout Group

Receipts and Payments Account

		Year start date		Year end date
For the Year	from	1st April 22	To	31st March 23

Receipts

	2022/23 Unrestricted funds £	Restricted funds £	Endowment funds £	2022/23 Total funds £	2021/22 Total funds £
Donations, legacies and similar income					
Membership Subscriptions	19,154.50			19,154.50	18,357.00
Less: Membership Subscriptions paid on (National/County/Area/District)	4,222.50			4,222.50	4,075.25
Net Membership Subscriptions Retained	14,932.00			14,932.00	14,281.75
Donations	81.96			81.96	-
Legacies	-			-	-
Gift Aid	4,459.17			4,459.17	2,688.47
Other Similar Income	-			-	-
Sub-total	19,473.13	-	-	19,473.13	16,970.22
Grants					
Maintenance Grant	-	-	-	-	17,440.64
Sub-total	-	-	-	-	17,440.64
Fundraising (Gross)	-				
Rotary Santa Sleigh	-			-	-
Fireworks	795.00			795.00	-
Staines & Ashford Lions	-			-	-
Christmas Draw	-			-	-
Other Fundraising Activities	-			-	-
Sub-total	795.00	-	-	795.00	-
Investment Income	-				
Property Rent Income	700.00			700.00	650.00
Scottish Widows Charities Account	148.03			148.03	58.38
Other Investment Income	19,709.08			19,709.08	12,330.91
Sub-total	20,557.11	-	-	20,557.11	13,039.29
Youth Program Activities					
Group	2,168.00	-	-	2,168.00	-
Beaver Colony	1,000.00	-	-	1,000.00	1,500.00
Cub Pack	3,082.98	-	-	3,082.98	4,842.00
Scout Troop	3,568.00	-	-	3,568.00	2,390.00
Sub-total	9,818.98	-	-	9,818.98	8,732.00
Sundry Receipts					
Uniform Sales	-	-	-	-	-
Other	220.00	-	-	220.00	297.00
Sub-total	220.00	-	-	220.00	297.00
Total Gross Income	50,864.22	-	-	50,864.22	56,479.15
Asset and Investment Sales, etc.	-	-	-	-	-
Total Receipts	50,864.22	-	-	50,864.22	56,479.15

1st Staines Scout Group

Receipts and Payments Account

For the year	from	Year start date 1st April 22	To	Year end date 31st March 23

Payments

	2022/23 Unrestricted funds	Restricted funds	Endowment funds	2022/23 Total funds	2021/22 Total funds
	£	£	£	£	£
Premises					
Rent	720.00			720.00	720.00
Cleaning & Bins	560.00			560.00	626.21
Water and Sewerage	463.09			463.09	29.96
Electricity and Gas	2,195.45			2,195.45	986.00
Insurance	1,296.15			1,296.15	1,115.30
Broadband	370.00			370.00	473.68
Repairs and Renewals	12,958.62			12,958.62	18,155.09
Sub total	18,563.31	-	-	18,563.31	22,116.24
Youth Program and Activities					
Group	8,655.49	-	-	8,655.49	5,540.00
Beaver Scout Colony	1,354.92	-	-	1,354.92	1,105.27
Cub Scout Pack	2,734.91	-	-	2,734.91	5,545.37
Scout Troop	3,800.69	-	-	3,800.69	1,773.86
Sub total	16,546.01	-	-	16,546.01	13,964.50
Vehicles					
Vehicle Hire	-			-	-
Vehicle Fuel	-			-	-
Sub total	-	-	-	-	-
Other Costs					
Bank Charges	60.00			60.00	20.00
Leader Training	90.50			90.50	275.26
Postages/ Stationery, OSM Fees	287.91			287.91	241.00
Uniforms Purchases	822.98			822.98	370.65
AGM and Admin Expenses	21.03			21.03	230.00
Purchase of Equipment	8,272.27			8,272.27	5,981.34
Legal Fees for Lease Amendment	-			-	-
Sub total	9,554.69	-	-	9,554.69	7,068.25
Fundraising Expenses				-	-
Donations	50.00	-		50.00	40.00
Fundraising Costs	503.17	-	-	503.17	20.00
Sub total	553.17	-	-	553.17	60.00
Total Gross Expenditure	45,217.18	-	-	45,217.18	43,208.99
Asset and Investment Purchases, etc.	-	-	-	-	-
Total Payments	45,217.18	-	-	45,217.18	43,208.99
Net of Receipts/(Payments)	5,647.04	-	-	5,647.04	13,270.16
Transfers between Funds				-	-
Cash Funds last Year End	62,022.46			62,022.46	48,752.30
Cash Funds this Year End	67,669.50	-	-	67,669.50	62,022.46

1st Staines Scout Group
Receipts and Payments Account

		Year start date		Year end date
For the year	from	1st April 22	To	31st March 23

Youth Programme and Activities - Receipts

	2022/23			2022/23	2021/22
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Group					
Family Camp	2,168.00			2,168.00	-
Other Activities	-			-	-
Sub total	2,168.00	-	-	2,168.00	-
Beaver Scout Colony	-				-
Transfer of Subs from Group	1,000.00			1,000.00	1,500.00
Outings & Activities	-			-	-
Camping	-			-	-
Fundraising	-			-	-
Sub total	1,000.00	-	-	1,000.00	1,500.00
Cub Scout Pack	-				
Transfer of Subs from Group	2,000.00			2,000.00	1,820.00
District Camp	850.00			850.00	60.00
Activities	211.00			211.00	660.00
Sundry Receipts	21.98			21.98	-
PGL Camp	-			-	2,382.00
Sub total	3,082.98	-	-	3,082.98	4,842.00
Scout Troop	-				
Transfer of Subs from Group	2,000.00			2,000.00	1,500.00
Camping	-			-	840.00
Scoutabout	1,360.00			1,360.00	40.00
Activities	100.00			100.00	10.00
Fundraising	-			-	-
IBM Grant	-			-	-
Sundry Receipts	108.00			108.00	-
Sub total	3,568.00	-	-	3,568.00	2,390.00
Total Activity Receipts	9,818.98	-	-	9,818.98	8,732.00

1st Staines Scout Group
Receipts and Payments Account

	Year start date		Year end date
For the year from	1st April 22	To	31st March 23

Youth Programme and Activities - Payments

	2022/23 Unrestricted funds £	2022/23 Restricted funds £	2022/23 Endowment funds £	2022/23 Total funds £	2021/22 Total funds £
Group:					
Family Camp	2,488.79			2,488.79	160.00
Transfer of Subs to Sections	5,000.00			5,000.00	4,820.00
Other Activities	1,166.70			1,166.70	568.00
Sub total	8,655.49	-	-	8,655.49	5,540.00
Beaver Scout Colony	-				
Activities	831.00			831.00	749.42
Outings	162.00			162.00	-
Badges and Woggles	252.17			252.17	96.00
Camping	-			-	-
Postage & Stationery	-			-	-
Equipment	-			-	-
Bank Charges	60.00			60.00	20.00
Sundry Payments	49.75			49.75	239.85
Sub total	1,354.92	-	-	1,354.92	1,105.27
Cub Scout Pack					
District Camp	1,644.45			1,644.45	188.00
Badges	35.10			35.10	469.00
Activities / Gifts	686.35			686.35	1,011.49
Stationery	5.79			5.79	5.38
Equipment	82.15			82.15	120.95
General Expenditure	209.59			209.59	465.77
PGL Camp	-			-	3,105.00
Bank Charges	60.00			60.00	20.00
Sundry Payments & Training	17.48	-	-	17.48	-
Sub total	2,734.91	-	-	2,734.91	5,545.37
Scout Troop					
Camping	1,709.50			1,709.50	1,267.86
Scoutabout	1,200.00			1,200.00	38.00
Badges	-			-	-
Bank Charges	60.00			60.00	
Activities	811.19			811.19	456.00
Sundry Payments	20.00			20.00	
Sub total	3,800.69	-	-	3,800.69	1,758.86
Total Activity Payments	16,546.01	-	-	16,546.01	13,949.50

1st Staines Scout Group

Statement of Assets and Liabilities at the End of the Year

	Unrestricted funds £	Restricted funds £	Endowment funds £	31 March 23 Total funds £	31 March 22 Total funds £
Cash Funds					
Bank Current Account	2,183.97			2,183.97	2,485.42
United Trust Bank	35,000.00			35,000.00	-
Scottish Widows Charities Account	28,504.37			28,504.37	57,356.34
Cash/Floats	100.00			100.00	-
Funds held by Sections					
Beaver Scout Colony	623.67			623.67	978.59
Cub Scout Pack	718.98			718.98	370.91
Scout Troop	588.51	-	-	588.51	871.20
Total Cash Funds	67,669.50	-	-	67,669.50	62,022.46
Other Monetary Assets	-				
Tax claim	-	-	-	-	-
Debts due from the County/Area/District/Group	-	-	-	-	-
Insurance Claim	-	-	-	-	-
Sub total	-	-	-	-	-
Investment Assets	-				
Investment Property - detail	-	-	-	-	-
Quoted Investments	-	-	-	-	-
Other Investments - detail	-	-	-	-	-
Sub total	-	-	-	-	-
Non Monetary Assets for Charity's own use	-				
Badge Stock	-	-	-	-	-
Shop Stock	-	-	-	-	-
Other Stock	-	-	-	-	-
Land and Buildings - HQ Insured for	510,000.00	-	-	510,000.00	495,540.00
Scouting Equipment, Furniture etc Insured for	48,187.00	-	-	48,187.00	36,748.00
Other	-	-	-	-	-
Sub total	558,187.00	-	-	558,187.00	532,288.00
Liabilities	-				
Accounts Not Yet Paid	2,689.03	-	-	2,689.03	929.03
Expenses Incurred but not Invoiced	-	-	-	-	-
Subscriptions Not Yet Paid	-	-	-	-	-
Family Camp Liabilities	-	-	-	-	-
Sub total	2,689.03	-	-	2,689.03	929.03

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on the 11th May 2023 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by:

Signature	Print Name
	Sarah Jayne Dominic - Chair
	Colin Howell - Treasurer

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of	(Charity Name) 1st Staines Scout Group
On accounts for the year ended	31ST MARCH 2023 — **Charity no (if any)** 305795
Set out on pages	1-14 (remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures, in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
   - to keep accounting records in accordance with section 130 of the Charities Act; and
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

   have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:		**Date:**	08/06/2023
Name:	Mr LJ FORD		
Relevant professional qualification(s) or body	FCPA		

(if any):	
Address:	HUNT FORD & CO
	OSBOURNE HOUSE, 143-145 STANWELL ROAD, ASHFORD
	MIDDLESEX TW15 3QN

Section B Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

1ST STAINES SCOUT GROUP

England & Wales - Charity number 305795

Accounts

Trustees' Annual Report

For the period

From (start date): 01 04 20 to end date: 31 03 21

Section A	Reference and administration details

Charity name: 1st Staines Scout Group

Other names the charity is known by:

Registered charity number (if any): 305795

Charity's principal address:

c/o Colin Howell , Group Treasurer
12 Riverside Drive, Chertsey Lane,
Staines, Middlesex
Postcode TW18 3JN

Names of the charity trustees who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year
Vacant	Group Chairman*	
Michael Welham	Group Scout Leader/Beaver Scout Leader	
Daniel Tate	Group Secretary	
Colin Howell	Group Treasurer	
Lorna Parr	Beaver Scout Leader	
Jackie Shepherd	Cub Scout Leader	
Iolo Thomas	Cub Scout Leader	
Danny Blackman	Scout Leader	
John Culpin	Parent Representative	
Arman Behary	Parent Representative	
Susan Stevens	Membership Secretary	

Notes

* As the Chairman's role is currently vacant, the Group Scout Leader is acting Chairman

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address
Independent Examiner	Hunt Ford and Co	143-145 Stanwell Road, Ashford

1st Staines Scout Group – Trustees Annual Report

Section B	Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted. (eg. trust, association, company)	The Group is a Trust, established under its rules which are common to all Scout Groups.
Trustee selection methods (eg. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice):

You may choose to include additional information, where relevant, about Policies and procedures adopted for: a) the induction and training of trustees; b) trustee consideration of major risks and the systems and procedures to manage them.	**Foreword**
	Covid 19, a flu like virus was identified in China at the end of December 2019. By the end of January 2020 the Corona virus had spread throughout the world and to all regions of the UK. Infection rapidly spread across the UK, with many people hospitalised by the virus and high rates of death were taking place. In March 2020 restrictions on travel were imposed and lockdowns introduced to help prevent the spread of the virus. These restrictions were kept in place until June / July 2020 when a relaxation of the restrictions occurred. This was short lived as by August 2020 further regional and more stringent tiered restrictions were imposed as infection rates started to rise to unacceptable levels. These were kept in place and a phased reduction introduced in March 2020. Vaccinations to help minimise the impact of the virus started to be rolled out in January 2021, targeting vulnerable and elderly people first and then progressively rolling out through all age groups. By the end of March 2021 approximately 50% of the adult population had been given the first of two vaccinations. Scouting and non Scouting Activities for the whole of the period March 2020 - April 2021 have been impacted as a result of the pandemic and the restrictions imposed by the government. For long periods no meetings were allowed to take place and when permitted some section meetings with reduced numbers attending took place at the HQ. During other periods Online Zoom meetings were arranged with varying degrees of success. The membership has suffered during the year, with many members leaving and the intake of new members suspended. A subscription holiday was offered to all parents and this offer was accepted by many, but in contrast many parents continued with subscription payments during the full period. Comparisons with previous years activity and performance is therefore unlikely to be very meaningful.
	Group Executive Committee
	The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders and parent's representation, meeting approximately every 1 to 2 months.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:
The maintenance of Group property;
The raising of funds and the administration of Group finance;
The insurance of persons, property and equipment;
Group public occasions;
Appointing any sub committees that may be required;
Assisting in the recruitment of leaders and other adult support;
Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

(i) Damage to the building, property and equipment: The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

(ii) Injury to leaders, helpers, supporters & members: The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

(iii) Reduced income from fund raising.
The Group is primarily reliant upon income from subscriptions and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently.

(iv) *Reduction or loss of leaders.*
The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

(iv) *Reduction or loss of members.*
The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the Group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

(iv) *Financial loss, fraud, or mismanagement.*
The Group has in place systems of *internal controls* that are designed to provide reasonable assurance against material mismanagement or loss, with limits on authorisation of expenditure, prudent cash management and comprehensive insurance policies to ensure that insurable risks are covered.

1st Staines Scout Group - Trustees Annual Report

Section C	Objectives and activities
Summary of the objects of the charity, set out in its governing document	**The Purpose of Scouting** Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. **The Values of Scouting** As Scouts we are guided by these values: **Integrity** - We act with integrity; we are honest, trustworthy and loyal. **Respect** - We have self respect and respect others. **Care** - We support others and take care of the world in which we live. **Belief** - We explore our faiths, beliefs and attitudes. **Co-operation** – We make a positive difference, we co-operate with others and make friends. **The Scout Method** Scouting takes place when young people, in partnership with adults, work together based on the values of scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing. - share in spiritual reflection - take responsibility and make choices. - undertake new and challenging activities - make and live by their promise

Section C	Objectives and activities (Continued)
Summary of the main activities in relation to these objects	All sections take part in regular activities, including camping and outings. There are various programmes of fund raising across the Group for both the Group itself and local, national and Scouting charities. The sectional leader teams ensure that programmes are planned to provide a suitable balance of activities.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You may choose to include further statements, where relevant, about: • policy on grant making; • contribution made by volunteers. • policy on investments	The Group is not a grant making organisation and therefore has no such policy. The contribution made by volunteers cannot be overemphasised. The Group relies entirely on volunteer leaders and helpers.
Public benefit statement	The Group meets the Charity Commission's public benefits criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D	Achievements and performance
Summary of the main achievements of the charity during the year	The total membership of the Group as of 31st January 2021 was 71 (108 at 31st January 2020). The reduced numbers of membership showing the impact of Covid 19. The leaders and helpers involved continue to provide when possible (face to face or Zoom meetings) a programme of events and activities. No fund raising has taken place during the year. To avoid hardship a subscriptions holiday was offered to all parents, although approximately 50% of the membership continued to pay subscriptions throughout. Available Government Grants have been claimed and received. Gift-Aid has been claimed and received as in normal years; these will help to provide and support the necessary finance needed for future Group activities.

Section E — Financial Review

Brief statement of the charity's policy on reserves Quantify and explain any designations	**Reserves Policy** The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 12 months running costs, circa £14,000. The Group held reserves of approximately £45,000 against this at year end. This is above the level required for operating expenses and provides security of funds to facilitate planned refurbishment & improvement works and the ongoing maintenance to the Group HQ.
Details of any funds materially in deficit	

Further financial review details (optional information)

You may choose to include additional information, where relevant, about: • the charity's principal sources of funds (including any fundraising); • how expenditure has supported the key objectives of the charity; • investment policy and objectives	**Investment Policy** The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks. The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the Group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Section F — Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)	Future plans include expansion to and ongoing refurbishment and improvements to the HQ Buildings.

Section G — Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Michael Wetham	Colin Howell
Position (eg. Secretary, Chair)	Group Scout Leader	Treasurer
Date	19 MAY 2021	

1st Staines Scout Group
Receipts and Payments Account

For the year	from	1st April 20	To	31st March 21

Receipts

	2020/21 Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	2019/20 Total funds £
Donations, legacies and similar income					
Membership subscriptions	12,011.00			12,011.00	18,902.01
Less: Membership subscriptions paid on (National/County/Area/District)	3,421.45			3,421.45	4,753.25
Net membership subscriptions retained	8,589.55			8,589.55	14,148.76
Donations	-			-	60.00
Legacies	-			-	-
Gift Aid	7,395.61			7,395.61	0.00
Other similar income	-			-	-
Sub total	15,985.16	-	-	15,985.16	14,208.76
Grants					
Maintenance Grant (Covid)	11,834.00	-	-	11,834.00	-
Other grants					
Sub total	11,834.00	-	-	11,834.00	-
Fundraising (gross)	-				
Fireworks	-			-	195.94
Other fundraising activities	-			-	-
Sub total	-	-	-	-	195.94
Investment income	-				
Property Rent income	600.00			600.00	600.00
Scottish Widows Charities account	38.12			38.12	48.19
Other investment income	-			-	-
Sub total	638.12	-	-	638.12	648.19
Youth Program Activities	-				
Group	-	-	-	-	5,780.00
Beaver Colony	-	-	-	-	2,002.00
Cub Pack	-	-	-	-	6,887.00
Scout Troop	-	-	-	-	341.90
Sub total	-	-	-	-	15,010.90
Sundry Receipts	-				
Uniform Sales	-	-	-	-	-
Other	-	-	-	-	60.00
Sub total	-	-	-	-	60.00
Total Gross Income	28,454.28	-	-	28,454.28	30,073.79
Asset and investment sales, etc.	-	-	-	-	-
Total receipts	28,454.28	-	-	28,454.28	30,073.79

1st Staines Scout Group
Receipts and Payments Account

For the year from 1st April 20 To 31st March 21

Payments

	2020/21 Unrestricted funds £	2020/21 Restricted funds £	2020/21 Endowment funds £	2020/21 Total funds £	2019/20 Total funds £
Premises	-				
Rent	720.00			720.00	720.00
Cleaning	752.93			752.93	1,113.30
Water and Sewerage	243.18			243.18	692.62
Electricity and Gas	633.67			633.67	881.73
Insurance	2,227.26			2,227.26	1,541.12
Broadband	480.00			480.00	
Repairs and Renewals	7,876.06			7,876.06	1,043.55
Subtotal	12,933.10	-	-	12,933.10	5,992.32
Youth Program and Activities					
Group	-	-	-	-	9,929.79
Beaver Scout Colony	510.28	-	-	510.28	1,734.82
Cub Scout Pack	754.90	-	-	754.90	5,876.64
Scout Troop	55.50	-	-	55.50	1,712.89
Sub total	1,320.68	-	-	1,320.68	19,154.14
Vehicles					
Vehicle Hire	-			-	235.00
Vehicle Fuel					
Sub total	-	-	-	-	235.00
Other Costs					
Leader Training	-			-	-
Postage and Stationery	226.07			226.07	-
Uniforms Purchased	-			-	490.16
AGM and Admin expenses	103.00			103.00	89.00
Purchase of Equipment (Covid)	1,088.79			1,088.79	3,845.82
Jamboree Contribution	-			-	-
Legal Fees for Lease Amendment	1,060.00			1,060.00	1,250.00
Sub total	2,478.86	-	-	2,478.86	5,774.98
Fundraising expenses	-				
	-	-	-	-	-
Fundraising Costs	20.00	-	-	20.00	20.00
Sub total	20.00	-	-	20.00	20.00
Donations	100.00	-	-	100.00	-
Total Gross Expenditure	16,852.64	-	-	16,852.64	31,362.31
Asset and investment purchases, etc.	-	-	-	-	-
Total payments	16,852.64	-	-	16,852.64	31,362.31
Net of receipts/(payments)	11,601.54	-	-	11,601.54	(1,288.52)
Transfers between funds				-	-
Cash funds last year end	37,150.66			37,150.66	38,439.18
Cash funds this year end	48,752.30	-	-	48,752.30	37,150.66

1st Staines Scout Group
Receipts and Payments Account

For the year from 1st April 20 To 31st March 21

Youth Programme and Activities - Receipts

	2020/21 Unrestricted funds £	2020/21 Restricted funds £	2020/21 Endowment funds £	2020/21 Total funds £	2019/20 Total funds £
Group					
Family Camp	-			-	5,750.00
Kandersteg Camp Deposits	-			-	-
Other Activities	-			-	-
Sub-total	-	-	-	-	5,750.00
Beaver Scout Colony	-				
Transfer of Subs from Group	-			-	2,002.00
Outings & Activities	-			-	
Camping	-			-	-
Fundraising	-			-	-
Sub total	-	-	-	-	2,002.00
Cub Scout Pack	-				
Transfer of Subs from Group	-			-	2,800.00
District Camp	-			-	1,627.00
Activities	-			-	420.00
Sundry Receipts	-			-	-
PGL Camp	-			-	2,420.00
Sub total	-	-	-	-	6,867.00
Scout Troop	-				
Transfer of Subs from Group	-			-	100.00
Camping	-			-	-
Scoutabout	-			-	-
Activities	-			-	-
Fundraising	-			-	241.99
IBM Grant	-			-	-
Sundry Receipts	-			-	-
Sub total	-	-	-	-	341.99
Total activity receipts	-	-	-	-	14,960.99

1st Staines Scout Group
Receipts and Payments Account

For the year from 1st April 20 To 31st March 21

Youth Programme and Activities - Payments

	2020/21 Unrestricted funds £	2020/21 Restricted funds £	2020/21 Endowment funds £	2020/21 Total funds £	2019/20 Total funds £
Group					
Family Camp	-			-	4,397.51
Kandersteg Camp	-			-	240.00
Transfer of Subs to sections	-			-	4,602.00
Other Activities	-			-	-
Sub total	-	-	-	-	9,239.51
Beaver Scout Colony	-				
Activities	443.28			443.28	419.17
Outings	-			-	704.75
Badges and Woggles	-			-	417.30
Camping	-			-	150.60
Postage & Stationery	-			-	-
Equipment (Projector)	-			-	-
Sundry Payments	67.00			67.00	43.00
Sub total	510.28	-	-	510.28	1,734.82
Cub Scout Pack					
District Camp	-			-	1,438.37
Badges	-			-	241.67
Activities	263.88			263.88	1,035.05
Stationery	-			-	-
Equipment	23.97			23.97	61.00
General Expenditure	465.77			465.77	609.15
PGL Camp	-			-	2,420.00
Sundry Payments	1.30	-	-	1.30	81.50
Sub total	754.90	-	-	754.90	5,876.64
Scout Troop	-				
Camping	-			-	720.00
Scoutabout	-			-	-
Badges	-			-	-
Activities	-			-	949.85
Kandersteg Costs	-			-	-
Kandersteg Fundraising Costs	-			-	-
Kandersteg Funds Transferred to Group	-				-
Sundry Payments	56.50			56.50	43.00
Sub total	56.50	-	-	56.50	1,712.85
Total activity payments	1,320.68	-	-	1,320.68	18,563.86

1st Staines Scout Group

Statement of assets and liabilities at the end of the year

	Unrestricted funds £	Restricted funds £	Endowment funds £	31 March 21 Total funds £	31 March 20 Total funds £
Cash funds	-				
Bank Current Account:	1,044.14			1,044.14	13,707.22
Scottish Widows Charities Account:	45,797.96			45,797.96	19,762.84
Cash/Floats	-			-	446.67
Funds held by Sections	-				-
Beaver Scout Colony	588.86			588.86	1,094.14
Cub Scout Pack	1,074.28			1,074.28	1,828.18
Scout Troop	255.06	-	-	255.06	310.56
Total cash funds	48,762.30	-	-	48,762.30	37,150.66
Other monetary assets	-				
Tax claim	-	-	-	-	-
Debts due from the County/District/Group	-	-	-	-	-
Insurance claim	-	-	-	-	-
Sub total	-	-	-	-	-
Investment assets	-				
Investment property - detail	-	-	-	-	-
Quoted investments	-	-	-	-	-
Other investments - detail	-	-	-	-	-
Sub total	-	-	-	-	-
Non monetary assets for charity's own use	-				
Badge stock:	-	-	-	-	-
Shop stock:	-	-	-	-	-
Other stock	-	-	-	-	-
Land and buildings - HQ Insured for	450,000.00	-	-	450,000.00	450,000.00
Scouting equipment; furniture etc. Insured for	34,866.00	-	-	34,866.00	35,525.00
Other	-	-	-	-	-
Sub total	484,866.00	-	-	484,866.00	485,525.00
Liabilities	-				
Accounts not yet paid	-	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-	-
Subscriptions not yet paid	-	-	-	-	-
Kandersteg Camp Liabilities (Overpayments to be returned)	-			-	800.00
Family Camp Liabilities	-	-	-	-	-
Sub total	-	-	-	-	800.00

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on
(the date of the Executive Committee meeting that approved the accounts)

and signed on their behalf by:

Signature	Print Name
MWell	Michael Wellham - Group Scout Leader
Colin Howell	Colin Howell - Treasurer

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of	1st Staines Scout Group		
On accounts for the year ended	31ST March 2021	**Charity no (if any):**	305795
Set out on pages	1-10 (remember to include the page numbers of additional sheets)		

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *):

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
   - to keep accounting records in accordance with section 130 of the Charities Act; and
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

   have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:		**Date:**	28/09/2021
Name:	Mr LJ FORD		
Relevant professional qualification(s) or body (if any):	FCPA		

Address:	HUNT FORD & CO
	OSBOURNE HOUSE, 143-145 STANWELL ROAD, ASHFORD,
	MIDDLESEX TW15 3QN

Section B Disclosure

Only complete if the examiner needs to highlight material problems.