

VILLAGE HALL

England & Wales · Charity number 305287

Details

Other names	Newick Village Hall
Status	Registered
Legal form	Other
Registered	1963-09-17
Register	View on the Charity Commission register

Contact

Address	55 New Heritage Way North Chailey Lewes BN8 4GD
Phone	01825723392
Email	newickvillagehall@gmail.com
Website	https://newickparishcouncil.gov.uk/newick-village-hall

Activities

Objects: FOR THE PURPOSE OF PHYSICAL AND MENTAL TRAINING AND RECREATION AND SOCIAL MORAL AND INTELLECTUAL DEVELOPMENT THROUGH THE MEDIUM OF READING AND RECREATION ROOMS LIBRARY LECTURES CLASSES RECREATIONS AND ENTERTAINMENTS OR OTHERWISE AS MAY BE FOUND EXPEDIENT FOR THE BENEFIT OF THE INHABITANTS OF THE PARISH OF NEWICK AFORESAID AND ITS IMMEDIATE VICINITY INCLUDING IN PARTICULAR THAT PART OF THE PARISH OF CHAILEY WHICH LIES TO THE EAST OF THE SOUTHERN RAILWAY FROM LEWES TO EAST GRINSTEAD WITHOUT DISTINCTION OF SEX OR OF POLITICAL RELIGIOUS OR OTHER OPINIONS BUT SUBJECT TO THE PROVISIONS OF THESE PRESENTS

Activities: Newick Village Hall is open for public & private meetings from wedding parties to exercise classes, study groups, youth groups, fundraising & various games, dancing, animal training. It is fully licenced & has a bar & kitchen facilities. It is recently been updated to a high standard.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Arts/culture/heritage/science, Amateur Sport, Animals, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** PARISH OF NEWICK
- East Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£43,184	£32,995	-	-
2024-12-31	£37,613	£28,839	-	-
2023-12-31	£35,478	£37,431	-	-
2022-12-31	£27,314	£39,533	-	-
2021-12-31	£91,774	£86,193	-	-
2020-12-31	£27,008	£18,907	-	-

Trustees

Name	Role	Appointed
DAVID READ	Chair	2013-01-11
Anthony Bailey		2017-05-01
BARBARA BONE		2012-02-02
Bronja Whitlock		2019-11-01
DAVID JOHN TEESDALE WESLEY TOBBITT		2014-03-16
HILARY BRYAN		2013-01-11
MICHAEL BERRY		2013-01-11
SARA ASPREY		2013-01-11

VILLAGE HALL

England & Wales - Charity number 305287

Accounts



NEWICK VILLAGE HALL CHARITY

REGISTERED CHARITY NUMBER 305287

TRUSTEES REPORT AND FINANCIAL STATEMENTS

for the

YEAR ENDED 31 DECEMBER 2025

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NEWICK VILLAGE HALL CHARITY

REGISTERED CHARITY NUMBER 305287

Legal and Administrative Affairs

Trustees
(as at 31 Dec 2025)

David Read – Chairman
Michael Berry – Treasurer
Hilary Bryan – Secretary – Newick Tennis Club
Barbara Bone – Newick Amateur Dramatic Society
Jennifer Walton – Newick Horticultural Society
David Tobbit – Newick Twinning Society
Sara Asprey – Newick Badminton Club
Bronja Whitlock – Newick Parish Council
Anthony Bailey – St. Mary's Church

Registered Office

55 New Heritage Way
North Chailey
Lewes
East Sussex BN8 4GD

Independent Examiner Mr Paul Sentance

Bankers

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent, ME19 4JQ

Investments

Cambridge & Counties Bank
Charnwood Court
5B New Walk
Leicester
LE1 6TE

NEWICK VILLAGE HALL CHARITY

Report of Trustees for the year ended 31 December 2025

The Trustees present their report along with the financial statements of the Newick Village Hall Charity ("Charity") for the year ended 31 December 2025.

Public Benefit

The object of the Charity is to provide premises which should be held on trust for the purposes of physical and mental training and recreation and social, moral and intellectual development through the medium of reading and recreation rooms, library lectures classes, recreations, and entertainments or otherwise as may be found expedient for the benefit of the inhabitants of the Parish of Newick aforesaid and its immediate vicinity including in particular that part of the Parish of Chailey which lies to the east of the Southern Railway from Lewes to East Grinstead without distinction of sex or of political religious or other opinions but subject to the provisions of these presents.

The Charity maintains the Village Hall and makes it available for hire at reasonable rates to all local societies, clubs, groups, residents, commercial hires and other suitable hirers who wish to use it.

It is important to note that the freehold of land and building is owned by the Custodian Trustee, Newick Parish Council on behalf of the residents of Newick Village.

The Charity has studied the Charity Commission's guidance on public benefit and confirms that it considers the services provided to be fully in line with that guidance.

Structure, Management and Governance

The Charity is an unincorporated Trust constituted under a trust deed dated 10 March 1947.

The Trustees meet regularly throughout the year and agree the broad strategy and areas of activity including maintenance, refurbishment, finance and risk management policies.

The general management and control of the Charity premises and the arrangements for their use is vested in the Management Committee consisting of no more than 18 members nominated by local clubs and societies along with a maximum of 3 co-opted members. All members are required to stand down at the AGM for a new committee to be constituted. Currently all 9 committee members are Trustees.

Newick Parish Council is the Custodian Trustee and if the Management Committee ceases to function then the hall would transfer to the Parish Council for that body to manage the hall.

The Charity is a member of the Action in Rural Sussex Community Buildings Advice Service and receives regular advice and support on many aspects of running a village hall.

The Management Committee members are all volunteers. In addition to Committee matters, some Committee members, free of charge, assist with hall maintenance, applying for grants and managing the Village Hall's refurbishment projects.

Risk Management

The Trustees consider that the major risks to continued viable operation of the Village Hall are those listed below. The procedures adopted to manage those risks are also given below:

- **Loss of income due to one or more of the major users ceasing to hire the hall.**

We have progressively refurbished and improved the Hall's facilities to make it more attractive to existing and new hires. It is anticipated that this will maintain our level of rental and storage income at around £25-30,000 per annum and is an on-going process. We also actively promote the premises for parties for the under 10s as well as aged persons groups. We now hold 9 month's rental income in reserve to cover for any major user ceasing to hire the hall.

- **Unexpected problem with premises.**

We maintain a renewal and repairs reserve to allow any such problem to be remedied quickly. We would also be supported by the Parish Council, donations and charitable bodies through grant income (see reserve policy below).

In 2025 we replaced gutters for the flat roof (£650) repairs to an internal step (£407) and emergency lights improvements (£614).

Reserves Policy

In 2023 we agreed a policy to ensure that we have a reserve at all times of £15,000 in the Operational Reserves Fund and £24,000 in the Maintenance and Renewals Fund. It has been agreed to increase the former fund to £22,500. The balance of the hall funds is held in the Facilities Upgrade Fund which at 31 December 2025 is £26,491.

Achievements and Performance – Chair's comments

The success of our Treasurer Mike Berry's 2024 financial strategy has allowed the hall committee to continue to hold down the hire fees. During 2025 we have strengthened our financial position by actively finding space in the hall timetable to accommodate new users.

This healthy financial position has allowed us to continue, with the help of Lewes District Council and Newick Parish Council, the inevitable remedial work required by a ninety year old building. During 2025/2026 the steps and protective railings on the east side of the building have been replaced.

During the year the ageing Hearing Loop was found to have failed beyond repair this too with support from Newick Parish Council was replaced and is now in full working order.

Thanks to a bequest from the late David Palmer we have been able to replace the projector screen with a much more up to date electronic screen appropriate for the size of the hall. David had been a great supporter of the Sunday Cinema and enjoyed being able to come to the Village Hall once a month to watch the latest film.

A huge thank you must go to Anthony Bailey who looks after the fabric of the building. This year he has done sterling work, clearing gutters, building a new set of steps for the stage and many more jobs too numerous to mention. His dedication and hard work is very much appreciated by the committee.

In conclusion, keeping the hall up to date and relevant is a major effort and the Committee remains confident in the hall's future in the life of the village.

Financial Review - Summary

The Charity's income from lettings and storage was £33,614 in 2025 compared with £29,182 in 2024 and £21,249 in 2023.

The £4,000+ increase in booking fees was as a result of continued bookings by the additional regular hires as well as strong one off hires.

At the start of 2025 we budgeted to make an operational surplus of £7,000. With the continued hiring of the hall and strong cost control the surplus ended up at over £16,000. We continued with 2 fundraising events which proved to be successful with net receipts of nearly £900. This income has been transferred to the Facilities Upgrade fund.

After charging all costs there was an operating surplus of £16,241 (2024: Surplus £12,371).

With respect to the Renewals and Repair Fund. £1,671 was spent (see accounts for details) but we were able to make an equivalent transfer from the 2025 surplus. The fund remains at £24,000. The Trustees will continue to review all our fixed and "portable" assets, planning for all future commitments.

The operational balance reserve has been increased to £22,500 which is approximately 9 month's hire and storage income. The balance of the surplus was transferred to the Facilities Upgrade Fund.

The Facilities Upgrade Fund balance now totals £26,491 (2024: £20,397). There was expenditure in the year on replacing the hearing loop plus the first stage of refurbishing the emergency exit stairs and railings at the east of the building. The hearing loop was financed by Newick Parish Council (£783 grant received in 2024) and the emergency steps 50% funded by Lewes District Council through the



Community Infrastructure Levy (to be received in 2026) and £1,000 donation from the Gatwick Community Trust.

The Charity has no long-term investments but does hold £40,923 in a fixed interest 6 month Charity Bond with Cambridge and Counties Bank. The M&G Charibond scheme closed during the year so we transferred the closing balance to a much higher interest bearing bond. The interest received from our investments and the CAF bank savings account (£2,335) is being used to further the objectives of the Charity as it is recognised as part of our annual ongoing income. These Cambridge and Counties fund are tied up for 6 months but in the immediate future the Charity has no immediate plans of using this sum as we have £32,000 available in instant access CAF accounts.

Overall, net funds increased £10,094 (2024 increase £7,381) giving a total of £72,991.

The Trustees considered the financial state of the Charity to be satisfactory but are acutely aware of the financial risks that exist in 2026.

The Trustees declare that they have approved the Trustees' report above

Signed on behalf of Trustees

D Read

D Read – Chairman

Date: 20-4-26

Independent Examiners Report to The Trustees of

Newick Village Hall

I report on the accounts of Newick Village Hall Charity for the year ending 31 December 2025 which are set out on pages 8 to 10.

Respective responsibilities of Trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

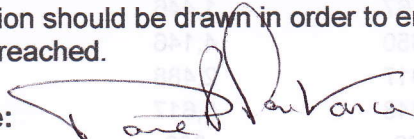
Independent Examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:



Date:

6 March 2026

NEWICK VILLAGE HALL CHARITY

Statement of Financial Activities for The Year Ended 31 December 2025

	2025	2025	2024	2024
	£	£	£	£
Hall Upgrade				
Income				
Donations/ Grants	1,000	1,000	783	783
Expenditure				
Refurbishment of steps	4,543		-	
Hearing loop replacement	838			
		5,381		0
Cash (outflow)/inflow on projects		(4,381)		783
Hall Renewal and Repairs				
Electrical and alarm work	614		3,070	
Replacement Tables	-		209	
Drainage Work	-		708	
Ladder	-		84	
Floor cleaning machine	-		209	
Freezer	-		100	
Gutter replacement	650		-	
Internal step repair	407		-	
		1,671		4,380
Cash (outflow) on renewals		(1,671)		(4,380)
Normal Operating Activities				
Income				
Lettings	32,696		28,510	
Storage	918		672	
Donations / Fundraising	2,078		3,133	
Newick Cinema	4,157		2,536	
Investment Interest	2,335		1,979	
		42,184		36,830
Expenditure				
Gas / Electricity	3,002		4,230	
Water	987		845	
Insurance	2,838		2,559	
Repairs / Mtnce	2,167		1,446	
Caretaking/Cleaning	4,650		4,146	
Newick Cinema	3,017		2,488	
Booking Secretary	6,343		5,617	
Fees and Licenses	392		333	
BBand / telephones	527		363	



	Fundraising	1,152	1,641
	Sundries/Admin	868	791
		<u>25,943</u>	<u>24,459</u>
Cash Inflow on normal activities		16,241	12,371
Total inflow/(outflow) for the year		10,189	8,774
Funds Brought Forward		62,897	55,516
Adjustment on Investment Value		<u>(95)</u>	<u>(1,393)</u>
Funds Carried Forward		<u>72,991</u>	<u>62,897</u>

**Represented
By:**

CAF Current Account	3,843	4,660
CAF Savings Account	28,127	20,010
M & G Holdings	-	38,128
Cambridge and Counties	40,923	-
Petty Cash	98	99
Total	<u>72,991</u>	<u>62,897</u>

Allocated to:

Operational Surplus	22,500	18,500
Maintenance and Renewals Fund	24,000	24,000
Facilities Upgrade	26,491	20,397
	<u>72,991</u>	<u>62,897</u>

Assets

The principle assets held by the Charity are the village hall fixtures and fittings, funds on deposit/bank account, and a small amount of petty cash. The freehold of land and building is owned by the Custodian Trustee, Newick Parish Council.

Hall Refurbishments

There was expenditure on refurbishing the emergency exit steps to the eastern end of the building (£4,543) (to be completed in 2026) plus we replaced the hearing loop in the main hall (£838). Further work is required on the stage wall which is planned in the long term.

Hall Repairs and Renewals

Further remedial electrical and alarm work (£614) was completed along with gutter (£650) and internal step repairs (£407)

Normal Operating Income

Hire income was up compared to 2024. The £4,000+ increase in booking fees was as a result of continued bookings by the additional regular hires as well as strong one off hires.

The interest received from M&G Holdings Charibond (now closed) and Cambridge and Counties Bank to be at a market rate level. Additionally, we now receive interest from CAF Bank for a savings account.

£240 was received in ad-hoc donations. There was 2 fundraising planned events resulted in a net surplus of £900.

As at 31 December 2025 £868 was held in respect of deposits for 2026 bookings.

As at 31 December 2025 the sum of £2,300 was outstanding in hire charges. These amounts were only outstanding due to the holiday period and were all cleared in January 2026. This hire income will be included within the 2026 accounts.

Normal Operating Expenditure

In 2025 there has been an increase of £955 compared to 2024 in ongoing operational expenditure excluding Newick Cinema fees and fundraising costs.

Utility bills were £1,221 lower in 2025 as a result of the full year effect of the gas and electricity contract agreed from April 2024.

Repairs and maintenance increased by £721 mainly as a result of engaging with a professional fire risk assessment contractor to ensure we meet all relevant legislation.

The hall's insurance payment increased by £279 as a result of a general increase in premiums.

Caretaking, Cleaning and Booking Secretary costs increased by £1,230 directly as a result of additional hires. Both contracts have been renewed with additional time requirements to reflect the additional work required due to the hall been hired more.

The Operational Surplus account has been increased to £22,500, which is the equivalent to about 9 month's income from hire and storage fees. This is to ensure there are sufficient funds to allow for any further risk of hall closures during 2026.

Newick Cinema

In 2025 8 shows were held where a surplus of £1,140 was achieved (2024 – £48 surplus). Since the cinema has been running a cumulative surplus of about £5,000 has been achieved due to this initiative. Newick Amateur Dramatic Society continue to provide the refreshments and have and have donated the profits (cumulatively in excess of £6,000) back to the hall to fund upgrade work.

VILLAGE HALL

England & Wales - Charity number 305287

Accounts

NEWICK VILLAGE HALL CHARITY

REGISTERED CHARITY NUMBER 305287

TRUSTEES REPORT AND FINANCIAL STATEMENTS

for the

YEAR ENDED 31 DECEMBER 2024

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NEWICK VILLAGE HALL CHARITY

REGISTERED CHARITY NUMBER 305287

Legal and Administrative Affairs

**Trustees
(as at 31 Dec 2024)**

David Read – Chairman
Michael Berry – Treasurer
Hilary Bryan – Secretary – Newick Tennis Club
Barbara Bone – Newick Amateur Dramatic Society
Jennifer Walton – Newick Horticultural Society
David Tobbit – Newick Twinning Society
Sara Asprey – Newick Badminton Club
Bronja Whitlock – Newick Parish Council
Anthony Bailey – St. Mary's Church

Registered Office

55 New Heritage Way
North Chailey
Lewes
East Sussex BN8 4GD

Independent Examiner Mr Paul Sentance

Bankers

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent, ME19 4JQ

Investments

M & G Charities
PO Box 9038
Chelmsford
Essex CM99 2XF

NEWICK VILLAGE HALL CHARITY

Report of Trustees for the year ended 31 December 2024

The Trustees present their report along with the financial statements of the Newick Village Hall Charity ("Charity") for the year ended 31 December 2024.

Public Benefit

The object of the Charity is to provide premises which should be held on trust for the purposes of physical and mental training and recreation and social, moral and intellectual development through the medium of reading and recreation rooms, library lectures classes, recreations, and entertainments or otherwise as may be found expedient for the benefit of the inhabitants of the Parish of Newick aforesaid and its immediate vicinity including in particular that part of the Parish of Chailey which lies to the east of the Southern Railway from Lewes to East Grinstead without distinction of sex or of political religious or other opinions but subject to the provisions of these presents.

The Charity maintains the Village Hall and makes it available for hire at reasonable rates to all local societies, clubs, groups, residents and other suitable hirers who wish to use it.

The Charity has studied the Charity Commission's guidance on public benefit and confirms that it considers the services provided to be fully in line with that guidance.

Structure, Management and Governance

The Charity is an unincorporated Trust constituted under a trust deed dated 10 March 1947.

The Trustees meet regularly throughout the year and agree the broad strategy and areas of activity including maintenance, refurbishment, finance and risk management policies.

The general management and control of the Charity premises and the arrangements for their use is vested in the Management Committee consisting of no more than 18 members nominated by local clubs and societies along with a maximum of 3 co-opted members. All members are required to stand down at the AGM for a new committee to be constituted. Currently all 9 committee members are Trustees.

Newick Parish Council is the Custodian Trustee and if the Management Committee ceases to function then the hall would transfer to the Parish Council for that body to manage the hall.

The Charity is a member of the Action in Rural Sussex Community Buildings Advice Service and receives regular advice and support on many aspects of running a village hall.

The Management Committee members are all volunteers. In addition to Committee matters, some Committee members, free of charge, assist with hall maintenance, applying for grants and managing the Village Hall's refurbishment projects.

Risk Management

The Trustees consider that the major risks to continued viable operation of the Village Hall are those listed below. The procedures adopted to manage those risks are also given below:

- **Loss of income due to one or more of the major users ceasing to hire the hall.**

We have progressively refurbished and improved the Hall's facilities to make it more attractive to existing and new hires. It is anticipated that this will maintain our level of rental and storage income at around £20-25,000 per annum and is an on-going process. We also actively promote the premises for parties for the under 10s as well as aged persons groups. We now hold 9 month's rental income in reserve to cover for any major user ceasing to hire the hall.

- **Unexpected problem with premises.**

We maintain a renewal and repairs reserve to allow any such problem to be remedied quickly. We would also be supported by the Parish Council, donations and charitable bodies through grant income (see reserve policy below).

In 2024 we completed a 5 year fixed wire electrical test which included remediation work (£3,070) and drainage work (£708)

Reserves Policy

In 2023 we agreed a policy to ensure that we have a reserve at all times of £15,000 in the Operational Reserves Fund and £24,000 in the Maintenance and Renewals Fund. It has been agreed to increase the former fund to £18,500. The balance of the hall funds is held in the Facilities Upgrade Fund which at 31 December 2024 is £20,397.

Achievements and Performance – Chair's comments

At the beginning of 2024 the Management Committee was concerned that the cost of maintaining the hall would become a major problem as a result of the increase in the price of utilities. We responded to this by actively seeking new business, keeping the hall attractive to current and new users, as well as looking at our administrative costs. This has resulted in a significant increase in the number of groups and individuals using the hall. Our projected income for 2025 indicates that we are able to cover our costs, both running and maintenance, without having to increase our charges. We are now confident that we can avoid the need for an increase in fees during 2025 which will be welcome to the Newick community.

The committee remain committed to support a wide range of activities with the intension of supporting as many clubs and societies based in Newick and surrounding villages as possible.

Financial Review - Summary

The Charity's income from lettings and storage was £29,182 in 2024 compared with £21,249 in 2023 and £19,595 in 2022.

The near £8,000 increase in booking fees was as a result of securing 3 additional regular hires as well as significant additional one off hires such as local and parliamentary elections.

At the start of 2024 we budgeted to break even as there was a continued concern that our income would not cover our costs for the year. There was still a degree of uncertainty how energy costs would move during the year but these reduced significantly when we agreed a 2 year contract with our supplier. We also embarked on fundraising holding 3 events which proved to be successful with net receipts of nearly £1,200.

After charging all costs there was an operating surplus of £12,371 (2023: Surplus £2,340).

There has been a significant positive change to our energy costs. From April our tariffs reduced for gas and electricity but this reduction was offset to a degree by a significant increase in standing charges. The winter months were still at the very high unit rate so our cost only reduced by £500 compared to 2023.

With respect to the Renewals and Repair Fund. £4,380 was spent (see accounts for details) but we were able to make an equivalent transfer from the 2024 surplus. The fund remains at £24,000. The Trustees will continue to review of assets, planning for future commitments.

The operational balance reserve has been increased to £18,500 which is approximately 9 month's hire and storage income. The balance of the surplus was transferred to the Facilities Upgrade Fund.

The Facilities Upgrade Fund balance now totals £20,397 (2023: £16,516). There was no expenditure in the year but we received a grant from Newick Parish Council (£783) to support the replacement of the hearing loop in 2025.

The Charity has no long-term investments but does hold £38,128 (2023: £39,521) in a fixed interest Charibond account with M&G holdings. The value has reduced in the last 3 months of the year. The interest received for this account (£1,800) is being used to further the objectives of the Charity as it is recognised as part of our annual ongoing income. These funds are available on request but in the immediate future the Charity has no immediate plans of using them.

The Charity also opened an easy access savings account with the CAF Bank. This generated £100 per quarter in the last 6 months of the year. We will continue to see the benefit of this account in 2025.

Overall, net funds increased £7,381 (2023 decrease £1,236) giving a total of £62,897.

The Trustees considered the financial state of the Charity to be satisfactory but are acutely aware of the financial uncertainties that exist in 2025.

The Trustees declare that they have approved the Trustees' report above

Signed on behalf of Trustees

DH Read.

D Read – Chairman

Date: 24 - 3 - 2025

Independent Examiners Report to The Trustees of Newick Village Hall

I report on the accounts of Newick Village Hall Charity for the year ending 31 December 2024 which are set out on pages 8 to 10.

Respective responsibilities of Trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

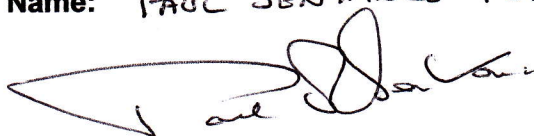
Independent Examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: PAUL SENTANCE FCA Date: 3rd March 2025



NEWICK VILLAGE HALL CHARITY

Statement of Financial Activities for The Year Ended 31 December 2024

		2024	2024	2023	2023
		£	£	£	£
Hall Upgrade					
Income	Donations/ Grants	783	783	6,679	6,679
Expenditure					
	Refurbishment	-		2,512	
	Main Hall Floor	-		8,460	
			<u>0</u>		<u>10,972</u>
Cash (outflow)/inflow on projects			783		(4,293)
Hall Renewal and Repairs					
	Electrical work	3,070		-	
	Replacement Tables	209		360	
	Memorial Plaque	-		170	
	Drainage Work	708		-	
	Ladder	84		-	
	Floor cleaning machine	209		-	
	Freezer	100		-	
			<u>4,380</u>		<u>530</u>
Cash (outflow) on renewals			(4,380)		(530)
Normal Operating Activities					
Income					
	Lettings	28,510		20,609	
	Storage	672		640	
	Donations / Fundraising	3,133		3,080	
	Newick Cinema	2,536		3,024	
	Investment Interest	1,979		1,446	
			<u>36,830</u>		<u>28,799</u>
Expenditure					
	Gas / Electricity	4,230		4,731	
	Water	845		798	
	Insurance	2,559		443	
	Repairs / Mtnc	1,446		1,702	
	Caretaking/Cleaning	4,146		7,650	
	Newick Cinema	2,488		2,612	
	Booking Secretary	5,617		5,045	
	Fees and Licenses	333		315	

	363		630	
BBand / telephones				
Fundraising	1,641		1,759	
Sundries/Admin	791		774	
		<u>24,459</u>		<u>26,459</u>
Cash Inflow on normal activities		12,371		2,340
Total inflow/(outflow) for the year		8,774		(2,483)
Funds Brought Forward		55,516		56,752
Adjustment on Investment Value		<u>(1,393)</u>		<u>1,247</u>
Funds Carried Forward		<u>62,897</u>		<u>55,516</u>

**Represented
By:**

CAF Current Account	4,660		15,796	
CAF Savings Account	20,010		-	
M & G Holdings	38,128		39,521	
Petty Cash	99		199	
Total		<u>62,897</u>		<u>55,516</u>

Allocated to:

Operational Surplus	18,500		15,000	
Maintenance and Renewals Fund	24,000		24,000	
Facilities Upgrade	20,397		16,516	
		<u>62,897</u>		<u>55,516</u>

Assets

The principle assets held by the Charity are the village hall fixtures and fittings, funds on deposit/bank account, and a small amount of petty cash. The freehold of land and building is owned by the Custodian Trustee, Newick Parish Council.

Hall Refurbishments

There was no expenditure on hall upgrades in 2024 but further work is required on the stage wall which is planned in the long term.

Hall Repairs and Renewals

We undertook the 5 yearly electrical fixed wire test. This test, along with the remedial work cost £3,070. £708 was spent on essential drainage work and £602 was spent on purchasing additional equipment such as tables and a freezer for the bar.

Normal Operating Income

Hire income was up compared to 2023. This was as a result of 3 new regular hires, 2 elections and a significant increase in "one-off" hires for parties and events.

The interest received from M&G Holdings Charibond continued to be at an acceptable level. Additionally, we now received interest from CAF Bank for a savings account.

£285 was received in ad-hoc donations. There was 3 fundraising planned events resulted in a net surplus of £1,200.

As at 31 December 2024 £1,568 was held in respect of deposits for 2025 bookings.

As at 31 December 2024 the sum of £2,400 was outstanding in hire charges. These amounts were only outstanding due to the holiday period and were all cleared in January 2025. This hire income will be included within the 2025 accounts.

Normal Operating Expenditure

In 2024 there has been a decrease of £1,758 compared to 2023 in ongoing operational expenditure excluding Newick Cinema fees and fundraising costs.

Utility bills were £501 lower in 2024 as a result of the new gas and electricity contract from April 2024.

Repairs and maintenance decreased by £500 which is a continued reflection of the proactive management of the fabric of the hall.

The hall's insurance payment increased by £2,116 as a result of returning to interest free monthly payments rather than paying a full year's premium in one go.

Caretaking, Cleaning and Booking Secretary costs decreased by-£2,832. This a reflection of a full year saving of hiring a cleaner and the Trustees carrying out the caretaker duties themselves. Both contracts have been renewed with higher hourly rates and time requirements as a reflection of the additional work required due to the hall been hired more.

The Operational Surplus account has been increased to £18,500, which is the equivalent to about 9 month's income from hire and storage fees. This is to ensure there are sufficient funds to allow for any further risk of hall closures during 2025.

Newick Cinema

In 2024 9 shows were held where a surplus of £48 was achieved (2023 – £412 surplus). Since the cinema has been running a cumulative surplus of about £4,000 has been achieved due to this initiative. Newick Amateur Dramatic Society continue to provide the refreshments and have and have donated the profits (cumulatively in excess of £6,000) back to the hall to fund upgrade work.

VILLAGE HALL

England & Wales - Charity number 305287

Accounts

NEWICK VILLAGE HALL CHARITY

REGISTERED CHARITY NUMBER 305287

TRUSTEES REPORT AND FINANCIAL STATEMENTS

for the

YEAR ENDED 31 DECEMBER 2023

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NEWICK VILLAGE HALL CHARITY

REGISTERED CHARITY NUMBER 305287

Legal and Administrative Affairs

**Trustees
(as at 31 Dec 2023)**

David Read – Chairman
Michael Berry – Treasurer
Hilary Bryan – Secretary – Newick Tennis Club
Barbara Bone – Newick Amateur Dramatic Society
Jennifer Walton – Newick Horticultural Society
David Tobbit – Newick Twinning Society
Sara Asprey – Newick Badminton Club
Bronja Whitlock – Newick Parish Council
Anthony Bailey – St. Mary's Church
Malcolm Smith

Registered Office

55 New Heritage Way
North Chailey
Lewes
East Sussex BN8 4GD

Independent Examiner Mr Paul Sentance

Bankers

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent, ME19 4JQ

Investments

M & G Charities
PO Box 9038
Chelmsford
Essex CM99 2XF

NEWICK VILLAGE HALL CHARITY

Report of Trustees for the year ended 31 December 2023

The Trustees present their report along with the financial statements of the Newick Village Hall Charity ("Charity") for the year ended 31 December 2023.

Public Benefit

The object of the Charity is to provide premises which should be held on trust for the purposes of physical and mental training and recreation and social, moral and intellectual development through the medium of reading and recreation rooms, library lectures classes, recreations, and entertainments or otherwise as may be found expedient for the benefit of the inhabitants of the Parish of Newick aforesaid and its immediate vicinity including in particular that part of the Parish of Chailey which lies to the east of the Southern Railway from Lewes to East Grinstead without distinction of sex or of political religious or other opinions but subject to the provisions of these presents.

The Charity maintains the Village Hall and makes it available for hire at reasonable rates to all local societies, clubs, groups, residents and other suitable hirers who wish to use it.

The Charity has studied the Charity Commission's guidance on public benefit and confirms that it considers the services provided to be fully in line with that guidance.

Structure, Management and Governance

The Charity is an unincorporated Trust constituted under a trust deed dated 10 March 1947.

The Trustees meet regularly throughout the year and agree the broad strategy and areas of activity including maintenance, refurbishment, finance and risk management policies.

The general management and control of the Charity premises and the arrangements for their use is vested in the Management Committee consisting of no more than 18 members nominated by local clubs and societies along with a maximum of 3 co-opted members. All members are required to stand down at the AGM for a new committee to be constituted. Currently 10 of the committee members are Trustees.

Newick Parish Council is the Custodian Trustee and if the Management Committee ceases to function then the hall would transfer to the Parish Council for that body to manage the hall.

The Charity is a member of the Action in Rural Sussex Community Buildings Advice Service and receives regular advice and support on many aspects of running a village hall.

The Management Committee members are all volunteers. In addition to Committee matters, some Committee members, free of charge, assist with hall maintenance, applying for grants and managing the Village Hall's refurbishment projects.

Risk Management

The Trustees consider that the major risks to continued viable operation of the Village Hall are those listed below. The procedures adopted to manage those risks are also given below:

- **Loss of income due to one or more of the major users ceasing to hire the hall.**

We have progressively refurbished and improved the Hall's facilities to make it more attractive to existing and new hires. It is anticipated that this will maintain our level of rental and storage income at around £18-20,000 per annum and is an on-going process. We also actively promote the premises for parties for the under 10s as well as aged persons groups. We now hold 9 month's rental income in reserve to cover for any major user ceasing to hire the hall.

In 2023 we completed the re-sanding and sealing of the main hall floor and refurbished the upper committee room to make both areas more attractive to hire.

- **Unexpected problem with premises.**

We maintain a renewal and repairs reserve to allow any such problem to be remedied quickly. We would also be supported by the Parish Council, donations and charitable bodies through grant income (see reserve policy below).

Reserves Policy

The Charity has a policy agreed from 2012 following the last major refurbishment of the hall. Revenue reserves are necessary to cover the possibility of unexpected loss of income and/or development of an unexpected maintenance problem with the premises without reducing our long-term investment. The intention is that the revenue reserves will be increased at a minimum of £2,662 per annum. This rate has been developed based on a structured programme for the replacement and refurbishment of existing facilities. In 2023 we changed this policy to ensure that we have a reserve at all times of £15,000 in the Operational Reserves Fund and £24,000 in the Maintenance and Renewals Fund. The balance of the hall funds is held in the Facilities Upgrade Fund which at 31 December 2023 is £16,516.

Achievements and Performance – Chair's comments

As expected the Management Committee faced a difficult year resulting from the increase in the price of utility costs, particularly gas for heating the premises. In view of the cost pressures on the clubs and societies that use the hall, we have been reluctant to pass these costs onto our hire charges. We encourage local groups to host new events which provide a social focus for the life of the village at an affordable price. As an example, we have set up a sub-committee to work with our local school

PTFA to stage a pantomime in the hall. This has created the opportunity for local residents to take their children to see a pantomime within the village at an affordable price. It also brings people into the hall who are unaware of the very high standard of facilities available. This has the knock on effect of encouraging other groups to use the hall for gatherings such as significant parties. The aim being to increase the hall income by growing the number of bookings.

As planned in 2023, we have undertaken routine maintenance of the main hall floor by having it sanded and resealed. Also, the upper committee room has been redecorated and made suitable for hire thus providing an additional source of hire income.

We are now left with two areas that need to be refurbished, the stage and the lower committee room. In 2024 the Management Committee will investigate how best to do this.

Financial Review - Summary

The Charity's income from lettings and storage was £21,249 in 2023 compared with £19,595 in 2022 and £11,949 in 2021.

At the start of 2023 there was a genuine concern that our income would not cover our costs for the year. For the first time in over a decade the hall embarked on fundraising holding 3 events primarily to cover our significant increase in utility costs. These events proved to be successful with net receipts of nearly £1,000.

After charging all costs there was an operating surplus of £2,340 (2022: Surplus £656).

There has been a significant change to our energy costs which impacted the Charity. Our tariffs increased by 288% for gas and 170% for electricity. This has resulted in a £1,800 extra charge to the 2023 accounts. The impact in 2024 will be less with a much reduced pricing schedule on a 24 month contract from April 2024.

With respect to the Renewals and Repair Fund. £530 was spent (see accounts for details) but we were able to make an equivalent transfer from the 2023 surplus. The fund remains at £24,000. The Trustees will continue to review of assets, planning for future commitments.

The operational balance reserve has been maintained at £15,000 which is approximately 9 month's hire and storage income. The balance of the surplus was transferred to the Facilities Upgrade fund.

The Facilities Upgrade fund balance now totals £16,516 (2022: £17,752). As the accounts show £10,972 was spent on the refurbishment of the main hall floor and redecorating and carpeting of the upper committee room. The hall floor was part funded by Lewes District Council, the committee room 100% funded by the Newick Amateur Dramatic Society.

The Charity has no long-term investments but does hold £39,521 (2022: £38,273) in a fixed interest Charibond account with M&G holdings. The value has improved in the last 3 months of the year. The interest received for this account (£1,400) is being used to further the objectives of the Charity as it is recognised as part of our annual

ongoing income. These funds are available on request but at present the Charity has no intention of using them.

Overall, net funds decreased by £1,236 (2022 decrease £17,095) giving a total of £55,516.

The Trustees considered the financial state of the Charity to be satisfactory but are acutely aware of the financial pressures that exist in 2024 primarily as a result of the energy costs.

The Trustees declare that they have approved the Trustees' report above

Signed on behalf of Trustees

D Read

D Read – Chairman

Date: 25-3-2024

Independent Examiners Report to The Trustees of

Newick Village Hall

I report on the accounts of Newick Village Hall Charity for the year ending 31 December 2023 which are set out on pages 8 to 10.

Respective responsibilities of Trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

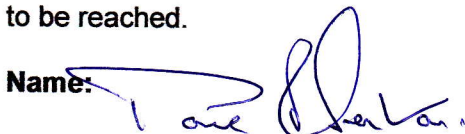
Independent Examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:



Date:

26th February 2024

NEWICK VILLAGE HALL CHARITY

Statement of Financial Activities for The Year Ended 31 December 2023

		2023	2023	2022	2022
		£	£	£	£
Hall Upgrade					
Income	Donations/ Grants	6,679	6,679	-	-
Expenditure					
	Refurbishment	2,512		7,361	
	Main Hall Floor	8,460		-	
	Heating Controls	-		580	
	Doors	-		1,150	
	Roofing	-		2,418	
	Consultancy fees	-		1,008	
			<u>10,972</u>		<u>12,517</u>
Cash (outflow)/inflow on projects			(4,293)		(12,517)
Hall Renewal and Repairs					
	Electrical work	-		358	
	Replacement Tables	360		-	
	Memorial Plaque	170		-	
			<u>530</u>		<u>358</u>
Cash (outflow) on renewals			(530)		(358)
Normal Operating Activities					
Income					
	Lettings	20,609		18,923	
	Storage	640		662	
	Donations /				
	Fundraising	3,080		1,305	
	Govt Grants	-		2,667	
	Newick Cinema	3,024		2,957	
	Investment Interest	1,446		800	
			<u>28,799</u>		<u>27,314</u>
Expenditure					
	Gas / Electricity	4,731		2,929	
	Water	798		552	
	Insurance	443		3,554	
	Repairs / Mtnce	1,702		3,060	
	Caretaking/Cleaning	7,650		8,138	
	Newick Cinema	2,612		2,232	
	Booking Secretary	5,045		4,755	
	Fees and Licenses	315		230	
	BBand / telephones	630		670	
	Fundraising	1,759		-	



**NEWICK
VILLAGE HALL**

serving the community since 1932
Charity No. 305287

Sundries/Admin	774	538
	<u>26,459</u>	<u>26,658</u>
Cash Inflow on normal activities	2,340	656
Total inflow/(outflow) for the year	(2,483)	(12,219)
Funds Brought Forward	56,752	73,847
Adjustment on Investment Value	1,247	(4,876)
Funds Carried Forward	<u>55,516</u>	<u>56,752</u>
Represented		
By:		
CAF Current Account	15,796	18,127
M & G Holdings	39,521	38,273
Petty Cash	199	352
Total	<u>55,516</u>	<u>56,752</u>
Allocated to:		
Operational Reserve Fund	15,000	15,000
Maintenance and Renewals Fund	24,000	24,000
Facilities Upgrade Fund	16,516	17,752
	<u>55,516</u>	<u>56,752</u>

Assets

The principle assets held by the Charity are the village hall building, fixtures/fittings, funds on deposit/bank account, and a small amount of petty cash. The freehold of land is owned by the Custodian Trustee, Newick Parish Council.

Hall Refurbishments

The planned work to sand and reseal the main hall floor was completed successfully in August 2023. The upper committee room was redecorated and carpeted with all the work being 100% funded by a donation from the Newick Amateur Dramatic Society.

There are no plans for any upgrades in 2024 but further work is required on the stage wall in the medium term.

Hall Repairs and Renewals

£360 was spent on replacing the smaller square tables that are used in the main hall for events such as parties.

Normal Operating Income

Hire income was up compared to 2022. This was part due to more birthday parties, 2 weddings and a Newick Amateur Dramatic Society (NADS) show.

The interest received from M&G Holdings Charibond continued to be at an acceptable level.

£265 was received in ad-hoc donations. There was some limited fundraising through 3 planned events which resulted in a net surplus of £1,100.

As at 31 December 2023 £1,520 was held in respect of deposits for 2024 bookings.

As at 31 December 2023 the sum of £2,000 was outstanding in hire charges. These amounts were only outstanding due to the holiday period and were all cleared in January 2024. This hire income will be included within the 2023 accounts.

We had 10 shows of Newick Cinema where a surplus of £412 was achieved (2022 - £725).

Normal Operating Expenditure

In 2023 there has been a decrease of £579 compared to 2022 in ongoing operational expenditure excluding Newick Cinema fees.

Utility bills are higher in 2023 (+£1,802) as a result of the full year effect of the increased charges for gas and electricity from April 2022.

Repairs and maintenance decreased by £1,358. This is a reflection of the proactive management of the fabric of the hall.

The hall's insurance payment also decreased by £3,111 principally as a result of returning to interest free monthly payments rather than paying a full year's premium in one go.

Caretaking, Cleaning and Booking Secretary costs decreased (-£288). The caretaker resigned towards the end of the year so the Trustees decided to only hire a cleaner with much of the caretaking duties to be carried out by Trustees. This will reduce these costs by in excess of £4,000 in 2024.

The Operational Surplus account has been retained at £15,000, which is the equivalent to about 9 month's income from hire and storage fees. This is to ensure there are sufficient funds to allow for any further risk of hall closures during 2024.

Newick Cinema

In 2023 10 shows were held where a surplus of £412 was achieved (2022 - £725 surplus). Since the cinema has been running a cumulative surplus of about £4,000 has been achieved due to this initiative. Newick Amateur Dramatic Society continue to provide the refreshments and have and have donated the profits (cumulatively in excess of £6,000) back to the hall to fund upgrade work.

PTFA to stage a pantomime in the hall. This has created the opportunity for local residents to take their children to see a pantomime within the village at an affordable price. It also brings people into the hall who are unaware of the very high standard of facilities available. This has the knock on effect of encouraging other groups to use the hall for gatherings such as significant parties. The aim being to increase the hall income by growing the number of bookings.

As planned in 2023, we have undertaken routine maintenance of the main hall floor by having it sanded and resealed. Also, the upper committee room has been redecorated and made suitable for hire thus providing an additional source of hire income.

We are now left with two areas that need to be refurbished, the stage and the lower committee room. In 2024 the Management Committee will investigate how best to do this.

Financial Review - Summary

The Charity's income from lettings and storage was £21,249 in 2023 compared with £19,595 in 2022 and £11,949 in 2021.

At the start of 2023 there was a genuine concern that our income would not cover our costs for the year. For the first time in over a decade the hall embarked on fundraising holding 3 events primarily to cover our significant increase in utility costs. These events proved to be successful with net receipts of nearly £1,000.

After charging all costs there was an operating surplus of £2,340 (2022: Surplus £656).

There has been a significant change to our energy costs which impacted the Charity. Our tariffs increased by 288% for gas and 170% for electricity. This has resulted in a £1,800 extra charge to the 2023 accounts. The impact in 2024 will be less with a much reduced pricing schedule on a 24 month contact from April 2024.

With respect to the Renewals and Repair Fund. £530 was spent (see accounts for details) but we were able to make an equivalent transfer from the 2023 surplus. The fund remains at £24,000. The Trustees will continue to review of assets, planning for future commitments.

The operational balance reserve has been maintained at £15,000 which is approximately 9 month's hire and storage income. The balance of the surplus was transferred to the Facilities Upgrade fund.

The Facilities Upgrade fund balance now totals £16,516 (2022: £17,752). As the accounts show £10,972 was spent on the refurbishment of the main hall floor and redecorating and carpeting of the upper committee room. The hall floor was part funded by Lewes District Council, the committee room 100% funded by the Newick Amateur Dramatic Society.

The Charity has no long-term investments but does hold £39,521 (2022: £38,273) in a fixed interest Charibond account with M&G holdings. The value has improved in the last 3 months of the year. The interest received for this account (£1,400) is being used to further the objectives of the Charity as it is recognised as part of our annual

VILLAGE HALL

England & Wales - Charity number 305287

Accounts

NEWICK VILLAGE HALL CHARITY

REGISTERED CHARITY NUMBER 305287

TRUSTEES REPORT AND FINANCIAL STATEMENTS

for the

YEAR ENDED 31 DECEMBER 2022

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NEWICK VILLAGE HALL CHARITY

REGISTERED CHARITY NUMBER 305287

Legal and Administrative Affairs

Trustees

(as at 31 Dec 2022)

David Read – Chairman
Michael Berry – Treasurer
Hilary Bryan – Minute Secretary
Barbara Bone – Newick Amateur Dramatic Society
Jennifer Walton – Newick Horticultural Society
David Tobbit – Newick Twining Society
Sara Asprey – Newick Badminton Club
Bronja Whitlock – Newick Parish Council
Anthony Bailey – St. Mary's Church
Malcolm Smith
Rosemary Walters – Newick WI

Registered Office

55 New Heritage Way
North Chailey
Lewes
East Sussex BN8 4GD

Independent Examiner Mr Paul Sentence

Bankers

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent, ME19 4JQ

Investments

M & G Charities
PO Box 9038
Chelmsford
Essex CM99 2XF

NEWICK VILLAGE HALL CHARITY

Report of Trustees for the year ended 31 December 2022

The Trustees present their report along with the financial statements of the Newick Village Hall Charity ("Charity") for the year ended 31 December 2022.

Public Benefit

The object of the Charity is to provide premises which should be held on trust for the purposes of physical and mental training and recreation and social, moral and intellectual development through the medium of reading and recreation rooms, library lectures classes, recreations, and entertainments or otherwise as may be found expedient for the benefit of the inhabitants of the Parish of Newick aforesaid and its immediate vicinity including in particular that part of the Parish of Chailey which lies to the east of the Southern Railway from Lewes to East Grinstead without distinction of sex or of political religious or other opinions but subject to the provisions of these presents.

The Charity maintains the Village Hall and makes it available for hire at reasonable rates to all local societies, clubs, groups and other suitable hirers who wish to use it.

The Charity has studied the Charity Commission's guidance on public benefit and confirms that it considers the services provided to be fully in line with that guidance.

Structure, Management and Governance

The Charity is an unincorporated Trust constituted under a trust deed dated 10 March 1947.

The Trustees meet regularly throughout the year and agree the broad strategy and areas of activity including maintenance, refurbishment, finance and risk management policies.

The general management and control of the Charity premises and the arrangements for their use is vested in the Management Committee consisting of no more than 18 members nominated by local clubs and societies along with a maximum of 3 co-opted members. All members are required to stand down at the AGM for a new committee to be constituted. All committee members are Trustees.

Newick Parish Council is the custodian Trustee and if the Management Committee ceases to function then the hall would transfer to the Parish Council for that body to manage the hall.

The Charity is a member of the Action in Rural Sussex Community Buildings Advice Service and receives regular advice and support on many aspects of running a village hall.

The Management Committee members are all volunteers. In addition to Committee

matters, some Committee members, free of charge, assist with hall maintenance, applying for grants and managing the Village Hall's refurbishment projects.

Risk Management

The Trustees consider that the major risks to continued viable operation of the Village Hall are those listed below. The procedures adopted to manage those risks are also given below:

- **Loss of income due to one or more of the major users ceasing to hire the hall.**

We have progressively refurbished and improved the Hall's facilities to make it more attractive to existing and new hires. It is anticipated that this will maintain our pre Covid – 19 level of rental and storage income at around £18-20,000 per annum and is an on-going process. We also actively promote the premises for parties for the under 10s as well as aged persons groups. We now hold 9 month's rental income in reserve to cover for any major user ceasing to hire the hall.

In 2022 we completed a redecoration of the main hall to make it more attractive to hire for major events such as weddings and "significant" birthday parties. Continued improvements are planned during 2023.

- **Unexpected problem with premises.**

We maintain a renewal and repairs reserve to allow any such problem to be remedied quickly. We would also be supported by the Parish Council, donations and charitable bodies through grant income (see reserve policy below).

Reserves Policy

The Charity has a policy agreed from 2012 following the last major refurbishment of the hall. Revenue reserves are necessary to cover the possibility of unexpected loss of income and/or development of an unexpected maintenance problem with the premises without reducing our long-term investment. The intention is that the revenue reserves will be increased at a minimum of £2,662 per annum. This rate has been developed based on a structured programme for the replacement and refurbishment of existing facilities. Since this policy was agreed the Charity has achieved this in the last 9 years. However, in 2022 this has not been possible. It was decided that funds should be transferred from the Facilities Upgrade fund to maintain the level of £24,000.

Achievements and Performance – Chair's comments

The Management Committee have continued the policy of redecorating the main hall with the intention of keeping the hall appearance attractive and welcoming. Our aim is to encourage as wide a range as possible of individuals and societies wishing to use the hall. We recognise the risk of relying on a small number of major users to provide the bulk of our income.

Despite the difficult financial climate, we have continued a policy of repair and renewal so as to maintain a 90 year old building in good physical condition. During 2023 we intend to have the main hall floor resealed and identify our options for refurbishing the hall stage.

We are pleased to see two societies choose to move their activities into the building as a direct result of the improvements already made.

The committee has spent a substantial amount of time looking into the cost of heating the property. Unfortunately, the hall roof is not suitable for solar panels. Previous committees have initiated improved loft insulation and cavity wall filling. The current committee has installed a more advanced method of heating control and we are trying to tailor the hall temperature to the needs of individual hirers. Having exhausted the obvious options, we are now in the process of organising some fund raising activities in order to cover the increased cost of electricity and gas. We feel that this is a better way of tapping into local support rather than increasing our charges.

With the relaxation of Covid restrictions, we have been able to resume a monthly showing of a contemporary film. The primary object of this initiative is to provide an activity that provides a social focus for the village. The ticket price covers the projection costs and is now showing a steady surplus that supports the village hall finances. Newick Amateur Dramatic Society organises a range of refreshments for sale during the evening, the profit is donated back to the village hall in support of specific improvements.

In conclusion, the committee are continuing to maintain the fabric of the building, are sensitive to the needs of the hall users, are mindful of the hall finances in the current economic climate, in particular heating costs, and continues to be a focus of the social life of the village.

Financial Review - Summary

The Charity received the final round of Covid-19 financial support totaling £2,667 from Central Government via Lewes District Council. (£16,573 in 2021)

The Charity's income from lettings and storage which was £19,595 in 2022 compared with £11,949 in 2021 and £13,300 in 2020.

After charging all costs there was a small operating surplus of £656 (2021: Surplus £13,775). The 2022 surplus is as a result of the Covid support income. Ignoring this support would result in a deficit of £2,011. One point to note is that in order to save in excess of £200, we paid our annual insurance premium in one payment (£1,997). Previously this was paid by 10 monthly instalments. This change in payment method has therefore incurred an additional £1,500 in the 2022 costs. The underlying deficit after ignoring these 2 items above is therefore approximately £500.

However, it must be noted there has been a significant change to our energy costs which only impacted the Charity for 3 months in 2022. Our tariffs have increased by 288% for gas and 170% for electricity. This has resulted in a £400 extra charge to the 2022 accounts but the impact in 2023 will be more significant with an estimated £4,000 additional cost.

With respect to the Renewals and Repair Fund. £358 was spent (see accounts for details) but we were able to make an equivalent transfer from the 2022 surplus. The fund remains at £24,000. The Trustees will continue to review of assets, planning for future commitments.

The balance of the surplus (£298) was transferred to the Facilities Upgrade fund. The operational balance reserve has been maintained at £15,000 which is approximately 9 month's hire and storage income.

The Facilities Upgrade fund balance now totals £17,752, (2021: £34,847). As the accounts show £12,517 was spent on further main hall refurbishment such as re-plastering and painting plus external work to the air vents on the roof. We also installed heating controls to manage our heating costs in a more efficient way.

The Charity has no long-term investments but does hold £38,273 (2021: £43,149) in a fixed interest Charibond account with M&G holdings. The value of this fund took a significant reduction in value in late summer as a result of financial crisis. Their value has increased in the last 3 months of the year but is still is £4,900 lower that 31 December 2021. The interest received for this account (£800) is being used to further the objectives of the Charity as it is recognised as part of our annual ongoing income. These funds are available on request but at present the Charity has no intention of using them.

Overall, net funds decreased by £17,095 (2021 increase £4,390) giving a total of £56,752

The Trustees considered the financial state of the Charity to be satisfactory but are acutely aware of the financial pressures that exist in 2023 primarily as a result of the energy costs.

The Trustees declare that they have approved the Trustees' report above

Signed on behalf of Trustees

D Read

D Read – Chairman

Date: 3-4-2023

Independent Examiners Report to The Trustees of Newick Village Hall

I report on the accounts of Newick Village Hall Charity for the year ending 31 December 2022 which are set out on pages 8 to 10.

Respective responsibilities of Trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

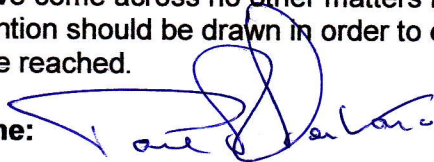
Independent Examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:



Date:

14th March 2023

NEWICK VILLAGE HALL CHARITY

Statement of Financial Activities for The Year Ended 31 December 2022

		2022	2022	2021	2021
		£	£	£	£
Hall Upgrade					
Income	Donations/ Grants	-	-	61,681	61,681
Expenditure					
	Refurbishment	7,361		65,972	
	Heating Controls	580		-	
	Doors	1,150		-	
	Roofing	2,418		-	
	Consultancy fees	1,008		3,116	
			<u>12,517</u>		<u>69,088</u>
Cash (outflow)/inflow on projects			(12,517)		(7,407)
Hall Renewal and Repairs					
	Electrical work	358		787	
			<u>358</u>		<u>787</u>
Cash (outflow) on renewals			(358)		(787)
Normal Operating Activities					
Income					
	Lettings	18,923		11,276	
	Storage	662		673	
	Donations	1,305		203	
	Govt Grants	2,667		16,573	
	Newick Cinema	2,957		485	
	Investment Interest	800		883	
			<u>27,314</u>		<u>30,093</u>
Expenditure					
	Gas / Electricity	2,929		1,780	
	Water	552		403	
	Insurance	3,554		1,992	
	Repairs / Mtnce	3,060		1,953	
	Caretaking/Cleaning	8,138		5,054	
	Newick Cinema	2,232		336	
	Booking Secretary	4,755		3,355	
	Fees and Licenses	230		217	
	BBand / telephones	670		525	
	Sundries/Admin	538		703	
			<u>26,658</u>		<u>16,318</u>
Cash Inflow on normal activities			656		13,775

Total inflow/(outflow) for the year	(11,859)	5,581
Funds Brought Forward	73,847	69,457
Adjustment on Investment Value	(4,876)	(1,191)
Funds Carried Forward	<u>56,752</u>	<u>73,847</u>

**Represented
By:**

CAF Current Account	18,127	30,563
M & G Holdings	38,273	43,149
Petty Cash	352	135
Total	<u>56,752</u>	<u>73,847</u>

Allocated to:

Operational Surplus	15,000	15,000
Maintenance and Renewals Fund	24,000	24,000
Facilities Upgrade	17,752	34,847
	<u>56,752</u>	<u>73,847</u>

Assets

The principle assets held by the Charity are land where the hall is situated, the village hall building, fixtures/fittings, funds on deposit/bank account, and a small amount of petty cash.

Hall Refurbishments

The planned work to tidy up the electrical points, re-plaster and paint the side and back walls in the main hall was completed in August 2022. £1,686 was incurred on the payment of the retention sum for the 2021 refurbishment of the ceilings and lights. £580 was incurred installing the heating controls and £1,008 for a structural engineer report regarding the stage arch and canvass surround.

Further upgrade plans have been agreed for 2023 principally resealing of the main hall floor.

Hall Repairs and Renewals

£358 was spent on the upgrading of strip lights on the stage and in the lower committee room.

Normal Operating Income

Hire income was up from 2021 as the hall was available for hire for the full year. However, there was no Newick Amateur Dramatic Society (NADS) shows which reduced the potential income by approximately £2,000.

The Charity received one payments of financial support from Central Government via Lewes District Council. (£2,667)

The interest received from M&G Holdings Charibond continued to be at an acceptable level.

£1,305 was received as donations. The principle one was £590 from NADS to cover the cost of repairing the freezer. £300 was received from Evander, our insurance company as compensation for the poor service received relating to the replacement doors.

As at 31 December 2022 £800 was held in respect of 2023 bookings.

As at 31 December 2022 the sum of £500 was outstanding in hire charges. These amounts were only outstanding due to the holiday period and were all cleared in January 2023. This hire income will be included within the 2023 accounts.

We had 8 shows of Newick Cinema where we achieved a surplus of £725 (2021 - £149).

Normal Operating Expenditure

In 2022 there has been an increase of £8,550 compared to 2021 in ongoing operational expenditure excluding Newick Cinema fees. This is as a result of the hall operating for a full 12 months

Utility bills are higher in 2021 (+£1,149) as a result of the increased charges for gas and electricity from April 2022.

Repairs and maintenance increased by £1,107 as a result of urgent work required to the heating system and freezer repairs.

The hall's insurance payment also increased by £1,562 principally as a result of paying a full year's premium in one go to save £200 overall.

Caretaking and Booking Secretary costs increased (+£4,484) as we returned to the hall being used for the whole year

The Operational Surplus account has been retained at £15,000, which is the equivalent to about 9 month's income from hire and storage fees. This is to ensure there are sufficient funds to allow for any further hall closures during 2023.

Newick Cinema

In 2022 8 shows were possible as the Covid -19 pandemic restrictions eased. A surplus of £725 was achieved. Since the cinema has been running, A cumulative surplus of over £3,000 has been achieved due to this initiative. Newick Amateur Dramatic Society continue to provide the refreshments and have and have and will donate their profits (cumulatively in excess of £5,700, £3,700 already allocated and donated) back to the hall to fund future upgrade work.

VILLAGE HALL

England & Wales - Charity number 305287

Accounts

NEWICK VILLAGE HALL CHARITY

REGISTERED CHARITY NUMBER 305287

TRUSTEES REPORT AND FINANCIAL STATEMENTS

for the

YEAR ENDED 31 DECEMBER 2021

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NEWICK VILLAGE HALL CHARITY

REGISTERED CHARITY NUMBER 305287

Legal and Administrative Affairs

**Trustees
(as at 31 Dec 2021)**

David Read – Chairman
Michael Berry – Treasurer
Hilary Bryan – Minute Secretary
Barbara Bone – Newick Amateur Dramatic Society
Jennifer Walton – Newick Horticultural Society
David Tobbit – Newick Twining Society
Sara Asprey – Newick Badminton Club
Bronja Whitlock – Newick Parish Council
Anthony Bailey
Malcolm Smith

Registered Office

55 New Heritage Way
North Chailey
Lewes
East Sussex BN8 4GD

Independent Examiner Mr Paul Sentence

Bankers

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent, ME19 4JQ

Investments

M & G Charities
PO Box 9038
Chelmsford
Essex CM99 2XF

NEWICK VILLAGE HALL CHARITY

Report of Trustees for the year ended 31 December 2021

The Trustees present their report along with the financial statements of the Newick Village Hall Charity ("Charity") for the year ended 31 December 2021.

Public Benefit

The object of the Charity is to provide premises which should be held on trust for the purposes of physical and mental training and recreation and social, moral and intellectual development through the medium of reading and recreation rooms, library lectures classes, recreations, and entertainments or otherwise as may be found expedient for the benefit of the inhabitants of the Parish of Newick aforesaid and its immediate vicinity including in particular that part of the Parish of Chailey which lies to the east of the Southern Railway from Lewes to East Grinstead without distinction of sex or of political religious or other opinions but subject to the provisions of these presents.

The Charity maintains the Village Hall and makes it available for hire at reasonable rates to all local societies, clubs, groups and other suitable hirers who wish to use it.

The Charity has studied the Charity Commission's guidance on public benefit and confirms that it considers the services provided to be fully in line with that guidance.

Structure, Management and Governance

The Charity is an unincorporated trust constituted under a trust deed dated 10 March 1947.

The Trustees meet regularly throughout the year and agree the broad strategy and areas of activity including maintenance, refurbishment, finance and risk management policies.

The general management and control of the Charity premises and the arrangements for their use is vested in the Management Committee consisting of no more than 18 members nominated by local clubs and societies along with a maximum of 3 co-opted members. All members are required to stand down at the AGM for a new committee to be constituted. All committee members are Trustees.

Newick Parish Council is the custodian Trustee and if the Management Committee ceases to function then the hall would transfer to the Parish Council for that body to manage the hall.

The Charity is a member of the Action in Rural Sussex Community Buildings Advice Service and receives regular advice and support on many aspects of running a village hall.

The Management Committee members are all volunteers. In addition to Committee

matters, some Committee members, free of charge, assist with hall maintenance, applying for grants and managing the Village Hall's refurbishment projects.

Risk Management

The Trustees consider that the major risks to continued viable operation of the Village Hall are those listed below. The procedures adopted to manage those risks are also given below:

- **Loss of income due to one or more of the major users ceasing to hire the hall.**

We have progressively refurbished and improved the Hall's facilities to make it more attractive to existing and new hires. It is anticipated that this will maintain our pre Covid – 19 level of rental and storage income at over £20,000 per annum and is an on-going process. We also actively promote the premises for parties for the under 10s as well as aged persons groups. We now hold 9 month's rental income in reserve to cover for any major user ceasing to hire the hall.

In 2021 we completed a major refurbishment of the main hall to make it more attractive to hire for major events such as weddings and "significant" birthday parties. Continued improvements are planned during 2022 and 2023.

- **Unexpected problem with premises.**

We maintain a renewal and repairs reserve to allow any such problem to be remedied quickly. We would also be supported by the Parish Council, donations and charitable bodies through grant income (see reserve policy below).

- **Loss of income due to pandemic**

By claiming Central Government support and careful control of our fixed costs we have been able to maintain and protect the integrity of the building. This financial support has continued into 2022.

- We have no source of regular income other than through hiring the hall out to local societies and residents. We are therefore very dependent on the resilience of the local societies and organisations. In light of this we will continue with a policy of careful management of the hall budget until it is apparent that the local community has recovered.

Prior to the pandemic the Trustees initiated a project to refurbish the village hall ceiling which is showing signs of deterioration in the plaster work. This was suspended during the 2020 in view of the difficulties associated with the general lockdown but with the easing of restrictions, the work was completed in August 2021. The cost of this work is covered by Lewes District Council Community Infrastructure Levy (CIL) funds and two substantial donations. We have been able to maintain capital reserve funds which are held against the occurrence of a critical event affecting the hall as well as planned further improvements and refurbishments.

Reserves Policy

The Charity has a policy agreed from 2012 following the last major refurbishment of the hall. Revenue reserves are necessary to cover the possibility of unexpected loss of income and/or development of an unexpected maintenance problem with the premises without reducing our long-term investment. The intention is that the revenue reserves will be increased at a minimum of £2,662 per annum. This rate has been developed based on a structured programme for the replacement and refurbishment of existing facilities. The Charity has achieved this in the last 8 years since the policy was agreed.

In 2021 the Trustees completed a review of the 2012 policy assessing all assets to ensure that the funds available for future major repairs, renewals and replacements. The fund has been increased to £24,000 at the end of this financial year.

Achievements and Performance

Despite the restrictions of the Covid pandemic regulations we have managed to complete the refurbishment of the ceiling and replacement of the light of the main hall. This involved the stabilization of the old plaster work, relining with a new acoustic plaster board surface and replacement of the old fluorescent lighting with LED units. It is 50 years since the hall ceiling was painted and the decorations were showing their age. Beside the need to replace old electrical fittings and repair cracked plaster work, the combination of the existing colour scheme, old pendant lights and fluorescent tubes gave the hall a rather old-fashioned look which was becoming a disincentive to potential users of the hall. The work completed has given the hall a light modern feel, which is more attractive to the local population. We could not have undertaken this work without support from Lewes District Council (CIL grant) and bequests from Walter Lacy and Stella Hill.

The hall is now fully reopened post pandemic with the advice to users to remain cautious. Hand sanitization stations are still supplied for general use. Some societies have failed to survive the pandemic whilst others are keen to return to near normal activity. 2022 / 2023 could be difficult years in which we have to absorb the increased cost of heating the building in the face of less hire activity. Those societies that have restarted activity have commented favorably on the improvements that we have made to the hall.

The committee are now making plans to complete the refurbishment of the main hall walls and floor. We hope to be able to undertake some of this work in August 2022. We are also working to keep abreast of the routine maintenance of a building which is 90 years old. Looking to the future, the original upper and lower committee rooms are being assessed to explore the possibility of creating spaces which can be used for small group activities.

As Newick and its surrounding villages expand, there will be a need for a range of venues to be available for hire. We continue to support a policy of increasing the number of societies using the hall in order to keep up with the cost of maintaining the building, rather than just increasing our charges.

The hall would not run as efficiently as it does without the support of the committee, Booking Secretary and Caretaker. Steve and Sue Courtman have recently retired from their caretaker role having provided invaluable support for the last 16 years. They embodied the sense of working for the Newick community through support of the village hall and on behalf of the committee I thank them for their dedication and hard work. We are delighted to welcome Peter and Donna Howes as our new caretakers and look forward to continue promoting the Village Hall as an essential part of the social life of the village.

Financial Review - Summary

Once again, the Covid-19 pandemic has made the analysis of the financial results for the year a one off and any comparison to previous years difficult. The hall was closed from 26 December 2020 to 17 May 2021. However, it is worth seeing the figures for last year as you can assess the continual financial impact of the pandemic. The focus of the Charity was, to where possible, strictly following the guidelines and rules from Central Government, to make the hall available for hire to regular weekly hires. Major hires such as NADS, Cavy Club and Bonfire Society were all able to be fulfilled in late 2021 but major one-off hires, such as weddings continued to be postponed.

The Charity received 4 rounds of financial support totaling £16,573 from Central Government via Lewes District Council. (£11,564 in 2020)

The Charity's income from lettings and storage which was £11,949 in 2021 compared with £13,300 in 2020 and £21,500 in 2019.

After charging all costs there was an operating surplus of £13,775 (2020: Surplus £12,079). This surplus is predominately as a result of the Covid support income. Ignoring these funds results in an underlying deficit of £2,798. This deficit was caused by fixed operational costs during the year such as insurance premiums and caretaking costs.

With respect to the Renewals and Repair Fund. £787 was spent (see accounts for details) but we were able to make a £6,283 transfer from the 2021 surplus. The fund now stands as £24,000. The Trustees will continue to review of assets, planning for future commitments.

The balance of the surplus was used to fund the difference between the legacies and donations received and the cost of the main hall refurbishment. The operational balance reserve has been maintained at £15,000 which is 9 month's income in a "normal" year.

The facilities upgrade fund balance now totals £34,847, (2020: £35,953). As the accounts show £69,088 was spent on the main hall refurbishment which was mainly funded by legacies and donations and the £25,000 awarded by Lewes District Council under the Community Infrastructure Levy grant process.

The Charity has no long-term investments but does hold £43,149 (2020: £44,340) in a fixed interest Charity Investment account with M&G holdings. The interest received

for this account (£883) is being used to further the objectives of the Charity as it is recognised as part of our annual ongoing income.

Overall, net funds increased by £4,390 (2020 £7,441) giving a total of £73,847

The Trustees considered the financial state of the Charity to be satisfactory.

The Trustees declare that they have approved the Trustees' report above

Signed on behalf of Trustees



D Read – Chairman

Date: 9 March 2022

Independent Examiners Report to The Trustees of Newick Village Hall

I report on the accounts of Newick Village Hall Charity for the year ending 31 December 2021 which are set out on pages 8 to 10.

Respective responsibilities of Trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:



PAUL SERRANVILLE FCA

Date:

15 February 2022

NEWICK VILLAGE HALL CHARITY

Statement of Financial Activities for The Year Ended 31 December 2021

		2021	2021	2020	2020
		£	£	£	£
Hall Upgrade					
Income	Donations/ Grants	61,681	61,681	-	-
Expenditure					
	Refurbishment	65,972			
	Consultancy fees	3,116		2,100	
			69,088		2,100
Cash (outflow)/inflow on projects			(7,407)		(2,100)
Hall Renewal and Repairs					
	Electrical work	787		1,501	
	Shutter repairs	-		377	
Cash (outflow) on renewals			(787)		(1,878)
Normal Operating Activities					
Income					
	Lettings	11,276		12,453	
	Storage	673		819	
	Donations	203		422	
	Govt Grants	16,573		11,654	
	Newick Cinema	485		600	
	Investment Interest	883		1,060	
			30,093		27,008
Expenditure					
	Gas / Electricity	1,780		2,019	
	Water	403		462	
	Insurance	1,992		1,325	
	Repairs/ Mtnce	2,148		1,297	
	Caretaking/Cleaning	4,859		5,020	
	Newick Cinema	336		497	
	Booking Secretary	3,355		3,283	
	Fees and Licenses	217		180	
	BBand / telephones	525		342	
	Sundries/Admin	703		504	
			16,318		14,929
Cash Inflow on normal activities			13,775		12,079
Total inflow/(outflow) for the year			5,581		8,101
Funds Brought Forward			69,457		62,016
Adjustment on Investment Value			(1,191)		(660)
Funds Carried Forward			73,847		69,457

Represented By:

CAF Current Account	30,563	24,901
M & G Holdings	43,149	44,340
Petty Cash	<u>135</u>	<u>216</u>
Total	<u>73,847</u>	<u>69,457</u>

Allocated to:

Operational Surplus	15,000	15,000
Maintenance and Renewals Fund	24,000	18,504
Facilities Upgrade	<u>34,847</u>	<u>35,953</u>
	<u>73,847</u>	<u>69,457</u>

Assets

The principle assets held by the Charity are land where the hall is situated, the village hall building, fixtures/fittings, funds on deposit/bank account, and a small amount of petty cash.

Hall Refurbishments

The planned work needed to repair the plaster work in the ceiling as well as improve the lighting and acoustics of the hall was completed in August 2021. £3,116 was incurred on professional fees for work completed by the Principle Designer. 2.5% of the contract sum has been retained for potential issues which is payable 12 months from completion of the work.

Further upgrade plans have been agreed for 2022 and 2023. It is hoped that with further matched funding from the Local Authority these plans can be progressed.

Hall Repairs and Renewals

£787 was spent on the repairs and maintenance of the hall, the most significant cost being the further review and upgrade of the fire alarm system to comply with standards.

Normal Operating Income

Hire income was down from 2020 due to the Covid-19 pandemic which forced the hall to close for 5 months during the year as well as the hall being closed for the refurbishment. Major hires were slow to return but NADS and the Bonfire Society were able to hold their December events.

The Charity received four payments of financial support from Central Government via Lewes DC. (£16,573).

The interest received from M&G Holdings Charibond continued to be at an acceptable level.

£130 was raised from the sale of toys left by the Tiddlers and Toddler group.

As at 31 December 2021 £1,200 was held in respect of 2022 bookings. These receipts are included in the 2020 and 2021 accounts. A number of events were postponed, and deposits transferred to 2022.

As at 31 December 2021 the sum of £1,837 was outstanding in hire charges. These amounts were only outstanding due to the holiday period and were all cleared in January 2022. This hire income will be included within the 2022 accounts.

We only had 1 show of Newick Cinema where we achieved a surplus of £149 (2020 - £103).

Normal Operating Expenditure

In 2021 there has been an increase of £1,550 compared to 2020 in ongoing operational expenditure excluding Newick Cinema fees.

Utility bills are lower in 2021 (-£280) as a result of the hall being closed for 3 "winter" months.

Repairs and maintenance increased by £656 as a result of urgent plumbing work that need to be completed.

The hall's insurance premium also increased by £667 principally as a result of losing the "no claims bonus" due to the break in due the time the hall was closed for building works.

The Charity in 2012 agreed a 20-year asset replacement reserve policy of providing a minimum of £2,662 per annum from surplus funds. This has been achieved in all years since this policy was determined so this reserve now stands at £24,000 following expenditure of £878 on the items mentioned in the accounts above.

The Operational Surplus account has been retained at £15,000, which is the equivalent to about 9 month's income from hire and storage fees. This is to ensure there are sufficient funds to allow for any further hall closures during 2022.

Newick Cinema

In 2021 only 1 show were possible due to the Covid -19 pandemic. A surplus of £149 was achieved. Since the cinema has been running, A cumulative surplus of over £2,500 has been achieved due to this initiative. Newick Amateur Dramatic Society continue to provide the refreshments and will donate their profits (currently in excess of £2,400) back to the hall to fund future upgrade work.

VILLAGE HALL

England & Wales - Charity number 305287

Accounts

NEWICK VILLAGE HALL CHARITY

REGISTERED CHARITY NUMBER 305287

TRUSTEES REPORT AND FINANCIAL STATEMENTS

for the

YEAR ENDED 31 DECEMBER 2020

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NEWICK VILLAGE HALL CHARITY

REGISTERED CHARITY NUMBER 305287

Legal and Administrative Affairs

Trustees

(as at 1 March 2021)

David Read – Chairman
Thomas Whitlock – Vice Chairman
Michael Berry – Treasurer
Hilary Bryan – Minute Secretary
Barbara Bone – Newick Amateur Dramatic Society
Jennifer Walton – Newick Horticultural Society
David Tobbit – Newick Twining Society
Sara Asprey – Newick Badminton Club
Bronja Whitlock
Anthony Bailey
Malcolm Smith

Registered Office

55 New Heritage Way
North Chailey
Lewes
East Sussex BN8 4GD

Independent Examiner Mr Paul Sentence

Bankers

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent, ME19 4JQ

Investments

M & G Charities
PO Box 9038
Chelmsford
Essex CM99 2XF

NEWICK VILLAGE HALL CHARITY

Report of Trustees for the year ended 31 December 2020

The Trustees present their report along with the financial statements of the Newick Village Hall Charity ("Charity") for the year ended 31 December 2020.

Public Benefit

The object of the Charity is to provide premises which should be held on trust for the purposes of physical and mental training and recreation and social moral and intellectual development through the medium of reading and recreation rooms, library lectures classes, recreations, and entertainments or otherwise as may be found expedient for the benefit of the inhabitants of the Parish of Newick aforesaid and its immediate vicinity including in particular that part of the Parish of Chailey which lies to the east of the Southern Railway from Lewes to East Grinstead without distinction of sex or of political religious or other opinions but subject to the provisions of these presents.

The Charity maintains the Village Hall and makes it available for hire at reasonable rates to all local societies, clubs, groups and other suitable hirers who wish to use it.

The Charity has studied the Charity Commission's guidance on public benefit and confirms that it considers the services provided to be fully in line with that guidance.

Structure, Management and Governance

The Charity is an unincorporated trust constituted under a trust deed dated 10 March 1947.

The Trustees meet regularly throughout the year and agree the broad strategy and areas of activity including maintenance, refurbishment, finance and risk management policies.

The general management and control of the Charity premises and the arrangements for their use is vested in the Management Committee consisting of no more than 18 members nominated by local clubs and societies along with a maximum of 3 co-opted members. All members are required to stand down at the AGM for a new committee to be constituted. All committee members are Trustees

Newick Parish Council are custodian Trustees and if the Management Committee ceases to function then the hall would transfer to the Parish Council for that body to manage.

The Charity is a member of the Action in Rural Sussex Community Buildings Advice Service and receives regular advice and support on many aspects of running a village hall.

The Management Committee members are all volunteers. In addition to Committee

matters, some Committee members, free of charge, assist with hall maintenance, applying for grants and managing the Village Hall's refurbishment projects.

Risk Management

The Trustees consider that the major risks to continued viable operation of the Village Hall are those listed below. The procedures adopted to manage those risks are also given below:

➤ **Loss of income due to one or more of the major users ceasing to hire the hall.**

We have progressively refurbished and improved the Hall's facilities to make it more attractive to existing and new hires. This has maintained our level of rental and storage income at over £20,000 per annum and is an on-going process. We also actively promote the premises for parties for the under 10s as well as aged persons groups. We now hold 9 month's rental income in reserve to cover for any major user ceasing to hire the hall.

In 2021 we are also embarking upon a major refurbishment of the main hall to make it more attractive to hire for major events such as weddings and "significant" birthday parties.

➤ **Unexpected problem with premises.**

We maintain a renewal and repairs reserve to allow any such problem to be remedied quickly. We would also be supported by the Parish Council, donations and charitable bodies through grant income (see reserve policy below).

➤ **Loss of income due to pandemic**

By claiming Central Government support and careful control of our fixed costs we have been able to maintain and protect the integrity of the building. This financial support has continued into 2021.

We have no source of regular income other than through hiring the hall out to local societies and residents. We are therefore very dependent on the resilience of the local societies and organisations. In light of this we will continue with a policy of careful management of the hall budget until it is apparent that the local community has recovered.

Prior to the pandemic the Trustees initiated a project to refurbish the village hall ceiling which is showing signs of deterioration in the plaster work. This was suspended during the 2020 in view of the difficulties associated with the general lockdown. Given the publication of a road map for easing of the restrictions, we have restarted the tender process. The cost of this is covered by funds already earmarked and two substantial donations. We are confident that the earmarked funds will be sufficient to cover this cost, without risking capital reserve funds held against the occurrence of a critical event affecting the hall.

Reserves Policy

The Charity has a policy agreed from 2012 following the last major refurbishment of the hall. Revenue reserves are necessary to cover the possibility of unexpected loss of income and/or development of an unexpected maintenance problem with the premises without reducing our long-term investment. The intention is that the revenue reserves will be increased at a minimum of £2,662 per annum. This rate has been developed based on a structured programme for the replacement and refurbishment of existing facilities. The Charity has achieved this in the last 7 years since the policy was agreed.

In 2021 the Trustees will complete a fundamental review of the 2012 policy assessing all assets to ensure that the funds available for future major repairs, renewals and replacements.

Achievements and Performance

Unfortunately, the pandemic has had a drastic effect on the activity in the hall. It also necessitated the postponement of the planned refurbishment of the main hall planned for August 2020. During this time the Trustees have been grateful for the advice issued by AIRS (Action in Rural Sussex). We have followed their advice on opening / closing the hall and the various actions required to keep the hall Covid safe. This has taken up a significant amount of time in analysing the regulations and guidance issued by Central Government.

Our income from the hire of the hall has been drastically reduced and we have been dependent on government grants to cover operational expenses. This has allowed us to maintain the integrity of the building.

Given the state of the ceiling in the main hall we have continued to develop the plans to refurbish the hall, relying on donations to supplement the original capital set aside for the purpose. We intend to attempt to undertake the work during the summer months of 2021.

Although the hall has been largely closed during 2020, we have managed to maintain a programme of routine maintenance in order to keep the hall safe and in the best possible condition.

With the reduction in activity, the trustees have taken the opportunity to review and update our procedures and guides in line with recommended best practice.

We are concerned that some of our long term clients may not survive the pandemic and are therefore making plans to undertake an active advertising programme with the intension of finding new clients. We decided not to increase our charges for 2021 in order to support those societies that are trying to re-establish themselves. It has been suggested that some users would find it advantageous for the hall to have an internet connection. We have therefore installed an internet link in order to provide that facility.

Financial Review - Summary

The Covid-19 pandemic has made the analysis of the financial results for the year a one off and any comparison to previous years difficult. However, it is worth seeing the figures for last year as you can assess the financial impact of the pandemic. The focus of the Charity was, to where possible, strictly following the guidelines and rules from Central Government, to make the hall available for hire to regular weekly hires. Following the national lockdown in March limited hires were possible during various periods in the year. Major hires such as NADS, Bonfire Society, Horticultural Society were all cancelled, and major one off hires, such as weddings, postponed.

The Charity received 2 rounds of financial support totaling £11,654 from Central Government via Lewes District Council.

The Charity's income from lettings and storage which was £13,300 in 2020 compared with £21,500 in 2019 and £20,900 in 2018.

After charging all costs there was an operating surplus of £12,079 (2019: Surplus £4,127). This surplus is predominately as a result of managing the Charity's operating costs to match our direct income and holding the Central Government contribution in reserve for any further impact in 2021.

With respect to the Renewals and Repair Fund. £1,878 was spent (see accounts for details) but we were able to make a £6,324 transfer from the 2020 surplus. The fund now stands as £18,504. There was significant expenditure on upgrading the fire alarm system plus repairs to the kitchen shutters. The Trustees will, in 2021, be conducting a full review of assets, planning for future commitments.

The balance of the surplus was transferred the operational balance reserve increasing it from 6 to 9 month's rental income (£15,000).

The facilities upgrade fund balance now totals £35,953, (2019: £37,958). A significant amount of this fund will be spent in 2021 along with the allocated £25,000 awarded by Lewes District Council under the Community Infrastructure Levy grant process.

The Charity has no long-term investments but does hold £44,340 (2019: £45,000) in a fixed interest Charity Investment account with M&G holdings. The interest received for this account (£1,060) is being used to further the objectives of the Charity as it is recognised as part of our annual ongoing income.

Overall, net funds increased by £7,441 (2019 – decreased by £1,395).

The Trustees considered the financial state of the Charity to be satisfactory.

The Trustees declare that they have approved the Trustees' report above

Signed on behalf of Trustees

**D Read
Chairman**

D. H. Read.

Dated:

8th September 2021

Independent Examiners Report to The Trustees of Newick Village Hall

I report on the accounts of Newick Village Hall Charity for the year ending 31 December 2020 which are set out on pages 8 to 10.

Respective responsibilities of Trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

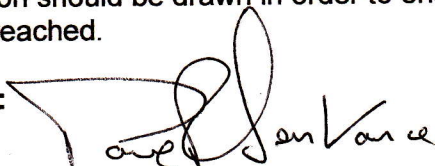
Independent Examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:



Date:

26th March 2021

NEWICK VILLAGE HALL CHARITY

Statement of Financial Activities for The Year Ended
31 December 2020

NEWICK VILLAGE HALL CHARITY

Notes to the Accounts for The Year Ended
31 December 2020

		2020	2020	2019	2019
		£	£	£	£
Hall Upgrade					
Income	Donations	-	-	-	-
Expenditure	Consultancy fees	2,100	<u>1,678</u>	1,678	<u>(1,678)</u>
Cash (outflow)/inflow on projects			(2,100)		(1,678)
Hall Renewal and Repairs					
	Village Hall signs	-		258	
	Electrical work	1501		2,793	
	Shutter repairs	377	<u>793</u>	793	<u>(3,844)</u>
Cash (outflow) on renewals			(1,878)		(3,844)
Normal Operating Activities					
Income	Lettings	12,453		20,683	
	Storage	819		878	
	Donations	422		145	
	Government Grants	11,654		-	
	Newick Cinema	600		4,328	
	Investment Interest	1,060	<u>989</u>	989	<u>27,023</u>
			27,008		27,023
Expenditure	Electricity	965		1,438	
	Gas	1,054		1,214	
	Water	462		908	
	Insurance	1,325		1,561	
	Repairs/ Mtnce	1,297		1,582	
	Caretaking/Cleaning	5,020		8,067	
	Newick Cinema	497		3,145	
	Booking Secretary	3,283		3,750	
	Fees and Licenses	180		536	
	Broadband / telephones	342		156	
	Sundries/Admin	504	<u>539</u>	539	<u>22,896</u>
			14,929		22,896

Cash Inflow on normal activities	12,079	4,127
Total inflow/(outflow) for the year	8,101	(1,395)
Funds Brought Forward	62,016	63,411
Adjustment on Investment Value	(660)	-
Funds Carried Forward	69,457	62,016

Represented By:

CAF Current Account	24,901	16,882
M & G Holdings	44,340	45,000
Petty Cash	216	134
Total	69,457	62,016

Allocated to:

Operational Surplus	15,000	10,000
Maintenance and Renewals Fund	18,504	14,058
Facilities Upgrade	35,953	37,958
	69,457	62,016

Assets

The principle assets held by the Charity are land where the hall is situated, the village hall building, fixtures/fittings, funds on deposit/bank account, and a small amount of petty cash.

Hall Refurbishments

The planned work needed to repair the plaster work in the ceiling as well as improve the lighting and acoustics of the hall was again delayed due to the Covid-19 pandemic. The successful bid for matched funding from the Lewes District Council controlled Community Infrastructure Levy fund has been retained from 2018. Subject to an agreed legal agreement we anticipate commencing work at the end of July 2021. £2,100 was incurred on professional fees for work completed by the Principle Designer.

Further upgrade plans have been agreed for 2022. The Charity has, in 2021, received a significant legacy from a generous benefactor and it is hoped that with further matched funding from the Local Authority these plans can be progressed.

Hall Repairs and Renewals

£1,878 was spent on the repairs and maintenance of the hall, the most significant one being the upgrade of parts of the fire alarm system to comply with standards.

Normal Operating Income

Hire income was down from 2019 due to the Covid-19 pandemic which forced the hall to close for significant periods of time during the year.

The Charity received two payments of financial support from Central Government via Lewes DC. (£11,654).

The interest received from M&G Holdings Charibond continued to be at a reasonable level. Interest received will reduce in 2021 as we intend to use some of our reserves to fund the upgrade work.

A £200 donation was received from Rex Hawkes as a result of a Boxing Day tea party to raise funds for the hall.

As at 31 December 2020 £1,200 was held in respect of 2021 bookings. These receipts are included in the 2019 and 2020 accounts. A number of annual events were postponed, and deposits transferred to 2021.

As at 31 December 2020 the sum of £343 was outstanding in hire charges. These amounts were only outstanding due to the holiday period and were all cleared in January 2021. This hire income will be included within the 2021 accounts.

We only had 2 shows of Newick Cinema where we achieved a surplus of £103 (2019 - £1,183).

Normal Operating Expenditure

In 2020 there has been a decrease (£5,319) in ongoing operational expenditure excluding Newick Cinema fees.

Utility bills are lower in 2020 (-£1,079) as a result of the hall being closed.

Caretaking, Cleaning and Booking Secretary fees were lower (-£3,517) as a result of the reduced workload due to the hall being closed.

The Charity in 2012 agreed a 20-year asset replacement reserve policy of providing a minimum of £2,662 per annum from surplus funds. This has been achieved in all years since this policy was determined so this reserve now stands at £18,504 following expenditure of £1,878 on the items mentioned in the accounts above.

The Operational Surplus account has been increased to £15,000, which is the equivalent to about 9 month's income from hire and storage fees. This is to ensure there are sufficient funds to allow for any further hall closures during 2021.

The Facilities Upgrade Reserve of £35,953 which along with Local Authority grants will fund the hall improvements. In 2021 the Charity has received an interim payment £30,000 donation from the trust of generous benefactor. This will be added to the Upgrade fund to finance future planned work.

Newick Cinema

In 2020 only 2 shows were possible due to the Covid -19 pandemic. A surplus of £103 was achieved. Since the cinema has been running, we have achieved a cumulative surplus of over £2,350. Newick Amateur Dramatic Society continue to provide the refreshments and will donate their profits (currently in excess of £2,400) back to the hall to fund future upgrade work. At the time of writing it is not known whether the cinema will return in 2021.