

CHARITY REGISTRATION NUMBER 304986

UNIT MANAGEMENT TRUST – ANNUAL REPORT 2024 – 2025

The Unit Management Trust primary functions are to support the Officers and Staff of the Unit in the development and education of the young people who have joined the Sea Cadets Corps.

The UMT (Unit Management Trust) members are all Volunteers who have gone through all the Safeguarding and Onboarding modules and training elements that provides guidance and procedures as to how the UMT and its support members operate within the Corp Unit and Facility.

UMT members do not have direct control of the Cadets as that is the responsibility of the Officers and Officers Staff.

The UMT and its Committee comprises a Chair Person, Vice Chair Person, Treasurer, Secretary and sufficient Volunteers to ensure an acceptable level of knowledge and experience is available to support the Operation and Activities within the Unit Facility. The Unit CO is also a UMT Committee Member and attends all UMT Monthly Meetings with other Officers seconded to the UMT Meetings as required.

The UMT is responsible for the management of the income generated and expenditure identified in any financial year.

Primary income is the monthly subscriptions from each Cadet.

Additional income is generated from collections and fundraising activities, donations and legacies all of which are clearly identified within the Annual Accounts.

Expenditure covers the following in general -:

- Direct Charitable Activity Costs
- Overhead Costs
- Maintenance Costs

All of the former is clearly identified within the Annual Accounts being submitted.

The real benefit of the Sea Cadet Unit is the ability to attract young people from age 8 to join and stay right to through to age 18 where a great many take the next step and join the Royal Navy.

Annual Report for Financial Year 2024-2025 submitted by John E Hak – Chairman.


John E Hak, Chairman.

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

SCC A3 (R&P)

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2025

Apr-19

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SS21 2006/210)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

Unit Name:	Camberley and District	Charity No:	304906
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Unit address (or address for correspondence):-

House name:	
Street and No:	2a Gilbert Road
Area or Estate	
Town/City:	Frimley
County	Surrey
Post Code:	GU16 7RF

Unit Management Team members (the 'charity trustees') at date of signing Report:-

Adrian Hyde		
Lindsay Hudson		
Roy Roberts		

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

Avril Mine		

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [*not* Scotland]:-

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Nature and date of the Unit's constitution (governing document):- Governed by Sea Cadet Standard Constitution

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-

Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), the UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.

The Unit's charitable purpose(s) as set out in its constitution is:-

To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

The Unit's main activities and achievements in the financial year were:-

2025/2026 continued investment in boating equipment with the purchase of 12 single kayaks and 1 racing kayak for cadet use and with the ongoing maintenance of the existing fleet. Unit costs have increased for insurance, electricity and general maintenance and an unfortunate water leak in summer 2024 resulted in higher than normal water costs. Increased maintenance was undertaken in 2024 to repair the heat/air system along with increased costs for interior cleaning. Exterior unit expenditure went to gutter repairs and to improve the trailer area parking. The unit has strong cadet numbers and subs payments are up to date giving certainty of funds for ongoing activity. We were fortunate and grateful to be beneficiaries of Marina Salters estate which enables the investment in our equipment and for the benefit of the cadets.

Public Benefit

The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions.

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

THE SEA CADETS

Form

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

SCC A3 (R&P)

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2025

Apr-19

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2008/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

Unit Name: Camberley and District

Charity No: 304986

Reserves Policy NIA

The charity trustees' policy aims to maintain unrestricted reserves at a level equating to _____ months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income. Year-end reserves amounted to _____ months' on that basis.

[Delete this section if not applicable]

The Unit holds <enter sum> in designated funds representing fixed assets needed for future activities and <enter sum> for future projects to be carried out in <Enter No of Months/Yrs> as currently planned/expected

[Delete this section unless the Unit has a Restricted Fund in deficit]

A restricted fund held for the purpose of _____ was in deficit to the extent of _____ and the steps being taken to rectify it are:-

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Date signed as authorised by the Unit's Management Team:

LINDSAY HUDSON

02/04/2025

Unit Treasurer

JOHN E. NAK

26/11/25

Unit Chairman

ANNE BARRETT

26/11/25

Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2025

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations - SSI 2006/218)

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Unit Name:	Camberley and District	Charity No:	304986
Fund-name/purpose (if not held for the Unit's general purposes):-		THIS YEAR	LAST YEAR
	Notes	£	£

REVENUE PAYMENTS -**DIRECT CHARITABLE ACTIVITY COSTS:****FUNDRAISING & SPECIAL EVENTS COSTS****COMPETITION COSTS****FUEL & TRAVEL COSTS****CATERING COSTS****TRAINING COURSES COSTS****ARTICLES PURCHASED FOR RESALE**

Increased costs	£1,694.48	£1,331.83
	£0.00	£0.00
	£515.95	£422.90
	£0.00	£0.00
now via bookings office	£580.56	£1,197.43
	£819.86	£1,181.08

OVERHEAD COSTS FOR:**RENT / COUNCIL TAX****HEAT, LIGHT & WATER****TELEPHONE & BROADBAND****OFFICE SUPPLIES, POSTAGE & PRINTING**

	£10.00	£10.00
Water costs increase (leak)	£3,923.43	£2,461.15
	£470.90	£412.09
	£221.20	£202.75

MAINTENANCE COSTS FOR:**BUILDINGS & ESTATE****BOATS****VEHICLES****OTHER MISC EQUIPMENT****INSURANCE COSTS****BANK INTEREST & CHARGES**

Heat/Air repairs, cleaning	£5,332.29	£661.42
New equip and maint	£3,345.78	£1,905.70
	£671.00	£622.79
DofE equip (tents)	£2,086.78	£1,781.86
	£2,164.47	£2,067.85
	£0.00	£0.00

CHARITY GOVERNANCE COSTS:**FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION****FOR OTHER PROFESSIONAL FEES****FOR LEGAL ADVICE (for constitution or trustees)****OTHER REVENUE COSTS****TOTAL REVENUE PAYMENTS**

	£0.00	£0.00
	£0.00	£0.00
	£0.00	£0.00
	£0.00	£0.00
D	£21,836.70	£14,258.85

NON-REVENUE PAYMENTS -**ASSETS**

Kayaks	£3,384.00	£998.98
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TOTAL NON-REVENUE PAYMENTS**TOTAL PAYMENTS (=D+E)****E****F**

£3,384.00	£998.98
£25,220.70	£15,257.83

(*Attach that Fund's similar Account of Payments as page AC2A, and so on)

CHARITY REGISTRATION NUMBER 304986

**UNIT MANAGEMENT TRUST – 2024/2025 ANNUAL ACCOUNTS
AUDIT REVIEW**

The Audi Review of the 2024/2025 Annual Accounts prepared the then Treasurer was carried out by Ms Anne Barrett on the 26th November 2025.

A full set of the Accounts documentation to review prior to discussions with the UMT Chairman on any questions, queries and/or clarifications requested.

In a meeting with the UMT Chairman the various elements and entries into to the Annual Accounts were discussed and all questions and clarifications responded to by the UMT Chairman.

No questions, queries or clarifications raised by the Auditor necessitated or required any changes or revisions to the Accounts prepared.

I then signed off the Annual Accounts as true record of the income received and expenditure required for the effective and efficient operation of the Sea Cadet Unit and the Unit Management Trust for the financial year concerned.

Printed Signature.

Signature.