

**Registered charity number
305251**

The Heathfield Village Institute and Goward Hall

Trustees' Report and Accounts

31st December 2024

The Heathfield Village Institute and Goward Hall
Report and Accounts
Contents

	Page
Annual Report- Legal and administrative details	1
- Annual review	2
Statement of Trustees' responsibilities	3
Independent examiners report	4
Balance sheet	5
Statement of financial activities	6
Notes to the accounts	7-9

**The Heathfield Village Institute and Goward Hall
Annual Report
For the year ended 31st December 2024**

Legal and administrative details

Founded 1921

LEGAL STATUS

The Trust was established by a Charitable Trust Deed on 22nd September 1921, the official Custodian for Charities holding the title to the hall and adjoining land. This deed was embodied into a formal Scheme on 3rd July 1981 and is subject to an amendment dated 23rd January 2008.

OBJECTS

The provision of a village hall for the use of the inhabitants of the village of Heathfield.
The hall was opened in 1921.

MANAGEMENT COMMITTEE

Elected

Mr C Davis (chairman)
Mr J Healey (vice chairman)
Mrs E Davis (Secretary)
Mrs P Garland
Mr K Knight Treasurer (resigned 31/12/2024))

Appointed

Mrs P Knight
Mrs L Edmonds

The members of the management committee are elected annually by the community in addition to Which further members are appointed by local organisations who use the hall.

PRINCIPAL ADDRESS

Goward Hall
Cade Street
Old Heathfield
East Sussex

BANKERS

Lloyds Bank PLC
82 High Street
Lewes
East Sussex

REGISTERED CHARITY NUMBER
305251

The Heathfield Village Institute and Goward Hall
Annual Review
For the year ended 31st December 2024

The trustees present their report and accounts for the year ended 31st December 2024

MANAGEMENT

There were no changes in the charity's management other than disclosed on page 1

REVIEW OF ACTIVITIES

The hall continues to be used by local organisations and individuals and no significant change took place in the already established patterns of lettings.

We kept in mind the Charity Commission's guidance on the provision of public benefit.

On 12th April 2010 the Trustees granted a lease of a designated part of the premises to Children In Paradise Limited. Subsequently Chantry Childcare Limited. The associated rent deposit of £3,000 held in a designated bank account, is shown in creditors. Note 6 herein. Accrued interest, belonging to the tenant, has been deducted from net assets, see page 5.

FINANCIAL PERFORMANCE

The Trustees are satisfied with the results for the year

The accounts are drawn up on the receipts and payments basis except for any rent due in December but not received until the following month.

There are no major risks that the Trustees have identified to which the Charity is exposed that have not been insured against.

Chris Davis (chairman)

The Heathfield Village Institute and Goward Hall
Statement of Trustees' responsibilities.

Law applicable to Charities in England and Wales require the trustees to prepare accounts for each financial year which give a true and fair view of the charity's activities during the year and of its financial position at the end of the year (unless the charity is entitled to prepare the accounts on the alternative receipts and payments basis) in preparing those accounts, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards and statements of recommended accounting practice have been followed, subject to any departures disclosed and explained in the accounts.
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with applicable law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for prevention and detection of fraud and other irregularities.

The Heathfield Village Institute and Goward Hall
Independent examiners report
To the Trustees of the Heathfield Village Institute and Goward Hall

We report on the accounts of the Trust for the year ended 31st December 2024 which are set out on pages 5 to 9.

This report is made solely to the Trustees, as a body. Our examination has been undertaken so that we might state to the trustees those matters we are required to state to them and for no other purpose. To the fullest extent permitted by law. We do not accept or assume responsibility to anyone other than the Trustees for our work, for this report, or for the opinions we have formed.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER.

As the charity's Trustees, you are responsible for the preparation of the accounts. You consider that the audit requirement of section 144(2) of the Charity's Act 2011 (the 2011 Act) does not apply. It is our responsibility to state, on this basis of the procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the act, whether particular matters have come to our attention.

BASIS OF INDEPENDENT EXAMINERS REPORT.

Our examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records, it also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently we do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINERS' STATEMENT.

In connection with our examination, no matter has come to our attention:

- (a) which gives us reasonable cause to believe that in any material respect the requirements:
 - (1) to keep accounting records in accordance with section 130 of the Act, and
 - (2) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met or
- (b) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

INDEPENDENT EXAMINERS

.....

Date.....

The Heathfield Village Institute and Goward Hall
Balance Sheet
As at 31st December 2024

	Notes	2024 £	2023 £
Fixed assets			
Tangible assets	5	381,411	381,411
Current assets			
Cash at Bank and in hand		133,403	117,213
		<u>133,403</u>	<u>117,213</u>
Creditors: amounts falling due	6	(3,000)	(3,000)
		<u>-</u>	<u>-</u>
Net current assets		130,403	114,213
Total assets		<u>511,814</u>	<u>495,624</u>
Interest belonging to tenant		(97)	(60)
Net assets		<u>511,717</u>	<u>495,564</u>
Unrestricted income funds			
General		511,717	495,564
Total funds		<u>511,717</u>	<u>495,564</u>

These accounts were approved by the trustees on

C. Davis (Chairman)

K.Knight (Treasurer).....

The Heathfield Village Institute and Goward Hall
Statement of Financial Activities
For the year ended 31st December 2024

	Unrestricted Funds General funds 2024 £	2023 £
Incoming resources	35,240	27,138
Resources expended	(19,087)	(21,687)
Operating surplus	16,153	5,451
Net (outgoing)/ incoming resources Before transfers	16,153	5,451
Net movement in funds	16,153	5,451
Fund balance at 1 st Jan	495,564	490,113
Fund balance at 31 st Dec	511,717	495,564

Note: The following schedule provides fuller details of the above.

The Heathfield Village Institute and Goward Hall
Schedule to the statement of Financial Activities
For the year ended 31st December 2024

	2024 £	2023 £
INCOMING RESOURCES:		
Lettings	16,798	9,361
Rent	12,000	12,000
Expenses reimbursed	6,042	5,276
Grants received	350	350
EDF refund	-	150
Sussex Rural cc refund	20	
Credit stopped cheque 001312	30	
	<hr/>	<hr/>
	35,240	27,137
	<hr/>	<hr/>
RESOURCES EXPENDED:		
Cleaners	5,754	2,315
	<hr/>	<hr/>
Premises costs:		
Rates and water	614	605
Light and heat	8,260	9,707
	8,874	10,312
	<hr/>	<hr/>
General Administrative expenses:		
Postage, stationary, printing	23	25
Subscriptions	20	20
Insurance	1,961	1,928
Repairs and maintenance	1,743	2,121
Exceptional repairs and renewals see note 7	693	4,943
Sundry expenses (first aid box)	-	22
Sundry expenses (new keys)	19	
	4,459	9,059
	<hr/>	<hr/>
	£19,087	£21,686
	<hr/>	<hr/>

The Heathfield Village Institute and Goward Hall

Notes to the accounts

For year ended 31st December 2024

1 ACCOUNTING POLICIES:

- (a) The accounts are prepared under the historical cost convention except that no depreciation has been provided on Freehold Land and Buildings on the basis that residential value is in excess of book cost.
- (b) The accounts have been prepared on the receipts and payments basis as permitted by the Charities (Accounts and Reports) Regulation 2008 issued under the Charities Act 2011. Except for the inclusion of certain debtors as mentioned below.
- (c) Letting income is recognised in the accounts on receipt as noted on page 2
- (d) Expenditure, including expenditure on fund raising events, is recognised in the accounts when paid.

2 INVESTMENT INCOME:

	2024	2023
	£	£
interest receivable	-	-

3 TRUSTEES

None of the trustees received any remuneration during the year.

4 EMPLOYEES

There were no employees during the year

5 TANGIBLE FIXED ASSETS

	FREEHOLD LAND AND BUILDINGS	
Cost		
At 1st January 2022	381,411	381,411
At 31 st December 2022	381,411	381,411
Depreciation		
At 1 st January 2022	-	-
At 31 st December 2022	-	-

6 CREDITORS: amounts falling due within one year	3,000	3,000
--	-------	-------

The Heathfield Village Institute and Goward Hall
Notes to the accounts
For the year ended 31st December 2024

7 EXCEPTIONAL EXPENSES	2024	2023
	£	£
Cut back tree line along east side of building ,clean off moss to roof Areas and treat with moss killer. Replace some roofing tiles Including necessary scaffolding	-	4,700
Pest control services to deal with rodents in grass bank	-	180
Two new electric kettles	-	63
Electrical work to supply new emergency lighting units	693	
	<hr/>	<hr/>
	693	4,943