



SUSSEX FEDERATION OF YOUNG FARMERS' CLUBS

MINUTES FOR ANNUAL GENERAL MEETING

**7pm Friday 18th October 2024,
held at – The Kings Head, East Hoathly, BN86DR**

In Attendance	
County Chairman	Leighton Budinger
Vice Chairman	Harry Petfield
Vice Chairman	Elliot Matthews
Events Chair	Lucy Field
Trustees	Jeff Trunkfield, Howard Wood, Charles Coombe Tennant, Rob Field
Treasurer	Fran Johnson
Co-Options	Chris Cook
Hailsham	Louise Morris, Laura Major, Oscar Petfield, Charlie Major, Jess Roberts
Lindfield	Jess May Taylor, AJ Coburn
Pulbrough	Charles Coombe Tennant

1. Welcome by the Chairman of the Meeting

Jeff Trunkfield Chaired the meeting and welcomed everyone to a new venue and thanked all for coming.

2. To receive apologies for absence.

Apologies received from, Jeremy Courtney (Plumpton College), Rob Morris (VP), Cameron Snelgrove (Accounts checker), Helen Kirby (NFU), Sara Passmore (Steyping), Jen Hamby (Hailsham)

3. To approve and sign the Minutes of the Annual General Meeting held on Monday the 24th October 2023.

Proposed – Leighton Budinger

Seconded – Oscar Petfield

4. To Appoint Tellers

Chris Cook and Howard Wood.

5. **To receive and adopt the Sussex Federation of Young Farmers' Clubs Annual Report for the year ending 31st August 2024**

County Chairman Leighton Budinger gave his thanks for the support from all over the year. Thanks to Hannah for her support in the office and thanks to Lucy for her brilliant effort with County Events. Thanks to Nick Pile for his term as President and support over the time. He thanked Fran Johnson and Cameron Snelgrove for their continued work with the accounts and to Charles Coomber Tennant for his fantastic Training fund which has helped so many members over the year. He also mentioned Mary Masters who is continuing her progress and rehabilitation after illness this year.

As Young Farmers we move forward and embrace our responsibility to help young people achieve their goals.

Proposed – Harry Petfield

Seconded – Charles Coombe Tennant

6. **To receive the Annual Events Report from Events Chair, Lucy Field.**

Lucy did a fantastic round up of the year's events. It has been a big year and the first with the absence of Mary Masters. She talked through all the County events that we've held and handed out a program for next year.

This years events include: Stock Judging, County Ball (Many thanks to our sponsors), Nike Hike (Many thanks to Lucinda Morgan), Dairy Stock (Thanks to Ruth and James Wallis), SEEVAC Tractor Run, Plumpton Races, Kent v's Sussex Rugby Match, Plumpton College Open day, Heathfield Show, South of England Show, Barn Dance, Autumn Fayre and Scare crow competition, A member in September (thanks to Heard and Healy for donating the prize). Lucy gave a congratulations to all clubs who attended County Events or ran their own.

New events for 2025 – County Bowling Competition, Lindfield are running the Night Hike, Summer Ball, Sponsored Horse Ride.

Please do continue to help and support at County events, all ideas also welcome!

Lucy completed her report with a quote from Mary Masters in the 1971 annual report.

(Quote from Mary)

7. **To receive and adopt the Sussex Federation of Young Farmers' Clubs Statement of Accounts for the year ending 31 August 2024 - Mrs Fran Johnson.**

Proposed – Laura Major (Hailsham)

Seconded – Jess Roberts (Hailsham)

Charles Coomber Tennant noted that King Charles is now the President of Young Farmers and he would like a letter written to him to congratulate him. Leighton suggested he work with Elizabeth Buchanon to write the letter and get it sent directly.

8. **To receive and adopt the Sussex Federation of Young Farmers' Clubs Annual Return of Membership for the year ending 31st August 2024 on which the County, South East Area and National Levy are calculated.**
9. **Resolutions:**
- a) "That the Sussex Federation of Young Farmers' Clubs will collect the NFYFC levies for the year ending 31st August 2025 which are:
- | | |
|---------|----------------------|
| £ 35.00 | per open club member |
| £ 15.00 | per associate member |
- Proposed by:** Leighton Budinger **Seconded by:** Elliot Matthews
- b) "That the Sussex Federation of Young Farmers' Clubs Open Club levies for the year ending 31st August 2025 be:
- | | |
|---------|----------------------|
| £ 45.00 | per open club member |
| £ 17.00 | per associate member |
- Proposed by:** Harry Petfield **Seconded by:** Laura Major
- c) "That the Sussex Federation of Young Farmers' Clubs will collect the South East Area levies for the year ending 31st August 2025, whatever they be, by dividing equally between all Clubs within the Federation.
- Proposed by:** Elliot Mathews **Seconded by:** Leighton Budinger
10. Sussex Federation of Young Farmers' Clubs to appoint for the year ending 31st August 2025:
- **President** - Lucinda Morgan
Proposed – Jessica May Taylor **Seconded** – Oscar Petfield
 - **Vice Presidents** - To remain in position and Mary Masters to made honorary Life Vice President
Proposed – Louise Morris **Seconded** – Charlie Major
- We also take a moment to remember Ivan Ballard, Vice President who sadly passed away this year.
- **Holding Trustees** - Rob Field, Jeff Trunkfield, Charles Coombe Tennant and Howard to remain in position.
- Proposed** – Jessica Roberts **Seconded** – Charlie Major
11. Sussex Federation of Young Farmers' Clubs to appoint for year ending 31 August 2025:
- **Honorary Solicitor** - Simon Baillie Hamilton – Mayo Whyne Baxter
Proposed – Charlie Major **Seconded** – Laura Major
 - **Person to Examine the Accounts** – Paul Fielding, qualified accountant
Proposed – Laura Major **Seconded** – Harry Petfield
12. Presentation of Awards for Sussex Federation of Young Farmers' Clubs

Proportional % Membership Increase 1st – Lindfield YFC with a 2000% Increase 2nd – Steyning YFC with 18% Increase
The Marriner Trophy (AGM1) Club with Best Attendance at County Committee Meetings 1st - Hailsham 2nd – Lindfield 3rd - Steyning
The NFU Trophy (AGM 3) Clubs in East Sussex – Competitions, attendance at Meetings, attendance at training events, membership increase 1st – Hailsham 2nd – Forest Row
The Frank Woodward Trophy (WS20) Clubs in West Sussex – Competitions, attendance at Meetings, attendance at training events, membership increase 1st – Lindfield
The Stockman of the Year (\$14) Winning Individual with the most marks in a County run Stock Judging event 1st - Kesia Meader 2nd - Freddie Wallis
The Leconfield Trophy Winning Club with the most marks at a County run stock judging event. 1st – Hailsham 2nd - Pulborough
The Trophy Person who has helped the most at County run events that is not the Events Chair 1st – Harry Petfield
£50 Challenge 1st – Hailsham, raising £309.85 This year there was an extra incentive of a Prize to win which was a voucher for a inflatable assault course, so congratulations to Hailsham

Many thanks given to Jeff Trunkfield for stepping in and chairing the meeting and always giving his support to Sussex Young Farmers.

13. To agree date and venue of next Annual General Meeting –
Friday October 17th 2025, Location TBC, Meeting closed at 7.49pm

**SUSSEX FEDERATION OF YOUNG FARMERS' CLUBS
REGISTERED AS A CHARITY No 305455**

FINANCIAL STATEMENT

FOR THE YEAR ENDED 31 AUGUST 2024

SUSSEX FEDERATION OF YOUNG FARMERS' CLUBS

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2024

	£	2024 £	£	£	2023 £	£
Levies and Insurance						
Receipts		13,052.37			11,647.43	
<u>Payments:</u>						
Insurance		2,002.66			1,733.84	
NFYFC Levy		4,123.20			3,994.20	
SE Area Levy						
Council Member Fares Pool				0.00		
		<u>6,125.86</u>	6,926.51		<u>5,728.04</u>	5,919.39
County Ball						
Receipts		3,279.25			4,940.00	
Sponsorship		3,892.80				
Payments		<u>4,484.75</u>	2,687.30		<u>3,487.00</u>	1,453.00
Heathfield Show						
Receipts		662.71			712.80	
Payments		<u>345.06</u>	317.65		<u>420.00</u>	292.80
South of England Show						
Receipts		0.00			2,750.31	
Payments		<u>0.00</u>	0.00		<u>634.00</u>	2,116.31
Other activities	2.					
Competitions Committee and other fundraising						
Receipts		2,566.37			2,169.48	
Payments		<u>3,473.98</u>	(907.61)		<u>400.00</u>	1,769.48
Investment Income						
COIF Accounts	(next page)					0.00
Grants						
South of England Agricultural Society		<u>0.00</u>	0.00		<u>200.00</u>	200.00
Donations			5,000.00			5,898.41
Sundry Income	3.		272.00			50.00
Training and Development						
Receipts		0.00			0.00	
Payments		<u>1,663.20</u>	(1,663.20)		<u>2,377.00</u>	(2,377.00)
CARRIED FORWARD			<u>12,632.65</u>			<u>15,322.39</u>

SUSSEX FEDERATION OF YOUNG FARMERS' CLUBS

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2024

	2024		2023	
	£	£	£	£
BROUGHT FORWARD		12,632.65		15,322.39
Less: Administrative expenses				
Administration	12,125.46		11,110.04	
Postage and telephone	48.83		111.85	
Meeting expenses	998.00		270.00	
Printing and stationery	110.40		357.83	
Staff Travel	133.20		138.60	
Equipment & Repairs	97.96		71.99	
Professional Services	353.10		177.77	
Miscellaneous	47.39		0.00	
		13,914.34		12,238.08
Surplus/(Deficit) of receipts over payments		(1,281.69)		3,084.31
Add: Investment income COIF		1,422.91		716.00
Movement on designated reserve		(3,336.80)		(2,623.00)
Surplus/(Deficit) of receipts over payments - general fund		(3,195.58)		1,177.31

SUSSEX FEDERATION OF YOUNG FARMERS' CLUBS

BALANCE SHEET

FOR THE YEAR ENDED 31 AUGUST 2024

	2024		2023	
	£	£	£	£
Bank accounts:				
Barclays Current Account	29,446.70		30,728.39	
COIF Deposit Account	22,144.31		20,752.95	
COIF Training Fund	638.30		607.08	
COIF Reserves Account	6,294.27		6,294.27	
COIF Closed Clubs Account	6.64		6.31	
Petty Cash	<u>55.66</u>		<u>55.66</u>	
		58,585.88		58,444.66
Represented by:				
GENERAL FUND				
Balance brought forward	41,130.36		39,953.05	
Surplus/Deficit of receipts over payments	<u>(3,195.58)</u>		<u>1,177.31</u>	
		37,934.78		41,130.36
DESIGNATED RESERVE				
Designated Reserve (C Coombe-Tennant)		<u>20,651.10</u>		<u>17,314.30</u>
		<u>58,585.88</u>		<u>58,444.66</u>

We approve these accounts and confirm that we have made available all relevant records and information for their preparation.

Signed:.....

Date:

SUSSEX FEDERATION OF YOUNG FARMERS' CLUBS

NOTES TO THE ACCOUNTS

FOR THE PERIOD ENDED 31 AUGUST 2024

1 Basis of Accounting

The accounts are prepared on a receipts and payments basis and therefore do not account for accrued expenses or deferred income.

2. Other activities

Deficit due to payment in April 2024 for hire of Plumpton Racecourse £1,566
Prime Stock event in Q1 raised £662

3. Sundry Income

Petty cash remaining from closed down club

SUSSEX FEDERATION OF YOUNG FARMERS' CLUBS

INDEPENDENT EXAMINER'S REPORT

FOR THE YEAR ENDED 31 AUGUST 2024

Independent Examiner's Report to the Trustees of Sussex Federation of Young Farmers' Clubs

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2024 which comprise a Receipts and Payments Account, Balance Sheet and Notes to the accounts.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm no material matters have come to my attention in connection with examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Cameron Snelgrove

Company: CSnel

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East Hoathly
BN8 6QX

csnelgrove@csnel.co.uk

**SUSSEX FEDERATION OF YOUNG FARMERS' CLUBS
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SUSSEX FEDERATION OF YOUNG FARMERS' CLUBS

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