

KENNET VALLEY VILLAGE HALL

England & Wales · Charity number 305558

Details

Status Registered

Legal form Other

Registered 1963-04-26

Register [View on the Charity Commission register](#)

Contact

Address Longmynd
Lockeridge
Marlborough
SN8 4ED

Phone 01672861279

Email davidthroup@aol.com

Website www.kvh.org.uk

Activities

Objects: PARISH HALL TO BE USED FOR THE PURPOSES OF PHYSICAL AND MENTAL RECREATION AND SOCIAL MORAL AND INTELLECTUAL DEVELOPMENT THROUGH THE MEDIUM OF READING AND RECREATION ROOMS, LIBRARY, LECTURES CLASSES, RECREATIONS AND ENTERTAINMENTS OR OTHERWISE AS MAY BE FOUND EXPEDIENT FOR THE BENEFIT OF THE INHABITANTS OF THE PARISH OF OVERTON CUM FYFIELD WITH EAST KENNET

Activities: Village Hall

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Amateur Sport
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** PARISH OF OVERTON CUM FYFIELD WITH EAST KENNETT
- Wiltshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£36,266	£33,427	-	-
2024-07-31	£24,440	£24,919	-	-
2023-07-31	£33,162	£38,231	-	-
2022-07-31	£44,919	£55,573	-	-
2021-07-31	£26,105	£11,303	-	-

Trustees

Name	Role	Appointed
DAVID THROUP		
Martin Thomas Bell		2025-08-01
ROB DUCKETT		

KENNET VALLEY VILLAGE HALL

England & Wales - Charity number 305558

Accounts

KENNET VALLEY VILLAGE HALL

ANNUAL REPORT AND ACCOUNTS

YEAR ENDED 31 JULY 2025



KENNET VALLEY VILLAGE HALL
REGISTERED CHARITY No 305558
YEAR ENDED 31 JULY 2025

Trustees' Annual Report

The names of the Charity Trustees who manage the charity are:

Brian Rayment	Chair
Rob Duckett	Deputy Chair
David Throup	Treasurer

The Trustees are appointed by the Hall Management Committee following the Annual General Meeting.

Structure, governance and management

The governing body that appoints the trustees of the Charity is the Kennet Valley Hall Management Committee. The Hall Management Committee is appointed at each Annual General Meeting. A list of the Hall Management Committee members is available from the Secretary. The Hall Management Committee appoint or re-appoint three officers of the Hall Management Committee to be the Trustees of the Charity at the Hall Management Committee Meeting following the Annual General Meeting. All the adult residents of Lockeridge, West Overton, East Kennett and Fyfield who attend the AGM have a right at vote at the AGM.

The operational and management procedures of the Hall Management Committee were established in 1976 at the time land was conveyed to the charity to build a village hall. These procedures have been changed and updated as the needs of the charity have required.

As well as owning the land and the Hall building on it the charity also leases two adjacent parcels of land which together form the sports field. The two leases originate from 1976 with one being updated in 1990 to allow extended field uses. One lease expires in 2086 and the other requires the lessor to give 12 months notice of termination of the licence to occupy.

The Kennet Valley Hall is run by volunteers who are either representatives of Community organisations using the Hall or community volunteers.

Objectives and activities

The Kennet Valley Hall is a village hall for use by the communities in the Upper Kennet Valley and by private individuals and groups for social, educational and sporting events. The Hall provides a meeting place to host local groups and events with modern facilities and in a well maintained rural environment. The Hall Management Committee support and initiate activities that encourage community involvement, activity and well-being.

Chairman`s Report

As this is my last Report as Chairman, and the Treasurer`s Report comprehensively deals with last year`s achievements, I thought it appropriate that I presented a more nostalgic review of my 21 years in office. It all started at the AGM on October 5th 2004. I had joined the Committee the previous year representing the Parish Council. The KVH Chairman at that time went AWOL for the AGM so the Vice Chair – Rob Duckett – had to take over for both the AGM and the following ECM. Before I could catch my breath Rob Duckett had proposed me as the replacement Chair and in a flash David Throup seconded the proposal. That was it, I was now Chairman.



My immediate involvement was the transformation of the carpark. (photo left) Previously it had been a desert, and a trip hazard for the elderly, due to the rough, loose surface and poor lighting. Funding was sourced and a major project evolved including the “Tarmac” surfacing of the car park with new floodlights replacing the antiquated island unit lights. The project also included various facilities for teenagers, including the first outside shelter. This major project culminated in a Grand Opening by David Hemery followed by a children`s sports event attended by a large section of the local community. (photo lower left)



2005 was a most significant year. During the previous year the kitchen had been condemned as unhygienic and a Professional Review of the hall`s facilities identified the poor state of the toilets and the lack of “Disabled” facilities. Ironically, and a sign of the times, when a proposal was put to the committee for a new kitchen and toilets, one of the “old school” committee members moaned that “we can`t afford that !!!”. However, the time had arrived when grants for this type of work were obtainable, where historically funding could only be created by fundraising via social events. As a result, significant grants were obtained resulting in both

the kitchen and toilets being transformed. It was a few years later when we were also able to provide a ramp at the rear to allow disabled access to the hall.

Another significant development in 2005 was the initial discussion with the then head of KV School, Andrew Hodder, who enquired about using the hall for the school`s PE and Sport elements of their Curriculum. However, for H&S reasons this meant that the hall needed to be empty of all tables and chairs. This necessitated a switch to stackable chairs and tables. However, with limited space, this also triggered the building of a large Extension to create a large and necessary storage facility. Again, major funding was obtained both for the new chairs and tables and the Extension itself. This was certainly a significant investment, as KVS have now been using the hall for the last 20 years

Thereafter many further improvements have been made to improve the hall`s attraction as a modern venue for both community use, and the increasing use by outside organisations. It is significant that funding for the various initiatives taken during my tenure, now amounts to circa £500,000

My one negative and sad experience has been the changes that have evolved over the last 10 years. Partly due to Covid, but mainly due to the social changes taking place in our community. The demise of the Kennet Valley Singers and the infamous CLIC Sale, plus the end of our beloved Christmas and Easter Bingo events, not forgetting the closing down of The Over 60s and some other regular hall users.

Notwithstanding the negatives, I am both proud and happy that I can now leave the Hall in such a positive state with the distinct prospect of a continuation of the stimulus I have enjoyed over the last 21 years.

Brian Rayment

Treasurer's statement

This has been another outstanding year for the Hall. The management committee have made further investments supported by SSE for the solar panel/battery installation. Income from lettings are higher than previous years at circa £22k. Much of this increase has been through the resurgent Table Tennis club and the other health and wellbeing groups that have made the Hall their home. Altogether these groups contributed circa £7.5k to our income. The account pages give more detail on this and it is a testament to our hard work in providing a clean quality environment.

There have been no unplanned expenditures this year. Our 5 year electrical inspection threw up a range of requirements that were needed/advisory. The committee took the decision to proceed with all the work giving us a clean bill of electrical health. This work included the replacement of many of the failing batteries in the emergency lighting.

The circa £10k grant from SSE provided us with the opportunity to upgrade the battery storage for the solar panels and changing the inverter so that, in the event of a power failure, limited electrical services can be maintained. This also provided the opportunity to replace the fluorescent light fittings with power efficient LED units, some of which also are internally powered battery emergency lights, and re-jigging the electrical sockets to provide limited power during any protracted area failure. This will allow enough time for the local emergency team to set up a local response to the emergency.

This year has been the first full year where the sports field has become a good quality cricket pitch. The artificial wicket provided at no cost to the Hall was the catalyst to welcoming the Swindon Hunters cricket team to the Hall along with KVCC, Avebury and occasional other teams. This has provided some income from Hall hires of £850 and additional income to contribute to the field maintenance of £450. This includes a figure of £160 from the sale of the unwanted KVCC roller donated to Hall. As stated at the last AGM, this has been a year where we would see how the costs for the field maintenance actually worked out. At this year end Grounds Maintenance only amounts to £366. I expect that in next years accounts their will be a figure to represent the chargeable costs to maintain the pitch but for this year we are slightly on the positive side. Many thanks for all the hard work and provision of grounds machinery must go to Dominic Fry , Dave Weston and helpers who have made this possible.

The Hall website has been refreshed, thanks to Richard Ramsden, to make it more responsive and better rated in browser searches. As part of this process the committee have made a change to the contact details for the Hall. Historically, the Booking Secretary's home telephone number has been used but this becomes more difficult when this post becomes a job share. To address this the Hall has a permanent number 01672 551136 which is attached to a modern VOIP service. The physical phone can move to any internet connection should the Booking Secretary change but it also has all the modern features of messaging and call forwarding to ensure that clients do not get missed. This provides more stability in our contact arrangements.

Energy charges and services continue to be significant. Our electricity costs have fallen from £3,450 down to £3200 but water charges have risen from £950 up to £1300. Telephone and internet services have risen from £480 to £684 reflecting the additional phone line. This rise is offset by a voluntary contribution for personal use of the line. Waste charges have risen from circa £1,600 to £1,700 over the year.

Janitorial services and materials have increased from circa £3,000 to £3,800 reflecting the first full year of the additional professional, start of the week, cleaning service.

Overall, thanks to our hard work in maintaining the Hall to a high standard we attract a wide range of hires contributing to a circa £2,800 surplus this year. However we need to remember that this account statement is a snapshot and there are unresolved expenses for the cricket pitch that need to work their way through. Well done to everyone involved and thank you to our users.

David Throup

Financial review from August 2024 - July 2025

In the year ended 31 July 2025 there were net receipts of £2839 (2024: net payments £479). The Statement of Receipts and Payments is shown on page 8 and the Statement of Assets & Liabilities is shown on pages 10-11. The reserves balance carried forward into next year and available for the unrestricted general purposes of the Charity are £17,440

The funds to support and maintain the Kennet Valley Hall are raised by:

Letting charges on the Hall and its facilities.

Capital grants from various bodies to support larger maintenance and improvement projects.

Fundraising events.

Hall published letting charges 2024/2025

Local Community Concessionary Hirers

Regular groups – fundraising and social events £7-00 per hour

Local residents (excluding wedding receptions) £18-00 per hour

General Hirers

Security Deposit (Refundable) £100-00

General Hire of Main Hall & Facilities £25-00 per hour

Wedding Receptions £28-00 per hour

Charity / Not For Profit Groups – Meetings & Events £11-00 per hour

Children's Birthday Parties – (Up to Age 14) £18-50 per hour

Use of Changing Rooms & Sports Field

(1st April – 31st October) £7-00 per hour

Prices to be reviewed September 2025

David Throup 31st July 2025

Reserves Policy

The Kennet Valley Management Committee has a policy of keeping sufficient funds available to cover emergency repairs in periods of time when Hall rentals may temporarily fall off in a four month period. This is calculated as 1/3rd of normal running costs of the previous year. On current averages the minimum reserve to carry forward works out to be approximately £7,000.

The unrestricted and uncommitted reserves actually carried forward at 31 July 2025 of £17,440 are well in excess of the minimum £7,000 and have arisen due to the continued good stewardship by the Hall Management Committee.

The excess funds are available to be used to improve the facilities at the Hall.

Declaration

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's Trustees

Brian Rayment
Chair

David Throup
Treasurer

Date approved: 8th December 2025

Charity Address:
Kennet Valley Hall
Overton Road
Lockeridge
SN8 4EL

Correspondent for the Charity Commission
David Throup
Longmynd
Lockeridge
SN8 4ED

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
KENNET VALLEY VILLAGE HALL
REGISTERED CHARITY No 305558
YEAR ENDED 31 JULY 2025**

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). The Accounts are set out on the Accounts Pages 8 to 11.

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Roger Wheeler BSc Econ
Accountant
Roger John & Co
1 Farrar Drive
Marlborough
SN8 1TP

Dated:

Kennet Valley Village Hall

Registered Charity No 305558

Receipts & Payments Account Year ended 31 July 2025

		Unrestricted <u>Funds</u>	Restricted <u>Funds</u>	Total <u>2025</u>	Total <u>2024</u>
		£	£	£	£
RECEIPTS					
Lettings	Local organisations, residents, groups	12,020		12,020	11,970
	Table tennis	4,927		4,927	2,829
	General hire, weddings	3,751		3,751	2,029
	Charitable/fundraising organisations	1,519		1,519	1,424
	Total lettings	22,217		22,217	18,252
Sports Field income	Hire charges	281		281	-
	Sale of grass roller	160		160	-
Donations and grants	Solar Emergencies Upgrade:				
	- SSE Scottish & Southern Electric		5,698	5,698	-
	- Kennet Valley Parish Council		4,302	4,302	-
	KV Amateur Dramatic Society - for Stage Lighting Improvements			-	1,963
	KV National Trust Association			-	250
Utility income	Electric meter & telephone	78		78	25
	Cleaning	1,230		1,230	950
Hall rental deposits received		2,300		2,300	3,000
TOTAL RECEIPTS		26,266	10,000	36,266	24,440
PAYMENTS					
Administration	- Details on page 9	1,146	-	1,146	1,566
Building maintenance	- Details on page 9	8,914	-	8,914	6,449
Utilities & services	- Details on page 9	8,335	-	8,335	7,888
Improvements, Other	- Details on page 9	2,066	10,000	12,066	5,699
Grounds maintenance		366		366	417
Hall rental deposits returned		2,600		2,600	2,900
TOTAL PAYMENTS		23,427	10,000	33,427	24,919
NET RECEIPTS / (PAYMENTS)		2,839	-	2,839	(479)
TRANSFERS BETWEEN FUNDS		-	-	-	-
TOTAL FUNDS LAST YEAR END		14,601	-	14,601	15,080
TOTAL FUNDS THIS YEAR END		17,440	-	17,440	14,601

Kennet Valley Village Hall

Registered Charity No 305558

Receipts & Payments - Support Detail Year ended 31 July 2025

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
PAYMENTS				
Administration				
- Office supplies, services, expenses	47		47	161
- Internet services, website, booking system	371		371	885
- Licences, PRS, Hall Assn. etc (£219 refunded Sep25)	728		728	520
	1,146	-	1,146	1,566
Building maintenance				
- General, inc fire extinguishers, floor	707		707	456
- Gutter work	234		234	809
- Replace west end doors, Hall painting	-		-	2,079
- Janitorial cleaning, some by contract	2,263		2,263	1,411
- Janitorial materials & other costs	334		334	454
- School Use cleaning contract	1,225		1,225	1,080
- Electrical 5 year inspection & remedial work	2,495		2,495	-
- Service & upgrade to Emergency Lighting	1,215		1,215	-
- Lights, heating, electrical - other	441		441	160
	8,914	-	8,914	6,449
Utilities & services				
- Electricity	3,202		3,202	3,448
- Insurance	1,434		1,434	1,419
- Telephone & broadband	684		684	480
- Waste collection	1,714		1,714	1,587
- Water charges	1,301		1,301	954
	8,335	-	8,335	7,888
Improvements & other				
- Solar expansion & battery re Area Emergency Plan	2,066	10,000	12,066	-
- Projector & screen upgrade	-		-	2,624
- Stage lighting bars upgrade	-		-	3,075
	2,066	10,000	12,066	5,699

Kennet Valley Village Hall

Registered Charity No 305558

STATEMENT OF ASSETS AND LIABILITIES

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2025 £	Total Funds 2024 £
CASH FUNDS & FUNDRAISING STOCK					
Balance per Bank Statement - Lloyds Bank	17,392	-	-	17,392	14,576
Add: Receipts not yet on bank statement	-	-	-	-	-
Less: Cheque payments not yet presented	-	-	-	-	-
Bank balance in accounts	17,392	-	-	17,392	14,576
Cash	48			48	25
Fundraising stock	-			-	-
Totals as per R&P Summary - page 8	17,440	-	-	17,440	14,601
OTHER MONETARY ASSETS					
Debtors - Hall usage pre 31 July	1,062	-	-	1,062	716
INVESTMENT ASSETS					
None.	-	-	-	-	-
ASSETS RETAINED FOR THE CHARITY'S OWN USE					
Endowment:					
			Land, Buildings & Equipment		
Land was donated to Charity in 1976 on which to build new Village Hall. The sale proceeds of previous hall & ground (from conveyance dated 1931) used in 1976 to build new Village Hall. Improvements have been made to ground and buildings since 1976 such that:					
Insured value - Buildings & Outbuildings			1,612,089	1,612,089	1,556,070
Insured value - Contents, Equipment, Fixtures, Fittings			42,886	42,886	42,211
Sports field					
Part A: The larger part -					
Part B: The smaller part -					
Note re sports field maintenance:					
	-	-	1,654,975	1,654,975	1,598,281
CREDITORS					
Normal utility invoices paid one month in arrears	435			435	438
Other invoices outstanding > £150	-	-	-	-	-
Expenditure commitment:					
None	-	-	-	-	-

The Accounts pages 8 to 10 were approved by the Trustees on 8 December 2025 and signed on their behalf by

David Throup
Treasurer

Brian Rayment
Chairman

Kennet Valley Village Hall

Registered Charity No 305558

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KENNET VALLEY VILLAGE HALL
REGISTERED CHARITY No 305558

KENNET VALLEY VILLAGE HALL

England & Wales - Charity number 305558

Accounts

KENNET VALLEY VILLAGE HALL

ANNUAL REPORT AND ACCOUNTS

YEAR ENDED 31 JULY 2023



KENNET VALLEY VILLAGE HALL
REGISTERED CHARITY No 305558
YEAR ENDED 31 JULY 2023

Trustees' Annual Report

The names of the Charity Trustees who manage the charity are:

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Rob Duckett	Deputy Chair
David Throup	Treasurer
Alison Ingham	Minutes Secretary

The Trustees are appointed by the Hall Management Committee following the Annual General Meeting.

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The governing body that appoints the trustees of the Charity is the Kennet Valley Hall Management Committee. The Hall Management Committee is appointed at each Annual General Meeting. A list of the Hall Management Committee members is available from the Secretary. The Hall Management Committee appoint or re-appoint four officers of the Hall Management Committee to be the Trustees of the Charity at the Hall Management Committee Meeting following the Annual General Meeting. All the adult residents of Lockeridge, West Overton, East Kennett and Fyfield who attend the AGM have a right at vote at the AGM.

The operational and management procedures of the Hall Management Committee were established in 1976 at the time land was conveyed to the charity to build a village hall. These procedures have been changed and updated as the needs of the charity have required.

As well as owning the land and the Hall building on it the charity also leases two adjacent parcels of land which together form the sports field. The two leases originate from 1976 with one being updated in 1990 to allow extended field uses. One lease expires in 2086 and the other requires the lessor to give 12 months notice of termination of the licence to occupy.

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Chairman`s Report

The past year has seen a continuous progress of our ongoing objective to provide both a top quality local community amenity plus a social venue that will attract premium hirers. The latter being integral to the provision of special discounted hire rates for community users. Much of the detail of last year`s achievements is identified in the Treasurers Report, in particular regarding our efforts to manage increased energy costs.



I would like to dedicate this report to recognising the contribution made over the years by our group of volunteers who have achieved so much. Sadly one such volunteer has been forced to end a dedicated contribution spanning over 45 years. Colin Watts has been synonymous with the whole ethos of the hall during these years, with involvement in many ways; variety shows, table tennis, the infamous Clic Jumble Sale, plus the running of various forms of Bingo for over 40 years. Not to mention the many “handyman” jobs he took on, too numerous to list. One of these being the grass cutting and general maintenance of the outside areas which he tells me he took over from Mr Huzzey 25 years ago. To recognise this unique achievement a special Photographic Album was created, depicting his involvement over the years, and presented to Colin at his home in February. Despite his problems, the family tell me that he continues to gain much pleasure from the memories identified in the album

An impossible act to follow but two new volunteers have now taken over two of Colin`s core contributions. Richard Ramsden has reversed the tide of community organisations closing down with a resurgence of the Kennet Vale Table Tennis Club, and Dave Weston, with help from his family, is now looking after the outside areas. Sadly the maintenance of the field itself has suffered during the last year but there are strong signs that this problem will soon be

dealt with. One of the linked problems was the badly spaced trees in the WW1 Memorial area but the PC have now rectified this.

Although the number of community organisations using the hall has dropped in recent years it was gratifying to note that KVADS were able to go ahead with their 2023 Panto with a very positive result. Plus, their 2024 Panto is now well underway. The link with the local school is particularly welcome.

The subject of my report this year has focussed on the dedication and contribution of our team of volunteers. So a big “thank you” again to everyone who contributes their time and energy to making our Village Hall something to be proud of.

Brian Rayment

Treasurer's statement

Again we are able to report a good year for the Hall. We continue to attract a solid base of valuable hirers for weddings and general use to allow us to continue to subsidise the local not-for-profit organisations. The improvements made to the Hall environment ensure that we stay strongly at the quality end of the 'village hall' facilities. Our choices this year have been to invest further in the infrastructure through grants and to use our accumulated funds to the benefit of our hiring base.

The sports field has been the only major concern over this year. The outlook over the field is always regarded as beautiful and we aim through our agreement with the Kennet Valley Cricket Club to keep the field neat and tidy. This has been a difficult year for the Cricket Club with weather and team availability so it has been a struggle to maintain the field. We are grateful to a small band of volunteers for their work in keeping both the field and Hall surrounds in good order at no cost to the Hall.

At the start of the year the increase in energy costs and the end of our existing contract with SSE in Sept '23 left us looking at an annual energy spend of over £6,000. We had already raised hiring rates to take us part way to funding this increase. Obviously not a popular thing to do at this time this measure was accepted as essential by our hirers. In a bid to reduce the impact the Hall committee looked into the provision of a solar PV installation. The big game changer here is the provision of battery storage to cover for evening bookings and the ability to charge from off peak electricity. A bid for a grant raised £10,000 towards the total cost £19,609. The balance was covered by Hall funds. The installation in April '23 has reduced the off grid energy over the summer dramatically although the final benefits will need to be reviewed over a full year. Thankfully energy costs have fallen back and a two year contract with a different supplier sees the Hall paying approximately double the previous contract rates. Overall, we are looking to hold hiring rates at current levels if at all possible.

Just when we think there is nothing more we can do to add to the hirers enjoyment of the Hall we find new projects that, at first, seem to be a bit specialist but turn out to be of value to several hirers. One such project has been the commissioning of a ceiling mounted projector and larger screen which is allowing hirers who make use of presentations, more than we expected, to show them in a bright and sharp manner. This is also attracting interest from new potential hirers that are drawn to us by the availability of such a feature. This will be completed in September '23 but a deposit on the installation has been paid. The Hall has paid for this out of our own funds.

David Throup



Financial review from August 2022 - July 2023

In the year ended 31 July 2023 there were net payments of £5,069 (2022: £10,654). The Statement of Receipts and Payments is shown on page 8 and the Statement of Assets & Liabilities is shown on pages 10-11. The reserves balance carried forward into next year and available for the unrestricted general purposes of the Charity are £15,080.

The funds to support and maintain the Kennet Valley Hall are raised by:

Letting charges on the Hall and its facilities.

Capital grants from various bodies to support larger maintenance and improvement projects.

Fundraising events.

Hall published letting charges

Local Community Concessionary Hirers

Regular groups – fundraising and social events £7-00 per hour
Local residents (excluding wedding receptions) £18-00 per hour

General Hirers

Security Deposit (Refundable) £100-00
General Hire of Main Hall & Facilities £25-00 per hour
Wedding Receptions £28-00 per hour
Charity / Not For Profit Groups – Meetings & Events £11-00 per hour
Children's Birthday Parties – (Up to Age 14) £18-50 per hour

Use of Changing Rooms & Sports Field

(1st April – 31st October) £7-00 per hour

David Throup 31st Oct 2023

Reserves Policy

The Kennet Valley Management Committee has a policy of keeping sufficient funds available to cover emergency repairs in periods of time when Hall rentals may temporarily fall off in a four month period. This is calculated as 1/3rd of normal running costs of the previous year. On current averages the minimum reserve to carry forward works out to be approximately £4,000.

The unrestricted and uncommitted reserves actually carried forward at 31 July 2023 of £15,080 are well in excess of the minimum £4,000 and have arisen due to the continued good stewardship by the Hall Management Committee.

The excess funds are available to be used to improve the facilities at the Hall.

Declaration

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's Trustees

Brian Rayment
Chair

David Throup
Treasurer

Date approved: 27th November 2023

Charity Address:
Kennet Valley Hall
Overton Road
Lockeridge
SN8 4EL

Correspondent for the Charity Commission
David Throup
Longmynd
Lockeridge
SN8 4ED

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
KENNET VALLEY VILLAGE HALL
REGISTERED CHARITY No 305558
YEAR ENDED 31 JULY 2023**

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). The Accounts are set out on the Accounts Pages 8 to 11.

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Roger Wheeler BSc Econ
Accountant
Roger John & Co
1 Farrar Drive
Marlborough
SN8 1TP

Dated:

Kennet Valley Village Hall

Registered Charity No 305558

Receipts & Payments Account Year ended 31 July 2023

		Unrestricted <u>Funds</u>	Restricted <u>Funds</u>	Total <u>2023</u>	Total <u>2022</u>
		£	£	£	£
RECEIPTS					
Lettings	Local organisations, residents, groups	13,495		13,495	10,226
	General hire, weddings	4,583		4,583	2,987
	Charitable/fundraising organisations	2,009		2,009	1,531
	Total lettings	20,087		20,087	14,744
Fundraising income	Pantomime teas	56		56	-
Donations and grants	Solar Panels - Lottery Grant	-	10,000	10,000	-
	Ventilation scheme - N Lottery Community Fund			-	10,000
	- WiltsC MAB			-	2,500
	Sunshine Gym & Shelter - P's Postcode Lottery			-	10,000
	- WiltsC MAB			-	3,972
	Other	19		19	35
Utility income - Telephone, electric meters, insurance contributions		-	-	-	68
Hall rental deposits received		3,000		3,000	3,600
TOTAL RECEIPTS		23,162	10,000	33,162	44,919
PAYMENTS					
Administration	- Details on page 2	1,582	-	1,582	1,430
Building maintenance	- Details on page 2	3,771	-	3,771	3,574
Utilities & services	- Details on page 2	6,017	-	6,017	4,833
Improvements, Other	- Details on page 2	12,168	10,000	22,168	41,189
Grounds maintenance		893		893	1,581
Hall rental deposits returned		3,800		3,800	2,966
TOTAL PAYMENTS		28,231	10,000	38,231	55,573
NET RECEIPTS / (PAYMENTS)		(5,069)	-	(5,069)	(10,654)
TRANSFERS BETWEEN FUNDS		-	-	-	-
TOTAL FUNDS LAST YEAR END		20,149	-	20,149	30,803
TOTAL FUNDS THIS YEAR END		15,080	-	15,080	20,149

Kennet Valley Village Hall

Registered Charity No 305558

Receipts & Payments - Support Detail Year ended 31 July 2023

	Unrestricted <u>Funds</u> £	Restricted <u>Funds</u> £	Total <u>Funds</u> <u>2023</u> £	Total <u>Funds</u> <u>2022</u> £
PAYMENTS				
Administration				
- Office supplies, services, expenses	554		554	368
- Internet services, website, booking system	446		446	629
- Licences, PRS, Hall Assn. etc	582		582	433
	<u>1,582</u>	<u>-</u>	<u>1,582</u>	<u>1,430</u>
Building maintenance				
- General, inc fire extinguishers, floor	743		743	843
- Janitorial cleaning	1,007		1,007	452
- Janitorial materials & other costs	680		680	497
- Cleaning contract	1,050		1,050	1,230
- Lights, heating, inspect portable equipment	291		291	552
	<u>3,771</u>	<u>-</u>	<u>3,771</u>	<u>3,574</u>
Utilities & services				
- Electricity	2,122		2,122	2,019
- Insurance	1,518		1,518	1,120
- Telephone & broadband	421		421	387
- Waste collection	1,449		1,449	1,211
- Water charges	507		507	96
	<u>6,017</u>	<u>-</u>	<u>6,017</u>	<u>4,833</u>
Improvements & other				
- Solar panels on hall roof	9,609	10,000	19,609	-
- Field shelter & sunshine gym	402		402	19,062
- Projector upgrade	2,157		2,157	-
- Hall ventilation system			-	22,127
	<u>12,168</u>	<u>10,000</u>	<u>22,168</u>	<u>41,189</u>

Kennet Valley Village Hall
Registered Charity No 305558
STATEMENT OF ASSETS AND LIABILITIES
31 July 2023

	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Endowment Funds</u>	<u>Total Funds 2023</u>	<u>Total Funds 2022</u>
	£	£	£	£	£
CASH FUNDS & FUNDRAISING STOCK					
Balance per Bank Statement - Lloyds Bank	14,980	-	-	14,980	19,985
Add: Receipts not yet on bank statement	-	-	-	-	-
Less: Cheque payments not yet presented	-	-	-	-	-
Bank balance in accounts	<u>14,980</u>	<u>-</u>	<u>-</u>	<u>14,980</u>	<u>19,985</u>
Cash	100			100	164
Fundraising stock	-			-	-
<u>Totals as per R&P Summary</u>	<u>15,080</u>	<u>-</u>	<u>-</u>	<u>15,080</u>	<u>20,149</u>
OTHER MONETARY ASSETS					
Debtors - Hall usage pre 31 July	-	-	-	-	1,088
INVESTMENT ASSETS					
None.	-	-	-	-	-

Kennet Valley Village Hall

Registered Charity No 305558

STATEMENT OF ASSETS AND LIABILITIES

31 July 2023

	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Endowment Funds</u>	<u>Total Funds 2023</u>	<u>Total Funds 2022</u>
	£	£	£	£	£
ASSETS RETAINED FOR THE CHARITY'S OWN USE					
Endowment:	Land, Buildings & Equipment				
Land was donated to Charity in 1976 on which to build new Village Hall.					
The sale proceeds of previous hall & ground (from conveyance dated 1931) used in 1976 to build new Village Hall. Improvements have been made to ground and buildings since 1976 such that:					
Insured value - Buildings & Outbuildings			1,324,315	1,324,315	726,455
Insured value - Contents, Equipment, Fixtures, Fittings			40,441	40,441	24,753
Sports field					
Part A: The larger part -	Lease & trust dated 23 February 1976, as amended on 16 July 1990. 90 year lease commencing 1 February 1976.				
Part B: The smaller part -	Licence to occupy dated 1 February 1976. No expiry date other than 12 months' notice by the licensor.				
Note re sports field maintenance:	The sports field is maintained by the cricket club at their expense in exchange for the free use of the grounds.				
	-	-	1,364,756	1,364,756	751,208
CREDITORS					
50% Balance of Projector upgrade	2,157	-	-	2,157	-
Hall decoration	630	-	-	630	-
Replacement of Outside Doors	1,449	-	-	1,449	-
	4,236	-	-	4,236	-
Expenditure commitment:					
None	-	-	-	-	-

The Accounts pages 8 to 11 were approved by the Trustees on 27 November 2023 and signed on their behalf by

David Throup
Treasurer

.....

Brian Rayment
Chairman

.....

KENNET VALLEY VILLAGE HALL
REGISTERED CHARITY No 305558

KENNET VALLEY VILLAGE HALL

England & Wales - Charity number 305558

Accounts

KENNET VALLEY VILLAGE HALL

ANNUAL REPORT AND ACCOUNTS

YEAR ENDED 31 JULY 2022



KENNET VALLEY VILLAGE HALL
REGISTERED CHARITY No 305558
YEAR ENDED 31 JULY 2022

Trustees' Annual Report

The names of the Charity Trustees who manage the charity are:

Brian Rayment	Chair
Rob Duckett	Deputy Chair
David Throup	Treasurer
Alison Ingham	Minutes Secretary

The Trustees are appointed by the Hall Management Committee following the Annual General Meeting.

Structure, governance and management

The governing body that appoints the trustees of the Charity is the Kennet Valley Hall Management Committee. The Hall Management Committee is appointed at each Annual General Meeting. A list of the Hall Management Committee members is available from the Secretary. The Hall Management Committee appoint or re-appoint four officers of the Hall Management Committee to be the Trustees of the Charity at the Hall Management Committee Meeting following the Annual General Meeting. All the adult residents of Lockeridge, West Overton, East Kennett and Fyfield who attend the AGM have a right at vote at the AGM.

The operational and management procedures of the Hall Management Committee were established in 1976 at the time land was conveyed to the charity to build a village hall. These procedures have been changed and updated as the needs of the charity have required.

As well as owning the land and the Hall building on it the charity also leases two adjacent parcels of land which together form the sports field. The two leases originate from 1976 with one being updated to allow extended field uses in 1990. One lease expires in 2086 and the other requires the lessor to give 12 months notice of termination of the licence to occupy.

The Kennet Valley Hall is run by volunteers who are either representatives of Community organisations using the Hall or community volunteers.

Objectives and activities

The Kennet Valley Hall is a village hall for use by the communities in the Upper Kennet Valley and by private individuals and groups for social, educational and sporting events. The Hall provides a meeting place to host local groups and events with modern facilities and in a well maintained rural environment. The Hall Management Committee support and initiate activities that encourage community involvement, activity and well-being.

Chairman`s Report

Despite the continuing negative effect of the Covid Pandemic I am pleased to report another very positive and proactive year for the Hall. Two major projects have been concluded, each, in it`s own way, adding significant value to the Hall`s facilities – and reputation.

The Ventilation Project, although researched and planned in the previous year, was installed during the Autumn of 2021. The results have been quite amazing in providing a healthier environment for hall users, but equally has enhanced our reputation as a top class and “safe to visit” venue. A bonus has been the small positive effect on the hall`s energy consumption, a factor that is now becoming a major issue in the developing Cost of Energy crisis. Concluding the project and resulting from the major construction work involved, the ceiling needed a complete refurbishment which took place over the Christmas break.

There has been much debate about the deteriorating condition of the outside Shelter and Trim Trail. After considerable debate the Committee took ownership of the project and, for public safety reasons, adopted a plan to demolish and remove both the existing Shelter and Trim Trail. While planning this, further funding was obtained to provide a new Gazebo type Shelter complete with hard standing and seating. In conjunction with the Shelter a complete range of Outside Gym equipment was purchased and installed. The decision behind the Gym was a recognition that more local people are now interested in their Health & Wellbeing following the effects of Covid. The whole project cost amounted to circa £20K. Partly because of the benefits relative to Community Health & Welfare, two grants were obtained : £10K from The Postcode Lottery and circa £4K from the Marlborough Area Board. We are grateful to both organisations for their support. The balance of costs came from Hall reserves.

Partly due to the impact of Covid there has been a gradual change in the Hall`s user profile. Sadly the Over 60`s and the Kennet Valley National Trust have now closed down due to lack of committee. Various KVH Social events like the movie nights have not taken place as they are no longer economic. However despite the Panto being cancelled for 2022 it is heartening to see that rehearsals are now taking place for 2023. On the positive side, because of the quality factors now associated with the hall, we continue to attract premium value hirers, ensuring that we can maintain our basic constitutional remit to provide a subsidised venue and meeting place for the local community.

My thanks to all the Committee for their commitment to supporting our village hall but a special thank you to the core team who make it all happen. We should all be very proud of the results of our efforts

Brian Rayment

Treasurer`s statement

I am pleased to report another positive year for the Hall. Now that we are back to a more ‘normal’ way of life I am pleased to see that bookings have returned to their pre-Covid levels in terms of number and that on average our hirers are staying longer. It is too early to say that this is down to all the health measures we have implemented but certainly the investments made have improved the Hall`s environmental credentials as well as the wellbeing of our hirers. We are grateful to our external funders who have helped with our work to make the Kennet Valley Hall such a special place.

The committee have agreed that we should raise letting charges to pre-empt the increased energy (electricity) costs. On studying the component of hiring charges that pay for the energy it has been agreed to raise charges by approximately 10% across all hirings effective September 2022. These increased charges will be actively reviewed during the coming year.

We now encourage a minimum of paperwork for hirers and nearly all financial transactions are electronic. As mentioned in the Chairman`s Report, the hirer profiles have changed over the years and accelerated post Covid. Local involvement by not-for-profit groups has reduced and been replaced by hirers looking to provide wellbeing style services like yoga and pilates. We are pleased to continue to provide subsidised hiring for the table tennis and the amateur dramatics societies both of which are currently resurgent under new leadership. The local primary school continue to use the Hall, netball court and sports field and we are pleased to be able to support them through the infrastructure investments we have made.

David Throup



Financial review from August 2021 - July 2022

In the year ended 31 July 2022 net payments were £10,654 (2021: £14,760 net receipts). The Statement of Receipts and Payments is shown on page 8 and the Statement of Assets & Liabilities is shown on page 11. The reserves balance carried forward into next year and available for the unrestricted general purposes of the Charity are £20,149 .

The funds to support and maintain the Kennet Valley Hall are raised by:

Letting charges on the Hall and its facilities.

Capital grants from various bodies to support larger maintenance and improvement projects.

Fundraising events.

Letting charges for calendar year to the end of August 2022

Local Community Concessionary Hirers

Regular groups – fundraising and social events	£6-00 per hour
Local residents (excluding wedding receptions)	£16-00 per hour

General Hirers

Security Deposit (Refundable)	£100-00
General Hire of Main Hall & Facilities	£22-00 per hour
Wedding Receptions	£25-00 per hour
Charity / Not For Profit Groups – Meetings & Events	£10-00 per hour
Children's Birthday Parties – (Up to Age 14)	£17-00 per hour

Use of Changing Rooms & Sports Field

(1st April – 31st October)	£6-00 per hour
----------------------------	----------------

David Throup 31st Oct 2022

Reserves Policy

The Kennet Valley Management Committee has a policy of keeping sufficient funds available to cover emergency repairs in periods of time when Hall rentals may temporarily fall off in a four month period. This is calculated as 1/3rd of normal running costs of the previous year. On current averages the minimum reserve to carry forward works out to be approximately £4,000.

The unrestricted and uncommitted reserves actually carried forward at 31 July 2022 of £20,149 are well in excess of the minimum £4,000 and have arisen due to the continued good stewardship by the Hall Management Committee.

The excess funds are available to be used to improve the facilities at the Hall.

Declaration

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's Trustees

Brian Rayment
Chair

David Throup
Treasurer

Date approved: 31st October 2022

Charity Address:
Kennet Valley Hall
Overton Road
Lockeridge
SN8 4EL

Correspondent for the Charity Commission
David Throup
Longmynd
Lockeridge
SN8 4ED

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
KENNET VALLEY VILLAGE HALL
REGISTERED CHARITY No 305558
YEAR ENDED 31 JULY 2022**

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). The Accounts are set out on the Accounts Pages 8 to 11.

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Roger Wheeler BSc Econ
Accountant
Roger John & Co
1 Farrar Drive
Marlborough
SN8 1TP

Dated:

Kennet Valley Village Hall

Registered Charity No 305558

Receipts & Payments Account Year ended 31 July 2022

		Unrestricted <u>Funds</u>	Restricted <u>Funds</u>	Total <u>2022</u>	Total <u>2021</u>
		£	£	£	£
RECEIPTS					
Lettings	Local organisations, residents, groups	10,226		10,226	4,741
	General hire, weddings	2,987		2,987	1,841
	Charitable/fundraising organisations	1,531		1,531	183
	Total lettings	<u>14,744</u>		<u>14,744</u>	<u>6,765</u>
Donations and grants	Ventilation scheme - N Lottery Community Fund		10,000	10,000	-
	- WiltsC MAB		2,500	2,500	-
	Sunshine Gym & Shelter - P's Postcode Lottery		10,000	10,000	-
	- WiltsC MAB		3,972	3,972	-
	Other	35		35	-
	Wilts Council, Covid Support Grants	-		-	17,598
Utility income - Telephone, electric meters, insurance contributions		-	68	68	42
Hall rental deposits received		3,600		3,600	1,700
		<u>18,379</u>	<u>26,540</u>	<u>44,919</u>	<u>26,105</u>
TOTAL RECEIPTS					
PAYMENTS					
Administration	- Details on page 9	1,430	-	1,430	651
Building maintenance	- Details on page 9	3,574	-	3,574	2,525
Utilities & services	- Details on page 9	4,765	68	4,833	3,408
Improvements, Other	- Details on page 9	14,717	26,472	41,189	3,080
Sports field & grounds	- Maintenance	1,581		1,581	666
Hall rental deposits returned		2,966		2,966	1,015
		<u>29,033</u>	<u>26,540</u>	<u>55,573</u>	<u>11,345</u>
TOTAL PAYMENTS					
NET RECEIPTS		<u>(10,654)</u>	<u>-</u>	<u>(10,654)</u>	<u>14,760</u>
TRANSFERS BETWEEN FUNDS		-	-	-	-
TOTAL FUNDS LAST YEAR END		30,803	-	30,803	16,043
		<u>20,149</u>	<u>-</u>	<u>20,149</u>	<u>30,803</u>
TOTAL FUNDS THIS YEAR END					

Kennet Valley Village Hall

Registered Charity No 305558

Receipts & Payments - Support Detail Year ended 31 July 2022

PAYMENTS	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Administration				
- Office supplies, services, expenses	368		368	142
- Internet services, website, booking system	629		629	389
- Licences, PRS, Hall Assn. etc	433		433	120
	1,430	-	1,430	651
Building maintenance				
- General, inc fire extinguishers, floor	843		843	927
- Janitorial cleaning	452		452	378
- Janitorial materials & other costs	497		497	24
- Cleaning contract	1,230		1,230	772
- Lights, heating, inspect portable equipment	552		552	424
	3,574	-	3,574	2,525
Utilities & services				
- Electricity	2,019		2,019	1,438
- Insurance	1,052	68	1,120	1,061
- Telephone & broadband	387		387	374
- Waste collection	1,211		1,211	118
- Water charges	96		96	417
	4,765	68	4,833	3,408
Improvements & other				
- Hall ventilation system	9,627	12,500	22,127	-
- Field shelter & sunshine gym	5,090	13,972	19,062	-
- Protect access to field			-	1,487
- New chairs & tables			-	693
- Car park lines & netball lines for KV School			-	900
	14,717	26,472	41,189	3,080

Kennet Valley Village Hall
Registered Charity No 305558
STATEMENT OF ASSETS AND LIABILITIES
31 July 2022

	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Endowment Funds</u>	<u>Total Funds 2022</u>	<u>Total Funds 2021</u>
	£	£	£	£	£
CASH FUNDS & FUNDRAISING STOCK					
Balance per Bank Statement - Lloyds Bank	19,985	-	-	19,985	30,659
Add: Receipts not yet on bank statement	-	-	-	-	-
Less: Cheque payments not yet presented	-	-	-	-	-
Bank balance in accounts	<u>19,985</u>	<u>-</u>	<u>-</u>	<u>19,985</u>	<u>30,659</u>
Cash & amounts due	164			164	126
Fundraising stock	-			-	18
<u>Totals as per R&P Summary - page 1</u>	<u>20,149</u>	<u>-</u>	<u>-</u>	<u>20,149</u>	<u>30,803</u>
OTHER MONETARY ASSETS					
Debtors - Hall usage pre 31 July	1,088	-	-	1,088	-
INVESTMENT ASSETS					
None.	-	-	-	-	-

KENNET VALLEY VILLAGE HALL
REGISTERED CHARITY No 305558

KENNET VALLEY VILLAGE HALL

England & Wales - Charity number 305558

Accounts

KENNET VALLEY VILLAGE HALL

ANNUAL REPORT AND ACCOUNTS

YEAR ENDED 31 JULY 2021

With Agreement for Kennet Valley Hall as at June 22nd 2020
on July 1st 2020. Village Halls can open - until September 1st 2020

Area	Responsible Person	Key Responsibilities	Notes
General	Chairman	Overall responsibility for the Hall and its activities.	Ensuring that the Hall is open and available to the community.
Finance	Treasurer	Managing the Hall's finances and ensuring that the accounts are accurate.	Ensuring that the Hall's finances are in good order.
Operations	Secretary	Managing the Hall's day-to-day operations and ensuring that the premises are safe.	Ensuring that the Hall is open and available to the community.
Health and Safety	Health and Safety Officer	Ensuring that the Hall is safe and that all activities are carried out in a safe manner.	Ensuring that the Hall is open and available to the community.
Marketing	Marketing Officer	Promoting the Hall and its activities to the community.	Ensuring that the Hall is open and available to the community.
Facilities	Facilities Officer	Managing the Hall's facilities and ensuring that they are in good order.	Ensuring that the Hall is open and available to the community.
IT	IT Officer	Managing the Hall's IT systems and ensuring that they are secure.	Ensuring that the Hall is open and available to the community.
Legal	Legal Officer	Managing the Hall's legal affairs and ensuring that all activities are carried out in a legal manner.	Ensuring that the Hall is open and available to the community.
HR	HR Officer	Managing the Hall's human resources and ensuring that all staff are employed in a legal manner.	Ensuring that the Hall is open and available to the community.
Compliance	Compliance Officer	Ensuring that the Hall complies with all relevant laws and regulations.	Ensuring that the Hall is open and available to the community.



NHS Test and Trace

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Kennet Valley Hall
Barnet College Lane, Leighton Buzzard, MK43 0JL

DOWNLOAD THE NHS COVID-19 APP

Available on the App Store and Google Play



KENNET VALLEY VILLAGE HALL
REGISTERED CHARITY No 305558
YEAR ENDED 31 JULY 2021

Trustees' Annual Report

The names of the Charity Trustees who manage the charity are:

Brian Rayment	Chair
Rob Duckett	Deputy Chair
David Throup	Treasurer
Alison Ingham	Minutes Secretary

The Trustees are appointed by the Hall Management Committee following the Annual General Meeting.

Structure, governance and management

The governing body that appoints the trustees of the Charity is the Kennet Valley Hall Management Committee. The Hall Management Committee is appointed at each Annual General Meeting. A list of the Hall Management Committee members is available from the Secretary. The Hall Management Committee appoint or re-appoint four officers of the Hall Management Committee to be the Trustees of the Charity at the Hall Management Committee Meeting following the Annual General Meeting. All the adult residents of Lockeridge, West Overton, East Kennett and Fyfield who attend the AGM have a right at vote at the AGM.

The operational and management procedures of the Hall Management Committee were established in 1976 at the time land was conveyed to the charity to build a village hall. These procedures have been changed and updated as the needs of the charity have required.

As well as owning the land and the Hall building on it the charity also leases two adjacent parcels of land which together form the sports field. The two leases originate from 1976 with one being updated to allow extended field uses in 1990. One lease expires in 2086 and the other requires the lessor to give 12 months notice of termination of the licence to occupy.

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Objectives and activities

The Kennet Valley Hall is a village hall for use by the communities in the Upper Kennet Valley and by private individuals and groups for social, educational and sporting events. The Hall provides a meeting place to host local groups and events with modern facilities and in a well maintained rural environment. The Hall Management Committee support and initiate activities that encourage community involvement, activity and well-being.

Chairman`s Report

Although a significant part of the year was dominated by Covid restrictions, surprisingly there has been some quite positive progress to report .

The year started well when two Committee members refurbished the floor after some minor damage. This was a DIY experiment which worked well and saved the expense of calling in a contractor.

Outside, new bollards and a security gate were installed which now protect the recreation field from unwanted intruders. Also in August was the installation of the Defibrillator at the Hall entrance provided by the Parish Council but monitored by the Committee.

We were able to hold the 2020 AGM , the hall was closed soon after and therefore traditional activities were cancelled such as Christmas Bingo, the Sunday films and the Panto. For the same reasons Easter Bingo couldn`t take place in the Spring

Although the hall was closed throughout the early part of 2021 we were able to take advantage of various Government grants schemes that resulted in a welcome, but unexpected income – details in the Treasurer`s Report.

The result of this was that various new initiatives could be considered and in some cases have already been implemented.

New chairs were purchased to replace those damaged over the years, new tables were ordered for the entrance foyer and the whole car park was re-lined, including the netball court - a gesture to the school.

The most significant action was to research, and subsequently plan, a new ventilation system to make the hall a more healthier environment for Hirers. The view of the Trustees was that Covid concerns would continue for some time. The Proposal was presented to the July Committee Meeting and the plan and expenditure of circa £22K was unanimously approved for the next financial year. An application was made to the National Lottery and we were delighted when we received a grant of £10K towards the project.

In the mean time a reduction in Covid restrictions allowed the Hall to reopen on May 17th and gradually our regular hirers have been returning. But more significant has been the arrival of a number of new regular hirers, namely Hakuba Karate Club, Balance Health Pilates Classes and the Swindon Super Strikers Cricket Club. Because of other Halls/Sports Centres being closed during Covid lockdowns we were able to offer alternative accommodation to the Marlborough Taekwondo Club.

After the cancellations of our January and April meetings we were able to have our July Quarterly meeting and welcomed two new members:- Christopher Rogers replacing Jane Drew as PC Rep and Chris Didhams taking over as Cricket Club Rep from Jon Hancock.

During the year Covid restrictions forced the Hall to adopt strict hygiene measures to comply with Government regulations. I would like to acknowledge and thank Carolyn Stimpson for volunteering to manage all the procedures that were necessary, whilst carrying out her role as Booking Secretary. A great deal of commitment and involvement was necessary and the whole procedure and outcome has been most successful .

The Hall is now returning to some form of normality but the future is still very much an unknown because of the long term effect of Covid. However the investments made over the last 20 years in raising the standard of the hall and plans for the future will ensure that we remain prosperous by continuing to be an attractive venue for use by both the local community and beyond.



B G Rayment 16/09/21

Treasurer's statement

This has been a challenging year for many organisations and we at the Kennet Valley Hall are not protected from the effects. Normal patterns of village and community life have been severely disturbed and are recovering slowly but it is going to take a long time. The Hall in lockdown during the autumn and winter periods saw its income reduce dramatically as can be seen in the graph below. Thankfully, the government schemes to support the economy have allowed us to ride this disturbance and plan for a 'build back better' future.

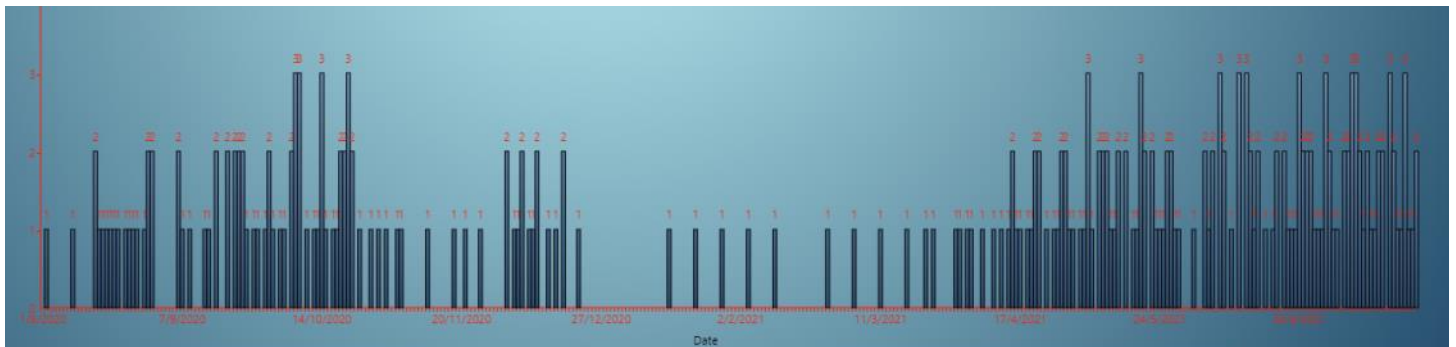
Compared to the last non-Covid year 2018/19 income from bookings fell by 50% but thankfully this was mirrored by a fall in energy and water by a similar amount. The fixed costs remained throughout this year but we have been able to plan and initiate projects to keep the Hall as a leader of its type in the area.

We have been very grateful for the £17,600 of government support which has allowed us to plan for improvements to the Hall's ventilation and energy efficiency. We believe that this investment is important if we are to allow large indoor events over the winter period in a Covid safe manner.

As the Chairman's report mentions the balance of the Hall's users has shifted to a younger age group due largely to Covid. However we are please to encourage these groups to stay with the Hall as we offer such a good space and environment for their activities. We continue to support the local primary school by providing a large indoor and outdoor sports venue.

Fundraising has dropped to zero and is likely to remain so as the staples of Christmas and Easter Bingo and Harvest Supper attracted an older audience that will take time to get confident in returning to larger events. Again, we hope the ventilation scheme will assist and we are hearing from groups that could move to the Hall in light of this investment.

The Hall continues to be strongly supported and appreciated by its users. The continuing investment plan and maintenance of a high quality offering put the Hall on a secure footing for the future despite the turbulence around us.



Financial review from August 2020 - July 2021

In the year ended 31 July 2021 net receipts were £14,760 (2020: £8,130 net payments). The Statement of Receipts and Payments is shown on page 8 and the Statement of Assets & Liabilities is shown on page 10. The reserves balance carried forward into next year and available for the unrestricted general purposes of the Charity are £30,803 of which £22,000 has been committed to improving the ventilation system.

The funds to support and maintain the Kennet Valley Hall are raised by:

Letting charges on the Hall and its facilities.

Fundraising events.

Capital grants from various bodies to support larger maintenance and improvement projects.

(Post this financial year, £10,000 has been awarded by the Lottery Community fund towards the ventilation project and application for support has been to Marlborough Area Board)

Letting charges for calendar year 2021

Local Community Concessionary Hirers

Regular groups – fundraising and social events	£6-00 per hour
Local residents (excluding wedding receptions)	£16-00 per hour

General Hirers

Security Deposit (Refundable)	£100-00
General Hire of Main Hall & Facilities	£22-00 per hour
Wedding Receptions	£25-00 per hour
Charity / Not For Profit Groups – Meetings & Events	£10-00 per hour
Children's Birthday Parties – (Up to Age 14)	£17-00 per hour

Use of Changing Rooms & Sports Field

(1st April – 31st October)	£6-00 per hour
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David Throup 4th Oct 2021

Reserves Policy

The Kennet Valley Management Committee has a policy of keeping sufficient funds available to cover emergency repairs in periods of time when Hall rentals may temporarily fall off in a four month period. This is calculated as 1/3rd of normal running costs of the previous year. On current averages the minimum reserve to carry forward works out to be approximately £4,500.

The unrestricted and uncommitted reserves actually carried forward at 31 July 2021 of £30,803 are well in excess of the minimum £4,500 and have arisen due to the continued good stewardship by the Hall Management Committee.

The excess funds are available to be used to improve the facilities at the Hall.

Declaration

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's Trustees

Brian Rayment
Chair

David Throup
Treasurer

Date approved: 4th October 2021

Charity Address:
Kennet Valley Hall
Overton Road
Lockeridge
SN8 4EL

Correspondent for the Charity Commission
David Throup
Longmynd
Lockeridge
SN8 4ED

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
KENNET VALLEY VILLAGE HALL
REGISTERED CHARITY No 305558
YEAR ENDED 31 JULY 2021**

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). The Accounts are set out on the Accounts Pages 8 to 10.

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Roger Wheeler BSc Econ
Accountant
Roger John & Co
1 Farrar Drive
Marlborough
SN8 1TP

Dated:

Kennet Valley Village Hall

Registered Charity No 305558

Receipts & Payments Account Year ended 31 July 2021

		Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
		£	£	£	£
RECEIPTS					
Lettings	Local organisations, residents, groups	4,741		4,741	5,525
	General hire, weddings	1,841		1,841	1,414
	Charitable/fundraising organisations	183		183	1,806
	Total lettings	6,765		6,765	8,745
Fundraising income	- Details on page 9	-		-	5,768
Donations and grants	- Roof replacement - Lottery funding		-	-	32,536
	- Wilts Council, Covid Support Grants	17,598		17,598	10,000
Utility income	- Telephone, electric meters, insurance contributions	-	42	42	83
Hall rental deposits received		1,700		1,700	1,900
TOTAL RECEIPTS		26,063	42	26,105	59,032
PAYMENTS					
Fundraising expenses	- Details on page 9	-		-	3,603
Administration	- Details on page 9	651	-	651	1,525
Building maintenance	- Details on page 9	2,525	-	2,525	3,975
Utilities & services	- Details on page 9	3,366	42	3,408	5,517
Improvements, Other	- Details on page 9	3,080	-	3,080	2,277
Sports field & grounds	- Maintenance	666		666	447
Hall rental deposits returned		1,015		1,015	2,485
Roof replacement		-	-	-	47,333
TOTAL PAYMENTS		11,303	42	11,345	67,162
NET RECEIPTS		14,760	-	14,760	(8,130)
TRANSFERS BETWEEN FUNDS		-	-	-	-
TOTAL FUNDS LAST YEAR END		16,043	-	16,043	24,173
TOTAL FUNDS THIS YEAR END		30,803	-	30,803	16,043

Kennet Valley Village Hall

Registered Charity No 305558

Receipts & Payments - Support Detail

FUND RAISING - NET INCOME	£	£	£	£	£	£
		<u>31.7.21</u>			<u>31.7.20</u>	
	<u>Income</u>	<u>Expense</u>	<u>Net</u>	<u>Income</u>	<u>Expense</u>	<u>Net</u>
- Moviola & cinema	-	-	-	2,133	1,851	282
- Bingo, Christmas & Easter*	-	-	-	1,482	70	1,412
- Harvest Supper	-	-	-	495	276	219
- KVADS Panto - profit share	-	-	-	532	349	183
- Talks - profit on bar	-	-	-	1,126	1,013	113
- Other & Bar stock adj	-	-	-	-	44	(44)
	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,768</u>	<u>3,603</u>	<u>2,165</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

* Easter Bingo 2020 cancelled due to Covid 19 pandemic

PAYMENTS	Unrestricted	Restricted	Endowment	Total	Total
	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>
	£	£	£	2021	2020
	£	£	£	£	£
Administration					
- Office supplies, services, expenses	142			142	471
- Internet services, website, booking system	389			389	520
- Licences, PRS, Hall Assn. etc	120			120	534
	<u>651</u>	<u>-</u>	<u>-</u>	<u>651</u>	<u>1,525</u>
Building maintenance					
- General, inc fire extinguishers, floor	927			927	540
- Janitor's monthly fee	-			-	300
- Janitorial additional cleaning	378			378	188
- Janitorial materials & other costs	24			24	1,017
- Cleaning after school use	772			772	630
- Lights, heating, inspect portable equipment	424			424	1,300
	<u>2,525</u>	<u>-</u>	<u>-</u>	<u>2,525</u>	<u>3,975</u>
Utilities & services					
- Electricity	1,438			1,438	2,814
- Insurance	1,019	42		1,061	1,028
- Telephone & broadband	374			374	324
- Waste collection	118			118	639
- Water charges	417			417	712
	<u>3,366</u>	<u>42</u>	<u>-</u>	<u>3,408</u>	<u>5,517</u>
Improvements & other					
- Protect access to field	1,487			1,487	2,202
- New chairs & tables	693			693	-
- Car park lines & netball lines for KV School	900			900	-
- Create cupboards from unusable showers	-			-	75
	<u>3,080</u>	<u>-</u>	<u>-</u>	<u>3,080</u>	<u>2,277</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

Kennet Valley Village Hall

Registered Charity No 305558

STATEMENT OF ASSETS AND LIABILITIES

31 July 2021

	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Endowment Funds</u>	<u>Total Funds 2021</u>	<u>Total Funds 2020</u>
	£	£	£	£	£
CASH FUNDS & FUNDRAISING STOCK					
Balance per Bank Statement - Lloyds Bank	30,659	-	-	30,659	15,937
Add: Receipts not yet on bank statement	-	-	-	-	-
Less: Cheque payments not yet presented	-	-	-	-	(85)
Bank balance in accounts	<u>30,659</u>	<u>-</u>	<u>-</u>	<u>30,659</u>	<u>15,852</u>
Cash & amounts due	126			126	86
Fundraising stock	18			18	105
<u>Totals as per R&P Summary - page 1</u>	<u><u>30,803</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>30,803</u></u>	<u><u>16,043</u></u>
OTHER MONETARY ASSETS					
Debtors - None	-	-	-	-	-
INVESTMENT ASSETS					
None.	-	-	-	-	-
ASSETS RETAINED FOR THE CHARITY'S OWN USE					
Endowment:			Land, Buildings & Equipment		
Land was donated to Charity in 1976 on which to build new Village Hall.					
The sale proceeds of previous hall & ground (from conveyance dated 1931) used in 1976 to build new Village Hall.					
Improvements have been made to ground and buildings since 1976 such that:					
Insured value - Buildings & Outbuildings			664,141	664,141	650,481
Insured value - Contents, Equipment, Fixtures, Fittings			31,053	31,053	30,683
Sports field					
Part A: The larger part -			Lease & trust dated 23 February 1976, as amended on 16 July 1990. 90 year lease commencing 1 February 1976.		
Part B: The smaller part -			Licence to occupy dated 1 February 1976. No expiry date other than 12 months' notice by the licensor.		
Note re sports field maintenance:			The sports field is maintained by the cricket club at their expense in exchange for the free use of the grounds.		
	<u>-</u>	<u>-</u>	<u>695,194</u>	<u>695,194</u>	<u>681,164</u>
LIABILITIES					
None. (2020: Field access protection)	-	-	-	-	1,405
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,405</u>
Expenditure commitment:					
Hall ventilation system approved, not yet contracted	22,000		-	22,000	-
	<u>22,000</u>	<u>-</u>	<u>-</u>	<u>22,000</u>	<u>-</u>

The Accounts pages 1 to 3 were approved by the Trustees on 4th October 2021 and signed on their behalf by

David Throup
Treasurer

Brian Rayment
Chairman

KENNET VALLEY VILLAGE HALL
REGISTERED CHARITY No 305558