

# 1ST WARLINGHAM SCOUT GROUP

England & Wales - Charity number 305699

## Details

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**Other names** 1ST WARLINGHAM GROUP B P SCOUTS

**Status** Registered

**Legal form** Trust

**Registered** 1969-12-16

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 106b Westhall Road  
Warlingham  
CR6 9HD

**Phone** 01883626603

**Email** [1stwarlinghamgs@gmail.com](mailto:1stwarlinghamgs@gmail.com)

## Activities

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**Objects:** SCOUT GROUP

**Activities:** The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential, as individuals, as responsible citizens and as members of their local, national and international communities.

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Education/training, Religious Activities, Arts/culture/heritage/science
- **Who:** Children/young People

## Geography

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- **Area of benefit:** WARLINGHAM
- Surrey

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£25,967	£25,873	-	-
2024-03-31	£21,934	£28,889	-	-
2023-03-31	£21,690	£23,539	-	-
2022-03-31	£32,038	£24,039	-	-
2021-03-31	£36,746	£35,657	-	-

## Trustees

Name	Role	Appointed
<b>ROBIN KENNETH BLOORE</b>	Chair	
ALEXIA DUPUIS		
HUGH FRANKLIN		
KAREN YORKE		
RICHARD SEAGROATT		2013-08-16

**1ST WARLINGHAM SCOUT GROUP**

England & Wales - Charity number 305699

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# Accounts

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# Trustees' Annual Report

For the period 1st April 2024 to 31st March 2025



## Section A Reference and administration details

Charity name: **1st Warlingham Scout Group**

Registered charity number: **305699**

Scout Association Reference number: **5876**

Charity's correspondence address: Napton House, 106B Westhall Road, Warlingham, Surrey CR6 9HD

Charity's operational headquarters: Scout Hall, 24 Mint Walk, Warlingham, Surrey CR6 9SA

Names of the charity trustees who manage the charity:

Trustee Name	Office	Trustee Name	Office
Robin Bloore	Chairman	Hugh Franklin	Scout Leader
Penny Stock	Group Scout Leader (01/04/24 - 06/11/24)	Richard Seagroatt	Assistant Scout Leader
	Group Lead Volunteer (07/11/24 – 31/03/25)	Charlene Palmer	Cub Scout Leader
Angus Bransby	Treasurer	Alexia Dupuis	Assistant Cub Scout Leader 01/04/24- 21/09/24
		Luke Palmer	Assistant Cub Scout Leader 01/04/24- 21/09/24
Claire Egerton	Parent Representative 01/04/24- 21/09/24	Kerry Wadey	Assistant Cub Scout Leader 01/04/24- 21/09/24
Genevieve Henkins	Parent Representative 01/04/24- 21/09/24	Karen Yorke	Beaver Scout Leader 01/04/24- 17/04/24
			18/04/24- 31/03 /25
Nick Croker	Parent Representative 01/04/24- 21/09/24	Barry Parsons	Assistant Beaver Leader 01/04/24 – 31/10/24
		Janet Mandley	

Names and addresses of advisers:

Banker: Co-operative Bank plc. Skelmersdale Business Direct PO Box 250, WN8 6WT

Banker: National Westminster Bank Plc. Western Ave, Chatham Maritime, ME4 4RT

Solicitor: Streeter Marshall. 416 Limpsfield Road, Warlingham, Surrey. CR6 9LA

## Section B Structure, governance and management

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules, which are common to all Scout Groups.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by a Trustee Board, the members of which are the Charity Trustees of the Scout Group, which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the keeping of proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and Secretary (if appointed), the Group Scout Leader, the individual section leaders and a number of parent representatives. The Trustee Board meets about four times a year.

This Group Trustee Board exists to support the Group Scout Leader and is responsible for: The

maintenance of Group property.

- The raising of funds and the administration of Group finances.
- The insurance of persons, property and equipment.
- The management of the Group public occasions.
- Assisting in the recruitment of leaders and other adult support.
- Appointing any sub-committees that may be required.
- Appointing Group Administrators and Advisors (other than those elected)

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include two signatories for all payments and a comprehensive insurance policy to ensure that reasonable insurable risks are covered.

The land on which the Scout Hall is located was donated to the Group in 1924 and the car park area opposite was donated to the Group in the 1930's. A Trust Deed, dated 19 November 1929, provides that the property is to be used for the general purposes of the Group. If the Group were to cease to exist, then the property is to be used for the benefit of the inhabitants of Warlingham. The Trustees currently appointed under the Trust Deed have been kept advised of the progress of the Group. The current Group Chairman and the late Group Treasurer are both Trustees under the Trust Deed and there are four other Trustees all of whom are former leaders of the Group.

## **Section C Objectives**

### The Purpose of Scouting:

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### The Values of Scouting: As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we cooperate with others and make friends.

### The Scout Method:

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun.
- take part in activities indoors and outdoors.
- learn by doing.
- share in spiritual reflection.
- take responsibility and make choices.
- undertake new and challenging activities.
- make and live by their Promise. The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

The Group follows the principle that no one should be excluded because of their inability to pay membership subscriptions or fees for camps or outings. The Group, from its own resources obtained from the hire of the hall, is willing to assist those who may not be able to afford to fully take part in Group activities and, if necessary, will also endeavour to obtain bursaries and/or grants for the same purpose.

## **Section D Activities, Achievements and Performance**

The new reporting year began with changes to the Beaver Leadership team. Things took time to settle but are proving successful as the Annual Census at the end of January proved the Group continues to maintain a good numbers of young people in all sections.

The Group operates one Beaver Colony, one Cub Pack and one Scout Troop.

Further changes in leadership for the Beaver Colony took place but again things fared well, and the colony continues to function with new intake and progression into Cubs for many Beavers, further adults have been onboarded.

The Cub pack continues to be successful with the same adult team providing fun and creative

programmes.

The Scout Troop continues with Hugh and Richard being supported by Luke on occasions.

Young leaders have contributed to the leadership teams of the Beaver Colony and Cub Pack.

The Group Trustee Board started the reporting year no secretary, and the Group still requires a Group Scout leader. Sadly, our stalwart Treasurer Angus passed away leaving the Treasurers role also now vacant. The role of Group Scout Leader (now Group Lead volunteer) is being covered by the District Commissioner (now District Lead Volunteer (as set down in POR). This must be a focus point for the Group, as group moving successfully forward needs to be driven by a designated person namely the Group Lead volunteer. Recruitment event for all vacant posts is being planned.

Adult compliance for mandatory training is good with all Group adults holding roles being up to date with their mandatory training, this includes new modular training from the recent organisational changes in the Scout Association and re shaping of mandatory and introductory training.

Trustee Board meetings and Group Leaders meetings are regularly held.

A safe and varied programme is offered in line with Scout Association POR, and Scouting values and purpose. Residential opportunities are offered in all sections.

The Group headquarters continues to require attention for maintenance to comply with health and safety requirements. Regular inspection of indoor and outdoor environments helps with issues being dealt with promptly.

The Group continues to interact with the local community by participating in events such as the Warlingham Remembrance Sunday event and Warlingham Fair, which aids the Group profile in the local community. Participation in District events has been for all three sections.

## **Section E Financial Review**

The Group continues to be in a healthy financial position.

Income and expenditure were equal this year with a small surplus of £93.

We have reserves of £34996 which is held in accounts at mainstream banks.

Donations etc amounted to £620 (2024 £30) We are grateful to Warlingham Parish Council for a Grant this year and to Steve Grimsteed of SC Services for making a significant donation.

Scout events produced income of £7709 but unfortunately costs came to £9236 (This can occur when the expenditure for an event is in one fiscal year, and the payment(s) arrive in the next.)

Gift Aid has not yet been claimed for this year but should amount to c£1100 when claimed during the current year.

Venue maintenance and improvement was much reduced this year at £2867 (2024 £10927)

The standing order for electricity has got ahead of usage and a credit of c£2000 is expected from the supplier in due course.

Capitation was lower at £2974 (2024 £3587)

Reserves Policy: The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Trustee Board considers that the Group should hold a sum equivalent to twelve months running costs; about £12,000. We now have more than this Investment Policy: The Group has adopted a risk averse strategy for the investment of its funds. All funds are held in cash using only mainstream banks.

## **Section F Declaration**

The above report was approved by the Trustees on 9<sup>th</sup> Junel 2025 and is signed on their behalf by:

Name	Robin Bloore	Penny Stock	David Rapoport
Position	Group Chairman	GSL / GVL	Temp Acting Group Treasurer

# 1st Warlingham Scout Group (Charity No. 305699)

## Receipts and Payments Account

For the year from	1st April 2024	To	31st March 2025
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### Receipts and payments

	2024/25	2023/24
	Unrestricted funds	Unrestricted funds
	£	£
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	5,907	5,929
Less: Membership subscriptions paid on (National/County/Area/District)	-	-
Net membership subscriptions retained	5,907	5,929
Donations	620	30
Legacies	-	-
Gift Aid	-	2,215
Other similar income	-	-
<b>Sub total</b>	<b>6,527</b>	<b>8,174</b>
<b>Grants</b>		
Maintenence grant	-	-
Other grants	300	-
<b>Sub total</b>	<b>300</b>	<b>-</b>
<b>Fundraising (gross)</b>		
Beavers	336	-
Cubs	1,293	6,365
Scouts	7,709	-
Other fundraising activities	1,171	-
<b>Sub total</b>	<b>10,509</b>	<b>6,365</b>
<b>Investment income</b>		
Bank interest	192	229
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Property Rent income	-	-
Other investment income	-	-
<b>Sub total</b>	<b>192</b>	<b>229</b>
<b>Scout Hut Income</b>		
Hire of Building	8,439	7,166
Other	-	-
<b>Sub total</b>	<b>8,439</b>	<b>7,166</b>
<b>Total Gross Income</b>	<b>25,967</b>	<b>21,934</b>
Asset and investment sales, etc.	-	-
<b>Total receipts</b>	<b>25,967</b>	<b>21,934</b>

# 1st Warlingham Scout Group (Charity No. 305699)

## Receipts and Payments Account

For the year from	1st April 2024	To	31st March 2025
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### Receipts and payments

	2024/25	2023/24
	Unrestricted funds	Unrestricted funds
	£	£
<b>Payments</b>		
<b>Charitable Payments</b>		
Youth programme and activities	11,772	9,628
Adult support and training	-	-
Capitation Fees to District etc	3,357	3,885
Water and Sewerage	17	16
Electricity and Gas	5,317	3,017
Insurance	628	-
Repairs and Renewals	2,867	10,927
Materials and equipment	999	269
Printing and photocopying	-	-
Contribution to camp costs	-	-
Uniforms	680	534
Administration	236	612
Other	-	-
<b>Sub total</b>	<b>25,873</b>	<b>28,888</b>
<b>Fundraising expenses</b>		
Detail 1	-	-
Other fundraising costs	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Sundry Payments</b>		
Purchase of Badges	-	-
Other	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total Gross Expenditure</b>	<b>25,873</b>	<b>28,888</b>
<b>Asset and investment purchases, etc.</b>	-	-
<b>Total payments</b>	<b>25,873</b>	<b>28,888</b>
<b>Net of receipts/(payments)</b>	<b>94</b>	<b>- 6,954</b>
<b>Cash funds last year end</b>	<b>34,903</b>	<b>41,857</b>
<b>Cash funds this year end</b>	<b>34,997</b>	<b>34,903</b>

# Statement of assets and liabilities at the end of the year

31st March 2025  
Unrestricted funds

31st March 2024  
Unrestricted funds

	£	£
<b>Cash funds</b>		
Bank current account	17,172	17,304
Bank deposit account	17,468	17,276
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	357	323
<b>Total cash funds</b>	<b>34,997</b>	<b>34,903</b>
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due	-	-
Insurance claim	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	318,020	318,020
Motor vehicles	-	-
Scouting equipment, furniture etc	35,000	35,000
Other	-	-
<b>Sub total</b>	<b>353,020</b>	<b>353,020</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>

## Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 9th June 2025 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature



Print Name

ROBIN BLOORE Chair

ANDREW RAPHAEL Treasurer (Acting)

# Template for the scrutineer's report to the trustees

## Scrutineer's Report to the Trustees of 1<sup>st</sup> Warlingham Scout Group (Charity No. 305699)

I report on the accounts of the Group for the year ended .....31<sup>st</sup> March 2025.....

### Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.


### Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages ...1..... to .....3.....

### Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Signed:- 

Name:  (Christopher James Harvey)

Address: Thurkstone House  
Water Lane  
Limpfield  
Surrey

Date: 7th June 2025

**1ST WARLINGHAM SCOUT GROUP**

England & Wales - Charity number 305699

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# Accounts

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# Trustees' Annual Report

For the period 1st April 2020 to 31st March 2022



## Section A Reference and administration details

Charity name: **1st Warlingham Scout Group**

Registered charity number: **305699**

Scout Association Reference number: **5876**

Charity's correspondence address: Napton House, 106B Westhall Road, Warlingham, Surrey CR6 9HD

Charity's operational headquarters: Scout Hall, Mint Walk, Warlingham, Surrey CR6 9SA

Names of the charity trustees who manage the charity:

Trustee Name	Office	Trustee Name	Office
Robin Bloore	Chairman	Charlene Palmer	Cub Scout Leader
Nathan Adams	Group Scout Leader	Alexia Dupuis	Assistant Cub Scout Leader
Beverley Pierre	Secretary	Luke Palmer	Assistant Cub Scout Leader
Angus Bransby	Treasurer	Kerry Wadey	Assistant Cub Scout Leader
Hugh Franklin	Scout Leader	Karen Yorke	Beaver Scout Leader
Richard Seagroatt	Assistant Scout Leader	Janet Mandley	Assistant Beaver Leader

Names and addresses of advisers:

Banker:	Co-operative Bank plc. Skelmersdale Business Direct PO Box 250, WN8 6WT
Banker:	National Westminster Bank Plc. Western Ave, Chatham Maritime, ME4 4RT
Solicitor:	Streeter Marshall. 416 Limpsfield Road, Warlingham, Surrey. CR6 9LA

## Section B Structure, governance and management

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules, which are common to all Scout Groups.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the Charity Trustees of the Scout Group, which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the keeping of proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of three independent representatives, the Chair, Secretary and Treasurer, the Group Scout Leader, the individual section leaders and a number of parent representatives. The Committee meets about four times a year.

This Group Executive Committee exists to support the Group Scout Leader and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finances;
- The insurance of persons, property and equipment;
- The management of the Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub-committees that may be required;
- Appointing Group Administrators and Advisors (other than those elected)

The land on which the Scout Hall is located was donated to the Group in 1924 and the car park area opposite was donated to the Group in the 1930's. A Trust Deed, dated 19 November 1929, provides that the property is to be used for the general purposes of the Group. In the event that the Group were

to cease to exist then the property is to be used for the benefit of the inhabitants of Warlingham. The Trustees currently appointed under the Trust Deed have been kept advised of the progress of the Group. The current Group Chairman and Group Treasurer are both Trustees under the Trust Deed and there are four other Trustees all of whom are former leaders of the Group.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include two signatories for all payments and a comprehensive insurance policy to ensure that reasonable insurable risks are covered.

## **Section C Objectives**

The objectives of the Group are as a unit of the Scout Association.

The aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities.

The method of achieving the aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Subscriptions of £8 per month are charged for membership of the Group and this helps to cover the immediate running costs of the Group. We believe that this sum does not unduly restrict membership. The Group follows the principle that no one should be excluded because of their inability to pay membership subscriptions or fees charged for camps or outings. The Group, from its own resources obtained from the hire of the hall, is willing to assist those who may not be able to afford to fully take part in Group activities and, if necessary, will also endeavour to obtain bursaries and/or grants for the same purpose.

We believe that the public benefit of Scouting is clear in that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously by the Group Executive Committee and the benefits of scouting activities far outweigh any risks involved with those activities. Any private benefits from Scouting are incidental, other than to those as a beneficiary.

## **Section D Activities, Achievements and Performance**

In the Annual Census taken on 31st January 2022 the Group registered a total of 104 (102 last year) young people on the Scout HQ database. These consisted of 33 (36 last year) Beaver Scouts, 37 (32) Cub Scouts and 22 (19) Scouts. In addition, we registered one (0) Young Leader and 11 (10) Uniform Leaders and adult helpers.

The Scout section is led by Hugh Franklin assisted by Richard Seagroatt and Luke Palmer. The Scouts have eagerly returned after the long break due to Covid, however, even under indoor restrictions the Scouts went on Summer Camp and had a successful Autumn weekend under bivouacs. They joined other Groups in the District on the Easter Fun Camp in the New Forest and ran a very successful Bushcraft Skills camp recently. Lots of camping! They've also been climbing, whittled penny whistles, undertaken first response training and worked towards their World Badge. All the Scouts are looking forward to attending the much delayed Scoutabout which will be running this July.

The Cub section now meets on Monday only. Unfortunately, we were unable to continue the Thursday meetings. The Cub Pack is run by Charlene and Luke Palmer, Kerry Wadey and Alexia Dupuis. The Leaders are well organised and do lots of events. The Pack attended Family Camp last summer and visited PGL last May. With the rest of the Group we attended the Remembrance Sunday Service in November.

Our Monday and Wednesday Beaver Colonies are run by Karen Yorke, with the assistance of Janet Mandley and Jen Kimberlin. They do an excellent job and produce a full programme of activities for the Beavers. The Beavers had a sleepover in November, went to a Panto after Christmas and the cinema to watch Sing2 in February. The colony had a return rail rip Whyteleafe to Caterham. We are looking forward to attending Bazzaz this May.

The Scout Association has introduced a new section, The Squirrels for four and five year olds. This section is intended to help young people gain skills for life at a time when it matters most and where it's most needed. Hamsey Green Group are starting Squirrels but they found that it was very time

consuming and some changes to the hall were required. Also, we would need more adult leader to run the section. The Group have decided that, for the time being, we shall not be starting Squirrels.

We have done a clear out of old equipment in the storeroom. It has made it easier to get through the door! But there is still some more additional work required. Shelving has been purchased for Beavers to store their equipment.

We reported last year that we had received a grant from the Provincial Grand Lodge of Mark Master Masons of Surrey to build a disabled ramp at the front of the hall. Unfortunately, the works, which were started last October, are still, disappointedly, not completed. This has caused considerable disruption to the Group and to Nippertime.

What's next?

The front needs to be finished, it looks a right mess. Once this has been done, the building cladding and the sign can be replaced. The garden needs to be cleaned, grass cut and a general tidy up outside is required.

Luke Palmer has a great idea. We should get a steel storage box to be located at the front of the hall. In this position it would not reduce the rear and side garden areas. The box would be ventilated, dry and secure and would be very suitable for the storage of much of our scouting equipment. Luke is looking for a good one at a reasonable price.

## Section E Financial Review

Following a difficult year because of the pandemic the Group is now in a health financial position. Our accounts show that we made a surplus of £7,999 (last year a surplus of £1,089) and we ended the year with assets of £43,7067 (£35,707 last year).

Our major item of income this year was grants and donations. We have received a total £10,667 from Tandridge DC for small business Covid support, a grant of £1,750 from a former leader's employer, £1,500 from the NatWest Bank as an incentive for moving our bank account to the Co-op Bank and £294 from other sources.

We received £7,798 for the hire of the hall. Most of this is from Nippertime who hire the hall every morning during term time.

Our Subs income at £6,145 is much improved after a difficult last year.

On the expenditure front we have spent £8,619 on improvements and maintenance to the hall. This includes the new ramp at the front of the building.

This year heat and light costs were £1,991. Last year the sum of £1,460 was an exception. The sum of £1,991 is in line with earlier years. We have signed a very favourable gas supply contract starting in Aug 22 for three years. It's so good that the Treasurer expects the supplier to renege on the contract!

Activity expenditure/income figures can be misleading because we sometimes collect money in one financial year which is spent in the next.

Reserves Policy: The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to twelve months running costs; about £12,000. We now have more than this. However, we are considering more improvements to the hall to improve the building's insulation and a new heating system.

Investment Policy: The Group has adopted a risk averse strategy for the investment of its funds. All funds are held in cash using only mainstream banks.

## Section F Declaration

The above report was approved by the Trustees on 28th June 2022 and is signed on their behalf by:

  
Name: Robin Bloore  
Position: Group Chairman

  
Name: Angus Bransby  
Position: Group Treasurer

# 1st Warlingham Scout Group

## Receipts and Payments Account

For the year from 1st April 2021 to 31st March 2022

### Receipts and payments

	2021/22 Unrestricted funds £	2020/21 Unrestricted funds £
<b>Receipts</b>		
Donations, legacies and similar income		
Membership subscriptions	6,145	4,008
<b>Sub total</b>	<b>6,145</b>	<b>4,008</b>
Donations	14,211	25,575
Legacies	-	-
Gift Aid	783	1,897
Other similar income	-	-
<b>Sub total</b>	<b>14,994</b>	<b>27,472</b>
<b>Grants</b>		
Maintenance grant	-	-
Other grants	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Fundraising</b>		
Fundraising income	-	-
Other fundraising activities	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment income</b>		
Bank interest	2	16
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Property Rent income	7,798	5,156
Other investment income	-	-
<b>Sub total</b>	<b>7,800</b>	<b>5,172</b>
<b>Sundry receipts</b>		
Activities	3,100	93
Other	-	-
<b>Sub total</b>	<b>3,100</b>	<b>93</b>
<b>Total Gross Income</b>	<b>32,038</b>	<b>36,746</b>
Asset and investment sales, etc.	-	-
<b>Total receipts</b>	<b>32,038</b>	<b>36,746</b>

# 1st Warlingham Scout Group

## Receipts and Payments Account

For the year from 1 April 2020 to 31 March 2021

### Receipts and payments

	2021/22 Unrestricted funds £	2020/21 Unrestricted funds £
<b>Payments</b>		
<b>Charitable Payments</b>		
Youth programme and activities	4,460	3,133
Adult support and training	-	-
Rent	-	-
Rates, Water and Sewerage	809	437
Electricity and Gas	1,991	1,460
Insurance	775	784
Cleaning	1,170	2,203
Repairs and Renewals	8,619	21,984
Equipment	818	678
Trustee expenses	-	-
<b>Sub total</b>	<b>18,641</b>	<b>30,679</b>
<b>Fundraising expenses</b>		
Fundraising costs	-	-
Other	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Sundry Payments</b>		
Purchase of Badges and Uniforms	705	960
Membership subscriptions paid on <small>(National/County/Area/District)</small>	3,979	3,785
Administration expenses	714	233
<b>Sub total</b>	<b>5,398</b>	<b>4,977</b>
<b>Total Gross Expenditure</b>	<b>24,039</b>	<b>35,657</b>
<b>Asset and investment purchases, etc.</b>	-	-
<b>Total payments</b>	<b>24,039</b>	<b>35,657</b>
<b>Net of receipts/(payments)</b>	<b>7,999</b>	<b>1,089</b>
<b>Cash funds last year end</b>	<b>35,707</b>	<b>34,618</b>
<b>Cash funds this year end</b>	<b>43,706</b>	<b>35,707</b>

# Statement of assets and liabilities at the end of the year

	2021/22	2020/21
	Unrestricted funds £	Unrestricted funds £
<b>Cash funds</b>		
Bank current account	26,734	18,736
Bank deposit account	16,972	16,971
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
<b>Total cash funds</b>	<b>43,706</b>	<b>35,707</b>
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due	-	-
Insurance claim	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings (Insurance value)	302,876	292,634
Motor vehicles	-	-
Scouting equipment, furniture etc	37,064	37,064
Other	-	-
<b>Sub total</b>	<b>339,940</b>	<b>329,698</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Other liabilities	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>

## Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 28th June 2022 and signed on their behalf by

Signature

\_\_\_\_\_

\_\_\_\_\_

Name

Robin Bloore

Angus Bransby

## Scrutineer's Report to the Trustees of the

### 1ST WARLINGHAM SCOUT GROUP

I report on the accounts of the Group for the year ended 31<sup>st</sup> March 2022

#### Respective responsibilities of Trustees and Scrutineer

As the Group's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility, without carrying out an audit or independent examination, to scrutinise the accounts and to report to you.

#### Basis of Scrutineer's Statement

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts set out on pages 1 to 3.

#### Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Signed: *C A Sackett*

Name: *Christopher Sackett*

Qualification: *Teacher*

Address: *37 Flanchford Road, Reigate*  
*Surrey RH2 8AB*

Date: *5<sup>th</sup> July 2022*

**1ST WARLINGHAM SCOUT GROUP**

England & Wales - Charity number 305699

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# Accounts

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# Trustees' Annual Report

For the period 1st April 2020 to 31st March 2021



## Section A Reference and administration details

Charity name: **1st Warlingham Scout Group**

Registered charity number: **305699**

Scout Association Reference number: **5876**

Charity's correspondence address: Napton House, 106B Westhall Road, Warlingham, Surrey CR6 9HD

Charity's operational headquarters: Scout Hall, Mint Walk, Warlingham, Surrey CR6 9SA

Names of the charity trustees who manage the charity:

Trustee Name	Office	Trustee Name	Office
Robin Bloore	Chairman	Kyle Lyward	Assistant Scout Leader
Nathan Adams	Group Scout Leader	Charlene Palmer	Cub Scout Leader
Beverley Pierre	Secretary	Alexia Dupuis	Assistant Cub Scout Leader
Angus Bransby	Treasurer	Luke Palmer	Assistant Cub Scout Leader
Hugh Franklin	Scout Leader	Karen Yorke	Beaver Scout Leader
Richard Seagroatt	Assistant Scout Leader	Janet Mandley	Assistant Beaver Leader

Names and addresses of advisers:

Banker:	Co-operative Bank plc. Skelmerdale Business Direct PO Box 250, WN8 6WT
Banker:	National Westminster Bank plc. Western Ave, Chatham Maritime, ME4 4RT
Solicitor:	Streeter Marshall. 416 Limpsfield Road, Warlingham, Surrey. CR6 9LA

## Section B Structure, governance and management

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules, which are common to all Scout Groups.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the Charity Trustees of the Scout Group, which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the keeping of proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of three independent representatives, the Chair, Secretary and Treasurer, the Group Scout Leader, the individual section leaders and a number of parent representatives. The Committee meets about every three months.

This Group Executive Committee exists to support the Group Scout Leader and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finances;
- The insurance of persons, property and equipment;
- The management of the Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub-committees that may be required;
- Appointing Group Administrators and Advisors (other than those elected)

The land on which the Scout Hall is located was donated to the Group in 1924 and the car park area opposite was donated to the Group in the 1930's. A Trust Deed, dated 19 November 1929, provides that the property is to be used for the general purposes of the Group. In the event that the Group were

to cease to exist then the property is to be used for the benefit of the inhabitants of Warlingham. The Trustees currently appointed under the Trust Deed have been kept advised of the progress of the Group. The current Group Chairman and Group Treasurer are both Trustees under the Trust Deed and there are four other Trustees all of whom are former leaders of the Group.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include two signatories for all payments and a comprehensive insurance policy to ensure that reasonable insurable risks are covered.

## **Section C Objectives**

The objectives of the Group are as a unit of the Scout Association.

The aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities.

The method of achieving the aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Subscriptions of £8 per month are charged for membership of the Group and this helps to cover the immediate running costs of the Group. We believe that this sum does not unduly restrict membership. The Group follows the principle that no one should be excluded because of their inability to pay membership subscriptions or fees charged for camps or outings. The Group, from its own resources obtained from the hire of the hall, is willing to assist those who may not be able to afford to fully take part in Group activities and, if necessary, will also endeavour to obtain bursaries and/or grants for the same purpose.

We believe that the public benefit of Scouting is clear in that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously by the Group Executive Committee and the benefits of scouting activities far outweigh any risks involved with those activities. Any private benefits from Scouting are incidental, other than to those as a beneficiary.

## **Section D Activities, Achievements and Performance**

This section was prepared by Nathan Adams our Group Scout Leader:

In the Annual Census taken on 31st January 2021 the Group registered a total of 102 (107 last year) young people on the Scout HQ database. These consisted of 36 (43 last year) Beaver Scouts, 32 (36) Cub Scouts and 19 (28) Scouts. In addition we registered 10 (14) Uniform Leaders and adult helpers.

Considering the length of the COVID-19 situation the Group is in a healthy position. We have good adult support but there is still a reluctance for adults to take up uniform positions. Hopefully, once we resume face to face Scouting this may change.

We did a huge amount of work early in the year to get the hall ready for reopening for face to face meetings. Extensive risk assessments were carried out, the hall was deep cleaned and supplies of Covid PPE equipment purchased. Well done everyone for all your efforts to make the hall safe.

The Scout section is led by Hugh Franklin assisted by Richard Seagroatt and Kyle Lyward. Face to face meeting had to be cancelled for much of the year but weekly Zoom meeting kept the section active with many of the Scouts obtaining a number of badges.

Our Monday and Thursday Cub Packs are run by Charlene Palmer, Luke Palmer, Kerry Wadey and Alexia Dupuis. The Leaders are well organised and do lots of events and activities that keep our young people interested and involved. Many of the meeting had to be via Zoom but we continued to have support from our young people. There have been lots of new challenges and plenty of badge work.

Our Monday and Wednesday Beaver Colonies are run by Karen Yorke, with the assistance of Janet Mandley and Camron Yorke. Zoom meeting have continued through the pandemic and the leaders organised a very busy and challenging programme especially with the youngsters trying to maintain concentration whilst using computers.

The 2020 St Georges Day event and the Remembrance Sunday Parade and Service were cancelled because of the pandemic. They were replaced by virtual events.

Caterham District have agreed for two Explorer Units to be established. We will take the lead on this side of the valley and join with Woldingham. Hugh and Richard will take the lead on this which will start with an extension of the Scout meeting on Friday evenings.

We were lucky in having a lot of financial support during the year which we have spent on maintaining and improving the Scout Hall. We have installed a new outside storage shed for the less damp sensitive equipment. We have constructed a disabled access ramp to the side entrance to the hall. We have received a grant from the Provincial Grand Lodge of Mark Master Masons of Surrey so we can build a disabled ramp to the front of the hall. We have cleared and resurfaced the car park and installed new parking signs.

The Coronavirus has caused us to cancel all face to face meetings for the last year. With the ongoing vaccination programme I hope that 2021 will be a better year for everybody.

## Section E Financial Review

It has been an unusual year for Group finances because of the pandemic. Our accounts show that we made a surplus of £1,089 (last year a loss of £698) and we ended the year with assets of £35,707 (£34,618 last year).

Our major item of income this year was grants and donations. We have received a total £15,334 from Tandridge DC for small business Covid support, a grant of £6,880 from the Surrey Masons, a grant of £1,244 from the Co-op and £2,117 from other sources.

We received £5,156 for the hire of the hall. This is about £1,800 less than last year. This is because we gave Nippertime a rent holiday for the time that they were closed as a result of the pandemic. However, we now receive an increased rent from them.

Our Subs income is much reduced (down nearly £4,500) because we gave a subs holiday for the period that we were closed.

On the expenditure front we have spent £21,984 on improvements and maintenance to the hall. This includes resurfacing the car park, renewal of boundary fencing, repairs to exterior of the hall and grounds including relaying the soft play area, plumbing improvements to the WC's and redecoration of the inside of the building. This is all in addition to the normal servicing and maintenance of the property.

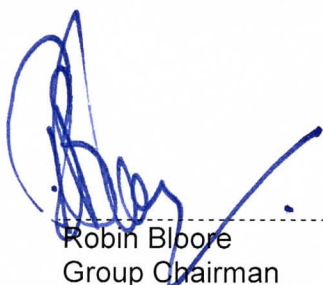
Activity expenditure is much reduced this year because many of our normal activities have been curtailed.

Reserves Policy: The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to twelve months running costs; about £12,000. We now have more than this; however, we need to build up reserves to fund our proposed improvements to and development of the hall.

Investment Policy: The Group has adopted a risk averse strategy for the investment of its funds. All funds are held in cash using only mainstream banks. We are concerned that the Scout Association's Short Term Investment Service does not have the protection one now expects for money saved with a bank.

## Section F Declaration

The above report was approved by the Trustees on Tuesday 20th April 2021 and is signed on their behalf by:



Name  
Position

Robin Blore  
Group Chairman

Nathan Adams  
Group Scout Leader



Angus Bransby  
Group Treasurer

# 1st Warlingham Scout Group

## Receipts and Payments Account

For the year from 1st April 2020 to 31st March 2021

### Receipts and payments

	2020/21 Unrestricted funds £	2019/20 Unrestricted funds £
<b>Receipts</b>		
Donations, legacies and similar income		
Membership subscriptions	4,008	8,500
<b>Sub total</b>	<b>4,008</b>	<b>8,500</b>
Donations	25,575	2,712
Legacies	-	-
Gift Aid	1,897	1,739
Other similar income	-	-
<b>Sub total</b>	<b>31,481</b>	<b>4,451</b>
<b>Grants</b>		
Maintenance grant	-	-
Other grants	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Fundraising</b>		
Fundraising income	-	80
Other fundraising activities	-	-
<b>Sub total</b>	<b>-</b>	<b>80</b>
<b>Investment income</b>		
Bank interest	16	57
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Property Rent income	5,156	6,977
Other investment income	-	-
<b>Sub total</b>	<b>5,172</b>	<b>7,034</b>
<b>Sundry receipts</b>		
Activities	93	4,743
Other	-	-
<b>Sub total</b>	<b>93</b>	<b>4,743</b>
<b>Total Gross Income</b>	<b>36,746</b>	<b>24,807</b>
Asset and investment sales, etc.	-	-
<b>Total receipts</b>	<b>36,746</b>	<b>24,807</b>

# 1st Warlingham Scout Group

## Receipts and Payments Account

For the year from 1 April 2020 to 31 March 2021

### Receipts and payments

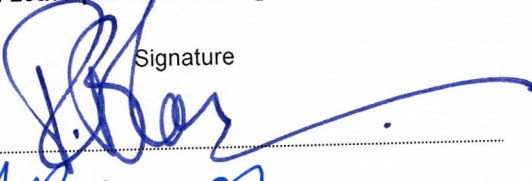
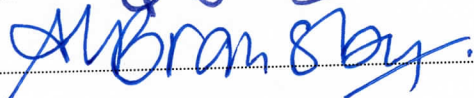
	2020/21 Unrestricted funds £	2019/20 Unrestricted funds £
<b>Payments</b>		
<b>Charitable Payments</b>		
Youth programme and activities	3,133	9,093
Adult support and training	-	-
Rent	-	-
Rates, Water and Sewerage	437	581
Electricity and Gas	1,460	2,128
Insurance	784	761
Cleaning	2,203	1,471
Repairs and Renewals	21,984	3,628
Equipment	678	1,131
Trustee expenses	-	-
<b>Sub total</b>	<b>30,679</b>	<b>18,792</b>
<b>Fundraising expenses</b>		
Fundraising costs	-	-
Other	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Sundry Payments</b>		
Purchase of Badges and Uniforms	960	1,791
Membership subscriptions paid on <small>(National/County/Area/District)</small>	3,785	3,925
Administration expenses	233	997
<b>Sub total</b>	<b>4,977</b>	<b>6,713</b>
<b>Total Gross Expenditure</b>	<b>35,657</b>	<b>25,505</b>
<b>Asset and investment purchases, etc.</b>	-	-
<b>Total payments</b>	<b>35,657</b>	<b>25,505</b>
<b>Net of receipts/(payments)</b>	<b>1,089</b>	<b>(698)</b>
<b>Cash funds last year end</b>	<b>34,618</b>	<b>35,316</b>
<b>Cash funds this year end</b>	<b>35,707</b>	<b>34,618</b>

# Statement of assets and liabilities at the end of the year

	2020/21 Unrestricted funds £	2019/20 Unrestricted funds £
<b>Cash funds</b>		
Bank current account	18,736	7,663
Bank deposit account	16,971	26,955
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
<b>Total cash funds</b>	<b>35,707</b>	<b>34,618</b>
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due	-	-
Insurance claim	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings (Insurance value)	292,634	282,738
Motor vehicles	-	-
Scouting equipment, furniture etc	37,064	35,811
Other	-	-
<b>Sub total</b>	<b>329,698</b>	<b>318,549</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Other liabilities	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>

## Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 20th April 2021 and signed on their behalf by

Signature  
  


Name

Robin Bloore

Angus Bransby

**Scrutineer's Report to the Trustees of the**

**1ST WARLINGHAM SCOUT GROUP**

I report on the accounts of the Group for the year ended 31<sup>st</sup> March 2021

**Respective responsibilities of Trustees and Scrutineer**

As the Group's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility, without carrying out an audit or independent examination, to scrutinise the accounts and to report to you.

**Basis of Scrutineer's Statement**

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts set out on pages 1 to 3.

**Scrutineer's Statement**

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Signed:



Name:

R. A. Bailey

Qualification:

Address:

135 Mitchley Avenue  
South Croydon

Date:

6/7/21