



**Lloyd Hall Management Committee  
Annual Report for the Year ended 31 December 2023**

**Charity Name and Number**

The Lloyd Hall

Registered Charity 305088

[www.lloydhall.org](http://www.lloydhall.org)

**Trustees**

Mr William Morle

Mrs Patricia Hewett

Mr Paul Daniels (retired as Trustee on 31 December 2023)

Mr Richard Pollard

**Professional Advisors**

Bankers

Natwest Bank

16 The Boulevard

Crawley

West Sussex

RH10 1XU

**Independent Examiner**

Mrs Helen Hiscocks

**Correspondence address for treasurer**

Peter Brackett

The Vikings

Farley Common

Westerham

Kent TN16 1UB

## **Independent Examiner's Report to the Trustees of the Lloyd Hall Management Committee**

I report on the accounts of the Lloyd Hall Management Committee for the year ended 31 December 2023 which are set out in this document.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- ☐ Examine the accounts (under section 145 of the 2011 Act);
- ☐ To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and,
- ☐ To state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and by comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required under an audit and consequently no opinion is given as to whether the accounts present a 'fair and true' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements
  - a. To keep accounting records in accordance with section 130 of the 2011 Act; and
  - b. To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

Have not been met; or

- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs Helen Hiscocks.....



## **HISTORY, OBJECTIVES AND ACTIVITIES OF THE LLOYD HALL**

The Lloyd Hall commemorates the Lloyd family who, for nearly a hundred years, owned most of the land that now constitutes Outwood parish. Alfred Lloyd (1845-1919) came from a family with banking, corn-merchant and brewing connections. In 1875 he bought the modest estate previously known as Brown's Hill Farm, of some 250 acres, on which a country house called Harewoods had been built in the 1850s. He added to this property steadily over the next 20 or 30 years, notably acquiring Burstow Park and its commons in 1889, until he had some 2,000 acres.

His son Theodore (1872-1959) continued to acquire land, including in 1925 the triangle bounded by Millers Lane, Wasp Green Lane and Brickfield Road. A parcel of this land he gave to the village of Outwood in 1938, and built a hall on it which he also gave to the village. This replaced a parish room provided by his father forty years earlier. Sir Jeremiah Colman of Gatton Park performed the opening ceremony in February 1938, when Mr Lloyd explained that the hall had been built in association with the National Council of Social Service, an institution founded in 1919 "for the purpose of the betterment of village life by the building of village halls".

In 2014 Lloyd Hall was demolished and a new hall opened on January 31 2015. Since the hall's opening there has been significant interest among previous and new hirers and we have seen a gradual growth in the monthly hiring revenue. The key role of the hall continues to be a place for the residents of Outwood to meet and we are delighted that in addition to the regular coffee mornings, the hall now hosts a regular film night as well as a broader range of activities such as tea dances, Pilates, and meditation classes.

The Lloyd Hall has provided a local venue for social, sporting and educational activities within the village of Outwood for over 80 years. It is the site for the annual Outwood Village Show, which incorporates the Horticultural Society competitions. It is used regularly by many village organisations, including the Women's Institute.

## **MANAGEMENT AND GOVERNANCE ARRANGEMENTS**

The current trust document suggests that Trustees are drawn from a list of village organisations, some of which no longer participate. Existing Trustees are volunteer residents of the village.

The Trustees sit in a management committee, together with other individuals representing other village organisations to deal with the day-to-day running issues. Meetings are open and held every six weeks or so, following advertisements in local periodicals. The committee officers are Chair, Treasurer, Secretary and Bookings Secretary.

## **ACHIEVEMENTS AND PERFORMANCE**

We continue to receive support for the use of Lloyd Hall from local groups as well as private hirers. The Lloyd Hall is used by individuals and groups outside the village who offer exercise and special needs classes as well as by the general public for social purposes, such as parties for birthdays, weddings and christenings.

## FINANCIAL REVIEW

The accounts for the year ended December 2023 show an operating deficit of £12,810, being the net of £34,890 receipts and operating expenditure of £47,709. In terms of operating income, regular hirers using the hall for dance and education was the largest category which provided income of £16,754. The next largest source of income was regular hirers listed under private lettings which contributed £11,941 for the year, followed by 'miscellaneous revenue' which is largely formed by income from the film club: £1,655. Coffee mornings continued to be very popular and contributed £1,650 to income.

The most significant item of expenditure for the year was repairs and maintenance totaling £15,351 a large part of which was repairs to the sewage pumps (£7.5k). Other major items of expenditure included fuel (LPG) £9,883, cleaning £7,633 and insurance £2,812. A significant expense for the year was water costs of £7,292 which is in excess of expectations, we believe due to a leak but this is a continuing issue which we are investigating.

In terms of non-operational income, a very successful Outwood Village Show produced a profit of £4,060, from which donations of £1,000 have been made to a local organisation. In addition, the hall received a generation donation of £1,300 from Shoestring and 'Fundraising' of £700 from the sale of flapjacks. The 50/50 club provided net income of £1,385 for the year.

Taking operating and non-operating items together, the hall made a loss of £6,242. The surplus at the end of 2022 was £56,639 and after providing for liabilities payable in 2024 (£115 for 50/50 and £2,600 for deposits paid in 2023 for hirings in 2024) the net surplus shown in the 2023 accounts is £48,178.

Whilst the Trustees do not have a formal policy in relation to the level of reserves retained, it is an objective that operating income should broadly meet operating expenditure. This is monitored at each meeting, with particular reference to income and expenditure relative to comparable points to the prior year.

Looking ahead, there will continue to be pressure on operating costs from price rises. Additionally, our main weekday renter, PSDS, has relocated to its own premises and therefore our future income will be reduced by some £10,000 per year. We are actively seeking new renters and fundraising opportunities to replace this loss.

Full details of the income and expenditure and year-end balances for the bank accounts are provided in the Appendix.



## **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

Charity Law requires the Trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and its financial activities for that period. In preparing those financial statements, the Trustees are required to:

- ☐ Select suitable accounting policies and then apply them consistently
- ☐ Make judgments and estimates that are reasonable and prudent
- ☐ State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- ☐ Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Acts 1993 and 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **INDEPENDENT EXAMINER**

The Trustees asked Mrs Helen Hiscocks to act as Independent Examiner, to which she has very kindly agreed.

Signed on behalf of the Trustees.

Richard Pollard  
January 2024

## Appendix - Accounts for year ending 31 December 2023

<b>Account</b>	<b>2023</b>	<b>2022</b>
<b>Operating income</b>		
Private Lettings	11,940.67	16,414.10
Women's institute	750.00	1,025.00
Sports/Dance/Education	16,754.09	15,083.10
Coffee mornings	1,650.03	2,332.03
Miscellaneous revenue	1,679.10	493.70
Private lettings deposit	2,125.00	320.00
Local Authority Grant	0.00	2,667.00
<b>Total Operating income</b>	<b>34,898.89</b>	<b>38,334.93</b>
<b>Operating expenditure</b>		
Electricity	2,717.90	1,293.00
Repairs and Maintenance	15,350.73	9,724.13
Insurance	2,812.18	2,030.54
Rates	120.29	184.80
Water	7,292.00	2,677.00
Cleaning	7,633.18	7,993.74
LPG	9,883.10	9,833.89
Gardening	628.50	127.50
Miscellaneous expense	331.41	532.50
Music licence	413.66	468.68
Telephone & Internet	336.00	704.19
Audit & Accountancy fees	154.80	136.80
IT Software and Consumables	0.00	174.00
Legal Expenses	35.00	0.00
Jubilee donation	0.00	332.32
<b>Total Operating expenditure</b>	<b>47,708.75</b>	<b>36,213.09</b>
<b>Net operating income</b>	<b>(12,809.86)</b>	<b>2,121.84</b>
<b>Non operating income</b>		
Fundraising	700.28	1,394.70
Fundraising - Joe Stilgoe	0.00	(217.52)
Outwood Village Show	3,060.44	2,732.36
Shoestring donation	1,300.00	1,104.04
<b>Total Non operating income</b>	<b>5,060.72</b>	<b>5,013.58</b>
<b>Net non operating income</b>	<b>5,060.72</b>	<b>5,013.58</b>
<b>50 50 Account</b>		
50 50 Contributions	2,790.00	3,090.00
50/50 Payouts	(1,405.00)	(1,555.00)
<b>Total 50 50 Account</b>	<b>1,385.00</b>	<b>1,535.00</b>
<b>Interest</b>		
Interest Income	122.28	20.88
<b>Total Interest</b>	<b>122.28</b>	<b>20.88</b>
<b>Consolidated Net income</b>	<b>(6,241.86)</b>	<b>8,691.30</b>
<b>Transfers</b>		
Transfer out to another accoun	(10,000.00)	0.00
Transfer	10,000.00	0.00
<b>Total Transfers</b>	<b>0.00</b>	<b>0.00</b>

<b>ASSETS</b>	<b>2023</b>	<b>2022</b>
	£	£
Cash at Bank and petty cash	18,120.40	30,416.23
Reserve Account	19,745.78	9,623.50
Outwood Village Show Account	9,286.40	6,395.96
Love Lloyd Hall 50/50 Club Account	1,995.68	10,610.68
Lloyd Hall Film Club	1,656.25	-
Nationwide	-	-
Halifax	88.32	88.32
Subtotal	<u>50,892.83</u>	<u>57,134.69</u>
<b>LIABILITIES</b>		
50/50 Club Prizes Payable and Prepaid subscriptions	115.00	125.00
Deposits paid in 2023 for hirings in 2024	2,600.00	370.00
Subtotal	<u>2,715.00</u>	<u>495.00</u>
<b>NET SURPLUS</b>	<u>48,177.83</u>	<u>56,639.69</u>

## Reconciliation of bank accounts

	£	£
<b>Current account</b>		
Opening balance at Current account		30,416.23
Income through account	41,700.02	
Expenditure through account	53,995.85	
Net position		<u>- 12,295.83</u>
Closing balance at current account		<u>18,120.40</u>
	£	£
<b>Reserve account</b>		
Opening balance at Deposit account		9,623.50
Income through account	122.28	
Expenditure through account	-	
Transfer in from 50/50	10,000.00	
Net position		<u>10,122.28</u>
Closing balance at Deposit account		<u>19,745.78</u>
	£	£
<b>Lloyd Hall Film Club</b>		
Opening balance at LHFC account		-
Income through account	1656.25	
Expenditure through account	0	
Net position		<u>1,656.25</u>
Closing balance at LHFC account		<u>1,656.25</u>

	£	£
<b>50/50 account</b>		
Opening balance at 50/50 account		10,610.68
Income through account	2,790.00	
Expenditure through account	1,405.00	
Transfer to Reserve	10,000.00	
Net position		<u>- 8,615.00</u>
Closing balance at 50/50 account		<u>1,995.68</u>
	£	£
<b>Outwood Village Show</b>		
Opening balance at OVS account		6,395.96
Income through account	4,749.46	
Expenditure through account	1,859.02	
Net position		<u>2,890.44</u>
Closing balance at OVS account		<u>9,286.40</u>

**Accounts examined by:**  
**Mrs Helen Hiscocks**



**Accounts prepared by:**  
**Peter Brackett (Treasurer)**

