

# PEACE MEMORIAL HALL - HERSTMONCEUX

England & Wales · Charity number 305254

## Details

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**Other names** PEACE MEMORIAL HALL, HERSTMONCEUX VILLAGE HALL

**Status** Registered

**Legal form** Other

**Registered** 1963-09-26

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Chestnut Lodge  
West End  
Herstmonceux  
Hailsham  
BN27 4NZ

**Phone** 01323411020

**Email** [hxvillagehall@btconnect.com](mailto:hxvillagehall@btconnect.com)

## Activities

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**Objects:** FOR THE PURPOSES OF A VILLAGE HALL

**Activities:** VILLAGE HALL

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** Arts/culture/heritage/science, Economic/community Development/employment, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

## Geography

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- **Area of benefit:** THE CIVIL PARISH OF HERSTMONCEUX AND ITS IMMEDIATE VICINITY
- East Sussex

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£41,439	£52,050	-	-
2023-12-31	£70,035	£67,982	-	-
2022-12-31	£37,186	£38,079	-	-
2021-12-31	£34,644	£26,455	-	-
2020-12-31	£19,439	£21,538	-	-

## Trustees

Name	Role	Appointed
CHRISTOPHER JOHN THOMPSON	Chair	2020-01-01
ELIZABETH MARION FORD		2020-01-01
IAN MICHAEL ALEXANDER STEWART		1998-03-18
JANET MESSAGE		2023-02-20
JO MARY ANGEAR		2020-01-01
LISA JOY TAPLIN		2020-01-01
MR NAISH		
NICHOLAS ALAN PORTER		2020-01-01

## Linked charities

- HERSTMONCEUX MEMORIAL TRUST FUND (305254-1)
- HERSTMONCEUX VICTORY HALL TRUST FUND (305254-2)

**PEACE MEMORIAL HALL - HERSTMONCEUX**

England & Wales - Charity number 305254

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# Accounts

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PEACE MEMORIAL HALL – HERSTMONCEUX  
(RCN305254)  
TRUSTEES REPORT  
YEAR ENDED 31 DECEMBER 2024

The Trustees present their Annual Report with the Audited Accounts for the year ended 31 December 2024

Background/History

Peace Memorial Hall – Herstmonceux (more commonly known as Herstmonceux Village Hall) operates under a scheme dated 1<sup>st</sup> October 1948 as varied by a scheme of the Charity Commissioners dated 15<sup>th</sup> April 1996 and is registered with the Charity Commission under number 305254.

Principal Objects

These remain the same as set out in the Charity Commission records and the Trustees ensure that these objects are adhered to in the running and management of the Hall.

Review 1.1.2024 to 31.12.2024

The Hall is heavily used by Parishioners and residents in the locality of Herstmonceux Parish, the village Pre-school playgroup, Women's Institute, Herstmonceux Amateur Theatrical Society, Under 5's group, meetings of Parish Council, Free Church events, Parish Church events, several dance and fitness groups and used for wedding receptions, funeral teas and parties for young children. The Hall has been maintained and operated by the Management Committee. The Committee have reviewed and ensured that all rules and regulations and operating procedure and certificates have been obtained.

Grants

The Hall received, with thanks, a grant of £500 from Herstmonceux Parish Council towards the cost of a door replacement.

Financial Review

The accounts detail the fact that the Hall actual hall hire income ( excluding Grants ) has decreased slightly. The hire income was £40939.14. The expenditure was £52450.19 for the year which was higher than usual. The additional cost related to the provision of a new foul drainage system at a cost of £6396.00 and the resurfacing of the Main Hall floor at a cost of £4039.20. The funding for both came from the previous grants received.

The Hall is heavily used and of great benefit to the residents in the area.

The Hall bankers are HSBC Bank plc.

Dated and signed:



C J Thompson -Chair

11<sup>th</sup> October 2025

Table 1

		2023	2024	
herstmonceux village hall				
cash balances				
at 31ST DECEMBER	<b>2024</b>			
		2023	2024	
hsbc bank plc hailsham		39104.21	£29041.19	
less uncleared effects		2595.80	£3633.77	
balances		<u>36418.81</u>	<u>£25407.42</u>	
RECONCILIATION		START OF	2024	£ 36,418.41
		END OF	2024	<u>£ 25,407.42</u>
		DEFICIT		<u>£ 11,010.99</u>
	INCOME-hire fees	2024		£ 40,939.14
	GRANTS	2024		<u>£ 500.00</u>
		2024 Total		£ 41,439.14
	EXPENDITURE	2024		<u>£ 52,050.13</u>
		DEFICIT		<u>£ 11,010.99</u>

Table 1

herstmonceaux village hall	2024				
income	2023	Monthly Comparison	2024	Grants included in the income 2024	Grants included in income 2023
January	3436.00	3436.00	2492.00		
February	4000.00	4000.00	3635.00		
March	3956.00	3956.00	3451.00	500.00	500.00
April	5535.00	5535.00	5223.14		
May	2387.00	2387.00	2401.00		
June	3315.00	3315.00	4043.00		
July	4032.00	4032.00	3834.00		
August	2477.00	2477.00	2270.00		
September	12109.00	12109.00	2463.00		10000.00
October	2571.00	2571.00	3812.00		
November	17822.00	17822.00	4238.00		15137.00
December	8395.00	8395.00	3577.00		2793.00
	70035.00	70035.00	41439.14		28430.00

Table 1

2024 Expenditure	January	February	March	April	May	June	July	August	September	October	November	December Total	
Wages Clean	495.00	498.00	498.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	6174.00	
Rates	34.00			36.21	36.00	36.00	36.00	36.00	36.00	36.00	36.00	368.21	
Permit Licence	233.47		241.98				247.86			247.86	180	1218.03	
Electricity	1897.25			1684.38			2887.45			2138.64		10760.52	
Refunds						54.65	220.61	160.36		196.48	183.71	1760.39	
Water + Sewerage		165.32	21.97	296.42	271.09							56	
Cleaning Materials				263.13			262.70		555.80			0	
Fire Alarm/Security	159.60		310.00									978.33	
Lighting												562.70	
Maintenance												200.76	
PPL/FRS		200.76					750.00				96.00	1448.00	
General Repairs			600.00				1605.52					1805.52	
Insurance												401.62	
Computer	39.60		43.29	43.00								126.89	
Shutters												0	
Plumbing			142.91	529.08								671.99	
Internal Decorating	420.00											400.00	
External Decorating												0	
Petty Expenses		15.74	48.94									64.68	
Postages	12.00		7.25	6.60			3.00					31.05	
Misc			18.79	19.09	64.10	54.50	74.01		79.91		10.29	339.69	
Bulk Charges	10.86	8.36	11.09	10.11	11.26	9.89	9.49	8.13	7.49	10.40	6.93	113.59	
Photocopy expenses/Web site												0	
AIRIS												0	
Electrical Equipment and fitting	208.60	268.99							144.00			144	
Drain clearing and repairs and renewal		6396.00		234.00	665.50	401.40		234.00			249.00	8208.90	
Car Park Maintenance					506.17							506.17	
Hedge Cutting and trimming					200.00		200.00		335.00			1030.00	
Rent	412.50		412.50			412.50				412.50		1650.00	
Wking			322.53	104.56			120.20			179.69		883.94	
Miscellets	263.07	177.91			16.78							167.74	
Window Cleaning			85.00							66.00		457.76	
Rubbish Collection	77.64	54.29	68.89	62.86	49.75	100.08	83.45	64.37	48.24	187.22	69.91	195.00	
Wages - Manager	440.00	440.00	440.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	6000.00	
Projector Screen												0	
Furniture												0	
Cooker Cleaning												0	
Main Hall floor											4039.20	4039.2	
Flags/PRIL			300.48								26.00	326.48	
												0	
												0	
<b>MONTHLY TOTALS</b>	<b>4377.98</b>	<b>8035.37</b>	<b>3549.53</b>	<b>4530.62</b>	<b>2000.64</b>	<b>3173.92</b>	<b>7709.28</b>	<b>1021.89</b>	<b>2946.24</b>	<b>4514.19</b>	<b>6332.04</b>	<b>4356.43</b>	<b>53450.13 Annual Totals</b>
													<b>53450.13</b>

**Independent Examiner's Report**  
**To the Committee of Herstmonceux Village Hall**

This report on the accounts for the year ended 31<sup>st</sup> December 2024, which are set out on pages 1 to 3, is in respect of an examination carried out in accordance with s.145 of the Charities Act 2011 Act).

**Respective responsibilities of the Committee and the examiner:**

As members you are responsible for the preparation of the accounts: you consider the audit requirement of the Regulations and section 145 (5)(b) of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulations.

**Basis of this report:**

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145 (5)(b) of the Act. That examination includes a review of the accounting records kept by the committee and the comparison of those accounts with those explanations from you as committee members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given in the accounts.

**Independent examiner's statement:**

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements.  
A). to keep accounting records in accordance with section 130 of the Act and  
B). to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met, or
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts reached.



Andrew Phillips  
Wilson Phillips  
Hughenden, West End  
Herstmonceux  
East Sussex BN27 4NL

Date: 10/10/2025

Approved and adopted by the Committee on the 11<sup>th</sup> October 2025

Chairman 

**PEACE MEMORIAL HALL - HERSTMONCEUX**

England & Wales - Charity number 305254

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# Accounts

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PEACE MEMORIAL HALL – HERSTMONCEUX  
(RCN305254)  
TRUSTEES REPORT  
YEAR ENDED 31 DECEMBER 2023

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Principal Objects

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Review 1.1.2023 to 31.12.2023

The Hall is heavily used by Parishioners and residents in the locality of Herstmonceux Parish, the village Pre-school playgroup, Women's Institute, Herstmonceux Amateur Theatrical Society, Under 5's group, meetings of Parish Council, Free Church events, Parish Church events, several dance and fitness groups and used for wedding receptions, funeral teas and parties for young children. The Hall has been maintained and operated by the Management Committee. The Committee have reviewed and ensured that all rules and regulations and operating procedure and certificates have been obtained.

Grants

The Hall Committee and users were extremely grateful to receive Grants totalling £28430.00 in the year. The biggest grant was one from BIFFA that enabled the Hall to replace all the windows and fire doors. This has had a very good improvement in the heat retention, reduction in electricity costs and benefited all the users.

Financial Review

The accounts detail the fact that the Hall actual hall hire income ( excluding Grants ) has increased from £37186.18 to £41605.00. The expenditure was in 2022 £38079.04 but has now risen to £39952.00. The Hall is very heavily used and benefits the whole community.

The Hall bankers are HSBC Bank plc.

Dated and signed:

19/2/2024

C J Thompson -Chair



**Independent Examiner's Report**  
**To the Committee of Herstmonceux Village Hall**

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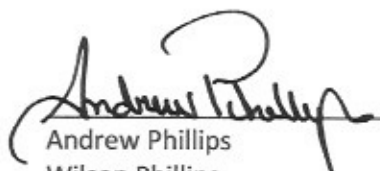
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Andrew Phillips  
Wilson Phillips  
Hughenden, West End  
Herstmonceux  
East Sussex BN27 4NL

Date: \_\_\_\_\_

6/9/2024

Approved and adopted by the Committee on the \_\_\_\_\_

19/2/2024

Chairman \_\_\_\_\_





Table 1

herstmonceux village hall					
2023					
income	2022	Monthly Comparison	2023	Grants included in the income 2023	Grants included in income 2022
January	2941.18	2941.18	3436.00		
February	6053.00	6053.00	4000.00		2667.00
March	2165.00	2165.00	3956.00	500.00	
April	3812.00	3812.00	5535.00		
May	3140.00	3140.00	2387.00		
June	2859.00	2859.00	3315.00		
July	2648.00	2648.00	4032.00		
August	2852.00	2852.00	2477.00		
September	1454.00	1454.00	12109.00	10000.00	
October	2563.00	2563.00	2571.00		
November	3182.00	3182.00	17822.00	15137.00	
December	3517.00	3517.00	8395.00	2793.00	
	37186.18	37186.18	70035.00	28430.00	2667.00
<b>Hire Charge net of Grants</b>			<b>70035.00</b>		
			<b>28430.00</b>		
			<b>41605.00</b>		

Table 1

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Wages Cleaner	458.00	458.00	458.00	458.00	458.00	458.00	498.00	498.00	498.00	498.00	498.00	498.00	6555.00
Rates	64.00	34.00	33.17	34.00	34.00	34.00	34.00	34.00	34.00	34.00	34.00	34.00	369.17
Telephone	215.82	2030.78	215.82	215.82	215.82	215.82	215.82	215.82	215.79	215.79	180.00	180.00	180
Electricity	14.00	3051.18	3051.18	3051.18	3051.18	1506.68	1506.68	1506.68	013.43	013.43	450.43	450.43	6632.48
Refunds	14.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	214.00	214.00	214.00	214.00	214.00
Water + Sewerage	89.34	76.36	114.00	165.00	54.55	249.69	50.69	118.95	147.97	147.97	147.97	194.55	1457.3
Clearing Materials					22.50							350.00	352.50
Fire Alarm/Security		25.50	125.00	541.69	482.00	126.00	135.90	106.00	522.00		266.00	260.44	2332.00
Lighting						30.00							233.44
Maintenance													
PPU/PRS		142.64											142.64
General Repairs		73.45			2052.00						25137.00	2993.00	30235.46
Insurance			26.74				1751.56						1761.56
Computer	50.00					43.20							93.20
Shuttles											273.27		273.27
Plumbing											324.00		324
Internal Decorating													0
External Decorating													0
Petty Expenses	13.84					8.60	8.25		14.25		25.00	47.47	86.31
Postages	4.58				9.99		94.01			150.00	65.70	6.00	42.68
Misc					9.09	10.50	12.96	10.48	8.40	10.08	8.12	9.15	333.78
Bank Charges	9.86	9.40	9.66	9.44	9.09	678.48							117.65
Photocopy expenses/ Web site													678.48
AFRS									144.00				144
Electrical			409.40									750.00	1159.40
Equipment													
Drain cleaning and repairs						732.00						234.00	966
Car Park Maintenance													0
Hedge Cutting and trimming	420.00				150.00	254.00	285.00		250.00		265.00		1584.00
Rent				1.00			412.50	411.50		412.50			1237.50
Wiring	85.34	66.32	60.08			171.47	110.21		72.51		64.76	158.40	659.58
Nisabets			82.26										82.26
Window Cleaning		55.00			65.00				65.00			65.00	260.00
Rubbish Collection	48.65	42.20	61.34	58.27	45.89	104.63	44.45	72.43	56.37	179.21	50.33	40.25	812.22
Wages - Manager	400.00	400.00	400.00	440.00	440.00	440.00	440.00	440.00	440.00	440.00	440.00	440.00	5150.00
Projector Screen													
Furniture													
Cooler Cleaning					100.00				780.00				780
Grant Fee									35.00				35.00
MONTHLY TOTALS	1659.83	5409.64	1785.30	5613.57	4721.50	4429.17	4093.25	1659.45	2686.53	3134.92	26314.57	6042.27	67982.4
Annual Totals													67982.4

**PEACE MEMORIAL HALL - HERSTMONCEUX**

England & Wales - Charity number 305254

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# Accounts

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PEACE MEMORIAL HALL – HERSTMONCEUX  
(RCN305254)  
TRUSTEES REPORT  
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Review 1.1.2022 to 31.12.2022

The Hall is heavily used by Parishioners and residents in the locality of Herstmonceux Parish, the village Pre-school playgroup, Women's Institute, Herstmonceux Amateur Theatrical Society, Under 5's group, meetings of Parish Council, Free Church events, Parish Church events, several dance and fitness groups and used for wedding receptions, funeral teas and parties for young children. As the Covid 19 rules have been removed the Hall has returned gradually to a pre-covid use and operation. The Hall has been maintained and operated by the Management Committee who have worked to ensure that the Hall remains so far as possible Covid safe. The Hall was grateful to receive Grants totalling £2667.00. The Hall has benefited for part of the year by rent allowances from Herstmonceux Parish Council. The Hall has purchased new chairs and reviewed and ensured that all rules and regulations and operating procedure and certificates have been obtained. There have been ongoing surveys on the state and condition of the building which will result in roof tile replacement under guarantee. The electricity increased cost crisis has been dealt with by the fact that a three year guaranteed unit cost was agreed before the onset of crisis and by Hall hirers being very good at turning off heaters at end of hire.

Financial Review

The accounts detail the fact that the Hall income has increased from £20936.00 to £37186.18 (which includes the grant of £2667.00) . The expenditure was in 2021 £26,454.62 but has now risen to £38079.04. This sum does however include the cost of the new chairs (£1906.20) and a new office computer (£1156.43).

The Winter period, where heating costs are high and the Hall has to stay open for the Pre-school and other essential services, has not passed. There have been increases in hire charges to cover some of the shortfall.

The Hall bankers are HSBC Bank plc.

Dated and signed:



C J Thompson -Chair

30/10/2023

**Independent Examiner's Report**  
**To the Committee of Herstmonceux Village Hall**

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- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts reached.



Andrew Phillips  
Wilson Phillips  
Hughenden, West End  
Herstmonceux  
East Sussex BN27 4NL

Date: 26/10/23

Approved and adopted by the Committee on the 30/10/2023

Chairman 

Table 1

herstmonceux village hall					
cash balances					
at 31ST DECEMBER		2022			
		2021		2022	
hsbc bank plc hailsham		36,530.71		35663.94	
add credit not on statement				173.00	
				35836.94	
less uncleared effects		1,272.04		1471.13	
balances		35,258.67		34365.81	
RECONCILIATION		START OF	2022	£	35,258.67
		END OF	2022	£	<u>34,365.81</u>
		SURPLUS/ DEFICIT		£	<u>892.86</u>
	INCOME-hire fees	2022		£	34,519.18
	GRANTS	2022		£	<u>2,667.00</u>
		2022 Total		£	37,186.18
	EXPENDITURE	2022		£	<u>38,079.04</u>
		SURPLUS/ DEFICIT		£	<u>892.86</u>

Table 1

herstmonceux village hall						
income	2021	2021-monthly comparison	2022	Grants included in the income		
January	2706.00	2706.00	2941.18			
February	4602.00	4602.00	6053.00	2667.00		
March	2483.16	2483.16	2165.00			
April	1883.00	1883.00	3812.00			
May	249.00	249.00	3140.00			
June	576.00	576.00	2859.00			
July	604.00	604.00	2648.00			
August	824.00	824.00	2852.00			
September	508.95	508.95	1454.00			
October	1317.00	1317.00	2563.00			
November	1460.29	1460.29	3182.00			
December	2226.00	2226.00	3517.00			
	19439.40	19439.4	37186.18			

HEISTMONCEUX VILLAGE HALL - MONTHLY EXPENDITURE

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Wages Cleaner	433.00	433.00	433.00	458.00	459.00	458.00	458.00	459.00	458.00	458.00	458.00	458.00	5421.00
Rates			205.00	64.00	64.00	64.00	64.00	64.00	64.00	64.00	64.00	64.00	781.00
Premise Licence											180.00		180
Telephones	222.58			215.82			215.82			215.82			870.04
Electricity	344.05	1503.65		354.15			354.15			1290.23			7820.13
Water	43.51	33.68	33.68	33.68	33.68	116.82	230.50	420.55		118.08	34.90	156.00	1268.1
Sewerage						284.71		195.21					572.05
Cleaning Materials		8.60	67.03										72.83
Fire Alarm/Security	42.00	144.72			197.00				1845.50	1177.74			2406.33
Lighting Maintenance		308.25								1177.74			1680.99
PPL/PFRS		132.00								124.49			132.00
General Repairs			204.00										1287.19
Insurance													1687.56
Computer	75.00				84.75	100.00		25.00					114.68
Shutters									324.00				1156.43
Pumbing							358.53						324
Internal Decorating													175.60
External Decorating													535.13
Party Expenses	85.12		42.85			150.00							0
Postages	7.08		11.58			5.44		18.84					74.35
Postals/Misc	88.00			100.00		24.00	288.00			100.00	25.00		352.42
Bank Charges	9.84	8.20	13.34	9.66	9.37	8.12	7.88	11.08	9.75	8.68	10.18	10.99	826.00
Photocopy expenses													117.3
A/R/S									144.00				0
Electrical Equipment			114.00										144
Drain cleaning and repairs											368.00		114.00
Car Park Maintenance													368
Hedge Cutting and strimming					200.00		335.00		200.00				0
Paint		182.33	1.00	85.93	272.32	1.00	133.42	67.63	136.83	1.00			285.00
Vising													1.00
Nets/bats													43.95
Window Cleaning		65.00					63.00			65.00			128.23
Rubbish Collection	51.00	45.38	70.67	47.38	62.55	53.86	50.84	61.34	41.78	138.82	49.11	66.53	725.25
Wages - Manager	235.00	395.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	4825.00
Projector Screen			89.99										89.99
Furniture							571.85			1334.34			80.89
Cooker Cleaning								200.00					1906.2
													200
													0
													0
													0
													0
MONTHLY TOTALS	1831.18	3234.99	2004.15	1417.86	2528.66	1846.05	9329.45	1549.45	3823.95	4205.97	2874.77	3415.78	38079.04
													38079.04
													Actual Totals

**PEACE MEMORIAL HALL - HERSTMONCEUX**

England & Wales - Charity number 305254

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# Accounts

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PEACE MEMORIAL HALL – HERSTMONCEUX  
(RCN305254)  
TRUSTEES REPORT  
YEAR ENDED 31 DECEMBER 2021

The Trustees present their Annual Report with the Audited Accounts for the year ended 31 December 2021

Background/History

Peace Memorial Hall – Herstmonceux (more commonly known as Herstmonceux Village Hall) operates under a scheme dated 1<sup>st</sup> October 1948 as varied by a scheme of the Charity Commissioners dated 15<sup>th</sup> April 1996 and is registered with the Charity Commission under number 305254.

Principal Objects

These remain the same as set out in the Charity Commission records and the Trustees ensure that these objects are adhered to in the running and management of the Hall.

Review 1.1.2021 to 31.12.2021

The Hall is heavily used by Parishioners and residents in the locality of Herstmonceux Parish, the village Pre-school playgroup, Women's Institute, Herstmonceux Amateur Theatrical Society, Under 5's group, meetings of Parish Council, Free Church events, Parish Church events, several dance groups and used for wedding receptions, funeral teas and parties for young children BUT this year it has again been materially affected by the Covid-19 pandemic. The Hall has been affected by limited use rules and regulations imposed by Government. The Hall has been maintained and operated by the Management Committee who have worked to ensure that the Hall remains so far as possible Covid safe. The Hall was grateful to receive Wealden D C and Government Grants totalling £13708.00 which has enabled the Hall to maintain those services that were permitted by regulation in the pandemic. It has also meant that new shutters have been able to be installed in the Main Hall kitchen in order to comply with health and safety rules. The Hall has benefited for part of the year by rent allowances from Herstmonceux Parish Council. The hall has been used by the Pre-School all year and in the latter part of the year became increasingly used by the usual users and children parties for the very young children. It was good to see them able to have parties and to use the hall for these events, Some users have ceased use caused mainly by their inability to attract users due to the pandemic and this has reduced income.

Financial Review

The accounts detail the fact that the Hall hire charge income has increased from £19439.40 to £20936.00, which is a very marginal increase. The expenditure was £26,454.62 but this does include the £5094.00 spent on the new shutters and paid for out of the grants received. Our electricity supplier has ceased trading and we have had to negotiate with a new supplier at over 100% increase in charges. Steps have been taken wherever possible to reduce electricity usage. The Winter period, where heating costs are high and the Hall has to stay open for the Pre-school and other essential services, has not passed. There have been increases in hire charges to cover some of the shortfall.

The Hall bankers are HSBC Bank plc.

Dated and signed:  
Ian Michael Alexander Stewart – Trustee and Honorary Treasurer

27 October 2022

**Independent Examiner's Report**  
**To the Committee of Herstmonceux Village Hall**

This report on the accounts for the year ended 31<sup>st</sup> December 2021, which are set out on pages 1 to 3, is in respect of an examination carried out in accordance with s.145 of the Charities Act 2011 Act).

**Respective responsibilities of the Committee and the examiner:**

As members you are responsible for the preparation of the accounts: you consider the audit requirement of the Regulations and section 145 (5)(b) of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulations.

**Basis of this report:**

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145 (5)(b) of the Act. That examination includes a review of the accounting records kept by the committee and the comparison of those accounts with those explanations from you as committee members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given in the accounts.

**Independent examiner's statement:**

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements.
  - A). to keep accounting records in accordance with section 130 of the Act and
  - B). to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met, or
  
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts reached.

  
\_\_\_\_\_  
Andrew Phillips  
Wilson Phillips  
Hughenden, West End  
Herstmonceux  
East Sussex BN27 4NL

Date: 21/10/2022

Approved and adopted by the Committee on the 27/10/2022

Chairman   
\_\_\_\_\_

Table 1

herstmonceux village hall				
cash balances				
at 31ST DECEMBER	<b>2021</b>			
		2020		2021
hsbc bank plc hailsham		<b>£27069.29</b>		<b>36,530.71</b>
add credit not on statement				
less uncleared effects				<b>1,272.04</b>
balances		<b>£27069.29</b>		<b>35,258.67</b>
RECONCILIATION		START OF	2021	£ 27,069.29
		END OF	2021	£ <u>35,258.67</u>
		SURPLUS		£ <u>8,189.38</u>
	INCOME-hire fees	2021		£ 20,936.00
	GVMT and WDC GRANT	2021		£ <u>13,708.00</u>
		2021 Total		£ 34,644.00
	EXPENDITURE	2021		£ <u>26,454.62</u>
		SURPLUS		£ <u>8,189.38</u>

Table 1

	herstmonceaux village hall					
	income	2020	2020	2021	Grants included in the income	
	January	2706.00	2706.00	30.00		
	February	4602.00	4602.00	1259.00		
	March	2483.16	2483.16	110.00		
	April	1883.00	1883.00	14524.00	13708.00	
	May	249.00	249.00	660.00		
	June	576.00	576.00	1692.00		
	July	604.00	604.00	2111.00		
	August	824.00	824.00	2102.00		
	September	508.95	508.95	1730.00		
	October	1317.00	1317.00	2764.00		
	November	1460.29	1460.29	4626.00		
	December	2226.00	2226.00	3036.00		
		19439.40	19439.40	34644.00		

Table 1

Expenditure 2021	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Totals
WAGES	£ 210.00	£ 195.00	£ 210.00	£ 210.00	£ 230.00	£ 433.00	£ 433.00	£ 433.00	£ 433.00	£ 433.00	£ 433.00	£ 555.00	£ 4,266.00
RATES						£ 397.50	£ 41.00	£ 41.00	£ 41.00	£ 180.00			£ 151.70
PREMISES LICENCE										£ 180.00			£ 858.80
TELEPHONES	£ 214.20			£ 214.20			£ 214.20			£ 214.20			£ 858.80
ELECTRICITY	£ 198.22	£ 440.46	£ 351.21	£ 302.45	£ 481.54	£ 655.00	£ 304.50	£ 188.81	£ 250.16	£ 250.43	£ 351.50	£ 558.20	£ 4,703.63
WATER/SEWERAGE	£ 250.50	£ 237.80	£ 101.28		£ 160.24	£ 93.55	£ 9.65	£ 9.65	£ 9.85	£ 63.55	£ 72.50	£ 72.50	£ 791.89
RUBBISH COLLECTION	£ 30.25	£ 18.43	£ 48.08		£ 33.93	£ 35.15	£ 27.00	£ 24.55	£ 57.20	£ 54.45	£ 55.32	£ 65.69	£ 475.83
CLEANING AND MATERIALS			£ 127.23					£ 177.84				£ 139.20	£ 444.27
FIRE ALARM/SECURITY MAINTENANCE	£ 154.40	£ 137.40	£ 254.00			£ 72.00			£ 650.43				£ 1,345.63
LIGHTING MAINTENANCE							£ 155.78	£ 28.23					£ 187.01
PERFORMING RIGHTS LICENCE										£ 133.64			£ 133.64
TREE MAINTENANCE/GENERAL REPAIRS								£ 32.40					£ 32.40
INSURANCE AND WARRANTY							£ 1,457.21						£ 1,457.21
COMPUTER EQUIPMENT AND PROGS	£ 30.00					£ 55.19			£ 50.00	£ 175.36	£ 152.00		£ 472.55
SHUTTER MAINTENANCE								£ 5,094.00					£ 5,094.00
PLUMBING			£ 395.00										£ 395.00
DECORATING INTERNAL													
EXTERNAL													
PETTY EXPENSES AND REFUNDS		£ 61.21							£ 128.50	£ 75.69	£ 305.50	£ 168.19	£ 668.58
SIGN BOARD										£ 144.00			£ 144.00
PHOTOCOPIING EXPENSES													
ACTION IN RURAL SUSSEX													
BOUNCED CHECKE													
ELECTRICAL EQUIPMENT													
DRAIN CLEANING AND REPAIR			£ 210.00	£ 1,254.00						£ 210.00			£ 1,754.00
CAR PARK MAINTENANCE													
HEDGECUTTING AND STRAWING					£ 80.00				£ 255.00		£ 144.00	£ 150.00	£ 599.00
VINOVA DIRECT - chairs and paper goods									£ 205.95	£ 194.74			£ 396.32
Postages									£ 17.15				£ 17.15
PAINTING													
THE SHINE													
MSBETTS									£ 351.20	£ 42.80			£ 42.80
Keyts													
SOUTH COAST CATERING - equipment										£ 412.50		£ 412.50	£ 825.00
RENT						£ 136.48							£ 136.48
CLEANING AND MATERIALS													
CLEANING COCKEYNTON/CHEN													
WINDOW WASHING/CLEANING					£ 60.00								£ 60.00
BATTERIES FOR EMERGENCY LIGHTS													
MONTHLY TOTALS	£1,077.98	£ 1,038.45	£ 2,284.50	£ 835.59	£ 904.15	£ 1,458.21	£ 2,311.14	£ 5,094.68	£ 2,437.02	£ 2,281.70	£ 1,884.22	£ 2,250.34	£ 28,454.52