

**1st Frimley Green & Mytchett Scout Group**  
**Annual General Meeting of the Group Scout Council on 16<sup>th</sup> September 2023**

ANNUAL REPORT OF THE GROUP TRUSTEE BOARD  
FOR THE YEAR ENDING 31<sup>st</sup> MARCH, 2023.

Essential renewal and development activities have continued over the year, with some projects being held up and some moving forward faster than expected. The acquisition of storage containers has been delayed by a massive spike in container prices resulting from the protracted lockdown in China. This led to an interruption in international trade and a major shortage in containers. The Board also needed to pin down a formal agreement with the Guides before their financial contribution could be released. These matters are just about resolved and we should be back on track soon.

In contrast, installation of solar panels proceeded faster than we anticipated. The heavy lifting for this was carried out by our treasurer, Dave Cooper, who secured £7,000 in solar panel grants and agreed terms with our installer, Hi-Spec Electrics. We also managed to secure a £900 grant from Surrey Climate Commission. Some administrative matters had to be agreed with Surrey Heath Borough Council but these were duly resolved in time for our project to be completed in late April. We are now fully self-sufficient in electrical power and export excess electricity back to the National Grid.

After unexpected delays, our old guttering has been replaced with new, deep-flow guttering. We hope the sight of rain-water dripping down our walls is now a thing of the past. We thank former councillor Stuart Black for a £500 contribution to this £2,000 project.

An important development since last year's AGM is our successful recruitment of a Centre manager. Peter Kelly has taken on this role during the year and will be supervising a major redecoration of the Centre. Once that is completed, other internal improvements can be put under way. Peter has an ideal background for this role and is a very welcome addition to our team.

The Executive Committee is always keen to welcome, new members. We have no parent representatives at the moment so anyone wishing to join us in that capacity can be assured of a warm welcome. The role of the parent representative is not onerous; it is to observe how the committee functions and lend weight to decision-making. Anyone willing to act as our transport manager would be especially welcome. Happily, present members of the current Executive Committee will continue to serve.

A. J. Moore - Chairman  
K. Simmons - Secretary  
D. Cooper - Treasurer

1. Reserves

Sufficient reserves are needed to maintain our building and grounds in working condition and to provide a buffer against fluctuations in income.

## 2. Risks

The Group is a voluntary organisation run by parents and friends of the Group for the benefit of children. It will only continue to thrive if a sufficient number of parents accept the responsibilities that membership entails.

## 3. Objectives

The objectives of the Group are as a unit of the Scout Association. The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

## 4. Public Benefit

Subscriptions are charged for membership to cover immediate running costs of the Group and these do not unduly restrict membership. The Group follows the principle that no one should be excluded because of their inability to pay membership subscriptions.

Two key principles demonstrate that Scouting's aims are for the public benefit are that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.

# 1st Frimley Green & Mytchett Scout Group

## Receipts and Payments Account

Year and date

For the year from	1st April 2022	To	31st March 2023
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### Receipts and payments

	2022/23 Unrestricted funds £	2021/22 Unrestricted funds £
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	12,625	11,116
Less: Membership subscriptions paid on to District	5,925	6,342
Net membership subscriptions retained	6,700	4,774
Donations Note 2	1,509	3,254
Legacies	-	-
Gift Aid (Inland Revenue Refund) Note 10	4,925	-
Sales of badges, neckers, T-shirts	242	258
<b>Sub total</b>	<b>13,376</b>	<b>8,286</b>
<b>Activities</b>		
Events – Camping and Other activities	16,573	5,232
Meetings - Youth programme activities	-	-
<b>Sub total</b>	<b>16,573</b>	<b>5,232</b>
<b>Fund-raising income</b>		
Amazon Smile	18	-
EasyFundRaising – Online Purchases	16	30
FG Carnival – Donuts and litter pick	405	8
Jubilee Show	180	-
Charitable Giving	44	-
<b>Sub total</b>	<b>663</b>	<b>38</b>
<b>Grants</b>		
Maintenance grant	-	-
Other grants - Community Fund (Covid 19)	-	11,167
<b>Sub total</b>	<b>-</b>	<b>11,167</b>
<b>Investment income</b>		
Bank interest	-	-
Building Society interest	-	-
Virgin Charity account Note 4	-	8
Other investment income	-	-
<b>Sub total</b>	<b>-</b>	<b>8</b>
<b>Rental Income of Building</b> Note 3		
<b>Sub total</b>	<b>7,268</b>	<b>6,013</b>
<b>Total Gross Income</b>	<b>37,880</b>	<b>30,744</b>
<b>Asset and investment sales, etc.</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>37,880</b>	<b>30,744</b>

# 1st Frimley Green & Mytchett Scout Group

## Receipts and Payments Account

Year start date

Year end date

For the year from	1st April 2022	To	31st March 2023
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### Receipts and payments

	2022/23	2021/22
	Unrestricted funds	Unrestricted funds
Payments	£	£
<b>Activities</b>		
Events – Camping and Other activities	15,405	3,839
Meetings - Youth programme activities	816	1,048
<b>Admin/Establishment</b>		
AGM and trustee expenses (training)	-	-
Cleaning of HQ	1,712	1,394
Donations/Thanks awards	26	140
Rent (Ground Rent)	300	300
Materials & equipment, Engraving	279	106
OSM website fees Note 11	696	-
Printing, photocopying, postage	31	-
Purchase of neckers, T-Shirts	64	-
Uniforms	49	-
Web Site (Domain registration & hosting)	89	89
<b>Badge purchases</b>	1,397	1,673
<b>Insurance – HQ and Helper</b>	1,578	1,351
<b>Transport costs</b>	6,593	3,520
<b>Utilities</b>		
Energy (Electricity and Gas)	2,131	879
Internet	215	-
Water and Sewerage Note 5	157	913
<b>HQ Servicing (Boiler, Fire Ext's, Fire Alarm, HQ Alarm, Waste Pump)</b>	896	1,353
<b>Membership costs (GoCardless &amp; OSM fees on Subs and Events)</b>	486	-
<b>Repairs, Renewals, Maintenance</b> Note 4	18,924	17,182
<b>Sub total</b>	<b>51,845</b>	<b>31,962</b>
<b>Fund-raising expenses</b>		
FG Carnival – Donuts and litter pick	163	-
Jubilee Show (all profits passed on to District)	180	-
	-	-
<b>Sub total</b>	<b>343</b>	<b>-</b>
<b>Total Gross Expenditure</b>	<b>52,188</b>	<b>31,962</b>
<b>Asset and investment purchases, etc.</b>	604	-
<b>Total payments</b>	<b>52,792</b>	<b>31,962</b>
<b>Net of receipts/(payments)</b>	<b>- 14,912</b>	<b>- 1,218</b>
<b>Cash funds last year end</b>	36,266	37,483
<b>Cash funds this year end</b>	<b>21,354</b>	<b>36,266</b>

# Statement of assets and liabilities at the end of the year

	31st March 2023	31st March 2022
	Unrestricted funds	Unrestricted funds
	£	£
<b>Cash funds</b> <span style="float: right;">Note 6</span>		
Bank current accounts	21,237	35,922
The Scout Association Short Term Investment Service	-	-
Investment Account (Virgin charity account)	-	-
Cash/Floats	117	344
<b>Total cash funds</b>	<b>21,354</b>	<b>36,266</b>
(agree balances with receipts and payments account)	ok	ok
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings <span style="float: right;">Note 7</span>	343,862	348,107
Motor vehicles (minibuses and trailer) <span style="float: right;">Note 8</span>	2,845	9,172
Scouting equipment, furniture etc <span style="float: right;">Note 9</span>	1,359	1,404
Other	-	-
<b>Sub total</b>	<b>348,066</b>	<b>358,683</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>

## Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 18<sup>th</sup> April 2023 virtual Exec meeting and signed on their behalf by

Signature

AJ Moore

DJ Cooper

Print Name

Tony Moore - Chairman

Dave Cooper - Group Treasurer

# NOTES TO THE ACCOUNTS

1. These accounts have been audited and approved by Mike Smart on 25<sup>th</sup> May 2023

2. Donations received this year have been:-

as part of Subs payments	99
Parents	410
Shell employee scheme	1,000
	<u>1,509</u>

Note this has included rental income from external use of the HQ in previous years – see note 3

3. Rental Income from external use of HQ:-

	Income
1 <sup>st</sup> Frimley Green & Mytchett Guides	506
2 <sup>nd</sup> Frimley Green & Mytchett Brownies	294
2 <sup>nd</sup> Frimley Green & Mytchett Guides	322
2 <sup>nd</sup> Frimley Green & Mytchett Rainbows	441
3 <sup>rd</sup> Frimley Green & Mytchett Brownies	392
Explorers (Surrey Heath District)	300
District	90
Music with Mummies	2,590
YPWD	1,095
Use of minibus	370
Others	868
Total	<u>7,268</u>

4. Unusual Repairs and Maintenance payments are:

Revised controls & complete service of CH plumbing	2,489
Completion of Fencing project	7,380
Deposit payments for Solar PV and battery storage	8,940
ongoing general maintenance costs	115
Total	<u>18,924</u>

5. The Water bill was in credit for some time. This was refunded to the Group last year, hence negative payment for last year

6. Cash funds are distributed as follows:

Bank Accounts	21,237
Cash Accounts	117
add amounts due..	
less current liabilities.	
Total	<u>21,354</u>

7. Following advice from Scout HQ, the building is not re-valued each year, but is depreciated by 1% from the original cost to build (£424,521) each year – representing 0 value at the end of the lease in 2103 (99 years).

value at end of March 2022	348,107
less depreciation	<u>4,245</u>
value at end of March 2023	343,862

8. Depreciation of minibuses & trailer- straight line over 5 years

value at end of March 2022	9,172
less depreciation	<u>6,327</u>
value at end of March 2023	2,845

9. Depreciation of capital items of equipment applied as follows:-

value at end of March 2022	1,404
less depreciation	<u>649</u>
value at end of March 2023	755
add new capital goods purchased	<u>604</u>
	1,359

10. Note that this is a Gift Aid claim for financial years 2020-2021 and 2021-2022

11. Note this fee represents 2021-2022 and 2022-2023 due to payment date in 2022 falling after year end date

# Independent Examiner's Report to the Trustees of the

1<sup>st</sup> Frimley Green and Mytchett SCOUT GROUP

I report on the accounts of the Group/District/County/Area for the year ended .....31st March 2023

Which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages 1-4

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

## Respective responsibilities of Trustees and Examiner

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

## Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

## Independent Examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*):

1. which gives me reasonable cause to believe that in, any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the Charities Act ;and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply

Name: Mike Smart  
Qualification: N/A  
Address: 18, HUTTON ROAD, ASH VALE  
ALDERSHOT  
Date: 26/5/23

