

# 1ST HINCHLEY WOOD SCOUT GROUP

England & Wales · Charity number 305727

## Details

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Other names	1ST HINCHLEY WOOD BOY SCOUT GROUP, 1ST HINCHLEY WOOD BEAVERS, 1ST HINCHLEY WOOD CUBS, 1ST HINCHLEY WOOD SCOUTS
Status	Registered
Legal form	Other
Registered	1964-02-24
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Flat 6 Everest 1 New Road Esher Surrey KT10 9PG
Phone	07960323056
Email	<a href="mailto:Sunitagov@aol.com">Sunitagov@aol.com</a>
Website	<a href="http://www.1sthwscouts.org.uk">www.1sthwscouts.org.uk</a>

## Activities

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**Objects:** 1ST HINCHLEY WOOD BOY SCOUT GROUP

**Activities:** Provides scouting activities to promote the development of young people .

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes
- **Who:** Children/young People

## Geography

- **Area of benefit:** HINCHLEY WOOD
- Surrey

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£63,494	£54,638	-	-
2024-03-31	£85,928	£94,549	-	-
2023-03-31	£77,584	£65,999	-	-
2022-03-31	£75,090	£50,311	-	-
2021-03-31	£62,779	£33,593	-	-

## Trustees

Name	Role	Appointed
<b>JACQUI SIGNOR</b>	Chair	2019-09-14
Amanda moylan-Jones		2014-09-13
GROUP SCOUT LEADER CHRISTOPHER BEANEY		
Treasurer - Sunita Govind		2022-05-28

**1ST HINCHLEY WOOD SCOUT GROUP**

England & Wales - Charity number 305727

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# Accounts

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**1st Hinchley Wood Scout Group****Statement of financial activities for the year ended 31st March 2025**

<b>Receipts</b>	<b>2024/25</b>			<b>2023/24</b>		
	Unrestricted funds	Designated funds	Total Funds	Unrestricted funds	Designated funds	Total Funds
<b><u>Donations and legacies</u></b>						
Membership subscriptions	4,672.10		4,672.10	11,268.39		11,268.39
Less : Membership subscriptions paid on to Esher District	-5,362.55		-5,362.55	-5,289.05		-5,289.05
Net Memberships retained	-690.45		-690.45	5,979.34		5,979.34
Donations	136		136	700		700
General grants provided by companies and local authorities	0.00		0.00	15,000.00		15,000.00
Gift Aid	0.00		0.00	4,580.97		4,580.97
Sub total	-554.45		-554.45	26,260.31		26,260.31
<b><u>Charitable activities - Fundraising (Gross)</u></b>						
Christmas Tree Sales	34,842.96		34,842.96	34,098.44		34,098.44
May Day	1,615.66		1,615.66	2,222.65		2,222.65
Elmbridge Lottery	666.5		666.5	669.5		669.5
Quiz Night Sales				568		568
Jamboree Funds	0		0	0		0
AGM	0		0	0		0
Other	1231.31		1231.31	536.67		536.67
Sub total	38,356.43		38,356.43	38,095.26		38,095.26
<b><u>Youth Programme and Activities</u></b>			£16,961.31	£13,834.99		£13,834.99
<b><u>Investment Income - Bank Interest</u></b>			2,677.29	2,448.14		2,448.14
<b><u>Total Gross Income</u></b>			<u>57,440.58</u>	<u>80,638.70</u>		<u>80,638.70</u>
<b><u>Payments</u></b>						
<b><u>Charitable Payments</u></b>						
Youth Programme and Activities	17,726.45		17,726.45	19,123.55		19,123.55
Online Subscriptions	220.26		220.26	254.17		254.17
Adult Support & Training	14.25		14.25	246.15		246.15
Uniforms	0.00		0.00	1,204.80		1,204.80
AGM & Trustee expenses	1,143.19		1,143.19	1,144.62		1,144.62
Property expenses	2,400.00		2,400.00	31,497.39		31,497.39
Materials & Equipment	3,432.12		3,432.12	3,142.24		3,142.24
Van Costs - Insurance/Road tax/fuel/permits	2,115.24		2,115.24	2,630.52		2,630.52
Insurance	1,725.11		1,725.11	1,119.99		1,119.99
Membership Levy to JMC 23 & 24	0.00		0.00	6,540.00		6,540.00
Jamboree fees	0		0	495		495
Scout Badges	1182.28		1182.28	879.87		879.87
Sub total	29,958.90		29,958.90	68,278.30		68,278.30
<b><u>Fundraising Payments</u></b>						
Christmas Tree Purchases	17,602.61		17,602.61	18,972.80		18,972.80
May Day	1471.76		1471.76	997.24		997.24
Quiz night	0		0	357.75		357.75
Sub total	19,074.37		19,074.37	20,327.79		20,327.79
<b><u>Donations</u></b>			241.98	653.86		653.86
<b><u>Total Gross Expenditure</u></b>			<u>49,275.25</u>	<u>89,259.95</u>		<u>89,259.95</u>
<b><u>Net Receipts/(payments)</u></b>			8,165.33	-8,621.25		-8,621.25
<b><u>Transfers between funds</u></b>			0.00	0.00		0.00
<b><u>Cash funds last year end</u></b>	<b><u>66,984.88</u></b>	78,186.70	<b><u>145,171.58</u></b>	<b><u>75,606.13</u></b>	78,186.70	<b><u>153,792.83</u></b>
<b><u>Cash funds this year end</u></b>	<b><u>75,150.21</u></b>	78,186.70	<b><u>153,336.91</u></b>	<b><u>66,984.88</u></b>	78,186.70	<b><u>145,171.58</u></b>

## **1st Hinchley Wood Scout Group - Trustees Report and accounts for year ended 31st March 2025**

Charity Name	1st Hinchley Wood Scout Group
Scout Association Registration Number	41045
Registered Charity Number	305727
Principal address	S. Govind Flat 6, Everest 1 New Road Esher, Surrey KT10 9PG

### **Trustees**

<u>Name</u>	<u>Office</u>
Jacqueline Signor	Group Chairman
Chris Beaney	Group Lead Volunteer
Sunita Govind	Group Treasurer
Pauline Davies	Trustee
Gary Stephenson	Trustee

### **Structure, Governance and Management**

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules, which are common to all Scout Groups.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group, which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Group Treasurer, Group Lead Volunteer (GLV) and 2 other independent representatives.

The role of Secretary (Administrator to the Board) is independent of the Trustee Board

Section Leaders and Parent Representatives from the 1st Hinchley Wood Scout Group are invited to attend meetings, which take place every 2 months - 6 meetings in total over a 12 month period.

This includes the Annual General Meeting (AGM) - held each year in September.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Assisting in the recruitment of Leaders and other adult support;
- Group public occasions;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

As at 30.8.25 Census date

Beaver Colony (6-8 years) membership	26 (2024: 24)
Cub Scout Pack (8-11 years) membership	32 (2024: 31)
Scout Troop (11-14/15 years) membership	36 (2024: 35)
Explorer Scout Unit (14/15-18 years) membership	0 (2024: 18)
Adult Leaders & Assistants, Network Scouts, etc.	30 (2024: 34)
total	124 (2024:142)

As at 31st March 2025 these unrestricted funds amounted to £75150.21

### **Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)	Chris Beaney	Sunita Govind
Position	Group Lead Volunteer	Treasurer
Date	31st August 2025	

## **Report of the Honorary Examiner to the Hinchley Wood Scouts Association**

**I have examined the above statement of accounts and governance arrangements which is the responsibility of, and has been approved by the Committee. In my opinion, the statement reflects the transactions recorded in the books of the Treasurer of the Association for the year ended March 2025**

Gordon



**1ST HINCHLEY WOOD SCOUT GROUP**

England & Wales - Charity number 305727

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# Accounts

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## **1st Hinchley Wood Scout Group - Trustees Report and accounts for year ended 31st March 2024**

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Charity Name 1st Hinchley Wood Scout Group  
Scout Association Registration Number 41045  
Registered Charity Number 305727

Principal address S. Govind  
Flat 6, Everest  
1 New Road  
Esher, Surrey  
KT109PG

### **Trustees**

<u>Name</u>	<u>Office</u>	<u>Dates if not whole year</u>
Jaqui	Group Chairman	
Signor	Group Scout Leader	
Chris Seaney	Group Treasurer	
Sunita Govind	Group Secretary	
Amanda Moylan-Jones		

### **Structure, Governance and Management**

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules, which are common to all Scout Groups.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group, which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with a Group Scout Leader; who with other leaders meet every 3 months or so.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Assisting in the recruitment of Leaders and other adult support;
- Group public occasions;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

## 1st Hinchley Wood Scout Group -Trustees Report 2024 (Continued)

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

### Objectives and Activities

The objectives of the Group are as a Unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

### Public Benefit

Subscriptions are charged for membership to cover immediate running costs of the Group and these do not unduly restrict membership. The Group follows the principle that no one should be excluded because of their inability to pay membership subscriptions. Subscriptions were changed to a voluntary contribution basis while the pandemic affected activities and attendance

Two key principles demonstrate that Scouting's aims for the public benefit are that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.

### Achievements and Performance

The Group has an active Beaver Scout Colony, Cub Scout Pack and Scout Troop, also a partnership agreement with Esher Scout District to operate the 1st Hinchley Wood Explorer Scout Unit.

The majority of Group, District and County activities had resumed to prior the covid Pandemic. Some of the meetings were still carried out via Zoom.

The leaders have done a fantastic job of providing an excellent programme through out the year,

As at 31.1.24 Census date

Beaver Colony (6-8 years) membership	24	(2022: 23)
Cub Scout Pack (8-11 years) membership	31	(2022: 35)
Scout Troop (11-14/15 years) membership	35	(2022: 20)
Explorer Scout Unit (14/15-18 years) membership	18	(2022: 20)
Adult Leaders & Assistants, Network Scouts, etc.	34	(2022: 34)
	total	142 (2022:132)

The leased open space area (from Elmbridge BC) next to the headquarters continues to be of great use for meet activities and functions.

Thanks are due to our local councillors and others for their support.

The Group continued to appoint parent Section representatives tasked with increasing parent involvement in Group activities, especially fundraising.

Fund raising @ the May Fair and Quiz Night resumed during the year.

The Christmas tree sales and profit had another record contribution in 2023 - this continues to be well supported Hinchley Wood, Claygate & Esher & surrounding areas.

## 1st Hinchley Wood Scout Group - Trustees Report 2024(Continued)

### Financial Review

#### Reserve policy

The Group also holds sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short.

In addition to ongoing activities, funds are needed to update the facilities of the group including Premises, equipment as well as minibuses.

As at 31st March 2024 these unrestricted funds amounted to £66984.88

#### Investment Policy

The Group does not maintain Long Term Investments and surplus funds are held in current or deposit accounts maintained with **UK** based Banks.

### Plans for 2023-24

Plans for the coming year include:

1. To continue to provide excellent youth training activities for boys and girls aged 6-25
2. To ensure the Group has sufficient well trained adults to lead and support these activities.
3. To develop the parental support across all the roles needed for the Group's operations.
4. To develop adventurous activity opportunities and facilitate the training of activity leaders.
5. To make further improvements to the headquarters and to the leased land area adjacent to the headquarters for training purposes. We hope to receive grant support for this work.

### Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)	Chris Seaney	Sunita Govind
Position	Group Scout Leader	Treasurer
Date	25th August 2024	

## 1 st Hinchley Wood Scout Group

### Statement of assets and liabilities at the end of the year ended 31st March 2024

	<u>2024</u>	<u>2023</u>	
	Total funds	Total funds	
<b><u>Cash at Bank</u></b>			
Bank Current Accounts	32,267.81	38961.14	
Bank Deposit Accounts	112,977.27	<u>118799.13</u>	
total cash Funds	<b>145,245.08</b>	<b>157,760.27</b>	
<b><u>Non monetary assets for charity's own use</u></b>			
Badges,Lifeboats & Other Stock	918.98	1037.9	
Buildings Net Book Value - see below	19874.31	23186.7	
Motor Vehicles Net Book Value - see below	9351.3	8015.4	
Scouting Equipment, canoes, etc (Insured Value)	<u>66308</u>	<u>61963</u>	
Sub Total	<b>96,452.59</b>	<b>94203</b>	
<b><u>Liabilities- Those due within one year</u></b>			
Subscriptions not yet paid - District	5362.55	5289.05	
<b>Designated Funds (see below)</b>	78,186.70	78,186.70	
<b><u>Buildings</u></b>			
At Cost	66248	66248	
Depreciation over 20 years	-46373	-43061	
Net book Value	<b><u>19875</u></b>	<b><u>23187</u></b>	
<b><u>Motor Vehicles</u></b>			
At Cost	37538	37538	
Depreciation over 10 years	-30858	-29523	
Net book Value	<b><u>6680</u></b>	<b><u>8015</u></b>	
<b><u>Designated Funds</u></b>			
	<u>Mini bus</u>	<u>purchase of</u>	<u>Total</u>
	<u>replacement</u>	<u>land</u>	
Balance as at 31.03.2023	28,186.70	50,000.00	78,186.70
Transfers during the year	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Balance as at 31.03.2024	28,186.70	50,000.00	78,186.70

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 25th August 2024 and signed on their behalf by

Group Scout Leader: Chris Seaney

Treasurer: Sunita Govind

**1 st Hinchley Wood Scout Group**

**Statement of financial activities including Receipts and Payments Account For the year ended 31st March 2024**

<u>Receipts</u>	<u>2023/24</u>			<u>2022/23</u>		
	Unrestricted funds	Designated funds	Total Funds	Unrestricted funds	Designated funds	Total Funds
<b><u>Donations and legacies</u></b>						
Membership subscriptions	11,268.39		11,268.39	24305.94		24305.94
Less: Membership subscriptions paid on to Esher District	-5,289.05		-5,289.05	-5265.4		-5265.4
Net Memberships retained	5,979.34		5,979.34	19,040.54		19,040.54
Donations	700		700	2450		2450
General grants provided by companies and local authorities	15,000.00		15,000.00	1813.33		1813.33
Gift Aid	4,580.97		4,580.97	0		0
Sub total	26,260.31		26,260.31	23,303.87		23,303.87
<b><u>Charitable activities</u></b>						
<b><u>Fundraising (Gross)</u></b>						
Christmas Tree Sales	34,098.44		34,098.44	34204.98		34204.98
May Day	2,222.65		2,222.65	2657.57		2657.57
Elmbridge Lottery	669.5		669.5	743		743
Quiz Night Sales	568		568	516.74		516.74
Jamboree Funds	0		0	1702		1702
AGM	0		0	0		0
Other	536.67		536.67	627.75		627.75
Sub total	38,095.26		38,095.26	40,452.04		40,452.04
<b><u>Youth Programme and Activities</u></b>	£13,834.99		£13,834.99	4041.32		4041.32
<b><u>Investment Income</u></b>						
Bank Interest	2,448.14		2,448.14	554.26		554.26
<b><u>Total Gross Income</u></b>	<b><u>80,638.70</u></b>		<b><u>80,638.70</u></b>	<b><u>68,351.49</u></b>		<b><u>68,351.49</u></b>
<b><u>Payments</u></b>						
<b><u>Charitable Payments</u></b>						
Youth Programme and Activities	19,123.55		19,123.55	23076.22		23076.22
Online Subscriptions	254.17		254.17	175.35		175.35
Adult Support & Training	246.15		246.15	45		45
Uniforms	1,204.80		1,204.80	57.25		57.25
AGM & Trustee expenses	1,144.62		1,144.62	911.07		911.07
Property expenses	31,497.39		31,497.39	16.48		16.48
Materials & Equipment	3,142.24		3,142.24	4485.27		4485.27
Van Costs - Insurance/Road tax/fuel/permits	2,630.52		2,630.52	863.21		863.21
Insurance	1,119.99		1,119.99	7686.04		7686.04
Membership Levy to JMC 22 & 23	6,540.00		6,540.00			
Jamboree fees	495		495	3200		3200
Scout Badges	879.87		879.87	732.9		732.9
Sub total	68,278.30		68,278.30	41,248.79		41,248.79
<b><u>Fundraising Payments</u></b>						
Christmas Tree Purchases	18,972.80		18,972.80	17500.71		17500.71
May Day	997.24		997.24	1244.16		1244.16
Quiz night	357.75		357.75	489.67		489.67
Sub total	20,327.79		20,327.79	19,234.54		19,234.54
<b><u>Donations</u></b>	653.86		653.86	250		250
<b><u>Total Gross Expenditure</u></b>	<b>89,259.95</b>		<b>89,259.95</b>	<b>60,733.33</b>		<b>60,733.33</b>
<b><u>Net Receipts/(payments)</u></b>	<b>-8,621.25</b>		<b>-8,621.25</b>	<b>7,618.16</b>		<b>7,618.16</b>
<b><u>Transfers between funds</u></b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>		<b>0.00</b>
<b><u>Cash funds last year end</u></b>	<b><u>75,606.13</u></b>	78,186.70	<b><u>153,792.83</u></b>	67,987.97	78,186.70	146,174.67
<b><u>Cash funds this year end</u></b>	<b><u>66,984.88</u></b>	78,186.70	<b><u>145,171.58</u></b>	75,606.13	78,186.70	153,792.83

## **Independent Examiner's Report to the Trustees of the 1st Hinchley Wood Scout Group**

I report to the trustees on my examination of the accounts of the above charity for the year to 31st March 2024 which are set out on pages 4 to 5 attached.

### **Responsibilities and basis of report**

As the charity's trustees, you responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act)

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act

### **Independent Examiner's Statement**

In have completed my examination. I confirm that no material matters have come to my attention in connection **with** the examination which gives me cause to believe that in, any material respect:

a) the accounting records were not kept in accordance with Section 130 of the Charities Act or  
b) the accounts did not comply with the accounting records or  
c) the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Name: Barry Hitchens  
Qualification: Accountant, Australian Society of Accountants  
Address: 24 Effingham Rd  
Long Ditton  
Surrey  
KT6 5JY

Date:

15-11-24

**1ST HINCHLEY WOOD SCOUT GROUP**

England & Wales - Charity number 305727

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# Accounts

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## **1st Hinchley Wood Scout Group - Trustees Report 2023**

Report and accounts for year ended 31st March 2023

Charity Name	1st Hinchley Wood Scout Group
Scout Association Registration Number	41045
Registered Charity Number	305727

Principal address	S. Govind 24 Couchmore Avenue Hinchley Wood Surrey KT10 9AS
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### **Trustees**

<u>Name</u>	<u>Office</u>	<u>Dates if not whole year</u>
Jaqui Signor	Group Chairman	
Chris Beaney	Group Scout Leader	
Adrian Ducker	Assistant Group Scout Leader	
Debs Beaney	Assistant Group Scout Leader	
Peter Hanna	Assistant Group Scout Leader	
Ian Broderick	Assistant Group Scout Leader /Beaver Scout Leader	
Sunita Govind	Group Treasurer	
Amanda Moylan-Jones	Group Secretary	
Pauline Davies		
Sunita Govind		Appointed 23rd May 2022
Justine Sturmer		
Mandy Maguire		
Jen Anstey		
Lucy Rayner		

### **Structure, Governance and Management**

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

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- The maintenance of Group property;
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- Assisting in the recruitment of Leaders and other adult support;
- Group public occasions;
- Appointing any sub committees that may be required;
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## **1st Hinchley Wood Scout Group - Trustees Report 2023 (Continued)**

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

### **Objectives and Activities**

The objectives of the Group are as a Unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

### **Public Benefit**

Subscriptions are charged for membership to cover immediate running costs of the Group and these do not unduly restrict membership. The Group follows the principle that no one should be excluded because of their inability to pay membership subscriptions. Subscriptions were changed to a voluntary contribution basis while the pandemic affected activities and attendance

Two key principles demonstrate that Scouting's aims are for the public benefit are that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.

### **Achievements and Performance**

The Group has an active Beaver Scout Colony, Cub Scout Pack and Scout Troop, also a partnership agreement with Esher Scout District to operate the 1st Hinchley Wood Explorer Scout Unit.

The majority of Group, District and County activities had resumed to prior the covid Pandemic. Some of the meetings were still carried out via Zoom. The leaders have done a fantastic job of providing an excellent programme through out the year,

As at 31.1.23	Census date	
Beaver Colony (6-8 years) membership		23 (2022: 24)
Cub Scout Pack (8-11 years) membership		35 (2022: 34)
Scout Troop (11-14/15 years) membership		20 (2022: 28)
Explorer Scout Unit (14/15-18 years) membership		20 (2022: 21)
Adult Leaders & Assistants, Network Scouts, etc.		34 (2022: 34)

The leased open space area (from Elmbridge BC) next to the headquarters continues to be of great use for meetings, activities and functions.

Thanks are due to our local councillors and others for their support.

The Group continued to appoint parent Section representatives tasked with increasing parent involvement in Group activities, especially fundraising.

Fund raising @ the May Fair and Quiz Night resumed during the year.

The Christmas tree sales and profit had another record contribution in 2022 - this continues to be well supported by the Residents in Hinchley Wood, Claygate & Esher & surrounding areas.

## **1st Hinchley Wood Scout Group - Trustees Report 2023(Continued)**

### **Financial Review**

#### **Reserve policy**

The Group also holds sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short.

In addition to ongoing activities, funds are needed to update the facilities of the group including Premises, equipment as well as minibuses.

As at 31st March 2023 these unrestricted funds amounted to £ 79,573

#### **Investment Policy**

The Group does not maintain Long Term Investments and surplus funds are held in current or deposit accounts maintained with UK based Banks.

### **Plans for 2022-23**

Plans for the coming year include:

- 1.To continue to provide excellent youth training activities for boys and girls aged 6-25
2. To ensure the Group has sufficient well trained adults to lead and support these activities.
3. To develop the parental support across all the roles needed for the Group's operations.
4. To develop adventurous activity opportunities and facilitate the training of activity leaders.
5. To make further improvements to the headquarters and to the leased land area adjacent to the headquarters for training purposes.We hope to receive grant support for this work.

### **Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)	Chris Beaney	Sunita Govind
Position	Group Scout Leader	Treasurer
Date	19th August 2023	

## 1 st Hinchley Wood Scout Group

### Statement of assets and liabilities at the end of the year ended 31st March 2023

	<u>2023</u>	<u>2022</u>	
	total Funds	total Funds	
<b><u>Cash at Bank</u></b>			
Bank Current Accounts	38961.14	32,847.82	
Bank Deposit Accounts	<u>118799.13</u>	<u>113,326.85</u>	
total cash Funds	<b>157,760.27</b>	<b>146,174.67</b>	
<b><u>Non monetary assets for charity's own use</u></b>			
Badges,Lifeboats & Other Stock	1037.9	1,178.78	
Buildings Net Book Value - see below	23186.7	26,499.09	
Motor Vehicles Net Book Value - see below	8015.4	9,351.30	
Scouting Equipment, canoes, etc (Insured Value)	<u>61963</u>	<u>59,563.00</u>	
Sub Total	<b>94203</b>	<b>96,592.17</b>	
<b><u>Liabilities- Those due within one year</u></b>			
Subscriptions not yet paid - District	5289.05	5,265.40	
<b>Designated Funds (see below)</b>	78,186.70	78,186.70	
<b><u>Buildings</u></b>			
At Cost	66,247.76	66,247.76	
Depreciation over 20 years	-43061.06	<u>-39,748.67</u>	
Net book Value	<b><u>23,186.70</u></b>	<b><u>26,499.09</u></b>	
<b><u>Motor Vehicles</u></b>			
At Cost	37538	37,538.00	
Depreciation over 10 years	<u>29522.6</u>	<u>-28,186.70</u>	
Net book Value	<b><u>8015.4</u></b>	<b><u>9,351.30</u></b>	
<b><u>Designated Funds</u></b>			
	<u>Mini bus purchase of</u>	<u>Total</u>	
	<u>replacement</u>	<u>land</u>	
Balance as at 31.03.2022	28,186.70	50,000.00	78,186.70
Transfers during the year	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Balance as at 31.03.2023	28,186.70	50,000.00	78,186.70

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 19th August 2022 and signed on their behalf by

Group Scout Leader : Chris Beaney

Treasurer : Sunita Govind

**1 st Hinchley Wood Scout Group****Statement of financial activities including Receipts and Payments Account For the year ended 31st March 2023**

<u>Receipts</u>	<u>2022/23</u>			<u>2021/22</u>		
	unrestricted funds	Designated funds	total Funds	unrestrictd funds	Designated funds	total Funds
<b><u>Donations and legacies</u></b>						
Membership subscriptions	28273.38		28273.38	14,993.56		14,993.56
Less : Membership subscriptions paid on to Esher District	-5265.4		-5265.4	<u>-4,977.30</u>		<u>-4,977.30</u>
Net Memberships retained	23,007.98		23,007.98	10,016.26		10,016.26
Donations	2450		2450	2,131.20		2,131.20
General grants provided by companies and local authorities	1813.33		1813.33	4,000.00		4,000.00
Gift Aid	0		0	<u>1,880.06</u>		<u>1,880.06</u>
Sub total	27,271.31		27,271.31	18,027.52		18,027.52
<b><u>Charitable activities</u></b>						
<b><u>Fundraising (Gross)</u></b>						
Christmas Tree Sales	34204.98		34204.98	33,673.68		33,673.68
May Day	2657.57		2657.57	0.00		0.00
Elmbridge Lottery	743		743	1,108.50		1,108.50
Quiz Night Sales	516.74		516.74	0.00		0.00
Jumble sales	0		0	933.35		933.35
Jamboree Funds	1702		1702	0.00		0.00
AGM	0		0	219.61		219.61
Other	627.75		627.75	<u>111.42</u>		<u>111.42</u>
Sub total	40,452.04		40,452.04	36,046.56		36,046.56
<b><u>Youth Programme and Activities</u></b>	4041.32		4041.32	16,005.16		16,005.16
<b><u>Investment Income</u></b>						
Bank Interest	554.26		554.26	10.49		10.49
<b><u>Loan Repayments</u></b>						
Repayment by Guides for their contribution to Toilet Refurbishm	0		0	5,000.00		5,000.00
<b><u>Total Gross Income</u></b>	<u>72,318.93</u>		<u>72,318.93</u>	<u>75,089.73</u>		<u>75,089.73</u>
<b><u>Payments</u></b>						
<b><u>Charitable Payments</u></b>						
Youth Programme and Activities	23076.22		23076.22	14,197.33		14,197.33
Adult Support & Training	45		45	1,610.50		1,610.50
Uniforms	57.25		57.25	0.00		0.00
AGM & Trustee expenses	911.07		911.07	477.65		477.65
Property expenses	16.48		16.48	4,550.80		4,550.80
Materials & Equipment	4485.27		4485.27	5,938.66		5,938.66
Insurance	7686.04		7686.04	3,688.81		3,688.81
Jamboree fees	3200		3200	0.00		0.00
Finance costs on internet receipts	175.35		175.35	749.86		749.86
Transport costs	863.21		863.21	<u>1,057.55</u>		<u>1,057.55</u>
Scout Badges	732.9		732.9	<u>0.00</u>		<u>0.00</u>
Sub total	41,248.79		41,248.79	32,271.16		32,271.16
<b><u>Fundraising Payments</u></b>						
Christmas Tree Purchases	17500.71		17500.71	18,009.72		18,009.72
May Day	1244.16		1244.16	0.00		0.00
Quiz night	489.67		489.67	0.00		0.00
Jumble sale	0		0	<u>0.00</u>		<u>0.00</u>
Sub total	19,234.54		19,234.54	18,009.72		18,009.72
<b><u>Donations</u></b>	250		250	30.00		30.00
<b><u>Total Gross Expenditure</u></b>	60,733.33		60,733.33	50,310.88		50,310.88
<b><u>Net Receipts/(payments)</u></b>	11,585.60		11,585.60	24,778.85		24,778.85
<b><u>Transfers between funds</u></b>	0.00		0.00	-3,753.80	3,753.80	0.00
<b><u>Cash funds last year end</u></b>	67,987.97	78,186.70	146,174.67	46,962.92	74,432.90	121,395.82
<b><u>Cash funds this year end</u></b>	79,573.57	78,186.70	157,760.27	67,987.97	78,186.70	146,174.67

## **Independent Examiner's Report to the Trustees of the 1st Hinchley Wood Scout Group**

I report to the trustees on my examination of the accounts of the above charity for the year to 31st March 2023 which are set out on pages 4 to 5 attached.

### **Responsibilities and basis of report**

As the charity's trustees, you responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act)

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

### **Independent Examiner's Statement**

In have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

a) the accounting records were not kept in accordance with Section 130 of the Charities Act or  
b) the accounts did not comply with the accounting records or  
c) the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed

Name : Barry Hitchens  
Qualification: Accountant, Australian Society of Accountants  
Address: 24 Effingham Rd  
Long Ditton  
Surrey  
KT6 5JY

Date: 10-Oct-23

**1ST HINCHLEY WOOD SCOUT GROUP**

England & Wales - Charity number 305727

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# Accounts

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## **1st Hinchley Wood Scout Group - Trustees Report 2021**

Report and accounts for year ended 31st March 2022

Charity Name 1st Hinchley Wood Scout Group  
Scout Association Registration Number 41045  
Registered Charity Number 305727

Principal address S. Govind  
24 Couchmore Avenue  
Hinchley Wood  
Surrey  
KT10 9AS

### **Trustees**

<u>Name</u>	<u>Office</u>	<u>Dates if not whole year</u>
Emma Willson	Group Chairman	
Chris Beaney	Group Scout Leader	
Adrian Ducker	Assistant Group Scout Leader	
Debs Beaney	Assistant Group Scout Leader	
Peter Hanna	Assistant Group Scout Leader	
Ian Broderick	Assistant Group Scout Leader /Beaver Scout Leader	
Laurence Tanner	Group Treasurer	
Amanda Moylan-Jones	Group Secretary	
Susan Camp		Resigned 4th September , 2021
Pauline Davies		
Sunita Govind		Appointed 23rd May 2022
Laura La Frenais		
Nicole Murray		
Jacqui Signor		
Rachel Smith		
Justine Sturmer		Appointed 4th September 2021
Daniella Whittington		Resigned 4th September , 2021

### **Structure, Governance and Management**

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under it's rules, which are common to all Scout Groups.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group, which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, certain Section Leaders and parent's representation and meets every 3 months or so.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Assisting in the recruitment of Leaders and other adult support;
- Group public occasions;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

## **1st Hinchley Wood Scout Group - Trustees Report 2022 (Continued)**

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

### **Objectives and Activities**

The objectives of the Group are as a Unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

### **Public Benefit**

Subscriptions are charged for membership to cover immediate running costs of the Group and these do not unduly restrict membership. The Group follows the principle that no one should be excluded because of their inability to pay membership subscriptions. Subscriptions were changed to a voluntary contribution basis while the pandemic affected activities and attendance

Two key principles demonstrate that Scouting's aims for the public benefit are that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.

### **Achievements and Performance**

The Group has an active Beaver Scout Colony, Cub Scout Pack and Scout Troop, also a partnership agreement with Esher Scout District to operate the 1st Hinchley Wood Explorer Scout Unit.

The Global pandemic restrictions had a significant effect as large gatherings and face to face meetings for much of the year and the majority of Group, District and County activities had to be cancelled or postponed. All sections conducted the majority of their meetings via Zoom. This has resulted in a significant drop in expenditure for each section, with all leaders doing a fantastic job of providing an excellent programme throughout the pandemic

As at 31.1.22	Census date	
Beaver Colony (6-8 years) membership		24 (2021: 20)
Cub Scout Pack (8-11 years) membership		34 (2021: 33)
Scout Troop (11-14/15 years) membership		28 (2021: 34)
Explorer Scout Unit (14/15-18 years) membership		21 (2021: 8)
Adult Leaders & Assistants, Network Scouts, etc.		34 (2021: 35)

The leased open space area (from Elmbridge BC) next to the headquarters continues to be of great use for meetings, activities and functions. Thanks are due to our local councillors and others for their support.

The Group continued to appoint parent Section representatives tasked with increasing parent involvement in Group activities, especially fundraising.

Fund raising increased during the year although as a result of the pandemic, there was no quiz night or may fair. However, the Christmas tree sales and profit had another record contribution in 2021 perhaps as an antidote to the various lockdowns

## **1st Hinchley Wood Scout Group - Trustees Report 2022(Continued)**

### **Financial Review**

#### Reserve policy

The Group also holds sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short.

In addition to ongoing activities, funds are needed to update the facilities of the group including Premises, equipment as well as minibuses.

As at 31st March 2022 these unrestricted funds amounted to £ 67,988

#### Investment Policy

The Group does not maintain Long Term Investments and surplus funds are held in current or deposit accounts maintained with UK based Banks.

### **Plans for 2022-23**

Plans for the coming year include:

- 1.To continue to provide excellent youth training activities for boys and girls aged 6-25 within wider constraint of restrictions and recommended guidance introduced as a result of Covid-19.
2. To ensure the Group has sufficient well trained adults to lead and support these activities.
3. To develop the parental support across all the roles needed for the Group's operations.
4. To develop adventurous activity opportunities and facilitate the training of activity leaders.
5. To make further improvements to the headquarters and to the leased land area adjacent to the headquarters for training purposes.We hope to receive grant support for this work.

### **Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)	Chris Beaney	Laurence Tanner
Position	Group Scout Leader	Treasurer
Date	19th August 2022	

**1 st Hinchley Wood Scout Group**  
**Statement of financial activities including Receipts and Payments Account For the year ended 31st March 2022**

<b>Receipts</b>	<b>2021/22</b>		<b>2020/2021</b>	
	unrestricted funds	Designated funds	total Funds	total Funds
<b>Donations and legacies</b>				
Membership subscriptions	14,993.56		14,993.56	8,139.13
Less : Membership subscriptions paid on to Esher District	<u>-4,977.30</u>		<u>-4,977.30</u>	<u>-4,895.40</u>
Net Memberships retained	10,016.26		10,016.26	3,243.73
Donations	2,131.20		2,131.20	749.90
General grants provided by companies and local authorities	4,000.00		4,000.00	11,070.46
Gift Aid	<u>1,880.06</u>		<u>1,880.06</u>	<u>3,249.74</u>
Sub total	18,027.52		18,027.52	18,313.83
<b>Charitable activities</b>				
<b>Fundraising (Gross)</b>				
Christmas Tree Sales	33,673.68		33,673.68	32,044.61
May Day	0.00		0.00	0.00
Elmbridge Lottery	1,108.50		1,108.50	908.00
Jumble sales	933.35		933.35	35.00
Jamboree Funds	0.00		0.00	0.00
AGM	219.61		219.61	0.00
Other	<u>111.42</u>		<u>111.42</u>	<u>143.60</u>
Sub total	36,046.56		36,046.56	33,131.21
<b>Youth Programme and Activities</b>	16,005.16		16,005.16	639.65
<b>Investment Income</b>				
Bank Interest	10.49		10.49	48.97
<b>Loan Repayments</b>				
Repayment by Guides for their contribution to Toilet Refurbish	5,000.00		5,000.00	5,750.00
<b>Total Gross Income</b>	<u>75,089.73</u>		<u>75,089.73</u>	<u>57,883.66</u>
<b>Payments</b>				
<b>Charitable Payments</b>				
Youth Programme and Activities	14,197.33		14,197.33	2,900.60
Adult Support & Training	1,610.50		1,610.50	40.00
Uniforms	0.00		0.00	0.00
AGM & Trustee expenses	477.65		477.65	0.00
Property expenses	4,550.80		4,550.80	3,605.00
Materials & Equipment	5,938.66		5,938.66	2,079.72
Insurance	3,688.81		3,688.81	3,238.21
Jamboree fees	0.00		0.00	0.00
Finance costs on internet receipts	749.86		749.86	185.05
Transport costs	<u>1,057.55</u>		<u>1,057.55</u>	<u>101.00</u>
Sub total	32,271.16		32,271.16	12,149.58
<b>Fundraising Payments</b>				
Christmas Tree Purchases	18,009.72		18,009.72	17,036.78
May Day	0.00		0.00	0.00
Quiz night	0.00		0.00	0.00
Jumble sale	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>
Sub total	18,009.72		18,009.72	17,036.78
<b>Donations</b>	30.00		30.00	0.00
<b>Total Gross Expenditure</b>	50,310.88		50,310.88	29,186.36
<b>Net Receipts/(payments)</b>	24,778.85		24,778.85	28,697.30
<b>Transfers between funds</b>	-3,753.80	3,753.80	0.00	0.00
<b>Cash funds last year end</b>	46,962.92	74,432.90	121,395.82	92,698.52
<b>Cash funds this year end</b>	67,987.97	78,186.70	146,174.67	121,395.82

**1 st Hinchley Wood Scout Group****Statement of assets and liabilities at the end of the year ended 31st March 2022**

	<b>2022</b>	<b>2021</b>	
	total Funds	total Funds	
<b><u>Cash at Bank</u></b>			
Bank Current Accounts	32,847.82	28,048.97	
Bank Deposit Accounts	<u>113,326.85</u>	<u>93,346.85</u>	
total cash Funds	146,174.67	121,395.82	
<b><u>Other Monetary assets</u></b>			
Loan due from Hinchley Wood Guides	0.00	5,000.00	
<b><u>Non monetary assets for charity's own use</u></b>			
Badges,Lifeboats & Other Stock	1,178.78	883.93	
Buildings Net Book Value - see below	26,499.09	29,811.47	
Motor Vehicles Net Book Value - see below	9,351.30	13,105.10	
Scouting Equipment, canoes, etc (Insured Value)	<u>59,563.00</u>	<u>55,634.00</u>	
Sub Total	96,592.17	99,434.50	
<b><u>Liabilities- Those due within one year</u></b>			
Subscriptions not yet paid - District	5,265.40	4,977.30	
<b>Designated Funds (see below)</b>	78,186.70	74,432.90	
<b><u>Buildings</u></b>			
At Cost	66,247.76	66,247.76	
Depreciation over 20 years	<u>-39,748.67</u>	<u>-36,436.29</u>	
Net book Value	<u>26,499.09</u>	<u>29,811.47</u>	
<b><u>Motor Vehicles</u></b>			
At Cost	37,538.00	37,538.00	
Depreciation over 10 years	<u>-28,186.70</u>	<u>-24,432.90</u>	
Net book Value	<u>9,351.30</u>	<u>13,105.10</u>	
<b><u>Designated Funds</u></b>			
	<u>Mini bus replacement</u>	<u>purchase of land</u>	<u>Total</u>
Balance as at 31.03.2021	24,432.90	50,000.00	74,432.90
Transfers during the year	<u>3,753.80</u>	<u>0.00</u>	<u>3,753.80</u>
Balance as at 31.03.2022	28,186.70	50,000.00	78,186.70

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 19th August 2022 and signed on their behalf by

Group Scout Leader : Chris Beaney

Treasurer : Laurence Tanner

## **Independent Examiner's Report to the Trustees of the 1st Hinchley Wood Scout Group**

I report to the trustees on my examination of the accounts of the above charity for the year to 31st March 2022 which are set out on pages 4 to 5 attached.

### **Responsibilities and basis of report**

As the charity's trustees, you responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act)

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

### **Independent Examiner's Statement**

In have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- a) the accounting records were not kept in accordance with Section 130 of the Charities Act or
- b) the accounts did not comply with the accounting records or
- c) the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed

Name : Barry Hitchens  
Qualification: Accountant, Australian Society of Accountants  
Address: 24 Effingham Rd  
Long Ditton  
Surrey  
KT6 5JY

Date: 19th August 2022

**1ST HINCHLEY WOOD SCOUT GROUP**

England & Wales - Charity number 305727

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# Accounts

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## **1st Hinchley Wood Scout Group - Trustees Report 2021**

Report and accounts for year ended 31st March 2021

Charity Name 1st Hinchley Wood Scout Group  
Scout Association Registration Number 41045  
Registered Charity Number 305727

Principal address Mr Laurence Tanner  
9 Grove Way  
Esher  
Surrey  
KT10 8HH

### **Trustees**

<u>Name</u>	<u>Office</u>	<u>Dates if not whole year</u>
Emma Willson	Group Chairman	
Chris Beaney	Group Scout Leader	
Adrian Ducker	Assistant Group Scout Leader	
Debs Beaney	Assistant Group Scout Leader	
Peter Hanna	Assistant Group Scout Leader	
Ian Broderick	Assistant Group Scout Leader /Beaver Scout Leader	
Laurence Tanner	Group Treasurer	
Amanda Moylan-Jones	Group Secretary	
Edel Austin		Appointed 14th September 2019 Resigned 6th August 2020
Susan Camp		
Pauline Davies		
Laura La Frenais		
Nicole Murray		
Stephanie Rough		Resigned 28th July 2020
Jacqui Signor		
Rachel Smith		Appointed 28th July 2020
Daniella Whittington		

### **Structure, Governance and Management**

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules, which are common to all Scout Groups.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group, which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, certain Section Leaders and parent's representation and meets every 3 months or so.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Assisting in the recruitment of Leaders and other adult support;
- Group public occasions;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

## **1st Hinchley Wood Scout Group - Trustees Report 2021 (Continued)**

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

### **Objectives and Activities**

The objectives of the Group are as a Unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

### **Public Benefit**

Subscriptions are charged for membership to cover immediate running costs of the Group and these do not unduly restrict membership. The Group follows the principle that no one should be excluded because of their inability to pay membership subscriptions. Subscriptions were changed to a voluntary contribution basis while the pandemic affected activities and attendance.

Two key principles demonstrate that Scouting's aims for the public benefit are that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.

### **Achievements and Performance**

The Group has an active Beaver Scout Colony, Cub Scout Pack and Scout Troop, also a partnership agreement with Esher Scout District to operate the 1st Hinchley Wood Explorer Scout Unit.

The Global pandemic restrictions had a significant effect as large gatherings and face to face meetings for much of the year and the majority of Group, District and County activities had to be cancelled or postponed. All sections conducted the majority of their meetings via Zoom. This has resulted in a significant drop in expenditure for each section, with all leaders doing a fantastic job of providing an excellent programme throughout the pandemic.

As at 31.3.21:

Beaver Colony (6-8 years) membership	20	(2020: 24)
Cub Scout Pack (8-11 years) membership	33	(2020: 34)
Scout Troop (11-14/15 years) membership	34	(2020: 31)
Explorer Scout Unit (14/15-18 years) membership	8	(2020: 12)
Adult Leaders & Assistants, Network Scouts, etc.	35	(2020: 44)

The leased open space area (from Elmbridge BC) next to the headquarters continues to be of great use for meetings, activities and functions. Thanks are due to our local councillors and others for their support.

The Group continued to appoint parent Section representatives tasked with increasing parent involvement in Group activities, especially fundraising.

Fund raising increased during the year although as a result of the pandemic, there was no quiz night, may fair or Jumble sales. However, the Christmas tree sales and profit had a record contribution in 2020 perhaps as an antidote to the Christmas lockdown.

## **1st Hinchley Wood Scout Group - Trustees Report 2021 (Continued)**

### **Financial Review**

#### Reserve policy

The Group also holds sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short.

In addition to ongoing activities, funds are needed to update the facilities of the group including Premises, equipment as well as minibuses.

As at 31st March 2021 these unrestricted funds amounted to £ 46,962

#### Investment Policy

The Group does not maintain Long Term Investments and surplus funds are held in current or deposit accounts maintained with UK based Banks.

### **Plans for 2021-22**

Plans for the coming year include:

1. To continue to provide excellent youth training activities for boys and girls aged 6-25 within wider constraint of restrictions and recommended guidance introduced as a result of Covid-19.
2. To ensure the Group has sufficient well trained adults to lead and support these activities.
3. To develop the parental support across all the roles needed for the Group's operations.
4. To develop adventurous activity opportunities and facilitate the training of activity leaders.
5. To make further improvements to the headquarters and to the leased land area adjacent to the headquarters for training purposes. We hope to receive grant support for this work.

### **Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)	Chris Beaney	Laurence Tanner
Position	Group Scout Leader	Treasurer
Date	19th August 2021	

**1 st Hinchley Wood Scout Group****Statement of financial activities including Receipts and Payments Account For the year ended 31st March 2021**

<u>Receipts</u>	<u>2020/21</u>		<u>2019/20</u>	
	unrestricted funds	Designated funds	total Funds	total Funds
<b><u>Donations and legacies</u></b>				
Membership subscriptions	8,139.13		8,139.13	14,253.00
Less : Membership subscriptions paid on to Esher District	<u>-4,895.40</u>		<u>-4,895.40</u>	<u>-4,548.65</u>
Net Memberships retained	3,243.73		3,243.73	9,704.35
Donations	749.90		749.90	122.00
General grants provided by companies and local authorities	11,070.46		11,070.46	2,700.00
Gift Aid	<u>3,249.74</u>		<u>3,249.74</u>	<u>3,683.25</u>
Sub total	18,313.83		18,313.83	16,209.60
<b><u>Charitable activities</u></b>				
<b><u>Fundraising (Gross)</u></b>				
Christmas Tree Sales	32,044.61		32,044.61	23,368.24
May Day	0.00		0.00	5,546.24
Elmbridge Lottery	908.00		908.00	0
Jumble sales	35.00		35.00	1,754.95
Jamboree Funds	0.00		0.00	118.80
AGM	0.00		0.00	165.60
Other	<u>143.60</u>		<u>143.60</u>	<u>515.27</u>
Sub total	33,131.21		33,131.21	31,469.10
<b><u>Youth Programme and Activities</u></b>	639.65		639.65	15,615.70
<b><u>Investment Income</u></b>				
Bank Interest	48.97		48.97	117.55
<b><u>Loan Repayments</u></b>				
Repayment by Guides for their contribution to Toilet Refurbish	5,750.00		5,750.00	0.00
<b><u>Total Gross Income</u></b>	<u>57,883.66</u>		<u>57,883.66</u>	<u>63,411.95</u>
<b><u>Payments</u></b>				
<b><u>Charitable Payments</u></b>				
Youth Programme and Activities	2,900.60		2,900.60	17,153.24
Adult Support & Training	40.00		40.00	792.62
Uniforms	0.00		0.00	661.54
AGM & Trustee expenses	0.00		0.00	375.99
Property expenses	3,605.00		3,605.00	3,631.96
Materials & Equipment	2,079.72		2,079.72	4,556.37
Insurance	3,238.21		3,238.21	2,812.11
Jamboree fees	0.00		0.00	772.50
Finance costs on internet receipts	185.05		185.05	781.42
Transport costs	<u>101.00</u>		<u>101.00</u>	<u>4,142.08</u>
Sub total	12,149.58		12,149.58	35,679.83
<b><u>Fundraising Payments</u></b>				
Christmas Tree Purchases	17,036.78		17,036.78	13,389.90
May Day	0.00		0.00	1,101.91
Quiz night	0.00		0.00	0.00
Jumble sale	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>
Sub total	17,036.78		17,036.78	14,491.81
<b><u>Donations</u></b>	0.00		0.00	74.20
<b><u>Total Gross Expenditure</u></b>	29,186.36		29,186.36	50,245.84
<b><u>Asset Purchases</u></b>				
Amounts paid to Joint Management Committee for new toilets	0.00		0.00	21,500.00
Minibus Purchase	0.00		0.00	12,859.00
<b><u>Net Receipts/(payments)</u></b>	28,697.30		28,697.30	-21,192.89
<b><u>Transfers between funds</u></b>	-53,753.80	53,753.80	0.00	0.00
<b><u>Cash funds last year end</u></b>	72,019.42	20,679.10	92,698.52	113,891.41
<b><u>Cash funds this year end</u></b>	46,962.92	74,432.90	121,395.82	92,698.52

**1 st Hinchley Wood Scout Group****Statement of assets and liabilities at the end of the year ended 31st March 2021**

	<u>2021</u>	<u>2020</u>
	total Funds	total Funds
<b><u>Cash at Bank</u></b>		
Bank Current Accounts	28,048.97	24,002.41
Bank Deposit Accounts	<u>93,346.85</u>	<u>68,696.11</u>
total cash Funds	121,395.82	92,698.52
<b><u>Other Monetary assets</u></b>		
Loan due from Hinchley Wood Guides	5,000.00	10,750.00
<b><u>Non monetary assets for charity's own use</u></b>		
Badges,Lifeboats & Other Stock	883.93	880.49
Buildings Net Book Value - see below	29,811.47	33,123.86
Motor Vehicles Net Book Value - see below	13,105.10	16,858.90
Scouting Equipment, canoes, etc (Insured Value)	<u>55,634.00</u>	<u>53,209.00</u>
Sub Total	99,434.50	104,072.25
<b><u>Liabilities- Those due within one year</u></b>		
Subscriptions not yet paid - District	4,977.30	4,895.40
<b>Designated Funds (see below)</b>	74,432.90	20,679.10
<b><u>Buildings</u></b>		
At Cost	66,247.76	66,247.76
Depreciation over 20 years	<u>-36,436.29</u>	<u>-33,123.90</u>
Net book Value	<u>29,811.47</u>	<u>33,123.86</u>
<b><u>Motor Vehicles</u></b>		
At Cost	37,538.00	37,538.00
Depreciation over 10 years	<u>-24,432.90</u>	<u>-20,679.10</u>
Net book Value	<u>13,105.10</u>	<u>16,858.90</u>

**Designated Funds**

	Mini bus replacement	purchase of land	Total
Balance as at 31.03.2020	20,679.10	0.00	20,679.10
Transfers during the year	3,753.80	50,000.00	53,753.80
Balance as at 31.03.2021	24,432.90	50,000.00	74,432.90

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 19th August 2021 and signed on their behalf by

Group Scout Leader : Chris Beaney

Treasurer : Laurence Tanner

## **Independent Examiner's Report to the Trustees of the 1st Hinchley Wood Scout Group**

I report to the trustees on my examination of the accounts of the above charity for the year to 31st March 2021 which are set out on pages 4 to 5 attached.

### **Responsibilities and basis of report**

As the charity's trustees, you responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act)

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

### **Independent Examiner's Statement**

In have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

a) the accounting records were not kept in accordance with Section 130 of the Charities Act or  
b) the accounts did not comply with the accounting records or  
c) the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed

Name : Barry Hitchens  
Qualification: Accountant, Australian Society of Accountants  
Address: 24 Effingham Rd  
Long Ditton  
Surrey  
KT6 5JY

Date: 19th August 2021