

Empire Hall Trustee Report 2021 (1st Jan 2020 to 31st Dec 2021)

Regular Activities at the Hall.

The hall is now the venue for a comprehensive number of services and activities including the post office, now 6 different fitness classes, a foot health care clinic and an osteopath. It is the home of the Parish Council, Empire Movies, the Lunch Club, the Thursday Club and used as a venue by many other village clubs and organisations.

Self-Funding

Due to Covid the Hall has been closed for most of this year, apart from the Post Office and Health Treatments, which were allowed to carry on as usual. We have applied and received several COVID grants from the Chichester Council.

Hall Enhancement Project

All projects have now been completed well within budget

Fund Raising for Major Hall Maintenance

The hall is 113 years old and whilst always gets complimented by visitors and users, will need regular maintenance. The next major items are anticipated to be a new roof within the next 10 years and re-plastering/decorating within the next 5 years. One fund raising activity has taken place this financial year an Easter Market all done by Zoom over £3,000.00 was raised.

Thanks to the self-funding status of the hall, these funds have all been allocated towards the maintenance activities.

THE EMPIRE HALL, GRAFFHAM (CHARITY NO 305376)
ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

RECEIPTS	2021	2020	PAYMENTS	2021	2020
	£	£		£	£
General Fund			General Fund		
Hiring of Hall		3,443	Heating oil	743	2,461
Covid Grant		10,000	Phone	396	-
Other income			Electricity & water	697	895
Dividends COIF (Capital Fund)	140	132	Repairs	1,010	856
Interest COIF (Deposits)	-	75	Cleaning, bins, grass & hedgecutting	1,143	1,518
Sundry	-	284	Rates	-	489
		140	Insurance	-	1,039
			Annual inspections & services	180	281
			Professional fees	100	100
			Sundries	113	161
		13,583		4,382	7,801
Appeal Fund			Appeal Fund		
Donations	511	298	Professional fees	293	3,336
Profit from fundraising events	- 517	7,260	Hall improvements\building works	37,178	165,405
Sundry	-	334	Grant to Graffham Festival	-	-
Grants	31,065	160,590	Repairs and maintenace	409	386
			Sundries	407	294
			Promotions Officer	6,372	2,411
				44,659	171,832
		31,059			
Capital Fund (COIF Income shares)			Capital Fund (COIF Income shares)		
Nil activity		-	Nil activity	-	-
Summary			Summary		
			Total payments	49,041	179,633
			Excess receipts over payments		
			Annual Surplus General Fund	9,201	2,619
			Annual Surplus Appeal Fund	(13,600)	(3,350)
				(4,399)	(731)
				44,642	178,902
Total receipts	44,642	178,902			
Opening and closing balances			Total funds as at 31 March represented by;		
Opening Total funds at 1 April	41,071	41,802	General fund		
			Nat West bank account	1,233	951
			Barclays bank account	5,733	2,829
			COIF deposit account	90	90
				7,056	3,870
Excess receipts over payments			Appeal Fund		
Annual Surplus General Fund	9,201	2,619	Nat West bank account	756	845
			Barclays bank account	26,860	34,496
Annual Surplus Appeal Fund	(13,600)	(3,350)	COIF deposit account	934	794
				28,550	36,135
			Capital Fund		
			COIF income shares (at cost)	1,066	1,066
Closing funds 31 March	36,672	41,071		36,672	41,071

Signed on behalf of the Trustees:

Trustee

Trustee

Date _____



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
The Empire Hall, Graffham

**On accounts for the year
ended**

31 March 2021

**Charity no
(if any)**

305376

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

- In connection with my examination, no matter has come to my attention
1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*

Signed:

Date:

15 Nov 2021

Name:

C Homan

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

Spring Cottage, Trotton, Petersfield

Hampshire

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.