

## SET - UP PAGE

Please enter the relevant data into the cells shaded

RI IIF

UNIT NAME
Sunbury & Walton
CHARITY NUMBER
305130
YEAR ENDING
2024

RECONCILIATION	
Opening Balances	
Bank Account	£50,896.29
Saving Account	£262,334.61
Petty Cash	£754.32
Total Opening Balance at 1st April 2023	£313,985.22
Closing Balances	
Bank Account	£48,070.34
Saving Account	£55,478.02
Petty Cash	£236.58
Total Closing Balance at 31st March 2024	£103,784.94
Closing Balance per A3 Report	£103,784.94
	£0.00

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2024**

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

Form

SCC A3 (R&P)

Apr-19

<b>Unit Name:</b> Sunbury & Walton	<b>Charity No:</b> 305130
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<b>Fund-name/purpose</b> (if not held for the Unit's general purposes):-	<b>THIS YEAR</b>	<b>LAST YEAR</b>
	<b>£</b>	<b>£</b>

**REVENUE RECEIPTS –**

ANNUAL FUND/DIRECT GRANT  
SCAVA (Sea Cadet Virtualising Allowance)  
OTHER GRANTS  
CADET CONTRIBUTIONS  
OTHER DONATIONS / LEGACIES  
FUNDRAISING & SPECIAL EVENTS PROCEEDS

From MSSC	£40,000.00	£0.00
	£0.00	£0.00
Jack Petchey/Magic Little Grants	£3,403.00	£2,592.00
	£11,960.00	£11,510.00
	£5,479.76	£1,848.01
	£3,824.80	£2,373.79

**OTHER CHARITABLE ACTIVITIES:**

COMPETITION RECEIPTS  
COURSE FEES  
SUNDRY SALES RECEIPTS  
BANK DEPOSIT INTEREST  
PROPERTY RENTS (includes any occasional  
OTHER REVENUE RECEIPTS

	£0.00	£0.00
	£554.80	£639.25
	£0.00	£0.00
	£516.82	£97.85
Rent/MPCC/Allotment	£18,633.10	£25,292.56
	£2,745.56	£3,743.82

**TOTAL REVENUE RECEIPTS**

**A**

**£87,117.84 £48,097.28**

**NON-REVENUE RECEIPTS –**

PROCEEDS FROM SALES OF OTHER FIXED  
ASSETS

Grants/Donations for new build	£76,221.00	£19,250.00
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**TOTAL NON-REVENUE RECEIPTS**

**B**

**£76,221.00 £19,250.00**

(\*Attach that Fund's similar Account of Receipts as page AC1A, and so on)

**TOTAL RECEIPTS = A + B**

**C**

**£163,338.84 £67,347.28**

**Reconciliation:-**

**NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-**

- REVENUE ITEMS (= A – D from page AC2)	<b>G</b>	£51,655.27	£48,097.28
- NON-REVENUE ITEMS (= B – E from page AC2)	<b>H</b>	<b>-£261,855.55</b>	£19,250.00
- COMBINED (=G+H)		<b>-£210,200.28</b>	£67,347.28
<b>CASH/BANK BALANCE FROM LAST YEAR-END</b>		£313,985.22	£0.00
<b>CASH/BANK BALANCE AT THIS YEAR-END</b>	<b>2024</b>	<b>£103,784.94</b>	£313,985.22

**AC1**



## Apr-19

AC2

Form  
SCC A3 (R&P)  
Apr-19

<b>Unit Name:</b>	Sunbury & Walton	<b>Charity No:</b>	305130
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[illegible]

	[Amounts]	Particulars
Give page no(s). - or say if none		
	[                      ]	
(or say if none)	[                      ]	Authority:
(or say if none)	[                      ]	For how many:
	[                      ]	Nature:
	[                      ]	
Give page no(s).		- or say if none

<b>THE SEA CADETS</b> <b>ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT</b> <b>RECEIPTS &amp; PAYMENTS ACCOUNT for year ended 31 March 2024</b>		Form SCC A3 (R&P) Apr-19																		
<small>(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)</small> Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November																				
<b>Unit Name:</b> Sunbury & Walton	<b>Charity No:</b> 305130																			
<b>Unit address (or address for correspondence):-</b> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 40%; padding: 2px;">House name:</td> <td style="padding: 2px;">T.S. Black Swan</td> </tr> <tr> <td style="padding: 2px;">Street and No:</td> <td style="padding: 2px;">Penny Lane</td> </tr> <tr> <td style="padding: 2px;">Area or Estate</td> <td style="padding: 2px;"></td> </tr> <tr> <td style="padding: 2px;">Town/City:</td> <td style="padding: 2px;">Shepperton</td> </tr> <tr> <td style="padding: 2px;">County</td> <td style="padding: 2px;">Middlesex</td> </tr> <tr> <td style="padding: 2px;">Post Code:</td> <td style="padding: 2px;">TW17 8NG</td> </tr> </table>			House name:	T.S. Black Swan	Street and No:	Penny Lane	Area or Estate		Town/City:	Shepperton	County	Middlesex	Post Code:	TW17 8NG						
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Post Code:	TW17 8NG																			
<b>Unit Management Team members (the 'charity trustees') at date of signing Report:-</b> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 40%; padding: 2px;">Gail Cramp</td> <td style="width: 40%; padding: 2px;">Richard Walsh</td> <td style="width: 20%; padding: 2px;"></td> </tr> <tr> <td style="padding: 2px;">Glenis Tellett</td> <td style="padding: 2px;">Matthew Goldhawk</td> <td style="padding: 2px;"></td> </tr> <tr> <td style="padding: 2px;">Katie Skelley</td> <td style="padding: 2px;">Samantha Norcross</td> <td style="padding: 2px;"></td> </tr> <tr> <td style="padding: 2px;">Derek Lloyd</td> <td style="padding: 2px;"></td> <td style="padding: 2px;"></td> </tr> <tr> <td style="padding: 2px;">Jacqueline Reid</td> <td style="padding: 2px;"></td> <td style="padding: 2px;"></td> </tr> <tr> <td style="padding: 2px;">Jon Ball</td> <td style="padding: 2px;"></td> <td style="padding: 2px;"></td> </tr> </table>			Gail Cramp	Richard Walsh		Glenis Tellett	Matthew Goldhawk		Katie Skelley	Samantha Norcross		Derek Lloyd			Jacqueline Reid			Jon Ball		
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<b>Names of any other persons who were charity trustees of the Unit at any time in the financial year:-</b> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr><td style="width: 40%; height: 20px;"></td><td style="width: 40%; height: 20px;"></td><td style="width: 20%; height: 20px;"></td></tr> <tr><td style="height: 20px;"></td><td style="height: 20px;"></td><td style="height: 20px;"></td></tr> <tr><td style="height: 20px;"></td><td style="height: 20px;"></td><td style="height: 20px;"></td></tr> <tr><td style="height: 20px;"></td><td style="height: 20px;"></td><td style="height: 20px;"></td></tr> </table>																				
<b>Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &amp;c) [not: Scotland]:-</b> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 40%; padding: 2px;">Gail Cramp</td> <td style="width: 40%; padding: 2px;">Elizabeth Glendinning-Smith</td> <td style="width: 20%; padding: 2px;"></td> </tr> </table>			Gail Cramp	Elizabeth Glendinning-Smith																
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<b>Nature and date of the Unit's constitution (governing document):- Governed by Sea Cadet Standard Constitution</b>																				
<b>The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-</b>																				
<i>Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.</i>																				
<b>The Unit's charitable purpose(s) as set out in its constitution is:-</b>																				
To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).																				
<b>The Unit's main activities and achievements in the financial year were:-</b>																				
During the year we have averaged 45 young people meeting regularly twice a week, and also participating in weekend training camps. Regattas have been held this year and community events for fundraising have been undertaken. The cadets have continued to gain their modules which lead to cadet rank promotion. The new cadet building is in the process of being built and good progress has been made with this.																				
<b>Public Benefit</b>																				
The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:																				
<ul style="list-style-type: none"> <li>Regular and structured activities with a nautical theme.</li> <li>Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.</li> <li>Availability of formal educational achievements whilst taking courses to earn badges and promotions</li> </ul>																				
Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.																				



# THE SEA CADETS

## ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT

### RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2024

Form

SCC A3 (R&P)

Apr-19

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

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<b>Unit Name:</b> Sunbury & Walton	<b>Charity No:</b> 305130
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#### Reserves Policy

The charity trustees' policy aims to maintain unrestricted reserves at a level 6 months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in Year-end reserves amounted £38,070.34 15 months' on that basis.

[Delete this section if not applicable]

The Unit holds £10,478.02 in designated funds representing fixed assets needed for future activities and £45,000.00 for future projects to be carried out in 2 years as currently planned/expected

[Delete this section unless the Unit has a Restricted Fund in deficit]

A restricted fund held for the purpose of was in deficit to the extent of and the steps being taken to rectify it are:-

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:- During the year the unit has been thankful for the support of cadets & parents, the local community and our local councillors, Amazon Smile, Rotary Club of Shepperton Aurora, Shepperton & Sunbury Rotary, Shepperton Village Fair, The Shanley Foundation, Shepperton Resident Association, Walton Charities, MSSC, Local Giving, Elmbridge Borough Council, Bernard Sunley Foundation, Sue Endersby, Yvette Dorman, Gail Cramp and The Jack Petchey

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Date signed as authorised by the Unit's Management Team:

Samantha Norcross

Unit Treasurer

Gail Cramp

Unit Chairman

Independent Examiner

**Note:** The statutory audit or independent examination report on this Statement of Account must be attached.





# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

Sunbury and Walton (Unit 327) of the Sea Cadet Corps

On accounts for the year  
ended

31<sup>st</sup> March 2024

Charity no  
(if any)

305130

Set out on pages

AC1 to AC5

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

25/09/2024

Name:

Mr Stephen Ilett

Relevant professional  
qualification(s) or body  
(if any):

ICAEW

Address:

10 Sycamore Way

Teddington

TW11 9QQ