

PYRFORD VILLAGE WAR MEMORIAL HALL

England & Wales · Charity number 305095

Details

Other names VILLAGE HALL, PYRFORD VILLAGE HALL

Status Registered

Legal form Other

Registered 1961-08-31

Register [View on the Charity Commission register](#)

Contact

Address Pyrford Village War Memorial Hall
Coldharbour Road
Pyrford
Woking
Surrey
GU22 8SP

Phone 07751333812

Email pvhbookings@outlook.com

Website <https://pyrfordvillagehall.co.uk/>

Activities

Objects: PROVISION OF LIBRARY READING, LECTURES, CLASSES, ENTERTAINMENTS AND RECREATION ROOMS FOR THE BENEFIT OF THE INHABITANTS OF THE AREA OF THE ANCIENT PARISH OF PYRFORD AND IT IMMEDIATE VICINITY IN MEMORY OF THE GREAT WAR.

Activities: To develop and enhance the facilities in the Village Hall for the use of the communities in Pyrford and Woking

Classification

- **How:** Provides Buildings/facilities/open Space, Other Charitable Activities
- **What:** Education/training, Arts/culture/heritage/science, Amateur Sport, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** ANCIENT PARISH OF PYRFORD AND ITS IMMEDIATE VICINITY.
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£61,977	£64,193	-	-
2024-03-31	£59,492	£66,581	-	-
2023-03-31	£37,296	£28,306	-	-
2022-03-31	£28,255	£24,444	-	-
2021-03-31	£11,332	£22,990	-	-

Trustees

Name	Role	Appointed
Sonia Hanington	Chair	2018-04-16
Gary William Elson		2023-05-22
Geoffrey Douglas Geaves		2014-01-17
Ian MILLS		2014-01-17
Jill Margaret Brine		2023-05-22
Katharine WRIGHT		2014-01-17
Penelope Jane Matthews		2024-05-26

PYRFORD VILLAGE WAR MEMORIAL HALL

England & Wales - Charity number 305095

Accounts



PYRFORD VILLAGE WAR MEMORIAL HALL
Coldharbour Road, Pyrford, Surrey, GU22 8SP

Registered Charity No. 305095

CHAIR AND TRUSTEE'S AGM REPORT 2024/2025

Welcome to the 2024/25 Annual General Meeting of the Pyrford Village War Memorial Hall.

I would like to take this opportunity to thank each of you for joining us this evening.

Overview

The purpose of this report is to provide assurance to Pyrford Village and others with an interest in the Hall that through the activities of the Management Committee this building will continue to serve Pyrford for many years to come.

Bookings remained excellent, with regular bookings almost every day, and a good occasional use which is contributing to our healthy financial situation. I will detail some of our major project expenditure this year, later in the report, but our financial health continues to remain positive.

The positive situation extends to composition of the Management Committee, and the sterling work that they put in to support the Pyrford Village Hall's operations. Thank you to everyone who gives so generously of their time.

The Fabric and Contents of the Building:

We have undertaken two major capital projects this year, replacement of the heater and installation of an AV system.

The 50 year old hot air heater was replaced in August. The old heater was inefficient and had become progressively unreliable and had to be controlled manually from the Hall. The new heater is modern, operates far more efficiently and can be operated by any one of three mobile phones via Google Nest. This has been a great relief to our volunteers who no longer have to spend their Friday afternoon programming the controller in the Hall for the following week's bookings.

Over many years, users of the Hall have regularly asked the Committee for an AV system. The AV system was installed in our maintenance window in August and has brought us up to date with a modern presentation and sound system. It comprises a screen, projector, microphone and audio system plus an induction loop system for the hard of hearing. Inputs include laptop via HDMI and mobile phones/music centres via Bluetooth. The system is simple and easy to use and we are thrilled to say our users who frequently have visiting speakers (i.e. the Women's Institute and

Daisy Tuffen Flower Club) have given us their seal of approval. Occasional users are thrilled at the ease at which they can connect the music on their phones to the speakers via Bluetooth.

The Woking Council NCIL contribution came through this year which completed the original 'three-way-split' to fund the insulation and rendering project completed last year (between WBC, SCC and PVWMH). We were able to repay Surrey County Council a proportion of funds, because until the point of NCIL payment, they had paid 50% of the total expenditure.

Maintenance and improvements have continued apace. Darren Collins continues to regularly attend the Hall to undertake general maintenance tasks as our Contractor. We thank Darren for his time and good work in helping us look after this building and land. This year has seen plugging of leaks and deeper maintenance on our wood sprung floor.

Our permanent memorial to Tony Pratt, a brass plaque, was installed in the Committee Room in December. Tony's family were invited to an 'unveiling' ceremony and the Liaison and Management Committees gave the family a warm welcome and enjoyed celebrating Tony's life, memory and legacy with them.

Trustees spent time updating the PVWMH Procedures and an updated set will be part of our annual submission to the Charity Commission.

Ian and Liz Mills continue to spend time maintaining the flower beds and the exterior of the Hall continues to look much tidier.

Meetings:

We agreed last year to amend the schedule of meetings from 2 or 3 Trustees Meetings and 11 Liaison Meetings a year, to 4 Trustees Meetings and 4 Liaison Meetings a year. This was done to recognise the main operational decisions for the Hall were the responsibility and remit of the Trustees. This new schedule of meetings has worked well so far.

The Future:

With the delivery of the two capital projects this year, we are now without any major projects. Discussions will commence on what potential candidates for new capital projects we can progress, and these will be agreed and scoped as necessary.

The 'maintenance project list' excel spreadsheet will continue to have maintenance items added and completed.

The Trustees will continue to work to update policies and procedures, and these will be reviewed annually.

Members of the Committee:

This report is my chance to pay public appreciation and regard to the members of the Management Committee and Liaison Committee, those of long standing and those who have more recently joined. Each brings their own expertise, enthusiasm,

and experience. It needs to be remembered that all members give their time voluntarily.

Thank you to Penny as Booking Secretary, for the liaison and professional service she provides to our regular users, and occasional clients, with her many visits to the Hall and then seeing clients in and out of the Hall. We all know that our bank balance would not be as healthy as it is without her diligence and excellent service she provides to all users of the Hall, regular and occasional.

Thank you to Geoff and Ian for capital project oversight and all the other maintenance work, managing Darren and providing great leadership, on top of their Treasury and Secretary positions respectively on the Committee. Another big shout out to Ian for the hours he spent programming the timeclocks before the heater was replaced. The hours they have put into our capital projects and maintenance items this year continues to be substantial.

Tim has stood down as Trustee and became the PLT representative on the Liaison Committee and we welcome Penny as a Trustee.

Thank you to the Liaison Committee for representing your organisations at the monthly meetings and to our wonderful Trustees for the time and consideration they give the Hall.

We are acutely aware that this building is a hugely important asset to the village, bequeathed by former generations in honour of those who died in the Great War. It is our duty to hand onto generations to come, a Hall that is fit for purpose and still relevant as a social space. The Management Committee will continue in its aims to ensure that we do not fail in that duty.

Sonia Hanington
Chair, Pyrford Village War Memorial Hall



PYRFORD VILLAGE WAR MEMORIAL HALL
Coldharbour Road, Pyrford, Surrey, GU22 8SP

Registered Charity No. 305095

TREASURER'S REPORT 2024/25

A summary of the annual accounts for 2024-25 is attached and are submitted on a receipts and payments cash basis. The year end is taken as 31 March 2025 and March 2025 invoices were sent out in April. Thus, March 2025 invoice revenues are recorded in the 2025-26 accounts.

It has been a busy year with sales up, significant projects completed, a good working capital position, a healthy list of forward bookings and a significantly reduced list of debtors. In May 2024 Woking BC paid out the CIL money promised for the external insulation and re-rendering work carried out in the previous year. This made it necessary to review the grant from SCC and refund over £7000, to SCC, in September 2024. In addition, the Trustees approved writing off damages of approximately £900 incurred by a party in 2022 and the Treasurer and Lettings Booking Secretary worked hard to recover a further £3100 of additional late invoice payments, during the year.

Letting fees were up by almost 15% due partly to the rise in hire fees during the latter part of 2023-24 and increased occupancy of nearly 4%. Donations and grants totalling approximately £20,000 were received whilst after the £7k refund to SCC referred to above. The Social Club lease was increased during the year in line with provisions of the lease. The rise was more than expected due to inflation and the impact of the rise was spread over 3 months to ease the financial burden, with the agreement of the Trustees,

Expenses and capital project costs have been similar in both 2023-24 and 2024-25 but nett out at a 3.5% drop in 2024-25. Utility charges in 2024-25 have reduced despite the 100% increase in water charges and these will reduce significantly once 50% of recent charges are invoiced to PDSC under the water supply sharing agreement that is still in operation.

The cost of maintaining standards in the Hall has risen by approximately £2.5k. Cleaning labour costs are as expected but there has been a jump in the cost of cleaning materials as a consequence of relying more on the supplier for consumables and the cost of special floor cleaner in the main hall. The rise in maintenance costs reflects the value of all the unpaid work Tony Pratt did for the Hall before he passed away last year.

General hall maintenance increased significantly with extractor fans needing to be cleaned of pigeon nesting materials and repairs to the controls. Key to this work has been forming a new relationship with a local electrical contractor.

Capital Projects in the last year have seen major works to replace the old heater and the installation of a new audio-visual equipment. The new heater gives more efficient and flexible heating that can be controlled from our phones at home and the AV equipment is proving popular with users. The Trustees are most grateful for local donations received for both these projects. In addition, the defibrillator received a new hard standing, emergency lighting provisions were overhauled, the old chimney stack was dismantled, and the outside areas were enhanced.

Insurances and Licences have decreased but do not reflect the music licence for 2025-26 yet.

Finally, the Trustees wrote off the cost of damage to the Hall (approximately £900) incurred by a party in 2022 and have reduced the total debtors at the close of the year to a very manageable level. Because of operations in the year we therefore close with an increased working balance of £47.5k – up by 50% on 2023-24. Thus, with thanks to all our users and volunteers/Trustees we can confidently start the new year. Thank you everyone for all your help.

Geoff Geaves - Treasurer
28 April 2025

Pyrford Village War Memorial Hall — Income and Expenditure Accounts - 1 April 2024 to 31 March 2025

		2024-25 to 31-Mar-25	2023-24 to 31-Mar-24	% Change	Comment
RECEIPTS					
	Lettings	45,330.82	39,469.00	14.85%	
	Donations/CIF Grant	13,047.12	16,637.99		CIL, AV/heater don lee SCC refund
	Interest	1,064.60	1,043.08	2.06%	
	Social Club Lease	2,534.00	2,342.00		Rent increase nov 2024
	Total Income	£61,976.54	£59,492.07	4.18%	
EXPENDITURE					
Utilities	Water (Nett)	1,458.98	729.36		
	Gas & Electricity	5,963.38	6,556.79		
	WiFi	512.40	495.21	3.47%	
Hall Upkeep	Cleaning Labour	14,316.47	14,874.06	-3.75%	
	Cleaning Materials	2,129.25	929.70	129.03%	
	Maintenance	6,511.87	4,834.72	34.69%	
	IT Support	216.00	282.24		
Cap. Projs	AV System	15,147.14	0.00		New Audio Visual equipment
	Replace Heater	9,967.00	0.00		New Udara + Google Nest system
	Re-rendering		25,241.82		
	Landscaping	687.40	2,062.11		Carpark line painting
	Hall Refurb	3,248.87	2,174.88		Fire detection refurb
	Security	607.39	3,341.46		Car Park wheel stops
	Defibrillator	203.74	912.00		Defib hard standing access
Other	Insurance/Licences	1,961.71	3,081.09	-36.33%	No PPL/PRS yet
	Inspections/Legal	253.60	366.07		
	Bank AC Fees	60.75	60.00	1.25%	
	Admin Expenses	278.98	313.10	-10.90%	
	Misc	668.39	326.17	104.92%	
	Total Expenditure	£64,193.32	£66,580.78	-3.59%	
	Cash Movement	-2,216.78	-7,088.71		
	Bank Balance	50,319.13	52,535.91		
Held By	Current Account	11,802.86	6,735.36		
	Savings Account	38,516.27	45,800.91		
	<i>Check Total</i>	<i>50,319.13</i>			
Pending	Debtors	652.00	4,765.19		
	Creditors - Clients	-3,424.50	-2,491.25		
	O/S Maintenance:				
	Promised Sp'ship	0.00			
	Committed Refurbs:	0.00	-23,200.00		
	Working Balance	£47,546.63	£31,609.85	50.42%	
	Total Occupied Hours	3,033.00	2,918.30	3.93%	
	Operating Surplus	14,597.64	10,005.57	45.90%	
	Cap Project Costs	-29,861.54	-33,732.27	-11.47%	
	Nett Surplus/Loss	-2,216.78	-7,088.71	-68.73%	

**Pyrford Village War Memorial Hall — Income and Expenditure
Accounts – Auditors Report – 1 April 2024 to 31 March 2025**

Signed Geoff Geaves
 Treasurer
 Dated

Geoff Geaves
21/05/2025

Independent Examiners' Report

The above accounts are certified in accordance with the Charity Commissioner's Independent Examiners' Report

Signed A Grimshaw
 Dated:

A Grimshaw
18/5/2025



Section A

Independent Examiner's Report

Report to the trustees/
members of

PYRFORD VILLAGE WAR MEMORIAL HALL

On accounts for the year
ended

31st March 2025

Charity no
(if any)

305095

Set out on pages

1 & 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2024

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* *Please delete the words in the brackets if they do not apply.*

Signed:

A Grimshaw

Date:

14 May 2025

Name:

Andrew Nigel Grimshaw

Relevant professional
qualification(s) or body

Member of Chartered Management Accountants (retired)

(if any):

Address: 66 Lincoln Drive, Pyrford, Woking, Surrey. GU22 8RR

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None.



Section A

Independent Examiner's Report

Report to the trustees/
members of

PYRFORD VILLAGE WAR MEMORIAL HALL

On accounts for the year
ended

31st March 2025

Charity no
(if any)

305095

Set out on pages

1 & 2

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Responsibilities and
basis of report

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examiner's statement

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- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

A Grimshaw

Date:

14 May 2025

Name:

Andrew Nigel Grimshaw

Relevant professional
qualification(s) or body

Member of Chartered Management Accountants (retired)

(if any):

Address:

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None.

PYRFORD VILLAGE WAR MEMORIAL HALL

England & Wales - Charity number 305095

Accounts

26 May 2024.



PYRFORD VILLAGE WAR MEMORIAL HALL

Coldharbour Road, Pyrford, Surrey, GU22 8SP

Registered Charity No. 305095

CHAIR AND TRUSTEE'S AGM REPORT 2023/2024

Welcome to the 2023/24 Annual General Meeting of the Pyrford Village War Memorial Hall.

I would like to take this opportunity to thank each of you for joining us this evening.

Overview

The purpose of this report is to provide assurance to Pyrford Village and others with an interest in the Hall that through the activities of the Management Committee this building will continue to serve Pyrford for many years to come.

In the words of our Constitution taken from the governing document of 1950 the objective of our charity is described as:

“The land and building thereon specified in the first said schedule shall be held as a memorial of the Great War and shall be appropriated and used as a site for and as a village hall for the purposes of physical and mental training and recreation, and social, moral and intellectual development, through the medium of reading and recreation rooms, library, lectures, classes, recreations and entertainments or otherwise as may be found expedient, for the benefit of the inhabitants of the Ancient Parish of Pyrford and it's immediate vicinity – without distinction of sex or of political or other opinions”

Seventy four years since the original constitution was written, and 102 years of continuous operation later, I am sure you will agree that the objective is still being met, which is testament to all of you and our predecessors.

Bookings remain excellent, with regular bookings almost every day, and a good occasional use which is contributing to our healthy financial situation. I will detail some of our major expenditure this year, later in the report, but our financial health remains positive and has been boosted by grants from SCC and CIL, which places us in a good position to continue our plans to maintain and upgrade the Hall.

The positive situation extends to composition of the Management Committee, and the sterling work that they put in to support the Pyrford Village Hall's operations. Thank you to everyone who gives so generously of their time. It is particularly encouraging we have had a couple of recent members willing to join us as Trustees this year.

The Fabric and Contents of the Building:

We have undertaken significant work this year, especially to the outside of the Hall. We achieved planning and building regulations for our project to insulate and render the building. Our contractors Eco Facades and Permarock completed the project to time and budget in our maintenance window in August. We are extremely grateful to SCC (and CIL) for grants towards this major project.

We replaced the back door with a more secure composite door, which also required the replacement of a lintel.

In July, an unidentified vehicle struck and damaged a brick pillar at the front of the Hall and adjacent walls in the Committee Room. This was very unfortunate, not least because the Committee Room had recently been redecorated. Through our Insurers and appointed loss adjustors the damage to the fabric and interior of the building were fixed.

In order to prevent this damage from re-occurring, we installed 7 wheel stops to the parking bays at the front of the Hall. Car park bays have been repainted and Ian and Liz Mills spent many hours clearing the flower beds and making them look much improved. The exterior of the Hall is looking much fresher, cleaner and brighter.

Pot holes in the car park continue to be patched.

We also took the opportunity to apply for a DHSC Community Automated Defibrillator Fund where 50% funding would be provided by DHSC and London Hearts. Our application was successful and with a further kind grant from SCC, the defibrillator has been installed to the front of the building.

Early in the year we continued to pursue the linking of a new heater to the Hallmaster booking and invoicing system. Presentations were attended and it all looked very positive. Until it didn't. The decision was made at the end of the year to progress the heater replacement and move forward with a Google Nest type control system. This will be delivered in August 2024.

Internally, maintenance and improvements have continued apace. One of the many items undertaken was maintenance to the vents of the extractor fans. These had been blocked by pigeon nests. These have been cleared and protective grids have been installed to prevent this re-occurring.

Darren Collins regularly attends the Hall to undertake general maintenance tasks, and it is Darren who undertakes most of the items on a very long list of 'to be fixed' or 'to be improved' items. Looking through the list of items undertaken by Darren this year each line contains a verb such as, investigate, unblock, refit, replace, seal, clean, repair, re-route, fix, maintain. Nouns include cistern, drain, roof, ceiling, floor, urinal. I will say no more. We thank Darren for his time and good work in helping us look after this building and land.

The other big ticket item that has continued to be investigated this year is the AV/Audio project. The specification of the equipment, vendor selection and quote

have been agreed and commitment made by the Trustees to purchase early next year and installation in our maintenance window in August.

Meetings:

At the end of this year, we revised the schedule of meetings moving from 2-3 Trustees Meetings and 11 Liaison Meetings a year, to 6-8 Trustees Meetings and 4 Liaison Meetings a year. This was done to recognise the main operational decisions for the Hall were the responsibility and remit of the Trustees. Early days, but so far this is working well.

The Future:

Next year will see the replacement heater and AV/Audio systems purchased and installed. The 'project list' excel spreadsheet will continue to have maintenance items added and completed.

The Trustees will continue to work to complete any outstanding policies and procedures and these will be reviewed annually.

Members of the Committee:

This report is my chance to pay public appreciation and regard to the members of the Management Committee and Liaison Committee, those of long standing and those who have more recently joined. Each brings their own expertise, enthusiasm, and experience. It needs to be remembered that all members give their time voluntarily.

We would like to note with great sadness, the death this year of Tony Pratt, a highly valued member of the Committee who gave so much of his time and energy to the Hall over decades. Nothing was too much for Tony and his passion for this building and endless ability combined, kept the Hall looking and working its' best. Tony was an inspiration and we miss him dearly.

Thank you to Penny as Booking Secretary, for the liaison and professional service she provides to our regular users, and occasional clients, with her many visits to the Hall and then seeing clients in and out of the Hall.

Thank you to Geoff and Ian for capital project oversight and all the other maintenance work, managing Darren and providing great leadership, on top of their Treasury and Secretary positions respectively on the Committee. The hours they have put into our capital projects and maintenance items this year continues to be substantial.

Thank you to the Liaison Committee for representing your organisations at the monthly meetings and to our wonderful Trustees for the time and consideration they give the Hall.

We are acutely aware that this building is a hugely important asset to the village, bequeathed by former generations in honour of those who died in the Great War. It is our duty to hand onto generations to come, a Hall that is fit for purpose and still

relevant as a social space. The Management Committee will continue in its aims to ensure that we do not fail in that duty.

Finally, the Management Committee would like to extend a very big thank you to Liz Bowes for her constant support and encouragement over the years through her role as a Surrey County Council Councillor, and would like to take this opportunity to present Councillor Bowes with a small token of our thanks.

Sonia Hanington
Chair, Pyrford Village War Memorial Hall



20th May 2024.

PYRFORD VILLAGE WAR MEMORIAL HALL
Coldharbour Road, Pyrford, Surrey, GU22 8SP

Registered Charity No. 305095

TREASURER'S REPORT 2023/24

A summary of the annual accounts for 2023-24 are attached and are submitted on a receipts and payments cash basis. The year end is taken as 31 March 2024 and March 2024 invoices were sent out in April. Thus, March 2024 invoice revenue will be recorded in 2024-25 accounts.

Operations should now be considered normal after Covid with bookings and revenue back at a high level. We have also enjoyed generous support from Liz Bowes and Surrey County Council for project work undertaken in the year.

The year saw water charges stabilise and a return to the traditional cost sharing agreement with the Pyrford and District Social Club. Whilst energy charges for gas and electricity are more than 140% higher than in the year ending March 2020 these costs have been satisfactorily assimilated and will hopefully now start to decrease.

General hall maintenance increased significantly with extractor fans needing to be cleaned of pigeon nesting materials and repairs to the controls. Key to this work has been forming a new relationship with a local electrical contractor.

With regard to cleaning costs these rose by 13% in the year due in part to special cleaning of the floor at extra cost, but our main cleaners have now been trained and are taking on the special cleans as a normal part of their cleaning duties and expenditure on cleaning materials has reduced.

Insurances and Licences have increased significantly in the year due the fact that a claim for damage to the hall raised our insurance by £500, there are music royalty payments for both years 2023-24 and 2024-25 and software licences have also been included.

After increasing hire charges for this year, it should be noted that before grants and donations or any expenditure on capital projects a £10k annual surplus over operating costs was generated and the general health of our operations seems to be assured for a while to come

A lot of project work has been undertaken in the last 12 months with the building being externally insulated and re-rendered, considerable landscaping of the external areas, internal redecoration, improved security via a new back door and revised security lighting, wheel stops in the car park and the installation of a defibrillator accessible from outside the hall.

Geoff Geaves
Treasurer
1 May 2024

Pyrford Village War Memorial Hall – Income and Expenditure Accounts

1 April 2023 to 31 March 2024

		2023-24 to 31-Mar-24	2022-23 to 31-Mar-23	% Change	Comment
RECEIPTS					
	Lettings	39,469.00	34,589.23	14.11%	
	Donations/CIF Grant	16,637.99	0.00		SCC Grant - Ins & Defib
	Interest	1,043.08	365.04	185.74%	
	Social Club Lease	2,342.00	2,342.00		
	Total Receipts	59,492.07	37,296.27	59.51%	
EXPENDITURE					
Utilities	Water (Nett)	729.36	27.88		Billing seems sorted.
	Gas	0.00	3,204.10		Joint account now - gas & elec
	Electricity	6,556.79	2,280.27	19.55%	Gross increase - gas+elec
	WiFi	495.21	337.92	46.55%	
Hall Upkeep	Cleaning Labour	14,874.06	13,159.78	13.03%	Additional cleaning requested
	Cleaning Materials	929.70	749.85	23.98%	
	Maintenance	4,834.72	3,005.80	60.85%	
	IT Support	282.24	629.01	-55.13%	S/w lic moved to Licences
Capital	Re-Rendering	25,241.82	0.00		
	Landscaping	2,062.11	1,712.68		
	Hall Refurb	2,174.88	0.00		
	Security	3,341.46	0.00		Security lights & back door
	Defibrillator	912.00	0.00		
Other	Insurance/Licences	3,081.09	1,418.60	117.19%	Ins incr, PPL/PRS*2 and s/w incl
	Inspections/Legal	366.07	836.15	-56.22%	
	Bank AC Fees	60.00	72.00	-16.67%	
	Admin Expenses	313.10	375.30	-16.57%	
	Misc	326.17	496.32	-34.28%	
	Total Expenditure	66,580.78	28,305.66	135.22%	
	Cash Movement	-7,088.71	8,990.61		
	Bank Balance	52,535.91	59,624.62	-11.89%	
Held By					
	Current Account	6,735.36	6,300.22		
	Savings Account	45,800.55	53,324.40		
	<i>Check Total</i>	<i>52,535.91</i>	<i>50,624.62</i>		
Pending					
	Debtors	4,765.19	3,187.29		Incl Feb invoices and £900 bad
	Creditors - Clients	-2,491.25	-2,077.50		
	Outstanding Maintenance	0.00	-3,000.00		
Com. R'furbs					
	Heater Replace	-8,600.00	-8,700.00		50% sponsorship offered
	AV System	-14,600.00	-13,576.00		50% sponsorship offered
	Other		-10,758.67		
	Working Balance	31,609.85	24,699.74	28.08%	
	Total Occupied Hours	2,918.25	2,890.75	-6.52%	
	Operating Surplus	10,005.57	10,703.29		Ecl. Grants, and cap projects
	Cap Project Costs	-33,732.27	-1,712.68		
	Nett Surplus/Loss	-7,088.71	8,990.61	-178.85%	

**Pyrford Village War Memorial Hall – Income and Expenditure Accounts
Auditors Report – 1 April 2023 to 31 March 2024**

Signed

**Geoff Geaves
Treasurer**

Geoff Geaves 14/5/2024

Independent Examiners' Report

The above accounts are certified in accordance with the Charity Commissioner's Independent Examiners' Report (IER)

Signed

A Grimshaw

Dated:

A Grimshaw
14/5/24



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

PYRFORD VILLAGE WAR MEMORIAL HALL

**On accounts for the year
ended**

31st March 2024

**Charity no
(if any)**

305095

Set out on pages

1 & 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2024

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

14 May 2024

Name:

Andrew Nigel Grimshaw

**Relevant professional
qualification(s) or body**

Member of Chartered Management Accountants (retired)

(if any):

Address: 66 Lincoln Drive, Pyrford, Woking, Surrey. GU22 8RR

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

PYRFORD VILLAGE WAR MEMORIAL HALL

**On accounts for the year
ended**

31st March 2024

**Charity no
(if any)**

305095

Set out on pages

1 & 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2024

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

14 May 2024

Name:

Andrew Nigel Grimshaw

**Relevant professional
qualification(s) or body**

Member of Chartered Management Accountants (retired)

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None.

PYRFORD VILLAGE WAR MEMORIAL HALL

England & Wales - Charity number 305095

Accounts



PYRFORD VILLAGE WAR MEMORIAL HALL

Coldharbour Road, Pyrford, Surrey, GU22 8SP

Registered Charity No. 305095

CHAIRPERSON AND TRUSTEE'S AGM REPORT 2022/2023

Welcome to the 2023 Annual General Meeting of the Pyrford Village War Memorial Hall.

I would like to take this opportunity to thank all of you for joining us this evening. It is good to see you here.

The financial year April 2022 to March 2023 was very positive. As the accounts show, we finish the year strongly with receipts up 32% from last year. This is a return to pre-pandemic usage and our ability to do this is a reflection on the quality of our facility, the excellent manner in which it is maintained and improved, plus and the affection the Hall is held by those in the Community.

Monthly Liaison Meetings were held during the year with regular participation from users. The Liaison Meeting is the forum where maintenance needs and maintenance updates are given and we thank our regular attendees in WI, Daisy Tuffen, PLT (plus Pyrford Playgroup via Katharine) who share issues or observations.

Maintaining the Hall is always a priority and the items of note completed or undertaken this year include:

- Replacement of the external lighting to motion activated security lighting. This will also enable us to reduce our energy usage overnight.
- Improving all the planters built and installed last year (strengthening and adding a waterproof membrane) with additional top soil and plants added.
- Car park pot holes filled in (on-going activity)
- Cleaning of drains and cistern improvements
- Repair/maintenance on the hot water dispenser and the boiler

The Liaison Committee and Trustees have also continued looking into the key items of expenditure this year, namely:

- Replacement of the air-heating in the Hall with an estimate received for a 'like-for-like replacement', including a modern control system.
- Progressing the insulation and re-rendering project with the preferred installer confirmed and the finish and colour selected. Trustees also agreed to pursue CIL and SCC funding to help finance the project.
- Further investigation into the purchase of PA/Audio equipment with request for quotes.
- Agreement to raise the hire rates from 1st April 2023.

In the next year, we hope to have completed:

- Planning permission for the installation and re-rendering project with the work to be undertaken during our two week 'maintenance' window in August 2023. Completion of successful applications on funding from CIL and SCC to help fund the project.
- For the replacement heating, further work will be undertaken to agree which air-heater and contractor to install, and establish whether we can use Hallmaster software to link to the heating controls on the calendar booking.
- Agree the Audio/Visual equipment and purchase it.
- Replacement of the back door and replacement/fixes to three windows.
- Tidy and refresh paint of the Committee Room.
- Improve the surface of car park to eradicate the pot holes.

The Hall has a fantastic team of volunteers who continue to support the Hall 'above and beyond'. In terms of Trustees, our special thanks go to Tony Paice who has supported the Hall for over 25 years in various roles, most recently returning as a Trustee to fill our ranks, and is now stepping down. Our thanks also go to Carla Hollingsbee who is also stepping down this year.

Huge thanks go to Penny as Booking Secretary, for the liaison and service she provides to our regular users, and the time and service she gives to occasional clients, with visits to the Hall and then seeing clients in and out of the Hall. Thank you to Katharine, Geoff and Ian for helping with the weekend occasional bookings. The introduction of this help has eased some of the load on Penny this year.

Many thanks to Tony Pratt for all the regular and 'fix it' maintenance work he undertakes on the Hall, his regular visits to ensure all is ship-shape. Tony has so much knowledge and insight and we are fortunate he gives his time so freely to the Hall.

Thanks also to Geoff and Ian for all the project work, managing Darren and providing great leadership, on top of their Treasury and Secretary positions respectively on the Committee. The hours they have put into our three main projects this year has been substantial.

Thank you to the Liaison Committee for representing their organisations at the monthly meetings and to our Trustees for the time they give the Hall. We are delighted to welcome Jill Brine and Gary Elson as Trustees and we look forward to working with them to keep the financial and material well-being of the Hall foremost.

In closing, I would like to thank all Hall users for their support.

Sonia Hanington
Chair, Pyrford Village War Memorial Hall



PYRFORD VILLAGE WAR MEMORIAL HALL
Coldharbour Road, Pyrford, Surrey, GU22 8SP

Registered Charity No. 305095

TREASURER'S REPORT 2022/23

A summary of the annual accounts for 2022-23 are attached and are submitted on a receipts and payments cash basis. The year end is taken as 31 March 2023 and March 2023 invoices were sent out in April. Thus, March 2023 invoice revenue will be recorded in 2023-24 accounts.

After emerging from Covid relatively well, financially the past financial year has been one of picking up on old plans and determining priorities for refurbishment going forward.

Having benefited from the Coop CIF Scheme for several years the decision was taken not to participate in 2022-23 but bookings returned to normal and have, in fact, increased significantly. This was possibly due to the standardisation of daytime and evening time charges introduced during Covid to help regular users. Since hire charges have not increased for over 5 years a review was conducted and a rise of 20% is scheduled from 1 April 2023 onwards to address the rising costs and the need for significant refurbishment in the next 12-24 months.

With regard to expenses, we are coping with the energy crisis reasonably well and benefitting from the fixed price contract negotiated at the last review point. Water costs are low as a consequence of overcharges paid whilst the water companies reorganised their involvement in our area. Cost sharing with the Social Club will be re-established with the next 6 monthly charge. Having installed WiFi at the Hall these service costs are now shown as a utility cost for the first time.

A new 7 day/week cleaning regime was introduced in the year and hence cleaning costs have increased. The hall floor also now gets a regular wet wood care treatment once every two weeks. However, there is a noticeable reduction in the cost of cleaning materials. Basic Hall maintenance now also includes IT Support since today the maintenance of software and the website is an important part of operations. In particular, new booking software has made a big difference to the production of monthly invoices.

Project work in the last 12 months has focused on landscaping and reduced whilst researching and getting quotes for a range of major projects that we will need to tackle in the next 12-24 months. Notable amongst these are a new hot air heater system and re-rendering the outside of the building. These are included in the financial statement overleaf under Pending Refurbishment Projects and will impact future working balances.

Insurances/Licences expenses do not include music royalties for the coming year as we were still in dispute about the charges made in the Covid year when revenue was seriously down. However, these have recently been settled and show in the accounts for next year.

Geoff Geaves
Treasurer
12 April 2023

Pyrford Village War Memorial Hall – Income and Expenditure Accounts

1 April 2022 to 31 March 2023

		2022-23 to	2021-22 to	%	
		31-Mar-23	31-Mar-22	Change	Comment
RECEIPTS					
	Lettings	34,589.23	24,486.57	41.26%	
	Donations/CIF Grant	0.00	2,004.84		No Coop grant requested in 22/23
	Interest	365.04	7.47	4786.75%	Banks reinstated interest
	Social Club Lease	2,342.00	1,756.51		PDSC lease back to normal
	Total Receipts	37,296.27	28,255.39	32.00%	
EXPENDITURE					
Utilities	Water (Nett)	27.88	1,644.53	-98.30%	Large credit in 22/23
	Gas	3,204.10	2,701.84	18.59%	
	Electricity	2,280.27	1,385.22	64.61%	
	WiFi	337.92	384.94		
Hall Upkeep	Cleaning Labour	13,159.78	7,672.00	71.53%	Additional cleaning requested
	Cleaning Materials	749.85	1,588.93	-52.81%	
	Maintenance	3,005.80	1,461.06	105.73%	
	IT Support	629.01	0.00		
Capital Spend	New Windows	0.00	0.00		
	Landscaping	1,712.68	960.25		
	Hall Refurb	0.00	2,958.08		
Other	Insurance/Licences	1,418.60	1,636.11		PPL/PRS music lic not included
	Inspections/Legal	836.15	1,236.67		
	Bank AC Fees	72.00	96.00	-25.00%	
	Admin Expenses	375.30	303.40	23.70%	
	Misc	496.32	414.63	19.70%	
	Total Expenditure	28,305.66	24,443.66	15.80%	
	Cash Movement	8,990.61	3,811.73		
	Bank Balance	59,624.62	50,634.01	17.76%	
Held By	Current Account	6,300.22	2,770.30		
	Savings Account	53,324.40	47,863.71		
	<i>Check Total</i>	59,624.62	50,634.01		
Pending	Debtors	3,187.28	2336..25		
	Creditors - Clients	-2,077.50	-1,915.00		
	O/S Maintenance	-3,000.00	0.00		Estimated
	Committed Refurbs:		-1,044.59		
	Heater Replace	-8,700.00			Based on quote rec'd
	Re-rendering	-9,008.67			After SCC and CIL Funding
	Projector	-4,320.00			Based on quote rec'd
	Audio System	-4,756.00			Based on quote rec'd
	PA System	-4,500.00			Estimated
	Back Door	-1,750.00			
	Working Balance	24,699.73	47,674.42	-48.19%	
	Total Occupied Hours	2,890.75	2,590.00	21.24%	
	Recurring Surplus	39,008.95	32,173.72		
	Refurbishment Net	-1,712.68	-3,918.33		
	Total Surplus	37,296.27	28,255.39	32.00%	

**Pyrford Village War Memorial Hall – Income and Expenditure Accounts
Auditors Report – 1 April 2021 to 31 March 2023**

Signed **Geoff Geaves**
 Treasurer

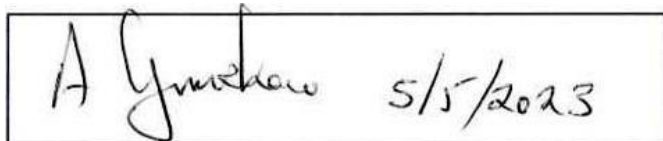
A rectangular box containing the handwritten signature "G D Geaves" and the date "5/5/2023".

Independent Examiners' Report

The above accounts are certified in accordance with the Charity Commissioner's Independent Examiners' Report (IER)

Signed **A Grimshaw**

 Dated:

A rectangular box containing the handwritten signature "A Grimshaw" and the date "5/5/2023".



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

PYRFORD VILLAGE WAR MEMORIAL HALL

**On accounts for the year
ended**

31st March 2023

**Charity no
(if any)**

305095

Set out on pages

1 & 2

**Responsibilities and
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2020.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- ~~• the accounting records were not kept in accordance with section 130 of the Charities Act; or~~
- ~~• the accounts did not accord with the accounting records; or~~
- ~~• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.~~

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

A Grimshaw

Date:

05 May 2023

Name:

Andrew Nigel Grimshaw

**Relevant professional
qualification(s) or body**

Member of Chartered Management Accountants (retired)

(if any):

Address:

66 Lincoln Drive, Pyrford, Woking, Surrey. GU22 8RR

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None.

Signed:

Name:

Andrew Neil Gifford

Relevant professional qualification(s) or body

Member of Chartered Management Accountants (retired)

PYRFORD VILLAGE WAR MEMORIAL HALL

England & Wales - Charity number 305095

Accounts



PYRFORD VILLAGE WAR MEMORIAL HALL

Coldharbour Road, Pyrford, Surrey, GU22 8SP

Registered Charity No. 305095

CHAIRMAN'S AND TRUSTEES REPORT 2021/2022

Welcome to the 2022 Annual General Meeting of the Pyrford Village War Memorial Hall.

I would like to take this opportunity to thank all of you for joining us this evening. It is good to see you here.

The financial year April 2021 to March 2022 was a mixed year in terms of bookings with limited bookings between April and July due to the on-going effect of the pandemic, with a steady upturn in bookings for regular and occasional users from August onwards. As the accounts show, we finish the year only 15% down on 2019-2020.

The increase in bookings was managed with changes to the PVWMH Covid-19 Risk Assessment as necessary to comply with changes to policy. Penny managed all these changes to ensure the continued safety of our users. Tony managed the Hall air flow back to pre-covid times, and some windows in the Hall remain open to aid the circulation of fresh air. Users are still encouraged to leave doors and windows open if possible.

During the year, the Management Committee were able to hold monthly meetings in the Hall, and a Trustee's meeting was also held.

Maintaining the Hall remained a priority. Items of note completed or undertaken this year include:

- Wi-fi now available in the Hall
- The Hallmaster booking and invoicing system up and running
- Landscaping of the outside of the Hall, notably helping with the replacement of a section of the Cricket Club fence on the Coldharbour Road/Car Park corner
- Landscaping and levelling of the area near the replacement fencing
- Re-soiling the planters made last year
- Addition of 3 new planters, now filled and planted
- Re-fresh painting of the main Hall
- Appointment of new cleaners with the Hall now being cleaned everyday
- Generous donation of a projection screen, now fixed to the proscenium arch

The improved landscaping items – fencing and planters were undertaken with receipts from the Co-Op CIF scheme.

The Hall supported the Social Club during the pandemic by waiving lease payments, and these resumed in October.

The Management Committee and Trustees have also continued looking into a couple of key items of potential significant expenditure, namely:

- Replacement of the air-heating in the Hall. An estimate has been requested for a 'like-for-like replacement', with a list of a few additional requirements, including a modern control system.
- Further investigation has been done on an external rendering system for the Hall. A remedial solution was considered but now discounted, and two quotes have been received to date (out of eight suppliers contacted) for Sto and PermaRock solutions. This project will be a considerable expense for the Hall and solutions to help fund will be investigated in the coming year.

In the next year, we hope to have completed:

- The replacement heating
- Purchase of a projector to use with the new screen
- Continues investigation into the external rendering solution

As last year, the Hall finances remain in good shape considering the hit to our income and the decision made by Trustees to continue supporting our neighbours and to maintain the Hall to previously high standards.

The Hall has a fantastic team of volunteers who continue to support the Hall 'above and beyond'

Huge thanks must go to Penny for the liaison and service she provides to our regular users, and the time and service she gives to occasional clients, with visits to the Hall and then seeing clients in and out of the Hall. The Committee are looking at ways to reduce the burden on Penny going forward and hope to relieve her of many of the weekend occasional in/outs to the Hall by spreading the load between a few of us.

Many thanks to Tony for all the regular and 'fix it' maintenance work he undertakes on the Hall, his regular visits to ensure all is ship-shape. We appreciate your knowledge and experience Tony, and all that you do.

Thank you must also go to Geoff and Ian for all the project work, managing Darren and providing great leadership, as well as their Treasury and Secretary positions respectively, plus being Trustees.

Thank you to the Management Committee for representing your organisations at the monthly meetings and to the Trustees who always keep the best interests of the Hall at the forefront of decisions required.

In closing, I would like to thank all Hall users for their support. Please continue communicating with the Management Committee so that we can collectively continue to support the Hall.

The Team is small and hours that are given can be onerous on the few. If any of you would like to help in any capacity we would love to welcome you onto the Committee or as a Trustee. If you would like to explore what is involved and how you can help, please get in touch with myself, Katharine, Geoff or Ian.

Sonia Hanington
Chair, Pyrford Village War Memorial Hall



PYRFORD VILLAGE WAR MEMORIAL HALL

Coldharbour Road, Pyrford, Surrey, GU22 8SP

Registered Charity No. 305095

TREASURER'S REPORT 2021/22

A summary of the annual accounts for 2021-22 are attached and are submitted on a receipts and payments cash basis. The year end is taken as 31 March 2022 and March 2022 invoices were sent out in April. Thus, March 2022 invoice revenue will be recorded in 2022-23 accounts.

2020-21 financial year bore the brunt of Covid restrictions, and the last normal year was 2019-20. 2021-22 has been a recovery year after the Covid pandemic. Bookings were limited in the period April to July but bounced back in August onwards for us to finish the year only 15% down on revenue in the last normal year – 2019-2020. Throughout the pandemic work to maintain the hall continued as normal and so expenses were only up. All-in-all we have come through the pandemic in good economic shape with only a 13% drop in working balance. The Statement of Affairs, overleaf, shows each of the last three years for comparison purposes.

Receipts for the year show a grant from the Co-op CIF scheme for improved landscaping around the Hall. The Social Club were given a holiday from paying the lease or sharing water utility costs throughout the period of Covid. Lease payments were restarted in July for the remaining 3 quarters of the financial year. Water cost continued to be problematic and sharing this cost has not yet restarted.

Expenses in 2021-22 have been approximately normal but show the confusion that seems to exist in the water utility companies. The year saw us start as customers of Affinity but end the year as customers of Castle Water with very little customer communication about the process and a great deal of confusion. It appears Affinity sold its business accounts to Castle Water but charging status was not addressed until December and may still not be properly stabilised. Comparison with last year is not appropriate as no charges were received in 2020-21. Although gas costs have risen, we have benefitted from fixing gas prices until 2023.

Cleaning labour charges are up in 2021-22 to support our cleaning and sanitising policy when Covid is so prevalent. Increases come from more cleaning and regular specialist cleaning of the hall floor.

Insurances/Licences expenses were incurred for Fisher and Norris insurance and for Microsoft and Hallmaster software licences. However, music royalties have not been charged this year because they were levied on 2020-21 revenue and this was below the payment threshold because of the Covid pandemic.

Projects for 2021-22 included repairing fencing as part of the landscaping initiative and redecorating the higher levels of the main hall.

Finally last year saw the introduction of new calendar and invoicing software that has simplified the production of invoices and saved a considerable amount of time.

Geoff Geaves
Treasurer
25 May 2022

Pyrford Village War Memorial Hall – Income and Expenditure Accounts 1 April 2021 to 31 March 2022

		2021-22 to 31-Mar-22	2020-21 to 31-Mar-21	2019-20 to 31-Mar-20	Change 2020-21	Change 2019-20	Comment
RECEIPTS							
	Lettings	24,486.57	9,236.08	28,726.52	165.12%	-14.76%	
	Donations/Grant	2,004.84	2,072.24	2,986.56			Last Co-op grant
	Interest	7.47	24.17	71.93	-69.09%	-89.61%	
	Social Club Lease	1,756.51	0.04	2,273.63			Restarted 01/10/2021
	Total Receipts	28,255.39	11,332.53	34,058.64	149.33%	-17.04%	
EXPENDITURE							
Utilities	Water (Nett)	1,644.53	76.04	522.47			Affinity- Castle xfr
	Gas	2,701.84	1,495.21	1,078.01	80.70%	150.63%	
	Electricity	1,385.22	1,134.10	1,638.25	22.14%	-15.45%	
	WiFi	384.94	0.00				Started 1 April 2021
Hall	Cleaning Labour	7,672.00	5,632.00	8,942.00	36.22%	-14.20%	
	Cleaning	1,588.93	1,192.67	1,403.42	33.22%	13.22%	
	Maintenance	1,461.06	1,846.62	2,511.80	-20.88%	-41.83%	
Capital	New Windows	0.00	3,168.95	2,075.00			
	Landscaping	960.25	1,348.07	2,424.00	-28.77%	-60.39%	Fence Maintenance
	Hall Refurb	2,958.08	3,198.00	0.00			Redecorating main hall
Other	Insurance/Lics	1,636.11	2,062.91	2,755.93	-20.69%	-40.63%	No music royalties
	Inspns/Legal	1,236.67	637.18	705.72	94.08%	75.24%	
	Bank AC Fees	96.00	69.00	60.00	39.13%	60.00%	
	Admin Exps	303.40	130.00	184.00	133.38%	64.89%	
	Misc	414.63	1,000.00	211.50	-58.54%	96.04%	
	Total Expenditure	24,443.66	22,990.75	24,512.10	6.32%	-0.28%	
	Cash Movement	3,811.73	-11,658.22	9,546.54			
	Bank Balance	50,634.01	46,822.28	58,480.50	8.14%	-13.42%	
Held By	Current Account	2,770.30	1,009.14	4,761.57			
	Savings Account	47,863.71	45,813.14	53,718.93			
	<i>Check Total</i>	<i>50,634.01</i>	<i>46,822.28</i>				
Pending	Debtors	2,336.25	352.00	1,125.50			
	Creditors - Clients	-1,915.00	-370.00	-1,138.00			
	Loan Repayment	Cleared					
	Outstanding	0.00	0.00				
	Committed	-1,044.59	0.00				
	Working Balance	50,010.67	46,804.28	58,468.00	6.85%	-19.95%	
	Recurring Income	28,255.39	11,332.53		149.33%		
	Recurring Expe	23,483.41	18,473.73		27.12%		
	Recurring Surplus	4,771.98	-7,141.20		-		
	Refurbishment	-960.25	-4,517.02				
	Total Surplus	3,811.73	-11,658.22		-		
	Hours let - Year	2590.0	1,070.75	2610.9	141.89%		Down 1% on 2020

**Pyrford Village War Memorial Hall – Income and Expenditure Accounts
Auditors Report – 1 April 2021 to 31 March 2022**

Signed **Geoff Geaves**
 Treasurer

Geoff Geaves 25/5/2022

Independent Examiners' Report

The above accounts are certified in accordance with the Charity Commissioner's Independent Examiners' Report (IER)

Signed **A Grimshaw**

 Dated:

*A Grimshaw
25/5/2022*



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
PYRFORD VILLAGE MEMORIAL HALL

**On accounts for the year
ended**

31st March 2021

**Charity no
(if any)**

305095

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

24 May 2022

Name:

Andrew Nigel Grimshaw

**Relevant professional
qualification(s) or body
(if any):**

Member of Chartered Management Accountants (Retired)

Address:

66 Lincoln Drive, Pyrford Woking Surrey

GU22 8RR

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

The income in 2021/2022 is below that of 2019, but above 2020/2021 as bookings have recovered to close to a pre-2019 level.

The cash reserves, plus a fixed term gas contract to 2024, means the Village Hall is well placed to survive the likely impacts of inflation

SAB

Date: 24 May 2023	Signature: <i>[Signature]</i>	Examiner's name: <i>[Name]</i>
		Relevant professional qualification(s) or body (if any):
		Address: <i>[Address]</i>
		Postcode: <i>[Postcode]</i>



PYRFORD VILLAGE WAR MEMORIAL HALL

Coldharbour Road, Pyrford, Surrey, GU22 8SP

Registered Charity No. 305095

TREASURER'S REPORT 2021/22

A summary of the annual accounts for 2021-22 are attached and are submitted on a receipts and payments cash basis. The year end is taken as 31 March 2022 and March 2022 invoices were sent out in April. Thus, March 2022 invoice revenue will be recorded in 2022-23 accounts.

2020-21 financial year bore the brunt of Covid restrictions, and the last normal year was 2019-20. 2021-22 has been a recovery year after the Covid pandemic. Bookings were limited in the period April to July but bounced back in August onwards for us to finish the year only 15% down on revenue in the last normal year – 2019-2020. Throughout the pandemic work to maintain the hall continued as normal and so expenses were only up. All-in-all we have come through the pandemic in good economic shape with only a 13% drop in working balance. The Statement of Affairs, overleaf, shows each of the last three years for comparison purposes.

Receipts for the year show a grant from the Co-op CIF scheme for improved landscaping around the Hall. The Social Club were given a holiday from paying the lease or sharing water utility costs throughout the period of Covid. Lease payments were restarted in July for the remaining 3 quarters of the financial year. Water cost continued to be problematic and sharing this cost has not yet restarted.

Expenses in 2021-22 have been approximately normal but show the confusion that seems to exist in the water utility companies. The year saw us start as customers of Affinity but end the year as customers of Castle Water with very little customer communication about the process and a great deal of confusion. It appears Affinity sold its business accounts to Castle Water but charging status was not addressed until December and may still not be properly stabilised. Comparison with last year is not appropriate as no charges were received in 2020-21. Although gas costs have risen, we have benefitted from fixing gas prices until 2023.

Cleaning labour charges are up in 2021-22 to support our cleaning and sanitising policy when Covid is so prevalent. Increases come from more cleaning and regular specialist cleaning of the hall floor.

Insurances/Licences expenses were incurred for Fisher and Norris insurance and for Microsoft and Hallmaster software licences. However, music royalties have not been charged this year because they were levied on 2020-21 revenue and this was below the payment threshold because of the Covid pandemic.

Projects for 2021-22 included repairing fencing as part of the landscaping initiative and redecorating the higher levels of the main hall.

Finally last year saw the introduction of new calendar and invoicing software that has simplified the production of invoices and saved a considerable amount of time.

Geoff Geaves
Treasurer
25 May 2022

Pyrford Village War Memorial Hall – Income and Expenditure Accounts 1 April 2021 to 31 March 2022

		2021-22 to 31-Mar-22	2020-21 to 31-Mar-21	2019-20 to 31-Mar-20	Change 2020-21	Change 2019-20	Comment
RECEIPTS							
	Lettings	24,486.57	9,236.08	28,726.52	165.12%	-14.76%	
	Donations/Grant	2,004.84	2,072.24	2,986.56			Last Co-op grant
	Interest	7.47	24.17	71.93	-69.09%	-89.61%	
	Social Club Lease	1,756.51	0.04	2,273.63			Restarted 01/10/2021
	Total Receipts	28,255.39	11,332.53	34,058.64	149.33%	-17.04%	
EXPENDITURE							
Utilities	Water (Nett)	1,644.53	76.04	522.47			Affinity- Castle xfr
	Gas	2,701.84	1,495.21	1,078.01	80.70%	150.63%	
	Electricity	1,385.22	1,134.10	1,638.25	22.14%	-15.45%	
	WiFi	384.94	0.00				Started 1 April 2021
Hall	Cleaning Labour	7,672.00	5,632.00	8,942.00	36.22%	-14.20%	
	Cleaning	1,588.93	1,192.67	1,403.42	33.22%	13.22%	
	Maintenance	1,461.06	1,846.62	2,511.80	-20.88%	-41.83%	
Capital	New Windows	0.00	3,168.95	2,075.00			
	Landscaping	960.25	1,348.07	2,424.00	-28.77%	-60.39%	Fence Maintenance
	Hall Refurb	2,958.08	3,198.00	0.00			Redecorating main hall
Other	Insurance/Lics	1,636.11	2,062.91	2,755.93	-20.69%	-40.63%	No music royalties
	Inspns/Legal	1,236.67	637.18	705.72	94.08%	75.24%	
	Bank AC Fees	96.00	69.00	60.00	39.13%	60.00%	
	Admin Exps	303.40	130.00	184.00	133.38%	64.89%	
	Misc	414.63	1,000.00	211.50	-58.54%	96.04%	
	Total Expenditure	24,443.66	22,990.75	24,512.10	6.32%	-0.28%	
	Cash Movement	3,811.73	-11,658.22	9,546.54			
	Bank Balance	50,634.01	46,822.28	58,480.50	8.14%	-13.42%	
Held By	Current Account	2,770.30	1,009.14	4,761.57			
	Savings Account	47,863.71	45,813.14	53,718.93			
	<i>Check Total</i>	<i>50,634.01</i>	<i>46,822.28</i>				
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**Pyrford Village War Memorial Hall – Income and Expenditure Accounts
Auditors Report – 1 April 2021 to 31 March 2022**

Signed

**Geoff Geaves
Treasurer**

G Geaves 25/5/2022

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Signed

A Grimshaw

Dated:

*A Grimshaw
25/5/2022*



Section A

Independent Examiner's Report

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members of**

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**On accounts for the year
ended**

31st March 2021

**Charity no
(if any)**

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Date:

24 May 2022

Name:

Andrew Nigel Grimshaw

**Relevant professional
qualification(s) or body
(if any):**

Member of Chartered Management Accountants (Retired)

Address:

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The cash reserves, plus a fixed term gas contract to 2024^{SAB}, means the Village Hall is well placed to survive the likely impacts of inflation

Date: 24 May 2023	Signature: [Handwritten Signature]	Examiner's Name: [Handwritten Name]
		Relevant professional qualification(s) or body (if any): [Handwritten Qualification]
		Address: [Handwritten Address]
		City: [Handwritten City]
		Postcode: [Handwritten Postcode]