



**Lloyd Hall Management Committee
Annual Report for the Year ended 31 December 2021**

Charity Name and Number

The Lloyd Hall

Registered Charity 305088

www.lloydhall.org

Trustees

Mr William Morle

Mrs Patricia Hewett

Mr Paul Daniels

Mr Robin Kirkland (retired as trustee 29th November 2021)

Mr Richard Pollard (from 18th January 2021)

Professional Advisors

Bankers

Natwest Bank

16 The Boulevard

Crawley

West Sussex

RH10 1XU

Independent Examiner

Mrs Helen Hiscocks

Correspondence address for treasurer

Peter Brackett

The Vikings

Farley Common

Westerham

Kent TN16 1UB

Independent Examiner's Report to the Trustees of the Lloyd Hall Management Committee

I report on the accounts of the Lloyd Hall Management Committee for the year ended 31 December 2021 which are set out in this document.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and,
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and by comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required under an audit and consequently no opinion is given as to whether the accounts present a 'fair and true' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements
 - a. To keep accounting records in accordance with section 130 of the 2011 Act; and
 - b. To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

Have not been met; or

- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs Helen Hiscocks.....

HISTORY, OBJECTIVES AND ACTIVITIES OF THE LLOYD HALL

The Lloyd Hall commemorates the Lloyd family who, for nearly a hundred years, owned most of the land that now constitutes Outwood parish. Alfred Lloyd (1845-1919) came from a family with banking, corn-merchant and brewing connections. In 1875 he bought the modest estate previously known as Brown's Hill Farm, of some 250 acres, on which a country house called Harewoods had been built in the 1850s. He added to this property steadily over the next 20 or 30 years, notably acquiring Burstow Park and its commons in 1889, until he had some 2,000 acres.

His son Theodore (1872-1959) continued to acquire land, including in 1925 the triangle bounded by Millers Lane, Wasp Green Lane and Brickfield Road. A parcel of this land he gave to the village of Outwood in 1938, and built a hall on it which he also gave to the village. This replaced a parish room provided by his father forty years earlier. Sir Jeremiah Colman of Gatton Park performed the opening ceremony in February 1938, when Mr Lloyd explained that the hall had been built in association with the National Council of Social Service, an institution founded in 1919 "for the purpose of the betterment of village life by the building of village halls".

In 2014 Lloyd Hall was demolished and a new hall opened on January 31 2015. Since the hall's opening there has been significant interest among previous and new hirers and we have seen a gradual growth in the monthly hiring revenue. The key role of the hall continues to be a place for the residents of Outwood to meet and we are delighted that in addition to the regular coffee mornings, the hall now hosts a regular film night as well as a broader range of activities such as tea dances, Pilates, and meditation classes.

The Lloyd Hall has provided a local venue for social, sporting and educational activities within the village of Outwood for over 80 years. It is the site for the annual Outwood Village Show, which incorporates the Horticultural Society competitions. It is used regularly by many village organisations, including the Women's Institute.

MANAGEMENT AND GOVERNANCE ARRANGEMENTS

The current trust document suggests that Trustees are drawn from a list of village organisations, some of which no longer participate. Existing Trustees are volunteer residents of the village.

The Trustees sit in a management committee, together with other individuals representing other village organisations to deal with the day-to-day running issues. Meetings are open and held every six weeks or so, following advertisements in local periodicals. The committee officers are Chair, Treasurer, Secretary and Bookings Secretary.

ACHIEVEMENTS AND PERFORMANCE

We continue to receive support for the use of Lloyd Hall from local groups as well as private hirers. The Lloyd Hall is used by individuals and groups outside the village who offer exercise and special needs classes as well as by the general public for social purposes, such as parties for birthdays, weddings and christenings.

FINANCIAL REVIEW

Whilst the Trustees do not have a formal policy in relation to the level of reserves retained, it is an objective that operating income should broadly meet operating expenditure. This is monitored at each meeting, with particular reference to income and expenditure relative to comparable points to the prior year.

With the imposition of COVID restrictions on the use of community facilities 2021 has understandably been a very challenging year for the charity's finances. We are grateful for the support of a grant issued by Tandridge District Council, which has helped mitigate the negative impact of having to close the hall for large parts of the year. Although COVID restrictions were in place at the beginning of the year, we are pleased to report that over the course of the year most of our regular hirers returned and we were also able to open the hall to private bookings.

The accounts for the year ended December 2021 show an operating surplus of £8,280.02, being the net of £33,831.41 receipts and operating expenditure of £25,551.39. The largest single item of income was in the form of a two local authority grants to support organisations suffering under the COVID restrictions. The grant amount was £12,000. In terms of more normal operating income, Sports/Dance/Education was the largest individual source at £9,822.41 for the year, followed by private lettings which provided income of 8,075.25. Coffee mornings continued to be very popular and contributed £1,305.00 to income.

Major items of expenditure included fuel (LPG) £5,818.38, insurance £2,513.51, cleaning £5,342.38 and general maintenance £5,079.14.

In terms of non-operational income, Lloyd Hall received donations in response to the sad passing of Roger Messenger, the previous Chair of Lloyd Hall Management Committee, which totalled £690. Listed within 'Fundraising' are the proceeds of a very successful Outwood Village Show, which produced a profit of £2,907.45 and £500 raised from an Arts and Crafts Fair and Jazz Night in August. After being rescheduled a couple of times due to COVID, we were able to proceed with the Joe Stilgoe evening, which produced income of £771.59.

Taking operating and non-operating items together, the hall made a profit of £16,267.80. The surplus for 2021 was £29,046.38 and provisioning for liabilities accrued over the year but payable in 2022 (£1,350 for 50/50 and £1,335 in deposits paid in 2021 for hirings in 2022) the net surplus shown in the 2021 accounts is £46,079.18.

Full details of the income and expenditure and year end balances for the bank accounts are provided in the Appendix.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Charity Law requires the Trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and its financial activities for that period. In preparing those financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgments and estimates that are reasonable and prudent
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Acts 1993 and 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT EXAMINER

The Trustees asked Mrs Helen Hiscocks to act as Independent Examiner, to which she has very kindly agreed.

Signed on behalf of the Trustees.

A handwritten signature in black ink, appearing to read 'Pollard', written in a cursive style.

Richard Pollard
January 2022

Appendix - Accounts for year ending 31 December 2021

	2021	2020
Operating income		
Private Lettings	8,075.25	1,528.75
Women's institute	325.00	0.00
Sports/Dance/Education	9,822.41	7,143.90
Hire of Equipment	50.00	0.00
Coffee mornings	1,305.00	1,055.00
Miscellaneous revenue	12,918.75	10,052.60
Private lettings deposit	1,335.00	0.00
Total Operating income	33,831.41	19,780.25
Operating expenditure		
Electricity	641.00	1,588.00
Repairs and Maintenance	5,079.14	5,683.14
Insurance	2,513.51	2,291.99
Rates	104.54	52.60
Water	392.00	268.00
Cleaning	5,342.38	4,208.67
LPG	5,818.38	5,594.48
Booking Secretary	845.00	1,040.00
Gardening	427.50	327.00
Miscellaneous expense	2,204.08	250.00
Music licence	1,276.36	0.00
Telephone & Internet	520.86	510.36
Window cleaning	0.00	140.00
Advertising & Marketing	110.13	0.00
Audit & Accountancy fees	112.20	18.00
Interest Paid	(0.09)	0.00
IT Software and Consumables	164.40	0.00
Total Operating expenditure	25,551.39	21,972.24
Net operating income	8,280.02	(2,191.99)

Non operating income		
Easyfundraising	0.00	33.62
Fundraising	4,017.33	1,154.00
Giftaid	0.00	1,255.00
Outwood Show donation	600.00	0.00
Fundraising - Joe Stilgoe	771.59	0.00
Shoestring donation	173.00	910.00
RGM Memorial payment	690.00	0.00
Total Non operating income	6,251.92	3,352.62
Net non operating income	6,251.92	3,352.62
50 50 Account		
50 50 Contributions	3,240.00	3,513.50
50/50 Payouts	(1,505.00)	(1,933.50)
Total 50 50 Account	1,735.00	1,580.00
Interest		
Interest Income	0.86	6.96
Total Interest	0.86	6.96
Consolidated Net income	16,267.80	2,747.59
Transfers		
Transfer out to another account	(1,255.00)	(4,881.00)
Transfer	1,255.00	4,167.00
Total Transfers	0.00	(714.00)

ASSETS	2021	2020
	£	£
Cash at Bank and petty cash	24,493.17	13,993.64
Reserve Account	9,602.62	8,346.67
Outwood Village Show Account	5,183.60	2,406.28
Love Lloyd Hall 50/50 Club Account	9,075.68	7,340.68
Nationwide	320.79	320.79
Halifax	88.32	88.32
Subtotal	<u>48,764.18</u>	<u>32,496.38</u>
LIABILITIES		
50/50 Club Prizes Payable and Prepaid subscriptions	1,350.00	1,350.00
Deposits paid in 2021 for hirings in 2022	1,335.00	600.00
Outstanding cleaning bills	-	1,500.00
Subtotal	<u>2,685.00</u>	<u>3,450.00</u>
NET SURPLUS	<u>46,079.18</u>	<u>29,046.38</u>

Reconciliation of bank accounts

	£	£
Current account		
Opening balance at Current account		13,993.64
Income through account	41,136.26	
Expenditure through account	30,636.73	
Net position		10,499.53
Closing balance at current account		<u>24,493.17</u>
Deposit account		
Opening balance at Deposit account		8,346.67
Income through account	1,255.95	
Expenditure through account	-	
Net position		<u>1,255.95</u>
Closing balance at Deposit account		<u>9,602.62</u>

	£	£
50/50 account		
Opening balance at 50/50 account		7,340.68
Income through account	3,240.00	
Expenditure through account	1,505.00	
Net position		<u>1,735.00</u>
Closing balance at 50/50 account		<u>9,075.68</u>
OVS account		
Opening balance at OVS account		2,406.28
Income through account	3,568.35	
Expenditure through account	791.03	
Net position		<u>2,777.32</u>
Closing balance at OVS account		<u>5,183.60</u>

Accounts examined by:
Mrs Helen Hiscocks



Accounts prepared by:
Peter Brackett (Treasurer)

