

THE HEATHFIELD VILLAGE INSTITUTE AND GOWARD HALL

England & Wales · Charity number 305251

Details

Status Registered

Legal form Other

Registered 1963-09-18

Register [View on the Charity Commission register](#)

Contact

Address Goward Hall
Cade Street
Old Heathfield
East Sussex
TN21 9JB

Phone 01435830222

Activities

Objects: THE PROVISION AND MAINTENANCE OF A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF THE PARISH OF HEATHFIELD WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR MEETINGS, LECTURES AND CLASSES, AND FOR OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION, WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

Activities: To provide a venue for use of local clubs and groups to meet and hold events.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Amateur Sport, Other Charitable Purposes
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** THE PARISH OF HEATHFIELD
- East Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£35,240	£19,087	-	-
2023-12-31	£27,137	£21,687	-	-
2022-12-31	£23,057	£11,700	-	-
2021-12-31	£18,472	£11,736	-	-
2020-12-31	£24,265	£7,010	-	-

Trustees

Name	Role	Appointed
CHRIS DAVIS	Chair	2019-04-18
EVE DAVIS		2021-09-22
MR J HEALEY		2011-09-27
STEVEN TILFORD		2025-01-01

THE HEATHFIELD VILLAGE INSTITUTE AND GOWARD HALL

England & Wales - Charity number 305251

Accounts

**Registered charity number
305251**

The Heathfield Village Institute and Goward Hall

Trustees' Report and Accounts

31st December 2024

**The Heathfield Village Institute and Goward Hall
Report and Accounts
Contents**

	Page
Annual Report- Legal and administrative details	1
- Annual review	2
Statement of Trustees' responsibilities	3
Independent examiners report	4
Balance sheet	5
Statement of financial activities	6
Notes to the accounts	7-9

**The Heathfield Village Institute and Goward Hall
Annual Report
For the year ended 31st December 2024**

Legal and administrative details

Founded 1921

LEGAL STATUS

The Trust was established by a Charitable Trust Deed on 22nd September 1921, the official Custodian for Charities holding the title to the hall and adjoining land. This deed was embodied into a formal Scheme on 3rd July 1981 and is subject to an amendment dated 23rd January 2008.

OBJECTS

The provision of a village hall for the use of the inhabitants of the village of Heathfield.
The hall was opened in 1921.

MANAGEMENT COMMITTEE

Elected

Mr C Davis (chairman)
Mr J Healey (vice chairman)
Mrs E Davis (Secretary)
Mrs P Garland
Mr K Knight Treasurer (resigned 31/12/2024))

Appointed

Mrs P Knight
Mrs L Edmonds

The members of the management committee are elected annually by the community in addition to Which further members are appointed by local organisations who use the hall.

PRINCIPAL ADDRESS

Goward Hall
Cade Street
Old Heathfield
East Sussex

BANKERS

Lloyds Bank PLC
82 High Street
Lewes
East Sussex

REGISTERED CHARITY NUMBER

305251

**The Heathfield Village Institute and Goward Hall
Annual Review
For the year ended 31st December 2024**

The trustees present their report and accounts for the year ended 31st December 2024

MANAGEMENT

There were no changes in the charity's management other than disclosed on page 1

REVIEW OF ACTIVITIES

The hall continues to be used by local organisations and individuals and no significant change took place in the already established patterns of lettings.

We kept in mind the Charity Commission's guidance on the provision of public benefit.

On 12th April 2010 the Trustees granted a lease of a designated part of the premises to Children In Paradise Limited. Subsequently Chantry Childcare Limited. The associated rent deposit of £3,000 held in a designated bank account, is shown in creditors. Note 6 herein. Accrued interest, belonging to the tenant, has been deducted from net assets, see page 5.

FINANCIAL PERFORMANCE

The Trustees are satisfied with the results for the year

The accounts are drawn up on the receipts and payments basis except for any rent due in December but not received until the following month.

There are no major risks that the Trustees have identified to which the Charity is exposed that have not been insured against.

Chris Davis (chairman)

**The Heathfield Village Institute and Goward Hall
Statement of Trustees' responsibilities.**

Law applicable to Charities in England and Wales require the trustees to prepare accounts for each financial year which give a true and fair view of the charity's activities during the year and of its financial position at the end of the year (unless the charity is entitled to prepare the accounts on the alternative receipts and payments basis) in preparing those accounts, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards and statements of recommended accounting practice have been followed, subject to any departures disclosed and explained in the accounts.
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with applicable law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for prevention and detection of fraud and other irregularities.

The Heathfield Village Institute and Goward Hall
Independent examiners report
To the Trustees of the Heathfield Village Institute and Goward Hall

We report on the accounts of the Trust for the year ended 31st December 2024 which are set out on pages 5 to 9.

This report is made solely to the Trustees, as a body. Our examination has been undertaken so that we might state to the trustees those matters we are required to state to them and for no other purpose. To the fullest extent permitted by law. We do not accept or assume responsibility to anyone other than the Trustees for our work, for this report, or for the opinions we have formed.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER.

As the charity's Trustees, you are responsible for the preparation of the accounts. You consider that the audit requirement of section 144(2) of the Charity's Act 2011 (the 2011 Act) does not apply. It is our responsibility to state, on this basis of the procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the act, whether particular matters have come to our attention.

BASIS OF INDEPENDENT EXAMINERS REPORT.

Our examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records, it also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently we do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINERS' STATEMENT.

In connection with our examination, no matter has come to our attention:

- (a) which gives us reasonable cause to believe that in any material respect the requirements:
 - (1) to keep accounting records in accordance with section 130 of the Act, and
 - (2) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met or
- (b) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

INDEPENDENT EXAMINERS

.....

Date.....

The Heathfield Village Institute and Goward Hall
Balance Sheet
As at 31st December 2024

	Notes	2024 £	2023 £
Fixed assets			
Tangible assets	5	381,411	381,411
Current assets			
Cash at Bank and in hand		133,403	117,213
		<u>133,403</u>	<u>117,213</u>
Creditors: amounts falling due	6	(3,000)	(3,000)
-		<u> </u>	<u> </u>
Net current assets		130,403	114,213
Total assets		<u>511,814</u>	<u>495,624</u>
Interest belonging to tenant		(97)	(60)
Net assets		<u>511,717</u>	<u>495,564</u>
Unrestricted income funds			
General		511,717	495,564
Total funds		<u>511,717</u>	<u>495,564</u>

These accounts were approved by the trustees on

C. Davis (Chairman)

K.Knight (Treasurer).....

The Heathfield Village Institute and Goward Hall
Statement of Financial Activities
For the year ended 31st December 2024

	Unrestricted Funds General funds 2024 £	2023 £
Incoming resources	35,240	27,138
Resources expended	(19,087)	(21,687)
Operating surplus	16,153	5,451
Net (outgoing)/ incoming resources Before transfers	16,153	5,451
Net movement in funds	16,153	5,451
Fund balance at 1 st Jan	495,564	490,113
Fund balance at 31 st Dec	511,717	495,564

Note: The following schedule provides fuller details of the above.

**The Heathfield Village Institute and Goward Hall
Schedule to the statement of Financial Activities
For the year ended 31st December 2024**

	2024 £	2023 £
INCOMING RESOURCES:		
Lettings	16,798	9,361
Rent	12,000	12,000
Expenses reimbursed	6,042	5,276
Grants received	350	350
EDF refund	-	150
Sussex Rural cc refund	20	
Credit stopped cheque 001312	30	
	<hr/>	<hr/>
	35,240	27,137
	<hr/>	<hr/>
RESOURCES EXPENDED:		
Cleaners	5,754	2,315
	<hr/>	<hr/>
Premises costs:		
Rates and water	614	605
Light and heat	8,260	9,707
	<hr/>	<hr/>
	8,874	10,312
	<hr/>	<hr/>
General Administrative expenses:		
Postage, stationary, printing	23	25
Subscriptions	20	20
Insurance	1,961	1,928
Repairs and maintenance	1,743	2,121
Exceptional repairs and renewals see note 7	693	4,943
Sundry expenses (first aid box)	-	22
Sundry expenses (new keys)	19	
	<hr/>	<hr/>
	4,459	9,059
	<hr/>	<hr/>
	£19,087	£21,686
	<hr/>	<hr/>

The Heathfield Village Institute and Goward Hall
Notes to the accounts
For the year ended 31st December 2024

7 EXCEPTIONAL EXPENSES	2024	2023
	£	£
Cut back tree line along east side of building ,clean off moss to roof Areas and treat with moss killer. Replace some roofing tiles Including necessary scaffolding	-	4,700
Pest control services to deal with rodents in grass bank	-	180
Two new electric kettles	-	63
Electrical work to supply new emergency lighting units	693	
	<hr/>	<hr/>
	693	4,943

THE HEATHFIELD VILLAGE INSTITUTE AND GOWARD HALL

England & Wales - Charity number 305251

Accounts

Registered charity number
305251

The Heathfield Village Institute and Goward Hall

Trustees' Report and Accounts

31st December 2023

**The Heathfield Village Institute and Goward Hall
Report and Accounts
Contents**

	Page
Annual Report- Legal and administrative details	1
- Annual review	2
Statement of Trustees' responsibilities	3
Independent examiners report	4
Balance sheet	5
Statement of financial activities	6
Notes to the accounts	7-9

**The Heathfield Village Institute and Goward Hall
Annual Report
For the year ended 31st December 2022**

Legal and administrative details

Founded 1921

LEGAL STATUS

The Trust was established by a Charitable Trust Deed on 22nd September 1921, the official Custodian for Charities holding the title to the hall and adjoining land. This deed was embodied into a formal Scheme on 3rd July 1981 and is subject to an amendment dated 23rd January 2008.

OBJECTS

The provision of a village hall for the use of the inhabitants of the village of Heathfield.
The hall was opened in 1921.

MANAGEMENT COMMITTEE

Elected

Mr C Davis (chairman)
Mr J Healey (vice chairman)
Mrs E Davis (Secretary)
Mrs P Garland
Mr K Knight (treasurer)
Mrs D Roberts (resigned)

Appointed

Mrs P Knight
Mrs L Edmonds

The members of the management committee are elected annually by the community in addition to which further members are appointed by local organisations who use the hall.

PRINCIPAL ADDRESS

Goward Hall
Cade Street
Old Heathfield
East Sussex

BANKERS

Lloyds Bank PLC
82 High Street
Lewes
East Sussex

REGISTERED CHARITY NUMBER

305251

**The Heathfield Village Institute and Goward Hall
Annual Review
For the year ended 31st December 2023**

The trustees present their report and accounts for the year ended 31st December 2023

MANAGEMENT

There were no changes in the charity's management other than disclosed on page 1

REVIEW OF ACTIVITIES

The hall continues to be used by local organisations and individuals and no significant change took place in the already established patterns of lettings.

We kept in mind the Charity Commission's guidance on the provision of public benefit.

On 12th April 2010 the Trustees granted a lease of a designated part of the premises to Children In Paradise Limited. Subsequently Chantry Childcare Limited. The associated rent deposit of £3,000 held in a designated bank account, is shown in creditors. Note 6 herein. Accrued interest, belonging to the tenant, has been deducted from net assets, see page 5.

FINANCIAL PERFORMANCE

The Trustees are satisfied with the results for the year

The accounts are drawn up on the receipts and payments basis except for any rent due in December but not received until the following month.

There are no major risks that the Trustees have identified to which the Charity is exposed that have not been insured against.

Chris Davis (chairman)



**The Heathfield Village Institute and Goward Hall
Statement of Trustees' responsibilities.**

Law applicable to Charities in England and Wales require the trustees to prepare accounts for each financial year which give a true and fair view of the charity's activities during the year and of its financial position at the end of the year (unless the charity is entitled to prepare the accounts on the alternative receipts and payments basis) in preparing those accounts, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards and statements of recommended accounting practice have been followed, subject to any departures disclosed and explained in the accounts.
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with applicable law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for prevention and detection of fraud and other irregularities.

Heathfield Village Institute & Goward Hall

Independent examiners report to the Trustee

I report on the accounts for the year ended 31st December 2023.

Independent examiners report to the Trustee

The charity's trustee is responsible for the preparation of the accounts. The charity's trustee consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the act)) and that an independent examination is needed.

It is my responsibility to:

- * Examine the accounts (under section 43 (3)(a) of the act):
- * Follow the procedures laid down in the general directions given by the Charity Commissioners (under section 43 (7)(b) of the act): and
- * State whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

- * To keep accounting records in accordance with section 41 of the 1993 act: and
- * To prepare accounts which accord with the accounting records and comply with the accounting requirements of the act have not been met.



A E J Staples BSc FCA CTA
Manningtons
8 High Street
Heathfield
East Sussex
TN21 8LS

The Heathfield Village Institute and Goward Hall
Independent examiners report
To the Trustees of the Heathfield Village Institute and Goward Hall

We report on the accounts of the Trust for the year ended 31st December 2023 which are set out on pages 5 to 9.

This report is made solely to the Trustees, as a body. Our examination has been undertaken so that we might state to the trustees those matters we are required to state to them and for no other purpose. To the fullest extent permitted by law. We do not accept or assume responsibility to anyone other than the Trustees for our work, for this report, or for the opinions we have formed.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER.

As the charity's Trustees, you are responsible for the preparation of the accounts. You consider that the audit requirement of section 144(2) of the Charity's Act 2011 (the 2011 Act) does not apply. It is our responsibility to state, on this basis of the procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the act, whether particular matters have come to our attention.

BASIS OF INDEPENDENT EXAMINERS REPORT.

Our examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records, it also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently we do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINERS' STATEMENT.

In connection with our examination, no matter has come to our attention:

- (a) which gives us reasonable cause to believe that in any material respect the requirements:
 - (1) to keep accounting records in accordance with section 130 of the Act, and
 - (2) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met or
- (b) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

INDEPENDENT EXAMINERS


.....


Date.....

**The Heathfield Village Institute and Goward Hall
Balance Sheet
As at 31st December 2023**

	Notes	2023 £	2022 £
Fixed assets			
Tangible assets	5	381,411	381,411
Current assets			
Cash at Bank and in hand		<u>117,213</u>	<u>111,735</u>
		117,213	111,735
Creditors: amounts falling due	6	<u>(3,000)</u>	<u>(3,000)</u>
Net current assets		<u>114,213</u>	<u>108,735</u>
Total assets		495,624	490,146
Interest belonging to tenant		<u>(60)</u>	<u>(33)</u>
Net assets		495,564	490,113
Unrestricted income funds			
General		495,564	490,113
Total funds		<u>495,564</u>	<u>490,113</u>

These accounts were approved by the trustees on..... 9/9/2024.....

C.Davis (Chairman)..... .....

K.Knight (Treasurer)..... .....

The Heathfield Village Institute and Goward Hall
Statement of Financial Activities
For the year ended 31st December 2023

	Unrestricted Funds General Funds	
	2023	2022
	£	£
Incoming resources	27,138	23,057
	<u> </u>	<u> </u>
Resources expended	(21,687)	(11,700)
	<u> </u>	<u> </u>
Operating surplus	5,451	11,357
Net (outgoing) / incoming resources Before transfers	5,451	11,357
Net movement in funds	5,451	11,357
Fund balance at 1 st January	490,113	478,756
Fund balance at 31 st December	<u>495,564</u>	<u>490,113</u>

Note: The following schedule provides details of the above.,

The Heathfield Village Institute and Goward Hall
Schedule to the statement of Financial Activities
For the year ended 31st December 2023

	2023		2022
	£		£
INCOMING RESOURCES:			
Lettings	9,361		7,659
Rent	12,000		12,000
Expenses reimbursed	5,276		3,021
Grants received	350		350
EDF refund	150		27
	<u>27,137</u>		<u>23,057</u>
RESOURCES EXPENDED:			
Cleaners	2,315		2,340
Premises costs:			
Rates & water	605	678	
Light & heat	<u>9,707</u>	<u>3,479</u>	
	10,312		4,157
General administration expenses:			
Postage, stationary, printing	25	37	
Subscriptions	20	20	
Insurance	1,928	1,843	
Repairs & maintenance	2,121	1,857	
Exceptional repairs/renewals Note 7.	4,943	1,446	
Sundry expenses (first aid box)	<u>22</u>	<u>-</u>	
	9,059		5,203
	<u>21,686</u>		<u>11,700</u>

The Heathfield Village Institute and Goward Hall
Notes to the accounts
For year ended 31st December 2023

1. ACCOUNTING POLICIES:

- (a) The accounts are prepared under the historical cost convention except that no depreciation has been provided on the Freehold Land and Buildings on the basis that residential value is in excess of the book costs.
- (b) The accounts have been prepared on the receipts and payments basis as permitted by the Charities (Accounts and Reports) Regulation 2008 issued under the Charities Act 2011. Except for the inclusion of certain debtors as mentioned below .
- (c) Letting income is recognised in the accounts on receipt as noted on page 2.
- (d) Expenditure, including expenditure on fund raising events, is recognised in the accounts when Paid.

2 INVESTMENT INCOME:

	2023	2022
	£	£
interest receivable	-	-

3. TRUSTEES:

None of the trustees received any remuneration during the year.

4 EMPLOYEES:

There were no employees during the year.

5 TANGIBLE FIXED ASSETS:

	FREEHOLD LAND AND BUILDINGS	
Cost		
At 1 st January 2023	381,411	381,411
At 31 st December 2023	381,411	381,411
Depreciation		
At 1 st January 2023	-	-
At 31 st December 2023	-	-
6 CREDITORS: amounts falling due within one year	3,000	3,000

The Heathfield Village Institute and Goward Hall
Notes to the accounts
For the year ended 31st December 2023

7 EXCEPTIONAL EXPENSES:

	2023 £
Cut back tree line along east side of building, Clean off moss to roof areas and treat with moss killer. Replace some roofing tiles. Including necessary scaffolding.	4,700
Pest control services to deal with rodents in grass bank	180
Two new electric kettles	63
	<hr/>
	4,943

Heathfield Village Institute &
Goward Hall

Heathfield Village Institute & Goward Hall

Independent examiners report to the Trustee

I report on the accounts for the year ended 31st December 2023.

Independent examiners report to the Trustee

The charity's trustee is responsible for the preparation of the accounts. The charity's trustee consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the act)) and that an independent examination is needed.

It is my responsibility to:

- * Examine the accounts (under section 43 (3)(a) of the act):
- * Follow the procedures laid down in the general directions given by the Charity Commissioners (under section 43 (7)(b) of the act): and
- * State whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

- * To keep accounting records in accordance with section 41 of the 1993 act: and
- * To prepare accounts which accord with the accounting records and comply with the accounting requirements of the act have not been met.



A E J Staples BSc FCA CTA
Manningtons
8 High Street
Heathfield
East Sussex
TN21 8LS