

POLEGATE COMMUNITY ASSOCIATION

England & Wales · Charity number 305293

Details

Status Registered

Legal form Other

Registered 1968-01-23

Register [View on the Charity Commission register](#)

Contact

Address Polegate Community Association
54 Windsor Way
Polegate
BN26 6QF

Phone 01323482434

Email POLEGATECC@GMAIL.COM

Website <https://polegatecommunityassociation.org.uk/>

Activities

Objects: A) TO PROMOTE THE BENEFIT OF THE INHABITANTS OF POLEGATE, EAST SUSSEX AND THE NEIGHBOURHOOD, WITHOUT DISTINCTION OF SEX OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING THE LOCAL AUTHORITIES, VOLUNTARY ORGANISATIONS AND INHABITANTS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS. B) TO ESTABLISH OR TO SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE AND TO MAINTAIN AND MANAGE OR TO CO-OPERATE WITH ANY LOCAL STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF, SUCH A CENTRE FOR ACTIVITIES PROMOTED BY THE ASSOCIATION AND ITS CONSTITUENT BODIES IN FURTHERANCE OF THE ABOVE OBJECTS.

Activities: Sport/recreation/provides buildings/facilities/open space

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Amateur Sport
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** POLEGATE, SUSSEX, AND THE NEIGHBOURHOOD
- East Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-09-30	£151,723	£204,151	-	-
2024-09-30	£140,990	£132,480	-	-
2023-09-30	£126,323	£129,183	-	-
2022-09-30	£105,534	£122,563	-	-
2021-09-30	£35,703	£75,147	-	-
2020-09-30	£104,446	£109,555	-	-

Trustees

Name	Role	Appointed
PATRICIA ELLEN PAYNE	Chair	2026-05-20
Brian Watkinson		2009-10-01
Desmond Colin Alder		2019-11-20
Diana Pierce		2025-04-22
Eileen Dorothy Coleman		2019-11-20
Elizabeth Morrish		2017-11-22
Joan Shoesmith		1991-02-28
John Hollingworth		1975-10-01
Lesley Mallett		2025-05-21
PHILIP CHARLES COLEMAN		
Sarah Louise Cotford Bond		2024-05-22
Stephen Pett		2026-05-20
Susan Hitchen		2026-05-20
WENDY ROGERS		2011-12-09

Linked charities

- POLEGATE COMMUNITY CENTRE (305293-1)

POLEGATE COMMUNITY ASSOCIATION

England & Wales - Charity number 305293

Accounts

**POLEGATE COMMUNITY ASSOCIATION
REGISTERED CHARITY NUMBER 305293**

REPORT AND ACCOUNTS

YEAR ENDED 30 SEPTEMBER 2025

POLEGATE COMMUNITY ASSOCIATION

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YEAR ENDED 30 SEPTEMBER 2025**

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POLEGATE COMMUNITY ASSOCIATION

**CHARITY INFORMATION
YEAR ENDED 30 SEPTEMBER 2025**

Charity name listed on register of charities

Polegate Community Association

Registered charity number

305293

Principal address of the charity

The Community Centre, 54 Windsor Way, Polegate, East Sussex BN26 6QF

Principal bankers

Santander

Independent Examiner

Mr Paul A Severn FCA, Watson Associates, 30/34 North Street, Hailsham, East Sussex BN27 1DW

Trustees	Appointed	Resigned
John Rogers (Chairperson)	21/05/2025	
D Alder Esq (Treasurer)	20/11/2019	
Mrs P Payne (Vice chairperson)	30/11/2012	
Diane Pierce (Assistant Treasurer)	21/05/2025	
Mr J Hollingworth	01/10/1975	
Mrs J Shoosmith	28/02/1991	
Mr B Watkinson	01/10/2009	
Mrs W. Rogers	09/12/2011	
Elizabeth Morrish	22/11/2017	
P. Coleman Esq	20/11/2019	
Mrs E Coleman	20/11/2019	
Alan Branch	21/05/2024	21/05/2025
Sarah Cotsford Bond	22/05/2024	
Lesley Mallett	21/05/2025	
Rita Shaw	21/05/2025	

REFERENCE AND ADMINISTRATION DETAILS

Charity's principal address

The Community Centre, 54 Windsor Way, Polegate, East Sussex BN26 8QF

Names of the charity trustees who manage the charity

Trustee name	Office
John Rogers	Chairperson
D Alder Esq	Treasurer
Mrs P Payne	Vice Chairperson
Diane Pierce	Assistant Treasurer

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Trustee name	
J Hollingworth Esq	Property Trustee
P Coleman Esq	Property Trustee
B Watkinson Esq	Property Trustee
Mrs J Chasemith	Property Trustee and Patron
Mrs W Rogers	
Mrs E Coleman	
Sarah Cotford Bond	

STRUCTURE, GOVERNANCE AND MANAGEMENT

Description of the charity's trusts

Polegate Community Association was formed in 1961 and is governed by a constitution drawn up and since amended from time to time in accordance with those rules.

The trust deed authorises the trustees to make and hold investments using the general funds of the charity and to borrow or raise money in such a manner and upon such terms as the Association shall think fit.

Type of governing document

Trust deed

How the charity is constituted

Under the Association rules, there are now formed 3 Sections. These have each adopted a primary activity. They annually elect officers and a committee to manage the Section activities and finances, accounting to the Section members at their Section AGM. Section members must first be members of the Association.

The Sections currently are:- Bowls, Drama, and Centre fund-raising. The Section Financial Activities appear on pages 14 to 18.

The Windsor Club, formerly a Section, became a private members club in 1998 and operates under a lease issued by the Association as the freeholders of the Centre.

Trustee selection methods

The Association holds an AGM of all Association members, electing officers and a Council which is responsible for policy decisions. The Council consists of the appointed officers and equal numbers of elected Association members and delegates from Affiliated Organisations. From the Council are elected Executive, Finance and Maintenance committees to manage the Centre.

OBJECTIVES AND ACTIVITIES

Summary of the objects of the charity set out in its governing document

The purpose of the Association was to build and open in 1969, and subsequently run, a Community Centre at 54 Windsor Way, Polegate. The freehold land was purchased in 1998. Since opening the Centre in 1969, it has been enlarged or altered by 3 major projects.

Summary of the main activities undertaken for the public benefit in relation to those objects

The Association lets rooms in the Centre for a fair rent and after paying expenses, the balance provides daily and long-term finance. This preserves the condition of the Centre. Significant improvements and the cost of extensions have been met from special fund-raising.

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity during the year

This year, efforts have been directed towards general maintenance across the Centre. Maintenance and repair expenditures amounted to over £16,000.00, covering projects such as a new boiler installation at the Windsor Club, roof repairs, and asbestos removal. The total expense for the front door was £19,958.00; fundraising activities generated £14,724.40, with the PCA covering the remaining £5,233.60. Additional improvements included new flooring backstage and in smaller rooms adjacent to the Henry Twine Hall, as well as the chair store.

We acknowledge and appreciate the commitment, effort, and generosity of all contributors. Events like the Christmas Fair, Summer Fair, coffee mornings, and community donations are integral to our operations. Continued support directly impacts the maintenance and enhancement of the Centre. The Centre remains an active hub, frequently utilized by affiliated groups and sections, and we welcome new members to join the Association. Membership fees are allocated toward the Centre's operational expenses, supporting ongoing maintenance and development of this important community resource.

The next major project we plan to tackle is raising money for a new roof fitted with solar panels, which will boost the Centre's environmentally friendly reputation. We hope to achieve this within the coming year, and a successful grant application would greatly assist in bringing this vision to life. As ever, we rely on the generous support of our members and the wider community to make this possible, whether that means attending an event, joining a group, or simply making a small donation. Every contribution helps us progress towards these improvements, ensuring the Centre remains a vibrant and sustainable resource for all.

FINANCIAL REVIEW

Brief statement of the charity's policy on reserves

There was net outgoing resources for the year of £54,278 compared to net outgoing of resources of £8,505 last year. Incoming resources from charitable activities increased from £7,140 to £12,472.

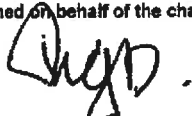
Details of any funds materially in deficit

There are no funds in deficit

DECLARATION

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees



John Rogers (Chairperson)

Date

14/4/2026.

**POLEGATE COMMUNITY ASSOCIATION
REGISTERED CHARITY NUMBER 305293**

Independent examiners's report to the trustees of the Polegate Community Association

I report to the trustees on my examination of the accounts of the Polegate Community Association for the year ended 30 September 2025.

Responsibilities and basis of report

As the charity trustees of the Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Association's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Association as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed by Mr Paul A Severn FCA (Independent Examiner)



30-34 North Street
Hailsham
East Sussex BN27 1DW

Date: 30/4/26

**POLEGATE COMMUNITY ASSOCIATION
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 30 SEPTEMBER 2025**

		Unrestricted Funds	Restricted Funds	Total Funds	Last Year Total Funds
	Notes	2025 £	2025 £	2025 £	2024 £
Incoming resources					
Income from:					
Donations and legacies	3	8,922	-	8,922	17,015
Grants	3	1,850	-	1,850	-
Charitable activities	3	12,472	-	12,472	7,140
Other trading activities	3	126,643	-	126,643	115,806
Investments	3	1,836	-	1,836	1,029
Total		151,722	-	151,722	140,990
Resources expended					
Expenditure on:					
Raising funds	4	8,900	-	8,900	7,292
Charitable activities	4	195,251	-	195,251	125,193
Other	4	-	-	-	-
Total		204,151	-	204,151	132,485
Net income/(expenditure) before investment gains/(losses)					
		(52,428)	-	(52,428)	8,505
Net gains/(losses) on investments					
		-	-	-	-
Net income/(expenditure)					
		(52,428)	-	(52,428)	8,505
Extraordinary items					
		-	-	-	-
Transfers between funds					
		-	-	-	-
Net incoming (outgoing) resources before Other recognised gains and losses					
		(52,428)	-	(52,428)	8,505
Other recognised gains/(losses):					
Gains on revaluation of fixed assets for charity's own use					
		-	-	-	-
Other gains/(losses)					
		-	-	-	-
Net movement in funds					
		(52,428)	-	(52,428)	8,505
Reconciliation of funds					
Total funds brought forward		223,705	-	223,705	215,200
Total Funds carried forward		171,277	-	171,277	223,705

**POLEGATE COMMUNITY ASSOCIATION
BALANCE SHEET
30 SEPTEMBER 2025**

	Notes	2025 £	2024 £
Fixed assets			
Tangible assets	7	95,284	97,611
Total fixed assets		<u>95,284</u>	<u>97,611</u>
Current assets			
Debtors	8	-	-
Cash at bank and in hand	9	105,706	156,778
Total current assets		<u>105,706</u>	<u>156,778</u>
Creditors:-			
amounts due within one year	10	29,713	30,685
Net current assets		<u>75,994</u>	<u>126,093</u>
Total assets less current liabilities		<u>171,277</u>	<u>223,704</u>
Creditors:-			
amounts due after more than one year		-	-
Net assets		<u>171,277</u>	<u>223,704</u>
The funds of the charity :			
Unrestricted funds	11	47,842	102,088
Designated funds	11	123,434	121,616
Total unrestricted funds		<u>171,277</u>	<u>223,704</u>
Restricted income funds			
Restricted revenue funds		-	-
Restricted capital funds		-	-
Total restricted funds		<u>-</u>	<u>-</u>
Endowment funds			
		-	-
Total charity funds		<u>171,277</u>	<u>223,704</u>

Signed on behalf of all trustees

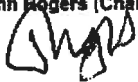
D Alder Esq (Treasurer)



Date

15/4/26

John Rogers (Chairperson)



Date

16/4/2026

**POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2025**

1 Basis of preparation

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

a) the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with

b) the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with
c) the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year

1.3 Changes to previous accounts

No changes have been made to accounts for previous years

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

2 Accounting policies

Incoming Resources

Incoming resources are recognised on a receivable basis deferred as described where appropriate

Investment income

Bank interest received is recognised on an actual receipts basis

Legacies

Legacies are included in income on receipt or if the charity can quantify with certainty the entitlement of funds not received before year end.

Recognition of liabilities

Liabilities are recognised on the accruals basis in accordance with normal accounting principles modified where necessary in accordance with the guidance given in the SORP

Resources expended

The policy for including items within the relevant activity categories of resources expended is that whenever possible costs are identified with the relevant section of the Association. Each section maintains its own accounting records.

In particular the policy for including items within costs of raising funds, and charitable activities is:

Raising funds - the direct costs attributable to fundraising.

Charitable activities - charitable expenditure shall include all expenditure directly related to the objects of the charity.

Assets

Fixed assets and depreciation

Depreciation is provided at the following rates in order to write off each asset over its expected useful life.

<i>Freehold land</i>	<i>Not depreciated</i>
<i>Freehold buildings (improvements)</i>	<i>2% on cost</i>

**POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2025**

3 Analysis of incoming resources	Unrestricted	Designated	2025	2024
	£	£	£	£
Analysis				
Donations & legacies	5,249	-	5,249	12,255
Affiliation fees	1,064	-	1,064	1,322
Membership subscriptions	2,609	-	2,609	3,438
Donations and legacies	8,922	-	8,922	17,015
Grant income				
Shepham grant	1,850	-	1,850	-
Raffles				
Raffles	626	-	626	771
Tomboles				
Tomboles	261	-	261	366
500+ Club funds collected				
500+ Club funds collected	2,610	-	2,610	2,914
Adverts sold in Community News				
Adverts sold in Community News	4,424	-	4,424	1,440
Sales of refreshments				
Sales of refreshments	445	-	445	643
Sundry fundraising				
Sundry fundraising	195	-	195	1,008
Special events fund raising				
Special events fund raising	3,181	-	3,181	-
Social event				
Social event	720	-	720	-
Charitable activities	12,472	-	12,472	7,142
Rent from hire of centre				
Rent from hire of centre	82,318	-	82,318	75,944
Windsor Club power				
Windsor Club power	8,747	-	8,747	8,242
Bowls club subscriptions				
Bowls club subscriptions	638	-	638	630
Green fees etc				
Green fees etc	6,910	-	6,910	6,834
Social events & sundries				
Social events & sundries	-	-	-	163
Productions income				
Productions income	27,609	-	27,609	23,598
Photocopying charges and sundry income				
Photocopying charges and sundry income	428	-	428	395
Other trading activities	126,643	-	126,643	115,806
Interest received				
Interest received	1,836	-	1,836	1,029
Investment income	1,836	-	1,836	1,029
Total Income				
Total Income	151,722	-	151,722	140,992

**POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2025**

4 Analysis of resources expended	Unrestricted	Designated	2025	2024
	£	£	£	£
Raising funds				
Printing Community News magazine	3,668		3,668	4,172
Refreshments etc	594		594	227
Social events	229		229	360
Raffle & tombola expenses	29		29	-
500+ Club - Christmas prizes	47		47	-
500+ Club - Weekly prizes	1,560		1,560	1,605
500+ Club - Monthly prizes	900		900	900
Fundraising	191		191	28
Social event/calendars	1,683		1,683	
	8,900	-	8,900	7,292
Charitable activities				
Hall hire	6,062		6,062	5,120
Productions expenses	15,514		15,514	13,112
Stage equipment & misc	5,345		5,345	4,736
Cleaning materials	3,407		3,407	2,853
Project Front Door	19,958		19,958	-
Electrical repair costs	1,004		1,004	5,343
Plumbing, heating & general repairs	16,419		16,419	3,126
Small repairs < £500 & equipment maintenance	7,381		7,381	1,353
Gas work	1,578		1,578	-
Carpets	4,330		4,330	-
Fire alarms & security	3,888		3,888	844
Henry Twinn Hall Flooring	6,280		6,280	-
Waste disposal	13,105		13,105	6,320
Rates	1,497		1,497	3,980
Water	3,466		3,466	
Gas	6,857		6,857	4,500
Electricity	13,333		13,333	11,725
Insurance	5,759		5,759	4,710
Telephone	315		315	583
Website & email hosting	800		800	720
Annual subs	29		29	57
Postage stationery & advert	986		986	1,539
Wages and national insurance	51,261		51,261	45,486
Accountancy	3,240		3,240	3,120
Subs licenses & registration fees	3,045		3,045	3,609
Amortisation on improvements to property	1,357		1,357	1,357
Bank charges & interest	35		35	-
	195,251	-	195,251	125,193
Other resources expended				
Other donations	-		-	-
	204,151	-	204,151	132,485

**POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2025**

5 Details of certain items of expenditure	2025	2024	
	£	£	
5.1 Fees for examination of the accounts			
Independent examiner's fees for reporting on the accounts	500	500	
Accountancy services	2,740	2,500	
	<u>3,240</u>	<u>3,000</u>	
6 Paid employees			
6.1 Staff Costs and Emoluments	2025	2024	
	£	£	
Gross salaries, wages & benefits in kind	47,929	42,529	
Employer's National Insurance	3,332	2,957	
Pension costs	-	-	
	<u>51,261</u>	<u>45,486</u>	
6.2 Numbers of full time employees or full time equivalents	2025	2024	
Engaged on charitable activities	3	3	
Engaged on publicity activities	-	-	
Engaged on fundraising activities	-	-	
Engaged on estate activities	2	2	
Engaged on management and administration	2	2	
	<u>7</u>	<u>7</u>	
7 Tangible fixed assets			
	Freehold		
	Freehold land	Improvements	Total
	£	£	£
7.1 Asset cost, valuation or revalued amount			
At 1 October 2024	6,829	116,388	123,217
Additions	-	-	-
Disposals	-	-	-
Revaluation	-	-	-
Transfers	-	-	-
At 30 September 2025	<u>6,829</u>	<u>116,388</u>	<u>123,217</u>
7.2 Accumulated depreciation			
At 1 October 2024		25,605	25,605
Charge for the year	-	2,328	2,328
Disposals			
Revaluation			
Transfers			
At 30 September 2025	<u>-</u>	<u>27,933</u>	<u>27,933</u>
7.3 Net book value			
At 30 September 2025	<u>6,829</u>	<u>88,455</u>	<u>95,284</u>
At 30 September 2024	<u>6,829</u>	<u>90,783</u>	<u>97,612</u>

POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2025

8 Debtors and prepayments	2025	2024
	£	£
Association General Fund - rent receivable	-	-
Windsor Club Electric	-	-
Other debtors	-	-
Prepaid expenses	-	-
	<u>-</u>	<u>-</u>

9 Cash at bank and in hand	2025	2024
	£	£
Fund A Association General Fund	8,618	37,437
Fund B Association Maintenance Fund	70,045	98,227
Fund F Short Mat Bowls Section Fund	7,314	5,902
Fund F Short Mat Bowls Section Fund (cash float)	-	18
Fund K Centre Fundraising Section Fund	958	584
Fund K Centre Fundraising Section Fund (cash float)	333	635
Fund L Drama Group Section Fund	17,310	12,846
Fund L Drama Group Section Fund (Friends)	1,128	1,128
	<u>105,706</u>	<u>156,777</u>

10 Creditors and accruals	2025	2024
	£	£
Association General Fund - creditors & accruals	2,343	2,343
Deferred income (Biffa grant)	27,372	28,343
	<u>29,715</u>	<u>30,686</u>

11 Movements of major funds							
Funds	Fund balances b/fwd	Incoming resources	Resources expended	Transfers	Fund balances c/fwd		
	£	£	£	£	£	£	£
Unrestricted							
Association General Fund	76,690	105,113	(163,439)	-	18,364		
Short Mat Bowls Section Fund	6,688	9,058	(7,663)	-	8,082		
Centre Fundraising Section Fund	2,249	2,610	(2,538)	-	2,321		
Drama Group Section Fund	16,462	33,124	(30,511)	-	19,075		
	<u>102,089</u>	<u>149,904</u>	<u>(204,151)</u>	<u>-</u>	<u>47,842</u>		
Designated							
Association Maintenance Fund	121,616	1,818	-	-	123,434		
	<u>223,705</u>	<u>151,722</u>	<u>(204,151)</u>	<u>-</u>	<u>171,277</u>		

**POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2025**

11.1 Analysis of net assets between funds

	Unrestricted funds.	Restricted funds	Endowed funds	Total
	£	£	£	£
Fixed assets	95,284	-	-	95,284
Net current assets	75,994	-	-	75,994
Creditors due after more than one year	-	-	-	-
Total net assets	171,277	-	-	171,277

**POLEGATE COMMUNITY ASSOCIATION
DETAILED INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30 SEPTEMBER 2025**

ASSOCIATION GENERAL FUND - FUND A (UNRESTRICTED FUND)

	2025		2024	
	£	£	£	£
INCOME				
Donations, gifts & legacies				
Donations & legacies	5,405		13,384	
WLS legacy	-		-	
		5,405		13,384
Grant income				
Chalk Cliff Trust	-		-	
Shepham grant	1,850		-	
		1,850		-
Trading activities				
Rent from hire of centre	88,601		80,740	
Affiliation fees	1,064		1,322	
Membership subscriptions	1,270		2,620	
Windsor Club power	8,747		8,242	
Photocopying charges and sundry income	420		395	
		100,103		93,319
Fundraising & other income				
Adverts sold in Community News	4,424		1,440	
Sundry fundraising	-		-	
	4,424	4,424		1,440
TOTAL INCOME		111,782		108,143
EXPENDITURE				
Other direct charitable expenditure				
Rates	1,497		1,513	
Water	3,466		2,467	
Gas	6,857		4,500	
Electricity	13,333		11,725	
Insurance	5,135		4,098	
Cleaning materials	3,407		2,853	
Project Front Door	19,958		-	
Electrical repair costs	1,004		5,343	
Plumbing, heating & general repairs	16,059		3,126	
Small repairs < £500 & equipment maintenance	7,381		1,353	
Gas work	1,572		-	
Carpets	4,330		-	
Fire alarms & security	3,888		844	
Henry Twine Hall Flooring	5,280		-	
Waste disposal	13,105		6,320	
		106,278		44,142
Fundraising and publicity				
Printing Community News magazine		3,668		4,172
Other direct charitable expenditure				
Section donations		-		-
Management and administration				
Telephone	315		583	
Postage stationery & advert	944		1,539	
Wages and national insurance	51,261		45,486	
Accountancy	3,240		3,120	
Subs licenses & registration fees	3,045		3,609	
Amortisation on improvements to property	1,357		1,357	
		59,162		55,694
TOTAL EXPENDITURE		170,108		104,008
NET OUTGOING RESOURCES FOR THE YEAR				
		(58,326)		4,135
Transfer from Fund E (Social section - ceased)		-		-
Balance brought forward at 1 October 2024		76,691		72,556
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2025		18,365		76,691

**POLEGATE COMMUNITY ASSOCIATION
 DETAILED INCOME & EXPENDITURE ACCOUNT
 YEAR ENDED 30 SEPTEMBER 2025**

ASSOCIATION MAINTENANCE FUND - FUND B (DESIGNATED FUND)

	2025		2024	
	£	£	£	£
INCOME				
Donations, gifts & legacies				
Donations & legacies		-		-
Section donations		-		-
Grant Income				
Grants received		-		-
Investment Income				
Interest received		1,818		1,022
TOTAL INCOME		<u>1,818</u>		<u>1,022</u>
EXPENDITURE				
Other direct charitable expenditure				
Repairs		-		-
TOTAL EXPENDITURE		<u>-</u>		<u>-</u>
NET INCOMING RESOURCES FOR THE YEAR		1,818		1,022
Transfers from Fund K (Centre Fundraising)		-		-
Balance brought forward at 1 October 2024		121,616		120,594
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2025		<u>123,434</u>		<u>121,616</u>

**POLEGATE COMMUNITY ASSOCIATION
DETAILED INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30 SEPTEMBER 2025**

SHORT MAT BOWLS SECTION FUND - FUND F (UNRESTRICTED FUND)

	£	2025	£	2024	£
INCOME					
Investment income					
Interest received			17		8
Trading activities					
Green fees etc			6,910		6,834
Fundraising & other income					
Bowls club subscriptions	638			630	
Sales of refreshments	445			643	
Raffles	826			771	
Tombolas	261			366	
Social events & sundries	160			163	
			<u>2,130</u>		<u>2,573</u>
TOTAL INCOME			<u><u>9,058</u></u>		<u><u>9,415</u></u>
EXPENDITURE					
Other direct charitable expenditure					
Donation to PCA	386			360	
Donations outside the PCA	-			-	
Hall hire	6,062			6,120	
			<u>6,448</u>		<u>6,480</u>
Fundraising and publicity					
Refreshments etc	594			227	
Social events	229			360	
Raffle & tombola expenses	29			-	
			<u>852</u>		<u>587</u>
Management & administration					
Sundry/repairs (Bowls)			360		-
Short Mat Bowls mats			-		-
Bank charges & interest			4		-
Donations outside the PCA			-		-
TOTAL EXPENDITURE			<u><u>7,663</u></u>		<u><u>7,067</u></u>
NET INCOMING RESOURCES FOR THE YEAR			1,394		2,348
Balance brought forward at 1 October 2024			6,690		4,342
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2025			<u><u>8,084</u></u>		<u><u>6,690</u></u>

**POLEGATE COMMUNITY ASSOCIATION
DETAILED INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30 SEPTEMBER 2025**

GENTRE FUNDRAISING SECTION FUND - FUND K (UNRESTRICTED FUND)

	2025		2024	
	£	£	£	£
INCOME				
Donations, gifts & legacies				
Donations & legacies		-		-
Investment income				
Interest received		-		-
Trading activities				
500+ Club funds collected		2,610		2,914
TOTAL INCOME		<u>2,610</u>		<u>2,914</u>
EXPENDITURE				
Other direct charitable expenditure				
500+ Club - Weekly prizes	1,560		1,605	
500+ Club - Monthly prizes	<u>900</u>		<u>900</u>	
		2,460		2,505
Fundraising and publicity				
500+ Club - Christmas prizes		47		-
Management and administration				
Bank charges & interest		31		
Donation to PCA		-		700
TOTAL EXPENDITURE		<u>2,538</u>		<u>3,205</u>
NET INCOMING RESOURCES FOR THE YEAR		72		(291)
Transfers to Maintenance Fund (Fund B)		-		-
Balance brought forward at 1 October 2024		2,249		2,540
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2025		<u>2,321</u>		<u>2,249</u>

**POLEGATE COMMUNITY ASSOCIATION
DETAILED INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30 SEPTEMBER 2025**

DRAMA GROUP SECTION FUND - FUND L (UNRESTRICTED FUND)

	2025		2024	
	£	£	£	£
INCOME				
Donations, gifts and legacies				
Donations & legacies		230		431
Grant income		-		-
Trading activities				
Membership subscriptions		1,339		818
Productions Income				
Robinson Crusoe 2024		-	16,365	
Murder mystery - Agatha Crusty	626.89		3,698	
Aladdin		-		
Night at the Musicals	118.75			
Allo Allo 2026		-		
Summer musicals 2023	180.00		3,210	
Calendar Girls 2025	7,289.56			
Stepping Out 2024	2,001.14		303	
Sleeping Beauty 2025	16,722.36		22	
		<u>27,809</u>		<u>23,598</u>
Fund raising and other income				
Sundry fundraising	35		1,008	
Special events fund raising	3,181			
Social event	720			
		<u>3,946</u>		<u>1,008</u>
TOTAL INCOME		<u><u>33,124</u></u>		<u><u>25,656</u></u>
EXPENDITURE				
Trading activities				
Productions expenses (including PCA rent)				
Allo Allo 2026	937			
Calendar Girls 2025	3,435			
Aladdin	772			
Night at the Musicals	328		1,896	
Murder mystery - Agatha Crusty	306		283	
Aladdin	715		1,713	
Robinson Crusoe 2024			9,207	
Calendar Girls 2025	9,877		704	
Stage equipment & misc	5,345		4,735	
		<u>20,859</u>		<u>17,849</u>
Fundraising & other expenses				
Fundraising		191		28
Social event/calendars		1,683		
Other direct charitable expenditure				
Donations outside PCA				
Donation to PCA				500
Management and administration				
Rent paid to PCA	6,284		4,796	
Website & email hosting	800		720	
Annual subs	29		56	
Insurance	624		612	
Postage stationery & misc	42			
		<u>7,778</u>		<u>6,184</u>
TOTAL EXPENDITURE		<u><u>30,511</u></u>		<u><u>24,561</u></u>
NET INCOMING RESOURCES FOR THE YEAR		2,813		1,294
Balance brought forward at 1 October 2024		16,461		15,167
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2025		<u><u>19,074</u></u>		<u><u>16,461</u></u>

POLEGATE COMMUNITY ASSOCIATION

England & Wales - Charity number 305293

Accounts

**POLEGATE COMMUNITY ASSOCIATION
REGISTERED CHARITY NUMBER 305293**

REPORT AND ACCOUNTS

YEAR ENDED 30 SEPTEMBER 2024

POLEGATE COMMUNITY ASSOCIATION

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YEAR ENDED 30 SEPTEMBER 2024**

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POLEGATE COMMUNITY ASSOCIATION

**CHARITY INFORMATION
YEAR ENDED 30 SEPTEMBER 2024**

Charity name listed on register of charities

Polegate Community Association

Registered charity number

305293

Principal address of the charity

The Community Centre, 54 Windsor Way, Polegate, East Sussex BN26 6QF

Principal bankers

Santander

Independent Examiner

Mr Paul A Severn FCA, Watson Associates, 30/34 North Street, Hailsham, East Sussex BN27 1DW

Trustees	Appointed	Resigned
Mrs P Payne (Chairperson)	30/11/2012	
Ms E Morrish (Vice Chairperson)	22/11/2017	21/05/2024
D Alder Esq (Treasurer)	20/11/2019	
Mr J Hollingworth	01/10/1975	
Mrs J Shoesmith	28/02/1991	
Mr B Watkinson	01/10/2009	
Mrs W. Rogers	09/12/2011	
P. Coleman Esq	20/11/2019	
Mrs E Coleman	20/11/2019	
Alan Branch	21/05/2024	
Sarah Cotsford Bond	22/05/2024	

**POLEGATE COMMUNITY ASSOCIATION
REGISTERED CHARITY NUMBER 305293
TRUSTEES ANNUAL REPORT
YEAR ENDED 30 SEPTEMBER 2024**

REFERENCE AND ADMINISTRATION DETAILS

Charity's principal address

The Community Centre, 54 Windsor Way, Polegate, East Sussex BN26 6QF

Names of the charity trustees who manage the charity

Trustee name	Office
Mrs P Payne	Chairperson
D Alder Esq	Treasurer

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Trustee name

J Hollingworth Esq	Property Trustee
P Coleman Esq	Property Trustee
B Watkinson Esq	Property Trustee
Mrs J Shoesmith	Property Trustee and Patron

Mrs W Rogers
Mrs E Coleman
Sarah Cotsford Bond
Alan Branch

STRUCTURE, GOVERNANCE AND MANAGEMENT

Description of the charity's trusts

Polegate Community Association was formed in 1961 and is governed by a constitution drawn up and since amended from time to time in accordance with those rules.

The trust deed authorises the trustees to make and hold investments using the general funds of the charity and to borrow or raise money in such a manner and upon such terms as the Association shall think fit.

Type of governing document

Trust deed

How the charity is constituted

Under the Association rules, there are now formed 3 Sections. These have each adopted a primary activity. They annually elect officers and a committee to manage the Section activities and finances, accounting to the Section members at their Section AGM. Section members must first be members of the Association.

The Sections currently are:- Bowls, Drama, and Centre fund-raising. The Section Financial Activities appear on pages 14 to 18.

The Windsor Club, formerly a Section, became a private members club in 1998 and operates under a lease issued by the Association as the freeholders of the Centre.

Trustee selection methods

The Association holds an AGM of all Association members, electing officers and a Council which is responsible for policy decisions. The Council consists of the appointed officers and equal numbers of elected Association members and delegates from Affiliated Organisations. From the Council are elected Executive, Finance and Maintenance committees to manage the Centre.

OBJECTIVES AND ACTIVITIES

Summary of the objects of the charity set out in its governing document

The purpose of the Association was to build and open in 1969, and subsequently run, a Community Centre at 54 Windsor Way, Polegate. The freehold land was purchased in 1999. Since opening the Centre in 1999, it has been enlarged or altered by 3 major projects.

Summary of the main activities undertaken for the public benefit in relation to those objects

The Association lets rooms in the Centre for a fair rent and after paying expenses, the balance provides daily and long-term finance. This preserves the condition of the Centre. Significant improvements and the cost of extensions have been met from special fund-raising.

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity during the year

The main fundraising goal for 2024 was to raise £10,000 to install *user-friendly doors* at the Centre. We are proud to report that an impressive total of **£14,724.40** was raised through a combination of community support and event fundraising. The remaining balance was covered through our general funds, allowing us to successfully complete this much-needed improvement.

We are incredibly grateful for the time, effort, and generosity of everyone involved. Events such as the **Christmas Fair, Summer Fair, coffee mornings**, and various community donations played a vital role in reaching our target. Your continued support makes a tangible difference in the maintenance and development of the Centre.

The Centre remains a vibrant and busy hub, actively used by our affiliated groups and sections. In 2024, we were delighted to welcome several new groups, including:

Hot Shot LeRoc Dance Group

Mason Dance Academy

Roz Nathan's Art Group

Yoga, a new addition introduced by Teresa our Zumba and Pilates instructor

We are always keen to welcome **new members** to join the Association. Membership fees contribute directly to the **running costs** of the Centre, helping us maintain and improve this valuable community asset.

FINANCIAL REVIEW

Brief statement of the charity's policy on reserves

There was net outgoing resources for the year of £2,860 compared to net outgoing of resources of £17,030 last year. Incoming resources from charitable activities reduced from from £7,375 to £7,042.

Details of any funds materially in deficit

There are no funds in deficit

DECLARATION


The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Mrs P Payne

Chairperson

Date


21/5/25

**POLEGATE COMMUNITY ASSOCIATION
REGISTERED CHARITY NUMBER 305293**

Independent examiners's report to the trustees of the Polegate Community Association

I report to the trustees on my examination of the accounts of the Polegate Community Association for the year ended 30 September 2024.

Responsibilities and basis of report

As the charity trustees of the Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Association's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Association as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed by Mr Paul A Severn FCA (Independent Examiner)



30-34 North Street
Hailsham
East Sussex BN27 1DW

Date: 10/6/25.

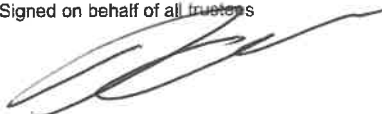
**POLEGATE COMMUNITY ASSOCIATION
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 30 SEPTEMBER 2024**

		Unrestricted Funds	Restricted Funds	Total Funds	Last Year Total Funds
	Notes	2024 £	2024 £	2024 £	2023 £
Incoming resources					
Income from:					
Donations and legacies	3	17,015	-	17,015	20,334
Charitable activities	3	7,140	-	7,140	7,042
Other trading activities	3	115,806	-	115,806	98,349
Investments	3	1,029	-	1,029	598
Total		140,990	-	140,990	126,323
Resources expended					
Expenditure on:					
Raising funds	4	7,292	-	7,292	7,134
Charitable activities	4	125,193	-	125,193	121,774
Other	4	-	-	-	275
Total		132,485	-	132,485	129,183
Net income/(expenditure) before investment gains/(losses)		8,506	-	8,506	(2,860)
<i>Net gains/(losses) on investments</i>		-	-	-	-
Net income/(expenditure)		8,506	-	8,506	(2,860)
Extraordinary items		-	-	-	-
Transfers between funds		-	-	-	-
Net incoming (outgoing) resources before Other recognised gains and losses		8,506	-	8,506	(2,860)
Other recognised gains/(losses):					
Gains on revaluation of fixed assets for charity's own use		-	-	-	-
Other gains/(losses)		-	-	-	-
Net movement in funds		8,506	-	8,506	(2,860)
Reconciliation of funds					
Total funds brought forward		229,368	-	229,368	232,228
Total Funds carried forward		237,874	-	237,874	229,368

**POLEGATE COMMUNITY ASSOCIATION
BALANCE SHEET
30 SEPTEMBER 2024**

	Notes	2024 £	2023 £
Fixed assets			
Tangible assets	7	97,611	99,939
Total fixed assets		<u>97,611</u>	<u>99,939</u>
Current assets			
Debtors	8	-	-
Cash at bank and in hand	9	156,778	146,915
Total current assets		<u>156,778</u>	<u>146,915</u>
Creditors:-			
amounts due within one year	10	30,685	31,656
Net current assets		<u>126,093</u>	<u>115,259</u>
Total assets less current liabilities		<u>223,704</u>	<u>215,198</u>
Creditors:-			
amounts due after more than one year		-	-
Net assets		<u>223,704</u>	<u>215,198</u>
The funds of the charity :			
Unrestricted funds	11	102,088	94,604
Designated funds	11	121,616	120,594
Total unrestricted funds		<u>223,704</u>	<u>215,198</u>
Restricted income funds			
Restricted revenue funds		-	-
Restricted capital funds		-	-
Total restricted funds		<u>-</u>	<u>-</u>
Endowment funds			
		-	-
Total charity funds		<u>223,704</u>	<u>215,198</u>

Signed on behalf of all trustees


D Alder Esq (Treasurer)

Date 21/5/25

Mrs P Payne (Chairperson)



Date 21/5/25

**POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2024**

1 Basis of preparation

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

a) the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with

b) the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with
c) the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year

1.3 Changes to previous accounts

No changes have been made to accounts for previous years

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

2 Accounting policies

Incoming Resources

Incoming resources are recognised on a receivable basis deferred as described where appropriate

Investment income

Bank interest received is recognised on an actual receipts basis

Legacies

Legacies are included in income on receipt or if the charity can quantify with certainty the entitlement of funds not received before year end.

Recognition of liabilities

Liabilities are recognised on the accruals basis in accordance with normal accounting principles modified where necessary in accordance with the guidance given in the SORP

Resources expended

The policy for including items within the relevant activity categories of resources expended is that whenever possible costs are identified with the relevant section of the Association. Each section maintains its own accounting records.

In particular the policy for including items within costs of raising funds, and charitable activities is:

Raising funds - the direct costs attributable to fundraising.

Charitable activities - charitable expenditure shall include all expenditure directly related to the objects of the charity.

Assets

Fixed assets and depreciation

Depreciation is provided at the following rates in order to write off each asset over its expected useful life.

<i>Freehold land</i>	<i>Not depreciated</i>
<i>Freehold buildings (improvements)</i>	<i>2% on cost</i>

POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2024

3 Analysis of incoming resources	Unrestricted	Designated	2024	2023
	£	£	£	£
<i>Analysis</i>				
Donations & legacies	12,255	-	12,255	10,755
Grant income	-	-	-	6,645
Affiliation fees	1,322	-	1,322	666
Membership subscriptions	3,438	-	3,438	2,288
Donations and legacies	17,015	-	17,015	20,334
Catering	643	-	643	752
Raffles	771	-	771	434
Tombolas	366	-	366	502
500+ Club funds collected	2,914	-	2,914	2,714
Adverts sold in Community News	1,440	-	1,440	811
Sales of refreshments	-	-	-	-
Sundry fundraising	1,008	-	1,008	1,714
Special events fund raising	-	-	-	116
Charitable activities	7,140	-	7,140	7,043
Rent from hire of centre	75,944	-	75,944	63,380
Windsor Club power	8,242	-	8,242	5,976
Bowls club subscriptions	630	-	630	689
Green fees etc	6,834	-	6,834	5,805
Social events & sundries	163	-	163	461
Productions income	23,598	-	23,598	21,752
Photocopying charges and sundry income	395	-	395	287
Other trading activities	115,806	-	115,806	98,350
Interest received	1,029	-	1,029	598
Investment income	1,029	-	1,029	598
Total income	140,990	-	140,990	126,325

**POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2024**

4 Analysis of resources expended	Unrestricted	Designated	2024	2023
	£	£	£	£
Raising funds				
Printing Community News magazine	4,172		4,172	4,123
Refreshments etc	227		227	219
Social events	360		360	10
Raffle & tombola expenses	-		-	29
500+ Club - Christmas prizes	-		-	60
500+ Club - Weekly prizes	1,605		1,605	1,560
500+ Club - Monthly prizes	900		900	900
Fundraising	28		28	134.00
	<u>7,292</u>	-	<u>7,292</u>	<u>7,134</u>
Charitable activities				
Hall hire	6,120		6,120	5,732
Productions expenses	13,112		13,112	13,377
Stage equipment & misc	4,736		4,736	3,285
Fire alarms & security	844		844	382
Plumbing, heating & general repairs	3,126		3,126	3,412
Small equipment maintenance	1,353		1,353	1,153
Electrical repairs & other	5,343		5,343	4,169
Short Mat Bowls mats	-		-	6,457
Security Camera/recorder install	-		-	1,337
Cleaning materials	2,853		2,853	3,335
Insurance	4,710		4,710	4,556
Gas	4,500		4,500	7,235
Electricity	11,725		11,725	13,000
Rates & water	3,980		3,980	3,815
Waste disposal	6,320		6,320	8,810
Staff costs & related costs	45,486		45,486	33,652
Telephone	583		583	484
Subs licenses & registration fees	3,609		3,609	1,345
Annual subs	56		56	24
Website & email hosting	720		720	708
Postage stationery & advert	1,539		1,539	1,148
Accountancy	3,120		3,120	3,000
Amortisation on improvements to property	1,357		1,357	1,357
	<u>125,193</u>	-	<u>125,193</u>	<u>121,773</u>
Other resources expended				
Other donations	-		-	275
	<u>-</u>	<u>-</u>	<u>-</u>	<u>275</u>
	<u>132,485</u>	<u>-</u>	<u>132,485</u>	<u>129,182</u>

**POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2024**

5	Details of certain items of expenditure	2024	2023	
		£	£	
5.1	Fees for examination of the accounts			
	Independent examiner's fees for reporting on the accounts	500	500	
	Accountancy services	2,620	2,500	
		<u>3,120</u>	<u>3,000</u>	
6	Paid employees			
6.1	Staff Costs and Emoluments	2024	2023	
		£	£	
	Gross salaries, wages & benefits in kind	42,529	31,465	
	Employer's National Insurance	2,957	2,187	
	Pension costs	-	-	
		<u>45,486</u>	<u>33,652</u>	
6.2	Numbers of full time employees or full time equivalents	2024	2023	
	Engaged on charitable activities	3	3	
	Engaged on publicity activities	-	-	
	Engaged on fundraising activities	-	-	
	Engaged on estate activities	2	2	
	Engaged on management and administration	2	2	
		<u>7</u>	<u>7</u>	
7	Tangible fixed assets			
		Freehold land	Freehold improvements	Total
		£	£	£
7.1	Asset cost, valuation or revalued amount			
	At 1 October 2021	6,829	116,388	123,217
	Additions	-	-	-
	Disposals	-	-	-
	Revaluation	-	-	-
	Transfers	-	-	-
	At 30 September 2022	<u>6,829</u>	<u>116,388</u>	<u>123,217</u>
7.2	Accumulated depreciation			
	At 1 October 2021	-	23,278	23,278
	Charge for the year	-	2,328	2,328
	Disposals	-	-	-
	Revaluation	-	-	-
	Transfers	-	-	-
	At 30 September 2022	<u>-</u>	<u>25,606</u>	<u>25,606</u>
7.3	Net book value			
	At 30 September 2022	<u>6,829</u>	<u>90,782</u>	<u>97,611</u>
	At 30 September 2021	<u>6,829</u>	<u>93,110</u>	<u>99,939</u>

POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2024

8 Debtors and prepayments	2024	2023
	£	£
Association General Fund - rent receivable	-	-
Windsor Club Electric	-	-
Other debtors	-	-
Prepaid expenses	-	-
	<u>-</u>	<u>-</u>

9 Cash at bank and in hand	2024	2023
	£	£
Fund A Association General Fund	37,437	31,966
Fund B Association Maintenance Fund	98,227	97,206
Fund F Short Mat Bowls Section Fund	5,902	3,460
Fund F Short Mat Bowls Section Fund (cash float)	18	113
Fund K Centre Fundraising Section Fund	584	804
Fund K Centre Fundraising Section Fund (cash float)	635	706
Fund L Drama Group Section Fund	12,846	11,531
Fund L Drama Group Section Fund (Friends)	1,128	1,128
	<u>156,778</u>	<u>146,914</u>

10 Creditors and accruals	2024	2023
	£	£
Association General Fund - creditors & accruals	2,343	2,342
Deferred income (Biffa grant)	28,343	29,314
	<u>30,686</u>	<u>31,656</u>

11 Movements of major funds						
	Fund	Incoming	Resources	Transfers	Fund	
Funds	balances	resources	expended		balances	
	b/fwd				c/fwd	
	£	£	£	£	£	£
Unrestricted						
Association General Fund	72,556	101,786	(97,652)	-	76,690	
Short Mat Bowls Section Fund	4,341	9,414	(7,067)	-	6,688	
Centre Fundraising Section Fund	2,540	2,914	(3,205)	-	2,249	
Drama Group Section Fund	15,167	25,855	(24,560)	-	16,462	
	<u>94,604</u>	<u>139,968</u>	<u>(132,484)</u>	<u>-</u>	<u>102,088</u>	
Designated						
Association Maintenance Fund	120,594	1,022	0	-	121,616	
	<u>215,198</u>	<u>140,990</u>	<u>(132,484)</u>	<u>-</u>	<u>223,704</u>	

POLEGATE COMMUNITY ASSOCIATION
 NOTES TO THE ACCOUNTS
 YEAR ENDED 30 SEPTEMBER 2024

11.1 *Analysis of net assets between funds*

	Unrestricted funds	Restricted funds	Endowed funds	Total
	£	£	£	£
Fixed assets	97,611	-	-	97,611
Net current assets	126,093	-	-	126,093
Creditors due after more than one year	-	-	-	-
Total net assets	<u>223,704</u>	<u>-</u>	<u>-</u>	<u>223,704</u>

POLEGATE COMMUNITY ASSOCIATION
 DETAILED INCOME & EXPENDITURE ACCOUNT
 YEAR ENDED 30 SEPTEMBER 2024

ASSOCIATION GENERAL FUND - FUND A (UNRESTRICTED FUND)

	2024		2023	
	£	£	£	£
INCOME				
Donations, gifts & legacies				
Donations & legacies	13,384		13,170	
WLS legacy	-		2,000	
		13,384		15,170
Grant income				
Cinix Gift Trust	-		3,645	
Shepham grant	-		3,000	
		-		6,645
Trading activities				
Rent from hire of centre	80,740		68,173	
Affiliation fees	1,322		666	
Membership subscriptions	2,620		1,443	
Windsor Club power	8,242		5,976	
Photocopying charges and sundry income	395		287	
		93,318		76,545
Fundraising & other income				
Adverts sold in Community News	1,440		811	
Sundry fundraising	-		882	
	1,440	1,440		1,693
TOTAL INCOME		108,142		100,053
EXPENDITURE				
Other direct charitable expenditure				
Rates	1,513		1,676	
Water	2,467		2,139	
Gas	4,530		7,230	
Electricity	11,725		13,000	
Insurance	4,098		4,026	
Cleaning materials	2,853		3,335	
Electrical repair costs	5,343		4,091	
Plumbing, heating & general repairs	3,126		3,412	
Small equipment maintenance	1,353		1,153	
Electrowind Short Mat Bowls Carpet	-		6,457	
Security Camera/recorder Install	-		1,337	
Waste disposal	6,320		8,810	
Fire alarms & security	844		382	
		44,143		57,053
Fundraising and publicity				
Printing Community News magazine		4,172		4,123
Other direct charitable expenditure				
Section donations		-		-
Management and administration				
Telephone	583		484	
Postage stationery & advert	1,539		1,069	
Wages and national insurance	45,486		33,652	
Accountancy	3,120		3,000	
Subs licenses & registration fees	3,609		1,345	
Amortisation on improvements to property	1,357		1,357	
		55,693		40,907
TOTAL EXPENDITURE		104,008		102,083
NET INCOMING RESOURCES FOR THE YEAR		4,134		(2,030)
Transfer from Fund E (Social section - ceased)		-		-
Balance brought forward at 1 October 2023		72,556		74,586
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2024		76,690		72,556

**POLEGATE COMMUNITY ASSOCIATION
DETAILED INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30 SEPTEMBER 2024**

ASSOCIATION MAINTENANCE FUND - FUND B (DESIGNATED FUND)

	2024		2023	
	£	£	£	£
INCOME				
Donations, gifts & legacies				
Donations & legacies		-		-
Section donations		-		-
Grant income				
Grants received		-		-
Investment Income				
Interest received		1,022		595
TOTAL INCOME		<u>1,022</u>		<u>595</u>
EXPENDITURE				
Other direct charitable expenditure				
Electrical repairs & other		-		0
Sussex Wooden Floors		-		0
Flagpole & base		-		0
Security		-		-
Office refurbishment	-	0		-
TOTAL EXPENDITURE		<u>-</u>		<u>-</u>
NET INCOMING RESOURCES FOR THE YEAR		1,022		595
Transfers from Fund K (Centre Fundraising)		-		0
Balance brought forward at 1 October 2023		120,584		119,999
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2024		<u>121,616</u>		<u>120,594</u>

**POLEGATE COMMUNITY ASSOCIATION
DETAILED INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30 SEPTEMBER 2024**

SHORT MAT BOWLS SECTION FUND - FUND F (UNRESTRICTED FUND)

	2024		2023	
	£	£	£	£
INCOME				
Investment income				
Interest received		8		3
Trading activities				
Green fees etc		6,834		5,805
Fundraising & other income				
Bowls club subscriptions	630		689	
Sales of refreshments	643		752	
Raffles	771		434	
Tombolas	366		502	
Social events & sundries	163		461	
		2,572		2,838
TOTAL INCOME		<u>9,414</u>		<u>8,646</u>
EXPENDITURE				
Other direct charitable expenditure				
Donation to PCA	360		3,457	
Donations outside the PCA	-		275	
Hall hire	6,120		5,732	
		6,480		9,464
Fundraising and publicity				
Refreshments etc	227		318	
Social events	360		10	
Raffle & tombola expenses	-		29	
		587		357
Management & administration				
Sundry repairs (Bowls)		-		79
Short Mat Bowls mats		-		-
Donations outside the PCA		-		-
TOTAL EXPENDITURE		<u>7,067</u>		<u>9,900</u>
NET INCOMING RESOURCES FOR THE YEAR		2,347		(1,254)
Balance brought forward at 1 October 2023		4,342		5,596
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2024		<u>6,689</u>		<u>4,342</u>

**POLEGATE COMMUNITY ASSOCIATION
 DETAILED INCOME & EXPENDITURE ACCOUNT
 YEAR ENDED 30 SEPTEMBER 2024**

CENTRE FUNDRAISING SECTION FUND - FUND K (UNRESTRICTED FUND)

	2024		2023	
	£	£	£	£
INCOME				
Donations, gifts & legacies				
Donations & legacies		-		25
Investment income				
Interest received		-		-
Trading activities				
500+ Club funds collected		2,914		2,714
TOTAL INCOME		<u>2,914</u>		<u>2,739</u>
EXPENDITURE				
Other direct charitable expenditure				
500+ Club - Weekly prizes	1,605		1,560	
500+ Club - Monthly prizes	<u>900</u>		<u>900</u>	
		2,505		2,460
Fundraising and publicity				
500+ Club - Christmas prizes		-		60
Management and administration				
Donation to PCA		700		500
TOTAL EXPENDITURE		<u>3,205</u>		<u>3,020</u>
NET OUTGOING RESOURCES FOR THE YEAR		(291)		(281)
Transfers to Maintenance Fund (Fund B)		-		-
Balance brought forward at 1 October 2023		2,540		2,821
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2024		<u><u>2,249</u></u>		<u><u>2,540</u></u>

**POLEGATE COMMUNITY ASSOCIATION
DETAILED INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30 SEPTEMBER 2024**

DRAMA GROUP SECTION FUND - FUND L (UNRESTRICTED FUND)

	2024		2023	
	£	£	£	£
INCOME				
Donations, gifts and legacies				
Donations & legacies		431		517
Trading activities				
Membership subscriptions		818		825
Productions income				
Jack & the Beanstalk Panto 2023	-		15,063	
Curtain call 2023	-		1,600	
Summer musicals 2023	3,210		2,388	
Agatha Crusty	3,698		2,701	
Stepping Out 2024	303			
Robinson Crusoe 2024	16,365			
Sleeping Beauty 2025	22			
		<u>23,598</u>		<u>21,752</u>
Fund raising and other income				
Sundry fundraising	1,008		832	
Special events fund raising	-		116	
50th Meal at Hydro	-		-	
		<u>1,008</u>		<u>948</u>
TOTAL INCOME		<u><u>25,855</u></u>		<u><u>24,042</u></u>
EXPENDITURE				
Trading activities				
Productions expenses (including PCA rent)				
Steel Magnolias 2022	-		108	
Jack & the Beanstalk Panto 2023	-		5,715	
Curtain Call 2023	-		2,022	
Summer musical 2023	1,696		1,948	
Agatha Crusty	293		2,039	
Stepping Out 2024	1,713			
Robinson Crusoe 2024	9,207		1,545	
Sleeping Beauty 2025	204			
Stage equipment & misc	4,736		3,285	
		<u>17,848</u>		<u>16,554</u>
Fundraising & other expenses				
Fundraising		28	-	134
50th Meal at Hydro		-		-
Other direct charitable expenditure				
Donations outside PCA		-		-
Donation to PCA		500		1,000
Management and administration				
Rent paid to PCA	4,796		4,793	
Website & email hosting	720		708	
Annual subs	56		24	
Insurance	612		530	
Postage stationery & misc	-		79	
		<u>6,184</u>		<u>6,134</u>
TOTAL EXPENDITURE		<u><u>24,560</u></u>		<u><u>23,822</u></u>
NET INCOMING RESOURCES FOR THE YEAR		1,295		112
Balance brought forward at 1 October 2023		15,167		15,055
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2024		<u><u>16,462</u></u>		<u><u>15,167</u></u>

**POLEGATE COMMUNITY ASSOCIATION
SECTION FUND RECONCILIATIONS
YEAR ENDED 30 SEPTEMBER 2024**

SHORT MAT BOWLS SECTION FUND - FUND F (UNRESTRICTED FUND)

Income per client	- 9,413.61
Expenditure per client	7,066.86
Excess income over expenditure per accounts	- 2,346.75

CENTRE FUNDRAISING SECTION FUND - FUND K (UNRESTRICTED FUND)

Income per client	- 2,850.00
Expenditure per client	3,160.00
Excess expenditure over income for the year	310.00
Opening cash/bank balance difference	45.00
Unrecorded income - loss per client schedule	- 63.51
	- 18.51
Excess expenditure over income per accounts	291.49

DRAMA GROUP SECTION FUND - FUND L (UNRESTRICTED FUND)

Income per client	- 26,624.92
Expenditure per client	24,931.72
Difference to Stage equipment	378.47
Section contra	20.00
Excess income over expenditure for the year	- 1,294.73

POLEGATE COMMUNITY ASSOCIATION

England & Wales - Charity number 305293

Accounts

**POLEGATE COMMUNITY ASSOCIATION
REGISTERED CHARITY NUMBER 305293**

REPORT AND ACCOUNTS

YEAR ENDED 30 SEPTEMBER 2023

POLEGATE COMMUNITY ASSOCIATION

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YEAR ENDED 30 SEPTEMBER 2023**

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POLEGATE COMMUNITY ASSOCIATION

**CHARITY INFORMATION
YEAR ENDED 30 SEPTEMBER 2023**

Charity name listed on register of charities

Polegate Community Association

Registered charity number

305293

Principal address of the charity

The Community Centre, 54 Windsor Way, Polegate, East Sussex BN26 6QF

Principal bankers

Santander

Independent Examiner

Mr Paul A Severn FCA, Watson Associates, 30/34 North Street, Hailsham, East Sussex BN27 1DW

Trustees	Appointed	Resigned
Mrs P Payne (Chairperson)	30/11/2012	
Ms E Morrish (Vice Chairperson)	22/11/2017	
D Alder Esq (Treasurer)	20/11/2019	
Mr J Hollingworth	01/10/1975	
Mrs J Shoesmith	28/02/1991	
Mr B Watkinson	01/10/2009	
Mrs W. Rogers	09/12/2011	
P. Coleman Esq	20/11/2019	
Mrs E Coleman	20/11/2019	
Ms D Pierce	22/05/2022	22/05/2023
Mr J Cheeseman	22/05/2022	06/06/2023

**POLEGATE COMMUNITY ASSOCIATION
REGISTERED CHARITY NUMBER 305293
TRUSTEES ANNUAL REPORT
YEAR ENDED 30 SEPTEMBER 2023**

REFERENCE AND ADMINISTRATION DETAILS

Charity's principal address

The Community Centre, 54 Windsor Way, Polegate, East Sussex BN26 6QF

Names of the charity trustees who manage the charity

Trustee name	Office
Mrs P Payne	Chairperson
Ms E Morrish	Vice Chairperson
D Alder Esq	Treasurer

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Trustee name	
J Hollingworth Esq	Property Trustee
P Coleman Esq	Property Trustee
B Watkinson Esq	Property Trustee
Mrs J Shoesmith	Property Trustee and Patron
Mrs W Rogers	
Mrs E Coleman	
Miss E A Morrish	

STRUCTURE, GOVERNANCE AND MANAGEMENT

Description of the charity's trusts

Polegate Community Association was formed in 1961 and is governed by a constitution drawn up and since amended from time to time in accordance with those rules.

The trust deed authorises the trustees to make and hold investments using the general funds of the charity and to borrow or raise money in such a manner and upon such terms as the Association shall think fit.

Type of governing document

Trust deed

How the charity is constituted

Under the Association rules, there are now formed 3 Sections. These have each adopted a primary activity. They annually elect officers and a committee to manage the Section activities and finances, accounting to the Section members at their Section AGM. Section members must first be members of the Association.

The Sections currently are:- Bowls, Drama, and Centre fund-raising. The Section Financial Activities appear on pages 14 to 19.

The Windsor Club, formerly a Section, became a private members club in 1998 and operates under a lease issued by the Association as the freeholders of the Centre.

Trustee selection methods

The Association holds an AGM of all Association members, electing officers and a Council which is responsible for policy decisions. The Council consists of the appointed officers and equal numbers of elected Association members and delegates from Affiliated Organisations. From the Council are elected Executive, Finance and Maintenance committees to manage the Centre.

OBJECTIVES AND ACTIVITIES

Summary of the objects of the charity set out in its governing document

The purpose of the Association was to build and open in 1969, and subsequently run, a Community Centre at 54 Windsor Way, Polegate. The freehold land was purchased in 1998. Since opening the Centre in 1969, it has been enlarged or altered by 3 major projects.

Summary of the main activities undertaken for the public benefit in relation to those objects

The Association lets rooms in the Centre for a fair rent and after paying expenses, the balance provides daily and long-term finance. This preserves the condition of the Centre. Significant improvements and the cost of extensions have been met from special fund-raising.

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity during the year

Over the last twelve months bookings have been steady and we are in a reasonable financial position. While we would normally host 4-6 coffee mornings per year. We actually ran 14, enabling us to raise over £4000. We are hoping that more affiliated groups take on running a coffee morning to help raise their funds and in turn their profile. In April 2023 we started to raise funds for a new project "User Friendly Doors" for the entrance of the building which will benefit the majority of our users. So far raising £6000 towards the target of £16,000. In July we employed a third member of staff to work part time in the office replacing Helen who left in February, focusing on our website and social media and also enabling us to keep the office open until 4:30pm every day.

FINANCIAL REVIEW

Brief statement of the charity's policy on reserves

There was net outgoing resources for the year of £2,860 compared to net outgoing of resources of £17,030 last year. Incoming resources from charitable activities reduced from from £7,375 to £7,042.

Details of any funds materially in deficit

There are no funds in deficit

DECLARATION

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Mrs P Payne

Chairperson

Date




Independent examiners's report to the trustees of the Polegate Community Association

I report to the trustees on my examination of the accounts of the Polegate Community Association for the year ended 30 September 2023.

Responsibilities and basis of report

As the charity trustees of the Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Association's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Association as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



Signed by Mr Paul A Severn FCA (Independent Examiner)

30-34 North Street
Hailsham
East Sussex BN27 1DW

Date: 3/6/24

**POLEGATE COMMUNITY ASSOCIATION
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 30 SEPTEMBER 2023**

		Unrestricted Funds	Restricted Funds	Total Funds	Last Year Total Funds
	Notes	2023 £	2023 £	2023 £	2022 £
Incoming resources					
Income from:					
Donations and legacies	3	20,334	-	20,334	9,985
Charitable activities	3	7,042	-	7,042	7,375
Other trading activities	3	98,349	-	98,349	88,122
Investments	3	598	-	598	52
Total		126,323	-	126,323	105,534
Resources expended					
Expenditure on:					
Raising funds	4	7,134	-	7,134	6,317
Charitable activities	4	121,774	-	121,774	114,147
Other	4	275	-	275	2,100
Total		129,183	-	129,183	122,564
Net income/(expenditure) before investment gains/(losses)		(2,860)	-	(2,860)	(17,030)
Net gains/(losses) on investments		-	-	-	-
Net income/(expenditure)		(2,860)	-	(2,860)	(17,030)
Extraordinary items		-	-	-	-
Transfers between funds		-	-	-	-
Net incoming (outgoing) resources before Other recognised gains and losses		(2,860)	-	(2,860)	(17,030)
Other recognised gains/(losses):					
Gains on revaluation of fixed assets for charity's own use		-	-	-	-
Other gains/(losses)		-	-	-	-
Net movement in funds		(2,860)	-	(2,860)	(17,030)
Reconciliation of funds					
Total funds brought forward		218,058	-	218,058	235,088
Total Funds carried forward		215,198	-	215,198	218,058

**POLEGATE COMMUNITY ASSOCIATION
BALANCE SHEET
30 SEPTEMBER 2023**

	Notes	2023 £	2022 £
Fixed assets			
Tangible assets	7	<u>99,939</u>	<u>102,267</u>
Total fixed assets		<u>99,939</u>	<u>102,267</u>
Current assets			
Debtors	8	-	4,846
Cash at bank and in hand	9	<u>146,915</u>	<u>146,815</u>
Total current assets		<u>146,915</u>	<u>151,661</u>
Creditors:- amounts due within one year	10	<u>31,657</u>	<u>35,870</u>
Net current assets		<u>115,259</u>	<u>115,791</u>
Total assets less current liabilities		<u>215,198</u>	<u>218,058</u>
Creditors:- amounts due after more than one year		-	-
Net assets		<u>215,198</u>	<u>218,058</u>
The funds of the charity :			
Unrestricted funds	11	94,604	98,059
Designated funds	11	<u>120,594</u>	<u>119,999</u>
Total unrestricted funds		<u>215,198</u>	<u>218,058</u>
Restricted income funds			
Restricted revenue funds		-	-
Restricted capital funds		-	-
Total restricted funds		-	-
Endowment funds			
		-	-
Total charity funds		<u>215,198</u>	<u>218,058</u>

Signed on behalf of all trustees

D Alder Esq (Treasurer)



Date

22/5/24

Mrs P Payne (Chairperson)



Date

22/5/24

**POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2023**

1 Basis of preparation

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

a) the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with

b) the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with
c) the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year

1.3 Changes to previous accounts

No changes have been made to accounts for previous years

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

2 Accounting policies

Incoming Resources

Incoming resources are recognised on a receivable basis deferred as described where appropriate

Investment income

Bank interest received is recognised on an actual receipts basis

Legacies

Legacies are included in income on receipt or if the charity can quantify with certainty the entitlement of funds not received before year end.

Recognition of liabilities

Liabilities are recognised on the accruals basis in accordance with normal accounting principles modified where necessary in accordance with the guidance given in the SORP

Resources expended

The policy for including items within the relevant activity categories of resources expended is that whenever possible costs are identified with the relevant section of the Association. Each section maintains its own accounting records.

In particular the policy for including items within costs of raising funds, and charitable activities is:

Raising funds - the direct costs attributable to fundraising.

Charitable activities - charitable expenditure shall include all expenditure directly related to the objects of the charity.

Assets

Fixed assets and depreciation

Depreciation is provided at the following rates in order to write off each asset over its expected useful life.

<i>Freehold land</i>	<i>Not depreciated</i>
<i>Freehold buildings (improvements)</i>	<i>2% on cost</i>

**POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2023**

3 Analysis of incoming resources	Unrestricted	Designated	2023	2022
	£	£	£	£
Analysis				
Donations & legacies	10,755	-	10,755	5,567
Grant income	6,645	-	6,645	-
Affiliation fees	666	-	666	1,120
Membership subscriptions	2,268	-	2,268	3,298
Donations and legacies	20,334	-	20,334	9,985
Catering	752	-	752	285
Raffles	434	-	434	178
Tombolas	502	-	502	193
500+ Club funds collected	2,714	-	2,714	3,103
Adverts sold in Community News	811	-	811	1,308
Sales of refreshments	-	-	-	-
Sundry fundraising	1,714	-	1,714	570
Special events fund raising	116	-	116	13
50th Meal at Hydro	-	-	-	1,778
Drama group subscriptions	-	-	-	-
Charitable activities	7,042	-	7,042	7,378
Rent from hire of centre	63,380	-	63,380	56,650
Windsor Club power	5,976	-	5,976	6,960
Bowls club subscriptions	689	-	689	687
Green fees etc	5,805	-	5,805	4,790
Social events & sundries	461	-	461	379
Productions income	21,752	-	21,752	18,531
Photocopying charges and sundry income	287	-	287	125
Other trading activities	98,349	-	98,349	88,122
Interest received	598	-	598	52
Investment income	598	-	598	52
Total income	126,323	-	126,323	105,535

**POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2023**

4 Analysis of resources expended	Unrestricted	Designated	2023	2022
	£	£	£	£
Raising funds				
Printing Community News magazine	4,123		4,123	3,566
Refreshments etc	318		318	161
Social events	10		10	10
Raffle & tombola expenses	29		29	60
500+ Club - Christmas prizes	60		60	60
500+ Club - Weekly prizes	1,560		1,560	1,560
500+ Club - Monthly prizes	900		900	900
Fundraising	134		134	-
	7,134	-	7,134	6,317
Charitable activities				
Hall hire	5,732		5,732	4,571
Productions expenses	13,377		13,377	11,340
Stage equipment & misc	3,285		3,285	432
50th Meal at Hydro	-		-	2,199
Fire alarms & security	382		382	440
Plumbing, heating & general repairs	3,412		3,412	5,218
Small equipment maintenance	1,153		1,153	1,723
Electrical repairs & other	4,169		4,169	5,731
Short Mat Bowls mats	6,457		6,457	1,994
Security Camera/recorder install			1,337	-
Sussex Wooden Floors	-		-	1,956
Flagpole & base	-		-	4,272
Repairs < £750	-		-	3,075
Cleaning materials	3,335		3,335	3,010
Insurance	4,556		4,556	3,907
Gas	7,235		7,235	5,040
Electricity	13,000		13,000	9,874
Rates & water	3,815		3,815	3,942
Waste disposal	8,810		8,810	4,992
Staff costs & related costs	33,652		33,652	29,176
Telephone	484		484	481
Subs licenses & registration fees	1,345		1,345	3,809
Annual subs	24		24	512
Website & email hosting	708		708	684
Postage stationery & advert	1,148		1,148	1,988
Accountancy	3,000		3,000	2,424
Sundries	-		-	-
Amortisation on improvements to property	1,357		1,357	1,357
	120,437	-	121,774	114,147
Other resources expended				
Other donations	275		275	2,100
	275	-	275	2,100
	127,846	-	129,183	122,564

**POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2023**

6	Details of certain items of expenditure	2023	2022	
		£	£	
5.1	Fees for examination of the accounts			
	Independent examiner's fees for reporting on the accounts	500	500	
	Accountancy services	2,500	1,924	
		<u>3,000</u>	<u>2,424</u>	
6	Paid employees			
6.1	Staff Costs and Emoluments	2023	2022	
		£	£	
	Gross salaries, wages & benefits in kind	31,465	27,280	
	Employer's National Insurance	2,187	1,896	
	Pension costs	-	-	
		<u>33,652</u>	<u>29,176</u>	
6.2	Numbers of full time employees or full time equivalents	2023	2022	
	Engaged on charitable activities	3	3	
	Engaged on publicity activities	-	-	
	Engaged on fundraising activities	-	-	
	Engaged on estate activities	2	2	
	Engaged on management and administration	2	2	
		<u>7</u>	<u>7</u>	
7	Tangible fixed assets			
		Freehold land	Freehold improvements	Total
		£	£	£
7.1	Asset cost, valuation or revalued amount			
	At 1 October 2021	6,829	116,388	123,217
	Additions	-	-	-
	Disposals	-	-	-
	Revaluation	-	-	-
	Transfers	-	-	-
	At 30 September 2022	<u>6,829</u>	<u>116,388</u>	<u>123,217</u>
7.2	Accumulated depreciation			
	At 1 October 2021	-	20,950	20,950
	Charge for the year	-	2,328	2,328
	Disposals	-	-	-
	Revaluation	-	-	-
	Transfers	-	-	-
	At 30 September 2022	<u>-</u>	<u>23,278</u>	<u>23,278</u>
7.3	Net book value			
	At 30 September 2022	<u>6,829</u>	<u>93,110</u>	<u>99,939</u>
	At 30 September 2021	<u>6,829</u>	<u>95,438</u>	<u>102,267</u>

POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2023

8 Debtors and prepayments	2023	2022
	£	£
Association General Fund - rent receivable	-	2,502
Windsor Club Electric	-	458
Other debtors	-	-
Prepaid expenses	-	1,887
	<u>-</u>	<u>4,847</u>

9 Cash at bank and in hand	2023	2022
	£	£
Fund A Association General Fund	31,966	21,280
Fund B Association Maintenance Fund	97,206	106,811
Fund E Social Section Fund	-	-
Fund E Social Section Fund (cash float)	-	-
Fund F Short Mat Bowls Section Fund	3,460	4,649
Fund F Short Mat Bowls Section Fund (cash float)	113	179
Fund K Centre Fundraising Section Fund	804	956
Fund K Centre Fundraising Section Fund (cash float)	706	592
Fund L Drama Group Section Fund	11,531	11,419
Fund L Drama Group Section Fund (Friends)	1,128	1,128
	<u>146,915</u>	<u>146,814</u>

10 Creditors and accruals	2023	2022
	£	£
Association General Fund - creditors & accruals	2,342	5,584
Drama section income in advance	-	-
Deferred income (Biffa grant)	29,314	30,285
	<u>31,656</u>	<u>35,869</u>

11 Movements of major funds	Fund balances b/fwd		Incoming resources		Resources expended		Transfers		Fund balances c/fwd	
Funds	£		£		£		£		£	
<i>Unrestricted</i>										
Association General Fund	74,587		96,498		(98,529)		-		72,556	
Short Mat Bowls Section Fund	5,596		8,644		(9,899)		-		4,341	
Centre Fundraising Section Fund	2,821		2,739		(3,020)		-		2,540	
Drama Group Section Fund	15,055		24,042		(23,930)		-		15,167	
	<u>98,059</u>		<u>131,923</u>		<u>(135,378)</u>		<u>-</u>		<u>94,604</u>	
<i>Designated</i>										
Association Maintenance Fund	119,999		595		-		-		120,594	
	<u>218,058</u>		<u>132,518</u>		<u>(135,378)</u>		<u>-</u>		<u>215,198</u>	

POLEGATE COMMUNITY ASSOCIATION
 NOTES TO THE ACCOUNTS
 YEAR ENDED 30 SEPTEMBER 2023

11.1 *Analysis of net assets between funds*

	Unrestricted funds	Restricted funds	Endowed funds	Total
	£	£	£	£
Fixed assets	99,939	-	-	99,939
Net current assets	115,259	-	-	115,259
Creditors due after more than one year	-	-	-	-
Total net assets	215,198	-	-	215,198

**POLEGATE COMMUNITY ASSOCIATION
DETAILED INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30 SEPTEMBER 2023**

ASSOCIATION GENERAL FUND - FUND A (UNRESTRICTED FUND)

	2023		2022	
	£	£	£	£
INCOME				
Donations, gifts & legacies				
Donations & legacies	13,170			5,159
WLS legacy	<u>2,000</u>			
		15,170		
Grant Income				
Chalk Cliff Trust	3,645		-	
Shepham grant	<u>3,000</u>			
		6,645	-	-
Trading activities				
Rent from hire of centre	58,173		59,605	
Affiliation fees	666		1,120	
Membership subscriptions	1,443		2,469	
Windsor Club power	5,976		6,960	
Photocopying charges and sundry income	<u>287</u>		<u>125</u>	
		76,545		70,279
Fundraising & other income				
Adverts sold in Community News	811			
Sundry fundraising	<u>882</u>			
	1,693	1,693		1,308
TOTAL INCOME		<u>100,053</u>		<u>76,746</u>
EXPENDITURE				
Other direct charitable expenditure				
Rates	1,676		2,377	
Water	2,139		1,565	
Gas	7,235		5,040	
Electricity	13,000		9,874	
Insurance	4,026		3,907	
Cleaning materials	3,335		3,010	
Electrical repair costs	4,091		2,890	
Plumbing, heating & general repairs	3,412		5,218	
Small equipment maintenance	1,153		1,723	
Electrowind Short Mat Bowls Carpet	6,457		-	
Security Camera/recorder instal	1,337		-	
Waste disposal	8,810		4,992	
Fire alarms & security	<u>382</u>		<u>440</u>	
		57,054		41,036
Fundraising and publicity				
Printing Community News magazine		4,123		3,566
Other direct charitable expenditure				
Section donations		-		550
Management and administration				
Telephone	484		481	
Postage stationery & advert	1,069		1,848	
Wages and national insurance	33,652		29,178	
Accountancy	3,000		2,424	
Subs licenses & registration fees	1,345		3,809	
Amortisation on improvements to property	<u>1,357</u>		<u>1,357</u>	
		40,907		39,095
TOTAL EXPENDITURE		<u>102,084</u>		<u>84,247</u>
NET OUTGOING RESOURCES FOR THE YEAR		(2,031)		(7,501)
Transfer from Fund E (Social section - ceased)		-		-
Balance brought forward at 1 October 2022		74,586		82,087
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2023		<u>72,555</u>		<u>74,586</u>

POLEGATE COMMUNITY ASSOCIATION
 DETAILED INCOME & EXPENDITURE ACCOUNT
 YEAR ENDED 30 SEPTEMBER 2023

ASSOCIATION MAINTENANCE FUND - FUND B (DESIGNATED FUND)

	2023		2022	
	£	£	£	£
INCOME				
Donations, gifts & legacies				
Donations & legacies		-		395
Section donations		-		550
Grant income				
Grants received		-		-
Investment income				
Interest received		595		51
TOTAL INCOME		<u>595</u>		<u>996</u>
EXPENDITURE				
Other direct charitable expenditure				
Electrical repairs & other		-		5,731
Sussex Wooden Floors		-		1,956
Flagpole & base		-		4,272
Security		-		-
Office refurbishment		-		-
TOTAL EXPENDITURE		<u>-</u>		<u>11,959</u>
NET INCOMING RESOURCES FOR THE YEAR		595		(10,963)
Transfers from Fund K (Centre Fundraising)		-		0
Balance brought forward at 1 October 2022		119,999		130,962
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2023		<u>120,594</u>		<u>119,999</u>

POLEGATE COMMUNITY ASSOCIATION
DETAILED INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30 SEPTEMBER 2023

SHORT MAT BOWLS SECTION FUND - FUND F (UNRESTRICTED FUND)

	2023		2022	
	£	£	£	£
INCOME				
Investment income				
Interest received		3		-
Trading activities				
Green fees etc		5,805		4,790
Fundraising & other Income				
Bowls club subscriptions	689		687	
Sales of refreshments	752		235	
Raffles	434		178	
Tombolas	502		193	
Social events & sundries	481		379	
		2,837		1,672
TOTAL INCOME		<u>8,644</u>		<u>6,462</u>
EXPENDITURE				
Other direct charitable expenditure				
Donation to PCA	3,457		-	
Donations outside the PCA	275		1,100	
Hall hire	5,732		4,571	
		9,464		5,671
Fundraising and publicity				
Refreshments etc	318		161	
Social events	10		10	
Raffle & tombola expenses	29		60	
		357		231
Management & administration				
Sundry repairs (Bowls)		79		185
Short Mat Bowls mats		-		1,994
Donations outside the PCA		-		-
TOTAL EXPENDITURE		<u>9,899</u>		<u>8,081</u>
NET OUTGOING RESOURCES FOR THE YEAR		(1,255)		(1,619)
Balance brought forward at 1 October 2022		5,598		7,215
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2023		<u>4,341</u>		<u>5,596</u>

**POLEGATE COMMUNITY ASSOCIATION
 DETAILED INCOME & EXPENDITURE ACCOUNT
 YEAR ENDED 30 SEPTEMBER 2023**

CENTRE FUNDRAISING SECTION FUND - FUND K (UNRESTRICTED FUND)

	2023		2022	
	£	£	£	£
INCOME				
Donations, gifts & legacies				
Donations & legacies		25		-
Investment income				
Interest received		-		-
Trading activities				
500+ Club funds collected		2,714		3,103
TOTAL INCOME		<u>2,739</u>		<u>3,103</u>
EXPENDITURE				
Other direct charitable expenditure				
500+ Club - Weekly prizes	1,560		1,580	
500+ Club - Monthly prizes	<u>900</u>		<u>900</u>	
		2,460		2,460
Fundraising and publicity				
500+ Club - Christmas prizes		60		60
Management and administration				
Donation to PCA		50		50
TOTAL EXPENDITURE		<u>3,020</u>		<u>2,570</u>
NET OUTGOING RESOURCES FOR THE YEAR		(281)		533
Transfers to Maintenance Fund (Fund B)		-		-
Balance brought forward at 1 October 2022		2,821		2,288
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2023		<u>2,540</u>		<u>2,821</u>

POLEGATE COMMUNITY ASSOCIATION
 DETAILED INCOME & EXPENDITURE ACCOUNT
 YEAR ENDED 30 SEPTEMBER 2023

DRAMA GROUP SECTION FUND - FUND L (UNRESTRICTED FUND)

	2023		2022	
	£	£	£	£
INCOME				
Donations, gifts and legacies				
Donations & legacies		517		63
Trading activities				
Membership subscriptions		825		829
Productions income				
Jack & the Beanstalk Panto 2023	15,063		24	
Summer musicals 2023	2,388		-	
Curtain call 2023	1,600		-	
Agatha Crusty	2,701		3,391	
Steel Magnolias 2022	-		1,679	
Cinderella panto 2022	-		12,462	
Murder mysteries 2022	-		975	
		21,752		16,531
Fund raising and other income				
Sundry fundraising	832		570	
Special events fund raising	116		13	
50th Meal at Hydro	-		1,776	
		948		2,359
TOTAL INCOME		24,042		21,782
EXPENDITURE				
Trading activities				
Productions expenses (including PCA rent)				
Jack & the Beanstalk Panto 2023	5,715		644	
Summer musical 2023	1,948		-	
Curtain Call 2023	2,022		-	
Robinson Crusoe 2024	1,545		309	
Agatha Crusty	2,039		972	
Steel Magnolias 2022	108		1,030	
Cinderella	-		8,385	
Stage equipment & misc	3,285		432	
		16,662		11,772
Fundraising & other expenses				
Fundraising		134	-	
50th Meal at Hydro		-		2,199
Other direct charitable expenditure				
Donations outside PCA		-		1,000
Donation to PCA		1,000		
Management and administration				
Rent paid to PCA	4,793		2,955	
Website & email hosting	708		684	
Annual subs	24		512	
Insurance	530		-	
Postage stationery & misc	79		140	
		6,134		4,291
TOTAL EXPENDITURE		23,930		19,262
NET INCOMING RESOURCES FOR THE YEAR		112		2,520
Balance brought forward at 1 October 2022		15,055		12,535
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2023		15,167		15,055

POLEGATE COMMUNITY ASSOCIATION

England & Wales - Charity number 305293

Accounts

**POLEGATE COMMUNITY ASSOCIATION
REGISTERED CHARITY NUMBER 305293**

REPORT AND ACCOUNTS

YEAR ENDED 30 SEPTEMBER 2022

POLEGATE COMMUNITY ASSOCIATION

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YEAR ENDED 30 SEPTEMBER 2022**

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POLEGATE COMMUNITY ASSOCIATION

**CHARITY INFORMATION
YEAR ENDED 30 SEPTEMBER 2022**

Charity name listed on register of charities

Polegate Community Association

Registered charity number

305293

Principal address of the charity

The Community Centre, 54 Windsor Way, Polegate, East Sussex BN26 6QF

Principal bankers

Santander

Independent Examiner

Mr Paul A Severn FCA, Watson Associates, 30/34 North Street, Hailsham, East Sussex BN27 1DW

Trustees	Appointed	Resigned
Mrs P Payne (Chairperson)	30/11/2012	
Ms E Morrish (Vice Chairperson)	22/11/2017	
D Alder Esq (Treasurer)	20/11/2019	
Mr J Hollingworth	01/10/1975	
Mrs J Shoesmith	28/02/1991	
Mr B Watkinson	01/10/2009	
Mrs W. Rogers	09/12/2011	
P. Coleman Esq	20/11/2019	
Mrs E Coleman	20/11/2019	
R Tate Esq	20/11/2019	11/05/2022
Ms D Pierce	22/05/2022	
Mr J Cheeseman	22/05/2022	

REFERENCE AND ADMINISTRATION DETAILS

Charity's principal address

The Community Centre, 54 Windsor Way, Polegate, East Sussex BN26 6QF

Names of the charity trustees who manage the charity

Trustee name	Office
Mrs P Payne	Chairperson & Property Trustee
Ms E Morrish	Vice Chairperson
D Alder Esq	Treasurer

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Trustee name	
J Hollingworth Esq	Property Trustee
P Coleman Esq	Property Trustee
B Watkinson Esq	Property Trustee
Mrs J Shoesmith	Property Trustee and Patron
Mrs W Rogers	
R Tate Esq	
Mrs E Coleman	
Miss E A Morrish	
Ms D Pierce	
Mr J Cheeseman	

STRUCTURE, GOVERNANCE AND MANAGEMENT

Description of the charity's trusts

Polegate Community Association was formed in 1961 and is governed by a constitution drawn up and since amended from time to time in accordance with those rules.

The trust deed authorises the trustees to make and hold investments using the general funds of the charity and to borrow or raise money in such a manner and upon such terms as the Association shall think fit.

Type of governing document

Trust deed

How the charity is constituted

Under the Association rules, there are now formed 3 Sections. These have each adopted a primary activity. They annually elect officers and a committee to manage the Section activities and finances, accounting to the Section members at their Section AGM. Section members must first be members of the Association.

The Sections currently are:- Bowls, Drama, Centre fund-raising and Social. The Section Financial Activities appear on pages 14 to 19.

The Windsor Club, formerly a Section, became a private members club in 1998 and operates under a lease issued by the Association as the freeholders of the Centre.

Trustee selection methods

The Association holds an AGM of all Association members, electing officers and a Council which is responsible for policy decisions. The Council consists of the appointed officers and equal numbers of elected Association members and delegates from Affiliated Organisations. From the Council are elected Executive, Finance and Maintenance committees to manage the Centre.

OBJECTIVES AND ACTIVITIES

Summary of the objects of the charity set out in its governing document

The purpose of the Association was to build and open in 1969, and subsequently run, a Community Centre at 54 Windsor Way, Polegate. The freehold land was purchased in 1998. Since opening the Centre in 1969, it has been enlarged or altered by 3 major projects.

Summary of the main activities undertaken for the public benefit in relation to those objects

The Association lets rooms in the Centre for a fair rent and after paying expenses, the balance provides daily and long-term finance. This preserves the condition of the Centre. Significant improvements and the cost of extensions have been met from special fund-raising.

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity during the year

Over the last twelve months we have seen an improvement in our bookings, starting to look more like the pre Covid bookings, a true sense of normalcy coming back to Polegate. Unfortunately, some of the established groups have had to close, and others reduce the amount of usage, but the Centre has seen an uptake in other groups hiring on an ad hoc and flexible basis, we have therefore seen a slight increase in private hire bookings. The profile and reputation of the Centre has also been increasing and this will, hopefully in turn, see more bookings and use of the Centre for all ages for generations to come

FINANCIAL REVIEW

Brief statement of the charity's policy on reserves

There was net outgoing resources for the year of £17,029 compared to net outgoing of resources of £39,444 last year. Incoming resources from charitable activities increased from £3,215 to £7,375.

Details of any funds materially in deficit

There are no funds in deficit

DECLARATION

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Mrs P Payne

Chairperson

Date

Independent examiners's report to the trustees of the Polegate Community Association

I report to the trustees on my examination of the accounts of the Polegate Community Association for the year ended 30 September 2022.

Responsibilities and basis of report

As the charity trustees of the Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Association's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Association as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed by Mr Paul A Severn FCA (Independent Examiner)

30-34 North Street
Hailsham
East Sussex BN27 1DW

Date:

**POLEGATE COMMUNITY ASSOCIATION
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 30 SEPTEMBER 2022**

		Unrestricted Funds	Restricted Funds	Total Funds	Last Year Total Funds
	Notes	2022 £	2022 £	2022 £	2021 £
Incoming resources					
Income from:					
Donations and legacies	3	9,985	-	9,985	10,741
Charitable activities	3	7,375	-	7,375	3,215
Other trading activities	3	88,122	-	88,122	21,734
Investments	3	52	-	52	13
Total		105,534	-	105,534	35,703
Resources expended					
Expenditure on:					
Raising funds	4	6,317	-	6,317	2,486
Charitable activities	4	114,147	-	114,147	72,636
Other	4	2,100	-	2,100	25
Total		122,563	-	122,563	75,147
Net income/(expenditure) before investment gains/(losses)					
		(17,029)	-	(17,029)	(39,444)
Net gains/(losses) on investments		-	-	-	-
Net income/(expenditure)		(17,029)	-	(17,029)	(39,444)
Extraordinary items		-	-	-	-
Transfers between funds		-	-	-	-
Net incoming (outgoing) resources before Other recognised gains and losses					
		(17,029)	-	(17,029)	(39,444)
Other recognised gains/(losses):					
Gains on revaluation of fixed assets for charity's own use		-	-	-	-
Other gains/(losses)		-	-	-	-
Net movement in funds		(17,029)	-	(17,029)	(39,444)
Reconciliation of funds					
Total funds brought forward		235,088	-	235,088	274,532
Total Funds carried forward		218,059	-	218,059	235,088

**POLEGATE COMMUNITY ASSOCIATION
BALANCE SHEET
30 SEPTEMBER 2022**

	Notes	2022 £	2021 £
Fixed assets			
Tangible assets	7	102,267	104,595
Total fixed assets		<u>102,267</u>	<u>104,595</u>
Current assets			
Debtors	8	4,846	3,083
Cash at bank and in hand	9	146,815	161,823
Total current assets		<u>151,661</u>	<u>164,906</u>
Creditors:-			
amounts due within one year	10	35,869	34,412
Net current assets		<u>115,792</u>	<u>130,494</u>
Total assets less current liabilities		<u>218,059</u>	<u>235,089</u>
Creditors:-			
amounts due after more than one year		-	-
Net assets		<u><u>218,059</u></u>	<u><u>235,089</u></u>
The funds of the charity :			
Unrestricted funds	11	98,059	104,126
Designated funds	11	119,999	130,963
Total unrestricted funds		<u>218,059</u>	<u>235,089</u>
Restricted income funds			
Restricted revenue funds		-	-
Restricted capital funds		-	-
Total restricted funds		<u>-</u>	<u>-</u>
Endowment funds		-	-
Total charity funds		<u><u>218,059</u></u>	<u><u>235,089</u></u>

Signed on behalf of all trustees

D Alder Esq (Treasurer)

Date

Mrs P Payne (Chairperson)

Date

1 Basis of preparation

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

a) the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with

b) the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with

c) the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year

1.3 Changes to previous accounts

No changes have been made to accounts for previous years

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

2 Accounting policies

Incoming Resources

Incoming resources are recognised on a receivable basis deferred as described where appropriate

Investment income

Bank interest received is recognised on an actual receipts basis

Legacies

Legacies are included in income on receipt or if the charity can quantify with certainty the entitlement of funds not received before year end.

Recognition of liabilities

Liabilities are recognised on the accruals basis in accordance with normal accounting principles modified where necessary in accordance with the guidance given in the SORP

Resources expended

The policy for including items within the relevant activity categories of resources expended is that whenever possible costs are identified with the relevant section of the Association. Each section maintains its own accounting records.

In particular the policy for including items within costs of raising funds, and charitable activities is:

Raising funds - the direct costs attributable to fundraising.

Charitable activities - charitable expenditure shall include all expenditure directly related to the objects of the charity.

Assets

Fixed assets and depreciation

Depreciation is provided at the following rates in order to write off each asset over its expected useful life.

Freehold land

Not depreciated

Freehold buildings (improvements)

2% on cost

**POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2022**

3 Analysis of incoming resources

	Unrestricted £	Designated £	2022 £	2021 £
Analysis				
Donations & legacies	5,567	-	5,567	2,960
Grant income	-		-	6,794
Affiliation fees	1,120	-	1,120	245
Membership subscriptions	3,298	-	3,298	743
Donations and legacies	9,985	-	9,985	10,742
Catering	235		235	
Raffles	178		178	
Tombolas	193		193	
500+ Club funds collected	3,103		3,103	2,876
Adverts sold in Community News	1,308		1,308	-
Sales of refreshments	-		-	90
Sundry fundraising	570		570	250
Special events fund raising	13		13	-
50th Meal at Hydro	1,776		1,776	-
Drama group subscriptions	-		-	-
Charitable activities	7,375	-	7,375	3,216
Rent from hire of centre	56,650		56,650	16,135
Windsor Club power	6,960		6,960	3,755
Bowls club subscriptions	687		687	430
Green fees etc	4,790		4,790	1,410
Social events & sundries	379		379	
Productions income	18,531		18,531	-
Photocopying charges and sundry income	125		125	3
Other trading activities	88,122	-	88,122	21,733
Interest received	52	-	52	13
Investment income	52	-	52	13
Total income	105,534	-	105,534	35,704

**POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2022**

4 Analysis of resources expended	Unrestricted £	Designated £	2022 £	2021 £
Raising funds				
Printing Community News magazine	3,566		3,566	-
Refreshments etc	161		161	26
Social events	10		10	-
Raffle & tombola expenses	60		60	-
500+ Club - Christmas prizes	60		60	-
500+ Club - Weekly prizes	1,560		1,560	1,560
500+ Club - Monthly prizes	900		900	900
	6,317	-	6,317	2,486
Charitable activities				
Hall hire	4,571		4,571	-
Productions expenses	11,340		11,340	1,144
Stage equipment & misc	432		432	
50th Meal at Hydro	2,199		2,199	
Security	346		346	727
Plumbing, heating & electrical repairs	5,218		5,218	445
Repairs < £750	2,890		2,890	2,132
Equipment maintenance	1,723		1,723	954
Electrical repairs & other	5,731		5,731	2,166
Sundry repairs (Bowls)	185		185	-
Short Mat Bowls mats	1,994		1,994	-
Sussex Wooden Floors	1,956		1,956	1,101
Flagpole & base	4,272		4,272	-
Office refurbishment	-		-	2,116
Fire alarms	94		94	333
Cleaning materials	3,010		3,010	2,665
Insurance	3,907		3,907	3,785
Gas	5,040		5,040	4,794
Electricity	9,874		9,874	7,336
Rates & water	3,942		3,942	1,880
Waste disposal	4,992		4,992	5,157
Staff costs & related costs	29,176		29,176	27,163
Telephone	481		481	587
Subs licenses & registration fees	3,809		3,809	179
Annual sub NODA	512		512	467
Website & email hosting	684		684	520
Postage stationery & advert	1,988		1,988	2,195
Accountancy	2,424		2,424	2,406
Sundries	-		-	56
Amortisation on improvements to property	1,357		1,357	2,328
	114,147	-	114,147	72,636
Other resources expended				
Other donations	2,100		2,100	340
	2,100	-	2,100	340
	122,563	-	122,563	75,462

POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2022

5	Details of certain items of expenditure	2022	2021
		£	£
5.1	Fees for examination of the accounts		
	Independent examiner's fees for reporting on the accounts	500	500
	Accountancy services	1,924	1,780
		2,424	2,280
6	Paid employees		
6.1	Staff Costs and Emoluments	2022	2021
		£	£
	Gross salaries, wages & benefits in kind	27,280	23,627
	Employer's National Insurance	1,896	1,643
	Pension costs	-	-
		29,176	25,270
6.2	Numbers of full time employees or full time equivalents	2022	2021
	Engaged on charitable activities	3	3
	Engaged on publicity activities	-	-
	Engaged on fundraising activities	-	-
	Engaged on estate activities	2	2
	Engaged on management and administration	2	2
		7	7
7	Tangible fixed assets		
		Freehold land	Freehold improvements
		£	£
7.1	Asset cost, valuation or revalued amount		Total
			£
	At 1 October 2021	6,829	116,388
	Additions	-	-
	Disposals	-	-
	Revaluation	-	-
	Transfers		
	At 30 September 2022	6,829	116,388
7.2	Accumulated depreciation		
	At 1 October 2021	-	19,979
	Charge for the year	-	971
	Disposals		
	Revaluation		
	Transfers		
	At 30 September 2022	-	20,950
7.3	Net book value		
	At 30 September 2022	6,829	95,438
	At 30 September 2021	6,829	96,409

POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2022

8 Debtors and prepayments		2022	2021
		£	£
Association General Fund - rent receivable		2,502	2,502
Windsor Club Electric		458	458
Other debtors		-	63
Prepaid expenses		1,887	60
		<u>4,846</u>	<u>3,083</u>

9 Cash at bank and in hand		2022	2021
		£	£
Fund A Association General Fund		21,280	49,268
Fund B Association Maintenance Fund		106,611	135,248
Fund E Social Section Fund		-	4,137
Fund E Social Section Fund (cash float)		-	63
Fund F Short Mat Bowls Section Fund		4,649	4,832
Fund F Short Mat Bowls Section Fund (cash float)		179	57
Fund K Centre Fundraising Section Fund		956	366
Fund K Centre Fundraising Section Fund (cash float)		592	349
Fund L Drama Group Section Fund		11,419	9,126
Fund L Drama Group Section Fund (Friends)		1,128	1,128
		<u>146,815</u>	<u>204,574</u>

10 Creditors and accruals		2022	2021
		£	£
Association General Fund - creditors & accruals		5,584	2,990
Drama section income in advance		-	168
Deferred income (Biffa grant)		30,285	31,256
		<u>35,869</u>	<u>34,414</u>

11 Movements of major funds							
Funds	Fund		Incoming	Resources		Transfers	Fund
	balances		resources	expended			balances
	b/fwd		£	£		£	c/fwd
		£		£		£	£
Unrestricted							
Association General Fund	82,087		73,191	(80,692)		-	74,586
Short Mat Bowls Section Fund	7,216		6,462	(8,080)		-	5,598
Centre Fundraising Section Fund	2,288		3,103	(2,570)		-	2,821
Drama Group Section Fund	12,535		21,781	(19,261)		-	15,054
	<u>104,126</u>		<u>104,537</u>	<u>(110,604)</u>		<u>-</u>	<u>98,059</u>
Designated							
Association Maintenance Fund	130,962		997	(11,959)		-	119,999
	<u>235,088</u>		<u>105,534</u>	<u>(122,563)</u>		<u>-</u>	<u>218,059</u>

11.1 *Analysis of net assets between funds*

	Unrestricted funds	Restricted funds	Endowed funds	Total
	£	£	£	£
Fixed assets	102,267	-	-	102,267
Net current assets	115,792	-	-	115,792
Creditors due after more than one year	-	-	-	-
Total net assets	<u>218,059</u>	<u>-</u>	<u>-</u>	<u>218,059</u>

POLEGATE COMMUNITY ASSOCIATION
 DETAILED INCOME & EXPENDITURE ACCOUNT
 YEAR ENDED 30 SEPTEMBER 2022

ASSOCIATION GENERAL FUND - FUND A (UNRESTRICTED FUND)

	2022		2021	
	£	£	£	£
INCOME				
Donations, gifts & legacies				
Donations & legacies		5,159		670
Grant income				
Chalk Cliff Trust	-		971	
Furlough grants	-		5,823	
			6,794	6,794
Trading activities				
Rent from hire of centre	59,605		17,971	
Affiliation fees	1,120		245	
Membership subscriptions	2,469		334	
Windsor Club power	6,960		3,758	
Photocopying charges and sundry income	125		3	
		70,278		22,311
Fundraising & other income				
Adverts sold in Community News		1,308		-
TOTAL INCOME		76,746		29,775
EXPENDITURE				
Other direct charitable expenditure				
Rates	2,377		184	
Water	1,565		1,697	
Gas	5,040		4,794	
Electricity	9,874		7,336	
Insurance	3,907		3,785	
Cleaning materials	3,010		2,665	
General repair costs	2,890		2,132	
Plumbing, heating & electrical repairs	5,218		445	
Equipment maintenance	1,723		954	
Waste disposal	4,992		5,157	
Security	346		322	
Fire alarms	94		333	
		41,036		29,804
Fundraising and publicity				
Printing Community News magazine		3,566		680
Other direct charitable expenditure				
Section donations		550		
Donations outside PCA		-		144
Management and administration				
Telephone	481		587	
Postage stationery & advert	1,848		1,294	
Wages and national insurance	29,176		27,163	
Accountancy	2,424		2,406	
Subs licenses & registration fees	3,809		35	
Amortisation on improvements to property	1,357		2,328	
		39,095		33,813
TOTAL EXPENDITURE		84,247		64,441
NET OUTGOING RESOURCES FOR THE YEAR				
		(7,501)		(34,666)
Transfer from Fund E (Social section - ceased)		-		3,453
Balance brought forward at 1 October 2020		82,087		113,300
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2021		74,586		82,087

POLEGATE COMMUNITY ASSOCIATION
 DETAILED INCOME & EXPENDITURE ACCOUNT
 YEAR ENDED 30 SEPTEMBER 2022

ASSOCIATION MAINTENANCE FUND - FUND B (DESIGNATED FUND)

	2022		2021	
	£	£	£	£
INCOME				
Donations, gifts & legacies				
Donations & legacies		395		2,144
Section donations		550		
Grant income				
Grants received		-		-
Investment income				
Interest received		51		13
TOTAL INCOME		<u>997</u>		<u>2,157</u>
EXPENDITURE				
Other direct charitable expenditure				
Electrical repairs & other		5,731		2,166
Sussex Wooden Floors		1,956		1,101
Flagpole & base		4,272		0
Security		-		406
Office refurbishment		-		2,116
TOTAL EXPENDITURE		<u>11,959</u>		<u>5,789</u>
NET OUTGOING RESOURCES FOR THE YEAR		(10,963)		(3,632)
Transfers from Fund K (Centre Fundraising)		-		710
Balance brought forward at 1 October 2020		130,962		133,884
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2021		<u>119,999</u>		<u>130,962</u>

POLEGATE COMMUNITY ASSOCIATION
 DETAILED INCOME & EXPENDITURE ACCOUNT
 YEAR ENDED 30 SEPTEMBER 2022

SHORT MAT BOWLS SECTION FUND - FUND F (UNRESTRICTED FUND)

	2022		2021	
	£	£	£	£
INCOME				
Investment income				
Interest received		0		-
Trading activities				
Green fees etc		4,790		1,410
Fundraising & other income				
Bowls club subscriptions	687		430	
Sales of refreshments	235		90	
Raffles	178		-	
Tombolas	193		-	
Social events & sundries	379		-	
Sundry fundraising	-		250	
		<u>1,672</u>		<u>770</u>
TOTAL INCOME		<u><u>6,462</u></u>		<u><u>2,180</u></u>
EXPENDITURE				
Other direct charitable expenditure				
Rent paid to PCA	-		1,679	
Donations outside the PCA	1,100		-	
Hall hire	4,571		-	
		<u>5,671</u>		<u>1,679</u>
Fundraising and publicity				
Refreshments etc	161		26	
Social events	10		-	
Raffle & tombola expenses	60		-	
		<u>231</u>		<u>26</u>
Management & administration				
Sundry repairs (Bowls)		185		
Short Mat Bowls mats		1,994		55
Donations		-		25
TOTAL EXPENDITURE		<u><u>8,080</u></u>		<u><u>1,785</u></u>
NET OUTGOING RESOURCES FOR THE YEAR		(1,618)		395
Balance brought forward at 1 October 2020		7,215		6,820
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2021		<u><u>5,597</u></u>		<u><u>7,215</u></u>

POLEGATE COMMUNITY ASSOCIATION
 DETAILED INCOME & EXPENDITURE ACCOUNT
 YEAR ENDED 30 SEPTEMBER 2022

CENTRE FUNDRAISING SECTION FUND - FUND K (UNRESTRICTED FUND)

	2022		2021	
	£	£	£	£
INCOME				
Donations, gifts & legacies				
Donations & legacies		-		146
Investment income				
Interest received		-		-
Trading activities				
500+ Club funds collected		3,103		2,876
TOTAL INCOME		<u>3,103</u>		<u>3,022</u>
EXPENDITURE				
Other direct charitable expenditure				
500+ Club - Weekly prizes	1,560		1,560	
500+ Club - Monthly prizes	<u>900</u>		<u>900</u>	
		2,460		2,460
Fundraising and publicity				
500+ Club - Christmas prizes		60		-
Management and administration				
Donation to PCA		50		-
TOTAL EXPENDITURE		<u>2,570</u>		<u>2,460</u>
NET INCOMING RESOURCES FOR THE YEAR		533		562
Transfers to Maintenance Fund (Fund B)		-		(710)
Balance brought forward at 1 October 2020		2,288		2,436
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2021		<u>2,821</u>		<u>2,288</u>

**POLEGATE COMMUNITY ASSOCIATION
DETAILED INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30 SEPTEMBER 2022**

DRAMA GROUP SECTION FUND - FUND L (UNRESTRICTED FUND)

	2022		2021	
	£	£	£	£
INCOME				
Donations, gifts and legacies				
Donations & legacies		63		-
Trading activities				
Membership subscriptions		829		
Productions income				
Agatha Crusty	3,391		-	
Cinderella Panto 2022	12,462			
Steel Magnolias 2022	1,679			
Murder Mysteries 2022	974			
Jack & the Beanstalk Panto 2023	24			
	<hr/>	18,531	<hr/>	-
Fund raising and other income				
Sundry fundraising	570			
Special events fund raising	13		-	
50th Meal at Hydro	1,776			
Drama group subscriptions	-		409	
	<hr/>	2,358	<hr/>	409
TOTAL INCOME		<hr/> 21,781 <hr/>		<hr/> 409 <hr/>
EXPENDITURE				
Trading activities				
Productions expenses (including PCA rent)				
Cinderella	8,385		660	
Agatha Crusty	972		484	
Steel Magnolias 2022	1,030			
Murder Mysteries 2022	309			
Jack & the Beanstalk Panto 2023	644			
Stage equipment & misc	432		-	
	<hr/>	11,772	<hr/>	1,144
Fundraising & other expenses				
Fundraising		-	-	
50th Meal at Hydro		2,199		
Other direct charitable expenditure				
Donations outside PCA		1,000		-
Management and administration				
Rent paid to PCA	2,955		158	
Website & email hosting	684		520	
Annual sub NODA	512		467	
Postage stationery & misc	140		221	
	<hr/>	4,291	<hr/>	1,366
TOTAL EXPENDITURE		<hr/> 19,261 <hr/>		<hr/> 2,510 <hr/>
NET INCOMING RESOURCES FOR THE YEAR		2,519		(2,101)
Balance brought forward at 1 October 2020		12,535		14,636
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2021		<hr/> 15,054 <hr/>		<hr/> 12,535 <hr/>

POLEGATE COMMUNITY ASSOCIATION

England & Wales - Charity number 305293

Accounts

**POLEGATE COMMUNITY ASSOCIATION
REGISTERED CHARITY NUMBER 305293**

REPORT AND ACCOUNTS

YEAR ENDED 30 SEPTEMBER 2021

POLEGATE COMMUNITY ASSOCIATION

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YEAR ENDED 30 SEPTEMBER 2021**

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POLEGATE COMMUNITY ASSOCIATION

**CHARITY INFORMATION
YEAR ENDED 30 SEPTEMBER 2021**

Charity name listed on register of charities

Polegate Community Association

Registered charity number

305293

Principal address of the charity

The Community Centre, 54 Windsor Way, Polegate, East Sussex BN26 6QF

Principal bankers

Santander

Barclays

Independent Examiner

Mr Paul A Severn FCA, Watson Associates, 30/34 North Street, Hailsham, East Sussex BN27 1DW

Trustees

Mrs J Shoesmith (Chairperson)

Mrs P Payne (Vice Chairperson)

A A Beck Esq (Treasurer)

D Alder Esq (Assistant Treasurer)

Mrs W. Rogers

P. Coleman Esq

R Tate Esq

Mrs E Coleman

Miss E A Morrish

Mr B Watkinson

Mr J Hollingworth

**POLEGATE COMMUNITY ASSOCIATION
REGISTERED CHARITY NUMBER 305293
TRUSTEES ANNUAL REPORT
YEAR ENDED 30 SEPTEMBER 2021**

REFERENCE AND ADMINISTRATION DETAILS

Charity's principal address

The Community Centre, 54 Windsor Way, Polegate, East Sussex BN26 6QF

Names of the charity trustees who manage the charity

Trustee name	Office
Mrs J Shoesmith	Chairperson & Property Trustee
Mrs P Payne	Vice Chairperson
A A Beck Esq	Treasurer
D Alder Esq	Assistant treasurer

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Trustee name

J Hollingworth Esq	Property Trustee
P Coleman Esq	Property Trustee
B Watkinson Esq	Property Trustee

Mrs W Rogers
R Tate Esq
Mrs E Coleman
Miss E A Morris

STRUCTURE, GOVERNANCE AND MANAGEMENT

Description of the charity's trusts

Polegate Community Association was formed in 1961 and is governed by a constitution drawn up and since amended from time to time in accordance with those rules.

The trust deed authorises the trustees to make and hold investments using the general funds of the charity and to borrow or raise money in such a manner and upon such terms as the Association shall think fit.

Type of governing document

Trust deed

How the charity is constituted

Under the Association rules, there are formed 4 Sections. These have each adopted a primary activity. They annually elect officers and a committee to manage the Section activities and finances, accounting to the Section members at their Section AGM. Section members must first be members of the Association.

The Sections currently are:- Bowls, Drama, and Centre fund-raising. The Section Financial Activities appear on pages 14 to 19. The social section ceased to be a section on 1st August 2021 with all funds and reserves transferred to the general fund.

The Windsor Club, formerly a Section, became a private members club in 1998 and operates under a lease issued by the Association as the freeholders of the Centre.

Trustee selection methods

The Association holds an AGM of all Association members, electing officers and a Council which is responsible for policy decisions. The Council consists of the appointed officers and equal numbers of elected Association members and delegates from Affiliated Organisations. From the Council are elected Executive, Finance and Maintenance committees to manage the Centre.

OBJECTIVES AND ACTIVITIES

Summary of the objects of the charity set out in its governing document

The purpose of the Association was to build and open in 1969, and subsequently run, a Community Centre at 54 Windsor Way, Polegate. The freehold land was purchased in 1998. Since opening the Centre in 1969, it has been enlarged or altered by 3 major projects.

Summary of the main activities undertaken for the public benefit in relation to those objects

The Association lets rooms in the Centre for a fair rent and after paying expenses, the balance provides daily and long-term finance. This preserves the condition of the Centre. Significant improvements and the cost of extensions have been met from special fund-raising.

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity during the year

At the beginning of the financial year - October 2020, because of the pandemic there were very few clubs and societies who were able to use the facilities of the centre. From June 2021 onwards, with the easing of restrictions, some groups were able to resume activity and others are hoping to be able to restart as well.

FINANCIAL REVIEW

Brief statement of the charity's policy on reserves

There was net outgoing resources for the year of £39,444 compared to net outgoing resources of £5,109 last year. Incoming resources from charitable activities decreased from £7,915 to £3,215.

Details of any funds materially in deficit

There are no funds in deficit

DECLARATION

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Mrs J Shoesmith

Chairperson

J J Shoesmith

Date

Feb 22 2022

**POLEGATE COMMUNITY ASSOCIATION
REGISTERED CHARITY NUMBER 305293**

Independent examiners's report to the trustees of the Polegate Community Association

I report to the trustees on my examination of the accounts of the Polegate Community Association for the year ended 30 September 2021.

Responsibilities and basis of report

As the charity trustees of the Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Association's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Association as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed by Mr Paul A Severn FCA (Independent Examiner)



30-34 North Street
Hailsham
East Sussex BN27 1DW

Date: 3/3/22

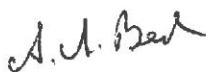
**POLEGATE COMMUNITY ASSOCIATION
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 30 SEPTEMBER 2021**

		Unrestricted Funds	Restricted Funds	Total Funds	Last Year Total Funds
	Notes	2021 £	2021 £	2021 £	2020 £
Incoming resources					
Income from:					
Donations and legacies	3	10,741	-	10,741	37,275
Charitable activities	3	3,215	-	3,215	7,915
Other trading activities	3	21,734	-	21,734	58,526
Investments	3	13	-	13	730
Total		35,703	-	35,703	104,446
Resources expended					
Expenditure on:					
Raising funds	4	2,486	-	2,486	8,104
Charitable activities	4	72,636	-	72,636	100,616
Other	4	25	-	25	835
Total		75,147	-	75,147	109,555
Net income/(expenditure) before investment gains/(losses)		(39,444)	-	(39,444)	(5,109)
Net gains/(losses) on investments		-	-	-	-
Net income/(expenditure)		(39,444)	-	(39,444)	(5,109)
Extraordinary items		-	-	-	-
Transfers between funds		-	-	-	-
Net incoming (outgoing) resources before Other recognised gains and losses		(39,444)	-	(39,444)	(5,109)
Other recognised gains/(losses):					
Gains on revaluation of fixed assets for charity's own use		-	-	-	-
Other gains/(losses)		-	-	-	-
Net movement in funds		(39,444)	-	(39,444)	(5,109)
Reconciliation of funds					
Total funds brought forward		274,532	-	274,532	279,641
Total Funds carried forward		235,088	-	235,088	274,532

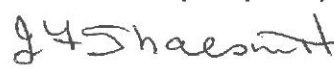
**POLEGATE COMMUNITY ASSOCIATION
BALANCE SHEET
30 SEPTEMBER 2021**

	Notes	2021 £	2020 £
Fixed assets			
Tangible assets	7	<u>104,595</u>	<u>106,922</u>
Total fixed assets		<u>104,595</u>	<u>106,922</u>
Current assets			
Debtors	8	3,020	2,459
Other debtors	9	63	-
Cash at bank and in hand	10	<u>161,823</u>	<u>202,932</u>
Total current assets		<u>164,906</u>	<u>205,391</u>
Creditors:-			
amounts due within one year	11	34,412	37,781
Net current assets		<u>130,494</u>	<u>167,610</u>
Total assets less current liabilities		<u>235,088</u>	<u>274,532</u>
Creditors:-			
amounts due after more than one year		-	-
Net assets		<u>235,088</u>	<u>274,532</u>
The funds of the charity :			
Unrestricted funds	12	104,126	140,648
Designated funds	12	<u>130,963</u>	<u>133,884</u>
Total unrestricted funds		235,088	274,532
Restricted income funds			
Restricted revenue funds		-	-
Restricted capital funds		<u>-</u>	<u>-</u>
Total restricted funds		-	-
Endowment funds			
		-	-
Total charity funds		<u>235,088</u>	<u>274,532</u>

Signed on behalf of all trustees


A A Beck Esq (Treasurer)

Date *22/1/22*

Mrs J Shoesmith (Chairperson)


Date *22-2-22*

**POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2021**

1 Basis of preparation

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- a) the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with
- b) the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with
- c) the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year

1.3 Changes to previous accounts

No changes have been made to accounts for previous years

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

2 Accounting policies

Incoming Resources

Incoming resources are recognised on a receivable basis deferred as described where appropriate

Investment income

Bank interest received is recognised on an actual receipts basis

Legacies

Legacies are included in income on receipt or if the charity can quantify with certainty the entitlement of funds not received before year end.

Recognition of liabilities

Liabilities are recognised on the accruals basis in accordance with normal accounting principles modified where necessary in accordance with the guidance given in the SORP

Resources expended

The policy for including items within the relevant activity categories of resources expended is that whenever possible costs are identified with the relevant section of the Association. Each section maintains its own accounting records.

In particular the policy for including items within costs of raising funds, and charitable activities is:

Raising funds - the direct costs attributable to fundraising.

Charitable activities - charitable expenditure shall include all expenditure directly related to the objects of the charity.

Assets

Fixed assets and depreciation

Depreciation is provided at the following rates in order to write off each asset over its expected useful life.

<i>Freehold land</i>	<i>Not depreciated</i>
<i>Freehold buildings (improvements)</i>	<i>2% on cost</i>

**POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2021**

3 Analysis of incoming resources	Unrestricted	Designated	2021	2020
	£	£	£	£
Analysis				
Donations/legacies	2,960	-	2,960	3,116
Grants received	6,794	0	6,794	31,763
Affiliation fees	245	-	245	330
Subs	743	-	743	2,066
Donations and legacies	10,742	-	10,742	37,275
Adverts sold in community news	-	-	-	1,102
Bingo & raffle income	2,876	-	2,876	1,702
Sales of refreshments	90	-	90	63
Coffee mornings	-	-	-	-
Garden Party	-	-	-	-
Charity Bottle & other	-	-	-	-
Xmas dinner & events	-	-	-	-
Sundry fundraising	250	-	250	367
50th Luncheon	-	-	-	-
500+ club funds	-	-	-	3,214
Fundraising	-	-	-	1,467
Raising funds	3,216	-	3,216	7,915
Rent from hire centre	16,135	-	16,135	34,088
Electricity paid by Windsor club	3,755	-	3,755	4,843
Photocopying charges	3	-	3	81
Green fees	1,410	-	1,410	2,899
Bowls club subscriptions	430	-	430	-
Productions income	-	-	-	16,615
Charitable activities	21,732	-	21,732	58,526
Bank int	13	-	13	730
Investment income	13	-	13	730
Total income	35,703	-	35,703	104,446

**POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2021**

4 Analysis of resources expended	Unrestricted £	Designated £	2021 £	2020 £
Raising funds				
Printing community news magazine	-	-	-	1,732
Refreshments	26	-	26	180
Raffle exp	-	-	-	125
Social events	-	-	-	141
500+ Xmas prizes	-	-	-	60
Christmas meals	-	-	-	-
500+ club weekly prizes	1,560	-	1,560	1,562
500+ club monthly prizes	900	-	900	900
Bingo expenses	-	-	-	1,630
Drama group equipment	-	-	-	1,098
Christmas draw	-	-	-	550
Fundraising	-	-	-	65
Treasurers expenses & refreshments	-	-	-	61
	<u>2,486</u>	<u>-</u>	<u>2,486</u>	<u>8,104</u>
Charitable activities				
Productions expenses	1,144	-	1,144	12,780
Repairs & renewals	2,132	-	2,132	1,921
Plumbing, heating, elec & equip maint	445	-	445	3,648
Repairs < £750	-	-	-	2,108
Bathroom safety flooring	-	-	-	474
Tyrell boiler	-	-	-	447
Repairs/refit to ladies toilets	-	-	-	10,908
Ramp repairs	-	-	-	1,199
Fire risk assessment	-	-	-	834
Audio equipment	-	-	-	3,240
Speech transfer system	-	-	-	500
New office ceiling	-	-	-	1,141
Equipment maintenance	954	-	954	-
CCTV equipment	-	-	-	507
Lighting	-	2,166	2,166	408
Decorating	-	1,101	1,101	-
Security	322	406	727	-
Office refurbishment	-	2,116	2,116	-
Cleaning	2,665	-	2,665	2,546
Window cleaning	-	-	-	260
Fire alarm maintenance	333	-	333	-
Insurance	3,785	-	3,785	4,121
Gas	4,794	-	4,794	4,004
Electricity	7,336	-	7,336	7,144
Rates & water	1,005	-	1,005	2,902
Waste water	875	-	875	-
Waste disposal	5,157	-	5,157	4,221
Staff costs & related costs	27,163	-	27,163	25,173
Telephone	587	-	587	437
Subs licenses & registration fees	179	-	179	1,823
Annual subscription NODA	467	-	467	-
Website & email hosting	520	-	520	-
Postage & stationery	2,195	-	2,195	3,724
Accountancy	2,406	-	2,406	2,358
Sundries	56	-	56	431
Amortisation of improvements to property	2,328	-	2,328	1,357
	<u>66,847</u>	<u>5,789</u>	<u>72,636</u>	<u>100,616</u>
Other resources expended				
Other donations	25	-	25	835
	<u>25</u>	<u>-</u>	<u>25</u>	<u>835</u>
	<u>69,358</u>	<u>5,789</u>	<u>75,147</u>	<u>109,555</u>

**POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2021**

5 Details of certain items of expenditure	2021	2020	
	£	£	
5.1 Fees for examination of the accounts			
Independent examiner's fees for reporting on the accounts	500	500	
Accountancy services	1,906	1,858	
	<u>2,406</u>	<u>2,358</u>	
6 Paid employees			
6.1 Staff Costs and Emoluments	2021	2020	
	£	£	
Gross salaries, wages & benefits in kind	25,398	23,537	
Employer's National Insurance	1,766	1,636	
	<u>27,163</u>	<u>25,173</u>	
6.2 Numbers of full time employees or full time equivalents	2021	2020	
Engaged on charitable activities	3	3	
Engaged on publicity activities	-	-	
Engaged on fundraising activities	-	-	
Engaged on estate activities	2	2	
Engaged on management and administration	2	2	
	<u>7</u>	<u>7</u>	
7 Tangible fixed assets			
	Freehold		
	Freehold land	Freehold	
	£	improvements	
		£	
		Total	
		£	
7.1 Asset cost, valuation or revalued amount			
At 1 October 2020	6,829	116,388	123,217
Additions	-	-	-
Disposals	-	-	-
Revaluation	-	-	-
Transfers	-	-	-
At 30 September 2021	<u>6,829</u>	<u>116,388</u>	<u>123,217</u>
7.2 Accumulated depreciation			
At 1 October 2020	-	16,294	16,294
Charge for the year	-	2,328	2,328
Disposals	-	-	-
Revaluation	-	-	-
Transfers	-	-	-
At 30 September 2021	<u>-</u>	<u>18,622</u>	<u>18,622</u>
7.3 Net book value			
At 30 September 2021	<u>6,829</u>	<u>97,766</u>	<u>104,595</u>
At 30 September 2020	<u>6,829</u>	<u>100,093</u>	<u>106,922</u>

**POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2021**

8 Debtors and prepayments		2021	2020		
		£	£		
Association General Fund - rent receivable		2,502	2,400		
Electricity paid by Windsor club receivable		458	-		
Prepaid expenses		60	59		
		<u>3,020</u>	<u>2,459</u>		
9 Other debtors		2021	2020		
		£	£		
Cash due to general fund from social section on closure		63	-		
		<u>63</u>	<u>-</u>		
10 Cash at bank and in hand		2021	2020		
		£	£		
Fund A Association General Fund		16,410	47,696		
Fund B Association Maintenance Fund		127,573	132,790		
Fund E Social Section Fund		-	2,731		
Fund E Social Section Fund (cash float)		-	63		
Fund F Short Mat Bowls Section Fund		6,010	5,897		
Fund F Short Mat Bowls Section Fund (cash float)		436	154		
Fund K Centre Fundraising Section Fund		1,084	971		
Fund K Centre Fundraising Section Fund (cash float)		174	436		
Fund L Drama Group Section Fund		9,007	11,066		
Fund L Drama Group Section Fund (Friends)		1,128	1,128		
		<u>161,823</u>	<u>202,932</u>		
11 Creditors and accruals		2021	2020		
		£	£		
Association General Fund - creditors & accruals		2,990	5,429		
Association Maintenance Fund repairs		-	-		
Drama section income in advance		168	126		
Deferred income (Biffa grant)		31,256	32,227		
		<u>34,414</u>	<u>37,781</u>		
12 Movements of major funds					
	Fund			Fund	
	£	£	£	£	£
Unrestricted					
Association General Fund	113,300	27,938	62,604	3,453	82,087
Social Section Fund	3,453	-	-	(3,453)	-
Short Mat Bowls Section Fund	6,821	2,179	1,784	-	7,216
Sequence Dancing Section Fund	-	-	-	-	-
Table Tennis Section Fund	-	-	-	-	-
Centre Fundraising Section Fund	2,436	3,022	2,460	(710)	2,288
Drama Group Section Fund	14,636	409	2,510	-	12,535
	<u>140,646</u>	<u>33,549</u>	<u>69,358</u>	<u>(710)</u>	<u>104,127</u>
Designated					
Association Maintenance Fund	133,882	2,157	5,788	710	130,962
	<u>274,528</u>	<u>35,706</u>	<u>75,146</u>	<u>-</u>	<u>235,088</u>

**POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2021**

12.1 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Endowed funds	Total
	£	£	£	£
Fixed assets	104,595	-	-	104,595
Net current assets	130,494	-	-	130,494
Creditors due after more than one year	-	-	-	-
Total net assets	235,088	-	-	235,088

**POLEGATE COMMUNITY ASSOCIATION
DETAILED INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30 SEPTEMBER 2021**

ASSOCIATION GENERAL FUND - FUND A (UNRESTRICTED FUND)

	2021		2020	
	£	£	£	£
INCOME				
Donations, gifts & legacies				
Donations & legacies		670		2,005
Grant income				
Chalk Cliff Trust		971		-
Wealden DC - Retail, Hospitality and Leisure grant		-		25,000
Furtough grants		5,823		6,763
Trading activities				
Rent from hire of centre	17,971		37,699	
Affiliation fees	245		330	
Subscriptions	334		763	
Windsor Club power	3,758		4,843	
Photocopying charges and sundry income	3		81	
		22,311		43,716
Fundraising & other income				
Adverts sold in Community News		-		1,102
TOTAL INCOME		<u>29,774</u>		<u>78,586</u>
EXPENDITURE				
Other direct charitable expenditure				
Rates	184		744	
Water	822		2,158	
Waste water	875		-	
Gas	4,794		4,004	
Electricity	7,336		7,144	
Insurance	3,785		4,121	
Small repair costs	2,132		1,921	
Cleaning materials	2,665		2,546	
Plumbing, heating, electrical repairs, floor cleaning	445		-	
Equipment maintenance	954		3,648	
Security	322		-	
Fire alarms	333		-	
Window cleaning	-		260	
Waste disposal	5,157		4,221	
		29,802		30,767
Fundraising and publicity				
Printing Community News magazine		680		1,732
Management and administration				
Telephone	587		437	
Postage and stationery	1,294		2,822	
Wages and national insurance	27,163		25,173	
Accountancy charges	2,406		2,358	
Licences and fees	179		1,193	
Depreciation on property improvements	2,328		1,357	
		33,958		33,342
TOTAL EXPENDITURE		<u>64,440</u>		<u>65,841</u>
NET OUTGOING RESOURCES FOR THE YEAR				
		(34,666)		12,746
Transfer from Social Section (Fund E) on closure of section		3,453		-
Transfer to Maintenance Fund (Fund B)		-		-
Balance brought forward at 1 October 2020		113,300		100,554
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2021		<u>82,087</u>		<u>113,300</u>

**POLEGATE COMMUNITY ASSOCIATION
DETAILED INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30 SEPTEMBER 2021**

ASSOCIATION MAINTENANCE FUND - FUND B (DESIGNATED FUND)

	2021		2020	
	£	£	£	£
INCOME				
Donations, gifts & legacies				
Donations / legacies		2,144		667
Investment income				
Interest received		13		696
TOTAL INCOME		<u>2,157</u>		<u>1,363</u>
EXPENDITURE				
Other direct charitable expenditure				
Bathroom safety flooring		-		474
Tyrell boiler repairs		-		447
AB Fire		-		200
Repair/refit ladies toilets		-		10,908
Ramp repair		-		1,199
Dehumidifier hire		-		360
Fire risk assessment		-		834
PPE etc		-		413
Various including hand sanitiser		-		343
Hygiene Chemical		-		198
Audio equipment		-		3,240
Speech transfer system		-		500
Removal asbestos floor tiles		-		264
Small repairs < £50		-		91
New office ceiling		-		1,141
CCTV equipment		-		507
Lighting		2,166		408
Decorating		1,101		239
Security		406		-
Office refurbishment		2,116		-
TOTAL EXPENDITURE		<u>5,789</u>		<u>21,766</u>
NET OUTGOING RESOURCES FOR THE YEAR		(3,631)		(20,403)
Transfers from General Fund (Fund A)		-		-
Transfers from 500 Club (Fund K)		710		-
Transfers To General Fund (Fund A)		-		-
Transfers from other Sections		-		-
Balance brought forward at 1 October 2020		133,884		154,287
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2021		<u>130,962</u>		<u>133,884</u>

**POLEGATE COMMUNITY ASSOCIATION
DETAILED INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30 SEPTEMBER 2021**

SOCIAL SECTION FUND - FUND E (UNRESTRICTED FUND)

	2021		2020	
	£	£	£	£
INCOME				
Donations, gifts & legacies				
Private donations		-		-
Investment income				
Bank interest		-		1
Trading activities				
Bingo and raffle income	-		1,702	
Sales of refreshments	-		63	
Coffee mornings	-			
Sale of pens	-			
Charity bottle & other	-			
Christmas dinner and events	-			
		-		1,765
Fundraising and other income				
Sundry fundraising income		-		-
TOTAL INCOME		-		1,766
EXPENDITURE				
Other direct charitable expenditure				
Rent paid to PCA	-		431	
Bingo & raffle expenses	-		1,630	
Christmas draw	-		550	
Treasurers expenses & refreshments	-		61	
Donations outside the PCA	-		-	
		-		2,672
Fundraising and publicity				
Sundry fundraising expenses		-		-
Management and administration				
Donations to PCA	-		-	
		-		-
TOTAL EXPENDITURE		-		2,672
NET INCOMING RESOURCES FOR THE YEAR				
		-		(906)
Transfers to General Fund (Fund B) on closure	-	3,453		-
Balance brought forward at 1 October 2020		3,453		4,359
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2021		-		3,453

**POLEGATE COMMUNITY ASSOCIATION
DETAILED INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30 SEPTEMBER 2021**

SHORT MAT BOWLS SECTION FUND - FUND F (UNRESTRICTED FUND)

	2021		2020	
	£	£	£	£
INCOME				
Investment income				
Bank interest		-		33
Trading activities				
Green fees etc		1,410		2,899
Fundraising & other income				
Subscriptions and joining fees	430		890	
Refreshment income	90		-	
Fundraising income	250		1,467	
		769		2,357
TOTAL INCOME		<u>2,179</u>		<u>5,289</u>
EXPENDITURE				
Other direct charitable expenditure				
Rent paid to PCA	1,679		3,077	
Donations outside PCA	-		75	
Other expenses	-		122	
		1,679		3,273
Fundraising and publicity				
Refreshments etc	26		180	
Social events	-		141	
Raffle & tombola expenses	-		125	
		26		446
Management & administration				
Sundry administration expenses		55		157
Donations		25		-
TOTAL EXPENDITURE		<u>1,784</u>		<u>3,876</u>
NET INCOMING RESOURCES FOR THE YEAR		395		1,412
Transfers to Maintenance Fund (Fund B)		-		-
Balance brought forward at 1 October 2020		6,820		5,408
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2021		<u>7,216</u>		<u>6,820</u>

**POLEGATE COMMUNITY ASSOCIATION
DETAILED INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30 SEPTEMBER 2021**

CENTRE FUNDRAISING SECTION FUND - FUND K (UNRESTRICTED FUND)

	2021		2020	
	£	£	£	£
INCOME				
Trading activities				
500+ Club funds collected		2,876		3,214
Fundraising & other income				
Donations/legacies		146		
TOTAL INCOME		<u>3,022</u>		<u>3,214</u>
EXPENDITURE				
Other direct charitable expenditure				
500+ Club - Weekly prizes	1,560		1,562	
500+ Club - Monthly prizes	<u>900</u>		<u>900</u>	
		2,460		2,462
Fundraising and publicity				
500+ Club - Christmas prizes		-		60
TOTAL EXPENDITURE		<u>2,460</u>		<u>2,522</u>
NET INCOMING RESOURCES FOR THE YEAR		562		692
Transfers to Maintenance Fund (Fund B)		(710)		-
Balance brought forward at 1 October 2020		2,436		1,744
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2021		<u>2,288</u>		<u>2,436</u>

**POLEGATE COMMUNITY ASSOCIATION
DETAILED INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30 SEPTEMBER 2021**

DRAMA GROUP SECTION FUND - FUND L (UNRESTRICTED FUND)

	2021		2020	
	£	£	£	£
INCOME				
Donations, gifts and legacies				
Donations		-		444
Productions income				
Spamalot (cancelled)	-		485	
Agatha Crusty (Autumn 2019 in adv)	-		3,234	
Dick Whittington (Xmas panto 2020 in adv)	-		12,896	
		-		16,615
Fund raising and other income				
Special events fund raising	-		367	
Subscriptions	409		413	
		409		780
TOTAL INCOME		<u>409</u>		<u>17,839</u>
EXPENDITURE				
Trading activities				
Productions expenses (including PCA rent)				
Cinderella	660		-	
Agatha Crusty	484		1,844	
Dick Whittington (Xmas panto 2020 in adv)	-		10,363	
Spring play 2020	-		573	
		1,144		12,780
Fundraising & other expenses				
Fundraising	-		65	
		-		65
Management and administration				
Rent paid to PCA	158		103	
Equipment	-		1,098	
Website & email hosting	520		-	
PCA subs	-		72	
Annual sub NODA	467		558	
Postage and stationery	221		902	
General expenses	-		152	
		1,366		2,886
TOTAL EXPENDITURE		<u>2,510</u>		<u>15,731</u>
NET OUTGOING RESOURCES FOR THE YEAR		(2,101)		1,348
Transfers to Maintenance Fund (Fund B)		-		-
Balance brought forward at 1 October 2020		14,636		13,288
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2021		<u>12,535</u>		<u>14,636</u>

POLEGATE COMMUNITY ASSOCIATION

England & Wales - Charity number 305293

Accounts

**POLEGATE COMMUNITY ASSOCIATION
REGISTERED CHARITY NUMBER 305293**

REPORT AND ACCOUNTS

YEAR ENDED 30 SEPTEMBER 2020

POLEGATE COMMUNITY ASSOCIATION

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YEAR ENDED 30 SEPTEMBER 2020**

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POLEGATE COMMUNITY ASSOCIATION

**CHARITY INFORMATION
YEAR ENDED 30 SEPTEMBER 2020**

Charity name listed on register of charities

Polegate Community Association

Registered charity number

305293

Principal address of the charity

The Community Centre, 54 Windsor Way, Polegate, East Sussex BN26 6QF

Principal bankers

Santander
Barclays

Independent Examiner

Mr Paul A Severn FCA, Watson Associates, 30/34 North Street, Hailsham, East Sussex BN27 1DW

Trustees

Mrs J Shoesmith (Chairperson)
Mrs P Payne (Vice Chairperson)
A A Beck Esq (Treasurer)
D Alder Esq (Assistant Treasurer)
Mrs W. Rogers
P. Coleman Esq
R Tate Esq
Mrs E Coleman
Miss E A Morrish
Mr B Watkinson
Mr J Hollingworth

**POLEGATE COMMUNITY ASSOCIATION
REGISTERED CHARITY NUMBER 305293
TRUSTEES ANNUAL REPORT
YEAR ENDED 30 SEPTEMBER 2020**

REFERENCE AND ADMINISTRATION DETAILS

Charity's principal address

The Community Centre, 54 Windsor Way, Polegate, East Sussex BN26 6QF

Names of the charity trustees who manage the charity

Trustee name	Office
Mrs J Shoesmith	Chairperson & Property Trustee
Mrs P Payne	Vice Chairperson
A A Beck Esq	Treasurer
D Alder Esq	Assistant treasurer

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Trustee name

J Hollingworth Esq	Property Trustee
P Coleman Esq	Property Trustee
B Watkinson Esq	Property Trustee
Mrs W Rogers	
R Tate Esq	Appointed 20 November 2019
Mrs E Coleman	
Miss E A Morrish	

STRUCTURE, GOVERNANCE AND MANAGEMENT

Description of the charity's trusts

Polegate Community Association was formed in 1961 and is governed by a constitution drawn up and since amended from time to time in accordance with those rules.

The trust deed authorises the trustees to make and hold investments using the general funds of the charity and to borrow or raise money in such a manner and upon such terms as the Association shall think fit.

Type of governing document

Trust deed

How the charity is constituted

Under the Association rules, there are formed 4 Sections. These have each adopted a primary activity. They annually elect officers and a committee to manage the Section activities and finances, accounting to the Section members at their Section AGM. Section members must first be members of the Association.

The Sections currently are:- Bowls, Drama, Centre fund-raising and Social. The Section Financial Activities appear on pages 14 to 19.

The Windsor Club, formerly a Section, became a private members club in 1998 and operates under a lease issued by the Association as the freeholders of the Centre.

Trustee selection methods

The Association holds an AGM of all Association members, electing officers and a Council which is responsible for policy decisions. The Council consists of the appointed officers and equal numbers of elected Association members and delegates from Affiliated Organisations. From the Council are elected Executive, Finance and Maintenance committees to manage the Centre.

OBJECTIVES AND ACTIVITIES

Summary of the objects of the charity set out in its governing document

The purpose of the Association was to build and open in 1969, and subsequently run, a Community Centre at 54 Windsor Way, Polegate. The freehold land was purchased in 1998. Since opening the Centre in 1969, it has been enlarged or altered by 3 major projects.

Summary of the main activities undertaken for the public benefit in relation to those objects

The Association lets rooms in the Centre for a fair rent and after paying expenses, the balance provides daily and long-term finance. This preserves the condition of the Centre. Significant improvements and the cost of extensions have been met from special fund-raising.

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity during the year

From October 2019 to March 2020 the Centre was in full use by Sections, affiliated organisations and private hirers. Ranges of activities provided by those hirers appealed to all ages and as a consequence the Registered Charity (Polegate Community Association) was fulfilling its purpose. As a result of the epidemic Covid19 the Centre was closed from April 2020 to August 2020. It opened again on 1st September 2020 only for those hirers who could operate according to the emergency regulations.

FINANCIAL REVIEW

Brief statement of the charity's policy on reserves

There was net outgoing resources for the year of £5,109 compared to net incoming resources of £56,615 last year. Incoming resources from charitable activities decreased from £15,809 to £7,915.

Details of any funds materially in deficit

There are no funds in deficit

DECLARATION

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Mrs J Shoesmith

Chairperson

J J Shoesmith

Date

22 Dec. 2020

**POLEGATE COMMUNITY ASSOCIATION
REGISTERED CHARITY NUMBER 305293**

Independent examiners's report to the trustees of the Polegate Community Association

I report to the trustees on my examination of the accounts of the Polegate Community Association for the year ended 30 September 2020.

Responsibilities and basis of report

As the charity trustees of the Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Association's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Association as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed by Mr Paul A Severn FCA (Independent Examiner)

30-34 North Street
Hailsham
East Sussex BN27 1DW

Date:

**POLEGATE COMMUNITY ASSOCIATION
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 30 SEPTEMBER 2020**

		Unrestricted Funds	Restricted Funds	Total Funds	Last Year Total Funds
	Notes	2020 £	2020 £	2020 £	2019 £
Incoming resources					
Income from:					
Donations and legacies	3	37,275	-	37,275	54,632
Charitable activities	3	7,915	-	7,915	15,809
Other trading activities	3	58,526	-	58,526	92,937
Investments	3	730	-	730	644
Total		104,446	-	104,446	164,022
Resources expended					
Expenditure on:					
Raising funds	4	8,104	-	8,104	12,991
Charitable activities	4	100,616	-	100,616	94,076
Other	4	835	-	835	340
Total		109,555	-	109,555	107,407
Net income/(expenditure) before investment gains/(losses)					
		(5,109)	-	(5,109)	56,615
Net gains/(losses) on investments		-	-	-	-
Net income/(expenditure)					
		(5,109)	-	(5,109)	56,615
Extraordinary items					
Transfers between funds		-	-	-	-
Net incoming (outgoing) resources before Other recognised gains and losses					
		(5,109)	-	(5,109)	56,615
Other recognised gains/(losses):					
Gains on revaluation of fixed assets for charity's own use		-	-	-	-
Other gains/(losses)		-	-	-	-
Net movement in funds		(5,109)	-	(5,109)	56,615
Reconciliation of funds					
Total funds brought forward		279,642	-	279,642	223,027
Total Funds carried forward		274,533	-	274,533	279,642

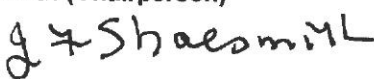
**POLEGATE COMMUNITY ASSOCIATION
BALANCE SHEET
30 SEPTEMBER 2020**

	Notes	2020 £	2019 £
Fixed assets			
Tangible assets	7	106,922	109,250
Total fixed assets		<u>106,922</u>	<u>109,250</u>
Current assets			
Debtors	8	2,459	2,201
Cash at bank and in hand	9	202,932	204,573
Total current assets		<u>205,391</u>	<u>206,774</u>
Creditors:-			
amounts due within one year	10	37,781	36,382
Net current assets		<u>167,610</u>	<u>170,392</u>
Total assets less current liabilities		<u>274,532</u>	<u>279,642</u>
Creditors:-			
amounts due after more than one year		-	-
Net assets		<u><u>274,532</u></u>	<u><u>279,642</u></u>
The funds of the charity :			
Unrestricted funds	11	140,648	125,355
Designated funds	11	133,884	154,287
Total unrestricted funds		274,532	279,642
Restricted income funds			
Restricted revenue funds		-	-
Restricted capital funds		-	-
Total restricted funds		<u>-</u>	<u>-</u>
Endowment funds		-	-
Total charity funds		<u><u>274,532</u></u>	<u><u>279,642</u></u>

Signed on behalf of all trustees

A A Beck Esq (Treasurer) 

Date 22nd December 2020

Mrs J Shoemith (Chairperson) 

Date Dec 22. 2020

**POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2020**

1 Basis of preparation

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

a) the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with

b) the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with
c) the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year

1.3 Changes to previous accounts

No changes have been made to accounts for previous years

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

2 Accounting policies

Incoming Resources

Incoming resources are recognised on a receivable basis deferred as described where appropriate

Investment income

Bank interest received is recognised on an actual receipts basis

Legacies

Legacies are included in income on receipt or if the charity can quantify with certainty the entitlement of funds not received before year end.

Recognition of liabilities

Liabilities are recognised on the accruals basis in accordance with normal accounting principles modified where necessary in accordance with the guidance given in the SORP

Resources expended

The policy for including items within the relevant activity categories of resources expended is that whenever possible costs are identified with the relevant section of the Association. Each section maintains its own accounting records.

In particular the policy for including items within costs of raising funds, and charitable activities is:

Raising funds - the direct costs attributable to fundraising.

Charitable activities - charitable expenditure shall include all expenditure directly related to the objects of the charity.

Assets

Fixed assets and depreciation

Depreciation is provided at the following rates in order to write off each asset over its expected useful life.

<i>Freehold land</i>	<i>Not depreciated</i>
<i>Freehold buildings (improvements)</i>	<i>2% on cost</i>

**POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2020**

3 Analysis of incoming resources	Unrestricted	Designated	2020	2019
	£	£	£	£
Analysis				
Donations/legacies	2,449	667	3,116	50,006
Grants received	31,763		31,763	-
Affiliation fees	330	-	330	960
Subs	2,066	-	2,066	3,666
Donations and legacies	36,608	667	37,275	54,632
Adverts sold in community news	1,102		1,102	2,686
Bingo & raffle income	1,702		1,702	3,498
Sales of refreshments	63		63	115
Coffee mornings	-		-	458
Garden Party	-		-	24
Charity Bottle & other	-		-	35
Xmas dinner & events	-		-	485
Sundry fundraising	367		367	1,434
50th Luncheon	-		-	745
500+ club funds	3,214		3,214	3,113
Fundraising	1,467		1,467	3,216
Raising funds	7,915	-	7,915	15,809
Rent from hire centre	34,088		34,088	59,412
Electricity paid by Windsor club	4,843		4,843	8,582
Photocopying charges	81		81	190
Green fees	2,899		2,899	4,176
Productions income	16,615		16,615	20,577
Charitable activities	58,526	-	58,526	92,937
Bank int	34	696	730	644
Investment income	34	696	730	644
Total income	103,083	1,363	104,446	164,022

**POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2020**

4 Analysis of resources expended	Unrestricted	Designated	2020	2019
	£	£	£	£
Raising funds				
Printing community news magazine	1,732		1,732	3,509
Refreshments	180		180	278
Raffle exp	125		125	184
Social events	141		141	50
500+ Xmas prizes	60		60	58
Christmas meals	-		-	481
500+ club weekly prizes	1,562		1,562	1,560
500+ club monthly prizes	900		900	900
Bingo expenses	1,630		1,630	3,163
Drama group equipment	1,098		1,098	2,221
Christmas draw	550		550	485
Fundraising	65		65	
Treasurers expenses & refreshments	61		61	102
	<u>8,104</u>	<u>-</u>	<u>8,104</u>	<u>12,991</u>
Charitable activities				
Productions expenses	12,780		12,780	14,322
Repairs & renewals	1,921		1,921	1,696
Plumbing, heating, elec & equip maint	3,648		3,648	4,419
Repairs < £750	-	2,108	2,108	3,282
Bathroom safety flooring	-	474	474	-
Tyrell boiler	-	447	447	-
Repairs/refit to ladies toilets	-	10,908	10,908	-
Ramp repairs	-	1,199	1,199	-
Fire risk assessment	-	834	834	-
Audio equipment	-	3,240	3,240	-
Speech transfer system	-	500	500	-
New office ceiling	-	1,141	1,141	-
CCTV equipment	-	507	507	-
Lighting	-	408	408	-
Function room windows	-		-	1,675
Entrance hallway carpet	-		-	1,666
Cleaning	2,546		2,546	2,796
Window cleaning	260		260	465
Insurance	4,121		4,121	2,822
Gas	4,004		4,004	4,484
Electricity	7,144		7,144	13,044
Rates & water	2,902		2,902	4,376
Waste disposal	4,221		4,221	3,898
Staff costs & related costs	25,173		25,173	25,393
Telephone	437		437	782
Subs licenses & registration fees	1,823		1,823	2,751
PPS&A	3,724		3,724	2,078
Accountancy	2,358		2,358	2,280
Sundries	431		431	491
Amortisation of improvements to property	1,357		1,357	1,357
	<u>78,850</u>	<u>21,766</u>	<u>100,616</u>	<u>94,077</u>
Other resources expended				
Other donations	835		835	340
	<u>835</u>	<u>-</u>	<u>835</u>	<u>340</u>
	<u>87,789</u>	<u>21,766</u>	<u>109,555</u>	<u>107,408</u>

**POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2020**

5	Details of certain items of expenditure	2020	2019
		£	£
5.1	Fees for examination of the accounts		
	Independent examiner's fees for reporting on the accounts	500	500
	Accountancy services	1,858	1,780
		<u>2,358</u>	<u>2,280</u>

6 Paid employees

6.1	Staff Costs and Emoluments	2020	2019
		£	£
	Gross salaries, wages & benefits in kind	23,537	23,627
	Employer's National Insurance	1,636	1,643
	Pension costs	-	-
		<u>25,173</u>	<u>25,270</u>

6.2 Numbers of full time employees or full time equivalents

		2020	2019
	Engaged on charitable activities	3	3
	Engaged on publicity activities	-	-
	Engaged on fundraising activities	-	-
	Engaged on estate activities	2	2
	Engaged on management and administration	2	2
		<u>7</u>	<u>7</u>

7 Tangible fixed assets

		Freehold	
	Freehold land	improvements	Total
	£	£	£

7.1 Asset cost, valuation or revalued amount

At 1 October 2019	6,829	116,388	123,217
Additions	-	-	-
Disposals	-	-	-
Revaluation	-	-	-
Transfers	-	-	-
At 30 September 2020	<u>6,829</u>	<u>116,388</u>	<u>123,217</u>

7.2 Accumulated depreciation

At 1 October 2019	-	13,967	13,967
Charge for the year	-	2,328	2,328
Disposals	-	-	-
Revaluation	-	-	-
Transfers	-	-	-
At 30 September 2020	<u>-</u>	<u>16,294</u>	<u>16,294</u>

7.3 Net book value

At 30 September 2020	<u>6,829</u>	<u>100,093</u>	<u>106,922</u>
At 30 September 2019	<u>6,829</u>	<u>102,421</u>	<u>109,250</u>

**POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2020**

8 Debtors and prepayments	2020	2019
	£	£
Association General Fund - rent receivable	2,400	1,424
Prepaid expenses	59	777
	<u>2,459</u>	<u>2,201</u>

9 Cash at bank and in hand	2020	2019
	£	£
Fund A Association General Fund	47,696	49,268
Fund B Association Maintenance Fund	132,790	135,248
Fund E Social Section Fund	2,731	4,137
Fund E Social Section Fund (cash float)	63	63
Fund F Short Mat Bowls Section Fund	5,897	4,832
Fund F Short Mat Bowls Section Fund (cash float)	154	57
Fund K Centre Fundraising Section Fund	971	366
Fund K Centre Fundraising Section Fund (cash float)	436	349
Fund L Drama Group Section Fund	11,066	9,126
Fund L Drama Group Section Fund (Friends)	1,128	1,128
	<u>202,932</u>	<u>204,574</u>

10 Creditors and accruals	2020	2019
	£	£
Association General Fund - creditors & accruals	5,429	2,932
Association Maintenance Fund repairs	-	-
Drama section income in advance	126	126
Deferred income (Biffa grant)	32,227	33,324
	<u>37,781</u>	<u>36,382</u>

11 Movements of major funds					
Funds	Fund balances b/fwd	Incoming resources	Resources expended	Transfers	Fund balances c/fwd
	£	£	£	£	£
Unrestricted					
Association General Fund	100,555	74,975	62,230	-	113,301
Social Section Fund	4,359	1,767	2,672	-	3,454
Short Mat Bowls Section Fund	5,409	5,288	3,876	-	6,821
Centre Fundraising Section Fund	1,744	3,214	2,522	-	2,436
Drama Group Section Fund	13,288	17,839	16,491	-	14,636
	<u>125,355</u>	<u>103,084</u>	<u>87,790</u>	<u>-</u>	<u>140,648</u>
Designated					
Association Maintenance Fund	154,286	1,363	21,765	-	133,884
	<u>279,641</u>	<u>104,446</u>	<u>109,555</u>	<u>-</u>	<u>274,532</u>

**POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2020**

11.1 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Endowed funds	Total
	£	£	£	£
Fixed assets	106,922	-	-	106,922
Net current assets	167,610	-	-	167,610
Creditors due after more than one year	-	-	-	-
Total net assets	274,532	-	-	274,532

**POLEGATE COMMUNITY ASSOCIATION
DETAILED INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30 SEPTEMBER 2020**

ASSOCIATION GENERAL FUND - FUND A (UNRESTRICTED FUND)

	2020		2019	
	£	£	£	£
INCOME				
Donations, gifts & legacies				
Donations & legacies		2,005		2,768
Grant income				
Wealden DC - Retail, Hospitality and Leisure grant		25,000		-
Furlough grants		6,763		-
Trading activities				
Rent from hire of centre	37,699		70,602	
Affiliation fees	330		960	
Subscriptions	763		2,010	
Windsor Club power	4,843		8,582	
Photocopying charges and sundry income	81		190	
		43,716		82,344
Fundraising & other income				
Adverts sold in Community News		1,102		2,686
TOTAL INCOME		<u>78,586</u>		<u>87,798</u>
EXPENDITURE				
Other direct charitable expenditure				
Rates	744		1,757	
Water	2,158		2,619	
Gas	4,004		4,484	
Electricity	7,144		13,044	
Insurance	4,121		2,822	
Small repair costs	1,921		1,696	
Cleaning materials	2,546		2,796	
Plumbing, heating elec & equip maint	3,848		4,420	
Window cleaning	260		465	
Waste disposal	4,221		3,898	
		30,767		38,001
Fundraising and publicity				
Printing Community News magazine		1,732		3,509
Other direct charitable expenditure				
Donations outside PCA		-		-
Management and administration				
Telephone	437		782	
Postage and stationery	2,822		1,827	
Advertising	-		100	
Wages and national insurance	25,173		25,270	
Accountancy charges	2,358		2,280	
Licences and fees	1,193		2,143	
Depreciation on property improvements	1,357		1,357	
		33,342		33,760
TOTAL EXPENDITURE		<u>65,841</u>		<u>75,270</u>
NET INCOMING RESOURCES FOR THE YEAR		12,746		12,528
Transfer from Fund B re maintenance		-		-
Transfer to Maintenance Fund (Fund B)		-		(5,000)
Balance brought forward at 1 October 2019		100,554		93,026
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2020		<u>113,300</u>		<u>100,554</u>

POLEGATE COMMUNITY ASSOCIATION
 DETAILED INCOME & EXPENDITURE ACCOUNT
 YEAR ENDED 30 SEPTEMBER 2020

ASSOCIATION MAINTENANCE FUND - FUND B (DESIGNATED FUND)

	2020		2019	
	£	£	£	£
INCOME				
Donations, gifts & legacies				
Donations / legacies		667	47,787	
Grant income				
Grants received		-	-	
Investment income				
Interest received		696	612	
Fundraising & other income				
Sundry fundraising		-	1,352	
TOTAL INCOME		<u>1,363</u>	<u>49,751</u>	
EXPENDITURE				
Other direct charitable expenditure				
Bathroom safety flooring		474		
Tyrell boiler repairs		447		
AB Fire		200		
Repair/refit ladies toilets		10,908		
Ramp repair		1,199		
Dehumidifier hire		360		
Fire risk assessment		834		
PPE etc		413		
Various incl hand sanitiser		343		
Hygiene Chemical		198		
Audio equipment		3,240		
Speech transfer system		500		
Removal asbestos floor tiles		264		
Small repairs < £50		91		
New office ceiling		1,141		
CCTV equipment		507		
Lighting		408		
Decorating		239		
Function room windows		-	1,675	
Entrance hallway carpet		-	1,666	
Small repairs < £750		-	3,282	
Wages		-	123	
TOTAL EXPENDITURE		<u>21,766</u>	<u>6,746</u>	
NET OUTGOING RESOURCES FOR THE YEAR		<u>(20,403)</u>	<u>43,005</u>	
Transfers from General Fund (Fund A)		-	5,000	
Transfers from Bowls Fund (Fund F)		-	230	
Transfers To General Fund (Fund A)		-	-	
Transfers from other Sections		-	-	
Balance brought forward at 1 October 2019		154,287	106,052	
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2020		<u>133,884</u>	<u>154,287</u>	

**POLEGATE COMMUNITY ASSOCIATION
DETAILED INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30 SEPTEMBER 2020**

SOCIAL SECTION FUND - FUND E (UNRESTRICTED FUND)

	2020		2019	
	£	£	£	£
INCOME				
Donations, gifts & legacies				
Private donations		-		-
Investment income				
Bank interest		1		3
Trading activities				
Bingo and raffle income	1,702		3,498	
Sales of refreshments	63		115	
Coffee mornings	-		458	
Sale of pens	-		24	
Charity bottle & other	-		35	
Christmas dinner and events	-		485	
		<u>1,765</u>		<u>4,615</u>
Fundraising and other income				
Sundry fundraising income		-		-
TOTAL INCOME		<u>1,766</u>		<u>4,618</u>
EXPENDITURE				
Other direct charitable expenditure				
Rent paid to PCA	431		1,104	
Bingo & raffle expenses	1,630		3,163	
Christmas draw	550		485	
Treasurers expenses & refreshments	61		102	
Donations outside the PCA	-		60	
		<u>2,672</u>		<u>4,914</u>
Fundraising and publicity				
Sundry fundraising expenses		-		-
Management and administration				
Donations to PCA	-		500	
		<u>-</u>		<u>500</u>
TOTAL EXPENDITURE		<u>2,672</u>		<u>5,414</u>
NET OUTGOING RESOURCES FOR THE YEAR		(906)		(796)
Transfers to Maintenance Fund (Fund B)		-		0
Balance brought forward at 1 October 2019		4,359		5,155
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2020		<u>3,453</u>		<u>4,359</u>

**POLEGATE COMMUNITY ASSOCIATION
DETAILED INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30 SEPTEMBER 2020**

SHORT MAT BOWLS SECTION FUND - FUND F (UNRESTRICTED FUND)

	2020		2019	
	£	£	£	£
INCOME				
Donations, gifts & legacies				
Collections, etc		-		-
Investment income				
Bank interest		33		29
Trading activities				
Green fees etc		2,899		4,176
Fundraising & other income				
Subscriptions and joining fees	890		822	
Fundraising income	<u>1,467</u>		<u>1,864</u>	
		2,357		2,686
TOTAL INCOME		<u>5,288</u>		<u>6,891</u>
EXPENDITURE				
Other direct charitable expenditure				
Rent paid to PCA	3,077		5,302	
Donations outside PCA	75		280	
Other expenses	<u>122</u>		<u>312</u>	
		3,273		5,894
Fundraising and publicity				
Refreshments etc	180		278	
Social events	141		50	
Raffle & tombola expenses	<u>125</u>		<u>184</u>	
		446		512
Management & administration				
Sundry administration expenses		157		-
TOTAL EXPENDITURE		<u>3,876</u>		<u>6,406</u>
NET INCOMING RESOURCES FOR THE YEAR		1,412		485
Transfers to Maintenance Fund (Fund B)		-		(230)
Balance brought forward at 1 October 2019		5,408		5,153
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2020		<u>6,820</u>		<u>5,408</u>

**POLEGATE COMMUNITY ASSOCIATION
DETAILED INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30 SEPTEMBER 2020**

CENTRE FUNDRAISING SECTION FUND - FUND K (UNRESTRICTED FUND)

	2020		2019	
	£	£	£	£
INCOME				
Investment income				
Bank interest		-		-
Trading activities				
500+ Club funds collected		3,214		3,113
TOTAL INCOME		<u>3,214</u>		<u>3,113</u>
EXPENDITURE				
Other direct charitable expenditure				
500+ Club - Weekly prizes	1,562		1,560	
500+ Club - Monthly prizes	<u>900</u>		<u>900</u>	
		2,462		2,460
Fundraising and publicity				
500+ Club - Christmas prizes		60		58
Management and administration				
500+ Club stationery		-		32
Donations to PCA		-		200
TOTAL EXPENDITURE		<u>2,522</u>		<u>2,750</u>
NET INCOMING RESOURCES FOR THE YEAR		692		363
Transfers to Maintenance Fund (Fund B)		-		-
Balance brought forward at 1 October 2019		1,744		1,381
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2020		<u><u>2,436</u></u>		<u><u>1,744</u></u>

POLEGATE COMMUNITY ASSOCIATION
 DETAILED INCOME & EXPENDITURE ACCOUNT
 YEAR ENDED 30 SEPTEMBER 2020

DRAMA GROUP SECTION FUND - FUND L (UNRESTRICTED FUND)

	2020		2019	
	£	£	£	£
INCOME				
Donations, gifts and legacies				
Donations		444		150
Investment Income				
Bank interest		-		-
Trading activities				
Productions income				
Round & round the Garden	-		2,253	
Snow White	-		14,164	
Outside edge	-		2,210	
Murder Mysteries	-		1,660	
Spamalot (cancelled)	485		290	
Agatha Crusty (Autumn 2019 in adv)	3,234		-	
Dick Whittington (Xmas panto 2020 in adv)	12,896		-	
		<u>16,615</u>		<u>20,577</u>
Fund raising and other income				
Special events fund raising	367		1,434	
Subscriptions	413		834	
Christmas meal	-		745	
		<u>780</u>		<u>3,013</u>
TOTAL INCOME		<u>17,839</u>		<u>23,740</u>
EXPENDITURE				
Trading activities				
Productions expenses (including PCA rent)				
The Edge of Darkness	-		278	
Aladdin Panto 2017	-		10,155	
The Vicar of Dibley - Love is All Around	-		1,812	
Summer Comedy Party Shows	-		391	
Spamalot (cancelled)	-		1,686	
Agatha Crusty (Autumn 2019 in adv)	1,844		-	
Dick Whittington (Xmas panto 2020 in adv)	10,363		-	
Spring play 2020	573		-	
		<u>12,780</u>		<u>14,322</u>
Fundraising & other expenses				
Fundraising	65		-	
Christmas meals	-		481	
		<u>65</u>		<u>481</u>
Other direct charitable expenditure				
Donations outside PCA		760		-
Management and administration				
Rent paid to PCA	103		4,784	
Equipment	1,098		2,221	
PCA subs	72		60	
Annual sub NODA	558		548	
PPS&A	902		119	
General expenses	152		179	
		<u>2,886</u>		<u>7,911</u>
TOTAL EXPENDITURE		<u>16,491</u>		<u>22,714</u>
NET INCOMING RESOURCES FOR THE YEAR		1,348		1,026
Transfers to Maintenance Fund (Fund B)		-		-
Balance brought forward at 1 October 2019		13,288		12,262
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2020		<u>14,636</u>		<u>13,288</u>