

1ST/3RD BOOKHAM SCOUT GROUP

England & Wales - Charity number 305772

Details

Status Registered

Legal form Trust

Registered 1969-12-15

Register [View on the Charity Commission register](#)

Contact

Address Bookham Scouting Centre
Eastwick Park Avenue
Bookham
Leatherhead
KT23 3NA

Phone 01372 456665

Email info@1stbookhamscouts.org.uk

Website www.1stbookhamscouts.org.uk

Activities

Objects: SCOUT GROUP

Activities: Provision of scouting activities to young people

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training, Amateur Sport
- **Who:** Children/young People

Geography

- **Area of benefit:** BOOKHAM
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£89,740	£81,286	-	-
2024-03-31	£80,025	£71,669	-	-
2023-03-31	£68,444	£74,832	-	-
2022-03-31	£53,113	£36,820	-	-
2021-03-31	£41,826	£25,117	-	-

Trustees

Name	Role	Appointed
Adam Harry Horton		2024-09-24
Angus Fox		2023-09-21
CHRIS HALLETT		
CHRISTINE ANNE WHALE		
Claire Victoria Joyce Hoath		2018-11-14
Dr Benita Anne Middleton		2025-10-01
GEOFF TRANTER		
Guy Charles Diprose		2023-05-03
KAREN ANNE WHEELER		
Matthew Duncan Crawford		2023-05-03
Matthew Hoath		2018-07-19
Paulina Coll		2024-09-30
Rosalind Felicity Louise Allen		2023-09-25
Stephen Edward Hart		2019-11-01
Stuart Neil Prentice		2019-09-29
Trevor Leonard		2024-09-30

1ST/3RD BOOKHAM SCOUT GROUP

England & Wales - Charity number 305772

Accounts

1st Bookham Scout Group

Report and Accounts for the year ended 31st March 2025

Trustees	Trustees Chair (also member of Scouting Centre Committee)	Mr A Fox
	Group Lead Volunteer (also member of Scouting Centre Committee)	Mrs C Whale
	Group Lead Volunteer	Mr M Crawford
	Group Lead Volunteer	Mr G Diprose
	Treasurer (also member of Scouting Centre Committee)	Mr T Leonard
	Membership Secretary	Mrs P Coll
	Secretary	Mr S Prentice
	Committee Member	Mrs R Allan
	Chairman of Scouting Centre Committee	Mr G Tranter

Bankers Lloyds Bank Plc

Group Registration Number with The Scout Association 5908

Charity Registration Number 305772

Charity Name 1st/3rd Bookham Scout Group

Contact Name and Address Mrs C Whale
 Park Cottage, 63 The Park,
 Bookham, Surrey KT23 3LL
 Christine@1stBookhamScouts.org.uk

Trustees' Annual Report for the year ended 31st March 2025

Group Management, Objectives and Public Benefit

The Group operates as a unit of the Scout Association, and is a trust established under the rules which are common to all Groups. The objective of the Group is to provide scouting activities to young people as a unit of the Scout Association. The Group's governing documents are those of the Scout Association and are set out in the Policy, Organisation & Rules of The Scout Association. The 1st Bookham Scout Group forms part of the combined charity "1st /3rd Bookham Scout Group".

The Group is managed by a Trustee Board under the Chair of Angus Fox. Trustees of the Group are members of the Board and are trustees of the Charity. They are appointed in accordance with these rules and policies of the Scout Association. The Trustees have identified the major risks to which they believe the Group is exposed.

The Scouting Centre Committee is run jointly by 1st and 3rd Bookham Scout Groups and manages the maintenance, upkeep and development of the Centre. The land itself is held in trust for both Groups by the Scout Association Trust Corporation.

Subscriptions are received for membership to cover running costs of the Group and these do not unduly restrict membership. The Group follows the principle that no one should be excluded because of their inability to pay membership subscriptions. Two key principles which demonstrate that Scouting's aims are for the public benefit are that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.

1st Bookham Scout Group

Reserves

At year-end, income reserves amounted to £6,976 . In addition there were working funds designated for each individual section (£17,641), a fund towards replacement of the minibus (£50,000) and a minimum balance of £3,000 to cover normal cash outflows at the start of the year. The Group's policy on reserves is to maintain sufficient funds (which are not designated for specific purposes) to cover unexpected expenditure and develop Group activities for the longer-term. A minimum reserve of £3,000 is considered appropriate (equal to four months Group expenditure, excluding sections activities), in addition to individual section working funds and working balance at the start of the year.

Receipts and Payments Account Summary for the year ended 31st March 2025

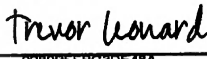
Note: all figures are rounded to the nearest £1.

	Unrestricted funds	
	2024/25	2023/24
	£	£
Total receipts (see page 3)	34,407	28,295
Total payments (see page 4)	28,017	32,384
Net receipts	6,390	(4,089)
Cash and bank funds last year end	71,227	75,316
Cash and bank funds this year end*	77,617	71,227

* See "Cash Funds" table on Page 6 for details of net balance. The split of these total funds between income reserves and designated funds is shown in Note 1 (page 7).

The accounts have been drawn up on the receipts and payments basis, which is consistent with the prior year figures. The above account and accompanying receipts, payments, statement of assets and liabilities, notes and appendix were approved by the Trustees of 1st Bookham Scout Group on

Signed on their behalf by:


0280BFFBC3DE48A...

Dated:

01 Oct 2025

1st Bookham Scout Group

Receipts for the year ended 31st March 2025

	2024/25	2023/24
	£	£
MEMBERSHIP SUBSCRIPTIONS <i>(including Explorers - see Note 4)</i>		
Received	17,273	16,615
Less District and County levy (net of refunds)	<u>(10,455)</u>	<u>(9,263)</u>
	<u>6,818</u>	<u>7,352</u>
GIFT AID		
Gift Aid receipts	<u>2,556</u>	<u>2,300</u>
FUND-RAISING		
Fund-raising for Group	0	0
Fund Raising For Other Charities	<u>0</u>	<u>500</u>
	<u>0</u>	<u>500</u>
INTEREST & DONATIONS RECEIVED		
Deposit account interest	0	0
Donations received	<u>431</u>	<u>104</u>
	<u>431</u>	<u>104</u>
SECTION ACTIVITIES & CAMPS		
Activities	1,917	37
Camps	15,448	15,899
Major activities (e.g. activity weekends, Scoutabout)	<u>6,177</u>	<u>1,474</u>
	<u>23,542</u>	<u>17,410</u>
OTHER INCOME		
Miscellaneous	<u>1,060</u>	<u>629</u>
	<u>1,060</u>	<u>629</u>
TOTAL RECEIPTS	<u>34,407</u>	<u>28,295</u>

1st Bookham Scout Group

Payments for the year ended 31st March 2025

	2024/25	2023/24
	£	£
DIRECT CHARITABLE EXPENDITURE		
PREMISES (see Note 2)		
Contribution to Scouting Centre 75 0
MINIBUS (RUNNING COSTS) 1,724 2,216
FUND-RAISING COSTS 0 0
 0 0
EQUIPMENT		
Purchase / repair of equipment	2,549	4,329
Insurance	650	1,609
 3,199 5,938
SECTION ACTIVITIES & CAMPS		
Section activities and expenses	2,518	3,517
Camp expenses	15,890	16,852
Major activities (e.g. activity weekends, Scoutabout)	2,584	2,304
- less payments by sections and Explorers for use of Group minibus	(287)	(210)
Net expense 20,705 22,463
TRAINING, UNIFORMS, BADGES & SCARVES		
Leader training	0	40
Purchase of badges	628	960
Purchase of uniforms & scarves	0	22
 628 1,022
SUNDRY PAYMENTS		
Miscellaneous	1,518	656
 1,518 656
INFORMATION AND ADMINISTRATION		
Stationery, postage etc	168	89
 168 89
TOTAL PAYMENTS 28,017 32,384

1st Bookham Scout Group

Statement of assets and liabilities at 31st March 2025

	Unrestricted funds	
	2024/25	2023/24
	£	£
CASH FUNDS		
Current and deposit accounts and cash in hand		
Group	59,976	57,514
Puffin Beavers	890	413
Heron Beavers	1,290	739
Oak Cub pack	3,338	3,230
Ash Cub pack	1,157	354
Hutchison Scouts	4,049	3,248
Greville Scouts	6,917	5,730
TOTAL CASH FUNDS	<u>77,617</u>	<u>71,227</u>

NON-MONETARY ASSETS

The Group owns the following to fulfil the objectives of the group:

<u>Asset</u>	<u>Approximate value (£)</u>
Camping and scouting equipment	38,000 (estimated replacement value)
Minibus	4,500 (purchase price less depreciation)

1st and 3rd Bookham Scouts jointly own and manage premises and own some additional shared equipment, through a separate Scouting Centre Management Committee (see note 2 and Appendix). The land is held in trust for both Groups by the Scout Association Trust Corporation.

LIABILITIES

None

1st Bookham Scout Group

Notes to the accounts

1. INCOME RESERVES & DESIGNATED FUNDS

The Trustees have determined that part of the Group total funds should be designated for specific purposes, including funds to replace the minibus, and funds identified for each section to support ongoing activities and camps.

	<u>£</u>
Minibus replacement fund	50,000
Section activities & camps	<u>17,641</u>
Total designated funds	67,641

The remaining (non-designated) Group funds are categorised further as follows:-

Funds to cover planned expenditure at start of financial year	3,000
Income reserves	<u>6,976</u>
Total non-designated funds	9,976
	<hr/>
Total Monetary Assets	<u><u>77,617</u></u>

2. MANAGEMENT OF PREMISES

A Scouting Centre Management Committee comprising representatives from both Groups manages the Bookham Scouting Centre, its maintenance, upkeep and further development.

Each Group contributes equally to the costs and maintenance of the premises, as required.

The accounts of the Scouting Centre Management Committee are attached as an Annexe to these accounts.

3. TRUSTEES' REMUNERATION AND EXPENSES

The Trustees have not been paid remuneration or received other benefits for their services during the year. The Group reimburses Trustees and other leaders / helpers for actual expenditure incurred in connection with organising camps and activities, administration, purchases and miscellaneous costs incurred on behalf of the Group. These costs primarily arise in respect of section activities, camps, minibus maintenance and equipment purchase. Expenses incurred by Trustees in the management of the overall Group are primarily re-imbursements for stationery and postage, the total cost of which is shown on page 5.

4. EXPLORER SCOUTS

Explorer Scouts are the responsibility of the District rather than the individual Scout Groups, but have a partnership agreement with the Group. The Group collects subscriptions for the Explorer Scouts, and pays capitation fees to the District on their behalf. A sum of £450 is paid annually to the Explorer Scouts and the remainder of the subscription remains in the Group account to fund general running expenses, including the costs of accommodation and equipment. The Explorer Scouts send their accounts to Leatherhead District Scout Council.

Independent Examiner's Report to the Trustees of 1st Bookham Scout Group

I report on the accounts of the Group for the year ended 31st March 2025 which are set out on pages 1 to 6.
I also report on the accounts of the Bookham Scouting Centre Management Committee.

Respective responsibilities of trustees and examiner

The Group's Trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 43(3)(a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 43(7)(b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 41 of the 1993 Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Acthave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Signed by:

9357ABC9CDAD406...

Name:

Stephen Peters

Qualification:

Chartered Secretary (ACG)
International Accountant (FAIA)

Address:

18 Church Rd, Bookham
Surrey. KT23 3PW

Date:

1/13/2026

3rd Bookham Scout Group
Report and Accounts for the year ended 31st March 2025

Trustees as at 31 Mar 25

Ex Officio:

Group Scout Leader: K. Wheeler
Chairman: C Turner
Treasurer: C. Hoath
Secretary:
Quarter Master J Wheeler/A Horton/A Smith

Other Members: S. Hart
C Hallett
V Cousins

Group Bankers: Barclays Bank

Group Registration Number with the
Scout Association: 36512

Charity Registration Number: 305772

Contact Name And Address: Mrs C. Hoath
43 Dorking Road
Bookham
Surrey
KT23 4PY


3rd Bookham Scout Group
Report and accounts for the year ended 31 March 2025

<u>Summary of receipts and payments</u>	Year Ended 31 March 2025	Year Ended 31 March 2024
		£ £
Cash and bank funds brought forward	56,084	45,222
Total receipts in the year *	43,528	37,418
Total payments in the year *	(42,313)	(26,556)
Net receipts /(payments) in the year	57,299	56,084
Cash and bank funds carried forward	57,299	56,084

* For details refer to the following pages

the above account and accompanying statements of assets and liabilities were approved by the Trustees and signed on their behalf by:

C Turner


03/09/25

Statement of Assets and Liabilities

	Year Ended Monday, March 31, 2025	Year Ended Sunday, March 31, 2024
Monetary Assets		
Group Bank account	50644	45160
Investment account	0	0
Scouts bank account	3480	5624
Cubs bank account	2715	1562
Beavers bank account	2181	2839
Squirrels bank account	1449	1069
Explorers Bank account	1644	1131
	62113	57285
Non monetary assets		
Camping and scouting equipment	20,000	estimated replacement value, with estimated current (ie. 2nd hand sale) value £4,000
Minibus	25,000	estimated current value
Liabilities due within 1 year	0	
Liabilities due after 1 year	0	

Detailed Receipts and Payments account

	Year Ended 31 March 2025		Year Ended 31 March 2024
	£	£	£ £
RECEIPTS			
Membership Subscriptions	12,010		8,649
LESS District Levy	(5,952)		(4,193)
	8,058		4,457
Investment Income Received			
Investment & bank account Income	0		69
Activities			
Section activity charges	1,298		2,976

Camp receipts	9,507	4,785
Group day	0	0
Fund raising		
Social events & fund raising	17,283	12,310
Other fund raising	0	1,365
Other income		
Donations	1,550	789
Gift Aid	2,468	2,650
Misc. Income	5,365	1,223
TOTAL INCOME	43,528	30,604
PAYMENTS		
Section activities expenses	1,721	3,417
Camp expenses	9,349	4,914
Group Day Expenses	0	180
Jamboree contribution	0	0
Premises - rent	0	0
Premises - insurance	620	301
Premises - other costs	0	1,100
Equipment purchase	2,628	2,053
Other Costs	0	2,872
Uniform purchase	2,355	164
Fund raising expenses	10,240	7,133
Minibus - Running costs	2,076	1,586
Website/ IT costs	0	0
Training	43	423
Misc. expenses	13,282	599
Donations to other causes	0	1,150
TOTAL PAYMENTS	42,313	25,891
Net receipts / (payments) in the year	1,215	4,713

NOTES TO THE ACCOUNTS

1 Reserves

The funds are intended to support the following future expected areas of expenditure:

reserve against unexpected costs from Bookham Scouting Centre £5,000
equipment replacement £20,000

Interest is paid into the Group account, as shown.

2 Premises rent and insurance

The Bookham Scouting Centre (BSC) is jointly owned with 1st Bookham Scouts but is operated through a separate Scout Centre Management Committee (SCMC) drawn from members of each group. The SCMC has its own set of accounts and determines the amount of annual contribution to be split equally between both 1st and 3rd Scouts to cover the running costs of the BSC. The SCMC's remit is to reduce the costs to each group by securing its own income sources from hiring the hut to external users and other fund raising activity. Depending on how successful this is, the two Groups are then expected to make up any shortfall from their own funds in the form of a "rental" and/or insurance charge payable to the SCMC. For the year ended 31 March 2025 there was no shortfall and no costs have been incurred by 3rds.

3 Premises - other costs

3rd Bookham Scout Group has made no other costs

England & Wales

Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of Third Bookham Scouts

I report to the trustees on my examination of the accounts of the Third Bookham Scouts for the year end 31 March 2025.

Responsibilities and basis of report

As the charity trustees of the Third Bookham Scouts you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Third Bookham Scouts accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Third Bookham Scouts as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Paul O'Neill

Relevant professional qualification or membership of professional bodies (if any): BSc. QTS.

Address:

83 Culverhay, Ashted, Surrey, KT21 1PS

Date:

9th June '25

Bookham Scouting Centre Management Committee

Accounts for the year ended 31st March 2025

Receipts and Payments

	2024/25	2023/24
	£	£
RECEIPTS		
Contribution from 1st/3rd Bookham Scout Groups	0	0
Hire of Scouting Centre	11,776	10,860
Donations and fundraising	29	0
Grants	0	2,462
Miscellaneous	0	0
Total Receipts	11,805	13,322
 PAYMENTS		
Electricity	1,544	1,956
Gas	472	1,263
Water	1,036	961
Rates	380	127
Telephone/Broadband	530	492
Insurance	0	1,679
Gardening / Treecare	2,189	1,056
Cleaning	2,820	2,880
Maintenance, light bulbs etc	1,321	1,644
Appliance servicing (incl. fire extinguishers)	472	671
Trailer	0	0
Decoration	0	0
Miscellaneous	192	0
Sub Total	10,956	12,729
Capital items for Scouting Centre	0	0
Total Payments	10,956	12,729
Net receipts / (payments)	849	593
 Cash funds last year end (Hall Mgt Comm)	 7,981	 7,388
+ net receipts above	849	593
 Cash funds this year end	 8,830	 7,981

Statement of assets and liabilities at 31st March 2025

	31/03/25	31/03/24
	£	£
CASH FUNDS		
Current Account - Scouting Centre Management Committee	8,830	7,981
LAND, BUILDINGS & EQUIPMENT		
Land - freehold site (at cost)	10,000	10,000
Building, site enhancement works, fixtures & equipment		
As at previous year-end	405,269	405,269
Additions during the year (Scouting Centre Appeal)	0	0
Additions during the year (Scouting Centre Mgt Comm)	0	0
Value of assets donated	0	0
Total	415,269	415,269

LIABILITIES

None external to 1st / 3rd Bookham Scout Group. Note: the two Scout Groups provided loans of £10,000 each to the Scouting Centre development project. The Groups confirmed during 2010 that the loans were to be converted into a donation.

The accounts have been drawn up on the receipts and payments basis, consistent with the previous year. The above accounts and notes were approved by the Chairman and Treasurer of the Bookham Scouting Centre Management Committee.

Signed on behalf of the Committee:-

Chairman
(G. Tranter)
Date:

Treasurer
(M Davis)
Date:

Notes to the accounts**1. Capital Cost to 31 March 2025 - at cost** (or estimated value for donated items)

Purchase of land (at cost)		10,000
Enhancement works prior to April 1 2007 (physical works)		
Installation of services	12,580	
Groundworks	7,950	
Fencing / gates	5,394	
Miscellaneous (including site clearance)	709	26,633
Enhancement works from April 1 2007		
Equipment stores (incl groundworks and racking)	26,726	
Main building, garage, equipment and other site costs	335,255	
Planning Fees	4,207	
Management fees, design costs, surveys & legal costs	12,448	378,636
Total		415,269

2. Role of Scouting Centre Management Committee within 1st / 3rd Bookham Scout Group

The Scouting Centre Management Committee is run jointly by 1st and 3rd Bookham Scout Groups to manage the ongoing development and maintenance of the Scouting Centre. The finances are managed separately from the two Groups. The land itself is held in trust for the Groups by the Scout Association Trust Corporation.

DRAFT - 20/10/2025

Independent Examiner's Report to the Trustees of 1st/3rd Bookham Scout Group (Charity No. 305772)

I report on the accounts of the Bookham Scouting Centre Management Committee for the year ended 31st March 2025 which are set out on pages 1 and 2.

Respective responsibilities of trustees and examiner

The Group's Trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 43(3)(a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 43(7)(b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report


My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 41 of the 1993 Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Acthave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Stephen Peters

Qualification: Chartered Secretary (ACG)
International Accountant (FAIA)

Address: 18 Church Rd, Bookham
Surrey. KT23 3PW

Date: 12.01.2026

1ST/3RD BOOKHAM SCOUT GROUP

England & Wales - Charity number 305772

Accounts

1st Bookham Scout Group

Report and Accounts for the year ended 31st March 2024

Trustees	Chairman	Mr A Fox <i>(also member of Scouting Centre Committee)</i>
	Group Scout Leader	Mrs C Whale <i>(also member of Scouting Centre Committee)</i>
	Group Scout Leader	Mr M Crawford
	Group Scout Leader	Mr G Diprose
	Treasurer	Mr A Barton
	Membership Secretary	Mr J Dennett
	Secretary	Mr S Prentice
	Committee Member	Mrs R Allan
	Committee Member	Mrs P Coll
	Chairman of Scouting Centre Committee	Mr G Tranter

Bankers Lloyds Bank Plc

Group Registration Number with The Scout Association 5908

Charity Registration Number 305772

Charity Name 1st/3rd Bookham Scout Group

Contact Name and Address Mrs C Whale
Park Cottage, 63 The Park,
Bookham, Surrey KT23 3LL
Email: Christine@1stBookhamScouts.org.uk

Trustees' Annual Report for the year ended 31st March 2024

Group Management, Objectives and Public Benefit

The Group operates as a unit of the Scout Association, and is a trust established under the rules which are common to all Groups. The objective of the Group is to provide scouting activities to young people as a unit of the Scout Association. The Group's governing documents are those of the Scout Association and are set out in the Policy, Organisation & Rules of The Scout Association. The 1st Bookham Scout Group forms part of the combined charity "1st /3rd Bookham Scout Group".

The Group is managed by a Trustee Board under the Chairmanship of Angus Fox. Trustees of the Group are members of the Board and are trustees of the Charity. They are appointed in accordance with these rules and policies of the Scout Association. The Trustees have identified the major risks to which they believe the Group is exposed.

The Scouting Centre Committee is run jointly by 1st and 3rd Bookham Scout Groups and manages the maintenance, upkeep and development of the Centre. The land itself is held in trust for both Groups by the Scout Association Trust Corporation.

Subscriptions are received for membership to cover running costs of the Group and these do not unduly restrict membership. The Group follows the principle that no one should be excluded because of their inability to pay membership subscriptions. Two key principles which demonstrate that Scouting's aims are for the public benefit are that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.

1st Bookham Scout Group

Reserves

At year-end, income reserves amounted to £30,514. In addition there were working funds designated for each individual section (£13,713), a fund towards replacement of the minibus (£24,000) and a minimum balance of £3,000 to cover normal cash outflows at the start of the year. The Group's policy on reserves is to maintain sufficient funds (which are not designated for specific purposes) to cover unexpected expenditure and develop Group activities for the longer-term. A minimum reserve of £3,000 is considered appropriate (equal to four months Group expenditure, excluding sections activities), in addition to individual section working funds and working balance at the start of the year.

Receipts and Payments Account Summary for the year ended 31st March 2024

Note: all figures are rounded to the nearest £1.

	Unrestricted funds	
	2023/24	2022/23
	£	£
Total receipts (see page 4)	28,295	27,631
Total payments (see page 5)	32,384	25,448
Net receipts	(4,089)	2,183
Cash and bank funds last year end	75,316	73,133
Cash and bank funds this year end*	71,227	75,316

* See "Cash Funds" table on Page 6 for details of net balance. The split of these total funds between income reserves and designated funds is shown in Note 1 (page 7).

The accounts have been drawn up on the receipts and payments basis, which is consistent with the prior year figures. The above account and accompanying receipts, payments, statement of assets and liabilities, notes and appendix were approved by the Trustees of 1st Bookham Scout Group on

Signed on their behalf by: 

Dated: 30 . SEP 2024

1st Bookham Scout Group

Receipts for the year ended 31st March 2024

	2023/24	2022/23
	£	£
MEMBERSHIP SUBSCRIPTIONS <i>(including Explorers - see Note 4)</i>		
Received	16,615	16,471
Less District and County levy (net of refunds)	<u>(9,263)</u>	<u>(9,625)</u>
	<u>7,352</u>	<u>6,846</u>
GIFT AID		
Gift Aid receipts	<u>2,300</u>	<u>1,271</u>
FUND-RAISING		
Fund-raising for Group	0	0
Fund Raising For Other Charities	<u>500</u>	<u>74</u>
	<u>500</u>	<u>74</u>
INTEREST & DONATIONS RECEIVED		
Deposit account interest	0	81
Donations received	<u>104</u>	<u>230</u>
	<u>104</u>	<u>311</u>
SECTION ACTIVITIES & CAMPS		
Activities	37	1,371
Camps	15,899	14,497
Major activities (e.g. activity weekends, Scoutabout)	<u>1,474</u>	<u>3,246</u>
	<u>17,410</u>	<u>19,114</u>
OTHER INCOME		
Miscellaneous	<u>629</u>	<u>15</u>
	<u>629</u>	<u>15</u>
TOTAL RECEIPTS	<u>28,295</u>	<u>27,631</u>

1st Bookham Scout Group

Payments for the year ended 31st March 2024

	2023/24	2022/23
	£	£
DIRECT CHARITABLE EXPENDITURE		
PREMISES (see Note 2)		
Contribution to Scouting Centre	<u>0.00</u>	<u>0</u>
MINIBUS (RUNNING COSTS)	<u>2,216</u>	<u>2,481</u>
FUND-RAISING COSTS	<u>0</u>	<u>224</u>
	<u>0</u>	<u>224</u>
EQUIPMENT		
Purchase / repair of equipment	4,329	660
Insurance	<u>1,609</u>	<u>0</u>
	<u>5,938</u>	<u>660</u>
SECTION ACTIVITIES & CAMPS		
Section activities and expenses	3,517	6,402
Camp expenses	16,852	12,026
Major activities (e.g. activity weekends, Scoutabout)	2,304	2,440
- less payments by sections and Explorers for use of Group minibus	<u>(210)</u>	<u>(46)</u>
Net expense	<u>22,463</u>	<u>20,822</u>
TRAINING, UNIFORMS, BADGES & SCARVES		
Leader training	40	0
Purchase of badges	960	961
Purchase of uniforms & scarves	<u>22</u>	<u>86</u>
	<u>1,022</u>	<u>1,047</u>
SUNDRY PAYMENTS		
Miscellaneous	<u>656</u>	<u>0</u>
	<u>656</u>	<u>0</u>
INFORMATION AND ADMINISTRATION		
Stationery, postage etc	<u>89</u>	<u>214</u>
	<u>89</u>	<u>214</u>
TOTAL PAYMENTS	<u>32,384</u>	<u>25,448</u>

1st Bookham Scout Group

Statement of assets and liabilities at 31st March 2024

	Unrestricted funds	
	2023/24	2022/23
	£	£
CASH FUNDS		
Current accounts and cash in hand		
Group	57,514	4 60,666
Puffin Beavers	413	3 583
Heron Beavers	739	8 388
Oak Cub pack	3,230	0 3,539
Ash Cub pack	354	4 1,269
Hutchison Scouts	3,248	8 3,528
Greville Scouts	5,729	9 5,343
TOTAL CASH FUNDS	<u>71,227</u>	<u>75,316</u>

NON-MONETARY ASSETS

The Group owns the following to fulfil the objectives of the group:

<u>Asset</u>	<u>Approximate value (£)</u>
Camping and scouting equipment	35,000 (estimated replacement value)
Minibus	5,000 (purchase price less depreciation)

1st and 3rd Bookham Scouts jointly own and manage premises and own some additional shared equipment, through a separate Scouting Centre Management Committee (see note 2 and Appendix). The land is held in trust for both Groups by the Scout Association Trust Corporation.

LIABILITIES

None

1st Bookham Scout Group

Notes to the accounts

1. INCOME RESERVES & DESIGNATED FUNDS

The Trustees have determined that part of the Group total funds should be designated for specific purposes, including funds to replace the minibus, and funds identified for each section to support ongoing activities and camps.

	<u>£</u>
Minibus replacement fund	24,000
Section activities & camps	<u>13,713</u>
Total designated funds	37,713

The remaining (non-designated) Group funds are categorised further as follows:-

Funds to cover planned expenditure at start of financial year	3,000
Income reserves	<u>30,514</u>
Total non-designated funds	33,514
Total Monetary Assets	<u><u>71,227</u></u>

2. MANAGEMENT OF PREMISES

A Scouting Centre Management Committee comprising representatives from both Groups manages the Bookham Scouting Centre, its maintenance, upkeep and further development.

Each Group contributes equally to the costs and maintenance of the premises, as required.

The accounts of the Scouting Centre Management Committee are attached as an Annexe to these accounts.

3. TRUSTEES' REMUNERATION AND EXPENSES

The Trustees have not been paid remuneration or received other benefits for their services during the year. The Group reimburses Trustees and other leaders / helpers for actual expenditure incurred in connection with organising camps and activities, administration, purchases and miscellaneous costs incurred on behalf of the Group. These costs primarily arise in respect of section activities, camps, minibus maintenance and equipment purchase. Expenses incurred by Trustees in the management of the overall Group are primarily re-imburements for stationery and postage, the total cost of which is shown on page 5.

4. EXPLORER SCOUTS

Explorer Scouts are the responsibility of the District rather than the individual Scout Groups, but have a partnership agreement with the Group. The Group collects subscriptions for the Explorer Scouts, and pays capitation fees to the District on their behalf. A sum of £350 is paid annually to the Explorer Scouts and the remainder of the subscription remains in the Group account to fund general running expenses, including the costs of accommodation and equipment. The Explorer Scouts send their accounts to Leatherhead District Scout Council.

Independent Examiner's Report to the Trustees of 1st Bookham Scout Group

I report on the accounts of the Group for the year ended 31st March 2024 which are set out on pages 3 to 7.
I also report on the accounts of the Bookham Scouting Centre Management Committee.

Respective responsibilities of trustees and examiner

The Group's Trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 43(3)(a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 43(7)(b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 41 of the 1993 Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Acthave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:


Stephen Peters

Qualification:

Chartered Secretary (ACG)
International Accountant (FAIA)

Address:

18 Church Rd, Bookham
Surrey. KT23 3PW

Date:

6.9.2024

3rd Bookham Scout Group
Report and Accounts for the year ended 31st March 2024

Trustees as at 31 Mar 24

Ex Officio:

Group Scout Leader: K. Wheeler

Chairman:

Treasurer: C. Hoath

Secretary:

Squirrels Drey Leader: K Wheeler

Beaver Colony Leader: S Ballantyne

Chestnuts Cub Scout Pack: A. Smith

Keswick Scout Troop: S Baker

Polesden Explorer Scout Unit: A Horton

Quarter Master J Wheeler/A Horton

Other Members: S. Hart

C Hallet

M Hoath

Group Bankers: Barclays Bank

Group Registration Number with the
Scout Association: 36512

Charity Registration Number: 305772

Contact Name And Address: Mr M. Hoath
43 Dorking Road
Bookham
Surrey
KT23 4PY


3rd Bookham Scout Group
Report and accounts for the year ended 31 March 2024

<u>Summary of receipts and payments</u>	Year Ended 31 March 2024	Year Ended 31 March 2023
		£ £
Cash and bank funds brought forward	45,222	44,107
Total receipts in the year *	37,418	32,855
Total payments in the year *	(26,556)	31,740
Net receipts /(payments) in the year	10,862	1,116
Cash and bank funds carried forward	56,084	45,222

* For details refer to the following pages

the above account and accompanying statements of assets and liabilities were approved by the Trustess and signed on their behalf by:

M Hoath



<u>Statement of Assets and Liabilities</u>	Year Ended Sunday, March 31, 2024	Year Ended Friday, March 31, 2023
<u>Monetary Assets</u>		
Group Bank account	45159.67	28,977
Investment account	0	10080
Scouts bank account	5448.98	2193.04
Beavers Petty Cash float	5.00	5
Cubs bank account	2839.28	1648.04
Explorers bank account	1068.91	381.41
Squirrels bank account	1562.03	1332.02
Explorers Bank account		606
	56,084	45,222

Non monetary assets

Camping and scouting equipment	20,000	estimated replacement value, with estimated current (ie. 2nd hand sale) value £4,000
Minibus	25,000	estimated current value

Liabilities due within 1 year 0

Liabilities due after 1 year 0

Detailed Receipts and Payments accounts

	Year Ended 31 March 2024		Year Ended 31 March 2023	
	£	£	£	£
<u>RECEIPTS</u>				
Membership Subscriptions	12,829		11,820	
LESS District Levy	<u>(5,310)</u>		<u>(5,390)</u>	
	7,519		6,430	
 <u>Investment Income Received</u>				
Investment & bank account Income	74		0	
 <u>Activities</u>				
Section activity charges	1,205		1,432	
Camp receipts	5,239		3,983	
Group day	0		0	
 <u>Fund raising</u>				
Social events & fund raising	17,192		17,951	
Other fund raising	570		1,229	
 <u>Minibus</u>				
Running	598		536	
 <u>Other income</u>				
Uniform sales	0		314	
Donations	400		0	
Fees	0		0	
Gift Aid	3,885		725	
Equipment	0		0	
Misc. income	736		255	
TOTAL INCOME		<u>37,418</u>		<u>32,855</u>

	Year Ended 31 March 2024		Year Ended 31 March 2023	
	£	£	£	£
<u>PAYMENTS</u>				
Section activities expenses	2,542		994	
Meetings / Evenings	1,514		2,401	
Camp expenses	3,783		4,673	
Group Day/AGM Expenses	0		0	
Jamboree/KIX23 contribution	1,027		5,448	
Premises - rent	0		0	
Premises - insurance	52		42	
Premises - other costs	0		0	
Equipment purchase	1,690		2,043	
Other Costs	751		190	
Uniform purchase	335		661	
Badges	1,832		1,321	
Fund raising expenses	8,462		10,164	
Minibus - Running costs	1,571		2,688	
Printing & Stationery	124		233	
Website/ IT costs	0		0	
Training	360		515	
Misc. expenses	1,379		211	
Donations to other causes	1,000		0	
Fees	134		156	
TOTAL PAYMENTS		26,556		31,740
Net receipts / (payments) in the year		10,862		1,116

Independent Examiner's Report to the Trustees of 3rd Bookham Scout Group (Charity No. 305772)

I report on the accounts of the 3rd Bookham Scout Group for the year ended 31st March 2024, which are set out on pages 2 to 5.

Respective responsibilities of trustees and examiner

The Group's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view", and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention, which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Susan Newlands

Qualification: Association of Accounting Technicians (AAT)

Address: 41 Devoil Close, Guildford
Surrey, GU4 7FG.

Date: 08th September 2024

Bookham Scouting Centre Management Committee

Accounts for the year ended 31st March 2024

Receipts and Payments

<u>RECEIPTS</u>	2023/24 £	2022/23 £
Contribution from 1st/3rd Bookham Scout Groups	0	0
Hire of Scouting Centre	10,860	7,928
Donations and fundraising	0	0
Grants	2,462	0
Miscellaneous	0	0
Total Receipts	13,322	7,928
<u>PAYMENTS</u>		
Electricity	1,957	1,035
Gas	1,262	1,095
Water	961	843
Rates	127	121
Telephone/Broadband	492	373
Insurance	1,679	1,509
Gardening / Treecare	1,056	2,313
Cleaning	2,880	3,000
Maintenance, light bulbs etc	1,644	6,537
Appliance servicing (incl. fire extinguishers)	671	818
Trailer	0	0
Decoration	0	0
Miscellaneous	0	0
Sub Total	12,729	17,644
Capital items for Scouting Centre	0	0
Total Payments	12,729	17,644
Net receipts / (payments)	593	(9,716)
Cash funds last year end (Hall Mgt Comm)	7,388	17,104
+ net receipts above	593	(9,716)
Cash funds this year end	7,981	7,388

Statement of assets and liabilities at 31st March 2024

	31/03/24	31/03/23
	£	£
CASH FUNDS		
Current Account - Scouting Centre Management Committee	7,981	7,388
LAND, BUILDINGS & EQUIPMENT		
Land - freehold site (at cost)	10,000	10,000
Building, site enhancement works, fixtures & equipment		
As at previous year-end	405,269	405,269
Additions during the year (Scouting Centre Appeal)	0	0
Additions during the year (Scouting Centre Mgt Comm)	0	0
Value of assets donated	0	0
Total	415,269	415,269

LIABILITIES


None external to 1st / 3rd Bookham Scout Group. Note: the two Scout Groups provided loans of £10,000 each to the Scouting Centre development project. The Groups confirmed during 2010 that the loans were to be converted into a donation.

The accounts have been drawn up on the receipts and payments basis, consistent with the previous year. The above accounts and notes were approved by the Chairman and Treasurer of the Bookham Scouting Centre Management Committee.

Signed on behalf of the Committee:-

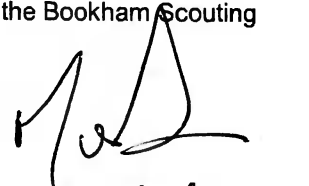
Chairman
(G. Tranter)

Date:


26/9/24

Treasurer
(M Davis)

Date:


28/9/2024

Notes to the accounts

1. Capital Cost to 31 March 2024 - at cost (or estimated value for donated items)

Purchase of land (at cost)		10,000
Enhancement works prior to April 1 2007 (physical works)		
Installation of services	12,580	
Groundworks	7,950	
Fencing / gates	5,394	
Miscellaneous (including site clearance)	709	26,633
Enhancement works from April 1 2007		
Equipment stores (incl groundworks and racking)	26,726	
Main building, garage, equipment and other site costs	335,255	
Planning Fees	4,207	
Management fees, design costs, surveys & legal costs	12,448	378,636
Total	415,269	

2. Role of Scouting Centre Management Committee within 1st / 3rd Bookham Scout Group

The Scouting Centre Management Committee is run jointly by 1st and 3rd Bookham Scout Groups to manage the ongoing development and maintenance of the Scouting Centre. The finances are managed separately from the two Groups. The land itself is held in trust for the Groups by the Scout Association Trust Corporation.

Independent Examiner's Report to the Trustees of 1st/3rd Bookham Scout Group (Charity No. 305772)

I report on the accounts of the Bookham Scouting Centre Management Committee for the year ended 31st March 2024 which are set out on pages 1 and 2.

Respective responsibilities of trustees and examiner

The Group's Trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 43(3)(a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 43(7)(b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 41 of the 1993 Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Acthave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:  Stephen Peters

Qualification: Chartered Secretary (ACG)
International Accountant (FAIA)

Address: 18 Church Rd, Bookham
Surrey. KT23 3PW

Date:

7.9.2024

1ST/3RD BOOKHAM SCOUT GROUP

England & Wales - Charity number 305772

Accounts

1st Bookham Scout Group

Report and Accounts for the year ended 31st March 2022

Trustees	Group Scout Leader	Mrs C Whale <i>(also member of Scouting Centre Committee)</i>
	Treasurer	Mr A Barton
	Membership Secretary	Mr J Dennett
	Secretary	Mr S Prentice
	Committee Member	Mrs R Allan
	Explorer Scout Leader	Mr G Tranter <i>(also Chairman of Scouting Centre Committee)</i>
	Hutchison Scout Troop Leader	Mr J Carlier
	Greville Scout Troop Leader	Mr A Jones <i>(also member of Scouting Centre Committee)</i>
	Ash Cub Pack Leader	Mr T Bishop
	Oak Cub Pack Leader	Mrs A Jones
	Heron Beaver Colony Leader	Mrs L Evans
	Puffin Beaver Colony Leader	Mrs V Wakefield

Bankers Lloyds Bank Plc

Group Registration Number with The Scout Association 5908

Charity Registration Number 305772

Charity Name 1st/3rd Bookham Scout Group

Contact Name and Address Mrs C Whale
Park Cottage, 63 The Park,
Bookham, Surrey KT23 3LL
Email: Christine@1stBookhamScouts.org.uk

Trustees' Annual Report for the year ended 31st March 2022

Group Management, Objectives and Public Benefit

The Group operates as a unit of the Scout Association, and is a trust established under the rules which are common to all Groups. The objective of the Group is to provide scouting activities to young people as a unit of the Scout Association. The Group's governing documents are those of the the Scout Association and are set out in the Policy, Organisation & Rules of The Scout Association. The 1st Bookham Scout Group forms part of the combined charity "1st /3rd Bookham Scout Group".

The Group is managed by an Executive Committee under the Chairmanship of Chris Sheppard. Trustees of the Group are members of the Committee and are trustees of the Charity. They are appointed in accordance with these rules and policies of the Scout Association. The Trustees have identified the major risks to which they believe the Group is exposed.

The Scouting Centre Committee is run jointly by 1st and 3rd Bookham Scout Groups and manages the maintenance, upkeep and development of the Centre. The land itself is held in trust for both Groups by the Scout Association Trust Corporation.

Subscriptions are received for membership to cover running costs of the Group and these do not unduly restrict membership. The Group follows the principle that no one should be excluded because of their inability to pay membership subscriptions. Two key principles which demonstrate that Scouting's aims are for the public benefit are that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.

1st Bookham Scout Group

Major activities and achievements in the year

1st Bookham Scout Group continued to provide quality Scouting for the young people of Bookham throughout another difficult year caused by the coronavirus pandemic. The dedication, commitment and professionalism of the leaders and executive members continues to be first class. The January 2022 census reported that the Group had 149 Beavers, Cubs and Scouts which was the highest for several years whilst the Explorer Scout unit numbers remained as high as normal. As the country gradually opened up from the pandemic so Scouting gradually returned to normal. We are lucky to have so much countryside on our doorstep and all Sections enjoyed lots of outside activities including hikes, wide games, shelter building and campfires. In July a crazy golf course was hired and set up in the Scouting Centre grounds and every section had great fun putting round the crazy course. The Beavers enjoyed a District trip to Bocketts Farm, and in March Puffin Beavers had their first experience of camping with an overnight stay in tents in the hall. Camps were a little closer to home this year: Ash Pack had their leavers camp at Ranmore, Greville troop camped for a week at Norbury in July whilst the Explorers ventured slightly further afield to Westcott! Both troops took part in the District Shooting Competition whilst Ash Pack continues to produce budding chefs and won the County Cooking competition.

St George's Day was held via zoom for the second year and our congratulations went to Fiona Walters on being awarded the Award for Merit and Tim Bishop, Adrian Barton and John Dennett the Chiefs Scouts Commendation for Good Service. The Group was sad to see Fiona Walters, Herons BSL; Lorraine Kritzing, Puffins BSL; Jenny Bryan, Puffins Section Assistant and Peter Lawrence and Laurence Devereux, Section Assistants with Greville troop hang up their woggles. Chris Sheppard stood down as Executive Chairman at the AGM. Chris has been a member of the Group for a many years, first as a leader with Hutchison troop and then as GSL and he had come out of retirement to be Executive Chair. Recruiting new members for the Executive continues to be a challenge and the position of Executive Chair remains unfilled. Recruiting new leaders is also difficult however the Group were very pleased to welcome Lisa Evans as BSL Heron Colony who is assisted by Julia Delamare, and Val Wakefield, as BSL Puffin Colony, assisted by Charlie Bibby in September 2021. The Group were delighted to be awarded the Chater trophy at the District AGM for recruiting the new Beaver leaders. In January Colin Catchpole moved from Oak Pack to become ASL with Hutchison troop. A loss for Oak Pack but a welcome addition to the Hutchison team. The leaders continue to be supported by the Executive Committee whilst the Scouting Centre continues to be managed by the hall committee and is self-funding.

1st Bookham Scout Group

Reserves

At year-end, income reserves amounted to £39,661. In addition there were working funds designated for each individual section (£10,972), a fund towards replacement of the minibus (£19,500) and a minimum balance of £3,000 to cover normal cash outflows at the start of the year. The Group's policy on reserves is to maintain sufficient funds (which are not designated for specific purposes) to cover unexpected expenditure and develop Group activities for the longer-term. A minimum reserve of £3,000 is considered appropriate (equal to four months Group expenditure, excluding sections activities), in addition to individual section working funds and working balance at the start of the year.

Receipts and Payments Account Summary for the year ended 31st March 2022

Note: all figures are rounded to the nearest £1.

	Unrestricted funds	
	2021/22	2020/21
	£	£
Total receipts (see page 4)	13,569	8,303
Total payments (see page 5)	11,197	4,807
Net receipts	2,372	3,496
Cash and bank funds last year end	70,761	67,265
Cash and bank funds this year end*	73,133	70,761

* See "Cash Funds" table on Page 6 for details of net balance. The split of these total funds between income reserves and designated funds is shown in Note 1 (page 7).

The accounts have been drawn up on the receipts and payments basis, which is consistent with the prior year figures. The above account and accompanying receipts, payments, statement of assets and liabilities, notes and appendix were approved by the Trustees of 1st Bookham Scout Group on

6th October 2022 and signed on their behalf by

CAWU 016

1st Bookham Scout Group

Receipts for the year ended 31st March 2022

	2021/22	2020/21
	£	£
MEMBERSHIP SUBSCRIPTIONS <i>(including Explorers - see Note 4)</i>		
Received	16,614	15,464
Less District and County levy (net of refunds)	<u>(9,735)</u>	<u>(9,060)</u>
	<u>6,879</u>	<u>6,404</u>
GIFT AID		
Gift Aid receipts	<u>1,576</u>	<u>2,137</u>
INTEREST & DONATIONS RECEIVED		
Deposit account interest	56	205
Donations received	<u>148</u>	<u>166</u>
	<u>204</u>	<u>371</u>
SECTION ACTIVITIES & CAMPS		
Activities	2,975	8
Camps	<u>1,590</u>	<u>(945)</u>
	<u>4,565</u>	<u>(937)</u>
OTHER INCOME		
Uniform sales	0	0
Miscellaneous	<u>345</u>	<u>328</u>
	<u>345</u>	<u>328</u>
TOTAL RECEIPTS	<u><u>13,569</u></u>	<u><u>8,303</u></u>

1st Bookham Scout Group

Payments for the year ended 31st March 2022

	2021/22	2020/21
	£	£
DIRECT CHARITABLE EXPENDITURE		
PREMISES (see Note 2)		
Contribution to Scouting Centre	<u>0</u>	<u>0</u>
MINIBUS (RUNNING COSTS)	<u>1,419</u>	<u>643</u>
EQUIPMENT		
Purchase / repair of equipment	797	999
Insurance	<u>757</u>	<u>655</u>
	<u>1,554</u>	<u>1,654</u>
SECTION ACTIVITIES & CAMPS		
Section activities and expenses	5,162	1,899
Camp expenses	1,325	(443)
- less payments by sections and Explorers for use of Group minibus	<u>(157)</u>	<u>0</u>
Net expense	<u>6,330</u>	<u>1,456</u>
TRAINING, UNIFORMS, BADGES & SCARVES		
Leader training	0	720
Purchase of badges	862	271
Purchase of uniforms & scarves	<u>688</u>	<u>0</u>
	<u>1,550</u>	<u>991</u>
SUNDRY PAYMENTS		
Social events	0	18
Miscellaneous	<u>60</u>	<u>0</u>
	<u>60</u>	<u>18</u>
INFORMATION AND ADMINISTRATION		
Stationery, postage etc	<u>284</u>	<u>45</u>
	<u>284</u>	<u>45</u>
TOTAL PAYMENTS	<u>11,197</u>	<u>4,807</u>

1st Bookham Scout Group

Statement of assets and liabilities at 31st March 2022

	Unrestricted funds	
	2021/22	2020/21
	£	£
CASH FUNDS		
Group deposit accounts	42,046	41,990
Current accounts and cash in hand		
Group	20,115	19,575
Heron / Puffin Beavers	1,082	812
Oak Cub pack	1,330	1,060
Ash Cub pack	1,169	545
Hutchison Scouts	3,791	3,884
Greville Scouts	3,600	2,896
TOTAL CASH FUNDS	<u>73,133</u>	<u>70,762</u>

NON-MONETARY ASSETS

The Group owns the following to fulfil the objectives of the group:

<u>Asset</u>	<u>Approximate value (£)</u>
Camping and scouting equipment	35,000 (estimated replacement value)
Minibus	5,000 (purchase price less depreciation)

1st and 3rd Bookham Scouts jointly own and manage premises and own some additional shared equipment, through a separate Scouting Centre Management Committee (see note 2 and Appendix). The land is held in trust for both Groups by the Scout Association Trust Corporation.

LIABILITIES

None

1st Bookham Scout Group

Notes to the accounts

1. INCOME RESERVES & DESIGNATED FUNDS

The Trustees have determined that part of the Group total funds should be designated for specific purposes, including funds to replace the minibus, and funds identified for each section to support ongoing activities and camps.

	<u>£</u>
Minibus replacement fund	19,500
Section activities & camps	<u>10,972</u>
Total designated funds	30,472

The remaining (non-designated) Group funds are categorised further as follows:-

Funds to cover planned expenditure at start of financial year	3,000
Income reserves	<u>39,661</u>
Total non-designated funds	42,661
Total Monetary Assets	<u><u>73,133</u></u>

2. MANAGEMENT OF PREMISES

A Scouting Centre Management Committee comprising representatives from both Groups manages the Bookham Scouting Centre, its maintenance, upkeep and further development.

Each Group contributes equally to the costs and maintenance of the premises, as required.

The accounts of the Scouting Centre Management Committee are attached as an Annexe to these accounts.

3. TRUSTEES' REMUNERATION AND EXPENSES

The Trustees have not been paid remuneration or received other benefits for their services during the year. The Group reimburses Trustees and other leaders / helpers for actual expenditure incurred in connection with organising camps and activities, administration, purchases and miscellaneous costs incurred on behalf of the Group. These costs primarily arise in respect of section activities, camps, minibus maintenance and equipment purchase. Expenses incurred by Trustees in the management of the overall Group are primarily re-imburements for stationery and postage, the total cost of which is shown on page 5.

4. EXPLORER SCOUTS

Explorer Scouts are the responsibility of the District rather than the individual Scout Groups, but have a partnership agreement with the Group. The Group collects subscriptions for the Explorer Scouts, and pays capitation fees to the District on their behalf. A sum of £350 is paid annually to the Explorer Scouts and the remainder of the subscription remains in the Group account to fund general running expenses, including the costs of accommodation and equipment. The Explorer Scouts send their accounts to Leatherhead District Scout Council.

Independent Examiner's Report to the Trustees of 1st Bookham Scout Group

I report on the accounts of the Group for the year ended 31st March 2022 which are set out on pages 3 to 7.
I also report on the accounts of the Bookham Scouting Centre Management Committee.

Respective responsibilities of trustees and examiner

The Group's Trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 43(3)(a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 43(7)(b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 41 of the 1993 Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Acthave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:


Stephen Peters

Qualification:

Chartered Secretary (ACIS)
International Accountant (AAIA)

Address:

18 Church Rd, Bookham
Surrey. KT23 3PW

Date:

29.9.22.

3rd Bookham Scout Group
Report and Accounts for the year ended 31st March 2022

Trustees as at 31 Mar 22

Ex Officio:

Group Scout Leader: K. Wheeler
Chairman: M. Hoath
Treasurer: C. Hoath
Secretary: K. Long
Beaver Colony Leader: L. Brown
Chestnuts Cub Scout Pack: A. Smith
Keswick Scout Troop: F. Page
Polesden Explorer Scout Unit: R. Page
Quarter Master A Plowden

Other Trustee: S. Hart
G. Mahoney
C. Hallet

Group Bankers: Barclays Bank

Group Registration Number with the
Scout Association: 36512

Charity Registration Number: 305772

Contact Name And Address: Mr M. Hoath
43 Dorking Road
Bookham
Surrey
KT23 4PY

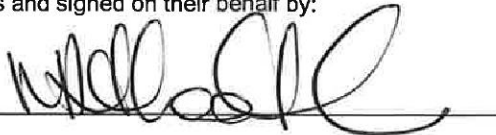
3rd Bookham Scout Group
Report and accounts for the year ended 31 March 2022

<u>Summary of receipts and payments</u>	Year Ended 31 March 2022	Year Ended 31 March 2021
		£
Cash and bank funds brought forward	35,860	30,772
Total receipts in the year *	25,737	13,819
Total payments in the year *	-17,490	8,731
Net receipts /(payments) in the year	8,248	5,088
Cash and bank funds carried forward	<u>44,107</u>	<u>35,860</u>

* For details refer to the following pages

the above account and accompanying statements of assets and liabilities were approved by the Trustees and signed on their behalf by:

M Hoath



<u>Statement of Assets and Liabilities</u>	Year Ended Thursday, March 31, 2022	Year Ended Wednesday, March 31, 2021
<u>Monetary Assets</u>		
Group Bank account	28,895	23,696
Investment account	10,080	10,080
Scouts bank account	2,763	1,042
Beavers Petty Cash float	5	5
Cubs bank account	876	574
Squirrels bank account	466	0
Explorers bank account	81	0
Beavers bank account	940	462
	<u>44,107</u>	<u>35,859</u>

Non monetary assets

Camping and scouting equipment	<u>15,000</u>	estimated replacement value, with estimated current (ie. 2nd hand sale) value £4,000
Minibus	<u>13,000</u>	estimated current value

Liabilities due within 1 year 0

Liabilities due after 1 year 0

Detailed Receipts and Payments accounts

Year Ended

Thursday, March 31, 2022

Year Ended

Wednesday, March 31, 2021

RECEIPTS

Membership Subscriptions

9,175

£ 4890

LESS District Levy

(4,730.00)

-3417.75

4,445.00

1,472**Investment Income Received**

Investment & bank account Income

12.06

14

Activities

Section activity charges

662.41

0

Camp receipts

6,197.00

40

Group day

0.00

0

Fund raising

Social events & fund raising

12,396.02

10,600

Other fund raising

100.70

0

Minibus

Running

0.00

0

Other income

Uniform sales

0.00

0

Donations

0.00

50

Fees

227.65

Gift Aid

1,366.32

1,438

Equipment

0.00

Misc. income

330.00

205**TOTAL INCOME**25,73713,819**PAYMENTS**

Section activities expenses

460.53

853

Meetings / Evenings

681.65

Camp expenses

4,435.39

262

Group Day/AGM Expenses

0.00

0

Jamboree contribution

0.00

0

Premises - rent

0.00

0

Premises - insurance

42.00

327

Premises - other costs

0.00

0

Other insurance

0.00

Equipment purchase

1,397.58

0

Other Costs

3.90

0

Gifts

0.00

Uniform purchase

618.91

475

Badges

592.15

Fund raising expenses

4,662.11

4,641

Minibus - Running costs

2,605.50

1,498

Printing & Stationery

366.46

Website/ IT costs

0.00

0

Training

136.00

45

Misc. expenses

1,386.96

131

Donations to other causes

0.00

0

Fees

100.48

Scout Hut climbing wall contribution

0.00

Other Misc

0.00

0**TOTAL PAYMENTS**17,4908,231**Net receipts / (payments) in the year**8,2485,588

NOTES TO THE ACCOUNTS

1

Investments

The investment account comprises cash lodged with the Scout Association in an interest bearing deposit account. The funds are intended to support the following future expected areas of expenditure:

- reserve against unexpected costs from Bookham Scouting Centre £5,000
- equipment replacement £5,080

Interest is paid into the Group account, as shown.

2

Premises rent and insurance

The Bookham Scouting Centre (BSC) is jointly owned with 1st Bookham Scouts but is operated through a separate Scout Centre Management Committee (SCMC) drawn from members of each group. The SCMC has its own set of accounts and determines the amount of annual contribution to be split equally between both 1st and 3rd Scouts to cover the running costs of the BSC. The SCMC's remit is to reduce the costs to each group by securing its own income sources from hiring the hut to external users and other fund raising activity. Depending on how successful this is, the two Groups are then expected to make up any shortfall from their own funds in the form of a "rental" and/or insurance charge payable to the SCMC. For the year ended 31 March 2022 there was no shortfall and no costs have been incurred by 3rds.

3

Premises - other costs

3rd Bookham Scout Group has made no payments to the BSC

Independent Examiner's Report to the Trustees of 3rd Bookham Scout Group (Charity No. 305772)

I report on the accounts of the 3rd Bookham Scout Group for the year ended 31st March 2022, which are set out on pages 2 to 3

Respective responsibilities of trustees and examiner

The Group's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view", and the report is limited to those matters set out in the statement below.


Independent examiner's statement

In connection with my examination, no material matters have come to my attention, which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

Susan Newlands

Qualification: Association of Accounting Technicians (AAT)

Address:

41 Devoil Close, Guildford
Surrey, GU4 7FG.

Date:

01st September 2022

Bookham Scouting Centre Management Committee

Accounts for the year ended 31st March 2022

Receipts and Payments

	2021/22	2020/21
	£	£
RECEIPTS		
Contribution from 1st/3rd Bookham Scout Groups	0	0
Hire of Scouting Centre	5,390	749
Donations and fundraising	0	0
COVID-related grants	8,417	18,955
Miscellaneous	0	0
Total Receipts	13,807	19,704
 PAYMENTS		
Electricity	635	537
Gas	460	477
Water	1,066	215
Rates	0	0
Telephone/Broadband	326	364
Insurance	1,261	1,221
Gardening / Treecare	881	617
Cleaning	2,320	660
Maintenance, light bulbs etc	900	362
Appliance servicing (incl. fire extinguishers)	284	961
Trailer	0	0
Decoration	0	2,359
Miscellaneous	0	1,556
Sub Total	8,133	9,330
Capital items for Scouting Centre (external power)	0	2,249
Total Payments	8,133	11,579
Net receipts / (payments)	5,674	8,125
 Cash funds last year end (Hall Mgt Comm)	 11,430	 3,305
+ net receipts above	5,674	8,125
 Cash funds this year end	 17,104	 11,430

Statement of assets and liabilities at 31st March 2022

	31/03/22	31/03/21
CASH FUNDS	£	£
Current Account - Scouting Centre Management Committee	17,104	11,430
LAND, BUILDINGS & EQUIPMENT		
Land - freehold site (at cost)	10,000	10,000
Building, site enhancement works, fixtures & equipment		
As at previous year-end	405,269	403,020
Additions during the year (Scouting Centre Appeal)	0	0
Additions during the year (Scouting Centre Mgt Comm)	0	2,249
Value of assets donated	0	0
Total	415,269	415,269

LIABILITIES

None external to 1st / 3rd Bookham Scout Group. Note: the two Scout Groups provided loans of £10,000 each to the Scouting Centre development project. The Groups confirmed during 2010 that the loans were to be converted into a donation.

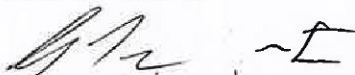
The accounts have been drawn up on the receipts and payments basis, consistent with the previous year. The above accounts and notes were approved by the Chairman and Treasurer of the Bookham Scouting Centre Management Committee.

Signed on behalf of the Committee:-

Chairman

(G. Tranter)


Date:


13/10/22

Treasurer

(M Davis)

Date:


14th October 2022

Notes to the accounts

1. Capital Cost to 31 March 2022 - at cost (or estimated value for donated items)

Purchase of land (at cost)		10,000
Enhancement works prior to April 1 2007 (physical works)		
Installation of services	12,580	
Groundworks	7,950	
Fencing / gates	5,394	
Miscellaneous (including site clearance)	709	26,633
Enhancement works from April 1 2007		
Equipment stores (incl groundworks and racking)	26,726	
Main building, garage, equipment and other site costs	335,255	
Planning Fees	4,207	
Management fees, design costs, surveys & legal costs	12,448	378,636
Total		415,269

2. Role of Scouting Centre Management Committee within 1st / 3rd Bookham Scout Group

The Scouting Centre Management Committee is run jointly by 1st and 3rd Bookham Scout Groups to manage the ongoing development and maintenance of the Scouting Centre. The finances are managed separately from the two Groups. The land itself is held in trust for the Groups by the Scout Association Trust Corporation.

Independent Examiner's Report to the Trustees of 1st/3rd Bookham Scout Group (Charity No. 305772)

I report on the accounts of the Bookham Scouting Centre Management Committee for the year ended 31st March 2022 which are set out on pages 1 and 2.

Respective responsibilities of trustees and examiner

The Group's Trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 43(3)(a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 43(7)(b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 41 of the 1993 Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Acthave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:  Stephen Peters

Qualification: Chartered Secretary (ACIS)
International Accountant (AAIA)

Address: 18 Church Rd, Bookham
Surrey. KT23 3PW

Date: 29.9.22 .

1ST/3RD BOOKHAM SCOUT GROUP

England & Wales - Charity number 305772

Accounts

1st Bookham Scout Group

Report and Accounts for the year ended 31st March 2021

Trustees	Group Scout Leader	Mrs C Whale <i>(also member of Scouting Centre Committee)</i>
	Chairman	Mr C Sheppard <i>(also member of Scouting Centre Committee)</i>
	Treasurer	Mr A Barton
	Membership Secretary	Mr J Dennett
	Secretary	Mr S Prentice
	Explorer Scout Leader	Mr G Tranter <i>(also Chairman of Scouting Centre Committee)</i>
	Hutchison Scout Troop Leader	Mr J Carlier
	Greville Scout Troop Leader	Mr A Jones <i>(also member of Scouting Centre Committee)</i>
	Ash Cub Pack Leader	Mr T Bishop
	Oak Cub Pack Leader	Mrs A Jones
	Heron Beaver Colony Leader	Mrs F Walters
	Puffin Beaver Colony Leader	Mrs L Kritzinger

Bankers Lloyds Bank Plc

Group Registration Number with The Scout Association 5908

Charity Registration Number 305772

Charity Name 1st/3rd Bookham Scout Group

Contact Name and Address Mrs C Whale
Park Cottage, 63 The Park,
Bookham, Surrey KT23 3LL
Email: Christine@1stBookhamScouts.org.uk

Trustees' Annual Report for the year ended 31st March 2021

Group Management, Objectives and Public Benefit

The Group operates as a unit of the Scout Association, and is a trust established under the rules which are common to all Groups. The objective of the Group is to provide scouting activities to young people as a unit of the Scout Association. The Group's governing documents are those of the the Scout Association and are set out in the Policy, Organisation & Rules of The Scout Association. The 1st Bookham Scout Group forms part of the combined charity "1st /3rd Bookham Scout Group".

The Group is managed by an Executive Committee under the Chairmanship of Chris Sheppard. Trustees of the Group are members of the Committee and are trustees of the Charity. They are appointed in accordance with these rules and policies of the Scout Association. The Trustees have identified the major risks to which they believe the Group is exposed.

The Scouting Centre Committee is run jointly by 1st and 3rd Bookham Scout Groups and manages the maintenance, upkeep and development of the Centre. The land itself is held in trust for both Groups by the Scout Association Trust Corporation.

Subscriptions are received for membership to cover running costs of the Group and these do not unduly restrict membership. The Group follows the principle that no one should be excluded because of their inability to pay membership subscriptions. Two key principles which demonstrate that Scouting's aims are for the public benefit are that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.

1st Bookham Scout Group

Major activities and achievements in the year

This has been a year like no other and the leaders of 1st Bookham have risen to the challenge of providing Scouting for the young people of Bookham during the worldwide Covid 19 pandemic.

In March 2020 the lockdown caused all face to face Scouting to cease however Scouting did not stop and virtual Scouting by zoom became the norm. Initially the District provided zoom meetings and then the individual sections leaders took over running some amazing, imaginative sessions for the young people. There have been quizzes, junk modelling, cooking, yoga, escaping haunted houses and much more. Once we came out of lockdown the leaders were faced with the further challenges of returning to face to face Scouting but with strict Covid restrictions. Every meeting required detailed risk assessments and minute planning. Once again the leaders came up trumps and quickly got to grips with the new demands. Further lockdowns and gradual opening up have been norm during the year. Sadly there was no camping but the leaders held evenings on the Scouting Centre grounds and on the Common, Norbury Park and Ranmore providing traditional scouting and the not so traditional such a Zumba evening. The numbers returned in the annual census were a healthy 154 Beavers, Cubs and Scouts and 34 Explorers. As we came out of lockdown we were inundated with names to go the waiting list. The leaders continued to be supported by the Executive Committee and the Scouting Centre managed by the hall committee.

I am impressed by the dedication, professionalism, hard work and imagination of all the leaders and helpers who through an extremely difficult year have continued to run great activities and put in many hours to ensure excellent Scouting for the young people of Bookham.

1st Bookham Scout Group

Reserves

At year-end, income reserves amounted to £40,565. In addition there were working funds designated for each individual section (£9,197), a fund towards replacement of the minibus (£18,000) and a minimum balance of £3,000 to cover normal cash outflows at the start of the year. The Group's policy on reserves is to maintain sufficient funds (which are not designated for specific purposes) to cover unexpected expenditure and develop Group activities for the longer-term. A minimum reserve of £3,000 is considered appropriate (equal to four months Group expenditure, excluding sections activities), in addition to individual section working funds and working balance at the start of the year.

Receipts and Payments Account Summary for the year ended 31st March 2021

Note: all figures are rounded to the nearest £1.

	Unrestricted funds	
	2020/21	2019/20
	£	£
Total receipts (see page 4)	8,303	26,890
Total payments (see page 5)	4,807	26,071
Net receipts	3,496	819
Cash and bank funds last year end	67,265	66,446
Cash and bank funds this year end*	70,761	67,265

* See "Cash Funds" table on Page 6 for details of net balance. The split of these total funds between income reserves and designated funds is shown in Note 1 (page 7).

The accounts have been drawn up on the receipts and payments basis, which is consistent with the prior year figures. The above account and accompanying receipts, payments, statement of assets and liabilities, notes and appendix were approved by the Trustees of 1st Bookham Scout Group on

21st October 2021 and signed on their behalf by

C. C. Morgan

1st Bookham Scout Group

Receipts for the year ended 31st March 2021

	2020/21	2019/20
	£	£
MEMBERSHIP SUBSCRIPTIONS <i>(Including Explorers - see Note 4)</i>		
Received	15,464	16,724
Less District and County levy (net of refunds)	<u>(9,060)</u>	<u>(8,921)</u>
	<u>6,404</u>	<u>7,803</u>
GIFT AID		
Gift Aid receipts	<u>2,137</u>	<u>2,294</u>
INTEREST & DONATIONS RECEIVED		
Deposit account interest	205	312
Donations received	<u>166</u>	<u>292</u>
	<u>371</u>	<u>604</u>
SECTION ACTIVITIES & CAMPS		
Activities	8	4,647
Camps	<u>(945)</u>	<u>10,982</u>
	<u>(937)</u>	<u>15,629</u>
OTHER INCOME		
Uniform sales	0	17
Miscellaneous	<u>328</u>	<u>543</u>
	<u>328</u>	<u>560</u>
TOTAL RECEIPTS	<u>8,303</u>	<u>26,890</u>

1st Bookham Scout Group

Payments for the year ended 31st March 2021

	2020/21	2019/20
	£	£
DIRECT CHARITABLE EXPENDITURE		
PREMISES (see Note 2)		
Contribution to Scouting Centre	<u>0</u>	<u>1,100</u>
MINIBUS (RUNNING COSTS)	<u>643</u>	<u>1,155</u>
EQUIPMENT		
Purchase / repair of equipment	999	2,066
Insurance	<u>655</u>	<u>654</u>
	<u>1,654</u>	<u>2,720</u>
SECTION ACTIVITIES & CAMPS		
Section activities and expenses	1,899	7,814
Camp expenses	(443)	11,398
- less payments by sections and Explorers for use of Group minibus	<u>0</u>	<u>(112)</u>
Net expense	<u>1,456</u>	<u>19,100</u>
TRAINING, UNIFORMS, BADGES & SCARVES		
Leader training	720	161
Purchase of badges	271	771
Purchase of uniforms & scarves	<u>0</u>	<u>132</u>
	<u>991</u>	<u>1,064</u>
SUNDRY PAYMENTS		
Social events	18	761
Miscellaneous	<u>0</u>	<u>110</u>
	<u>18</u>	<u>871</u>
INFORMATION AND ADMINISTRATION		
Website / information	0	0
Stationery, postage etc	<u>45</u>	<u>61</u>
	<u>45</u>	<u>61</u>
TOTAL PAYMENTS	<u><u>4,807</u></u>	<u><u>26,071</u></u>

1st Bookham Scout Group

Statement of assets and liabilities at 31st March 2021

	Unrestricted funds	
	2020/21	2019/20
	£	£
CASH FUNDS		
Group deposit accounts	41,990	41,784
Current accounts and cash in hand		
Group	19,575	14,241
Heron / Puffin Beavers	812	1,400
Oak Cub pack	1,060	1,084
Ash Cub pack	545	1,238
Hutchison Scouts	3,884	4,232
Greville Scouts	2,898	3,285
TOTAL CASH FUNDS	<u>70,762</u>	<u>67,265</u>

NON-MONETARY ASSETS

The Group owns the following to fulfil the objectives of the group:

<u>Asset</u>	<u>Approximate value (£)</u>
Camping and scouting equipment	35,000 (estimated replacement value)
Minibus	5,000 (purchase price less depreciation)

1st and 3rd Bookham Scouts jointly own and manage premises and own some additional shared equipment, through a separate Scouting Centre Management Committee (see note 2 and Appendix). The land is held in trust for both Groups by the Scout Association Trust Corporation.

LIABILITIES

None

1st Bookham Scout Group

Notes to the accounts

1. INCOME RESERVES & DESIGNATED FUNDS

The Trustees have determined that part of the Group total funds should be designated for specific purposes, including funds to replace the minibus, and funds identified for each section to support ongoing activities and camps.

	£
Minibus replacement fund	18,000
Section activities & camps	<u>9,197</u>
Total designated funds	27,197

The remaining (non-designated) Group funds are categorised further as follows:-

Funds to cover planned expenditure at start of financial year	3,000
Income reserves	<u>40,565</u>
Total non-designated funds	43,565
Total Monetary Assets	<u><u>70,762</u></u>

2. MANAGEMENT OF PREMISES

A Scouting Centre Management Committee comprising representatives from both Groups manages the Bookham Scouting Centre, its maintenance, upkeep and further development.

Each Group contributes equally to the costs and maintenance of the premises, as required.

The accounts of the Scouting Centre Management Committee are attached as an Annex to these accounts.

3. TRUSTEES' REMUNERATION AND EXPENSES

The Trustees have not been paid remuneration or received other benefits for their services during the year. The Group reimburses Trustees and other leaders / helpers for actual expenditure incurred in connection with organising camps and activities, administration, purchases and miscellaneous costs incurred on behalf of the Group. These costs primarily arise in respect of section activities, camps, minibus maintenance and equipment purchase. Expenses incurred by Trustees in the management of the overall Group are primarily re-imbursements for stationery and postage, the total cost of which is shown on page 5.

4. EXPLORER SCOUTS

Explorer Scouts are the responsibility of the District rather than the individual Scout Groups, but have a partnership agreement with the Group. The Group collects subscriptions for the Explorer Scouts, and pays capitation fees to the District on their behalf. A sum of £350 is paid annually to the Explorer Scouts and the remainder of the subscription remains in the Group account to fund general running expenses, including the costs of accommodation and equipment. The Explorer Scouts send their accounts to Leatherhead District Scout Council.

Independent Examiner's Report to the Trustees of 1st Bookham Scout Group

I report on the accounts of the Group for the year ended 31st March 2021 which are set out on pages 3 to 7.
I also report on the accounts of the Bookham Scouting Centre Management Committee.

Respective responsibilities of trustees and examiner

The Group's Trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 43(3)(a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 43(7)(b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

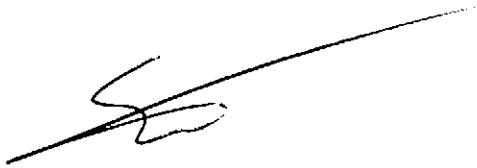
My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 41 of the 1993 Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Acthave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

Stephen Peters

Qualification:

Chartered Secretary (ACIS)
International Accountant (AAIA)

Address:

18 Church Rd, Bookham
Surrey. KT23 3PW

Date:

14.09.2021

3rd Bookham Scout Group
Report and Accounts for the year ended 31st March 2021

Trustees as at 31 Mar 21

Ex Officio:

Group Scout Leader: K. Wheeler
Chairman: M. Hoath
Treasurer: C. Hoath
Secretary: K. Long
Beaver Colony Leader: L. Brown
Chestnuts Cub Scout Pack: A. Smith
Keswick Scout Troop: F. Page
Polesden Explorer Scout Unit: R. Page
Quarter Master A Plowden

Other Trustee: S. Hart
C. Hallett

Group Bankers: Barclays Bank

Group Registration Number with the
Scout Association: 36512

Charity Registration Number: 305772

Contact Name And Address: Mr M. Hoath
43 Dorking Road
Bookham
Surrey
KT23 4PY

Detailed Receipts and Payments accounts

	Year Ended 31 March 2021		Year Ended 31 March 2020	
	£	£	£	£
<u>RECEIPTS</u>				
Membership Subscriptions	4,890		8,649	
LESS District Levy	(3,418)		(4,193)	
	<u>1,472</u>		<u>4,457</u>	
<u>Investment Income Received</u>				
Investment & bank account income	14		69	
<u>Activities</u>				
Section activity charges	0		2,976	
Camp receipts	40		4,785	
Group day	0		0	
<u>Fund raising</u>				
Social events & fund raising	10,600		12,310	
Other fund raising	0		1,365	
<u>Other income</u>				
Donations	50		769	
Gift Aid	1,438		2,650	
Misc. income	205		1,223	
TOTAL INCOME		<u>13,819</u>		<u>30,604</u>
<u>PAYMENTS</u>				
Section activities expenses	853		3,417	
Camp expenses	262		4,914	
Group Day Expenses	500		180	
Jamboree contribution	0		0	
Premises - rent	0		0	
Premises - insurance	327		301	
Premises - other costs	0		1,100	
Equipment purchase	0		2,053	
Other Costs	0		2,872	
Uniform purchase	475		164	
Fund raising expenses	4,641		7,133	
Minibus - Running costs	1,498		1,586	
Website/ IT costs	0		0	
Training	45		423	
Misc. expenses	131		599	
Donations to other causes	0		1,150	
TOTAL PAYMENTS		<u>8,731</u>		<u>25,891</u>
Net receipts / (payments) in the year		<u>5,088</u>		<u>4,713</u>

NOTES TO THE ACCOUNTS

Investments

The investment account comprises cash lodged with the Scout Association in an interest bearing deposit account. The funds are intended to support the following future expected areas of expenditure:

- reserve against unexpected costs from Bookham Scouting Centre £5,000
- equipment replacement £5,080

Interest is paid into the Group account, as shown.

Premises rent and insurance

The Bookham Scouting Centre (BSC) is jointly owned with 1st Bookham Scouts but is operated through a separate Scout Centre Management Committee (SCMC) drawn from members of each group. The SCMC has its own set of accounts and determines the amount of annual contribution to be split equally between both 1st and 3rd Scouts to cover the running costs of the BSC. The SCMC's remit is to reduce the costs to each group by securing its own income sources from hiring the hut to external users and other fund raising activity. Depending on how successful this is, the two Groups are then expected to make up any shortfall from their own funds in the form of a "rental" and/or insurance charge payable to the SCMC. For the year ended 31 March 2021 there was no shortfall and no costs have been incurred by 3rds.

Premises - other costs

3rd Bookham Scout Group has made no payments to the BSC

Independent Examiner's Report to the Trustees of 3rd Bookham Scout Group (Charity No. 305772)

I report on the accounts of the 3rd Bookham Scout Group for the year ended 31st March 2021, which are set out on pages 2 to 3

Respective responsibilities of trustees and examiner

The Group's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

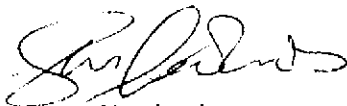
Independent examiner's statement

In connection with my examination, no material matters have come to my attention, which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

Susan Newlands

Qualification: Association of Accounting Technicians (AAT)

Address:

41 Devoil Close, Guildford
Surrey, GU4 7FG.

Date:

27 September 2021

Bookham Scouting Centre Management Committee

Accounts for the year ended 31st March 2021

Receipts and Payments

	2020/21	2019/20
	£	£
RECEIPTS		
Contribution from 1st/3rd Bookham Scout Groups	0	2,200
Hire of Scouting Centre	749	10,873
Donations and fundraising	0	500
COVID-related grants	18,955	
Miscellaneous	0	0
Total Receipts	19,704	13,573
PAYMENTS		
Electricity	537	765
Gas	477	656
Water	215	275
Rates	0	225
Telephone/Broadband	364	404
Insurance	1,221	1,181
Gardening / Treecare	617	1,432
Cleaning	660	3,180
Maintenance, light bulbs etc	362	3,687
Appliance servicing (incl. fire extinguishers)	961	508
Trailer	0	0
Decoration	2,359	0
Miscellaneous	1,556	0
Sub Total	9,330	12,313
Capital items for Scouting Centre (external power)	2,249	0
Total Payments	11,579	12,313
Net receipts / (payments)	8,125	1,260
Cash funds last year end (Hall Mgt Comm)	3,305	2,045
+ net receipts above	8,125	1,260
Cash funds this year end	11,430	3,305

Statement of assets and liabilities at 31st March 2021

	31/03/21	31/03/20
	£	£
CASH FUNDS		
Current Account - Scouting Centre Management Committee	11,430	3,305
 LAND, BUILDINGS & EQUIPMENT		
Land - freehold site (at cost)	10,000	10,000
Building, site enhancement works, fixtures & equipment		
As at previous year-end	403,020	403,020
Additions during the year (Scouting Centre Appeal)	0	0
Additions during the year (Scouting Centre Mgt Comm)	2,249	0
Value of assets donated	0	0
Total	415,269	413,020

LIABILITIES

None external to 1st / 3rd Bookham Scout Group. Note: the two Scout Groups provided loans of £10,000 each to the Scouting Centre development project. The Groups confirmed during 2010 that the loans were to be converted into a donation.

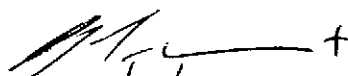
The accounts have been drawn up on the receipts and payments basis, consistent with the previous year. The above accounts and notes were approved by the Chairman and Treasurer of the Bookham Scouting Centre Management Committee.

Signed on behalf of the Committee:-

Chairman


(G. Tranter)

Date:


21/10/21

Treasurer
(M Davis)

Date:


20th September 2021

Notes to the accounts

1. Capital Cost to 31 March 2021 - at cost (or estimated value for donated items)

Purchase of land (at cost)		10,000
Enhancement works prior to April 1 2007 (physical works)		
Installation of services	12,580	
Groundworks	7,950	
Fencing / gates	5,394	
Miscellaneous (including site clearance)	709	26,633
Enhancement works from April 1 2007		
Equipment stores (incl groundworks and racking)	26,728	
Main building, garage, equipment and other site costs	335,255	
Planning Fees	4,207	
Management fees, design costs, surveys & legal costs	12,448	378,636
Total	415,269	

2. Role of Scouting Centre Management Committee within 1st / 3rd Bookham Scout Group

The Scouting Centre Management Committee is run jointly by 1st and 3rd Bookham Scout Groups to manage the ongoing development and maintenance of the Scouting Centre. The finances are managed separately from the two Groups. The land itself is held in trust for the Groups by the Scout Association Trust Corporation.

Independent Examiner's Report to the Trustees of 1st/3rd Bookham Scout Group (Charity No. 305772)

I report on the accounts of the Bookham Scouting Centre Management Committee for the year ended 31st March 2021 which are set out on pages 1 and 2.

Respective responsibilities of trustees and examiner

The Group's Trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 43(3)(a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 43(7)(b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 41 of the 1993 Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Acthave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Stephen Peters

Qualification: Chartered Secretary (ACIS)
International Accountant (AAIA)

Address: 18 Church Rd, Bookham
Surrey. KT23 3PW

Date: 14.09.2021