FELPHAM MEMORIAL VILLAGE HALL

England & Wales · Charity number 305367

Details

Other names	FELPHAM VILLAGE HALL
Status	Registered
Legal form	Other
Registered	1962-10-17
Register	View on the Charity Commission register

Contact

Address	Felpham Village Hall 17-19 Vicarage Lane Bognor Regis West Sussex PO22 7DZ
Phone	07748 739385
Email	felphamvillagehall@gmail.com
Website	felphamvillagehall.org.uk

Activities

Objects: VILLAGE HALL

Activities: The Hall Management Committee aims to provide an attractive, comfortable and well-maintained venue at reasonable hire rates for many local groups and organisations. These include fitness classes, 2 line dancing groups, art club, painting classes, 2 womens institutes, whist and bridge clubs, dog training, mothers and toddlers group, flower club & Regis players drama

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Accommodation/housing, Arts/culture/heritage/science, Amateur Sport, Animals, Environment/conservation/heritage, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Downloaded from opencharities.uk/ew/305367

Geography

- **Area of benefit:** FELPHAM AND SURROUNDING DISTRICT
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£36,191	£35,257	-	-
2024-03-31	£45,847	£41,753	-	-
2022-10-31	£25,202	£33,789	-	-
2021-10-31	£31,919	£16,265	-	-
2020-10-31	£19,018	£15,428	-	-

Trustees

Name	Role	Appointed
Alex Marner		2016-08-10
Elaine Green Mrs.		2021-07-02
Hilary Joan Sykes		2023-10-02
ROBERT BUDD		2024-06-02

Downloaded from opencharities.uk/ew/305367

FELPHAM MEMORIAL VILLAGE HALL

England & Wales - Charity number 305367

Accounts

REGISTERED CHARITY NUMBER: 305367

Report of the Trustees and

Unaudited Financial Statements for the Year Ended 31 March 2025

for

Felpham Memorial Village Hall

Robert Sadler & Company Ltd
Chartered Accountants
30B Southgate
Chichester
West Sussex
PO19 1DP

Felpham Memorial Village Hall

Contents of the Financial Statements
for the Year Ended 31 March 2025

	Page
Report of the Trustees	1 to 2
Independent Examiner's Report	3
Statement of Financial Activities	4
Balance Sheet	5
Notes to the Financial Statements	6 to 9
Detailed Statement of Financial Activities	10

Report of the Trustees
for the Year Ended 31 March 2025

The trustees present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Summary of the purposes of the charity as set out in its governing document

Para 1.17

To provide a non-sectarian and non-political place of recreation and social intercourse for the purpose for the advantage or benefit of the inhabitants of Felpham and of the surrounding area.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.

Para 1.17 and 1.19

The hall serves as a focal point of the village offering local residents a wide range of activities through our marvellous hirers and the incredible variety of activities offered at the hall.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit

Para 1.18

The Trustees have had guidance from the Charity Commission on public benefit.

ACHIEVEMENTS AND PERFORMANCE

Charitable activities

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

Para 1.20

Felpham Memorial Village Hall operates as a charity and is run and managed by a committee and trustees. It is let to all applicants who wish to use its facilities and is available to rent throughout the year and from 9am - 11:00pm. Many of the local Felpham and Bognor community use the facilities and rent the hall and it is a focal point for many village-based activities such as the craft, art, bridge, dance and keep fit/classes. The Trustees and Committee provide a safe, comfortable and well managed environment for individuals/hirers and organisations to meet for any safe and legal activity. Regular clubs include the WI, bridge, line dancing, keep fit, flower, jazz and craft. We also support a disabled sportsperson for his training purposes and the hall is used for various local group meetings. The Jubilee Room is also for hire, this is a smaller room within the hall.

FINANCIAL REVIEW

Financial position

Review of the charity's financial position at the end of the period

Para 1.21

The overall financial position of the charity at 31st March 2025 was healthy, with total reserves of £29,611 at the year end. There was an excess of receipts over payments in the year of £934.

Statement explaining the policy for holding reserves stating why they are held

Para 1.22

We have a Money Manager Savings Account which has a balance of £15,489 as a reserve for any large projects which are earmarked for 2025/26.

Amount of reserves held

Para 1.22

Total reserves of £29,611 were present at the year end.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

Recruitment and appointment of new trustees

Trustee selection methods

Para 1.25

Trustees are voluntary and have historically been involved with the hall in different capacities such as hirers.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

305367

Principal address

Felpham Village Hall
17-19 Vicarage Lane
Felpham
Bognor Regis
West Sussex
PO22 7DZ

Trustees

A Marner
E Green
G Madeley (resigned 5.8.24)
H Sykes
R Budd (appointed 2.6.24)

Independent Examiner

Robert Sadler & Company Ltd
Chartered Accountants
30B Southgate
Chichester
West Sussex
PO19 1DP

Approved by order of the board of trustees on 22 June 2025 and signed on its behalf by:

E Green - Trustee

Independent examiner's report to the trustees of Felpham Memorial Village Hall
I report to the charity trustees on my examination of the accounts of Felpham Memorial Village Hall (the Trust) for the year ended 31 March 2025.

Responsibilities and basis of report
As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr Robert Alistair Sadler FCA
The Institute of Chartered Accountants in England and Wales

Robert Sadler & Company Ltd
Chartered Accountants
30B Southgate
Chichester
West Sussex
PO19 1DP

27 June 2025

Felpham Memorial Village Hall

Statement of Financial Activities
for the Year Ended 31 March 2025

	Notes	Year Ended 31.3.25 Unrestricted funds £	Period 1.11.22 to 31.3.24 Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities			
Revenue/costs re activities in furtherance of the charity's objectives		35,451	44,576
Investment income	2	740	1,271
Total		36,191	45,847
EXPENDITURE ON			
Charitable activities			
Revenue/costs re activities in furtherance of the charity's objectives		35,257	41,753
NET INCOME		934	4,094
RECONCILIATION OF FUNDS			
Total funds brought forward		33,677	29,583
TOTAL FUNDS CARRIED FORWARD		34,611	33,677

The notes form part of these financial statements

Felpham Memorial Village Hall

Balance Sheet
31 March 2025

	Notes	31.3.25 Unrestricted funds £	31.3.24 Total funds £
FIXED ASSETS			
Tangible assets	5	5,000	5,000
CURRENT ASSETS			
Cash at bank		29,611	28,677
NET CURRENT ASSETS		29,611	28,677
TOTAL ASSETS LESS CURRENT LIABILITIES		34,611	33,677
NET ASSETS		34,611	33,677
FUNDS	6		
Unrestricted funds:			
General fund		29,611	28,677
Capital fund		5,000	5,000
		34,611	33,677
TOTAL FUNDS		34,611	33,677

The financial statements were approved by the Board of Trustees and authorised for issue on 22 June 2025 and were signed on its behalf by:

E Green - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements
The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Receipts and payments basis
The financial statements are prepared on a 'receipts and payments' basis, meaning that the accounts summarise the movements of cash/bank funds into and out of the charity during the financial year.

Taxation
The charity is exempt from tax on its charitable activities.

Fund accounting
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

2. INVESTMENT INCOME

	Year Ended 31.3.25 £	Period 1.11.22 to 31.3.24 £
Rents received	449	913
Deposit account interest	291	358
	740	1,271

3. TRUSTEES' REMUNERATION AND BENEFITS

Payments to Trustees and Committee members are stated in the financial statements as paid. These payments represent expenditure on specific services provided by Trustees/Committee members over and above the normal duties expected by their role. Such services include managing the maintenance of the property and attending to the invoicing of hall hirers.

continued...

3. TRUSTEES' REMUNERATION AND BENEFITS - continued

Trustees' expenses

Trustees are reimbursed for expenses necessarily incurred for the benefit of the charity.

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £
INCOME AND ENDOWMENTS FROM	
Charitable activities	
Revenue/costs re activities in furtherance of the charity's objectives	44,576
Investment income	1,271
Total	45,847
EXPENDITURE ON	
Charitable activities	
Revenue/costs re activities in furtherance of the charity's objectives	41,753
NET INCOME	4,094
RECONCILIATION OF FUNDS	
Total funds brought forward	29,583
TOTAL FUNDS CARRIED FORWARD	33,677

5. TANGIBLE FIXED ASSETS

	Freehold property £
COST	
At 1 April 2024 and 31 March 2025	5,000
NET BOOK VALUE	
At 31 March 2025	5,000
At 31 March 2024	5,000

Included in cost or valuation of land and buildings is freehold land of £5,000 (2024 - £5,000) which is not depreciated.

The property at 17-19 Vicarage Lane was conveyed to the Trustees in July 1950 at an unknown value. It is included in the accounts at an estimated cost value of £5,000.

continued...

6. MOVEMENT IN FUNDS

	At 1.4.24	Net movement in funds	At 31.3.25
	£	£	£
Unrestricted funds			
General fund	28,677	934	29,611
Capital fund	5,000	-	5,000
	33,677	934	34,611
TOTAL FUNDS	33,677	934	34,611

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	36,191	(35,257)	934
TOTAL FUNDS	36,191	(35,257)	934

Comparatives for movement in funds

	At 1.11.22	Net movement in funds	At 31.3.24
	£	£	£
Unrestricted funds			
General fund	24,583	4,094	28,677
Capital fund	5,000	-	5,000
	29,583	4,094	33,677
TOTAL FUNDS	29,583	4,094	33,677

Comparative net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	45,847	(41,753)	4,094
TOTAL FUNDS	45,847	(41,753)	4,094

continued...

7. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2025.

Felpham Memorial Village Hall

Detailed Statement of Financial Activities
for the Year Ended 31 March 2025

	Year Ended 31.3.25 £	Period 1.11.22 to 31.3.24 £
INCOME AND ENDOWMENTS		
Investment income		
Rents received	449	913
Deposit account interest	291	358
	740	1,271
Charitable activities		
Hire fees	33,909	43,302
Christmas fair	1,542	1,274
	35,451	44,576
Total incoming resources	36,191	45,847
EXPENDITURE		
Support costs		
Management		
Payments to committee members and trustees	5,500	7,600
Rates and water	294	275
Insurance	1,763	3,079
Light and heat	3,709	10,893
Telephone	692	150
Postage and stationery	113	79
Sundries	221	358
Cleaning	10,418	12,588
Refuse collection	760	849
Repairs - Jubilee room	-	1,434
Repairs - Ongoing upkeep	7,236	763
Website	279	442
Licence fees	266	266
Bank charges	74	137
Christmas fair expenditure	462	800
	31,787	39,713
Governance costs		
Accountancy and legal fees	3,470	2,040
Total resources expended	35,257	41,753
Net income	934	4,094

This page does not form part of the statutory financial statements

FELPHAM MEMORIAL VILLAGE HALL

England & Wales - Charity number 305367

Accounts

REGISTERED CHARITY NUMBER: 305367

Report of the Trustees and

Unaudited Financial Statements for the Period 1 November 2022 to 31 March 2024

for

Felpham Memorial Village Hall

Robert Sadler & Company Ltd
Chartered Accountants
30B Southgate
Chichester
West Sussex
PO19 1DP

Contents of the Financial Statements
for the Period 1 November 2022 to 31 March 2024

	Page
Chairman of the Committee's Report	1
Report of the Trustees	2 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7 to 10
Detailed Statement of Financial Activities	11

Felpham Memorial Village Hall

Chairman of the Committee's Report
for the Period 1 November 2022 to 31 March 2024

Firstly may I thank everyone for attending our AGM.

I have been Chairman since the summer of 2022. This past 18 months has seen a change in committee members with new members joining us and some leaving. We have been extremely fortunate in welcoming our new treasurer who has helped us update our services including online banking, paperless invoicing and improving financial responsibility.

The hall has continued to be a focal point of village life offering local residents a wide range of activities through our marvellous hirers and the incredible variety of activities they offer. Because of hard work by the committee, increased bookings, and financial control we have been the only facility in the area not to have increased hire charges from the previous year. This has benefitted clubs and users and has in turned seen an increase in not only the number of bookings we now receive but also the number of residents that attended these events and lessons. Nearly all our clubs have reported a membership increase.

This year the committee has invested in improving facilities for our hirers. A new WIFI system will shortly be added to the hall benefitting hirers and users. A state of the art defibrillator has been fitted to the front of the building and clubs have been given training and a demonstration on it. Already this has been a life saving addition with the South Ambulance reporting that the unit has been opened 4 times since its installation. Thankfully it was not needed on each occasion however the fact it was there could have meant the difference between life and death. There is still more to do and the committee will continue to ensure the hall and its facilities are continually improved, kept up to date, and leave us as one of the best equipped and value for money facilities in the area.

As we go in to a new Financial year we once again face new and difficult challenges with rising costs but the committee is dedicated to minimising any of these through hard work and prudence. The committee is here to support everyone. As a voluntary group of people we have, and will continue, to put the hall and its users first, doing our best to make sure the core values and original purpose of the hall is upheld.

This past year has seen the hall host two large community events. Freaky Felpham saw over 300 residents over a period of time attend a ghost hunt through the village ending with a free party at the hall. The committee also arranged its first Christmas Fete event. This was an enormous success enabling us to raise funds towards the halls upcoming expenditure on additional facilities. The Jubilee Room was converted in to the most fabulous Santa Grotto with a visiting fee set at such a low price that families on a restricted income in our area were able to afford a Christmas visit with their children. It is the committee's intention to repeat these events again this year.

A 'HIRER'S MEETING' has been held twice a year in addition to the AGM. This has been a great success and has been a meeting for all club and groups to send representatives to discuss any issues they have or any ideas/improvements that we could make. It has also given us the chance to offer any support clubs may need. Some of the ideas and improvements have already been implemented.

Finally, the Officers and committee members this year have spent an enormous amount of time updating and creating new policies and procedures to bring us in-line with new government and charity commission requirements. These policies will be available to all hirers with immediate affect.

May I take this opportunity to thank every member of our committee. Each one of them gives up their time voluntarily to ensure the hall, its users and village have the best facility in the area. I would also like to thank residents who have also given up time for our large events. Without these people we would not be in such a position.

Once again I thank you for attending this evening and helping Felpham Village Memorial Hall be a keystone of the community.

Russell Marsden-Sear
Chairman of the Committee

The trustees present their report with the financial statements of the charity for the period 1 November 2022 to 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Summary of the purposes of the charity as set out in its governing document

Para 1.17

To provide a non-sectarian and non-political place of recreation and social intercourse for the purpose for the advantage or benefit of the inhabitants of Felpham and of the surrounding area.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.

Para 1.17 and 1.19

The hall serves as a focal point of the village offering local residents a wide range of activities through our marvellous hirers and the incredible variety of activities offered at the hall.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit

Para 1.18

The Trustees have had guidance from the Charity Commission on public benefit.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

Para 1.20

Felpham Memorial Village Hall operates as a charity and is run and managed by a committee and trustees. It is let to all applicants who wish to use its facilities and is available to rent throughout the year and from 9am - 11:00pm. Many of the local Felpham and Bognor community use the facilities and rent the hall and it is a focal point for many village-based activities such as the craft, art, bridge, dance and keep fit/classes. The Trustees and Committee provide a safe, comfortable and well managed environment for individuals/hirers and organisations to meet for any safe and legal activity. Regular clubs include the WI, bridge, line dancing, keep fit, flower, jazz and craft. We also support a disabled sportsperson for his training purposes and the hall is used for various local group meetings. The Jubilee Room is also for hire, this is a smaller room within the hall.

FINANCIAL REVIEW

Financial position

Review of the charity's financial position at the end of the period

Para 1.21

The overall financial position of the charity at 31st March 2024 was healthy, with total reserves of £28,677 at the year end. There was an excess of receipts over payments in the period of £4,094.

Statement explaining the policy for holding reserves stating why they are held

Para 1.22

We have a Money Manager Savings Account which has a balance of £15,199 as a reserve for any large projects

Amount of reserves held

Para 1.22

Total reserves of £28,677 were present at the year end.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

STRUCTURE, GOVERNANCE AND MANAGEMENT
Recruitment and appointment of new trustees
Trustee selection methods
Para 1.25
Trustees are voluntary and have historically been involved with the hall in different capacities such as hirers.

REFERENCE AND ADMINISTRATIVE DETAILS
Registered Charity number
305367

Principal address
Felpham Village Hall
17-19 Vicarage Lane
Felpham
Bognor Regis
West Sussex
PO22 7DZ

Trustees
A Marner
E Green
G Madeley
H Sykes (appointed 2.10.23)

Independent Examiner
Robert Sadler & Company Ltd
Chartered Accountants
30B Southgate
Chichester
West Sussex
PO19 1DP

Approved by order of the board of trustees on .....2/6/2024..... and signed on its behalf by:

.....
G Madeley - Trustee

Independent examiner's report to the trustees of Felpham Memorial Village Hall
I report to the charity trustees on my examination of the accounts of Felpham Memorial Village Hall (the Trust) for the period 1 November 2022 to 31 March 2024.

Responsibilities and basis of report
As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr Robert Alistair Sadler FCA
The Institute of Chartered Accountants in England and Wales

Robert Sadler & Company Ltd
Chartered Accountants
30B Southgate
Chichester
West Sussex
PO19 1DP

Date: .....7/6/2024.....

Felpham Memorial Village Hall

Statement of Financial Activities
for the Period 1 November 2022 to 31 March 2024

	Notes	Period 1.11.22 to 31.3.24 Unrestricted funds £	Year Ended 31.10.22 Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities			
Revenue/costs re activities in furtherance of the charity's objectives		44,576	23,703
Investment income	2	1,271	1,099
Other income		-	400
Total		45,847	25,202
EXPENDITURE ON			
Charitable activities			
Revenue/costs re activities in furtherance of the charity's objectives		41,753	33,789
NET INCOME/(EXPENDITURE)		4,094	(8,587)
RECONCILIATION OF FUNDS			
Total funds brought forward		29,583	38,170
TOTAL FUNDS CARRIED FORWARD		33,677	29,583

The notes form part of these financial statements

Felpham Memorial Village Hall

Balance Sheet
31 March 2024

	Notes	31.3.24 Unrestricted funds £	31.10.22 Total funds £
FIXED ASSETS			
Tangible assets	5	5,000	5,000
CURRENT ASSETS			
Cash at bank		28,677	24,583
NET CURRENT ASSETS		28,677	24,583
TOTAL ASSETS LESS CURRENT LIABILITIES		33,677	29,583
NET ASSETS		33,677	29,583
FUNDS	6		
Unrestricted funds:			
General fund		28,677	24,583
Capital fund		5,000	5,000
		33,677	29,583
TOTAL FUNDS		33,677	29,583

The financial statements were approved by the Board of Trustees and authorised for issue on .....6/2/2024..... and were signed on its behalf by:

.....
G Madeley - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements
The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Receipts and payments basis
The financial statements are prepared on a 'receipts and payments' basis, meaning that the accounts summarise the movements of cash/bank funds into and out of the charity during the financial year.

Taxation
The charity is exempt from tax on its charitable activities.

Fund accounting
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

2. INVESTMENT INCOME

	Period 1.11.22 to 31.3.24	Year Ended 31.10.22
	£	£
Rents received	913	957
Deposit account interest	358	142
	1,271	1,099

3. TRUSTEES' REMUNERATION AND BENEFITS

Payments to Trustees and Committee members are stated in the financial statements as paid. These payments represent expenditure on specific services provided by Trustees/Committee members over and above the normal duties expected by their role. Such services include managing the maintenance of the property and attending to the invoicing of hall hirers.

Trustees' expenses

Trustees are reimbursed for expenses necessarily incurred for the benefit of the charity.

continued...

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £
INCOME AND ENDOWMENTS FROM	
Charitable activities	
Revenue/costs re activities in furtherance of the charity's objectives	23,703
Investment income	1,099
Other income	400
Total	25,202
EXPENDITURE ON	
Charitable activities	
Revenue/costs re activities in furtherance of the charity's objectives	33,789
NET INCOME/(EXPENDITURE)	(8,587)
RECONCILIATION OF FUNDS	
Total funds brought forward	38,170
TOTAL FUNDS CARRIED FORWARD	29,583

5. TANGIBLE FIXED ASSETS

	Freehold property £
COST	
At 1 November 2022 and 31 March 2024	5,000
NET BOOK VALUE	
At 31 March 2024	5,000
At 31 October 2022	5,000

Included in cost or valuation of land and buildings is freehold land of £5,000 which is not depreciated.

The property at 17-19 Vicarage Lane was conveyed to the Trustees in July 1950 at an unknown value. It is included in the accounts at an estimated cost value of £5,000.

continued...

6. MOVEMENT IN FUNDS

	At 1.11.22 £	Net movement in funds £	At 31.3.24 £
Unrestricted funds			
General fund	24,583	4,094	28,677
Capital fund	5,000	-	5,000
	29,583	4,094	33,677
TOTAL FUNDS	29,583	4,094	33,677

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	45,847	(41,753)	4,094
TOTAL FUNDS	45,847	(41,753)	4,094

Comparatives for movement in funds

	At 1.11.21 £	Net movement in funds £	At 31.10.22 £
Unrestricted funds			
General fund	33,170	(8,587)	24,583
Capital fund	5,000	-	5,000
	38,170	(8,587)	29,583
TOTAL FUNDS	38,170	(8,587)	29,583

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	25,202	(33,789)	(8,587)
TOTAL FUNDS	25,202	(33,789)	(8,587)

continued...

7. RELATED PARTY DISCLOSURES

There were no related party transactions for the period ended 31 March 2024.

Felpham Memorial Village Hall

Detailed Statement of Financial Activities
for the Period 1 November 2022 to 31 March 2024

	Period 1.11.22 to 31.3.24 £	Year Ended 31.10.22 £
INCOME AND ENDOWMENTS		
Investment income		
Rents received	913	957
Deposit account interest	358	142
	1,271	1,099
Charitable activities		
Hire fees	43,302	23,703
Christmas fair	1,274	-
	44,576	23,703
Other income		
Grants	-	400
Total incoming resources	45,847	25,202
EXPENDITURE		
Support costs		
Management		
Payments to committee members and trustees	7,600	4,000
Rates and water	275	163
Insurance	3,079	887
Light and heat	10,893	2,400
Telephone	150	-
Postage and stationery	79	299
Advertising	-	434
Sundries	358	-
Cleaning	12,588	7,282
Refuse collection	849	566
Repairs - Jubilee room	1,434	15,604
Repairs - Ongoing upkeep	763	1,740
Website	442	156
Licence fees	266	152
Bank charges	137	106
Christmas fair expenditure	800	-
	39,713	33,789
Governance costs		
Accountancy and legal fees	2,040	-
Total resources expended	41,753	33,789
Net income/(expenditure)	4,094	(8,587)

This page does not form part of the statutory financial statements

FELPHAM MEMORIAL VILLAGE HALL

England & Wales - Charity number 305367

Accounts

CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st November 2021 To 31st October 2022

Charity name: Felpham Memorial Village Hall

Charity registration number: 305367

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	**To provide a non-sectarian and non-political place of recreation and social intercourse for the purpose for the advantage or benefit of the inhabitants of Felpham and of the surrounding area.**
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	**The hall serves as a focal point of the village offering local residents a wide range of activities through our marvellous hirers and the incredible variety of activities offered at the hall.**
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	**The Trustees have had guidance from the Charity Commission on public benefit.**

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	**Felpham Memorial Village Hall operates as a charity and is run and managed by a committee and trustees. It is let to all applicants who wish to use its facilities and is available to rent throughout the year and from 9am – 11:00pm. Many of the local Felpham and Bognor community use the facilities and rent the hall and it is a focal point for many village-based activities such as the craft, art, bridge, dance and keep fit/classes. The Trustees and Committee provide a safe, comfortable and well managed**

		environment for individuals/hirers and organisations to meet for any safe and legal activity. Regular clubs include the WI, bridge, line dancing, keep fit, flower, jazz and craft. We also support a disabled sportsperson for his training purposes and the hall is used for various local group meetings. The Jubilee Room is also for hire, this is a smaller room within the hall.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	**The overall financial position of the charity at 31st October 2022 was healthy, with total reserves of £29,583 at the year end. There was an excess of payments over receipts in the period of £8,587 although considerable costs were incurred in the year for refurbishment work carried out on the Jubilee Room**
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	**We have a Money Manager Savings Account which has a balance of £15,000 as a reserve for any large projects**
Amount of reserves held	Para 1.22	**Total reserves of £29,583 were present at the year end.**
Reasons for holding zero reserves	Para 1.22	**N/A**
Details of fund materially in deficit	Para 1.24	**N/A**
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	**N/A**

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	**Trust Deed**
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	**Charitable trust**
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	**Trustees are voluntary and have historically been involved with the hall in different capacities such as hirer.**

Reference and Administrative details

Charity name	Felpham Memorial Village Hall
Other name the charity uses	Felpham Village Hall (working name)
Registered charity number	305367
Charity's principal address	17-19 Vicarage Lane Felpham Village West Sussex PO22 7DZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gill Madeley	N/A		
2	Elaine Green	N/A		
3	Alex Marner	Estate Manager		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	**Dates acted if not for whole year**	
Gill Madeley		
Elaine Green		
Alex Marner		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Gillian Madeley	Russell Marsden-Sear
Position (eg Secretary, Chair, etc)	Trustee	Chair
Date	21st August 2023	21st August 2023

Registered Charity No. 305367

FELPHAM MEMORIAL VILLAGE HALL

VICARAGE LANE, FELPHAM, PO22 7DZ

FINANCIAL REPORT YEAR ENDED 31ST OCTOBER 2022

Felpham Memorial Village Hall
Vicarage Lane, Felpham, PO22 7DZ
Registered Charity No 305367

Report from the Committee of the Hall on activities during the year end 31st October 2022
(As required by the Charity Commissioners)

Chairman

5th December 2022

Firstly, may I thank everyone for attending our AGM

I have been acting Chairman since the summer after our previous Chairman stood down. This year has seen a change in committee members with new members joining us and some leaving.

I am sure you realise that the past few years have been extremely difficult for everyone, including the hall, following the Covid pandemic and its aftermath. However, the hall has continued to be a focal point of village life offering local residents a wide range of activities through our marvellous hirers and the incredible variety of activities they Offer.

We were pleased to complete and open the refurbishment of our back room which offers an outstanding facility to new and existing hirers. After much deliberation the committee decided to dedicate the room for the Platinum jubilee which following the death of Her Majesty Queen Elizabeth II made the dedication even more poignant. Both Alex and Jenny have worked tirelessly over the year in order to get this room up and running and their hard work and dedication is much appreciated by all.

This year the committee has invested in improving facilities for our hirers. A new heating system has been installed which is more efficient, a microwave oven has been added to the servery, and a better car park layout has been introduced to name but a few. There is still more to do, and the committee will continue to ensure the hall and its facilities are continually improved, kept up to date; and leave us as one of the best equipped and value for money facilities in the area.

As we go into a new year, we once again face new and difficult challenges with the cost of living and energy crisis. The predicted recession will he hard on all of us and we appreciate that means some of our clubs will be under pressure. The committee is here to support everyone. As a voluntary group of people we have, and will continue, to put the hall and its users first, doing our best to make sure the core values and original purpose of the hall is upheld.

This coming year as Chairman and a user of the hall I will introduce a HIRER'S Meeting to be held twice a year in addition to the AGM. This will be a meeting for all club and groups to send representatives to discuss any issues they have or any ideas/improvements that we could make. It will also give us the chance to offer any support clubs may need during the coming difficult year. Some of the ideas and improvements we already have will be discussed later this evening in more depth.

Once again, I thank you for attending this evening and helping Felpham Memorial Village Hall be a keystone of the community.

Felpham Memorial Village Hall
Vicarage Lane, Felpham, PO22 7DZ
Registered Charity No 305367

Financial Statement Year Ended 31st October 2022

Receipts & Payments

Receipts	Note	2021/22		2020/21	
Hire Fees	1	23,703		7,168	
Rental Income - Wayleave		225		225	
- Scouts	2	732		500	
Arun COVID Grant	3	-		20,907	
Rural Sussex Grant	4	-		2,470	
Parish Council Grant	5	400		649	
Bank Interest		142	25,202	-	31,919

Payments					
Administration	6	4,995		4,790	
Cleaning	7	7,282		3,903	
Insurance		887		760	
Lighting & Heating		2,400		2,086	
Licence Fees		152		170	
Rates - General & Water		163		156	
Refuse Collection		566		641	
Repairs, Maintenance & Replacements	8	17,344	33,789	3,759	16,265
Excess of (payments) over receipts			**(£8,587)**		**£15,654**

Felpham Memorial Village Hall
Vicarage Lane, Felpham, PO22 7DZ
Registered Charity No 305367

Statement of Assets and Liabilities for Year Ended 31st October 2022

	Note	2021/22		2020/21	
Fixed Assets					
Freehold Property	9	5,000		5,000	
Furniture & Fittings	10	-	5,000	-	5,000
Current Assets					
Cash at Bank - HSBC		6,442		15,166	
- COIF		18,141	24,583	18,004	33,170
			£29,583		**£38,170**
Represented By					
Trust Fund	11		5,000		5,000
Endowment Fund					
At 1st November 2021		33,170		17,516	
Excess of (payments) over receipts for year		(8,587)	24,583	15,654	33,170
			£29,583		**£38,170**

Felpham Memorial Village Hall
Vicarage Lane, Felpham, PO22 7DZ
Registered Charity No 305367

Notes to the Financial Statements for the year ended 31st October 2022

1) Accounts are prepared on a 'cash' basis. The figures for the freehold property and Trust Fund have been adjusted resulting from the Trustee decision to change the way in which the Freehold Property is shown (see Note 9)
Income and expenses have varied significantly compared to 2021 resulting from the closure of the hall for months because of The Coronavirus Regulations.

2) Ground rental Income from the Scouts covers the period to 24th December 2002.

3) Arun District Council grant for loss of income due to the closure of the hall in 2021 due to COVID.

4) Rural Sussex "one off" grant

5) Parish Grant against Cost of Equipment

6) Administration

	2022	2021
Honorarium Payments to Committee Members	4,000	4,000
Website Assistance, Mobile phone costs	156	310
Bank Charges	106	-
Adverts and Membership Fees	434	} 480
Stationery, Postage and Miscellaneous	299	
	£4,995	**£4,790**

7) Cleaning – New commercial cleaners hired from September 2021

8) Repairs Maintenance and Replacements

	2022	2021
New Jubilee Room	15,604	-
Ongoing upkeep	1,740	3,759
	£17,344	**£3,759**

Notes to the Financial Statements for the year ended 31st October 2022, continued;

9) Freehold property
The property at 17-19 Vicarage Lane was conveyed to the Trustees in July 1950 at an unknown value. In previous years, the Trustees have decided that the current declared insurance value of the property provided the most acceptable valuation.
The Trustees changed their view in 2020 and now show the value of the property at an estimated fixed figure of £5000 (being the estimated value at the date of acquisition).

The property is insured for £331,179; Plant, Machinery and Contents for £30,497

10) Furniture and Fittings
All replacements of furniture and fittings are expenses in the year of purchase and no value is attributed to them as they have a restricted value (see Note 8).

11) Trust Fund

Balance on 31st October 2021 and 31st October 2022	£ 5,000

Signed by Russell Marsden-Sear (Chairman)

Dated 07/11/22

signed on behalf of the board of Trustees by

(Gillian Moseley)

Dated 21/08/2023

Independent examiner's report to the Trustees of the Felpham Memorial Village Hall

Independent examiner's report to the trustees of Felpham Memorial Village Hall Trust

I report to the trustees on my examination of the accounts of the Felpham Memorial Village Hall (the Trust) for the year ended 31st October 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or

2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Philip William Butler IPFA (ret'd)

Address: 26 Lilac Close, Middleton on Sea, West Sussex

Date: 16/1/23

Independent examiner's report to the Trustees of the Felpham Memorial Village Hall

Independent examiner's report to the trustees of Felpham Memorial Village Hall Trust

I report to the trustees on my examination of the accounts of the Felpham Memorial Village Hall (the Trust) for the year ended 31st October 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or

2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Philip William Butler IPFA (ret'd)

Address: 26 Lilac Close, Middleton on Sea, West Sussex

Date: 16/1/23

FELPHAM MEMORIAL VILLAGE HALL

England & Wales - Charity number 305367

Accounts

Registered Charity No. 305367

FELPHAM MEMORIAL VILLAGE HALL

VICARAGE LANE, FELPHAM, PO22 7DZ

FINANCIAL REPORT YEAR ENDED 31ST OCTOBER 2021

CHARITY COMMISSION
FIRST CONTACT
31 AUG 2022
RECORDED
RECEIVED

CHARITY COMMISSION
FIRST CONTACT
31 AUG 2022
ACCOUNTS
RECEIVED

Felpham Memorial Village Hall
Vicarage Lane, Felpham, PO22 7DZ
Registered Charity No 305367

Report from the Committee of the Hall on activities during the year end 31st October 2021
(As required by the Charity Commissioners)

Covid restrictions have prevented use of the hall and related revenue.
We are fortunate to receive significant help from the Government via Arun District Council.
Whilst the hall was unoccupied, significant monies has been spent on improvements and repairs.
Since the end of "lockdown", hire volumes have increased and occupancy looks positive for the next year.

John R M Hall
Acting Chairman

1st December 2021

Felpham Memorial Village Hall
Vicarage Lane, Felpham, PO22 7DZ
Registered Charity No 305367

Financial Statement Year Ended 31st October 2021

Receipts & Payments

Receipts	Note	2020/21		2019/20	
Hire Fees	1	7,168		8,830	
Rental Income - Wayleave		225		225	
- Scouts	2	500		-	
Arun COVID Grant	3	20,907		10,000	
Rural Sussex Grant	4	2,470		-	
Parish Council Grant	5	649		-	
Bank Interest		-	31,919	26	19,081
Payments					
Administration	6	4,790		237	
Cleaning		3,903		3,591	
Insurance		760		832	
Lighting & Heating		2,086		3,302	
Licence Fees		170		399	
Rates - General & Water		156		123	
Refuse Collection		641		491	
Repairs, Maintenance & Replacements	7	3,759	16,265	6,453	15,428
Excess of Receipts over Payments			**£15,654**		**£3,653**

Statement of Assets and Liabilities for Year Ended 31st October 2021

	Note	2020/21		2019/20	
Fixed Assets					
Freehold Property	8	5,000		5,000	
Furniture & Fittings	9	-	5,000	-	5,000
Current Assets					
Cash at Bank - HSBC		15,166		11,013	
- COIF		18,004	33,170	6,503	17,516
			£38,170		**£22,516**
Represented By					
Trust Fund	10		5,000		5,000
Endowment Fund					
At 1st November 2020		17,516		13,863	
Excess of receipts over payment for year		15,654	33,170	3,653	17,516
			£38,170		**£22,516**

Notes to the Financial Statements for the year ended 31st October 2021

1) Accounts are prepared on a 'cash' basis. The figures for the freehold property and Trust Fund have been adjusted resulting from the Trustee decision to change the way in which the Freehold Property is shown (see Note 8)
Income and expenses have varied significantly compared to 2020 resulting from the closure of the hall for months because of The Coronavirus Regulations.

2) Rental Income from the Scouts is arrears of ground rents not previously collected.

3) Arun District Council grant for loss of income due to the closure of the hall.

4) Rural Sussex "one off" grant

5) Parish Grant against Cost of Equipment

6) Administration

	2021	2020
Honorarium Payments to Committee Members	4,000	-
Website Assistance	310	-
Miscellaneous Payment	480	237
	£4,790	**£237**

7) Repairs Maintenance and Replacements

	2021	2020
New Curtain Rails	1,093	-
Paint Car Park	840	-
Fire Equipment Maintenance	150	-
Boiler Service	253	-
Update various electrical controls and wiring	980	-
New fire-retardant curtains	-	4,024
General repairs, painting & upkeep	443	1,958
New projection screen (net of £500 Parish Council Contribution)	-	471
	£3,759	**£6,453**

Notes to the Financial Statements for the year ended 31st October 2021, continued;

8) Freehold property
The property at 17-19 Vicarage Lane was conveyed to the Trustees in July 1950 at an unknown value. In previous years, the Trustees have decided that the current declared insurance value of the property provided the most acceptable valuation.
The Trustees changed their view in 2020 and now show the value of the property at an estimated fixed figure of £5000 (being the estimated value at the date of acquisition).

The property is insured for £288,735

9) Furniture and Fittings
All replacements of furniture and fittings are expenses in the year of purchase and no value is attributed to them as they have a restricted value (see Note 7).

10) Trust Fund

Balance at 31st October 2020 and 31st October 2021	**£ 5,000**

Signed by Trustee Hilary Sykes

Dated 1st December 2021

Signed by Treasurer John Hall

Dated 1st December 2021

Independent examiner's report to the Trustees of the Felpham Memorial Village Hall

I report to the Trustees on my examination of the accounts of the Felpham Memorial Village Hall (the Trust) for the year ended 31st October 2021

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsibility for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

However, I strongly recommend that you review the "Honorarium payments referred to in Note 6 of the accounts, in order to ascertain whether they were compliant with the Charity Commission Guidance entitled "Trustee expenses and payments (CC11)" and, if not compliant, that you consider what remedial actions you may need to take.

Signed:

Name: Philip Butler
Relevant professional qualifications or membership of professional bodies (if any): IPFA (ret'd)

Address: 26 Lilac Close, Middleton-on-Sea

Date: 1st December 2021