

UNIT NAME
Sunbury & Walton
CHARITY NUMBER
305130
YEAR ENDING
2022

RECONCILIATION	
Opening Balances	
£35,476.56	Bank Account
£188,749.80	Saving Account
£5.19	Petty Cash
£224,231.55	Total Opening Balance at 1st April 2021
Closing Balances	
£43,345.88	Bank Account
£235,661.73	Saving Account
£0.00	Petty Cash
£279,007.61	Total Closing Balance at 31st March 2022
£279,007.61	Closing Balance per A3 Report
£0.00	

# THE SEA CADETS

## ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT

### RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

Form

SCC A3 (R&P)

Apr-19

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

<b>Unit Name:</b> Sunbury & Walton	<b>Charity No:</b> 305130
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<b>Fund-name/purpose</b> (if not held for the Unit's <u>general</u> purposes):-	<b>THIS YEAR</b>	<b>LAST YEAR</b>
	<b>£</b>	<b>£</b>
<b>Notes</b>		

#### REVENUE RECEIPTS –

ANNUAL FUND/DIRECT GRANT	£0.00	£0.00
SCAVA (Sea Cadet Victualling Allowance)	£0.00	£0.00
OTHER GRANTS	£15,512.00	£20,940.93
CADET CONTRIBUTIONS	£9,972.00	£6,904.00
OTHER DONATIONS / LEGACIES	£1,892.89	£13,817.00
FUNDRAISING & SPECIAL EVENTS PROCEEDS	£751.86	£80.90

#### OTHER CHARITABLE ACTIVITIES:

COMPETITION RECEIPTS	£0.00	£0.00
COURSE FEES	£986.72	£44.00
SUNDRY SALES RECEIPTS	£0.00	£0.00
BANK DEPOSIT INTEREST	£3.28	£20.58
PROPERTY RENTS (includes any occasional	£16,231.60	£21,480.00
OTHER REVENUE RECEIPTS	£0.00	£125.00

#### TOTAL REVENUE RECEIPTS

A

**£45,350.35** **£63,412.41**

#### NON-REVENUE RECEIPTS –

PROCEEDS FROM SALES OF OTHER FIXED ASSETS	£56,154.48	£155,405.88
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#### TOTAL NON-REVENUE RECEIPTS

B

**£56,154.48** **£155,405.88**

(\*Attach that Fund's similar Account of Receipts as page AC1A, and so on)

#### TOTAL RECEIPTS = A + B

C

**£101,504.83** **£218,818.29**

#### Reconciliation:-

#### NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-

- REVENUE ITEMS (= A – D from page AC2)	G	£19,787.95	£63,412.41
- NON-REVENUE ITEMS (= B – E from page AC2)	H	£34,988.11	£155,405.88
- COMBINED (=G+H)		£54,776.06	£218,818.29
<b>CASH/BANK BALANCE FROM LAST YEAR-END</b>		<b>£224,231.55</b>	<b>£280,286.75</b>
<b>CASH/BANK BALANCE AT THIS YEAR-END</b>	<b>2022</b>	<b>£279,007.61</b>	<b>£224,231.55</b>

AC1





**RECEIPTS & PAYMENTS ACCOUNT** for year ended 31 March

Apr-19

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**Charity No:** 305130

	[Amounts]	Particulars
Give page no(s). or say if none		
	[                      ]	
(or say if none)	[                      ]	Authority:
(or say if none)	[                      ]	For how many:
	[                      ]	Nature:
	[                      ]	
Give page no(s).		- or say if none

Signed as authorised by the Unit's Management Committee - Date:

AC3



<b>THE SEA CADETS</b> <b>ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT</b> <b>RECEIPTS &amp; PAYMENTS ACCOUNT for year ended 31 March</b>		Form SCC A3 (R&P) Apr-19																		
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<b>Unit Name:</b> Sunbury & Walton	<b>Charity No:</b> 305130																			
<b>Unit address (or address for correspondence):-</b> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 40%;">House name:</td> <td>T.S. Black Swan</td> </tr> <tr> <td>Street and No:</td> <td>Penny Lane</td> </tr> <tr> <td>Area or Estate</td> <td></td> </tr> <tr> <td>Town/City:</td> <td>Shepperton</td> </tr> <tr> <td>County</td> <td>Middlesex</td> </tr> <tr> <td>Post Code:</td> <td>TW17 8NG</td> </tr> </table>			House name:	T.S. Black Swan	Street and No:	Penny Lane	Area or Estate		Town/City:	Shepperton	County	Middlesex	Post Code:	TW17 8NG						
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Town/City:	Shepperton																			
County	Middlesex																			
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<b>Unit Management Team members (the 'charity trustees') at date of signing Report:-</b> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 40%;">Gail Cramp</td> <td style="width: 40%;">Jacqueline Reid</td> <td style="width: 20%;"></td> </tr> <tr> <td>Glenis Tellett</td> <td></td> <td></td> </tr> <tr> <td>Katie Skelley</td> <td></td> <td></td> </tr> <tr> <td>Samantha Norcross</td> <td></td> <td></td> </tr> <tr> <td>Emma Akers</td> <td></td> <td></td> </tr> <tr> <td>Derek Lloyd</td> <td></td> <td></td> </tr> </table>			Gail Cramp	Jacqueline Reid		Glenis Tellett			Katie Skelley			Samantha Norcross			Emma Akers			Derek Lloyd		
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<b>Names of any other persons who were charity trustees of the Unit at any time in the financial year:-</b> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr><td style="width: 40%;"></td><td style="width: 40%;"></td><td style="width: 20%;"></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> </table>																				
<b>Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &amp;c) [not: Scotland]:-</b> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 40%;">Gail Cramp</td> <td style="width: 40%;">Elizabeth Glendinning-Smith</td> <td style="width: 20%;"></td> </tr> </table>			Gail Cramp	Elizabeth Glendinning-Smith																
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<b>Nature and date of the Unit's constitution (governing document):-</b> Governed by Sea Cadet Standard Constitution																				
<b>The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-</b>																				
<i>Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.</i>																				
<b>The Unit's charitable purpose(s) as set out in its constitution is:-</b> To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).																				
<b>The Unit's main activities and achievements in the financial year were:-</b> During the year we have averaged 50 young people meeting regularly twice a week, and also participating in weekend training camps. Unfortunately there were no competitions, regattas or offshore voyages this year due to coronavirus restrictions. There were also no community events. The cadets have continued to gain their modules which lead to cadet rank promotion. The new cadet building is in the process of being built but progress is slow at the moment.																				
<b>Public Benefit</b> The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by: <ul style="list-style-type: none"> <li>Regular and structured activities with a nautical theme.</li> <li>Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.</li> <li>Availability of formal educational achievements whilst taking courses to earn badges and promotions</li> </ul> Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.																				

## Form

SCC A3 (R&P)

## Apr-19

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**Charity No:** 305130

The charity trustees' policy aims to maintain unrestricted reserves at a level of 6 months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income.

Year-end reserves amounted to	£10,200,000	6 months'
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on that basis.

The Unit holds	£220,661.73	in designated funds representing fixed assets needed for future activities and
£45,000.00		for future projects to be carried out in 2 years as currently planned/expected

A restricted fund held for the purpose of  
was in deficit to the extent of  
and the steps being taken to rectify it are:-

During the year the unit has been thankful for the support of the local community, Spelthorne Borough Council, Elmbridge Borough Council, The Mark Benevolent Fund, The Heathrow Community Trust, The Shanley Foundation, The Chapman Charitable Trust, Shepperton Aurora Rotary Club, Walton Charities, Arnold Clark Automobiles,

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

23 | 8 | 22

### Independent Examiner

AC5





**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

**Sunbury & Walton (Unit 327) of the Sea Cadet Corps**

**On accounts for the year  
ended**

31<sup>st</sup> March 2022

**Charity no  
(if any)**

305130

**Set out on pages**

AC1 TO AC5

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2020**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

**Independent  
examiner's statement**

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*Sue Woodgate*

**Date:**

22/8/2022

**Name:**

Mrs Sue Woodgate

**Relevant professional  
qualification(s) or body  
(if any):**

ICAEW

**Address:**

42 St Nicholas Drive

Shepperton

TW17 9LD