

SET - UP PAGE

Please enter the relevant data into the cells shaded **RIIF**

UNIT NAME	Sunbury & Walton
CHARITY NUMBER	305130
YEAR ENDING	2025

RECONCILIATION	
Opening Balances	Bank Account
	£48,070.34
	Saving Account
	£55,478.02
	Petty Cash
	£236.58
Total Opening Balance at 1st April 2024	
	£103,784.94
Closing Balances	Bank Account
	£50,753.49
	Saving Account
	£90,995.11
	Petty Cash
	£383.76
Total Closing Balance at 31st March 2025	
	£142,132.36
Closing Balance per A3 Report	
	£142,132.36
£0.00	

THE SEA CADETS ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March			Form SCC A3 (R&P) Apr-19	
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218) Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November				
Unit Name: Sunbury & Walton		Charity No: 305130		
Fund-name/purpose (if not held for the Unit's <u>general</u> purposes):- <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		THIS YEAR £	LAST YEAR £	
Notes				
<u>REVENUE RECEIPTS –</u>				
ANNUAL FUND/DIRECT GRANT		£50,000.00	£40,000.00	
SCAVA (Sea Cadet Victualling Allowance)		£0.00	£0.00	
OTHER GRANTS		£1,600.00	£3,403.00	
CADET CONTRIBUTIONS		£12,420.00	£11,960.00	
OTHER DONATIONS / LEGACIES		£5,095.61	£5,479.76	
FUNDRAISING & SPECIAL EVENTS PROCEEDS		£3,144.66	£3,824.80	
<u>OTHER CHARITABLE ACTIVITIES:</u>				
COMPETITION RECEIPTS		£0.00	£0.00	
COURSE FEES		£649.26	£554.80	
SUNDRY SALES RECEIPTS	Gift Aid	£14,331.62	£0.00	
BANK DEPOSIT INTEREST		£726.13	£516.82	
PROPERTY RENTS (includes any occasional)		£24,466.17	£18,633.10	
OTHER REVENUE RECEIPTS		£3,400.90	£2,745.56	
TOTAL REVENUE RECEIPTS		A	£115,834.35	£87,117.84
<u>NON-REVENUE RECEIPTS –</u>				
PROCEEDS FROM SALES OF OTHER FIXED		£397,201.84	£76,221.00	
TOTAL NON-REVENUE RECEIPTS		B	£397,201.84	£76,221.00
(# Attach that Fund's similar Account of Receipts as page AC1A, and so on)				
TOTAL RECEIPTS = A + B		C	£513,036.19	£163,338.84
<u>Reconciliation:-</u>				
<u>NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-</u>				
- REVENUE ITEMS (= A – D from page AC2)	G	£80,591.71	£87,117.84	
- NON-REVENUE ITEMS (= B – E from page AC2)	H	-£42,244.29	£76,221.00	
- COMBINED (=G+H)		£38,347.42	£163,338.84	
CASH/BANK BALANCE FROM LAST YEAR-END		£103,784.94	£313,985.22	
CASH/BANK BALANCE AT THIS YEAR-END		2025 £142,132.36	£103,784.94	
AC1				

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

Form
SCC A3 (R&P)
Apr-19

Unit Name: Sunbury & Walton	Charity No: 305130
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Fund-name/purpose (if not held for the Unit's <u>general</u> purposes):-	THIS YEAR £	LAST YEAR £
Notes		

REVENUE PAYMENTS –

DIRECT CHARITABLE ACTIVITY COSTS:

FUNDRAISING & SPECIAL EVENTS COSTS	£1,793.84	£2,674.85
COMPETITION COSTS	£0.00	£0.00
FUEL & TRAVEL COSTS	£689.88	£1,153.89
CATERING COSTS	£0.00	£0.00
TRAINING COURSES COSTS	£537.76	£440.00
ARTICLES PURCHASED FOR RESALE	£0.00	£0.00

OVERHEAD COSTS FOR:

RENT / COUNCIL TAX	£12,684.82	£10,575.11
HEAT, LIGHT & WATER	£2,932.54	£2,825.60
TELEPHONE & BROADBAND	£1,134.30	£1,043.45
OFFICE SUPPLIES, POSTAGE & PRINTING	£0.00	£113.41

MAINTENANCE COSTS FOR:

BUILDINGS & ESTATE	£3,398.41	£3,458.43
BOATS	£639.70	£1,481.50
VEHICLES	£1,167.45	£1,041.00
OTHER MISC EQUIPMENT	£0.00	£0.00
INSURANCE COSTS	£3,557.46	£2,406.28
BANK INTEREST & CHARGES	£133.86	£146.63

CHARITY GOVERNANCE COSTS:

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION	£0.00	£0.00
FOR OTHER PROFESSIONAL FEES	£430.00	£280.00
FOR LEGAL ADVICE (for constitution or trustees)	£0.00	£0.00
OTHER REVENUE COSTS	£6,142.62	£7,822.42
TOTAL REVENUE PAYMENTS D	£35,242.64	£35,462.57

NON-REVENUE PAYMENTS –

ASSETS	£439,446.13	£338,076.55
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TOTAL NON-REVENUE E	£439,446.13	£338,076.55
TOTAL PAYMENTS (=D+E) F	£474,688.77	£373,539.12

(*Attach that Fund's similar Account of Payments as page AC2A, and so on)

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

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Form

SCC A3 (R&P)

Apr-19

Unit Name: Sunbury & Walton	Charity No: 305130
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In E&W: STATEMENT OF ASSETS & LIABILITIES

(English/Welsh Units: No valuations/costs or accounts notes required)

ASSETS:

CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)

BANK DEPOSITS (if any) not included above

LOANS RECOVERABLE

OTHER DEBTS (total recoverable – exclude any “accruals”)

*STOCKS OF ITEMS FOR RESALE (total cost)

INVESTMENTS (present value of securities &c)

INVESTMENTS (ditto – belonging to a Restricted Fund, if

*OTHER FIXED ASSETS:

- LAND & BUILDINGS

- BOATS

- VEHICLES

- COMPUTERS & OTHER EQUIPMENT

*For all these items (including any gifts at estimated value when given) state their total present value here if lower than as above

LIABILITIES

LOANS REPAYABLE

OTHER CREDITORS (total payable – exclude any “accruals”)

CONTINGENT LIABILITIES (estimated total amount)

Name of Fund if restricted	THIS YEAR £	LAST YEAR £
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£142,132.36	£103,784.94
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£981,446.00	£542,000.00
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£25,020.00	£27,800.00
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£7,200.00	£8,000.00
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£15,056.00	£16,729.00
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£3,990.00	£3,990.00
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[Scottish] ACCOUNTS NOTES* (if not within Annual Report)

For any separate Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its use

Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project

Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it

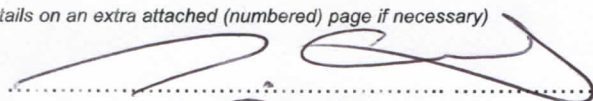
Amount of any trustee expenses reimbursed and for how many trustees


Amount and nature of any other trustee-transactions (including with connected persons, stating the relationship) - together with any amount owing at the year-end (say if none)

Any further information that 'may reasonably assist' a reader's

(*Show details on an extra attached (numbered) page if necessary)

	[Amounts]	Particulars
Give page no(s). - or say if none		
	[]	
(or say if none)	[]	Authority:
(or say if none)	[]	For how many:
	[]	Nature:
	[]	
Give page no(s).		- or say if none


Unit Treasurer


Unit Chairman

Signed as authorised by the Unit's Management Committee - Date:

13.10.25

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

AC3

THE SEA CADETS ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March		Form SCC A3 (R&P) Apr-19																		
<small>(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)</small> Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November																				
Unit Name: Sunbury & Walton	Charity No: 305130																			
Unit address (or address for correspondence):- <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 35%;">House name:</td> <td>T.S. Black Swan</td> </tr> <tr> <td>Street and No:</td> <td>Penny Lane</td> </tr> <tr> <td>Area or Estate</td> <td></td> </tr> <tr> <td>Town/City:</td> <td>Shepperton</td> </tr> <tr> <td>County</td> <td>Middlesex</td> </tr> <tr> <td>Post Code:</td> <td>TW17 8NG</td> </tr> </table>			House name:	T.S. Black Swan	Street and No:	Penny Lane	Area or Estate		Town/City:	Shepperton	County	Middlesex	Post Code:	TW17 8NG						
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Street and No:	Penny Lane																			
Area or Estate																				
Town/City:	Shepperton																			
County	Middlesex																			
Post Code:	TW17 8NG																			
Unit Management Team members (the 'charity trustees') at date of signing Report:- <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 33%;">Gail Cramp</td> <td style="width: 33%;">Jacqueline Reid</td> <td style="width: 33%;"></td> </tr> <tr> <td>Glenis Tellett</td> <td>Jon Ball</td> <td></td> </tr> <tr> <td>Katie Skelley</td> <td>Richard Walsh</td> <td></td> </tr> <tr> <td>Matthew Goldhawk</td> <td></td> <td></td> </tr> <tr> <td>Derek Lloyd</td> <td></td> <td></td> </tr> <tr> <td>Samantha Norcross</td> <td></td> <td></td> </tr> </table>			Gail Cramp	Jacqueline Reid		Glenis Tellett	Jon Ball		Katie Skelley	Richard Walsh		Matthew Goldhawk			Derek Lloyd			Samantha Norcross		
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Samantha Norcross																				
Names of any other persons who were charity trustees of the Unit at any time in the financial year:- <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr><td style="width: 33%;"></td><td style="width: 33%;"></td><td style="width: 33%;"></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> </table>																				
Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [not: Scotland] :- <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 33%;">Gail Cramp</td> <td style="width: 33%;">Elizabeth Glendinning-Smith</td> <td style="width: 33%;"></td> </tr> </table>			Gail Cramp	Elizabeth Glendinning-Smith																
Gail Cramp	Elizabeth Glendinning-Smith																			
Nature and date of the Unit's constitution (governing document):- Governed by Sea Cadet Standard Constitution																				
The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-																				
<i>Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.</i>																				
The Unit's charitable purpose(s) as set out in its constitution is:- To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).																				
The Unit's main activities and achievements in the financial year were:- During the year we have averaged 45 young people meeting regularly twice a week, and also participating in weekend training camps. Regattas have been held and community events for fundraising have been undertaken. The cadets have continued to gain their modules which lead to cadet rank promotion. The new cadet building is in the process of being built and is nearing completion.																				
Public Benefit The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by: <ul style="list-style-type: none"> Regular and structured activities with a nautical theme. Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels. Availability of formal educational achievements whilst taking courses to earn badges and promotions Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.																				

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

Form
SCC A3 (R&P)
Apr-19

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Unit Name: Sunbury & Walton Charity No: 305130

Reserves Policy

The charity trustees' policy aims to maintain unrestricted reserves at a level 6 months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in Year-end reserves amounted £34000 11 months' on that basis.

[Delete this section if not applicable]

The Unit holds £45,995.11 in designated funds representing fixed assets needed for future activities and £45,000.00 for future projects to be carried out in 2 as currently planned/expected

[Delete this section unless the Unit has a Restricted Fund in deficit]

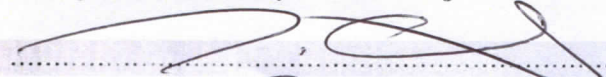
A restricted fund held for the purpose of was in deficit to the extent of and the steps being taken to rectify it are:-

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:- During the year the unit has been thankful for the support of cadets & parents, the local community and our local councillors, Surrey County Council, Elmbridge Borough Council, MSSC, Rotary Club of Shepperton Aurora, Shepperton & Sunbury Rotary, The Jack Petchey Foundation, Sunbury Probus, Shepperton Village Fair, Free Masons, Cllr Rachael Lake, The Guild of Pub

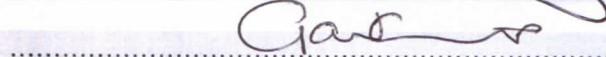
The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Date signed as authorised by the Unit's Management Team:


13.5.25



Unit Treasurer



Unit Chairman



Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

AC5



Section A

Independent Examiner's Report

Report to the trustees

Sunbury and Walton(Unit 327) of the Sea Cadet Corps

On accounts for the year
ended

31 March 2025

Charity no
(if any)

305130

Set out on pages

AC1 to AC5

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Institute of Chartered Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

13.10.25

Name:

Suzanne Cater

Relevant professional
qualification(s) or body
(if any):

ICAEW

Address:

Shepperton Studios, Room 147, Building 14

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.