

Report of the Trustees and  
Unaudited Financial Statements  
for the Year Ended 31 March 2021  
for  
Surrey Clubs for Young People

A J Bennewith FCA, FCPA, FFA, FFTA,  
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for the Year Ended 31 March 2021

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Report of the Trustees  
for the Year Ended 31 March 2021

The trustees present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### OBJECTIVES AND ACTIVITIES

##### Objectives and aims

SCYP delivers a range of opportunities for young people through a membership of around 100 youth clubs throughout Surrey and the London Boroughs of Kingston, Merton, Sutton and Croydon.

SCYP supports and develops the provision of local youth clubs and projects to provide a safe environment in which young people can learn and develop the skills needed to enjoy, achieve, be healthy, stay safe and make a positive contribution to the communities in which they live.

Specifically the organisation offers a range of administrative services as well as access to a range of activities, including inter-club competition. Additionally SCYP runs the Demo Pod mobile multi-media project to ensure creative resources reach the young people who would not otherwise have access to them.

##### Public benefit

The trustees believe that the activities of SCYP satisfy the public benefit requirements in Section 17 of the 2011 Charities Act.

##### Grantmaking

The Association acts as a facilitator to obtain grants for affiliated clubs from other charities and support organisations. Grants from Association funds are occasionally made to finance training projects.

#### ACHIEVEMENT AND PERFORMANCE

##### Charitable activities

As with many charities, COVID and associated restrictions had a material impact on the charity during the year. Most of our affiliated youth clubs closed and remained closed throughout the twelve-month period.

However, the charity continued to work with Surrey CC on the public consultation relating to the use of their youth centres. In the Autumn of 2020 we were asked to take on the stewardship of ten of the centres, although we asked to give one back subsequent to the year end. The essential aim of the project is to manage the buildings and rentals in the day in a manner that can fund youth work in the evenings. During the year we raised significant sums from a variety of sources to help us with this project. In particular we are grateful for the support of the Surrey PCC, The Temple Tree Foundation and the Community Foundation of Surrey. In the early part of the new financial year we made a good start on the reopening of these centres although COVID and associated restrictions continued to affect both rental income and the ability to provide youth work.

##### Public benefit

The activities of SCYP satisfy the public benefit requirements in section 17 of the 2011 Charities Act. The charity has provided a wide range of opportunities for young people that they can access through local youth clubs and projects which also receive support from the organisation. This has been of benefit to many young people across Surrey, Kingston, Merton, Sutton and Croydon, through around 100 affiliated clubs.

#### FINANCIAL REVIEW

##### Reserves policy

It is the policy of the trustees to maintain unrestricted funds, which are the free reserves of the charity, at a level which equates to between six and twelve months of unrestricted expenditure. Once again the year-end free reserves were well under this level. However, the trustees had visibility of sufficient flows of funding at the year end.

Report of the Trustees  
for the Year Ended 31 March 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Surrey Clubs for Young People (SCYP) is an unincorporated charity, governed by a constitutional document. An updated version of that document is the version that was adopted at the Annual General Meeting of October 21 2019.

Organisational structure

The day-to-day operations of the Association are delegated to the Chief Executive, Joyce Quinnell, and are overseen by an Executive Committee which is elected annually at the Annual General Meeting. Casual vacancies in the Executive Committee may be filled by co-option provided that any member co-opted shall only hold office until the date on which the term of office of his predecessor would have expired. Adequate training is provided to new members of the Executive Committee.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

305153

Principal address

8 The Street  
Charlwood  
Surrey  
RH6 0DS

Trustees

A Willis  
Ms S Powis  
Mrs L Cretton  
HH C Critchlow

Independent Examiner

A J Bennewith FCA, FCPA, FFA, FFTA,  
FIPA, DChA, FRSA  
3 Wey Court  
Mary Road  
Guildford  
Surrey  
GU1 4QU

Solicitors

Barlow & Robbins LLP  
The Oriel  
Sydenham Road  
Guildford, Surrey  
GU1 3SR

Bankers

Santander  
2 Triton Square  
Regent's Place  
London  
NW1 3AN

Report of the Trustees  
for the Year Ended 31 March 2021

Approved by order of the board of trustees on ..... and signed on its behalf by:

.....  
A Willis - Trustee

Independent Examiner's Report to the Trustees of  
Surrey Clubs for Young People

Independent examiner's report to the trustees of Surrey Clubs for Young People

I report to the charity trustees on my examination of the accounts of Surrey Clubs for Young People (the Trust) for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A J Bennewith FCA, FCPA, FFA, FFTA,  
FIPA, DChA, FRSA  
3 Wey Court  
Mary Road  
Guildford  
Surrey  
GU1 4QU

Date: .....

Statement of Financial Activities  
for the Year Ended 31 March 2021

	Notes	Unrestricted funds £	Restricted funds £	31.3.21 Total funds £	31.3.20 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		96,938	13,000	109,938	152,360
Charitable activities					
Youth clubs and projects		26,193	-	26,193	62,869
Other trading activities	2	-	-	-	13,145
Other income		-	-	-	3,000
Total		123,131	13,000	136,131	231,374
EXPENDITURE ON					
Raising funds		15,119	-	15,119	36,428
Charitable activities					
Youth clubs and projects		126,538	9,000	135,538	188,463
Total		141,657	9,000	150,657	224,891
NET INCOME/(EXPENDITURE)		(18,526)	4,000	(14,526)	6,483
Transfers between funds	10	4,581	(4,581)	-	-
Net movement in funds		(13,945)	(581)	(14,526)	6,483
RECONCILIATION OF FUNDS					
Total funds brought forward		29,486	11,256	40,742	34,259
TOTAL FUNDS CARRIED FORWARD		15,541	10,675	26,216	40,742

Balance Sheet  
31 March 2021

	Notes	Unrestricted funds £	Restricted funds £	31.3.21 Total funds £	31.3.20 Total funds £
FIXED ASSETS					
Tangible assets	7	120	-	120	160
CURRENT ASSETS					
Debtors	8	-	-	-	13,833
Cash in hand		21,421	10,675	32,096	41,049
		<u>21,421</u>	<u>10,675</u>	<u>32,096</u>	<u>54,882</u>
CREDITORS					
Amounts falling due within one year	9	(6,000)	-	(6,000)	(14,300)
		<u>15,421</u>	<u>10,675</u>	<u>26,096</u>	<u>40,582</u>
NET CURRENT ASSETS					
		15,421	10,675	26,096	40,582
TOTAL ASSETS LESS CURRENT LIABILITIES		15,541	10,675	26,216	40,742
		<u>15,541</u>	<u>10,675</u>	<u>26,216</u>	<u>40,742</u>
NET ASSETS					
		15,541	10,675	26,216	40,742
FUNDS	10				
Unrestricted funds				15,541	29,486
Restricted funds				10,675	11,256
				<u>26,216</u>	<u>40,742</u>
TOTAL FUNDS					
				26,216	40,742

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
A Willis - Trustee



Notes to the Financial Statements  
for the Year Ended 31 March 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% on reducing balance
Equipment	- 25% on reducing balance

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2021

## 2. OTHER TRADING ACTIVITIES

	31.3.21	31.3.20
	£	£
Golf day	-	13,145
	<u>          </u>	<u>          </u>

## 3. SUPPORT COSTS

	Other	Governance	Totals
	£	costs	£
Youth clubs and projects	18,335	3,000	21,335
	<u>          </u>	<u>          </u>	<u>          </u>

## 4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

## 5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.3.21	31.3.20
Charitable activities	1	1
	<u>          </u>	<u>          </u>

No employees received emoluments in excess of £60,000.

## 6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	141,185	11,175	152,360
Charitable activities			
Youth clubs and projects	62,869	-	62,869
Other trading activities	13,145	-	13,145
Other income	3,000	-	3,000
	<u>          </u>	<u>          </u>	<u>          </u>
Total	220,199	11,175	231,374
EXPENDITURE ON			
Raising funds	36,428	-	36,428
Charitable activities			
Youth clubs and projects	188,463	-	188,463

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2021

## 6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
Total	224,891	-	224,891
NET INCOME/(EXPENDITURE)	(4,692)	11,175	6,483
RECONCILIATION OF FUNDS			
Total funds brought forward	34,178	81	34,259
TOTAL FUNDS CARRIED FORWARD	29,486	11,256	40,742

## 7. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Equipment £	Totals £
COST			
At 1 April 2020 and 31 March 2021	4,387	15,628	20,015
DEPRECIATION			
At 1 April 2020	4,387	15,468	19,855
Charge for year	-	40	40
At 31 March 2021	4,387	15,508	19,895
NET BOOK VALUE			
At 31 March 2021	-	120	120
At 31 March 2020	-	160	160

## 8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.21 £	31.3.20 £
Other debtors	-	13,833

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2021

## 9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.21 £	31.3.20 £
Other creditors	3,000	11,300
Accrued expenses	3,000	3,000
	<u>6,000</u>	<u>14,300</u>

## 10. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General Fund	29,486	(18,526)	4,581	15,541
Restricted funds				
Croydon Project	81	-	(81)	-
Youth Club in Lower Green	4,500	(2,000)	-	2,500
Arts Project	6,675	-	(4,500)	2,175
Youth Club Regeneration Project	-	6,000	-	6,000
	<u>11,256</u>	<u>4,000</u>	<u>(4,581)</u>	<u>10,675</u>
TOTAL FUNDS	<u>40,742</u>	<u>(14,526)</u>	<u>-</u>	<u>26,216</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General Fund	123,131	(141,657)	(18,526)
Restricted funds			
Youth Club in Lower Green	(2,000)	-	(2,000)
Youth Club Regeneration Project	15,000	(9,000)	6,000
	<u>13,000</u>	<u>(9,000)</u>	<u>4,000</u>
TOTAL FUNDS	<u>136,131</u>	<u>(150,657)</u>	<u>(14,526)</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2021

## 10. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
Unrestricted funds			
General Fund	34,178	(4,692)	29,486
Restricted funds			
Croydon Project	81	-	81
Youth Club in Lower Green	-	4,500	4,500
Arts Project	-	6,675	6,675
	<u>81</u>	<u>11,175</u>	<u>11,256</u>
TOTAL FUNDS	<u>34,259</u>	<u>6,483</u>	<u>40,742</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General Fund	220,199	(224,891)	(4,692)
Restricted funds			
Youth Club in Lower Green	4,500	-	4,500
Arts Project	6,675	-	6,675
	<u>11,175</u>	<u>-</u>	<u>11,175</u>
TOTAL FUNDS	<u>231,374</u>	<u>(224,891)</u>	<u>6,483</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2021

## 10. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General Fund	34,178	(23,218)	4,581	15,541
Restricted funds				
Croydon Project	81	-	(81)	-
Youth Club in Lower Green	-	2,500	-	2,500
Arts Project	-	6,675	(4,500)	2,175
Youth Club Regeneration Project	-	6,000	-	6,000
	<u>81</u>	<u>15,175</u>	<u>(4,581)</u>	<u>10,675</u>
TOTAL FUNDS	<u>34,259</u>	<u>(8,043)</u>	<u>-</u>	<u>26,216</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General Fund	343,330	(366,548)	(23,218)
Restricted funds			
Youth Club in Lower Green	2,500	-	2,500
Arts Project	6,675	-	6,675
Youth Club Regeneration Project	15,000	(9,000)	6,000
	<u>24,175</u>	<u>(9,000)</u>	<u>15,175</u>
TOTAL FUNDS	<u>367,505</u>	<u>(375,548)</u>	<u>(8,043)</u>

The purpose of each restricted fund is as follows:

Croydon Project: The grant from the London Borough of Croydon council was the consequence of a successful bid to put on a substantial programme of activities in a significant number of youth clubs across the borough. The planning for this process started in October 2011 and the activities were put on primarily between February 2012 and May 2012. There was a trivial balance on this fund, which was transferred to unrestricted.

Youth Club in Lower Green : Funds received to launch a Youth Club in Lower Green.

Arts Project : Fund received to support art projects.

Youth Club Regeneration Project: Funds received to support a project to assume responsibility for a series of Surrey CC youth centres and build the provision of open access youth work from them.

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2021

10. MOVEMENT IN FUNDS - continued

Transfers between funds

A grant of £4,500 restricted to Art Project, had its restriction removed by the donor during the period. Therefore, this amount was transferred to general funds.

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

Detailed Statement of Financial Activities  
for the Year Ended 31 March 2021

	31.3.21 £	31.3.20 £
<b>INCOME AND ENDOWMENTS</b>		
Donations and legacies		
Donations	34,138	104,123
Gift aid	7,500	28,904
Grants	68,300	19,333
	<hr/>	<hr/>
	109,938	152,360
Other trading activities		
Golf day	-	13,145
Charitable activities		
Activity receipts	25,808	61,549
Affiliation fees	385	1,320
	<hr/>	<hr/>
	26,193	62,869
Other income		
Other income	-	3,000
	<hr/>	<hr/>
Total incoming resources	136,131	231,374
<b>EXPENDITURE</b>		
Raising donations and legacies		
Fundraising costs	8,519	24,826
Marketing	6,600	11,602
	<hr/>	<hr/>
	15,119	36,428
Charitable activities		
Wages	55,000	49,085
Social security	1,206	5,995
Pensions	1,313	1,316
Rent and rates	11,410	10,609
Telephone and internet	15,052	13,009
Staff and volunteer expenses	4,968	23,305
Website and marketing	11,631	8,492
General activity costs	13,583	40,175
Depreciation of equipment	40	53
	<hr/>	<hr/>
	114,203	152,039
Support costs		
Other		
Administrative costs	18,335	33,424



Detailed Statement of Financial Activities  
for the Year Ended 31 March 2021

	31.3.21 £	31.3.20 £
Other Governance costs Accountancy	<u>3,000</u>	<u>3,000</u>
Total resources expended	<u>150,657</u>	<u>224,891</u>
Net (expenditure)/income	<u>(14,526)</u>	<u>6,483</u>