7TH REIGATE SCOUT GROUP

England & Wales · Charity number 305784

Details

Other names	7TH REIGATE GROUP OF THE BOY SCOUTS ASSOCIATION
Status	Registered
Legal form	Other
Registered	1961-08-17
Register	View on the Charity Commission register

Contact

Address	33 Thomas Waters Way Horley RH6 9FZ
Phone	07800 821428
Email	group.chairman@7threigate.org.uk
Website	www.7threigate.org.uk

Activities

Objects: PURPOSES OF 7TH REIGATE GROUP BOY SCOUTS

Activities: Scout Group - Activities for young people between the ages of 6 and 18

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training, Other Charitable Purposes
- **Who:** Children/young People

Geography

- **Area of benefit:** REIGATE
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£44,638	£25,471	-	-
2024-03-31	£33,064	£26,384	-	-
2023-03-31	£45,360	£43,517	-	-
2022-03-31	£36,990	£21,912	-	-
2021-03-31	£25,318	£5,827	-	-

Trustees

Name	Role	Appointed
Mr C M Thompson	Chair	2017-06-11
Mrs A N rayner		2017-06-11

Accounts

Trustees' Annual Report

For the period

From (start date) | 0 | 1 | 0 | 4 | 2 | 4 | to end date | 3 | 1 | 0 | 3 | 2 | 5 |

Section A **Reference and administration details**

Charity name	7th Reigate Scout Group
Other names the charity is known by	
Registered charity number (if any)	3 0 5 7 8 4
HQ registration number	
Charity's principal address	33 Thomas Waters Way Horley Surrey Postcode R H 6 9 F Z

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	**Office (if any)**	**Dates acted if not for whole year**
1	Chris Thompson	Group Chair	
2	Tracey Dunnet	Group Lead Volunteer	
3	Amanda Rayner	Treasurer	
4	JOHN RAYNER	GLV	
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B	Structure, governance and management

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (e.g. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group's Boar of Trustees, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Board of Trustees consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets once every term.

Members of the Board of Trustees complete *'Essential Information for Board of Trustees'* training within the first 5 months of joining the board.

This Group Board of Trustees exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:
The maintenance of Group property;
The raising of funds and the administration of Group

finance;
The insurance of persons, property and equipment;
Group public occasions;
Assisting in the recruitment of leaders and other adult support;
Appointing any sub committees that may be required;
Appointing Group Administrators and Advisors other than those who are elected.

Section B	Structure, governance and management (continued)
	Risk and Internal Control The Group Board of Trustees has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are: Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss. Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities. Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently. Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)
The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	**The Purpose of Scouting** Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. **The Values of Scouting** As Scouts we are guided by these values: **Integrity -** We act with integrity; we are honest, trustworthy and loyal. **Respect -** We have self-respect and respect for others. **Care -** We support others and take care of the world in which we live. **Belief -** We explore our faiths, beliefs and attitudes. **Co-operation -** We make a positive difference; we co-operate with others and make friends. **The Scout Method** Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.
Summary of the main activities in relation to these objects	

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about: • policy on grantmaking; • contribution made by volunteers; • policy on investments.	
Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D — Achievements and performance

Summary of the main achievements of the charity during the year	Delivered a successful program of Scouting to all age group sections. The Group has also continued its successful program of maintenance to the building, replacing a fire escape and damp-proofing the building..

Section E — Financial Review

Brief statement of the charity's policy on reserves Quantify and explain any designations	**Reserves Policy** The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Board of Trustees considers that the group should hold a sum equivalent to 12 months running costs, circa £15,000. The Group held reserves of approximately £60,000, against this at year end. This is above the level required for operating expenses. However this can be explained by the generous maintenance grants awarded to the Group in the last 12 months by the local Council.
Details of any funds materially in deficit (circumstances plus steps to eliminate)	

N/A

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about: • the charity's principal sources of funds (including any fundraising); • how expenditure has supported the key objectives of the charity; • investment policy and objectives;	**Investment Policy (Specimen 1)** The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies. The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements. **Investment Policy (Specimen 2)** The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F — Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)	The Group intends to continue undertaking a significant program of refurbishment to the HQ building, which will require a significant capital investment.

Section G — Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	C Th	
Full name(s)	Chris Thompson	
Position (eg Secretary, Chair)	Chair	
Date	2 4 0 9 2 5	

7th Reigate Scout Group (Charity no. 305784)
Receipts and payments account

For the year from	1st April 2024	To	31st March 2025

Receipts and payments

	2024/25 Unrestricted funds £	2023/24 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	7,650	7,119
Less: Membership subscriptions paid on (National/County/Area/District)	- 3,744	- 3,825
Donations	250	180
Legacies	-	-
Gift Aid	405	499
Activity Income - Beavers	54	174
Activity Income - Cubs	1,680	2,416
Activity Income - Scouts	877	2,635
Activity Income - Explorers	6,155	12,723
Activity Income - Group	2,720	1,750
Other similar income	35	321
Sub total	16,083	23,991
Grants		
Maintenenace grant	16,473	-
Other grants	-	-
Sub total	16,473	-
Fundraising events (gross)		
Amazon smile / easy fundraising	38	66
Spring Fair April 2024	2,320	-
Other fundraising activities - Badge sewing	31	-
Other fundraising activities - Smarties	193	
Other fundraising activities - Santa Run	250	250
Sub total	2,832	316
Scout hut income		
Hire of building	4,994	4,867
Hire of equipment	-	-
Other Scout hut income	-	-
Sub total	4,994	4,867
Investment income		
Bank interest	511	66
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
Sub total	511	66
Total Gross Income	40,894	29,239
Asset and investment sales, etc.	-	-
Total receipts	40,894	29,239

7th Reigate Scout Group (Charity no. 305784)
Receipts and payments account

For the year from	1st April 2024	To	31st March 2025
	Year start date		Year end date

Receipts and payments

	2024/25 Unrestricted funds £	2023/24 Unrestricted funds £
Payments		
Charitable Payments		
Adult support and training	20	-
Rates	49	47
Water and Sewerage	287	226
Electricity and Gas	1,014	882
Insurance	2,601	2,475
Repairs and Renewals	147	1,297
Materials and equipment	428	255
Group Admin - website & OSM fees	304	264
Contribution to camp costs	-	-
Uniforms & clothing etc.	3	398
AGM and trustee expenses	-	-
Bank charges - Explorers	60	60
Cleaning	991	456
Activity Expenditure - Beavers	253	253
Activity Expenditure - Cubs	1,482	1,571
Activity Expenditure - Scouts	1,146	3,177
Activity Expenditure - Explorers	7,758	7,888
Activity Expenditure - Group	4,110	3,278
Other costs detail 3	-	-
Sub total	20,654	22,528
Fundraising expenses		
Spring Fair April 2024	997	31
Smarties	76	-
Detail 3	-	-
Other fundraising costs	-	-
Sub total	1,073	31
Total Gross Expenditure	21,727	22,559
Asset and investment purchases, etc.	-	-
Total payments	21,727	22,559
Net of receipts/(payments)	19,167	6,680
Cash funds last year end	67,619	60,939
Cash funds this year end	86,786	67,619

7th Reigate Scout Group (Charity no. 305784)
Receipts and payments account

	Year start date		Year end date
For the year from	1st April 2024	To	31st March 2025

Statement of assets and liabilities at the end of the year

		31st March 2025 Unrestricted funds £	31st March 2024 Unrestricted funds £
Cash funds			
Bank current account	Co-op	29,912	7,005
Bank savings account	Co-op	50,474	45,000
Explorer Scout Funds - bank & cash		6,348	7,926
Old Savings Account	Santander	-	7,618
The Scout Association Short Term Investment Service		-	-
Cash/Floats		53	71
Total cash funds		86,786	67,619
(agree balances with receipts and payments account)		ok	ok
Other monetary assets			
Tax claim		-	-
Debts due from the County/Area/District/Group		-	-
Insurance claim		-	-
Sub total		-	-
Investment assets			
Investment property - detail		-	-
Quoted investments		-	-
Other investments - detail		-	-
Sub total		-	-
Non monetary assets for charity's own use			
Badge stock		-	-
Shop stock		-	-
Other stock		-	-
Land and buildings		642,660	480,000
Motor vehicles		-	-
Scouting equipment, furniture etc		45,603	34,986
Other		-	-
Sub total		688,263	514,986
Liabilities			
Accounts not yet paid		-	-
Expenses incurred but not invoiced		-	-
Subscriptions not yet paid		-	-
Loan - detail		-	-
Other liabilities		-	-
Sub total		-	-
Total net assets		775,049	582,605

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Xth X 200X (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature	Print Name	
[signature]	CHRIS THOMPSON	Chair
ARayner	AMANDA RAYNER	Treasurer

England & Wales

Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of 7th Reigate Scout Group

I report to the trustees on my examination of the accounts of the 7th Reigate Scout Group for the year ended 31st March 2025.

Responsibilities and basis of report

As the charity trustees of the 7th Reigate Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 7th Reigate Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 7th Reigate Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: A M Burns

Name: ANNE MARTIN-BURNS

Relevant professional qualification or membership of professional bodies (if any): MAAT

Address: 30 Smithy Lane, Lower Kingswood, Surrey KT20 6TX

Date: 26/07/25

Accounts

Trustees' Annual Report

For the period

From (start date) | 0 | 1 | 0 | 4 | 2 | 3 | to end date | 3 | 1 | 0 | 3 | 2 | 4 |

Section A **Reference and administration details**

Charity name	7th Reigate Scout Group
Other names the charity is known by	
Registered charity number (if any)	3 0 5 7 8 4
HQ registration number	
Charity's principal address	33 Thomas Waters Way Horley Surrey Postcode R H 6 9 F Z

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	**Office (if any)**	**Dates acted if not for whole year**
1	Chris Thompson	Group Chair	
2	Tracey Dunnet	Group Lead Volunteer	
3	Amanda Rayner	Treasurer	
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B	Structure, governance and management

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (e.g. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about: Policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	The Group is managed by the Group's Boar of Trustees, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. The Board of Trustees consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets once every term. Members of the Board of Trustees complete *'Essential Information for Board of Trustees'* training within the first 5 months of joining the board. This Group Board of Trustees exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for: The maintenance of Group property; The raising of funds and the administration of Group

finance;
The insurance of persons, property and equipment;
Group public occasions;
Assisting in the recruitment of leaders and other adult support;
Appointing any sub committees that may be required;
Appointing Group Administrators and Advisors other than those who are elected.

Section B	Structure, governance and management (continued)
	Risk and Internal Control The Group Board of Trustees has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are: Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss. Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities. Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently. Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)
The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	**The Purpose of Scouting** Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. **The Values of Scouting** As Scouts we are guided by these values: **Integrity** - We act with integrity; we are honest, trustworthy and loyal. **Respect** - We have self-respect and respect for others. **Care** - We support others and take care of the world in which we live. **Belief** - We explore our faiths, beliefs and attitudes. **Co-operation** - We make a positive difference; we co-operate with others and make friends. **The Scout Method** Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.
Summary of the main activities in relation to these objects	

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about: • policy on grantmaking; • contribution made by volunteers; • policy on investments.	
Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D	Achievements and performance
Summary of the main achievements of the charity during the year	Delivered a successful program of Scouting to all age group sections, culminating in a Group Camp this Summer. The Group has also continued its successful program of maintenance to the building, replacing the windows and installing new curtains.

Section E	Financial Review
Brief statement of the charity's policy on reserves	**Reserves Policy** The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Board of Trustees considers that the group should hold a sum equivalent to 12 months running costs, circa £15,000. The Group held reserves of approximately £60,000, against this at year end. This is above the level required for operating expenses. However this can be explained by the generous maintenance grants awarded to the Group in the last 12 months by the local Council.
Quantify and explain any designations	
Details of any funds materially in deficit (circumstances plus steps to eliminate)	

N/A

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about: • the charity's principal sources of funds (including any fundraising); • how expenditure has supported the key objectives of the charity; • investment policy and objectives;	**Investment Policy (Specimen 1)** The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies. The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements. **Investment Policy (Specimen 2)** The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)	The Group intends to undertake a significant program of refurbishment to the HQ building, which will require a significant capital investment.

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	[signature]	[signature]
Full name(s)	Chris Thompson	AMANDA RAYNER
Position (eg Secretary, Chair)	Chair	TREASURER
Date	0 9 1 0 2 4	

7th Reigate Scout Group (Charity no. 305784)
Receipts and payments account

For the year from	1st April 2023	To	31st March 2024

Receipts and payments

	2023/2024	2022/2023
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	7,119	7,081
Donations	180	-
Legacies	-	-
Gift Aid	499	494
Activity Income - Beavers	174	270
Activity Income - Cubs	2,416	660
Activity Income - Scouts	2,635	8,203
Activity Income - Explorers	12,723	6,147
Activity Income - Group	1,750	2,322
Other similar income - clothing etc.	321	810
Sub total	27,816	25,986
Grants		
Maintenenace grant - Reigate & Banstead (windows)	-	14,000
Other grants	-	-
Sub total	-	14,000
Fundraising events (gross)		
Amazon smile / easy fundraising etc	66	112
Other fundraising activities - Santa Run Explorers	250	500
Sub total	316	612
Scout hut income		
Hire of building	4,867	4,749
Hire of equipment	-	-
Other Scout hut income	-	-
Sub total	4,867	4,749
Investment income		
Bank interest	66	12
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
Sub total	66	12
Total Gross Income	33,064	45,360
Asset and investment sales, etc.	-	-
Total receipts	33,064	45,360

7th Reigate Scout Group (Charity no. 305784)
Receipts and payments account

For the year from	1st April 2023	To	31st March 2024

Receipts and payments

	2023/2024	2022/2023
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Membership subscriptions paid on (National/County/Area/District)	3,825	3,763
Activity Expenditure - Beavers	253	694
Activity Expenditure - Cubs	1,571	829
Activity Expenditure - Scouts	3,177	8,392
Activity Expenditure - Explorers	7,888	6,755
Activity Expenditure - Group	3,278	2,694
Adult support and training	-	-
Rates	47	87
Water and Sewerage	226	509
Electricity and Gas	882	1,676
Insurance	2,475	2,273
Repairs and Renewals	1,297	10,941
Materials and equipment	255	1,124
Group Admin - website & OSM fees	264	233
Contribution to camp costs	-	500
Uniforms & clothing etc.	398	1,707
AGM and trustee expenses	-	35
Bank charges - Explorers Note 1	60	72
Cleaning	456	1,233
Other costs detail 3	-	-
Sub total	26,353	43,517
Fundraising expenses		
Spring Fair April 2024	31	-
Other fundraising costs	-	-
Sub total	31	-
Total Gross Expenditure	26,384	43,517
Asset and investment purchases, etc.	-	-
Total payments	26,384	43,517
Net of receipts/(payments)	6,681	1,843
Cash funds last year end	60,939	59,096
Cash funds this year end	67,619	60,939

7th Reigate Scout Group (Charity no. 305784)
Receipts and payments account

For the year from	1st April 2023	To	31st March 2024

Statement of assets and liabilities at the end of the year

		31st March 2024 Unrestricted funds	31st March 2023 Unrestricted funds
		£	£
Cash funds			
Bank current account	Co-op	7,005	50,291
Bank deposit account	Co-op	45,000	7,557
Explorer Scouts Funds - bank & cash	CAF Note 1	7,926	2,987
Bank savings account	Santander	7,618	
The Scout Association Short Term Investment Service		-	-
Cash/Floats		71	104
Total cash funds		67,619	60,939
(agree balances with receipts and payments account)		ok	ok
Other monetary assets			
Tax claim		-	-
Debts due from the County/Area/District/Group		-	-
Insurance claim		-	-
Sub total		-	-
Investment assets			
Investment property - detail		-	-
Quoted investments		-	-
Other investments - detail		-	-
Sub total		-	-
Non monetary assets for charity's own use			
Badge stock		-	-
Shop stock		-	-
Other stock		-	-
Land and buildings	Note 2	480,000	480,000
Motor vehicles		-	-
Scouting equipment, furniture etc		34,986	34,986
Other		-	-
Sub total		514,986	514,986
Liabilities			
Accounts not yet paid		-	-
Expenses incurred but not invoiced		-	-
Subscriptions not yet paid		-	-
Loan - detail		-	-
Other liabilities		-	-
Sub total		-	-
Total net assets		582,605	575,925

Note 1 - Explorer account to be closed and transferred to Co-Op

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 3rd July 2024 and signed on their behalf by

Signature	Print Name	
	Chris Thompson	Chair
	Amanda Rayner	Treasurer

LT700002 (February 2024)

England & Wales

Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of

I report to the trustees on my examination of the accounts of the for the year ended

Responsibilities and basis of report

As the charity trustees of the you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: A M Burns

Name: ANNE MARTIN - BURNS

Relevant professional qualification or membership of professional bodies (if any): MAAT

Address: 30 Smithy Lane, Lower Kingswood, Tadworth, Surrey KT20 6TX

Date: 9th Aug 2024.

Accounts

Trustees' Annual Report

For the period

From (start date)	0	6	0	4	2	2	to end date	0	5	0	4	2	3

Section A **Reference and administration details**

Charity name	7th Reigate Scout Group
Other names the charity is known by	
Registered charity number (if any)	305784
HQ registration number	
Charity's principal address	
Postcode	

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Chris Thompson		
2	Amanda Rayner		
3	Tracey Dunnet		
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B	Structure, governance and management

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (e.g. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about: Policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	The Group is managed by the Group's Boar of Trustees, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. The Board of Trustees consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets once every term. Members of the Board of Trustees complete *'Essential Information for Board of Trustees'* training within the first 5 months of joining the board. This Group Board of Trustees exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for: The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any sub committees that may be required; Appointing Group Administrators and Advisors other than those who are elected.

Section B	Structure, governance and management (continued)

Risk and Internal Control (Specimen 1)
The Group Board of Trustees has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)
The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	**The Purpose of Scouting** Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. **The Values of Scouting** As Scouts we are guided by these values: **Integrity** - We act with integrity; we are honest, trustworthy and loyal. **Respect** - We have self-respect and respect for others. **Care** - We support others and take care of the world in which we live. **Belief** - We explore our faiths, beliefs and attitudes. **Co-operation** - We make a positive difference; we co-operate with others and make friends. **The Scout Method** Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.
Summary of the main activities in relation to these objects	

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about: • policy on grantmaking; • contribution made by volunteers; • policy on investments.	
Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the

advancement of citizenship or community development headings.

Section D	Achievements and performance
Summary of the main achievements of the charity during the year	Delivered a successful program of Scouting to all age group sections, culminating in a Group Camp and an International Camp. The Group has also continued its successful program of maintenance to the building, replacing the windows and the guttering.

Section E	Financial Review
Brief statement of the charity's policy on reserves	**Reserves Policy** The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Board of Trustees considers that the group should hold a sum equivalent to 12 months running costs, circa £15,000. The Group held reserves of approximately £60,000, against this at year end. This is above the level required for operating expenses. However this can be explained by the generous maintenance grants awarded to the Group in the last 12 months by the local Council.
Quantify and explain any designations	
Details of any funds materially in deficit (circumstances plus steps to eliminate)	N/A

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:	**Investment Policy (Specimen 1)**

• the charity's principal sources of funds (including any fundraising);	The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.
• how expenditure has supported the key objectives of the charity;	The Group Board of Trustees regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Board of Trustees considers the cash flow requirements.
• investment policy and objectives;	**Investment Policy (Specimen 2)** The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F	Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)	The Group intends to undertake a significant program of refurbishment to the HQ building, which will require a significant capital investment.

Section G	Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Chris Thompson	AMANDA RAYNER
Position (eg Secretary, Chair)	Group Chair	TREASURER.
Date	05 10 23	

7th Reigate Scout Group (Charity no. 305784)
Receipts and payments account

For the year from	1st April 2022	To	31st March 2023

Receipts and payments

	2022/2023 Unrestricted funds £	2021/2022 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	7,081	7,615
Donations	-	55
Legacies	-	-
Gift Aid	494	362
Activity Income - Beavers	270	-
Activity Income - Cubs	660	205
Activity Income - Scouts	8,203	3,247
Activity Income - Explorers	6,147	3,688
Activity Income - Group	2,322	1,322
Other similar income - clothing etc.	810	379
Sub total	25,986	16,873
Grants		
Maintenenace grant - Reigate & Banstead (windows)	14,000	-
Other grants - Covid	-	17,679
Sub total	14,000	17,679
Fundraising events (gross)		
Amazon smile / easy fund raising etc.	112	205
Other fundraising activities	500	-
Sub total	612	205
Scout hut income		
Hire of building	4,749	2,233
Hire of equipment	-	-
Other Scout hut income	-	-
Sub total	4,749	2,233
Investment income		
Bank interest	12	1
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
Sub total	12	1
Total Gross Income	45,360	36,990
Asset and investment sales, etc.	-	-
Total receipts	45,360	36,990

7th Reigate Scout Group (Charity no. 305784)
Receipts and payments account

For the year from	1st April 2022	To	31st March 2023

Receipts and payments

	2022/2023 Unrestricted funds £	2021/2022 Unrestricted funds £
Payments		
Charitable Payments		
Membership subscriptions paid on (National/County/Area/District)	3,763	3,460
Activity Expenditure - Beavers	694	270
Activity Expenditure - Cubs	829	163
Activity Expenditure - Scouts	8,392	1,700
Activity Expenditure - Explorers	6,755	1,105
Activity Expenditure - Group	2,694	936
Adult support and training	-	53
Rates	87	44
Water and Sewerage	509	110
Electricity and Gas	1,676	604
Insurance	2,273	2,307
Repairs and Renewals	10,941	9,430
Materials and equipment	1,124	462
Group Admin - website and OSM fees	233	336
Contribution to camp costs	500	-
Uniforms & clothing etc.	1,707	170
AGM and trustee expenses	35	32
Bank charges - Explorers	72	96
Cleaning	1,233	633
Sub total	43,517	21,912
Fundraising expenses		
Detail 1	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	-	-
Sub total	-	[illegible]
Total Gross Expenditure	43,517	21,912
Asset and investment purchases, etc.	-	-
Total payments	43,517	21,912
Net of receipts/(payments)	1,843	15,077
Cash funds last year end	59,096	44,019
Cash funds this year end	60,939	59,096

7th Reigate Scout Group (Charity no. 305784)
Receipts and payments account

For the year from	1st April 2022	To	31st March 2023

Statement of assets and liabilities at the end of the year

		31st March 2023 Unrestricted funds £	31st March 2022 Unrestricted funds £
Cash funds			
Bank current account		50,291	47,470
Bank deposit account		7,557	7,549
Explorer Scout Funds - bank and cash	Note 1	2,987	3,837
The Scout Association Short Term Investment Service		-	-
Cash/Floats		104	239
Total cash funds		60,939	59,096
(agree balances with receipts and payments account)		ok	ok
Other monetary assets			
Tax claim		-	-
Debts due from the County/Area/District/Group		-	-
Insurance claim		-	-
Sub total		-	-
Investment assets			
Investment property - detail		-	-
Quoted investments		-	-
Other investments - detail		-	-
Sub total		-	-
Non monetary assets for charity's own use			
Badge stock		-	-
Shop stock		-	-
Other stock		-	-
Land and buildings	Note 2	480,000	480,000
Motor vehicles		-	-
Scouting equipment, furniture etc		34,986	34,986
Other		-	-
Sub total		514,986	514,986
Liabilities			
Accounts not yet paid		-	-
Expenses incurred but not invoiced		-	-
Subscriptions not yet paid		-	-
Loan - detail		-	-
Other liabilities		-	-
Sub total		-	-
Total net assets		575,925	574,082

Note 1 - account to be transferred to Co-op to eliminate bank charges

Note 2 - values to be reassessed during 2023/2024

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 5th July 2023 and signed on their behalf by

Signature	Print Name	
	Chris Thompson	Chair
ARayner	Amanda Rayner	Treasurer

England & Wales

Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of 7th Reigate Scout Group

I report to the trustees on my examination of the accounts of the 7th Reigate Scout Group for the year ended 31st March 2023.

Responsibilities and basis of report

As the charity trustees of the 7th Reigate Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 7th Reigate Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 7th Reigate Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: A M Burns

Name: ANNE MARTIN-BURNS

Relevant professional qualification or membership of professional bodies (if any):

Address: 30 SMITHY LANE, LOWER KINGSWOOD

Date:

Accounts

Trustees' Annual Report

For the period

From (start date) | 0 | 1 | 0 | 4 | 2 | 1 | to end date | 3 | 1 | 0 | 3 | 2 | 2 |

Section A	Reference and administration details
Charity name	7th Reigate Scout Group
Other names the charity is known by	
Registered charity number (if any)	3 0 5 7 8 4
HQ registration number	
Charity's principal address	TIMPERLEY GARDENS REDHILL SURREY Postcode RH1 2AP

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Chris Thompson	CHAIR	
2	Amanda Rayner	TREASURER	
3	Tracey Dunnet	GSL	
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B	Structure, governance and management

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (e.g. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about: Policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets once every term. Members of the Executive Committee complete *'Essential Information for Executive Committee'* training within the first 5 months of joining the committee. This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for: The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any sub committees that may be required; Appointing Group Administrators and Advisors other than those who are elected.

Section B	Structure, governance and management (continued)

Risk and Internal Control (Specimen 1)
The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)
The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C — Objectives and activities

Summary of the objects of the charity set out in its governing document	**The Purpose of Scouting** Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. **The Values of Scouting** As Scouts we are guided by these values: **Integrity** - We act with integrity; we are honest, trustworthy and loyal. **Respect** - We have self-respect and respect for others. **Care** - We support others and take care of the world in which we live. **Belief** - We explore our faiths, beliefs and attitudes. **Co-operation** - We make a positive difference; we co-operate with others and make friends. **The Scout Method** Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.
Summary of the main activities in relation to these objects	

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about: • policy on grantmaking; • contribution made by volunteers; • policy on investments.	
Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D — Achievements and performance

Summary of the main achievements of the charity during the year

Successfully maintained membership during a difficult year

Section E — Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £10,000.

The Group held reserves of approximately £40,000, against this at year end. This is above the level required for operating expenses. However this can be explained by the generous Covid Relief grants awarded to the Group in the last 12 months by the local Council.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

N/A

Further financial review details (optional information)

You may choose to include additional information, where relevant, about:
- the charity's principal sources of funds (including any fundraising);

Investment Policy (Specimen 1)

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

information, where relevant, about:
- the charity's principal sources of funds (including any fundraising):
- how expenditure has supported the key objectives of the charity:
- investment policy and objectives:

Investment Policy (Specimen 1)

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Investment Policy (Specimen 2)

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

The Group intends to undertake a significant program of refurbishment to the HQ building, which will require a significant capital investment.

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Chris Thompson	
Position (eg Secretary, Chair)	Group Chair	
Date	05 12 22	

7th Reigate Scout Group (Charity no. 305784)
Receipts and payments account

	Year start date		Year end date
For the year from	01-Apr-21	To	31-Mar-22

Receipts and payments

	2021/2022 Unrestricted funds £	2020/21 Unrestricted funds £	
Receipts			
Donations, legacies and similar income			
Membership subscriptions	7,615	5,733	
Donations	55	1,000	
Gift Aid	362	298	
Activity Income - Beavers	-	-	
Activity Income - Cubs	205	20	
Activity Income - Scouts	3,247	374	Note 2
Activity Income - Explorers	3,688	172	
Activity Income - Group	1,322	30	
Other similar income uniform etc.	379	-	
Sub total	16,873	7,627	
Grants			
Maintenenace grant	-	-	
Other grants - Covid	17,679	20,241	
Sub total	17,679	20,241	
Fundraising events (gross)			
Amazon smile / easy fundraising etc.	205	-	
Other fundraising activities	-	60	
Sub total	205	60	
Scout hut income			
Hire of building	2,233	-	
Hire of equipment	-	-	
Other Scout hut income	-	-	
Sub total	2,233	-	
Investment income			
Bank interest	1	26	
The Scout Association Short Term Investment Service	-	-	
Other investment income	-	-	
Sub total	1	26	
Total Gross Income	36,990	27,954	
Asset and investment sales, etc.	-	-	
Total receipts	36,990	27,954	

7th Reigate Scout Group (Charity no. 305784)
Receipts and payments account

	Year start date		Year end date
For the year from	01-Apr-21	To	31-Mar-22

Receipts and payments

	2021/2022 Unrestricted funds £	2020/21 Unrestricted funds £	
Payments			
Charitable Payments			
Membership subscriptions paid on (National/County/Area/District)	3,460	2,262	
Activity Expenditure - Beavers	270	185	
Activity Expenditure - Cubs	163	-	
Activity Expenditure - Scouts	1,700	2,137	Note 3
Activity Expenditure - Explorers	1,105	1,145	
Activity Expenditure - Group	936	197	
Adult support and training	53	-	
Rates	44	-	
Water and Sewerage	110	67	
Electricity and Gas	604	683	
Insurance	2,307	2,145	
Repairs and Renewals	9,430	939	
Materials and equipment	462	377	
Group Admin - website and OSM fees	336	265	
Contribution to camp costs - Jamborees	-	- 250	
Uniforms	170	-	
AGM and trustee expenses	32	5	
Bank charges - Explorers	96	69	Note 4
Cleaning	633	-	
Sub total	21,912	10,226	
Fundraising expenses			
Fundraising costs	-	-	
Sub total	-	-	
Total Gross Expenditure	21,912	10,226	
Asset and investment purchases, etc.	-	-	
Total payments	21,912	10,226	
Net of receipts/(payments)	15,077	17,727	
Cash funds last year end	44,019	26,292	
Cash funds this year end	59,096	44,019	

7th Reigate Scout Group (Charity no. 305784)
Receipts and payments account

	Year start date		Year end date
For the year from	01-Apr-21	To	31-Mar-22

Statement of assets and liabilities at the end of the year

	31st March 2022 Unrestricted funds £	31st March 2021 Unrestricted funds £
Cash funds		
Bank current account	47,470	34,798
Bank deposit account	7,549	7,549
Explorer Scout Funds - bank and cash	3,837	1,469
The Scout Association Short Term Investment Service	-	-
Cash/Floats	239	204
Total cash funds	59,096	44,019
(agree balances with receipts and payments account)	ok	ok
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Uncleared bank deposit		2,137
Insurance claim	-	-
Sub total	-	2,137
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	480,000	480,000
Motor vehicles	-	-
Scouting equipment, furniture etc	34,986	34,986
Other	-	-
Sub total	514,986	514,986
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-
Total net assets	574,082	561,142

Note 1 - at the time of finalising 2020/2021 accounts the Scout Troop bank account was in the process of being closed. The timing of this caused the anomalies detailed in notes 2 and 3

Note 2 - this credit balance was omitted from the Scout Troop accounts due to missing paperwork

Note 3 - this was omitted from last year's accounts in error - only shown as an uncleared cheque and not shown as an expense to the Scout Troop account

Note 4 - CAF bank, used by the Explorers, have monthly bank charges which have increased this year. This account is due to be closed.

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 25th May 2022 and signed on their behalf by

Signature	Print Name	
	CHRIS THOMPSON	Chair
	AMANDA RAYNER	, Treasurer

England & Wales

Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of 7th Reigate Scout Council

I report to the trustees on my examination of the accounts of the 7th Reigate Scout Group for the year ended 31st March 2022.

Responsibilities and basis of report

As the charity trustees of the 7th Reigate Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 7th Reigate Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 7th Reigate Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: A M Burns

Name: ANNE MARTIN-BURNS.

Relevant professional qualification or membership of professional bodies (if any): MAAT

Address: 30 SMITHY LANE, LOWER KINGSWOOD. SURREY KT20 6TX

Date: 3rd July 22

Accounts

Trustees' Annual Report

For the period

From (start date)	0	6	0	4	2	0	to end date	0	5	0	4	2	1

Section A **Reference and administration details**

Charity name	7th Reigate Scout Group
Other names the charity is known by	
Registered charity number (if any)	3 0 5 7 8 4
HQ registration number	
Charity's principal address	
	Postcode

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Chris Thompson		
2	Amanda Rayner		
3	Tracey Dunnet		
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B	Structure, governance and management

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (e.g. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about: Policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets once every term. Members of the Executive Committee complete *'Essential Information for Executive Committee'* training within the first 5 months of joining the committee. This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for: The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any sub committees that may be required; Appointing Group Administrators and Advisors other than those who are elected.

Section B	Structure, governance and management (continued)

Risk and Internal Control (Specimen 1)

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	**The Purpose of Scouting** Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. **The Values of Scouting** As Scouts we are guided by these values: **Integrity -** We act with integrity; we are honest, trustworthy and loyal. **Respect -** We have self-respect and respect for others. **Care -** We support others and take care of the world in which we live. **Belief -** We explore our faiths, beliefs and attitudes. **Co-operation -** We make a positive difference; we co-operate with others and make friends. **The Scout Method** Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.
Summary of the main activities in relation to these objects	

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about: • policy on grantmaking; • contribution made by volunteers; • policy on investments.	
Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D	Achievements and performance
Summary of the main achievements of the charity during the year	Successfully maintained membership during a difficult year

Section E	Financial Review
Brief statement of the charity's policy on reserves	**Reserves Policy** The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £10,000. The Group held reserves of approximately £40,000, against this at year end. This is above the level required for operating expenses. However this can be explained by the generous Covid Relief grants awarded to the Group in the last 12 months by the local Council.
Quantify and explain any designations	
Details of any funds materially in deficit (circumstances plus steps to eliminate)	N/A

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about: • the charity's principal sources of funds (including any fundraising);	**Investment Policy (Specimen 1)** The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

information, where relevant, about: • the charity's principal sources of funds (including any fundraising); • how expenditure has supported the key objectives of the charity; • investment policy and objectives;	**Investment Policy (Specimen 1)** The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service. The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements. **Investment Policy (Specimen 2)** The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)	The Group intends to undertake a significant program of refurbishment to the HQ building, which will require a significant capital investment.

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	[signature]	
Full name(s)	Chris Thompson	
Position (eg Secretary, Chair)	Group Chair	
Date	01/10/21	

7th Reigate Scout Group
Receipts and Payments Account

	Year start date		Year end date
For the year from	01-Apr-20	To	31-Mar-21

Receipts and payments

	2020/21	2019/20
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	5,733	6,765
Less:Membership subscriptions paid on (National/County/Area/District) - note 1	- 2,262	- 2,888
Net membership subscriptions retained	3,471	3,877
Donations	1,000	-
Legacies	-	-
Gift Aid	298	120
Activity income - Beavers	-	-
Activity income - Cubs	20	3,474
Activity income - Scouts	-	2,458
Activity income - Explorers	172	3,085
Activity income - Group	30	1,890
Other similar income - eg Group uniform	-	10
Sub total	4,991	14,914
Grants	20,241	-
Sub total	20,241	-
Fundraising (gross)		
Hall hire	-	4,914
Other fundraising activities	60	259
Sub total	60	5,173
Investment income		
Bank interest	26	45
Sub total	26	45
Total Gross Income	25,318	20,132
Asset and investment sales, etc.	-	-
Total receipts	25,318	20,132

7th Reigate Scout Group
Receipts and Payments Account

	Year start date		Year end date
For the year from	01-Apr-20	To	31-Mar-21

Receipts and payments

	2020/21	2019/20
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Youth programme and activities - Beavers	185	97
Youth programme and activities - Cubs	-	3,227
Youth programme and activities - Scouts	-	2,718
Youth programme and activities - Explorers	1,145	3,071
Youth programme and activities - Group	197	2,521
Adult support and training	-	76
Rent - Beavers hall hire	-	250
Rates	-	171
Water and Sewerage	67	107
Electricity and Gas	683	2,539
Insurance (note 3)	2,145	1,253
Repairs, renewals and cleaning	939	5,625
Materials and equipment	377	88
Group Admin - website and OSM fees	265	226
Contribution to camp costs - Jamborees	- 250	250
Uniforms - Group hoodies etc	-	611
AGM and trustee expenses	5	13
Bank charges - Explorers - note 2	69	60
Sub total	5,827	22,903
Fundraising expenses		
Sub total	-	-
Total Gross Expenditure	5,827	22,903
Asset and investment purchases, etc.	-	-
Total payments	5,827	22,903
Net of receipts/(payments)	19,490	- 2,772
Cash funds last year end	-	-
Cash funds this year end	19,490	- 2,772

Statement of assets and liabilities at the end of the year

	31st March 2021 Unrestricted funds £	31st March 2020 Unrestricted funds £
Cash funds		
Bank current account	34,798	14,021
Bank deposit account	7,549	7,523
Explorer Scout Funds - bank and cash	1,469	2,630
Scout Funds (note 1)	-	1,763
Cub Funds	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	204	354
Total cash funds	44,019	26,292
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Uncleared bank deposit (note 1)	2,137	
Insurance claim	-	-
Sub total	2,137	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Land and buildings - note 3	480,000	154,601
Scouting equipment, furniture etc - note 3	34,986	33,803
Other	-	-
Sub total	514,986	188,404
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-

Contingent liabilities and future obligations

Note 1 - Scout bank account has been closed this year. The balance is the uncleared cheque due to clear into the group bank account.

Note 2 - CAF bank, used by the Explorers, have monthly bank charges which have increased this year. This account is due to be closed.

Note 3 - figures taken from insurance documents. These were re-valued this year.

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 22 Sept. 2021 (the date of the Executive Committee meeting / AGM that approved the accounts) and signed on their behalf by

Signature	Print Name	
	CHRIS THOMPSON	Chair
	AMANDA RAYNER	Treasurer

England & Wales

Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of 7th Reigate Scout Group

I report to the trustees on my examination of the accounts of the 7th Reigate Scout Group for the year ended 31st March 2021.

Responsibilities and basis of report

As the charity trustees of the 7th Reigate Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 7th Reigate Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 7th Reigate Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: A. M Burns

Name: ANNE MARTIN-BURNS

Relevant professional qualification or membership of professional bodies (if any): MAAT

Address: 30 SMITHY LANE, LOWER KINGSWOOD SURREY KT20 6TX

Date: 28-08-2021